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HUENEME ELEMENTARY SCHOOL DISTRICT

"Inspiring and empowering every student to thrive every day."

205 North Ventura Road *Port Hueneme, California 93041* *(805) 488-3588*

Regular Meeting **Monday, August 28, 2017**
FY 2017-2018

AGENDA OUTLINE

CALL TO ORDER AND OPEN SESSION:	**6:00 P.M.**
LOCATION:	**City of Port Hueneme Council Chambers** **250 N. Ventura Road** **Port Hueneme, CA 93041**

We welcome visitors to public meetings of the Governing Board and encourage suggestions and comments. Any person who wants to address the Board may do so under section 5, below. For our records and to aid in preparing minutes, speakers are asked, but not required, to fill out an oral communications form and give it to the recording secretary. Forms will be on a table as you enter the room. The presiding board member will call each speaker to the podium.

Pursuant to Education Code 35145.5, the Board cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

Pursuant to Government Code 54954.1, any person with a disability who needs reasonable accommodations to participate may request assistance in advance of the meeting. Contact the Superintendent's secretary at the District Office, 205 North Ventura Road, Port Hueneme, California 93041 / Telephone: 805-488-3588, Ext. 100 / Confidential Fax: 805-986-8755

Documents for regular meetings customarily are available no later than the Thursday preceding a regularly scheduled Monday meeting. Meeting documents are also posted in the Board area of the District website.

1. 6:00 P.M. CALL TO ORDER AND FLAG SALUTE

2. ANNOUNCEMENTS

(1) This meeting will be audio-recorded.
(2) Spanish translation services are available.

3. ADOPTION OF THE REGULAR AGENDA

Pursuant to Government Code Section 54954.2, items may be added to the agenda if (1) an "emergency situation" exists as defined by Government Code 54956.5 (majority vote required); (2) the need to take action arose after posting of the agenda (two-thirds vote of the Board or a unanimous vote of those present if less than the full Board); or (3) an item from a posted meeting that occurred not more than five calendar days prior to the current meeting must be continued at this meeting in order for action to be taken.

It is recommended that the Governing Board adopt the agenda, as submitted, or consider any request from an individual board member to revise the proposed agenda before adoption.

Motion:_____ Second: _____ Vote: _____

4. PRESENTATIONS

4.1 Fred L. Williams Elementary School (Parsons)

5. COMMUNICATIONS

Education Code 54954.3 requires that every agenda for a regular meeting provide an opportunity for the public to directly address the Governing Board on any item of interest to the public before the Governing Board's consideration of the item.

5.1 Oral Communications

(1) General Speakers

(2) California School Employees Association Chapter 273

(3) Hueneme Education Association

5.2 Written Communications

6. APPROVAL OF BOARD MINUTES

If there is more than one set of minutes presented, the Board may approve multiple sets of minutes in a single motion or vote on each set of minutes in separate motions.

6.1 It is recommended that the Governing Board approve the *minutes of the special meeting of June 21, 2017*.

Motion: _____ Second: _____ Vote: _____

6.2 It is recommended that the Governing Board approve the minutes of the regular meeting of June 26, 2017.

Motion: _____ Second: _____ Vote: _____

7. ADOPTION OF THE CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be acted upon in a single motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request that specific items be discussed and/or removed from the Consent Agenda.

Consideration to remove an item or transfer it from the Consent Agenda to the Action Agenda:

Item(s) Removed/Transferred: _____

Except for any item(s) removed upon majority agreement, it is recommended that the Governing Board use a single motion and vote regarding the following items on the Consent Agenda:

Motion:_____ Second: _____ Vote: _____

7.1 Approval of the *August 2017 Personnel Report*

7.2 Ratification of the June 2017 Financial Reports:

(1) *Expenditures* (Commercial Payments and Payroll)
(2) *Purchase Orders and Checks*
(3) *Miscellaneous Income Report*

7.3 Ratification of the July 2017 Financial Reports:

(1) *Expenditures* (Commercial Payments and Payroll)
(2) *Purchase Orders and Checks*
(3) *Miscellaneous Income Report*

7.4 *Acceptance of Gifts to the District*

7.5 *Ratify Change Order #1 for Kitchen Hood Replacement Project at Various Schools*

7.6 *Ratification of Notice of Completion, Kitchen Hood Replacement at Various Schools*

7.7 *Ratify Change Order #1 for New Gas Line at Blackstock Junior High*

7.8 *Ratification of Notice of Completion, Blackstock Junior High New Gas Line*

8. HUMAN RESOURCES

8.1 *Quarterly Report on Williams Uniform Complaints* (Dominguez)

For information only: The Williams quarterly report under the Williams Lawsuit Settlement is attached. The District did not receive any complaints for the period of April 1, 2017, through June 30, 2017.

8.2 *Approval of Addendum #1 to the Employment Contract of the Assistant Superintendent of Educational Services* (Walker)

It is recommended that the Governing Board approve Addendum #1 to the existing Employment Contract with the Assistant Superintendent of Educational Services to extend the term of the contract to June 30, 2020.

Motion:_____ Second: _____ Vote: _____

8.3 *Approval of Addendum #1 to the Employment Contract of the Assistant Superintendent of Human Resources* (Walker)

It is recommended that the Governing Board approve Addendum #1 to the existing Employment Contract with the Assistant Superintendent of Human Resources to extend the term of the contract by one additional year to June 30, 2020.

Motion:_____ Second: _____ Vote: _____

8.4 *Approval of Addendum #1 to the Employment Contract of the Assistant Superintendent of Business Services* (Walker)

It is recommended that the Governing Board approve Addendum #1 to the existing Employment Contract with the Assistant Superintendent of Business Services to extend the term of the contract by one additional year to June 30, 2020.

Motion:_____ Second: _____ Vote: _____

9. POLICIES

9.1 *Acceptance and First Reading of Proposed Revisions to the District Policy Manual* (Walker)

It is recommended that the Governing Board and administrative staff:

(1) accept for a first reading proposed revisions to various board policies; and

(2) provide input for additional modifications that may be needed before a second reading and recommendation for approval at the next regular meeting.

Motion:_____ Second: _____ Vote: _____

10. MONTHLY REPORTS & ADVANCED PLANNING

10.1 Trustees

10.2 Superintendent

10.3 Suggested Future Agenda Items

11. ADJOURNMENT

UPCOMING MEETINGS

- Regular Meeting at 6:00 P.M. on Monday, September 11, 2017, in Council Chambers, Port Hueneme City Hall, 250 North Ventura Road

DISTRICT FRAUD HOTLINE

Acts of fraud against the Hueneme Elementary School District are expensive. In addition, the actions of perpetrators of fraud often create a hostile and/or fearful environment for others. Anyone who witnesses a fraudulent act against the District is encouraged to report it, using the District's Fraud Hotline. Reports may be called in to (805) 253-3191. All reports will be investigated. The reporter's identity will be kept confidential and, in fact, any person who reports a fraudulent act may choose to remain anonymous. *(Ref: Board Policy and Administrative Regulation 3400, rev. 08/13)*

HUENEME ELEMENTARY SCHOOL DISTRICT
MINUTES OF A SPECIAL MEETING OF THE GOVERNING BOARD

Wednesday, June 21, 2017, 5:00 P.M.

PROPOSED

INTRODUCTORY INFORMATION

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

This meeting was held in the School District Office at 205 North Ventura Road in Port Hueneme, California. The agenda was posted on June 19th.

ATTENDANCE

Trustees: At the 5:14 P.M. Call to Order, all five trustees were present: Board President, Bexy I. Gomez; Board Clerk, Charles Weis, Ph.D.; and Members Scott Swenson, Vianey Lopez, and Darlene Bruno.

Administrators and Others: Dr. Christine Walker (Superintendent) and Cynthia Rojas, Executive Assistant to the Superintendent.

CALL TO ORDER AND FLAG SALUTE – Item 1

Ms. Gomez called the meeting to order at 5:14 P.M. and led the Pledge of Allegiance.

ANNOUNCEMENTS – Item 2

Ms. Gomez announced that the public session of this meeting would be audio-recorded.

ADOPTION OF THE REGULAR AGENDA – Item 3

Motion 137: Trustee Weis motioned to adopt the agenda as submitted. Trustee Swenson seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

COMMUNICATIONS – Item 4

4.1 Oral Communications

There were no oral communications.

4.2 Written Communications

There were no written communications.

OTHER BOARD BUSINESS – Item 5

5.1 Adoption of Resolution B16-17-18: Board of Education Support for "Café con Leche" at Charles F. Blackstock Junior High School (Presented by Dr. Walker)

Motion 138: Trustee Swenson motioned to adopt Resolution B16-17-18 to fully support "Café con Leche" at Charles F. Blackstock Junior High School as a model program for family engagement and recognize the success and impact it has had on student achievement. Trustee Lopez seconded and the motion passed upon a unanimous vote of 5 ayes and zero nays.

CLOSED SESSION – Item 6

At 5:21 P.M., all members of the Board convened in closed session with the Superintendent to discuss the Superintendent's annual year end performance evaluation.

ADJOURNMENT – Item 7

There being no further regular business before the Governing Board, Ms. Gomez announced that no actions were taken in Closed Session and adjourned the meeting at 9:00 P.M.

Christine Walker, Ed.D.
Secretary to the Governing Board

By our signatures given below on this 28th day of August, 2017, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Special Meeting of June 21, 2017.

Bexy I. Gomez
President, Board of Trustees

Charles Weis, Ph.D.
Clerk, Board of Trustees

Scott Swenson
Member, Board of Trustees

Vianey Lopez
Member, Board of Trustees

Darlene A. Bruno
Member, Board of Trustees

PROPOSED

HUENEME ELEMENTARY SCHOOL DISTRICT
MINUTES OF A REGULAR MEETING OF THE GOVERNING BOARD

Monday, June 26, 2017, 6:00 P.M.

PROPOSED

INTRODUCTORY INFORMATION

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

This meeting was held in Council Chambers at the City of Port Hueneme at 250 North Ventura Road in Port Hueneme, California. The agenda and full meeting packet were posted and made available to the public on June 22nd.

ATTENDANCE

Trustees: At the 6:03 P.M. Call to Order, four trustees were present: Board President, Bexy I. Gomez; and Members Scott Swenson, Vianey Lopez, and Darlene A. Bruno. Board Clerk Charles Weis, Ph.D. was absent.

Administrators and Others: Dr. Christine Walker (Superintendent); Dr. Carlos Dominguez (Assistant Superintendent-Human Resources); Helen Cosgrove (Assistant Superintendent-Educational Services); Dannielle Brook (Assistant Superintendent-Business Services); David Ragsdale (Chief Technology Officer); Jennifer Tissler and Denise Hicklin (Senior Directors); and Cynthia Rojas, Executive Assistant to the Superintendent. Sandra Martinez, a district translator, was present to assist members of the Spanish-speaking community. A number of school administrators and other staff were also present.

CALL TO ORDER AND FLAG SALUTE – Item 1

Ms. Gomez called the meeting to order at 6:03 P.M. and led the Pledge of Allegiance.

ANNOUNCEMENTS – Item 2

Ms. Gomez announced that the public session of this meeting would be audio-recorded. She also informed the audience that Spanish-speaking members of the community could ask for assistance from a district translator who was present.

ADOPTION OF THE REGULAR AGENDA – Item 3

Motion 139: Trustee Swenson motioned to adopt the agenda as submitted. Trustee Lopez seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

COMMUNICATIONS – Item 4

4.1 Oral Communications

(1) General Speakers

There were no general speakers.

(2) Hueneme Education Association

There was no communication from HEA.

(3) California School Employees Association Chapter 273

Cinthya Perez, CSEA President, announced that voting took place and all items were approved. Additionally, she announced that all CSEA employees received their checks on June 23rd.

4.2 Written Communications

There were no written communications.

APPROVAL OF BOARD MINUTES – Item 5

5.1 It is recommended that the Governing Board approve the minutes of the regular meeting of May 22, 2017.

Motion 140: Trustee Swenson motioned to approve the minutes of the regular meeting of May 22, 2017. Trustee Lopez seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

5.2 It is recommended that the Governing Board approve the minutes of the regular meeting of June 12, 2017.

Motion 141: Trustee Lopez motioned to approve the minutes of the regular meeting of June 12, 2017. Trustee Swenson seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

ADOPTION OF CONSENT AGENDA – Item 6

Motion 142: Trustee Bruno motioned to adopt the Consent Agenda as submitted. Trustee Swenson seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

The following reports were accepted and approved:

6.1 Approval of the June 2017 Personnel Report

6.2 Ratification of May 2017 Financial Reports:

(1) Expenditures (Commercial Payments and Payroll)
(2) Purchase Orders and Checks
(3) Miscellaneous Income Report

PROPOSED

6.3 Acceptance of Gifts to the District

6.4 Ratification of Contract with Art Trek, Inc. and Hueneme Elementary School District for the ASES Program

6.5 Ratification of a Contract with SPARK Programs and the ASES Program

6.6 Approval of Lease Agreement with Continuing Development, Inc. for Classroom Space at Haycox, Hueneme and Williams

6.7 Approval of Lease Agreement with Child Development Resources of Ventura County, Inc. for Facilities for Preschool Programs at Three District Schools

6.8 Approve Piggy Back Bids for Food Service for SY 2017-2018

6.9 Enter into Agreement with Child Development Resources of Ventura County, Vended Meals

6.10 Approve RFP for Distribution of Processed USDA Foods and Commercial Food Products for SY 2017-2018

6.11 Approval of Contract for Food Service Safety and Sanitation Program Service Agreement

6.12 Food Service Prices for the 2017-2018 School Year

6.13 Recommendation to Approve Rollover of Bid #FS 15-16-01 for SY 2017-2018

6.14 Approve Assignment of USDA Foods for SY 2017-2018

HUMAN RESOURCES – Item 7

7.1 Proposed Adoption of Tentative Agreement Between the Hueneme Elementary School District and the California School Employees Association Chapter #273, 2017-2020 (Presented by Dr. Dominguez)

Motion 143: Trustee Swenson motioned to adopt the Tentative Agreement between the Hueneme Elementary School District and the California School Employees Association Chapter #273, 2017-2020; and authorize the Superintendent or designee to sign the Tentative Agreement on behalf of the Governing Board. Trustee Lopez seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

7.2 Proposed Approval of 2016-17 CSEA Classified Salary Schedule, 2016-17 Classified Substitute Salary Schedule, and the Classified Calendar for the 2017-18 School Year (Presented by Dr. Dominguez)

Motion 144: Trustee Swenson motioned to approve the 2016-2017 CSEA Classified Salary Schedule, 2016-2017 Classified Substitute Salary Schedule, and the 2017-18 Classified Calendar. Trustee Bruno seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

7.3 Approval of Addendum #1 to the Superintendent's Agreement for Services (Presented by Ms. Gomez)

Motion 145: Trustee Swenson motioned to approve Addendum #1 to the existing Employment Agreement with the Superintendent to extend the term of the contract by one additional year to June 30, 2021. Trustee Bruno seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

PROPOSED

EDUCATIONAL SERVICES – Item 8

8.1 Approval of Local Control and Accountability Plan (LCAP) Update (Presented by Ms. Cosgrove)

Motion 146: Trustee Bruno motioned to approve the 2017-2018 Local Control and Accountability Plan (LCAP). Trustee Swenson seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

BUSINESS SERVICES – Item 9

9.1 Adoption of the 2017-18 District Budget (Presented by Ms. Brook)

Motion 147: Trustee Swenson motioned to adopt the 2017-2018 Budget, as submitted. Trustee Lopez seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

9.2 Recommendation to Award Exterior Painting Bids (Presented by Ms. Brook)

Motion 148: Trustee Bruno motioned to approve the bid in the amount of $112,000.00 to Color New Co. for the exterior painting of Julien Hathaway Elementary School; and approve the bid in the amount of $97,000.00 to Skyline Painting for the exterior painting of Fred L. Williams Elementary School. Trustee Swenson seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

MONTHLY REPORTS & ADVANCED PLANNING – Item 10

11.1 Trustees

Mrs. Bruno reported on the E.O. Green JHS Promotion Ceremony.

Ms. Lopez reported on the Blackstock JHS Promotin Ceremony.

Mr. Swenson reported on the E.O. Green JHS Promotion Ceremony.

Ms. Gomez reported on the Blackstock JHS Promotion Ceremony.

11.2 Superintendent

Dr. Walker reported that the maintenance and custodial teams have already started projects at school sites and will be busy all summer. She also indicated that since there are no urgent matters, a July Board meeting is not anticipated.

11.3 Suggested Future Agenda Items

Mrs. Bruno would like to discuss the possibility of holding the two junior high school promotion ceremonies together at one of the local high schools.

PROPOSED

CLOSED SESSION – Item 11

At 6:13 P.M., all members of the Board convened in closed session with the Superintendent and Assistant Superintendents to confer on student matters.

RECONVENE IN OPEN SESSION – Item 12

Ms. Gomez reconvened the meeting in open session at 6:53 P.M.

12.1 Submission of the Report of the Administrative Panel for Voluntary Expulsion Case 16-17-07 (Presented by Ms. Hicklin)

Motion 149: Trustee Bruno motioned to accept the recommendation as delineated in the proposed expulsion order and immediately implement the terms of the stipulated expulsion. Trustee Swenson seconded and the motion passed upon vote of 4 ayes and zero nays, with 1 absence (Weis).

12.2 Submission of the Report of the Administrative Panel for Voluntary Expulsion Case 16-17-08 (Presented by Ms. Hicklin)

Motion 150: Trustee Lopez motioned to accept the recommendation as delineated in the proposed expulsion order and immediately implement the terms of the stipulated expulsion. Trustee Swenson seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

12.3 Submission of the Report of the Administrative Panel for Voluntary Expulsion Case 16-17-09 (Presented by Ms. Hicklin)

Motion 151: Trustee Swenson motioned to accept the recommendations as delineated in the proposed expulsion order and immediately implement the terms of the stipulated expulsion. Trustee Bruno seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

12.4 Submission of the Report of the Administrative Panel for Voluntary Expulsion Case 16-17-10 (Presented by Ms. Hicklin)

Motion 152: Trustee Swenson motioned to accept the recommendations as delineated in the proposed expulsion order and immediately implement the terms of the stipulated expulsion. Trustee Lopez seconded and the motion passed upon a vote of 4 ayes and zero nays, with 1 absence (Weis).

ADJOURNMENT – Item 13

There being no further regular business before the Governing Board, Ms. Gomez adjourned the meeting at 6:55 P.M.

Christine Walker, Ed.D.
Secretary to the Governing Board

PROPOSED

By our signatures given below on this 28th day of August, 2017, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Regular Meeting of June 26, 2017.

Bexy I. Gomez
President, Board of Trustees

Charles Weis, Ph.D.
Clerk, Board of Trustees

Scott Swenson
Member, Board of Trustees

Vianey Lopez
Member, Board of Trustees

Darlene A. Bruno
Member, Board of Trustees

PROPOSED

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: June 26, 2017

FROM: Jennifer A. Tissler, Senior Director of Personnel Services
Carlos Dominguez, Assistant Superintendent
Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND:

(1) Certificated Management Services
Change of Assignment

(2) Certificated Service
Change of Assignment
Employment
Retirement
Recommendation for Approval of Job Sharing Request

(3) Classified Services
Employment
Change of Classification/Location and/or Hours
Resignation
Job Descriptions

Employee's Name	Effective Date	Personnel Action
CHANGE OF ASSIGNMENT: Certificated Management Services		
Alcantar, Mirta	07-01-17	Assistant Principal, E. O. Green Junior High School to Assistant Principal, Parkview School
Sides, Monica	07-01-17	Assistant Principal, Bard School to Assistant Principal, Beach and Hueneme Schools
Torres, Javier	07-01-17	Assistant Principal, Beach and Hueneme Schools to Assistant Principal, E. O. Green Junior High School
CHANGE OF ASSIGNMENT: Certificated Services		
Pacheco, Veronica	07-01-17	ELD Resource Teacher, Parkview School to Assistant Principal, Bard School
Walker, Megan	2017-2018	1.0 FTE Psychologist to 0.90 FTE Psychologist
EMPLOYMENT: Certificated Services		
Abeson,Shaynie	08-28-17	Teacher, Grade 1, 20% Haycox School, Job Share
Allan, Bartley	05-12-17	Substitute Teacher
Allan, Bartley	08-28-17	Science Teacher, Probationary I
Barbata, Emily	08-28-17	Special Education Teacher, Probationary I
Benitez, Atenea	08-28-17	Teacher, Grade 1, 20% Hathaway School, Grade 3, 20% Hueneme School, Job Share
Bernd, Denise	08-28-17	Teacher, Probationary I
De Leon, Cristina	08-28-17	Teacher, Grade 2/3, 20% and Grade 5, 60% Williams School, Job Share
Gaxiola, Pauline	08-28-17	Teacher, Probationary I
Kubant, Allison	08-28-17	Teacher, Probationary I
Lombardi, Crystal	05-30-17	Substitute Teacher
Moore, Taylor	08-28-17	Teacher, Grade 2, 50%, Hueneme School, Job Share

Employee's Name	Effective Date	Personnel Action
Murillo, Nancy	08-28-17	Teacher, Grade 4, 40% and Academic Intervention, 20%, Sunkist School, Job Share
Rodriguez, Ruby	08-28-17	Teacher, Probationary I
Saechao, Faye	08-28-17	Teacher, Probationary I
Selga, Jessica	08-28-17	Special Education Teacher, Probationary I
Smith, Erynn	08-28-17	Teacher, Probationary I
Tapia, Jennifer	08-28-17	ELD Resource Teacher, Probationary II
Martinez, Jazmin	08-28-17	Teacher, Probationary I
Valdivieso, Michelle	08-01-17	Psychologist, Probationary I
Walthall, William	05-16-17	Substitute Teacher
Wooglar, Gina	05-12-17	Substitute Teacher
Xayaphone, Viengsamay	08-28-17	Teacher, Probationary II

RETIREMENT: Certificated Service

Munowitch, David	06-24-17	Teacher, Blackstock Junior High School, retiring

RECOMMENDATION FOR APPROVAL OF JOB SHARING REQUEST : Certificated Service

Abeson, Shaynie	2017-2018	❁Teacher, requesting job share, 0.20/0.80-FTE with Leticia Perez-Garcia, Grade 1, Haycox School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Benitez, Atenea	2017-2018	❁Teacher, requesting job share, 0.20/0.80-FTE with Leila Faber, Grade 3, Hueneme School, and 0.20/0.80-FTE with Mary Hambleton, Grade 1, Hathaway School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing

Employee's Name	Effective Date	Personnel Action
Casas, Inez	2017-2018	❁Teacher, requesting job share, 0.80/0.20-FTE with Cristina De Leon, Grades 2/3, Williams School, for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
De Leon, Cristina	2017-2018	❁Teacher, requesting job share, 0.20/0.80-FTE with Inez Casas, Grades 2/3, Williams School, and 0.40/0.60-FTE with Stephanie Gudaz, Grade 5, Williams School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Faber, Leila	2017-2018	❁Teacher, requesting job share, 0.80/0.20-FTE with Atenea Benitez, Grade 3, Hueneme School for the 2017-18 school year pursuant to H.E.A. Agreement Article 24 – Job Sharing
Fredericks, Shannon	2017-2018	❁Teacher, requesting job share, 0.50/0.50-FTE with Taylor Moore, Grade 2, Hueneme School for the 2017-18 school year pursuant to H.E.A. Agreement Article 24 – Job Sharing
Gill, Noemi	2017-2018	❁Teacher, requesting job share, 0.60/0.40-FTE with Nancy Murillo, Grade 4, Sunkist School, for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Granado, Rosa	2017-2018	❁Teacher, requesting job share, 0.80/0.20-FTE with Nancy Murillo, Academic Intervention, Sunkist School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Gudaz, Stephanie	2017-2018	❁Teacher, requesting job share, 0.60/0.40-FTE with Cristina De Leon, Grade 5, Williams School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Hambleton, Mary	2017-2018	❁Teacher, requesting job share, 0.80/0.20-FTE with Atenea Benitez, Grade 1, Hathaway School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Moore, Taylor	2017-2018	❁Teacher, requesting job share, 0.50/0.50-FTE with Shannon Fredericks, Grade 2, Hueneme School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing

Employee's Name	Effective Date	Personnel Action
Murrillo, Nancy	2017-2018	❁Teacher, requesting job share, 0.40/0.60-FTE with Noemi Gill, Grade 4, Sunkist School; and 0.20/0.80-FTE with Rosa Granado, Academic Intervention, Sunkist School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
Perez-Garcia, Leticia	2017-2018	❁Teacher, requesting job share, 0.80/0.20-FTE with Shaynie Abeson, Grade 1, Haycox School for the 2017-18 school year pursuant to H.E.A. Agreement, Article 24 - Job Sharing
EMPLOYMENT: Classified Services		
Aguilera, Sylvia	06-12-17	3.0-hr. Food Service Cashier, Parkview School, replacing Vanessa Martinez who was promoted.
Favaela, Abigail	05-24-17	Substitute Playground Supervisor
Hernandez, Guadalupe	05-12-17	Substitute Playground Supervisor
Lopez Solorio, Mayra	05-19-17	Substitute Bilingual Paraprofessional
Martinez, Gabriela	05-02-17	Substitute Playground Supervisor
Martinez, Maria	05-08-17	Playground Supervisor
Nabor, Oue	05-09-17	Substitute Special Education Paraprofessional
Nunez, Jisela	05-02-17	Playground Supervisor
CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified Services		
Arrieta, Maria Tereza	07-01-17	8.0-hr. School Office Manager, Parkview School to 8.0-hr. Executive Secretary, District Office, replacing Annalyn Parvin who retired
Gonzalez, Raul	07-01-17	8.0-hr. Custodian, Blackstock Junior High School to 8.0-hr. Head Custodian, Blackstock Junior High School, replacing Eugene Williams who retired
Muniz, Javier	06-19-17	8.0-hr. Custodian, Parkview School to 8.0-hr. Head Custodian, Williams School, replacing Angel Pinedo who transferred

Employee's Name	Effective Date	Personnel Action
Perez, Cinthya	07-01-17	8.0-hr. School Office Manager, Haycox School to 8.0-hr. School Office Manager, Parkview School replacing Maria Tereza Arrieta who was promoted
Pinedo, Angel	06-05-17	8.0-hr. Head Custodian, Williams School to 8.0-hr. Head Custodian, Hueneme School, replacing Daniel Gonzalez who retired
Zavala Rios, Maria	06-01-17	3.0-hr. Food Service Worker I, Larsen School to 4.0-hr. Food Service Worker I, Beach School, replacing Maria Arredondo who transferred

RESIGNATION: Classified Services

Bennett, Chase	06-05-17	3.5-hr. Paraprofessional/Special Education, Hueneme School, resigning
Castro-Gonzalez, Diana	06-22-17	3.75-hr. Paraprofessional/Bilingual, Parkview School, resigning

JOB DESCRIPTION: Classified Services

Job Description - #2330.3 – Paraprofessional/Special Education	Job Description – (Attachment A)
Job Description - #2375.15 – Senior Secretary I	Job Description – (Attachment B)
Job Description - #2375.16 – Senior Secretary II	Job Description – (Attachment C)

Employee's Name	Effective Date	Personnel Action

❁Job Sharing proposals are made pursuant to Article XXIV of the H.E.A. Agreement. The teacher's salary, benefits and illness leave are prorated for the shared teaching assignment.

HUENEME SCHOOL DISTRICT

2330.3 – PARAPROFESSIONAL/SPECIAL EDUCATION

Salary Range (009)

DEFINITION

Under general supervision, provides instruction to individual or small groups of students in subject-matter areas to reinforce lessons in assigned RSP, SDC, Speech, regular or special education classroom; may assist speech therapists in assessing and remediating students with language development disabilities; may assist in the operation of a computerized learning laboratory; may provide services to students with specialized needs; may assist students who require personal and health care; may provide assistance with personal hygiene and other needs as required; monitors and records student behavior and performance; performs a variety of clerical duties as assigned. For positions designated bilingual, translate oral and written materials accurately and fluently in both English and the second language; and performs related duties as assigned. Receives supervision from site administrator; may receive supervision from Senior Director of Pupil Support Services, or Program Specialist. Receives technical and work direction from the classroom teacher or speech therapist.

EXAMPLES OF DUTIES

- Reinforce instruction for a classroom, and individual or small groups of students as directed by the teacher in regular, RSP, SDC, classrooms and in Speech
- Under the direction of a teacher and in conformity with students' IEP goals and objectives, follows and implements treatment plans protocols to improve speech/language development; supervises and monitors students while they are completing drills, practices and assignments
- Assist individual or small groups with academic skills; listen to and reinforce instruction to individual in reading, spelling, math, social studies and other subjects
- Provide services to students with specialized needs; assist students who require personal and health care; may provide assistance with personal hygiene and other needs
- Observe and control behavior of students inside or outside of classroom according to approved procedures; report progress regarding student performance and behavior to teacher; assist students by providing proper examples, emotional support, friendly attitude and general guidance
- Assist in lifting pupils in and out of wheelchairs, braces and other orthopedic equipment; ensure all assistance is provided in a safe manner; assist in positioning pupils and in rendering various forms of personal care; assist students with procedures that are medically-related and/or involve the regular cleaning of a student's bodily excretion; assist children in dressing and grooming as needed
- Assist children in and out of buses; accompany or assist children to and from school buses and in moving to and from activities on the school site
- May assist students and teachers in the use of instructional software and related peripherals

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- Prepare materials for classroom and instructional use and setup work areas, displays and exhibits; operate a variety of educational equipment as needed
- Confer with teachers concerning programs and materials to meet students' needs
- Ensure the health and safety of students by following all health and safety rules; conduct general clean-up of work site
- Perform a variety of clerical duties such as preparation of instructional materials, administer, correct and record test results; maintain student profiles and other records of students as requested; maintain confidential students records and files
- Assists in maintaining a clean and orderly learning environment
- For positions designated bilingual translate a variety of written materials from English to a second language and from that language into English; interpret and facilitate communication between staff and non-English speaking students and parents
- Perform CPR and First Aid as required
- Perform related duties and responsibilities as required

REQUIRED QUALIFICATIONS

Knowledge of:

- Basic principles and practices of child development and child guidance
- Basic emergency, first aid and health care techniques
- Classroom procedures and equipment
- Methods and techniques of instruction
- General needs and behavior of children
- Methods and technique of lifting and moving children with physical limitations
- Personal hygiene practices
- Emergency procedures as they relate to obtaining professional medical and safety assistance
- Appropriate techniques for the physical management of special education students
- Correct English usage, spelling, grammar and punctuation
- Conflict resolution methods and techniques
- Procedures and practices of classroom and playground safety
- Oral and written communication skills

Ability to:

- Assist with instruction and related activities of the assigned learning environment
- Reinforce instruction to individuals or small groups of students as directed by the teacher
- Lift children in and out of school buses, wheelchairs, braces and other orthopedic equipment
- Assist students by providing proper examples, emotional support, friendly attitude and general guidance
- Demonstrate an understanding, patient and receptive attitude toward children with special needs
- Conform to and support the assigned teacher's style of classroom management

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- Effectively assist teacher in responding to students' emergencies
- Prepare materials for classroom and instructional use as assigned by classroom teacher
- Set up work areas, displays and exhibits
- Perform general clerical duties and maintain records in support of a teacher
- Print and writing legibly
- Learn methods and procedures to be followed in an instructional environment
- Assist in supervising and disciplining assigned students according to approved policies and procedures
- Work independently with minimal direction
- Provide assistance to parents, the general public and other staff members in a helpful, courteous and timely manner
- Maintain confidentiality of privileged information obtained in the course of work
- Communicate clearly and concisely, both orally and in writing
- Understand and follow oral and written directions

Experience:

- One year of experience in working with school-age children in an organized educational, health, child care or other structured setting or related experience

Education:

- In accordance with the No Child Left Behind Act of 2001 (NCLB), paraprofessionals are required to have a high school diploma or its equivalent and demonstrate proficiency in reading, writing, math and classroom instruction. Employees are required to meet the requirements either by holding an AA degree or higher, having 48 units from an institution of higher education, or by demonstrating, through local assessment, the knowledge of and the ability to assist in the instruction of reading, writing and mathematics

Environmental Conditions:

- Classroom environment; subject to traveling from site to site
- Indoor and outdoor recreational facilities
- assist students with procedures that are medically-related and/or involve the regular cleaning of a student's bodily excretion

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HUENEME ELEMENTARY SCHOOL DISTRICT
2375.15 – SENIOR SECRETARY I
Range 23

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DEFINITION

Under the direction of an assigned Director, perform varied and responsible secretarial and administrative assistant duties; plan, coordinate and organize office activities, flow of communications and information for the Director or department; prepare and maintain a variety of manual and automated records and reports related to assigned activities, perform a variety of duties relative to assigned area of responsibility.

ESSENTIAL DUTIES

- Perform varied and responsible secretarial and administrative assistant duties to assist the director or supervisor with administrative and clerical detail; plan, coordinate and organize office activities; maintain an efficient flow of communications and information; ensure smooth and efficient office operations.
- Receive and greet administrators, staff, students, teachers and the public; provide information or direct to appropriate personnel; exercise independent judgment in resolving a variety of issues; refer difficult issues to the administrator as needed; provide technical information and assistance related to program or organizational operations and related laws, rules, regulations, policies and procedures.
- Compose, type, and complete, independently or from oral instructions, notes or rough drafts, a variety of materials such as inter-office communications, forms, letters, memoranda, bulletins, agenda items, labels, fliers, requisitions, contracts and other materials; format materials to meet program and office needs.
- Compile information; prepare and maintain a variety of records, logs and reports, including confidential materials related to assigned duties; establish and maintain filing systems; revise, verify, proofread and edit a variety of documents.
- Monitor program budgets, attendance and timesheets, requisitions supplies and materials
- Make arrangements for meetings, appointments and trainings
- Input a variety of data into an assigned computer system; establish and maintain automated records and files; develop spreadsheets, generate various computerized lists and reports as requested; ensure accuracy of input and output data.
- Communicate with personnel and various outside agencies to exchange information and resolve issues or concerns.
- Operate a variety of office equipment including a calculator, copier, fax machine, computer and assigned software; monitor inventory levels of office and designated supplies and order materials as needed; drive a vehicle to school to other sites as assigned by the position.

- Receive, sort and distribute e-mail and mail; prepare and distribute informational packets as directed.
- Perform special projects and prepare various forms and reports on behalf of the Director; attend to administrative details on special matters as assigned.
- Provide secretarial and clerical assistance to other staff as necessary.
- Perform other related duties as assigned.

REQUIRED QUALIFICATIONS

Knowledge of:

- Standard office equipment operation, including computer data, spreadsheets and word processing
- Modern office methods and procedures
- Business English, including correct grammar, vocabulary, spelling and punctuation

Ability to:

- Follow oral and written directions
- Compile, monitor and maintain accurate and complete records and reports
- Perform responsible clerical work
- Meet the public tactfully and courteously and answer questions in person or by telephone
- Type accurately 50 words per minute
- Update, monitor and maintain accurate computer database and spreadsheet records
- Compose memos and notices independently using notes and drafts from supervisors
- Make arithmetical computations with accuracy
- Establish and maintain effective working relations with all personnel, department heads, principals, administrators, trustees and the public
- Speak and write Spanish is desirable

Experience:

- One year of general secretarial experience requiring the use of listed skills, preferably including at least one year in the District
- School site or school district experience is desirable

Education:

- High school diploma or equivalent is required
- Advanced training in a business college or formal college is desirable; experience in the field may be substituted in some cases

Working Conditions
Environment

- Office equipment
- Subject to frequent interruptions
- Exposure to computer screens

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Physical Conditions

- Dexterity of hands and fingers to operate a computer keyboard
- Hearing and speaking to exchange information in person and on the telephone
- Sitting, standing for extended periods of time
- Seeing to read a variety of materials
- Lift horizontally and vertically
- Bending at the waist, kneeling or crouching to file materials

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HUENEME ELEMENTARY SCHOOL DISTRICT

2375.16 – SENIOR SECRETARY II

Range 28

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DEFINITION

Under the direction of an assigned Assistant Superintendent, perform varied and complex services to assist with administration and clerical detail; plan, coordinate and organize office activities, flow of communications and information for the Assistant Superintendent or department; prepare and maintain a variety of complex manual and automated records and reports related to assigned activities, perform a variety of highly skilled and complex duties relative to assigned area of responsibility.

ESSENTIAL DUTIES

- Perform varied and responsible highly skilled and complex secretarial and administrative assistant duties to relieve the administrator of administrative and clerical detail; plan, coordinate and organize office activities and coordinate flow of communication for the administrator; ensure smooth and efficient office operations; maintain confidentiality of privileged and sensitive information.
- Receive and greet administrators, staff, students, teachers and the public; provide information or direct to appropriate personnel; exercise independent judgment in resolving a variety of issues; refer difficult issues to the administrator as needed; provide technical information and assistance related to program or organizational operations and related laws, rules, regulations, policies and procedures.
- Compose, type, and complete, independently or from oral instructions, notes or rough drafts, a variety of materials such as inter-office communications, forms, letters, memoranda, bulletins, agenda items, labels, fliers, requisitions, contracts and other materials, including those of a confidential manner; format materials to meet program and office needs.
- Compile information; prepare and maintain a variety of complex departmental records, logs and reports, including confidential materials related to assigned duties; establish and maintain filing systems; revise, verify, proofread and edit a variety of documents.
- Monitor program budgets, attendance and timesheets, requisitions supplies and materials
- Make arrangements for meetings, appointments and trainings
- Input a variety of data into an assigned computer system; establish and maintain automated records and files; develop spreadsheets, generate various computerized lists and reports as requested; ensure accuracy of input and output data.
- Communicate with personnel and various outside agencies to exchange information and resolve issues or concerns.

- Operate a variety of office equipment including a calculator, copier, fax machine, computer and assigned software; monitor inventory levels of office and designated supplies and order materials as needed; drive a vehicle to school to other sites as assigned by the position.
- Receive, sort and distribute e-mail and mail; prepare and distribute informational packets as directed.
- Perform special projects and prepare various forms and reports on behalf of the Director; attend to administrative details on special matters as assigned.
- Provide secretarial and clerical assistance to other staff as necessary.
- Perform other related duties as assigned.

REQUIRED QUALIFICATIONS

Knowledge of:

- Standard office equipment operation, including computer data, spreadsheets and word processing
- Modern office methods and procedures
- Business English, including correct grammar, vocabulary, spelling and punctuation

Ability to:

- Follow oral and written directions
- Compile, monitor and maintain accurate and complete records and reports
- Perform responsible clerical work
- Meet the public tactfully and courteously and answer questions in person or by telephone
- Type accurately 50 words per minute
- Update, monitor and maintain accurate computer database and spreadsheet records
- Compose memos and notices independently using notes and drafts from supervisors
- Make arithmetical computations with accuracy
- Establish and maintain effective working relations with all personnel, department heads, principals, administrators, trustees and the public
- Speak and write Spanish is desirable

Experience:

- One year of general secretarial experience requiring the use of listed skills, preferably including at least one year in the District
- School site or school district experience is desirable

Education:

- High school diploma or equivalent is required
- Advanced training in a business college or formal college is desirable; experience in the field may be substituted in some cases

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Working Conditions
Environment

- Office equipment
- Subject to frequent interruptions
- Exposure to computer screens

Physical Conditions

- Dexterity of hands and fingers to operate a computer keyboard
- Hearing and speaking to exchange information in person and on the telephone
- Sitting, standing for extended periods of time
- Seeing to read a variety of materials
- Lift horizontally and vertically
- Bending at the waist, kneeling or crouching to file materials

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF EXPENDITURE REPORT FOR MAY 2017
BOARD MEETING DATE:	June 26, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the attached Expenditure Report for May 2017, as follows:

(1) Commercial Payments
(2) Payroll

COMMERCIAL PAYMENT REGISTER
May 2017

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	*Accrued Sales Taxes*
May 1, 2017	5002031883-5002031924	$ 138,831.96	$ 133,849.39					$ 4,982.57	*$ 48.69*
May 2, 2017	5002031925-5002031944	$ 153,067.09	$ 149,382.45	$ 3,380.00				$ 304.64	*$ 70.99*
May 4, 2017	5002031945-5002031971	$ 79,048.09	$ 63,293.51	$ 13,066.58				$ 2,688.00	*$ 30.61*
May 8, 2017	5002031972-5002032006	$ 165,147.61	$ 104,311.70	$ 55,252.71				$ 5,583.20	*$ 18.96*
May 9, 2017	5002032007-5002032042	$ 36,222.83	$ 35,201.00				$ 570.00	$ 451.83	*$ 5.94*
May 11, 2017	5002032043-5002032072	$ 42,036.38	$ 42,036.38						*$ 20.37*
May 15, 2017	5002032073-5002032103	$ 193,218.67	$ 125,316.56	$ 66,159.16				$ 1,742.95	*$ 59.50*
May 17,2017	5002032104-5002032129	$ 26,756.96	$ 26,231.96					$ 525.00	*$ 19.38*
May 18, 2017	5002032130-5002032160	$ 7,123.73	$ 6,056.16	$ 212.01				$ 855.56	*$ 10.07*
May 22, 2017	5002032161-5002032189	$ 120,604.05	$ 109,324.88	$ 316.17				$ 10,963.00	*$ 100.57*
May 23, 2017	5002032190-5002032224	$ 73,620.88	$ 67,096.85	$ 6,079.16				$ 444.87	
May 25, 2017	5002032225-5002032250	$ 40,198.61	$ 33,445.64	$ 5,794.79	$ 958.18				*$ 168.74*
May 26, 2017	5002032251-5002032272	$ 6,104.43	$ 5,605.60	$ 130.36				$ 368.47	*$ 38.43*
May 30, 2017	5002032273-5002032305	$ 242,724.57	$ 239,254.03					$ 3,470.54	*$ 33.12*
TOTAL PAYMENTS		**$ 1,324,705.86**	**$ 1,140,406.11**	**$ 150,390.94**	**$ 958.18**	**$ -**	**$ 570.00**	**$ 32,380.63**	***$ 625.37***

PAYROLL SUMMARY - MAY 2017

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
5/4/2017	$1,378.50	$148.28	$1,526.78	$1,526.78	$0.00
5/10/2017	$160,227.55	$37,356.82	$197,584.37	$191,602.86	$5,981.51
5/12/2017	$246.22	$26.61	$272.83	$272.83	$0.00
5/13/2017	$84.24	$9.10	$93.34	$93.34	$0.00
5/16/2017	$234.60	$25.36	$259.96	$259.96	$0.00
5/17/2017	$873,677.66	$152,353.30	$1,026,030.96	$1,023,326.16	$2,704.80
5/31/2017	$4,976,979.96	$1,838,154.30	$6,815,134.26	$6,570,488.81	$244,645.45
Total	**$6,012,828.73**	**$2,028,073.77**	**$8,040,902.50**	**$7,787,570.74**	**$253,331.76**

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR MAY 2017

BOARD MEETING DATE: June 26, 2017

FROM: Dannielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify purchase orders and checks generated in May 2017.

BACKGROUND:

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases.

The purchase order numbering system is described below:

1. B17-0000……..“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H17-0000……..“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of May 1-31st, 2017, purchase orders totaled **$934,008.58** and $110,326.69 in change notices. The attached report reflects May 2017 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between May 1 and May 31, 2017 totaled **$1,321,726.89.**

Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-01902	CompuVision	00	Technology/Equipment/Data	010-4300	2,020.88
				010-4400	4,953.45
				010-5800	598.62
				010-6400	5,474.79
H17-02352	Corwin Press Inc	00	Blackstock/Green/Student Assemblies	010-5800	5,300.00
H17-02369	Dell Computer Corp	00	technology/supplies	010-4300	318.63
H17-02376	Evollve, Inc.	00	technology/equipment	010-4400	2,155.00
H17-02445	Atlantis Utility	00	technology/services	010-5800	3,420.00
H17-02548	CompuVision	00	software/tech/metrics	010-4300	6,652.78
			Totals for Site Id # 00		**$30,894.15**
H17-02146	Southwest School & Office Supp ly	01	Stores	010-9320	1,106.78
H17-02154	Southwest School & Office Supp ly	01	Stores	010-9320	2,490.48
H17-02181	Staples Advantage	01	District/Supplies	010-4300	1,190.39
H17-02231	CMS Communications Inc.	01	District/Supplies	010-4300	257.78
H17-02353	Document Systems Inc.	01	District/Supplies	010-4300	769.29
H17-02354	Empire Cleaning Supply	01	stores	010-9320	3,835.90
H17-02359	Office Depot School Division	01	Distict/Supplies	010-4300	58.81
H17-02362	Tri County Office Furniture	01	District/Supplies	010-4300	170.04
H17-02367	Superior Sanitary Supplies	01	Distict/Supplies	010-4300	151.80
H17-02368	Dell Computer Corp	01	District/Supplies	010-4300	348.58
H17-02373	Southwest School & Office Supp ly	01	Stores	010-9320	186.62
H17-02374	Medco School First Aid	01	Stores	010-9320	979.07
H17-02375	Empire Cleaning Supply	01	Stores	010-9320	3,938.80
H17-02397	Southwest School & Office Supp ly	01	stores	010-9320	277.99

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02400	Document Systems Inc.	01	Williams/District/Supplies	010-4300	334.57
H17-02407	Ventura County School Boards A ttn: Steve Blum, Treasurer	01	Board/Administrators Event	010-5200	20.00
				010-5217	20.00
				010-5218	20.00
H17-02435	Dell Computer Corp	01	District/Supplies	010-4300	370.65
H17-02451	Ventura County Star	01	District/Professional Services	010-5800	7,371.00
H17-02467	Southwest School & Office Supp ly	01	Stores	010-9320	3,154.92
H17-02468	School Specialty	01	Stores	010-9320	1,598.15
H17-02469	Brodart Library Supplies	01	Stores	010-9320	1,619.09
H17-02520	Aswell Trophy	01	District/Professional Services	010-5800	464.83
H17-02521	Ventura County Star	01	District/Subscription Renewal	010-4300	277.00
H17-02522	Uline	01	Disrtict/Haycox/Trash liner	010-4300	229.51
H17-02523	Office Depot School Division	01	Stores	010-9320	2,957.74
H17-02524	Southwest School & Office Supp ly	01	Stores	010-9320	785.36
H17-02525	School Specialty	01	Stores	010-9320	1,861.92
H17-02526	Southwest School & Office Supp ly	01	Stores	010-9320	64.80
H17-02537	Document Systems Inc.	01	District/Service	010-4300	963.22
H17-02542	Monroe Systems for Business	01	District/Supplies	010-4300	353.52
H17-02543	Nason's Lock & Safe Inc.	01	District/Repair	010-5600	155.00
H17-02545	Staples Advantage	01	District/Supplies	010-4300	44.10
H17-02546	VCOE	01	District/Tech/Service	010-5800	1,500.00
H17-02563	Tax Deferred Services	01	Tax Shelters 05/31/2017	010-9533	179,905.36
H17-02565	Champion Chemical Co	01	Stores	010-9320	1,600.09
H17-02566	Extreme Clean, Inc.	01	Stores	010-9320	2,404.98

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02567	Empire Cleaning Supply	01	Stores	010-9320	8,024.79
H17-02575	Southwest School & Office Supp ly	01	Stores	010-9320	2,959.25
H18-00001	VCOE	01	DO/Business	010-5800	79,746.20
H18-00003	CSBA c/o West America Bank	01	D.O./Membership	010-5300	14,366.00
H18-00007	VCOE - 0947	01	Ed. Projects/Title I/Registration	010-5200	35.00
H18-00008	CODESP	01	Districr/Membership/HR	010-5300	2,050.00
H18-00016	NAFIS	01	Membership/General Fund	010-5300	350.00
			Totals for Site Id # 01		**$331,369.38**
H17-01947	Staples Advantage	02	Ed. Projects/LCFF/Supplies	010-4300	265.64
H17-01972	Staples Advantage	02	Ed. Projects	010-4300	144.82
H17-02212	VCOE	02	Ed Services/LCFF/Workshop	010-5200	450.00
H17-02250	VCOE	02	Ed Serv/LCFF/trainings	010-5800	8,882.50
H17-02343	ATDLE,c/oMWH Management Ser.	02	Ed. Projects/Title III/Registration	010-5200	3,075.00
H17-02348	Dell Computer Corp	02	Ed Services/LCFF/Supplies	010-4300	614.12
H17-02351	Dell Computer Corp	02	Ed Services/LCFF/Supplies	010-4300	70.03
H17-02395	ATDLE,c/oMWH Management Ser.	02	Ed. Projects/Title III/Registration	010-5200	615.00
H17-02465	VCOE	02	Ed Services/LCFF/ Workshop	010-5800	1,361.25
H17-02466	VCOE	02	Ed Services/LCFF/Workshop	010-5200	2,365.00
H17-02472	Heinemann Workshop	02	Ed Serv/LCFF/Workshop	010-5800	9,600.00
H17-02480	Follett School Solutions	02	Ed Services/LCFF/ Textbooks	010-4100	3,751.52
H17-02500	Office Depot School Division	02	Ed. Projects/Title III/Supplies	010-4300	247.81
H18-00004	Kimberly Reinholdt	02	Ed. Services/Title I/Contracted Service	010-5800	50.00
H18-00005	LA County Office of Education Attn: De Wanne Davis	02	Ed. Projects/Title I/Registration	010-5200	150.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00006	VCOE - 0947	02	Ed. Projects/Title I/Reigstration	010-5200	125.00
			Totals for Site Id # 02		**$31,767.69**
B17-00249	VCOE	03	PSS/PT/Services	010-5100	5,000.00
B17-00250	Rockstar Recruiting DBA	03	PSS/SL/SERVICES	010-5800	75,000.00
B17-00251	Maya Bornia Inc,.	03	PSS/SERVICES/SLP	010-5800	75,000.00
H17-02327	Ricoh USA , Inc.	03	PSS/Overage	010-5600	70.84
H17-02329	Super Duper Publications	03	PSS/Materias/Speech & Language	010-4300	91.80
H17-02332	Houghton Mifflin Co	03	PSS/PROTOCOLS	010-4300	1,397.87
H17-02333	Western Psychological Services	03	PSS/Protocols	010-4300	92.90
H17-02334	AR-Clinical Publications	03	S/L Testing Kit	010-4300	565.20
H17-02355	Dell Computer Corp	03	PSS/Equipment	010-4400	2,648.71
H17-02372	VCOE	03	PSS/ Registration	010-5200	100.00
H17-02416	Bright Eyes Enterprise	03	PSS/NURSES	010-4300	412.69
H18-00011	20/20 Vision	03	PSS/Nurses/On-Line Software	010-5300	660.00
			Totals for Site Id # 03		**$161,040.01**
H17-02540	General Binding Corp	05	EMC/GF/Laminating Film	010-4300	181.92
			Totals for Site Id # 05		**$181.92**
H17-02366	Jordano's	08	Food Service/ Supplies	130-4300	116.37
H17-02422	Enjoyer	08	Food Service/Supply	130-4300	2,793.81
H17-02437	Gold Star Foods Inc	08	Food Service/Storage	130-5600	199.80
H17-02459	Castle Air Inc	08	Food Service/ Repairs	130-4300	441.78
				130-5600	942.50
H17-02463	Staples Advantage	08	Food Service/ Supplies	130-4300	120.48

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02464	Castle Air Inc	08	Food Service/Repairs	130-4300	395.68
				130-5600	362.50
H17-02471	Daniel Fowler DBA Acorn Applia nce Service	08	Food Service/ Repairs	130-4300	55.64
				130-5600	162.50
H17-02554	Daniel Fowler DBA Acorn Applia nce Service	08	Food Service/Repair	130-5600	97.50
H18-00009	KENCO Construction Services	08	DSA Onsite Inspections-Kitchen Hoods	130-5800	24,000.00
			Totals for Site Id # 08		**$29,688.56**
H17-02386	Musician's Friend	10	Bard/LCFF/Supplies	010-4300	33.39
H17-02418	Dell Computer Corp	10	Bard/LCFF/supplies	010-4400	10,879.65
H17-02420	Home Depot	10	Bard/LCFF/Supplies	010-4300	969.69
H17-02432	Gopher Sport	10	Bard/LCFF/Supplies	010-4300	821.72
			Totals for Site Id # 10		**$12,704.45**
H17-02399	Meredith Digital Inc.	12	Beach/GF/Supplies	010-4300	52.80
H17-02428	CDW-G (Vernon Hills)	12	Beach/LCFF/technology	010-4400	788.92
H17-02434	Apple Inc	12	Beach/LCFF/technology	010-4300	160.55
H17-02455	Aswell Trophy	12	Beach/USB/Supplies	953-4300	71.16
H17-02491	Nancy Spooner DBA Spooner Stu dios	12	Beach/GF/Prof Svc Instructional	010-5800	4,756.50
H17-02527	The Outdoor School	12	Beach/GF/Outdoor School 2016/2017	010-5800	1,215.20
H17-02533	Ron's Signs	12	Beach/USB/Supplies	953-4300	364.20
H18-00010	Curriculum Assoc Inc Attn: Cus tomer Service	12	Beach/GF/instructional materials	010-4300	102.93
			Totals for Site Id # 12		**$7,512.26**
H17-02331	Santa Barbara Airbus	14	Blackstock/ASB/Service	951-5812	1,290.00

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02346	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	254.30
H17-02347	Office Depot School Division	14	Blackatock/LCFF/Supplies	010-4300	33.64
H17-02381	Teatro de las Americas Inc.	14	Blackstock/ASB/Service	951-5800	70.00
H17-02393	Office Depot School Division	14	BlackstockTitle 1/Supplies	010-4300	202.42
H17-02442	Rico Curry	14	Blackstock/ASB/Supplies	951-4300	673.44
H17-02443	Mark-It Place	14	Blackstock/ASB/Supplies	951-4300	641.36
H17-02444	World's Finest Chocolate	14	Blackstock/ASB/Supplies	951-4300	3,630.00
H17-02493	Apple Inc	14	Blackstock/Title 1/Technology	010-4300	642.19
H17-02494	Ward's Media Tech	14	Blackstock/Title 1/Technology	010-4300	887.86
H17-02497	Dell Computer Corp	14	Blacktock/Title 1/Technology	010-4300	331.81
				010-4400	1,028.15
H17-02499	D & B Distributing Enterprises	14	Blackatock/Title 1/Supplies	010-4300	1,258.52
H17-02501	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	397.18
H17-02510	Mark-It Place	14	Blackstock/Prmomotion/Medals	010-4300	291.19
H17-02511	Office Depot School Division	14	Blackstock/GF/Supplies	010-4300	692.11
H17-02513	MJP Computers	14	Blackstock/Title 1/Technology	010-4400	1,411.49
H17-02515	Dell Computer Corp	14	Blackstock/Title 1/Technology	010-4300	1,218.60
H17-02531	Charles Jones DBA Nighthawks Screen Printing	14	Blackstock/ASB/Supplies	951-4300	1,564.74
H17-02536	KYOCERA Doc Solution West	14	Blackstock/District/Supplies	010-4300	213.29
H17-02568	Apple Inc	14	Blackstock/LCFF/Technology	010-4300	963.29
H17-02569	MJP Computers	14	Blackstock/Title 1/Technology	010-4300	3,825.13
H17-02570	D & B Distributing Enterprises	14	Blackatock/Title 1/Supplies	010-4300	1,051.64
H17-02574	Charles Jones DBA Nighthawks Screen Printing	14	Blackstock/ASB/Supplies	951-4300	175.63

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
			Totals for Site Id # 14		**$22,747.98**
H17-02408	Guillermo Dominquez DBA Amigo Party Rental	16	Green/Promotion/Rental	010-5699	1,995.00
H17-02411	Staples Advantage	16	Green/T1/Supplies	010-4300	1,583.55
H17-02412	Lakeshore Store #038	16	Green/T1/Supplies	010-4300	1,104.57
H17-02414	Kelly Glaubitz -Elite Screen Printing & Embroidery	16	Green/GF/Supplies	010-4300	663.73
H17-02425	Barnes & Noble Inc #2054 Acco unt #6121495	16	Green/T1/Books	010-4200	7,280.88
H17-02433	Dell Computer Corp	16	Green/GF/Supplies	010-4300	1,195.87
H17-02452	Disneyland Resort Disney Perfo rming Arts	16	Green/ASB/Service/Admission	952-5800	4,558.00
H17-02456	City of Oxnard Rec & Community Svcs	16	Green/ASB/Service	952-5800	600.00
H17-02490	Dell Computer Corp	16	Green/GF/Supplies	010-4300	969.69
H17-02498	Will Geer's Theatricum Botanic um	16	Green/T1/ProfServ	010-5800	1,000.00
H17-02535	California Science Center	16	Green/Serive	010-5800	575.00
H17-02552	Aswell Trophy	16	Green/ASB/Supplies	952-4300	381.44
H17-02553	Aswell Trophy	16	Green/ASB/Supplies	952-4300	193.14
H17-02557	Herff Jones Inc Photography Di vision	16	Green/ASB/Service	952-5800	4,984.16
H17-02564	Elite Screen Printing & Embroi dery	16	Green/ASB/Supplies	952-4300	1,383.53
H18-00012	Demco Inc	16	Green/GF/Supplies	010-4300	209.24
			Totals for Site Id # 16		**$28,677.80**
H17-02478	Durham School Services	18	Hathaway/Gen Fund/ Bus	010-5812	839.72
			Totals for Site Id # 18		**$839.72**
H17-01991	Lakeshore Store #038	18N	NfL/Supplies	010-4300	416.03
H17-02448	Discount School Supply	18N	NfL/Supplies	010-4300	414.43

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02449	Lakeshore Store #038	18N	NfL/Supplies	010-4300	1,125.99
H17-02503	Quill Corporation	18N	NfL/Supplies	010-4300	135.91
			Totals for Site Id # 18N		**$2,092.36**
H17-02357	Quill Corporation	20	Haycox/GF/Classroom Supplies	010-4300	102.46
H17-02361	Young Rembrandts	20	Haycox/Service	010-5800	4,465.00
H17-02371	School Specialty	20	Haycox/GF/Classroom Supplies	010-4300	23.02
H17-02403	Pamela Colvard DBA The Painted Pony Farm	20	Haycox/USB/Service	953-5800	275.00
H17-02405	Scholastic Book Fairs	20	Haycox/USB/Books	953-4200	1,039.37
H17-02413	Dell Computer Corp	20	Haycox/LCFF/Technology	010-4300	1,486.89
H17-02415	Dell Computer Corp	20	Haycox/LCFF/Technology	010-4300	371.68
H17-02486	School Specialty	20	Haycox/GF/Classroom Supplies	010-4300	37.51
H17-02487	Quill Corporation	20	Haycox/GF/Classroom Supplies	010-4300	226.27
H17-02488	Office Depot School Division	20	Haycox/GF/Classroom Supplies	010-4300	11.20
H17-02489	Quill Corporation	20	Haycox/GF/Classroom Supplies	010-4300	158.75
H17-02492	Quill Corporation	20	Haycox/GF/Classroom Supplies	010-4300	32.57
H18-00015	Quill Corporation	20	Haycox/GF/Classroom Supplies	010-4300	83.33
			Totals for Site Id # 20		**$8,313.05**
H17-02328	General Binding Corp	22	Hueneme/GF/laminatorfilm	010-4300	177.79
H17-02330	Student Transportation of Ame rica	22	Hueneme/GATE/Bus	010-5812	1,186.75
H17-02336	Camlox Industries DBA Western Graphix	22	Hueneme/GF/laminatorrepairs	010-5600	188.56

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02495	Lakeshore Store #038	22	Hueneme/GF/butcherpaper	010-4300	294.57
H17-02496	Office Depot School Division	22	Hueneme/GF/butcherpaper	010-4300	270.53
H17-02504	Quill Corporation	22	Hueneme/GF/supplies	010-4300	1,021.10
H17-02512	Staples Advantage	22	Hueneme/GF/coloredpaper	010-4300	908.59
H17-02514	Ricoh Business Systems Inc	22	Hueneme/GF/faxtoner	010-4300	94.55
H17-02528	Quill Corporation	22	Hueneme/GF/supplies	010-4300	399.12
H17-02529	Dell Computer Corp	22	Hueneme/GF/printerdrums	010-4300	161.61
			Totals for Site Id # 22		**$4,703.17**
H17-02303	Ward's Media Tech	24	Larsen/ LCFF/ Doc Cameras	010-4300	2,219.65
H17-02325	Barnes Charter	24	Larsen/bus	010-5812	686.05
H17-02326	Office Depot School Division	24	Larsen/ GF / Supplies	010-4300	133.49
H17-02377	Santa Barbara Zoo	24	Larsen/USB/Service	953-5800	177.00
H17-02378	Santa Barbara Zoo	24	Larsen/USB/Service	953-5800	306.00
H17-02379	Santa Barbara Zoo	24	Larsen/USB/Service	953-5800	332.50
H17-02390	K-Log Inc Education Division G gs-24	24	Larsen/GF/ furniture	010-4300	1,516.04
				010-4400	823.21
H17-02391	Insect Lore	24	Larsen/LCFF/ supplies	010-4300	155.97
H17-02394	Aswell Trophy	24	Stores	010-4300	49.10
H17-02538	School Outfitters	24	Larsen/ GF/ Furniture	010-4400	1,066.60
H17-02539	K-Log Inc Education Division G gs-24	24	Larsen/ GF/ Furnitiure	010-4300	1,010.70
			Totals for Site Id # 24		**$8,476.31**
H17-02321	Scholastic	26	Parkview/Workload Reduction/Books Decoste	010-4200	198.77
H17-02322	OfficeSupply.com	26	Parkview/General/Supplies	010-4300	68.87

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02323	Really Good Stuff	26	Parkview/General/Supplies	010-4300	102.43
H17-02324	Uline	26	Parkview/General/Supplies	010-4300	35.87
H17-02340	Alliance Publishing & Mktg.	26	Parkview/LCFF/Supplies	010-5800	1,222.82
H17-02341	Office Depot School Division	26	Parkview/Title-1/Supplies	010-4300	42.84
H17-02358	OfficeSupply.com	26	Parkview/General/Supplies	010-4300	430.96
H17-02380	Santa Barbara Zoo	26	Parkview/USB/Service	953-5800	504.00
H17-02440	Dell Computer Corp	26	Parkview/LCFF/Technology	010-4300	20,464.02
H17-02441	MJP Computers	26	Parkview/LCFF/Supplies	010-4400	2,833.83
H17-02450	Uline	26	Parkview/General/Supplies	010-4300	31.25
H17-02453	City of Ventura Community Serv Interpretive Outreach Progra	26	Parkview/USB/Service	953-5800	370.00
H17-02454	City of Ventura Community Serv Interpretive Outreach Progra	26	Parkview/USB/Service	953-5800	370.00
H17-02460	School Specialty Inc.	26	Parkview/LCFF/Supplies	010-4400	4,998.36
H17-02461	Positive Promotions (Cust #001 98198)	26	Parkview/LCFF/Supplies	010-4300	309.01
H17-02462	School Specialty Inc.	26	Parkview/LCFF/Supplies	010-4400	4,385.21
H17-02505	Choice Literacy	26	Parkview/Title-1/Supplies	010-4300	1,739.09
H17-02508	Coole School	26	Parkview/Title-1/Supplies	010-4300	107.48
H17-02516	Classroom Direct	26	Parkview/General/Supplies	010-4300	912.32
H17-02517	Classroom Direct	26	Parkview/General/Supplies	010-4300	143.00
H17-02518	OfficeSupply.com	26	Parkview/General/Suppies	010-4300	763.42
H17-02530	Durham School Services	26	Parkview/USB/Bus	953-5812	447.72
			Totals for Site Id # 26		**$40,481.27**
H17-01558	Really Good Stuff	28	Sunkist/Supplies/GF	010-4300	682.84
H17-02337	Scholastic Book Fairs	28	Sunkist/USB/Books	953-4200	5,583.20

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PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02404	Carrot-Top	28	Sunkist/GF/Supplies	010-4300	157.67
H17-02409	Dell Computer Corp	28	Sunkist/LCFF/Tech	010-4300	960.37
H17-02410	Dell Computer Corp	28	Sunkist/LCFF/Tech	010-4300	378.12
H17-02421	MB Summit Electric, Inc. DBA S ummit Electric	28	Sunkist/LCFF/Tech	010-5600	450.00
H17-02424	School Specialty	28	Sunkist/LCFF/Supplies	010-4300	4,376.04
H17-02427	Staples Advantage	28	Sunkist/LCFF/Supplies	010-4300	695.08
H17-02473	Santa Barbara Zoo	28	Sunkist/GF/Field Trip	010-5800	300.62
H17-02502	Dale Bernardo DBA Double Porti on Graphic	28	Sunkist/USB/Supplies	953-4300	760.72
H17-02560	Moorpark College	28	Sunkist/USB/Service	953-5800	144.00
			Totals for Site Id # 28		**$14,488.66**
H17-02050	Classroom Direct	30	Willliams/General/Supplies	010-4300	649.92
H17-02058	Office Depot School Division	30	Williams/General/Supplies	010-4300	86.19
H17-02320	Treasure Bay Inc.	30	Williams/LCFF Instr/Supplies	010-4200	764.58
H17-02335	Meredith Digital Inc.	30	Williams/General/Supplies	010-4300	1,117.52
H17-02338	Pamela Colvard DBA The Painted Pony Farm	30	Williams/USB/Service	953-5800	280.00
H17-02339	Island Packers Cruises	30	Williams/USB/Service	953-5800	4,472.00
H17-02344	Hertz Furniture Systems	30	Williams/LCFF Instruc/Supplies	010-4300	2,359.03
H17-02345	Aswell Trophy	30	Williams/General/Supplies	010-4300	161.63
H17-02349	Character Counts	30	Williams/General/Supplies	010-4300	766.49
H17-02356	Dell Computer Corp	30	Williams/LCFF Tech/Supplies	010-4300	298.92
H17-02360	SchoolMart	30	Willliams/LCFF Instruc/Supplies	010-4300	380.47
H17-02363	Dell Computer Corp	30	Williams/LCFF Tech/Supplies	010-4400	3,683.61

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PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02364	Worthington Direct	30	Williams/General/Supplies	010-4300	1,371.52
H17-02365	Worthington Direct	30	Williams/General/Supplies	010-4400	4,785.20
H17-02392	Aswell Trophy	30	Willliams/General/Supplies	010-5800	150.85
H17-02396	Rom Pragasa DBA Flying Color C A	30	Williams/General/Supplies	010-5800	77.58
H17-02417	Vargas Signs	30	Williams/General/Services	010-4300	100.00
H17-02419	New Management Inc	30	Williams/General/Supplies	010-4300	992.20
H17-02423	Aswell Trophy	30	Williams/LCFF Instruc/Supplies	010-4300	420.23
H17-02426	Aswell Trophy	30	Williams/LCFF Instr/Supplies	010-4300	105.06
H17-02436	CDW-G (Vernon Hills)	30	Williams/LCFF Tech/Supplies	010-4400	3,821.54
H17-02438	Hertz Furniture Systems	30	Williams/LCFF Instr/Supplies	010-4300	5,307.82
H17-02439	Lynne M. Slidders	30	Williams/LCFF Art/Servies	010-4300	2,000.00
H17-02446	Staples Advantage	30	Williams/General/Supplies	010-4300	159.50
H17-02457	Rom Pragasa DBA Flying Color C A	30	Willliams/LCFF Inst/Supplies	010-4300	336.72
H17-02479	Aswell Trophy	30	William/General/Supplies	010-5800	296.31
H17-02562	Lifetouch NSS Accts. Receivabl e	30	Williams/USB/Supplies	953-4300	965.62
H17-02576	Santa Barbara Zoo	30	Williams/USB/Service	953-5800	405.00
H18-00013	Atlas School Supply	30	Willliams/General/Supplies	010-4300	790.05
			Totals for Site Id # 30		**$37,105.56**
H17-02350	VCOE - Library/LRDC	32	District/Librarians&Principals/ Workshop	010-5200	950.00
			Totals for Site Id # 32		**$950.00**
H17-02541	Staples Advantage	34	Print Shop/Supplies	010-4300	59.15
			Totals for Site Id # 34		**$59.15**
H17-02383	Oriental Trading Co Inc	99	Larsen/ASES/Supplies	010-4300	147.46

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Includes 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02384	Birthday in a Box LLC	99	Larsen/ASES/Supplies	010-4300	221.43
H17-02385	Oriental Trading Co Inc	99	Hathaway/ASES/Supplies	010-4300	272.36
H17-02387	Raymond Geddes & Company Inc	99	Green/ASES/Supplies	010-4300	104.80
H17-02388	Oriental Trading Co Inc	99	Green/ASES/Supplies	010-4300	86.01
H17-02389	Oriental Trading Co Inc	99	Sunkist/ASES/Supplies	010-4300	178.19
H17-02430	Apple Inc	99	DIstrict Office/ASES/Supplies	010-4300	539.40
H17-02431	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	688.74
H17-02458	MJP Computers	99	Green/ASES/Supplies	010-4300	4,231.82
				010-4400	1,282.23
			Totals for Site Id # 99		**$7,752.44**
H17-02382	Wilivaldo Izazaga DBA ALWI Pes t Control	FOT	FOT/Service/(G)	010-5500	1,200.00
H17-02398	Garvey Equipment Company	FOT	FOT/Supplies/(G)	010-4400	1,876.86
H17-02401	Seaside Electric	FOT	FOT/Service	010-5600	835.50
H17-02402	Fence Factory	FOT	FOT/Service	010-5600	6,850.00
H17-02406	Alejandra's Nursery	FOT	FOT/Supplies/(G)	010-4300	21,129.34
H17-02447	Quill Corporation	FOT	FOT/Supplies	010-4300	234.45
H17-02470	Dave Bang Associates Inc	FOT	FOT/Supplies	010-4300	732.86
H17-02474	Seaside Electric	FOT	FOT/Service	010-5600	18,305.00
H17-02475	Firetect Inc.	FOT	FOT/Service	010-5600	1,891.43
H17-02476	Firetect Inc.	FOT	F.O.T./Service	010-5600	896.97
H17-02477	Eight Tech DBA Ubreakifix	FOT	FOT/Supplies	010-4300	42.37
H17-02481	Container Alliance	FOT	FOT/Supplies	010-4400	2,586.00
H17-02482	AutoZone Stores, Inc.	FOT	FOT/Supplies	010-4300	21.00
H17-02483	Crowder Backflow Services Inc	FOT	FOT/Service	010-5600	730.00

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PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02484	CyberCopy Inc.	FOT	FOT	010-4300	220.37
H17-02485	Container Alliance	FOT	FOT/Supplies	010-4400	2,586.00
H17-02506	Gold Coast Glass Inc	FOT	FOT/Service	010-5600	122.80
H17-02507	Gold Coast Tire	FOT	FOT/Service	010-5600	3,124.12
H17-02532	Castle Air Inc	FOT	FOT/Service	010-5600	2,272.50
H17-02534	HERC Rentals, Inc.	FOT	FOT/Rentals	010-5699	444.88
H17-02544	Grainger Industrial Supply	FOT	Warehouse/Supplies	010-4300	918.26
H17-02547	Keenes Hardware	FOT	FOT/Supplies	010-4300	148.35
H17-02549	Shiffler Equipment Sales Inc A cct 246853	FOT	FOT/Service/Bard Cafetorium	010-4400	31,373.57
H17-02550	KYA Services LLC	FOT	FOT/Service/SK R1/2/3/4/8	010-4400	23,629.92
H17-02551	KYA Services LLC	FOT	FOT/Service/Bard R2/5/13/K1	010-5600	20,115.88
H17-02555	Oxnard Pipe & Supply	FOT	FOT/Supplies	010-4300	2,945.39
H17-02556	Precision Environmental	FOT	FOT/Service/WL Library	010-5500	980.00
H17-02558	Intermountain Lock & Security	FOT	FOT/Supplies	010-4300	431.14
H17-02559	Shiffler Equipment Sales Inc A cct 246853	FOT	FOT/Supplies	010-4300	334.67
H17-02561	U-Rent Inc Party Pleasers	FOT	FOT/Rentals	010-5699	2,488.97
H17-02571	Lito Galang DBA Lito's Auto Re pair	FOT	FOT/Service	010-5600	145.80
H17-02572	Waxie Sanitary Supply	FOT	FOT/Supplies	010-4300	2,141.80
H17-02573	Zee Medical Service	FOT	FOT/Supplies	010-4300	406.49

Totals for Site Id # FOT **$152,162.69**

Total Number of POs **283** **Total** **934,008.58**

Fund Summary

Fund	Description	PO Count	Amount

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 05/01/2017 - 05/31/2017

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	230	768,589.34
130	Cafeteria Fund	8	5,688.56
951	Blackstock ASB Fund	7	8,045.17
952	Green ASB Fund	6	12,100.27
953	Unorganized Student Body/Eleme	18	16,867.49
		Total Fiscal Year 2017	**811,290.83**
010	General Fund	13	98,717.75
130	Cafeteria Fund	1	24,000.00
		Total Fiscal Year 2018	**122,717.75**
		Total	**934,008.58**

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Includes 05/01/2017 - 05/31/2017

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B17-00031	80,000.00	010-5100	General Fund/Subagreements Contracts	15,000.00
B17-00031	80,000.00	010-5800	General Fund/Professnl/Consult Serv & Opera	25,000.00
			Total PO B17-00031	**40,000.00**
B17-00058	2,200.00	010-5501	General Fund/Utilities-Trash	1,100.00
B17-00140	1,600.00	010-4300	General Fund/Materials and Supplies	600.00
B17-00143	6,800.00	010-5800	General Fund/Professnl/Consult Serv & Opera	225.00
B17-00155	2,000.00	010-4300	General Fund/Materials and Supplies	500.00
B17-00159	1,887.51	010-5600	General Fund/Rentals, Leases and Repairs	445.54
B17-00196	110,000.00	010-5800	General Fund/Professnl/Consult Serv & Opera	50,000.00
B17-00218	43,680.00	010-5100	General Fund/Subagreements Contracts	1,881.75
B17-00218	43,680.00	010-5800	General Fund/Professnl/Consult Serv & Opera	6,798.25
			Total PO B17-00218	**8,680.00**
B17-00220	1,800.00	010-4300	General Fund/Materials and Supplies	508.36
H17-01264	78,300.00	010-5800	General Fund/Professnl/Consult Serv & Opera	7,000.00
H17-01695	1,250.00	010-5600	General Fund/Rentals, Leases and Repairs	636.87
H17-01933	111.06	010-5800	General Fund/Professnl/Consult Serv & Opera	10.77
H17-02261	78.56	010-4300	General Fund/Materials and Supplies	9.82
H17-02292	1,471.86	010-4400	General Fund/Non-Capitalized Equipment	610.33
			Total PO Changes	**110,326.69**

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
4002084369	05/10/2017	Adda Guzman De Manriquez	Cancelled		465.99 *
	Cancelled on 06/13/2017, Cancel Register # PM170614				
5002031883	05/01/2017	Cynthia Goodwin	010-5200		412.37
5002031884	05/01/2017	Veronica Villafan-Rangel	010-4300		252.36
5002031885	05/01/2017	Sandra Magallon	953-4300		205.61
5002031886	05/01/2017	Rosa C. Hernandez	010-4200		100.00
5002031887	05/01/2017	Norma Ortega	010-4300		11.46
5002031888	05/01/2017	Maricela Gomez	010-4300		91.10
5002031889	05/01/2017	Winnie Dean	951-4300		460.54
5002031890	05/01/2017	Hilda Guerrero	010-4300	142.38	
			010-5800	116.45	
			Unpaid Tax	10.04-	248.79
5002031891	05/01/2017	Jose Valdez	010-4300		20.54
5002031892	05/01/2017	Irma Villanueva	010-4300	231.72	
			010-5200	79.62	311.34
5002031893	05/01/2017	Celia Robles	010-5200		5.27
5002031894	05/01/2017	David Castellano	010-4300	169.86	
			Unpaid Tax	2.71-	167.15
5002031895	05/01/2017	Deborah A. Sandoval	010-5200		1,001.37
5002031896	05/01/2017	Krista M. Verardo	010-4300		46.23
5002031897	05/01/2017	Darlene Bruno	010-5218		68.56
5002031898	05/01/2017	Stacy M. Hunter	010-4300		139.56
5002031899	05/01/2017	Laura Pina	010-4300	109.78	
			Unpaid Tax	6.78-	103.00
5002031900	05/01/2017	Jonathan S. Mortensen	010-4300		183.14
5002031901	05/01/2017	Claudia Basaldua	010-4300		36.91
5002031902	05/01/2017	Melissa J. Fuchs	010-4300		43.85
5002031903	05/01/2017	Tonya Leal	951-4300		57.42
5002031904	05/01/2017	Felicitas Perez	010-4300		529.09
5002031905	05/01/2017	Meghann A. Stella	010-4300	246.99	
			Unpaid Tax	16.70-	230.29
5002031906	05/01/2017	Mandy L. Rodriguez	010-4300	50.55	
			010-5800	113.99	164.54
5002031907	05/01/2017	Courtney N. Fitzgerald	953-5800		379.00
5002031908	05/01/2017	Seychelle Ernst	010-4200		94.99
5002031909	05/01/2017	Judith A. Amendola	010-4300		134.16
5002031910	05/01/2017	Maria N. Torres	010-4300		63.49
5002031911	05/01/2017	Kristy M. Montag	010-4200	114.12	
			010-4300	173.22	
			Unpaid Tax	12.46-	274.88
5002031912	05/01/2017	Cynthia Rojas	010-4300		41.91
5002031913	05/01/2017	360 Degree Customer Inc	010-5100		23,662.50
5002031914	05/01/2017	American Language Service	010-5800		504.00
5002031915	05/01/2017	Animal Tracks Inc.	953-5800		700.00
5002031916	05/01/2017	Assistance League School	010-5800		25,590.00
5002031917	05/01/2017	CDW-G (Chicago)	010-4300		247.57
5002031918	05/01/2017	Green EconoME	010-5800		13,750.00

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002031919	05/01/2017	Home Depot	010-4300	4,768.33	
			010-4400	3,213.08	7,981.41
5002031920	05/01/2017	Lawson Products	010-4300		232.54
5002031921	05/01/2017	First Picks Bread Co., LLC	010-4300		106.10
5002031922	05/01/2017	Santa Barbara Airbus	951-5812		3,180.00
5002031923	05/01/2017	Staples Advantage Dept LA	010-4300	689.80	
			010-9320	1,494.45	2,184.25
5002031924	05/01/2017	VCOE	010-5100	53,867.17	
			010-5800	947.50	54,814.67
5002031925	05/02/2017	Scott Lang DBA All Communicati	010-5600		150.00
5002031926	05/02/2017	Belnick DBA Bizchair.com	010-4300	712.15	
			Unpaid Tax	52.75-	659.40
5002031927	05/02/2017	City Of Oxnard	010-5502		2,231.20
5002031928	05/02/2017	City of Oxnard ATTN: City Corps	010-5100		84,229.20
5002031929	05/02/2017	Collaboration For Success	010-5800		6,000.00
5002031930	05/02/2017	Document Systems Inc.	010-4300		3,737.47
5002031931	05/02/2017	Dale Bernardo DBA Double Portion Graphic	Cancelled		2,094.89 *
	Cancelled on 05/05/2017				
5002031932	05/02/2017	Standard Plumbing Supply Co	010-4300	113.57	
			010-5600	54.00	167.57
5002031933	05/02/2017	Hensons Music Store Attn: Tom	010-5600		70.55
5002031934	05/02/2017	MCI Comm Service	010-5903		32.62
5002031935	05/02/2017	Charles Jones DBA Nighthawks Screen Printing	951-4300	121.21	
			Unpaid Tax	.28-	120.93
5002031936	05/02/2017	Oxford University Press	010-4200	4,114.09	
			Unpaid Tax	17.96-	4,096.13
5002031937	05/02/2017	PMSM Architects	130-6200		3,380.00
5002031938	05/02/2017	Ricoh USA, Inc	010-5600		144.07
5002031939	05/02/2017	Silvas Oil Company Inc	010-4300	1,038.58	
			010-4306	472.55	1,511.13
5002031940	05/02/2017	So Ca Edison Co	010-5506		33,734.42
5002031941	05/02/2017	So Ca Gas Company	010-5507		265.86
5002031942	05/02/2017	Staples Advantage Dept LA	010-4300		137.87
5002031943	05/02/2017	Tri County Office Furniture	010-4300		9,858.12
5002031944	05/02/2017	Business Card	010-5200	375.00	
			010-5800	70.66	445.66
5002031945	05/04/2017	Avaya Inc	010-5905		753.11
5002031946	05/04/2017	City Of Pt Hueneme Attn: Finance Dept.	010-5800		1,818.00
5002031947	05/04/2017	Dell Marketing LP	010-4300	3,504.44	
			010-4400	3,642.48	7,146.92
5002031948	05/04/2017	Frontier Communications	010-5903		426.30
5002031949	05/04/2017	Fry's Electronics	010-4300		22.93
5002031950	05/04/2017	Gold Star Foods	130-5600		216.40
5002031951	05/04/2017	Gopher Sport NW5634	010-4300		1,305.75

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002031952	05/04/2017	Hermitage Art Company Inc	010-4300		86.57
5002031953	05/04/2017	Hubert Company	130-4300		103.97
5002031954	05/04/2017	Island Packers Cruises	010-5800	2,881.00	
			953-5800	1,118.00	3,999.00
5002031955	05/04/2017	Jordano's	130-6500		12,487.10
5002031956	05/04/2017	Oxnard School District	010-5100	7,243.59	
			010-5800	23,912.07	31,155.66
5002031957	05/04/2017	Pamela Colvard DBA The Painted Pony Farm	953-5800		280.00
5002031958	05/04/2017	Parker & Covert LLP	010-5800		1,552.50
5002031959	05/04/2017	Quiel Brother Electric Sign	010-6400		8,044.30
5002031960	05/04/2017	ReadyRefresh by Nestle	010-4300		734.48
5002031961	05/04/2017	Ricoh USA, Inc	010-5600		70.84
5002031962	05/04/2017	Ricoh USA, Inc	010-5600	2,140.30	
			130-5600	92.61	2,232.91
5002031963	05/04/2017	Santa Barbara Airbus	951-5812		1,290.00
5002031964	05/04/2017	School Outfitters	010-4300		172.51
5002031965	05/04/2017	School Specialty Inc.	010-4300		245.82
5002031966	05/04/2017	Shred-It USA	010-5800		113.40
5002031967	05/04/2017	Staples Advantage Dept LA	010-4300	78.60	
			130-4300	166.50	245.10
5002031968	05/04/2017	J D Factors, LLC Assignee for: Unlimited Supplies LLC	010-4300	475.61	
			Unpaid Tax	30.61-	445.00
5002031969	05/04/2017	VCOE	010-5200		270.00
5002031970	05/04/2017	Ventura County Star	010-5800		884.08
5002031971	05/04/2017	Wells Fargo Vendor Fin Serv	010-5600		2,945.44
5002031972	05/08/2017	Patricia L. Garcy	010-4300	43.15	
			010-5800	69.00	
			Unpaid Tax	.20-	111.95
5002031973	05/08/2017	Cynthia J. Delgado	010-4300		1,481.85
5002031974	05/08/2017	Alexandra Monzon	010-9201		500.00
5002031975	05/08/2017	360 Degree Customer Inc	010-5100		27,285.00
5002031976	05/08/2017	Scott Lang DBA All Communicati	010-5600		177.64
5002031977	05/08/2017	Aswell Trophy	010-4300		188.56
5002031978	05/08/2017	The Berry Man Inc	130-9321		19,673.84
5002031979	05/08/2017	Blick Art Materials	010-4300		111.82
5002031980	05/08/2017	CMH Centers for Family Health	010-5800		575.00
5002031981	05/08/2017	Dell Marketing LP	010-4300	4,892.00	
			010-4400	13,620.95	18,512.95
5002031982	05/08/2017	Dugmore & Duncan Of California	010-4300	4,162.47	
			Unpaid Tax	18.76-	4,143.71
5002031983	05/08/2017	Dunn-Edwards Corp	010-4300		365.46
5002031984	05/08/2017	Empire Cleaning Supply	010-9320		10,408.64
5002031985	05/08/2017	Ewing	010-4300		1,189.18
5002031986	05/08/2017	Extreme Clean, Inc.	010-4300	99.56	
			010-9320	10,713.79	10,813.35

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002031987	05/08/2017	Gold Star Foods	130-9321		23,696.77
5002031988	05/08/2017	Heidi Butkus DBA HeidiSongs	010-4200		67.98
5002031989	05/08/2017	Hensons Music Store Attn: Tom	010-4300		80.81
5002031990	05/08/2017	Hueneme School District	010-5800		400.00
5002031991	05/08/2017	Jordano's	130-4300	187.49	
			130-4400	3,918.87	4,106.36
5002031992	05/08/2017	KYOCERA Doc Solution West	010-4300		402.92
5002031993	05/08/2017	La Tolteca	130-9321		980.82
5002031994	05/08/2017	Lindamood-Bell Learning	010-5800		3,857.00
5002031995	05/08/2017	MJP Computers	010-4300	136.15	
			010-5600	176.10	312.25
5002031996	05/08/2017	Office Depot	010-4300		840.09
5002031997	05/08/2017	P & R Paper Supply Inc.	130-9329		6,794.92
5002031998	05/08/2017	Precision Environmental	010-5600		4,980.00
5002031999	05/08/2017	ReadyRefresh by Nestle	010-4300		344.97
5002032000	05/08/2017	Ricoh USA, Inc	010-5600		7,409.62
5002032001	05/08/2017	Scholastic Book Fairs	953-4200		5,583.20
5002032002	05/08/2017	School Specialty Inc.	010-4300		145.41
5002032003	05/08/2017	Shiffler Equipment Sales Inc	010-4300		4,060.24
5002032004	05/08/2017	Sinclair Sanitary Supply Inc	010-9320		620.64
5002032005	05/08/2017	Southwest School & Office	010-9320		3,597.26
5002032006	05/08/2017	Staples Advantage Dept LA	010-4300		1,327.40
5002032007	05/09/2017	Carrie Burton	010-5200		133.95
5002032008	05/09/2017	Kathrine Riley	010-4300		28.06
5002032009	05/09/2017	Sherry M. Underhill-Vodon	010-4300	135.00	
			Unpaid Tax	4.60-	130.40
5002032010	05/09/2017	Etelina Durazo	010-5200		919.86
5002032011	05/09/2017	Leila S. Faber	010-4300		35.33
5002032012	05/09/2017	Maria Ramirez-Cervantes	010-4300		27.04
5002032013	05/09/2017	Lalena Cekosky	010-5200		955.78
5002032014	05/09/2017	Gloria Valdez	010-4300		61.50
5002032015	05/09/2017	Glenn M. Hamashita	951-5800		60.00
5002032016	05/09/2017	Jose Perez	010-4300		60.00
5002032017	05/09/2017	Celia Robles	010-5200		4.34
5002032018	05/09/2017	Melissa Lewis	010-4300		80.51
5002032019	05/09/2017	Ruth E. Ecklund	010-5800		50.00
5002032020	05/09/2017	Raven G. Aipa	010-4300		27.90
5002032021	05/09/2017	Joanna S. Carino	010-4300		429.64
5002032022	05/09/2017	Karena Kahlberg	951-4300		303.50
5002032023	05/09/2017	Ada Seto	010-5200		8.34
5002032024	05/09/2017	Erica Johnson	010-4300		328.39
5002032025	05/09/2017	Gabriela Magallon	010-4300		220.69
5002032026	05/09/2017	Thomas Beneke	010-4200	98.48	
			Unpaid Tax	1.34-	97.14
5002032027	05/09/2017	Tabitha Hottendorf	010-4300		25.47
5002032028	05/09/2017	Rafael Lira	010-5200		7.70

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032029	05/09/2017	Tristyne L. White	010-5200		260.73
5002032030	05/09/2017	Arturo C. Cortez	010-4300		171.09
5002032031	05/09/2017	Carol Walbridge	953-4300		88.33
5002032032	05/09/2017	Brian E. Medel	010-5200		1,116.67
5002032033	05/09/2017	Cathryn Evans	010-4300		47.55
5002032034	05/09/2017	Shirley Belleza	010-5200		787.64
5002032035	05/09/2017	Maria De Jesus Mendoza Arellan o	010-5200		46.60
5002032036	05/09/2017	Jonathan Villicana	010-5200		16.68
5002032037	05/09/2017	Veronica Castanon	010-4300		22.49
5002032038	05/09/2017	Dannielle J. Brook	010-5200		76.58
5002032039	05/09/2017	Rafael Ochoa	010-4300		15.73
5002032040	05/09/2017	Empire Cleaning Supply	010-9320		1,594.70
5002032041	05/09/2017	Rockstar Recruiting DBA	010-5800		27,412.50
5002032042	05/09/2017	Union Bank Trust Dept-Fees	510-7699		570.00
5002032043	05/11/2017	Maria Burke	010-4300		210.11
5002032044	05/11/2017	Joon Lai	010-4200		24.06
5002032045	05/11/2017	Angelita Morales-Apodaca	010-4200		201.00
5002032046	05/11/2017	Nancy Nishimori	010-4300		199.44
5002032047	05/11/2017	Clark Devlin	010-4300		15.07
5002032048	05/11/2017	David Ragsdale	010-5200		85.79
5002032049	05/11/2017	Monica Sides	010-4300		402.03
5002032050	05/11/2017	Lucila F. Gomez-Perez	010-5200		1,071.53
5002032051	05/11/2017	Donald Baughn	010-4300		62.85
5002032052	05/11/2017	Rosalyn Tellez	010-5200		1,079.42
5002032053	05/11/2017	Claudia Basaldua	010-9201		1,000.00
5002032054	05/11/2017	Kathryn Magallanes	010-4300		60.72
5002032055	05/11/2017	Julianne Pena	010-5200		251.29
5002032056	05/11/2017	Melissa Rufai	010-4300	278.26	
			Unpaid Tax	19.32-	258.94
5002032057	05/11/2017	Lucero Benitez	010-4300		25.95
5002032058	05/11/2017	Alyssa Garcia	010-4300		20.91
5002032059	05/11/2017	Maria I. Pelayo	010-5200		1,044.47
5002032060	05/11/2017	Barnes Charter	010-5812		686.05
5002032061	05/11/2017	Channel Isl Beach Community Services District	010-5502		1,136.89
5002032062	05/11/2017	CMS Communications Inc.	010-4300	240.20	
			Unpaid Tax	1.05-	239.15
5002032063	05/11/2017	Dempsey Road Mutual Water Co	010-5502		1,820.00
5002032064	05/11/2017	Farmer Brothers	010-4300		140.41
5002032065	05/11/2017	Frontier Communications	010-5903		21,194.73
5002032066	05/11/2017	Jive Communications Inc	010-5903		389.48
5002032067	05/11/2017	JT'S Rubbish and Recycle	010-5501		7,637.50
5002032068	05/11/2017	Lakeshore	010-4300		1,133.60
5002032069	05/11/2017	Mobile Mini Inc	010-5699		630.60
5002032070	05/11/2017	Office Depot	010-4300		40.26
5002032071	05/11/2017	ReadyRefresh by Nestle	010-4300		806.83
5002032072	05/11/2017	Wells Fargo Financial Leasing	010-5600		167.30

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032073	05/15/2017	Monica Sides	010-4300	876.52	
			Unpaid Tax	15.61-	860.91
5002032074	05/15/2017	Christine Walker	010-5211		114.31
5002032075	05/15/2017	Vincent Gomez	010-4300	202.32	
			Unpaid Tax	.94-	201.38
5002032076	05/15/2017	Maria N. Torres	010-4300		205.41
5002032077	05/15/2017	Alyssa N. Young	010-4300		517.92
5002032078	05/15/2017	ABDO Publishing	010-4200		784.52
5002032079	05/15/2017	Apple Inc	010-4300		160.55
5002032080	05/15/2017	Breakout EDU	010-4300		1,077.50
5002032081	05/15/2017	Dale Bernardo DBA Double Portion Graphic	010-4300	1,761.18	
			953-4300	183.71	1,944.89
5002032082	05/15/2017	Driftwood Dairy Inc.	130-9321		25,021.43
5002032083	05/15/2017	Fence Factory	010-4300	341.68	
			Unpaid Tax	1.59-	340.09
5002032084	05/15/2017	Fence Factory Rentals	010-5699		2,358.00
5002032085	05/15/2017	Fitness Finders	953-4300	572.08	
			Unpaid Tax	37.84-	534.24
5002032086	05/15/2017	Rom Pragasa DBA Flying Color CA	010-5800		77.58
5002032087	05/15/2017	Follett School Solutions Inc.	010-4100		690.14
5002032088	05/15/2017	Foundation Building Materials	010-4300		350.31
5002032089	05/15/2017	Franklin Truck Parts Inc	010-4300	759.80	
			Unpaid Tax	3.52-	756.28
5002032090	05/15/2017	Gabrier Rohdon DBA G & G Carpet Cleaning	010-5800		30.00
5002032091	05/15/2017	General Binding Corp ACCO Brands USA LLC	010-4300		584.39
5002032092	05/15/2017	Gold Coast Glass Inc	010-4300	17.93	
			010-5600	307.70	325.63
5002032093	05/15/2017	Heinemann Library	010-4300		24,839.41
5002032094	05/15/2017	Jordano's	130-9321		35,639.00
5002032095	05/15/2017	Literacy Partners LLC	010-5800		20,250.00
5002032096	05/15/2017	MJP Computers	010-4300		8,939.63
5002032097	05/15/2017	Office Depot	010-4300		993.84
5002032098	05/15/2017	Pamela Colvard DBA The Painted Pony Farm	953-5800		275.00
5002032099	05/15/2017	Port Hueneme Marine Supply Co	010-4300		2,361.45
5002032100	05/15/2017	Puritan Bakery	130-9321		4,614.65
5002032101	05/15/2017	VCOE	010-5100	12,045.00	
			010-5800	44,691.13	56,736.13
5002032102	05/15/2017	Ventura County Star	Cancelled		884.08 *
	Cancelled on 05/17/2017				
5002032103	05/15/2017	World's Finest Chocolate	951-4300		750.00
5002032104	05/17/2017	Cynthia Goodwin	010-5200		641.89
5002032105	05/17/2017	Peter J. Frank	010-4300		122.86
5002032106	05/17/2017	Veronica Villafan-Rangel	010-4300		20.23

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032107	05/17/2017	Sydnee Johnsonbaugh	010-4300		128.05
5002032108	05/17/2017	Lisa Ayala	010-4200	269.38	
			Unpaid Tax	19.38-	250.00
5002032109	05/17/2017	Gloria Valdez	010-5200		19.02
5002032110	05/17/2017	Rita Henry	010-4300		100.62
5002032111	05/17/2017	David Castellano	010-4300		58.06
5002032112	05/17/2017	Evelyn Jimenez	010-4200	80.44	
			010-4300	402.16	482.60
5002032113	05/17/2017	Karena Kahlberg	951-4300		230.00
5002032114	05/17/2017	Carol Short	010-4300		181.88
5002032115	05/17/2017	Ada Seto	010-5200		4.81
5002032116	05/17/2017	Diane D. Gomez	010-4300		23.04
5002032117	05/17/2017	Martha Hunter	010-4300		32.20
5002032118	05/17/2017	Melissa Rufai	010-4300		51.51
5002032119	05/17/2017	Arthur J. Lopez	010-5200		1,054.22
5002032120	05/17/2017	Martina B. Patrick	953-5800		295.00
5002032121	05/17/2017	City Of Oxnard	010-5502		244.25
5002032122	05/17/2017	City Of Pt Hueneme	010-5502		15,709.85
5002032123	05/17/2017	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002032124	05/17/2017	Kwang Sung Lee DBA K & S Lawnmower	010-4300	569.88	
			010-5600	127.62	697.50
5002032125	05/17/2017	Ricoh USA, Inc	010-5600		654.13
5002032126	05/17/2017	Ricoh USA, Inc	010-5600		4,083.95
5002032127	05/17/2017	So Ca Edison Co	010-5506		156.08
5002032128	05/17/2017	So Ca Gas Company	010-4300	276.67	
			010-5507	83.54	360.21
5002032129	05/17/2017	Discipline Associates LLC DBA Teacher Learning Center	010-5200		1,125.00
5002032130	05/18/2017	Vicky Caraballo	010-4300		212.24
5002032131	05/18/2017	Michelle Mills	010-5200		683.38
5002032132	05/18/2017	Chrystall Sahlman	010-4300		200.88
5002032133	05/18/2017	Cynthia Goodwin	010-4300		163.78
5002032134	05/18/2017	Sherleen L. Valenzuela	010-4300		200.00
5002032135	05/18/2017	Lisa B. Walthall	010-4300		212.70
5002032136	05/18/2017	Salvador Frias	010-4300		64.91
5002032137	05/18/2017	Diane Johnson	953-4300		144.78
5002032138	05/18/2017	Jayne A. Robles	010-4300		205.33
5002032139	05/18/2017	Rocio Hernandez	010-4300		81.33
5002032140	05/18/2017	Susana R. Escobar	010-4300		201.85
5002032141	05/18/2017	Marguerite French	010-4300		200.00
5002032142	05/18/2017	Mariana Soto	010-4300		200.00
5002032143	05/18/2017	Cynthia J. Delgado	010-4300		143.64
5002032144	05/18/2017	Joseph B. Ramirez	010-4300		10.71
5002032145	05/18/2017	Roberto Martin	010-5200		765.49
5002032146	05/18/2017	Celia Robles	010-5200		2.17

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032147	05/18/2017	David Castellano	010-4300		671.32
5002032148	05/18/2017	Krista M. Verardo	010-4300		136.13
5002032149	05/18/2017	Joanna S. Carino	130-4300		212.01
5002032150	05/18/2017	Kristina Norvell	953-5800		369.00
5002032151	05/18/2017	Jonathan S. Mortensen	010-4300		1,282.75
5002032152	05/18/2017	Kathleen Dorsey-Anthony	010-5900		28.05
5002032153	05/18/2017	Tonya Leal	010-4300		99.59
5002032154	05/18/2017	Mindy K. Roosendahl	953-4300		65.95
5002032155	05/18/2017	Carmen Cuevas	010-4300		19.38
5002032156	05/18/2017	Carol Walbridge	010-4300	174.30	
			Unpaid Tax	10.07-	164.23
5002032157	05/18/2017	Brian E. Medel	010-4300		25.00
5002032158	05/18/2017	Shirley Belleza	951-4300		275.83
5002032159	05/18/2017	Araceli Magana-Valdovinos	010-4300		63.80
5002032160	05/18/2017	Maria Rodriguez	010-4300		17.50
5002032161	05/22/2017	360 Degree Customer Inc	010-5100		41,412.50
5002032162	05/22/2017	Alejandra's Nursery	010-4300		21,129.34
5002032163	05/22/2017	American Express	010-4300	2,401.68	
			010-5200	1,315.66	
			010-5211	263.59	
			010-5218	630.56	
			010-5300	510.00	
			010-5800	895.85	6,017.34
5002032164	05/22/2017	Art Trek	010-5800		2,070.00
5002032165	05/22/2017	Assistance League School	010-5800		13,420.00
5002032166	05/22/2017	AutoZone Stores, Inc.	010-4300		970.19
5002032167	05/22/2017	Casa Pacifica	010-5800		7,306.25
5002032168	05/22/2017	CDW-G (Chicago)	010-4400		1,471.86
5002032169	05/22/2017	City of Oxnard Rec & Community Svcs	952-5800		600.00
5002032170	05/22/2017	City of Ventura Community Serv Interpretive Outreach Program	953-5800		740.00
5002032171	05/22/2017	Classroom Direct.Com	010-4300		649.92
5002032172	05/22/2017	Corwin Press Inc	010-5800		2,650.00
5002032173	05/22/2017	Dell Marketing LP	010-4300		348.58
5002032174	05/22/2017	Disneyland Resort Disney Performing Arts	952-5800		4,558.00
5002032175	05/22/2017	Firetect Inc.	010-5600		2,788.40
5002032176	05/22/2017	Rom Pragasa DBA Flying Color CA	010-4300		336.72
5002032177	05/22/2017	Gold Star Foods	130-5600		199.80
5002032178	05/22/2017	Graphite Pen & Pencil Company	010-4300	173.70	
			Unpaid Tax	.20-	173.50
5002032179	05/22/2017	Jordano's	130-4300		116.37
5002032180	05/22/2017	Lindamood-Bell Learning	010-5800		2,128.00
5002032181	05/22/2017	Medical Billing Technologies Inc	010-5800		3,580.33
5002032182	05/22/2017	Really Good Stuff	010-4300	682.84	
			Unpaid Tax	45.33-	637.51
5002032183	05/22/2017	Santa Barbara Zoo	953-5800		810.00

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Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032184	05/22/2017	Seaside Electric	010-5600		835.00
5002032185	05/22/2017	Staples Advantage Dept LA	010-4300		1,254.24
5002032186	05/22/2017	Rico Curry	951-4300	673.44	
			Unpaid Tax	48.44-	625.00
5002032187	05/22/2017	Super Duper Publications	010-4300	91.80	
			Unpaid Tax	6.60-	85.20
5002032188	05/22/2017	Ventura County School Boards Attn: Steve Blum, Treasurer	010-5200	20.00	
			010-5217	20.00	
			010-5218	20.00	60.00
5002032189	05/22/2017	World's Finest Chocolate	951-4300		3,630.00
5002032190	05/23/2017	ARTURO AGUILERA	953-5800		47.00
5002032191	05/23/2017	Martha S. Romero	010-4300		44.17
5002032192	05/23/2017	Rex Transfiguracion	010-4300		60.00
5002032193	05/23/2017	Irma Melgoza-Vasquez	010-5699		281.14
5002032194	05/23/2017	Pamela Gibson	010-4300		52.25
5002032195	05/23/2017	Lalena Cekosky	010-4300		301.33
5002032196	05/23/2017	Elaine Melton	010-4200		376.12
5002032197	05/23/2017	Cynthia J. Delgado	953-4300		294.80
5002032198	05/23/2017	Lidia Ramos	010-5200		926.15
5002032199	05/23/2017	Jerilyn Robertson	010-4300		26.93
5002032200	05/23/2017	Rosa Carbajal	010-5200		724.67
5002032201	05/23/2017	Cristina Rodriguez	010-4300		177.16
5002032202	05/23/2017	Mirta Alcantar	010-4300		46.76
5002032203	05/23/2017	Anna Reed Sanchez	010-4300		104.95
5002032204	05/23/2017	Judith A. Amendola	010-4300		21.42
5002032205	05/23/2017	Inez Casas	010-4300		36.47
5002032206	05/23/2017	Shirley Belleza	951-4300		103.07
5002032207	05/23/2017	Ashley Cox	010-4300		112.37
5002032208	05/23/2017	Guadalupe Lucio	010-4300		60.00
5002032209	05/23/2017	Frank J. Garcia	010-4300		60.00
5002032210	05/23/2017	Cynthia Rojas	010-4300		40.76
5002032211	05/23/2017	Casa Pacifica	010-5100	754.90	
			010-5800	651.10	1,406.00
5002032212	05/23/2017	Continuing Development Inc	010-5100		6,206.20
5002032213	05/23/2017	City Impact Inc Counseling & Clinical Supv	010-5100		1,260.00
5002032214	05/23/2017	Enjoyer	130-4300		2,793.81
5002032215	05/23/2017	Fred Pryor Seminars	010-5200		149.00
5002032216	05/23/2017	Great Lakes Hotel Supply	130-4300		3,285.35
5002032217	05/23/2017	Hensons Music Store Attn: Tom	010-4300	122.47	
			010-5600	441.52	563.99
5002032218	05/23/2017	Information Tech Solutions	010-5800		6,325.00
5002032219	05/23/2017	Kaplan Early Learning Company	010-4300		2,262.42
5002032220	05/23/2017	Maya Bornia Inc,.	010-5800		25,350.00
5002032221	05/23/2017	Medical Billing Technologies Inc	010-5800		455.89
5002032222	05/23/2017	First Picks Bread Co., LLC	010-4300		121.70

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032223	05/23/2017	Rockstar Recruiting DBA	010-5800		10,200.00
5002032224	05/23/2017	VCOE	010-5800		9,344.00
5002032225	05/25/2017	AT&T Mobility	010-5909		170.13
5002032226	05/25/2017	AutoZone Stores, Inc.	010-4300		21.00
5002032227	05/25/2017	Avaya Inc	010-5905		337.09
5002032228	05/25/2017	City Of Oxnard	010-5502		13,836.36
5002032229	05/25/2017	Crowder Backflow Services Inc	010-5600		730.00
5002032230	05/25/2017	Eight Tech DBA Ubreakifix	010-4300		42.37
5002032231	05/25/2017	Federal Express	010-5900		37.44
5002032232	05/25/2017	Frontier Communications	010-5903		330.17
5002032233	05/25/2017	Grainger	130-4300		163.94
5002032234	05/25/2017	LessonPix, Inc	010-5800		1,989.00
5002032235	05/25/2017	Mobile Mini Inc	010-5699		473.25
5002032236	05/25/2017	Oriental Trading Co Inc	010-4300	1,325.76	
			Unpaid Tax	90.23-	1,235.53
5002032237	05/25/2017	PMSM Architects	130-6200	5,479.82	
			215-5800	66.89	
			215-6200	891.29	6,438.00
5002032238	05/25/2017	ProComputing	010-4300	1,294.11	
			Unpaid Tax	78.51-	1,215.60
5002032239	05/25/2017	Ricoh USA, Inc	010-5600	1,289.35	
			130-5600	58.42	1,347.77
5002032240	05/25/2017	Ricoh USA, Inc	010-5600	3,584.51	
			130-5600	92.61	3,677.12
5002032241	05/25/2017	RICOH USA, Inc	010-5600		1,000.00
5002032242	05/25/2017	Shred-It USA	010-5800		294.36
5002032243	05/25/2017	Nancy Spooner DBA Spooner Studios	010-5800		4,756.50
5002032244	05/25/2017	uBreakifix Ventura	010-5600		329.99
5002032245	05/25/2017	United Parcel Service	010-5900		103.20
5002032246	05/25/2017	Verizon Business	010-5903		94.68
5002032247	05/25/2017	Ventura County Star	010-4300		277.00
5002032248	05/25/2017	Wells Fargo Financial Leasing	010-5600		167.30
5002032249	05/25/2017	Will Geer's Theatricum Botanicum	010-5800		1,000.00
5002032250	05/25/2017	Zee Medical Service	010-4300		130.81
5002032251	05/26/2017	Helen B. Cosgrove	010-4200		42.00
5002032252	05/26/2017	Ignacia Melero Zaragosa	010-4300		22.61
5002032253	05/26/2017	Susan K. Parsons	010-4200	292.63	
			010-4300	592.48	
			Unpaid Tax	38.43-	846.68
5002032254	05/26/2017	Rosa Granado	010-4300		199.31
5002032255	05/26/2017	Deidre A. Hensley	010-4300		110.40
5002032256	05/26/2017	Lisa Ruelas	010-4300		200.00
5002032257	05/26/2017	Cynthia J. Delgado	010-4300		220.00
5002032258	05/26/2017	Estela Mendoza	010-4300		199.68
5002032259	05/26/2017	Evelyn Jimenez	010-5200		1,822.34
5002032260	05/26/2017	Karena Kahlberg	951-4300		368.47

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Checks Dated 05/01/2017 through 05/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032261	05/26/2017	Jennifer V. Vazquez	010-4300		403.17
5002032262	05/26/2017	Michael A. Nese	010-5200		286.65
5002032263	05/26/2017	Maria D. Alarcon	130-5200		130.36
5002032264	05/26/2017	Deborah Gray	010-4300		207.87
5002032265	05/26/2017	Vanessa P. Perez	010-4300		160.00
5002032266	05/26/2017	Yvette G. Alvarez	010-4300		125.05
5002032267	05/26/2017	Alyssa Garcia	010-4300		21.36
5002032268	05/26/2017	Eunice Pulido	010-4300		121.86
5002032269	05/26/2017	Branden Grange	010-4300		146.02
5002032270	05/26/2017	Cynthia Rojas	010-4300		31.39
5002032271	05/26/2017	Martin E. Gandara	010-4300		313.10
5002032272	05/26/2017	Dannielle J. Brook	010-4300		126.11
5002032273	05/30/2017	Scott Lang DBA All Communicati	010-5600		416.08
5002032274	05/30/2017	ATDLE,c/oMWH Management Ser.	010-5200		6,590.00
5002032275	05/30/2017	California Science Center	010-5800		575.00
5002032276	05/30/2017	CDW-G (Chicago)	010-4300	130.67	
			010-4400	1,376.00	1,506.67
5002032277	05/30/2017	Classroom Direct.Com	010-4300		956.73
5002032278	05/30/2017	Coastal Pipco	010-4300		275.28
5002032279	05/30/2017	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-5501		292.76
5002032280	05/30/2017	Dale Bernardo DBA Double Portion Graphic	953-4300		760.72
5002032281	05/30/2017	Durham School Services	953-5812		867.58
5002032282	05/30/2017	Farmer Brothers	010-4300		192.46
5002032283	05/30/2017	Sprinkle Tire Inc Gold Coast Tire #2	010-5600		3,124.12
5002032284	05/30/2017	Gopher Sport NW5634	010-4300		543.99
5002032285	05/30/2017	Green EconoME	010-5800		20,650.00
5002032286	05/30/2017	Home Depot	010-4300		3,258.35
5002032287	05/30/2017	Jones School Supply Co Inc	010-4300	103.00	
			Unpaid Tax	7.03-	95.97
5002032288	05/30/2017	Nason's Lock & Safe Inc	010-4300	38.52	
			010-5600	155.00	193.52
5002032289	05/30/2017	Charles Jones DBA Nighthawks Screen Printing	951-4300		1,564.74
5002032290	05/30/2017	O'Reilly Automotive Stores	010-4300		1,678.32
5002032291	05/30/2017	Pacificom	010-5800	2,445.54	
			Unpaid Tax	.09-	2,445.45
5002032292	05/30/2017	Port Hueneme Marine Supply Co	010-4300		4,182.49
5002032293	05/30/2017	Quill Corporation	010-4300		1,832.86
5002032294	05/30/2017	Quinn Company	010-5600		500.82
5002032295	05/30/2017	Raymond Geddes & Company Inc	010-4300	159.43	
			Unpaid Tax	11.47-	147.96
5002032296	05/30/2017	Rochester 100 Inc	010-4300	202.03	
			Unpaid Tax	14.53-	187.50
5002032297	05/30/2017	Sage Publications	010-5800		2,650.00

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Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032298	05/30/2017	Armando F Salinas Sr DBA Salinas & Sons Rooter	010-5600		1,625.00
5002032299	05/30/2017	Santa Barbara Zoo	953-5800		277.50
5002032300	05/30/2017	Scotty Chitwood Company	010-4300		290.39
5002032301	05/30/2017	Silvas Oil Company Inc	010-4300	1,805.50	
			010-4306	345.86	2,151.36
5002032302	05/30/2017	Tax Deferred Services	010-9533		179,905.36
5002032303	05/30/2017	Traffic Technologies	010-4300		1,896.37
5002032304	05/30/2017	VCOE	010-5200		40.00
5002032305	05/30/2017	Ventura Steel Inc.	010-4300		1,049.22
		Total Number of Checks	**424**		**1,325,171.85**

	Count	Amount
Cancel	3	3,444.96
Net Issue		1,321,726.89

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	364	1,139,033.74
130	Cafeteria Fund	24	149,506.86
215	Measure T Building Fund	1	958.18
510	Bond Interest and Redemption F	1	570.00
951	Blackstock ASB Fund	15	13,068.22
952	Green ASB Fund	2	5,158.00
953	Unorganized Student Body/Eleme	21	14,057.26
	Total Number of Checks	**421**	1,322,352.26
	Less Unpaid Tax Liability		625.37-
	Net (Check Amount)		**1,321,726.89**

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR MAY 2017

BOARD MEETING DATE: June 26, 2017

FROM: Dannielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

For information only

BACKGROUND:

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The May report reflects the receipt of $962,230.02 as follows:

Fund	Description	October
010	General Fund	$293,962.93
130	Cafeteria Fund	$644,893.88
250	Developer Fee Fund	$1,381.68
95X	Student Funds	$21,991.53
	Totals	$962,230.02

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001331	Posted	(710692) Juan Ayala-Munoz	1011	Check	05/01/17	399	AR17-00749		CR-52579	INSURANCE	166.00
(022204) 010-9537-						166.00					
DP17-0001332	Posted	(005349) Shirley Brown	1011	Check	05/01/17	0076956692	AR17-00759		CR-52579	INSURANCE	61.00
(022204) 010-9537-						61.00					
DP17-0001333	Posted	(703223) Regina Bereza	1011	Check	05/01/17	592	AR17-00753	01	CR-52579	INSURANCE	183.00
(022204) 010-9537-						183.00					
DP17-0001334	Posted	(000028) Richard Calzada	1011	Check	05/01/17	1940	AR17-00762		CR-52579	INSURANCE	366.00
(022204) 010-9537-						366.00					
DP17-0001335	Posted	(710368) Jan Comstock	1011	Check	05/01/17	3197	AR17-00765	01	CR-52579	INSURANCE	183.00
(022204) 010-9537-						183.00					
DP17-0001336	Posted	(711582) Kathleen Fuller	1011	Check	05/01/17	8240	AR17-00770	01	CR-52579	INSURANCE	2,643.00
(022204) 010-9537-						2,643.00					
DP17-0001337	Posted	(711605) Rosie Garcia	1011	Check	05/01/17	8384	AR17-00839	01	CR-52579	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001338	Posted	(701699) Shala Gudino	1011	Check	05/01/17	498041235	AR17-00868		CR-52579	INSURANCE	183.00
(022204) 010-9537-						183.00					
DP17-0001339	Posted	(000090) Lynn Graves	1011	Check	05/01/17	433	AR17-00718		CR-52579	INSURANCE	366.00
(022204) 010-9537-						366.00					
DP17-0001340	Posted	(000097) Marilyn Hamm	1011	Check	05/01/17	148	AR17-00475	01	CR-52579	INSURANCE	183.00
(022204) 010-9537-						183.00					
DP17-0001341	Posted	(005585) Patricia Humphries	1011	Check	05/01/17	1338	AR17-00777	01	CR-52579	INSURANCE	447.00
(022204) 010-9537-						447.00					
DP17-0001342	Posted	(701097) Chereda Hamilton	1011	Check	05/01/17	8578	AR17-00773	01	CR-52579	INSURANCE	366.00
(022204) 010-9537-						366.00					
DP17-0001343	Posted	(711609) Franziska Jeffreys	1011	Check	05/01/17	1089	AR17-00842	01	CR-52579	INSURANCE	318.00
(022204) 010-9537-						318.00					
DP17-0001344	Posted	(711588) Frankie Jones	1011	Check	05/01/17	4532	AR17-00778	01	CR-52579	INSURANCE	61.00
(022204) 010-9537-						61.00					
DP17-0001345	Posted	(700983) Susan Knupp	1011	Check	05/01/17	0000030041	AR17-00780	01	CR-52579	INSURANCE	126.00
(022204) 010-9537-						126.00					
DP17-0001346	Posted	(711776) Sally Keevy	1011	Check	05/01/17	5890	AR17-00779	01	CR-52579	INSURANCE	366.00
(022204) 010-9537-						366.00					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001347	Posted	(701541) Diane Lombardi	1011	Check	05/01/17	0014548681	AR17-00705		CR-52579	INSURANCE	498.00
(022204) 010- 9537- - - - - - - - -						498.00					
DP17-0001348	Posted	(701735) Deborah Lofton	1011	Check	05/01/17	1971	AR17-00783		CR-52579	INSURANCE	183.00
(022204) 010- 9537- - - - - - - - -						183.00					
DP17-0001349	Posted	(713344) Rebecca Lopez	1011	Check	05/01/17	4268	AR17-00847	00	CR-52579	INSURANCE	61.00
(022204) 010- 9537- - - - - - - - -						61.00					
DP17-0001350	Posted	(700289) Maria Lopez	1011	Check	05/01/17	2400	AR17-00846		CR-52579	INSURANCE	122.00
(022204) 010- 9537- - - - - - - - -						122.00					
DP17-0001351	Posted	(700575) Joseph Legacy	1011	Check	05/01/17	0076678469	AR17-00782		CR-52579	INSURANCE	183.00
(022204) 010- 9537- - - - - - - - -						183.00					
DP17-0001352	Posted	(712974) Adrian Laveaga	1011	Check	05/01/17	105	AR17-00845		CR-52579	INSURANCE	366.00
(022204) 010- 9537- - - - - - - - -						366.00					
DP17-0001354	Posted	(703123) Rosanne Mesa	1011	Check	05/01/17	497527519	AR17-00722		CR-52579	INSURANCE	319.50
(022204) 010- 9537- - - - - - - - -						319.50					
DP17-0001355	Posted	(710593) Linda Morris	1011	Check	05/01/17	5572	AR17-00723		CR-52579	INSURANCE	410.03
(022204) 010- 9537- - - - - - - - -						410.03					
DP17-0001356	Posted	(703358) Donna Montgomery	1011	Check	05/01/17	9029	AR17-00788		CR-52579	INSURANCE	122.00
(022204) 010- 9537- - - - - - - - -						122.00					
DP17-0001357	Posted	(000080) Maria Onate-Martin	1011	Check	05/01/17	4047	AR17-00853	01	CR-52579	INSURANCE	366.00
(022204) 010- 9537- - - - - - - - -						366.00					
DP17-0001358	Posted	(700323) Linda Nahrstedt	1011	Check	05/01/17	3007	AR17-00795		CR-52579	INSURANCE	366.00
(022204) 010- 9537- - - - - - - - -						366.00					
DP17-0001359	Posted	(712635) Sally Nava	1011	Check	05/01/17	2250	AR17-00849	01	CR-52579	INSURANCE	24.00
(022204) 010- 9537- - - - - - - - -						24.00					
DP17-0001360	Posted	(712642) Olivia Owens	1011	Check	05/01/17	2432	AR17-00850	01	CR-52579	INSURANCE	366.00
(022204) 010- 9537- - - - - - - - -						366.00					
DP17-0001361	Posted	(004264) Corine Otero Reeber	1011	Check	05/01/17	1315	AR17-00798	01	CR-52579	INSURANCE	2,643.00
(022204) 010- 9537- - - - - - - - -						2,643.00					
DP17-0001362	Posted	(711622) Maria Woodrow	1011	Check	05/01/17	160	AR17-00863	01	CR-52579	INSURANCE	183.00
(022204) 010- 9537- - - - - - - - -						183.00					
DP17-0001363	Posted	(712850) Indalicio Pascua	1011	Check	05/01/17	1776	AR17-00851	00	CR-52579	INSURANCE	48.00
(022204) 010- 9537- - - - - - - - -						48.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001364	Posted	(701625) Dennis Powers	1011	Check	05/01/17	1247	AR17-00706		CR-52579	INSURANCE	366.00
(022204) 010-9537- - - - - - - - -						366.00					
DP17-0001365	Posted	(711615) Mary Lou Quint	1011	Check	05/01/17	1480	AR17-00870	01	CR-52579	INSURANCE	366.00
(022204) 010-9537- - - - - - - - -						366.00					
DP17-0001366	Posted	(003012) Mireya Rodriguez	1012	Check	05/01/17	736	AR17-00707		CR-52579	INSURANCE	498.00
(022204) 010-9537- - - - - - - - -						498.00					
DP17-0001367	Posted	(710417) Francisco Rodriguez	1011	Check	05/01/17	736	AR17-00717		CR-52579	INSURANCE	498.00
(022204) 010-9537- - - - - - - - -						498.00					
DP17-0001368	Posted	(712929) Lorenzo Ramirez	1011	Check	05/01/17	4063	AR17-00852		CR-52579	INSURANCE	232.00
(022204) 010-9537- - - - - - - - -						232.00					
DP17-0001369	Posted	(711611) Darlyne Schott	1011	Check	05/01/17	2439	AR17-00801	01	CR-52579	INSURANCE	183.00
(022204) 010-9537- - - - - - - - -						183.00					
DP17-0001370	Posted	(701220) Elaine B. Shaw	1011	Check	05/01/17	2690	AR17-00803	01	CR-52579	INSURANCE	61.00
(022204) 010-9537- - - - - - - - -						61.00					
DP17-0001371	Posted	(713504) Mary Schaller	1011	Check	05/01/17	0102	AR17-00800	01	CR-52579	INSURANCE	513.00
(022204) 010-9537- - - - - - - - -						513.00					
DP17-0001372	Posted	(000061) Ellen Spigel	1011	Check	05/01/17	5437	AR17-00724	01	CR-52579	INSURANCE	183.00
(022204) 010-9537- - - - - - - - -						183.00					
DP17-0001373	Posted	(003845) Geraldine Troutman	1011	Check	05/01/17	8546	AR17-00812	01	CR-52579	INSURANCE	183.00
(022204) 010-9537- - - - - - - - -						183.00					
DP17-0001374	Posted	(712183) Rick Uelmen	1011	Check	05/01/17	5425	AR17-00813	01	CR-52579	INSURANCE	2,643.00
(022204) 010-9537- - - - - - - - -						2,643.00					
DP17-0001375	Posted	(711809) Linda Velthoen	1011	Check	05/01/17	0076715496	AR17-00814	01	CR-52579	INSURANCE	820.00
(022204) 010-9537- - - - - - - - -						820.00					
DP17-0001376	Posted	(710570) Hilda Valenzuela	1011	Check	05/01/17	0077099402	AR17-00862		CR-52579	INSURANCE	166.00
(022204) 010-9537- - - - - - - - -						166.00					
DP17-0001377	Posted	(703307) Nancy Velasquez	1011	Check	05/01/17	110	AR17-00713		CR-52579	INSURANCE	366.00
(022204) 010-9537- - - - - - - - -						366.00					
DP17-0001378	Posted	(003951) Mary Alice Waldo	1011	Check	05/01/17	7309	AR17-00815		CR-52579	INSURANCE	1,341.00
(022204) 010-9537- - - - - - - - -						1,341.00					
DP17-0001379	Posted	(002603) Delores Walker	1011	Check	05/01/17	0014877371	AR17-00827	01	CR-52579	INSURANCE	1,671.00
(022204) 010-9537- - - - - - - - -						1,671.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001380	Posted	(005194) Kath Wurts	1011	Check	05/01/17	5442	AR17-00830	01	CR-52579	INSURANCE	696.00
(022204) 010-9537- - - - - - - - -						696.00					
DP17-0001381	Posted	(005194) Kath Wurts	1011	Check	05/01/17	5442	AR17-00831	01	CR-52579	INSURANCE	696.00
(022204) 010-9537- - - - - - - - -						696.00					
DP17-0001382	Posted	(701405) Ventura County Schools	1011	Check	05/01/17	239132	AR17-00892		CR-52579	WC- R. BERNARDO	751.77
(007266) 010-2200-0000-0-0000-8210-000-540-0000-0						751.77					
DP17-0001383	Posted	(701405) Ventura County Schools	1011	Check	05/01/17	238882	AR17-00893		CR-52579	WC - J. COLVIN	1,552.56
(007293) 010-2200-8150-0-0000-8110-000-530-0000-0						1,552.56					
DP17-0001384	Posted	(701405) Ventura County Schools	1011	Check	05/01/17	239689	AR17-00894		CR-52579	WC - J. COLVIN	1,552.56
(007293) 010-2200-8150-0-0000-8110-000-530-0000-0						1,552.56					
DP17-0001385	Posted	(711689) Neighborhood Services	1011	Cash	05/01/17				CR-52579	FAC USE APP	15.00
(011131) 010-8650-0000-0-0000-0000-000-000-0000-0						15.00					
DP17-0001386	Posted	(712151) AYSO Region 148	1011	Cash	05/01/17				CR-52579	FAC USE APP	15.00
(011131) 010-8650-0000-0-0000-0000-000-000-0000-0						15.00					
DP17-0001387	Posted	(712716) Mixteco/Indigena Commu	1011	Check	05/01/17	4764			CR-52579	FAC USE APP	45.00
(011131) 010-8650-0000-0-0000-0000-000-000-0000-0						45.00					
DP17-0001388	Posted	(000008) American Fidelity	1011	Check	05/01/17	984808	AR17-00897		CR-52579	REFUND -OVERPAYMENT C	72.98
(012901) 010-9201-0000-0- - - - - -						72.98					
DP17-0001389	Posted	(711409) American Express TRS C	1011	Check	05/01/17	78788792	AR17-00898		CR-52579	SAVINGS AT WORK REBATE	117.31
(011136) 010-8699-0000-0-0000-0000-000-000-0000-0						117.31					
DP17-0001390	Posted	(710072) CLU - CA READING & LI	1011	Check	05/01/17	0319868	AR17-00823	01	CR-52579	RELEASE TIME - DeCoste	568.04
(011136) 010-8699-0000-0-0000-0000-000-000-0000-0						568.04					
DP17-0001391	Posted	(711111) Child Development Resou	1011	Check	05/01/17	675091	AR17-00818	01	CR-52579	PRE K MEALS	8,087.63
(041744) 130-8634-5310-0-0000-0000-100-000-2500-0						2,592.00					
(041748) 130-8634-5310-0-0000-0000-180-000-2500-0						2,592.00					
(041751) 130-8634-5310-0-0000-0000-240-000-2500-0						725.76					
(041752) 130-8634-5310-0-0000-0000-260-000-2500-0						2,177.87					
DP17-0001392	Posted	(711111) Child Development Resou	1011	Check	05/01/17	675091	AR17-00687	01	CR-52579	UTILITIES QTR 1 2017	145.52
(011136) 010-8699-0000-0-0000-0000-000-000-0000-0						145.52					
DP17-0001393	Posted	(711111) Child Development Resou	1011	Check	05/01/17	675091	AR17-00688	01	CR-52579	INSURANCE	167.76
(011136) 010-8699-0000-0-0000-0000-000-000-0000-0						167.76					
DP17-0001394	Posted	(712000) Harborwalk Owner's Assc	1011	Check	05/01/17	016514	AR17-00715	01	CR-52579	FACILITY USE	247.50
(011131) 010-8650-0000-0-0000-0000-000-000-0000-0						247.50					

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COUNTY - County Account

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DP17-0001395	Posted	(712162) University of LaVerne	1011	Check	05/01/17	11016495	AR17-00899	01	CR-52579	MASTER TEACHER STIPENI	200.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					200.00					
DP17-0001396	Posted	REZAC-MEYER ATTORNEY SER\	1011	Check	05/01/17	22114			CR-52579	RECORDS - A. MACIAS	15.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001397	Posted	(711689) Neighborhood Services	1013	Cash	05/12/17				CR 53371	FAC USE APP	15.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001398	Posted	(000455) Dempsey Road Mutual W	1013	Check	05/12/17	004280			CR 53371	FAC USE APP	15.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001399	Posted	(711334) Hathaway Elementary Sc	1013	Check	05/12/17	3061185			CR 53371	DONATION - LIFETOUCH	230.00
(011145)	010- 8699- 0000- 0- 0000- 0000- 180- 000- 9000- 0					230.00					
DP17-0001400	Posted	(711340) Williams Elementary Schc	1013	Cash	05/12/17				CR 53371	LOST BOOK	7.89
(009729)	010- 4300- 0000- 0- 1110- 1000- 300- 110- 9000- 0					7.89					
DP17-0001401	Posted	(000117) Frontier Communications	1013	Check	05/12/17	71708539			CR 53371	ERATE	187,956.14
(026574)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0720- 0					187,956.14					
DP17-0001402	Posted	Michael & Carol de Rubertis	1013	Check	05/12/17	7774			CR 53371	DEV FEES - 116 Burbank St.	1,381.68
(011703)	250- 8681- 0000- 0- 0000- 0000- 000- 000- 0000- 0					1,381.68					
DP17-0001403	Posted	(713338) Marsha Brumana	1013	Check	05/12/17	1916	AR17-00760		CR 53371	INSURANCE	293.00
(022204)	010- 9537- - - - - - - -					293.00					
DP17-0001404	Posted	(702427) Rhonda Short Callahan	1013	Check	05/12/17	1284	AR17-00711		CR 53371	INSURANCE	48.00
(022204)	010- 9537- - - - - - - -					48.00					
DP17-0001405	Posted	(004061) Deborah DeSmeth	1013	Check	05/12/17	8326	AR17-00867	01	CR 53371	INSURANCE	318.00
(022204)	010- 9537- - - - - - - -					318.00					
DP17-0001406	Posted	(000097) Marilyn Hamm	1013	Check	05/12/17	155	AR17-00701	01	CR 53371	INSURANCE	183.00
(022204)	010- 9537- - - - - - - -					183.00					
DP17-0001407	Posted	(710525) Frances Hruska	1013	Check	05/12/17	1391	AR17-00841	01	CR 53371	INSURANCE	53.00
(022204)	010- 9537- - - - - - - -					53.00					
DP17-0001408	Posted	(710414) Donna Jimenez	1013	Check	05/12/17	16497	AR17-00719	01	CR 53371	INSURANCE	122.00
(022204)	010- 9537- - - - - - - -					122.00					
DP17-0001409	Posted	(713674) Nora Kenny	1013	Check	05/12/17	1400	AR17-00704		CR 53371	INSURANCE	183.00
(022204)	010- 9537- - - - - - - -					183.00					
DP17-0001410	Posted	(703048) John Klopfstein	1013	Check	05/12/17	0016683438	AR17-00869	01	CR 53371	INSURANCE	183.00
(022204)	010- 9537- - - - - - - -					183.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001411	Posted	(713797) Rosanna Kissinger	1013	Check	05/12/17	9546	AR17-00843		CR 53371	INSURANCE	366.00
(022204) 010-9537- - - - - - - -						366.00					
DP17-0001412	Posted	(005463) Carlo Logan	1013	Check	05/12/17	7690	AR17-00790	01	CR 53371	INSURANCE	61.00
(022204) 010-9537- - - - - - - -						61.00					
DP17-0001413	Posted	(713059) Victoria Martinez	1013	Check	05/12/17	1570	AR17-00848	01	CR 53371	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001414	Posted	(710694) Cliff Morgan	1013	Check	05/12/17	1119	AR17-00789	01	CR 53371	INSURANCE	171.00
(022204) 010-9537- - - - - - - -						171.00					
DP17-0001415	Posted	(700877) Evangeline Urias	1013	Check	05/12/17	1634	AR17-00861	01	CR 53371	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001416	Posted	(711620) Martha Weaver	1013	Check	05/12/17	24015079653	AR17-00828		CR 53371	INSURANCE	61.00
(022204) 010-9537- - - - - - - -						61.00					
DP17-0001417	Posted	(701405) Ventura County Schools	1013	Check	05/12/17	240132	AR17-00903		CR 53371	WC - R. BERNARDO	322.19
(007266) 010-2200-0000-0-0000-8210-000-540-0000-0						322.19					
DP17-0001418	Posted	(701405) Ventura County Schools	1013	Check	05/12/17	240133	AR17-00904		CR 53371	WC - R. BERNARDO	1,181.35
(007266) 010-2200-0000-0-0000-8210-000-540-0000-0						1,181.35					
DP17-0001419	Posted	Center Cristiano Familiar de Oxnar	1013	Cash	05/12/17				CR 53371	FAC USE APP	15.00
(011131) 010-8650-0000-0-0000-0000-000-000-0000-0						15.00					
DP17-0001420	Posted	(711332) Blackstock Jr High Schoo	1013	Check	05/12/17	1160123212			CR 53371	DONATION - CHEVRON	100.00
(011143) 010-8699-0000-0-0000-0000-140-000-9000-0						100.00					
DP17-0001421	Posted	(711670) Manuel Arroyo	1014	Check	05/26/17	0924609818	AR17-00793	01	cr53902	INSURANCE	1,762.00
(022204) 010-9537- - - - - - - -						1,762.00					
DP17-0001422	Posted	(712781) Alice Arroyo	1014	Check	05/26/17	0924609817	AR17-00794	01	cr53902	INSURANCE	1,762.00
(022204) 010-9537- - - - - - - -						1,762.00					
DP17-0001423	Posted	(712518) Susan Burres	1014	Check	05/26/17	8779	AR17-00836	01	cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001424	Posted	(703357) Linda Cody	1014	Check	05/26/17	13384	AR17-00764		cr53902	INSURANCE	1,671.00
(022204) 010-9537- - - - - - - -						1,671.00					
DP17-0001425	Posted	(711572) Barbara Baldwin	1014	Check	05/26/17	4581	AR17-00833	01	cr53902	INSURANCE	232.00
(022204) 010-9537- - - - - - - -						232.00					
DP17-0001426	Posted	(005349) Shirley Brown	1014	Check	05/26/17	0085274000	AR17-00759		cr53902	INSURANCE	61.00
(022204) 010-9537- - - - - - - -						61.00					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 5/1/2017, Ending Receipt Date = 5/31/2017, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group =)

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001427	Posted	(710574) Renee Callahan	1014	Check	05/26/17	11880	AR17-00761		cr53902	INSURANCE	318.00
(022204) 010-9537- - - - - - - -						318.00					
DP17-0001428	Posted	(711604) Richard Froyen	1014	Check	05/26/17	0084437731	AR17-00747	01	cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001429	Posted	(004488) Gloria Froyen	1014	Check	05/26/17	0084437730	AR17-00746	01	cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001430	Posted	(711605) Rosie Garcia	1014	Check	05/26/17	8406	AR17-00839	01	cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001431	Posted	(710412) Linda Gonzales	1014	Check	05/26/17	2106	AR17-00840		cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001432	Posted	(713339) Dennis Held	1014	Check	05/26/17	3367	AR17-00774	00	cr53902	INSURANCE	447.00
(022204) 010-9537- - - - - - - -						447.00					
DP17-0001433	Posted	(005585) Patricia Humphries	1014	Check	05/26/17	1346	AR17-00777	01	cr53902	INSURANCE	447.00
(022204) 010-9537- - - - - - - -						447.00					
DP17-0001434	Posted	(711588) Frankie Jones	1014	Check	05/26/17	4542	AR17-00778	01	cr53902	INSURANCE	61.00
(022204) 010-9537- - - - - - - -						61.00					
DP17-0001435	Posted	(710414) Donna Jimenez	1014	Check	05/26/17	16512	AR17-00719	01	cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001436	Posted	(700983) Susan Knupp	1014	Check	05/26/17	0000030042	AR17-00780	01	cr53902	INSURANCE	126.00
(022204) 010-9537- - - - - - - -						126.00					
DP17-0001437	Posted	(700289) Maria Lopez	1014	Check	05/26/17	2168	AR17-00846		cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					
DP17-0001438	Posted	(713344) Rebecca Lopez	1014	Check	05/26/17	4273	AR17-00847	00	cr53902	INSURANCE	61.00
(022204) 010-9537- - - - - - - -						61.00					
DP17-0001439	Posted	(700542) Kathleen Mclaughlin	1014	Check	05/26/17	1270	AR17-00301	01	cr53902	INSURANCE	48.00
(022204) 010-9537- - - - - - - -						48.00					
DP17-0001440	Posted	(700542) Kathleen Mclaughlin	1014	Check	05/26/17	1270	AR17-00539	01	cr53902	INSURANCE	48.00
(022204) 010-9537- - - - - - - -						48.00					
DP17-0001441	Posted	(700542) Kathleen Mclaughlin	1014	Check	05/26/17	1270	AR17-00785	01	cr53902	INSURANCE	48.00
(022204) 010-9537- - - - - - - -						48.00					
DP17-0001442	Posted	(711130) Claudine Medina	1014	Check	05/26/17	3612	AR17-00721	01	cr53902	INSURANCE	122.00
(022204) 010-9537- - - - - - - -						122.00					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001443	Posted	(712136) Regino Medina	1014	Check	05/26/17	3612	AR17-00691		cr53902	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001444	Posted	(703123) Rosanne Mesa	1014	Check	05/26/17	502193754	AR17-00722		cr53902	INSURANCE	319.50
(022204) 010-9537-						319.50					
DP17-0001445	Posted	(703358) Donna Montgomery	1014	Check	05/26/17	9031	AR17-00788		cr53902	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001446	Posted	(710593) Linda Morris	1014	Check	05/26/17	5485	AR17-00723		cr53902	INSURANCE	410.03
(022204) 010-9537-						410.03					
DP17-0001447	Posted	(004899) Patrick Newton	1014	Check	05/26/17	0083877463	AR17-00692		cr53902	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001448	Posted	(702637) Lynne Porter	1014	Check	05/26/17	8252	AR17-00797	01	cr53902	INSURANCE	124.00
(022204) 010-9537-						124.00					
DP17-0001449	Posted	(702406) Ruben Rosario	1014	Check	05/26/17	501368898	AR17-00799	01	cr53902	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001450	Posted	(003674) Linda Rosario	1014	Check	05/26/17	501405914	AR17-00708		cr53902	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001451	Posted	(711524) Dennis Recker	1014	Check	05/26/17	3246	AR17-00857	01	cr53902	INSURANCE	122.00
(022204) 010-9537-						122.00					
DP17-0001452	Posted	(712929) Lorenzo Ramirez	1014	Check	05/26/17	4075	AR17-00852		cr53902	INSURANCE	232.00
(022204) 010-9537-						232.00					
DP17-0001453	Posted	(710606) Bernabe Simon	1014	Check	05/26/17	0009409693	AR17-00859	01	cr53902	INSURANCE	166.00
(022204) 010-9537-						166.00					
DP17-0001454	Posted	(004375) Melinda Sharp	1014	Check	05/26/17	10218	AR17-00802	01	cr53902	INSURANCE	1,549.00
(022204) 010-9537-						1,549.00					
DP17-0001455	Posted	(711597) Vi Shoemaker	1014	Check	05/26/17	0084751128	AR17-00767	01	cr53902	INSURANCE	820.00
(022204) 010-9537-						820.00					
DP17-0001456	Posted	(710452) Virginia Shibue	1014	Check	05/26/17	0084297235	AR17-00804	01	cr53902	INSURANCE	61.00
(022204) 010-9537-						61.00					
DP17-0001457	Posted	(710570) Hilda Valenzuela	1014	Check	05/26/17	0085419579	AR17-00862		cr53902	INSURANCE	166.00
(022204) 010-9537-						166.00					
DP17-0001458	Posted	(711809) Linda Velthoen	1014	Check	05/26/17	0085048159	AR17-00814	01	cr53902	INSURANCE	820.00
(022204) 010-9537-						820.00					

* On Hold

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001459	Posted	(002603) Delores Walker	1014	Check	05/26/17	0019252567	AR17-00827	01	cr53902	INSURANCE	1,671.00
(022204)	010- 9537-	- - - - - - -				1,671.00					
DP17-0001460	Posted	(711620) Martha Weaver	1014	Check	05/26/17	24015090058	AR17-00828		cr53902	INSURANCE	61.00
(022204)	010- 9537-	- - - - - - -				61.00					
DP17-0001461	Posted	(710358) Maria Zeledon	1014	Check	05/26/17	5155	AR17-00865	01	cr53902	INSURANCE	183.00
(022204)	010- 9537-	- - - - - - -				183.00					
DP17-0001462	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240197	AR17-00920		cr53902	WC - ROBERTSON	142.95
(007359)	010- 2400- 3010- 0- 0000- 2700- 180- 400- 0000- 0					142.95					
DP17-0001463	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240198	AR17-00921		cr53902	WC - ROBERTSON	95.30
(007359)	010- 2400- 3010- 0- 0000- 2700- 180- 400- 0000- 0					95.30					
DP17-0001464	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240268	AR17-00922		cr53902	WC- COLVIN	1,552.56
(007293)	010- 2200- 8150- 0- 0000- 8110- 000- 530- 0000- 0					1,552.56					
DP17-0001465	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	241125	AR17-00923		cr53902	WC - COLVIN	1,552.56
(007293)	010- 2200- 8150- 0- 0000- 8110- 000- 530- 0000- 0					1,552.56					
DP17-0001466	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240484	AR17-00924		cr53902	WC - SALAS	3,823.26
(007293)	010- 2200- 8150- 0- 0000- 8110- 000- 530- 0000- 0					3,823.26					
DP17-0001467	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240433	AR17-00925		cr53902	WC - ARAUJO	1,002.38
(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,002.38					
DP17-0001468	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240761	AR17-00926		cr53902	WC - ZARAGOZA	364.80
(041775)	130- 2200- 5310- 0- 0000- 3700- 140- 560- 0000- 0					364.80					
DP17-0001469	Posted	(701405) Ventura County Schools	1015	Check	05/26/17	240762	AR17-00927		cr53902	WC - ZARAGOZA	319.20
(041775)	130- 2200- 5310- 0- 0000- 3700- 140- 560- 0000- 0					319.20					
DP17-0001470	Posted	CASBO SUBSECTION	1016	Check	05/26/17	561			cr53902	REFUND	60.00
(010058)	010- 5200- 0000- 0- 0000- 7300- 000- 510- 9000- 0					60.00					
DP17-0001471	Posted	(000032) California Oil Museum	1016	Check	05/26/17	312331	AR17-00913		cr53902	BUS TRANSPORTATION	500.00
(041354)	010- 5812- 0000- 0- 1110- 1000- 240- 110- 9000- 0					500.00					
DP17-0001472	Posted	(711709) First Five Ventura County	1016	Check	05/26/17	010800	AR17-00928		cr53902	NFL ADVANCE-MAY 2017	47,613.47
(019617)	010- 9200- 7811- 0- - - - - -					47,613.47					
DP17-0001473	Posted	(000023) National Park Service	1016	Check	05/26/17	2922	AR17-00820		cr53902	BUS TRANSPORTATION	650.00
(011141)	010- 8699- 0000- 0- 0000- 0000- 100- 000- 9000- 0					650.00					
DP17-0001474	Posted	ALFREDO MARTINEZ-MARTINEZ	1016	Check	05/26/17	1529			cr53902	OVERPAYMENT OF PAYCHI	110.82
(011171)	010- 9110- - - - - - - -					110.82					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001475	Posted	(702177) Hueneme SD (Cafe)	1017	Check	05/18/17	1559	AR17-00929	00	CR 53371	CAFE SALES - APR 2017	5,414.40
(041722)	130- 8634- 5310- 0- 0000- 0000- 100- 000- 0000- 0					2,534.85					
(041723)	130- 8634- 5310- 0- 0000- 0000- 120- 000- 0000- 0					1,378.75					
(041724)	130- 8634- 5310- 0- 0000- 0000- 140- 000- 0000- 0					257.55					
(041725)	130- 8634- 5310- 0- 0000- 0000- 160- 000- 0000- 0					147.00					
(041726)	130- 8634- 5310- 0- 0000- 0000- 180- 000- 0000- 0					42.00					
(041727)	130- 8634- 5310- 0- 0000- 0000- 200- 000- 0000- 0					36.00					
(041728)	130- 8634- 5310- 0- 0000- 0000- 220- 000- 0000- 0					748.30					
(041729)	130- 8634- 5310- 0- 0000- 0000- 240- 000- 0000- 0					16.50					
(041730)	130- 8634- 5310- 0- 0000- 0000- 260- 000- 0000- 0					105.00					
(041731)	130- 8634- 5310- 0- 0000- 0000- 280- 000- 0000- 0					83.00					
(041732)	130- 8634- 5310- 0- 0000- 0000- 300- 000- 0000- 0					65.45					
DP17-0001476	Posted	(701503) State Of California	1017	Check	05/18/17	66-457505	AR17-00915		CR 53371	FED MEAL REIMB MAR 2017	584,538.65
(046715)	130- 8220- 5310- 0- 0000- 0000- 000- 000- 2600- 0					.00					
(041700)	130- 8220- 5310- 0- 0000- 0000- 100- 000- 0000- 0					38,511.32					
(041701)	130- 8220- 5310- 0- 0000- 0000- 120- 000- 0000- 0					4,938.97					
(041702)	130- 8220- 5310- 0- 0000- 0000- 140- 000- 0000- 0					102,531.63					
(041703)	130- 8220- 5310- 0- 0000- 0000- 160- 000- 0000- 0					91,236.20					
(041704)	130- 8220- 5310- 0- 0000- 0000- 180- 000- 0000- 0					49,376.57					
(041705)	130- 8220- 5310- 0- 0000- 0000- 200- 000- 0000- 0					101,352.49					
(041706)	130- 8220- 5310- 0- 0000- 0000- 220- 000- 0000- 0					17,700.05					
(041707)	130- 8220- 5310- 0- 0000- 0000- 240- 000- 0000- 0					62,683.69					
(041708)	130- 8220- 5310- 0- 0000- 0000- 260- 000- 0000- 0					42,226.28					
(041709)	130- 8220- 5310- 0- 0000- 0000- 280- 000- 0000- 0					34,862.62					
(041710)	130- 8220- 5310- 0- 0000- 0000- 300- 000- 0000- 0					39,118.83					
DP17-0001477	Posted	(701503) State Of California	1017	Check	05/18/17	66-456706	AR17-00914		CR 53371	STATE MEAL REIMB MAR 2(	46,169.20
(041711)	130- 8520- 5310- 0- 0000- 0000- 100- 000- 0000- 0					2,739.96					
(041712)	130- 8520- 5310- 0- 0000- 0000- 120- 000- 0000- 0					333.86					
(041713)	130- 8520- 5310- 0- 0000- 0000- 140- 000- 0000- 0					8,570.30					
(041714)	130- 8520- 5310- 0- 0000- 0000- 160- 000- 0000- 0					7,420.94					
(041715)	130- 8520- 5310- 0- 0000- 0000- 180- 000- 0000- 0					3,996.50					
(041716)	130- 8520- 5310- 0- 0000- 0000- 200- 000- 0000- 0					8,518.75					
(041717)	130- 8520- 5310- 0- 0000- 0000- 220- 000- 0000- 0					1,195.45					
(041718)	130- 8520- 5310- 0- 0000- 0000- 240- 000- 0000- 0					5,118.60					
(041719)	130- 8520- 5310- 0- 0000- 0000- 260- 000- 0000- 0					3,041.55					
(041720)	130- 8520- 5310- 0- 0000- 0000- 280- 000- 0000- 0					2,471.07					
(041721)	130- 8520- 5310- 0- 0000- 0000- 300- 000- 0000- 0					2,762.22					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001478	Posted	(711762) Blackstock Jr High ASB	1018	Electronic F	05/24/17		AR17-00934		cr53902	ASB INCOME TSFR - MAR 2(	8,197.70
(021072)	951- 4300- 0960- 0- 0000- 0000- 140- 000- 0000- 0					23.30-					
(021094)	951- 8639- 0960- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021095)	951- 8639- 0961- 0- 0000- 0000- 140- 000- 0000- 0					1,080.00					
(021099)	951- 8639- 0966- 0- 0000- 0000- 140- 000- 0000- 0					700.00					
(021002)	951- 8639- 0969- 0- 0000- 0000- 140- 000- 0000- 0					2,145.00					
(021044)	951- 8639- 0975- 0- 0000- 0000- 140- 000- 0000- 0					375.00					
(021101)	951- 8699- 0960- 0- 0000- 0000- 140- 000- 0000- 0					747.00					
(021102)	951- 8699- 0961- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021045)	951- 8699- 0975- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(032497)	951- 8699- 0979- 0- 0000- 0000- 140- 000- 0000- 0					3,174.00					
DP17-0001479	Posted	(711762) Blackstock Jr High ASB	1018	Electronic F	05/24/17		AR17-00935		cr53902	ASB INCOME TSFR - APR 2(	12,771.62
(021072)	951- 4300- 0960- 0- 0000- 0000- 140- 000- 0000- 0					34.38-					
(021094)	951- 8639- 0960- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021095)	951- 8639- 0961- 0- 0000- 0000- 140- 000- 0000- 0					10,170.00					
(021099)	951- 8639- 0966- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021002)	951- 8639- 0969- 0- 0000- 0000- 140- 000- 0000- 0					1,191.00					
(021044)	951- 8639- 0975- 0- 0000- 0000- 140- 000- 0000- 0					280.00					
(021101)	951- 8699- 0960- 0- 0000- 0000- 140- 000- 0000- 0					1,165.00					
(021102)	951- 8699- 0961- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021045)	951- 8699- 0975- 0- 0000- 0000- 140- 000- 0000- 0					.00					
DP17-0001480	Posted	(711763) E.O. Green ASB	1018	Electronic F	05/24/17		AR17-00936		cr53902	ASB INCOME TSFR - MAR 2(	811.43
(020449)	952- 4300- 0960- 0- 0000- 0000- 160- 000- 0000- 0					32.57-					
(020478)	952- 8639- 0960- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020480)	952- 8639- 0961- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020484)	952- 8639- 0963- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020490)	952- 8639- 0966- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020494)	952- 8639- 0968- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(023440)	952- 8639- 0969- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(026613)	952- 8639- 0975- 0- 0000- 0000- 160- 000- 0000- 0					240.00					
(026807)	952- 8639- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020479)	952- 8699- 0960- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(023439)	952- 8699- 0969- 0- 0000- 0000- 160- 000- 0000- 0					604.00					
(026809)	952- 8699- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(038650)	952- 8699- 0980- 0- 0000- 0000- 160- 000- 0000- 0					.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001481	Posted	(711763) E.O. Green ASB	1018	Electronic F	05/24/17		AR17-00937		cr53902	ASB INCOME TSFR - APR 2(	210.78
(020449)	952- 4300- 0960- 0- 0000- 0000- 160- 000- 0000- 0					28.22-					
(020478)	952- 8639- 0960- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020480)	952- 8639- 0961- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020484)	952- 8639- 0963- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020490)	952- 8639- 0966- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020494)	952- 8639- 0968- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(023440)	952- 8639- 0969- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(026613)	952- 8639- 0975- 0- 0000- 0000- 160- 000- 0000- 0					95.00					
(026807)	952- 8639- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020479)	952- 8699- 0960- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(023439)	952- 8699- 0969- 0- 0000- 0000- 160- 000- 0000- 0					144.00					
(026809)	952- 8699- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(038650)	952- 8699- 0980- 0- 0000- 0000- 160- 000- 0000- 0					.00					

Total for Hueneme Elementary School District **962,230.02**

Fund-Object Recap

010-2200	Classified Support Salaries		13,291.19
010-2400	Clerical and Office Salaries		238.25
010-4300	Materials and Supplies		7.89
010-5200	Travel and Conferences		60.00
010-5812	Buses		500.00
010-8650	Leases and Rentals		367.50
010-8699	All Other Local Revenue		190,149.77
010-9110	Cash in County Treasury		110.82
010-9200	Accounts Receivable		47,613.47
010-9201	Clearing/Payroll		72.98
010-9537	Retiree Benefits Liability		41,551.06
		Fund 010 - General Fund	**293,962.93**
130-2200	Classified Support Salaries		684.00
130-8220	Child Nutrition Programs		584,538.65
130-8520	Child Nutrition Programs		46,169.20
130-8634	Food Services Sales		13,502.03
		Fund 130 - Cafeteria Fund	**644,893.88**

* On Hold

COUNTY - County Account

Receipt Id	Receipt Status	Customer		Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
			Fund-Object Recap									
		250-8681	Mitigation/Developer Fees									1,381.68
								Fund 250 - Capital Facilities Fund				**1,381.68**
		951-4300	Materials and Supplies									57.68-
		951-8639	All Other Sales									15,941.00
		951-8699	All Other Local Revenue									5,086.00
								Fund 951 - Blackstock ASB Fund				**20,969.32**
		952-4300	Materials and Supplies									60.79-
		952-8639	All Other Sales									335.00
		952-8699	All Other Local Revenue									748.00
								Fund 952 - Green ASB Fund				**1,022.21**
								Total for Hueneme Elementary School District				**962,230.02**

Org Recap

Hueneme Elementary School District

$ - Cash	67.89
C - Check	940,170.60
E - Electronic Funds Xfer	21,991.53
Total Receipts	**962,230.02**
Report Total	**962,230.02**

* On Hold

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: ACCEPTANCE OF GIFTS TO THE DISTRICT

BOARD MEETING DATE: June 26, 2017

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board formally accept the following new gifts to the district and authorize the Superintendent to send a letter of appreciation to the donors.

- $484.00 from Lifetouch Studios for Parkview Elementary School
- $100.00 from Moaniala Valdez for Parkview Elementary School
- $115.38 from Evelyn Luna for Parkview Elementary School
- $450.00 from Rachel Lucero-Allworth through the Wells Fargo Matching Gift Donation program for Bard Elementary School
- $400.14 from Javier Quintino through the Wells Fargo Matching Gift Donation program for Bard Elementary School
- $450.00 from Robert Frenes through the Edison International Your Cause Donation program for Bard Elementary School

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF CONTRACT WITH ART TREK, INC. AND HUENEME ELEMENTARY SCHOOL DISTRICT FOR THE ASES PROGRAM
BOARD MEETING DATE:	June 26, 2017
FROM:	Raven Aipa, Senior Director, After School Programs Helen Cosgrove, Assistant Superintendent, Educational Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the contract with Art Trek, Inc. and the District to provide After School Education and Safety (ASES) staff with professional learning and authorize the superintendent or her designee to sign the contract.

BACKGROUND:

Two staff from Art Trek, Inc. will provide professional learning for after school staff in the 2017-2018 school year, beginning with a six hour training in August, followed by monthly training throughout the school year. The ASES Staff participate in completing all art lessons that they will then teach to all students who participate in the extended learning day. Weekly lesson plans, supplies and materials are provided for all 10 school sites.

HUENEME ELEMENTARY SCHOOL DISTRICT

205 N. Ventura Road (805) 488-3588 Port Hueneme, CA 93041-3065

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this 26 day of June, 20 17 by and between the **Hueneme Elementary School District** (hereinafter referred to as "District") and Art Trek, Inc., (hereinafter referred to as "Provider.")

Art Trek, Inc.	805-499-1700
Provider	Telephone Number
703 Rancho Conejo Blvd.	
Street Address	Fax Number
Newbury Park, CA 91320	info@arttrek.org
City, State, Zip code	E-mail Address
20-5130203	
Tax Identification or Social Security Number	Business License Number (if applicable)

SERVICES One 6 hour kick-off workshop (8/10/17) and six 4 hour workshops (10/13/17, 11/17/17, 1/12/18, 2/23/18, 3/30/18, 5/18/18) for ASES staff for 2017-18. Includes instruction, materials, written instructional lessons and samples.
Description of Services

See above for dates	Various depending on date	HESD School Site assigned
Date(s) of Service	Hour(s) of Service	Location

FEES

Compensation for Services	$ 22,250.00
Other Ancillary Cost, as applicable	$ 0.00
Total not to Exceed	$ 22,250.00

☐ W-9 received

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

☒ **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

☒ **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of $1,000,000 per occurrence and $2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

☐ **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles:	$500,000.00 combined single limit or
	$100,000.00 per person / $300,000.00 per accident
Commercial vehicles:	$1,000,000.00 combined single limit

☐ **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of $1,000,000 per occurrence and $2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of ~~insurance to the District~~ as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms.

Gerri Wendel	Gerri Wendel, Assoc. Dir.	May 26, 2017
Provider signature	Print name	Date
SITE AGREEMENT		
Site Administrator signature	Raven Aipa, Senior Director Print name	6/2/17 Date
DISTRICT APPROVAL		
District Administrator signature	Dannielle Brook, Asst. Superintendent Print name	6/15/17 Date

Revised 6-14-2016

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF A CONTRACT WITH SPARK PROGRAMS AND THE ASES PROGRAM
BOARD MEETING DATE:	June 26, 2017
FROM:	Raven Aipa, Senior Director, After School Programs Helen Cosgrove, Assistant Superintendent, Educational Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the contract with Spark Programs and the ASES program staff for all 10 schools in the district to receive training on teaching structured active movement and physical education activities to students participating in the extended learning day.

BACKGROUND:

Spark curriculum was adopted in the District Student Wellness Policy in February 2006 to be used during the regular day as part of the physical education program and has been a part of the ASES schedule since the 2008-09 school year.

The ASES Program Plan identifies structured physical education activities aligned to the California Physical Education Content Standards as one of three goals for participants enrolled in the extended learning day. The ASES schedule provides up to 30 minutes each day for students to learn and participate in physical activities, "As Soon As Possible" via the Spark After School curriculum. Over 300 activities are included and the focus is on the development of motor skills, movement knowledge, and social and personal skills to develop children and adolescents to become lifelong movers and to model the behaviors necessary to achieve a healthy lifestyle.

HUENEME ELEMENTARY SCHOOL DISTRICT

205 N. Ventura Road (805) 488-3588 Port Hueneme, CA 93041-3065

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this 26 day of June, 20 17 by and between the **Hueneme Elementary School District** (hereinafter referred to as "District") and Sportime - The SPARK Programs (hereinafter referred to as "Provider.")

Sportime - The SPARK Programs Provider	800-772-7573 Telephone Number
438 Camino Del Rio South, Ste. 110 Street Address	619-293-7992 Fax Number
San Diego, CA 92108 City, State, Zip code	 E-mail Address
39-0791239 Tax Identification or Social Security Number	 Business License Number (if applicable)

SERVICES

Full day training for up to 40 After School Staff
Description of Services

August 7, 2017	8:30 a.m. - 3:30 p.m.	HESD
Date(s) of Service	Hour(s) of Service	Location

FEES

Compensation for Services	$ 3199.00
Other Ancillary Cost, as applicable	$ 0.00
Total not to Exceed	$ 3199.00

☐ W-9 received

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

☒ **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

☒ **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of $1,000,000 per occurrence and $2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

☐ **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles:	$500,000.00 combined single limit or
	$100,000.00 per person / $300,000.00 per accident
Commercial vehicles:	$1,000,000.00 combined single limit

☐ **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of $1,000,000 per occurrence and $2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms.

Provider signature	Christopher Duffy Print name	June 1, 2017 Date
SITE AGREEMENT Site Administrator signature	Raven Aipa, Senior Director Print name	6/2/17 Date
DISTRICT APPROVAL District Administrator signature	Dannielle Brook, Asst. Superintendent Print name	6/15/17 Date

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	APPROVAL OF LEASE AGREEMENT WITH CONTINUING DEVELOPMENT, INC. FOR CLASSROOM SPACE AT HAYCOX, HUENEME AND WILLIAMS
BOARD MEETING DATE:	June 26, 2017
FROM:	Raven Aipa, Senior Director, After School Programs Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board:

(1) approve a five year agreement for Lease of Premises between Hueneme Elementary School District and Continuing Development, Inc. (CDI) to lease classroom space for preschool programs at Haycox, Hueneme, and Williams Elementary Schools, as submitted; and

(2) authorize the Superintendent or her designee to execute the agreement.

BACKGROUND:

Administrative staff continues to look for opportunities to partner with local agencies to provide future district students with preschool experience. The relationship between preschool programs and future student achievement in public schools is well documented. In 1995, the Governing Board approved a lease agreement with Continuing Development, Inc. (Head Start) to place a Head Start preschool facility on the Haycox School grounds. This was the beginning of the preschool history in the Hueneme Elementary School District. In 1998, the Governing Board approved a lease agreement with the Economic Opportunity Commission of San Luis Obispo County, Inc., to place a Migrant preschool facility at Larsen School. The facility was opened in 1999 and continues to operate successfully.

District efforts to expand preschool services took a quantum leap with the initiation of the Port Hueneme/South Oxnard Neighborhoods for Learning (NfL) program in 2001, with the Hueneme Elementary School District serving as lead agency. In 2002, an additional Head Start site opened at Larsen School and, in the fall of 2004, CDI opened a morning preschool at Haycox. In spring 1995, CDI was able to expand their capacity, using NfL funding, to have both morning and afternoon sessions. Haycox was then further expanded in spring 2007, using Preschool for All funds, to include a Twilight program that runs from 3:00 to 6:00 p.m.

Haycox is unique with its three sessions. There was concern at the onset that the Twilight program would have difficulty remaining at full capacity; however, that has not been the case. There has been a waiting list for attendees from the very beginning. This, alone, shows the great need for preschool facilities in the Hueneme Elementary School District.

CDI opened its facility at Williams School in the fall of 2005. In July 2009, the Board approved additional leased space for CDI to open a third facility at Hueneme School. This preschool is also funded with Preschool for All funds and is therefore open to all families, regardless of income.

CDI pays a fee of $1,200.00 per room, per year, intended to reimburse the district for maintenance, custodian, and utilities costs associated with the use. The agreement establishes priority for serving eligible preschool students, first within the school's attendance area and then within the district's attendance area. Students from outside the school or district attendance area will only be served if additional capacity remains. Since the success of this concept will hinge on effective communication and cooperation between the district, site staff, and CDI staff, intent language regarding these issues is included in the agreement.

These preschool operations have been extremely successful. Staff therefore recommends that the Governing Board continue the Lease of Premises for Haycox, Hueneme and Williams Schools for a term commencing on July 1, 2017 and terminating on June 30, 2022.

LEASE AGREEMENT

BETWEEN

HUENEME ELEMENTARY SCHOOL DISTRICT

AND

CONTINUING DEVELOPMENT, INC.

FOR THE USE OF REAL PROPERTY

THIS LEASE AGREEMENT ("Agreement") is approved and entered into as of this 1 day of July, 2017 ("Effective Date"), by and between the HUENEME ELEMENTARY SCHOOL DISTRICT, a California public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California (the "DISTRICT") and the CONTINUING DEVELOPMENT, INC., a California corporation (the "LESSEE").

RECITALS

WHEREAS, DISTRICT is the owner of the following school sites:

- 5400 Perkins Road, Oxnard, CA 93033, commonly known as Art Haycox Elementary School
- 354 North Third Street, Port Hueneme, CA 93041, commonly known as Hueneme Elementary School
- 4300 Anchorage Street, Oxnard CA 93033, commonly known as Fred L. Williams Elementary School

WHEREAS, LESSEE desires to use a portion of each of the three school sites noted above to house and operate a Head Start preschool child care program;

WHEREAS, the DISTRICT is willing to lease a portion of the three school sites, listed above for the non-exclusive use of the Premises;

WHEREAS, the parties desire by this Agreement to provide the terms and conditions for the use of the Premises.

AGREEMENT

NOW, THEREFORE, the parties hereto, for the consideration hereinafter expressed, covenant and agree as follows:

Section 1. Use of Premises. The premises will be used by the LESSEE for the purpose of housing and operating Head Start preschool child care program ("Program").

Section 2. Term. The term of this Agreement shall be for five (5) years, from **July 1, 2017 through June 30, 2022**. Notwithstanding anything to the contrary in this Agreement, whether express or implied, during the Term, this Agreement shall be terminated for the following:

A. The lease may be terminated by the LESSEE on ninety (90) calendar days' written notice if the funding for the program is terminated or if the safety or acceptability of the leased facility is compromised by any event or action.
B. The lease may be terminated by the DISTRICT upon ninety (90) calendar days' written notice, in the event DISTRICT decides, in its sole discretion, that it requires the exclusive use of the Premises.
C. The lease may be terminated by the DISTRICT or LESSEE upon thirty (30) calendar days' written notice, for any breach or violation of any provision of this Agreement.

Upon the expiration or termination of this Agreement, LESSEE shall vacate the Premises, and if requested by the DISTRICT, remove any equipment and facilities, and restore the Premises to its condition as determined by the DISTRICT, at the sole and exclusive cost of LESSEE.

Section 3. Rental Fee.

(a) Fee. LESSEE shall pay to the DISTRICT for the lease of the Premises the sum of $1,200 for each school site. The rental fee shall be made in twelve (12) equal monthly payments of $100.00 for each school site, due on the first day of each month. Payments shall be made to the Hueneme Elementary School District and delivered to 205 N. Ventura Road, Port Hueneme, CA 93041 Attn: Accounts Payable/Receivable.

(b) Late Payments. LESSEE shall make payments by the dates set forth in the paragraph above (Section 3 (a)). Payments received by the DISTRICT more than fifteen (15) days after the due date shall be subject to a late payment fee of five percent (5%).

Section 4. Conditions to Use.

(a) Use. The premises shall be used for the specified use referred to in Section 1 of this Agreement. LESSEE shall not assign or sublet the program or facilities, in whole or in part without prior written consent of the DISTRICT.

(b) Program Compatible. LESSEE shall operate the Program in a manner that is compatible with the programs operated by the DISTRICT. The DISTRICT Board of Education and/or Superintendent of the DISTRICT shall be the sole judges to determine such compatibility, but will not be unreasonable in making such determination.

(c) Program Costs and Equipment. LESSEE shall provide all materials, furniture and equipment to be used for its Program.

(d) Program Supervision and Security. LESSEE shall provide all necessary supervision and security while using the Facilities.

(e) Locks: Keying and Access Authorization. The lock style, types of gates, and key/code authorization to be utilized at the Facilities will be coordinated in such a manner as to allow dual access while maintaining the safety and security of people and property. DISTRICT shall retain sole discretion and authority to determine lock style, types of gates, and key/code authorization at the Facilities.

(f) Parking. Parking in the parking lot shall not be reserved and shall be limited to standard-sized automobiles. LESSEE shall not allow large trucks or other large vehicles to use the parking lot on the Properties and shall not allow overnight parking. All vehicles shall be parked only in marked parking areas and not in driveways, loading areas, or other areas not specifically designated for parking.

(g) Cleanup of facilities and premises. LESSEE shall be responsible for the full and complete cleanup of LESSEE buildings and any portion of DISTRICT site usage at the close of each and every day, leaving it in comparable state as existed prior to the LESSEE's activities. As used herein, the term "cleanup" shall mean putting away equipment and supplies, picking up trash, and similar related activities. In the event that LESSEE fails to clean up the Facilities or any portion of the Properties used by the LESSEE, DISTRICT may, at DISTRICT's sole discretion, undertake any cleanup of the Facilities or Properties; and LESSEE shall reimburse DISTRICT for the costs of such cleanup or maintenance within thirty (30) days of invoice by DISTRICT. Additionally, under no circumstances during the term of this Agreement shall LESSEE use or cause to be used in the Facilities any hazardous or toxic substances or materials, and under no circumstance during the term of this Agreement shall LESSEE store or dispose of any such substances or materials in the Facilities.

(h) Repair and Maintenance. LESSEE shall be responsible for repair, maintenance, and any resulting damage to buildings located on DISTRICT properties.

(i) Site and Building Alterations. LESSEE shall obtain prior written DISTRICT approval for all alterations, modifications and improvements to Premises. At LESSEE's sole cost and expense, shall apply for, obtain all necessary approvals required, and comply by city, state or federal department and agencies in order to construct and/or alter Premises.

(j) Access by District. LESSEE shall permit access to Premises by DISTRICT personnel, or designed agents or contractors, upon advance notice, for non-emergency inspection or other purposes. DISTRICT has express permission of the LESSEE to enter Premises at any time for any emergency reason.

(k) Damages. LESSEE shall be responsible for any and all damages to DISTRICT property resulting from LESSEE programs. LESSEE shall reimburse DISTRICT for the costs of such repairs within thirty (30) days of invoice by DISTRICT.

(f) Non-Interference with DISTRICT Activities. This Agreement shall not grant LESSEE the right to interfere with any activities of DISTRICT.

(g) Conduct of LESSEE, Employees and Invitees. LESSEE shall ensure that all employees, invitees, and all others in attendance will adhere to proper standards of public conduct. LESSEE shall not permit any illegal or immoral activities and will abide by the rules and regulations of the DISTRICT. There is to be no consumption of intoxicating liquors or other controlled substances (including marijuana), smoking, e-cigarettes/vapes, gambling, quarreling, fighting, use of profane language, or indecent exposure on or near the Premises.

(h) Utilities. DISTRICT agrees the rental fee in Section 3 includes amounts for standard utilities (water, trash, gas, and electricity) furnished by the DISTRICT to the LESSEE. Any additional utilities or services which the LESSEE desires shall be at the sole expense of the LESSEE.

(i) Insurance.

(i) Commercial General Liability Insurance. LESSEE agrees to maintain in full force and effect throughout the duration of the Agreement a suitable policy or policies of General Liability Insurance coverage of $2,000,000 per occurrence and $5,000,000 for general aggregate. Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage. Any and all subcontractors hired by LESSEE in connection with services described in this Agreement shall maintain such insurance unless the LESSEE insurance covers the subcontractor and its employees.

(ii) Automobile Liability. LESSEE also agrees to maintain in full force and effect with regard to any LESSEE owned vehicles which LESSEE brings onto the Facilities a suitable policy or policies of automobile liability insurance with a combined single limit of $1,000,000 per accident throughout the duration of the Agreement.

(iii) Workers' Compensation. LESSEE shall also maintain, in full force and effect throughout the term of this Agreement, Workers' Compensation insurance in accordance with the laws of California, and employers' liability insurance with a limit of not less than $1,000,000 per employee and $1,000,000 per occurrence.

(iv) Sexual Abuse and Molestation Coverage. LESSEE agrees to maintain in full force and effect throughout the duration of the Agreement a suitable policy or policies of Sexual Abuse and Molestation coverage of $2,000,000 per occurrence and $5,000,000 for general aggregate.

(v) Certificates of Insurance. LESSEE and any and all subcontractors working for LESSEE shall provide certificates of insurance to the DISTRICT as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the LESSEE, and at any other time upon the request of the DISTRICT. Certificates of such insurance shall be filed with the DISTRICT on or before commencement of the services provided under this Agreement.

LESSEE's and any and all LESSEE subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds, evidenced by a proper endorsement to the policy.

Insurance written on a "claims made" basis is to be renewed by the LESSEE and all LESSEE subcontractors for a period of five (5) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made. Failure on the part of LESSEE, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the DISTRICT may immediately terminate this Agreement.

(j) Indemnification.

i. **LESSEE's Indemnity:** LESSEE shall indemnify, defend and hold harmless ("Indemnify") DISTRICT and its Agents, Directors, Officers, Employees and Contractors from and against any and all claims, losses, damages, costs and expenses (collectively, "Claims"), incurred as a result of (a) LESSEE's use of the Premises, or (b) any breach by LESSEE in the performance of any of its material obligations under this agreement, or (c) any negligent acts or omissions of the LESSEE or its Agents, Directors, Officers, Employees and Contractors in, on or about the Premises or the Property; provided, however, LESSEE shall not be obligated to Indemnify DISTRICT or its Agents, Directors, Officers, Employees and Contractors to the extent any Claim arises out of negligence or willful misconduct of DISTRICT or its Agents, Directors, Officers, Employees or Contractors. The provisions of this paragraph shall survive the expiration of, or termination of this Agreement by either party.

ii. **DISTRICT's Indemnity:** DISTRICT shall indemnify LESSEE and its Agents, Directors, Officers, Employees and Contractors against any and all claims, losses, damages, costs and expenses (collectively "Claims") incurred as a result of (a) any default by DISTRICT in the performance of any of its obligations under this agreement, b) any breach of DISTRICT's obligations under this agreement, or (b) any negligent acts or omissions of DISTRICT or its Agents, Directors, Officers, Employees or Contractors in, on or

about the Premises or the Property; provided, however, DISTRICT shall not be obligated to Indemnify LESSEE or its Agents, Directors, Officers, Employees or Contractors to the extent any Claim arises out of the negligence or willful misconduct of LESSEE and its Agents, Directors, Officers, Employees or Contractors. DISTRICT assumes no responsibility whatsoever for any property placed on District premises by LESSEE, or its Agents, Directors, Officers, Employees and Contractors. The provisions of this paragraph shall survive the expiration of, or termination of this Agreement by either party.

iii. In connection therewith:

a. Actions Filed. LESSEE shall defend any action or actions filed in connection with any of said claims, liens, damages, penalties, obligations or liabilities, and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.

b. Judgments Rendered. LESSEE shall promptly pay any judgment rendered against LESSEE or DISTRICT covering such claims, liens, damages, penalties, obligations, and liabilities arising out of or in connection with such use of and operations at the Properties including the Facilities referred to herein and agrees to save and hold DISTRICT harmless therefrom.

c. Costs and Expenses: Attorneys' Fees. In the event DISTRICT is made a party to any action or proceeding filed or prosecuted against LESSEE for such damages or other claims arising out of the use of and operations at the Properties including the Facilities referred to herein, LESSEE agrees to pay DISTRICT any and all costs and expenses incurred by them in such action or proceeding together with reasonable attorneys' and expert witness fees.

iv. The provisions of this Section shall survive the termination or expiration of this Agreement.

(k) Taxes. LESSEE shall be responsible for all taxes associated with its use of the Facilities. In the event possessory interest taxes are assessed, LESSEE shall be solely responsible for the payment of all LESSEE's possessory interest taxes, if any, during the term of the Agreement. Pursuant to Section 107.6 of the California Revenue and Taxation Code, DISTRICT hereby notifies LESSEE that: (i) the Facilities are subject to possessory interest taxes, and that such taxes shall be paid by LESSEE; and (ii) LESSEE may be subject to the payment of property taxes levied on the possessory interest obtained by LESSEE. The parties acknowledge that during the term of this

Agreement, LESSEE shall be solely responsible for any and all possessory interest taxes and related charges and expenses (collectively, "Possessory Interest Taxes") imposed with respect to the Facilities, and shall indemnify, defend and hold harmless DISTRICT against all possessory interest taxes. This statement is intended to comply with Section 107.6 of the Revenue and Taxation Code.

Section 5. Compliance with Law.

(a) LESSEE shall comply with all laws, ordinances, zoning, rules, and regulations applicable to the Facilities, enacted or promulgated by any public or governmental authority or agency, including without limitation DISTRICT, having jurisdiction over the Facilities. LESSEE shall be responsible for obtaining and maintaining throughout the Term of the Agreement all permits, licenses, approvals, including a Conditional Use Permit if necessary, from any local, state or federal agency necessary for the Program and/or use of the Facilities. LESSEE shall comply with requirements of state law regarding fingerprinting and background checks, as applicable.

(b) DISTRICT has made no representation or warranty as to the suitability of the Properties and/or the Facilities for LESSEE's Program, and LESSEE waives any implied warranty that the Properties and/or the Facilities are suitable for LESSEE's intended purposes. Prior to the commencement date of the Program, LESSEE shall have taken the appropriate steps and made the appropriate inquiries to confirm that LESSEE is or will be as of the commencement date of the Program in compliance with all laws, ordinances, zoning, rules, and regulations applicable to the Program and LESSEE's operation of the Program, enacted or promulgated by any public or governmental authority or agency and will maintain compliance throughout the duration of the Term.

Section 6. Legal Interpretation of Instrument. The parties expressly understand and agree that this Agreement constitutes a non-exclusive use of the Facilities. This Agreement is not intended by the parties, nor shall it be legally construed, to convey an easement, or other interest in real property. Should either party be compelled to institute arbitration, legal, or other proceedings against the other for or on account of the other party's failure or refusal to perform or fulfill any of the covenants or conditions of this Agreement on its part to be performed or fulfilled, the parties agree that the rules and principles applicable to licenses shall govern such actions or proceedings. This Agreement shall be governed by the laws of the State of California with venue in Ventura County.

Section 7. No School District Affiliation/Endorsement. LESSEE, its employees, agents and/or representatives shall not imply, indicate or otherwise suggest that LESSEE's use and/or any related activities are connected or affiliated with, or are endorsed, favored, sponsored or supported by, or opposed by the DISTRICT or any of DISTRICT's school sites in any way. No signage, flyers, advertisements, registration materials, or other material may reference the DISTRICT, any DISTRICT school name, logo or mascot without the prior written consent of the DISTRICT's Superintendent or Chief Business Officer, except that LESSEE may indicate the location of LESSEE's Program.

LESSEE understands and agrees to independent status. LESSEE understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the LESSEE, or its Agents, Directors, Officers, Employees and Contractors are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to DISTRICT employees. LESSEE will be responsible for payment of all LESSEE employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes.

Section 8. Attorneys' Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding

Section 10. Governing Law and Venues. LESSEE hereby acknowledges and agrees that DISTRICT is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of DISTRICT hereunder are subject to all applicable federal, state, and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. LESSEE hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. LESSEE further agrees to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.

Section 11. Arbitration. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice

initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

Section 12. Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Section 13. Waiver. No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

Section 14. Severability. It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

Section 15. Section Headings. The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning, or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

Section 16. Authority. LESSEE represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

Section 17. Counterpart Execution: Electronic Delivery. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

Section 18. Entire Agreement: Amendment. This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof,

superseding all negotiations, prior discussions, and preliminary agreements made prior to the date hereof. This Agreement may not be changed except in writing, and executed by both parties.

Section 19. Notices. Any notice, request, information or other document to be given hereunder to any of the parties by any other parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows:

If to LESSEE: Continuing Development, Inc.
Attn: President
20 Great Oaks Blvd., Suite 200
San Jose, CA 95119

If to DISTRICT: Hueneme Elementary School District
Attn: Assistant Superintendent
205 N. Ventura Road
Port Hueneme, CA 93041

Any party may change the address or persons to which notices are to be sent by giving written notice of such change of address or persons to the other parties in the manner provided for giving notice.

Section 20. Official Representatives. The official representative for DISTRICT shall be the Assistant Superintendent or his/her designee. The official representative for LESSEE shall be the Executive Director or his/her designee.

Section 21. Employees/Independent Contractors.

(a) For purposes of this Agreement, all persons employed by LESSEE in the performance of services and functions with respect to this Agreement shall be deemed employees of LESSEE, and no LESSEE employee shall be considered an employee of the DISTRICT, under the jurisdiction of DISTRICT, nor shall such LESSEE employees have any DISTRICT pension, civil service, or other status while an employee of the LESSEE.

(b) LESSEE shall have no authority to contract on behalf of DISTRICT. It is expressly understood and agreed by both parties hereto that LESSEE, while engaged in carrying out and complying with any terms of this Agreement, is not acting as an agent, officer, or employee of DISTRICT.

Section 22. Assignment. LESSEE shall not assign this Agreement.

Section 23. Nondiscrimination. In utilizing the Agreement, LESSEE shall not discriminate against any person on account of race, color, religion, sex, marital status,

disability, gender, gender identity, gender expression, sexual orientation, ethnicity, national origin or nationality, or ancestry.

Section 24. Exhibits. The following appendix which is attached hereto is incorporated herein and made a part of this Agreement:

Exhibit A: Location and Description of Bard Elementary School

Section 25. Recitals. The Recitals are incorporated into this Agreement as though fully set forth herein.

Section 26. Joint Venture. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture, or other agreement between DISTRICT and LESSEE. No term or provision of this Agreement is intended to be, or shall be, for the benefit of any person, firm, organization, or corporation not a party hereto, and no such other person, firm, organization, or corporation shall have any right or cause of action hereunder.

Section 27. Board Approval. In accordance with Education Code Section 17604, this Agreement is not valid or an enforceable obligation against the DISTRICT until approved or ratified by motion of the DISTRICT's Governing Board of Education, duly passed and adopted.

[Signatures on following page]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

LESSEE: **CONTINUING DEVELOPMENT, INC.**

Susan Dumars
President

_____
Signature

DISTRICT: **HUENEME ELEMENTARY SCHOOL DISTRICT**

Dr. Christine Walker
Superintendent

Christine Walker
Signature

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	APPROVAL OF LEASE AGREEMENT WITH CHILD DEVELOPMENT RESOURCES OF VENTURA COUNTY, INC. FOR FACILITIES FOR PRESCHOOL PROGRAMS AT THREE DISTRICT SCHOOLS
BOARD MEETING DATE:	June 26, 2017
FROM:	Raven Aipa, Senior Director, After School Programs Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board:

(1) approve a five year agreement for Lease of Premises between Hueneme Elementary School District and Child Development Resources of Ventura County, Inc. for facilities for preschool programs at Hathaway, Larsen, and Parkview Elementary Schools, as submitted; and

(2) authorize the Superintendent or her designee to execute the agreement.

BACKGROUND:

Child Development Resources of Ventura County, Inc. (CDR) pays a fee of $30 per operating day to reimburse the district for maintenance, custodial and utilities costs associated with the use of operating preschool programs at these schools. The agreement establishes priority for serving eligible preschool students, first within the school's attendance area and then within the district's attendance area. Students from outside the school or district attendance area will be served only if additional capacity remains. Since the success of this concept relies on effective communication and cooperation between district staff, site staff, and CDR's Head Start preschool staff, the agreement includes intent language regarding these issues.

These preschool operations have been extremely successful. Staff therefore recommends that the Governing Board continue the Lease of Premises for Hathaway, Larsen and Parkview Schools for a term commencing on July 1, 2017 and terminating on June 30, 2022.

LEASE AGREEMENT

BETWEEN

HUENEME ELEMENTARY SCHOOL DISTRICT

AND

CHILD DEVELOPMENT RESOURCES OF VENTURA COUNTY

FOR THE USE OF REAL PROPERTY

THIS LEASE AGREEMENT ("Agreement") is approved and entered into as of this 1 day of July, 2017 ("Effective Date"), by and between the HUENEME ELEMENTARY SCHOOL DISTRICT, a California public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California (the "DISTRICT") and the CHILD DEVELOPMENT RESOURCES OF VENTURA COUNTY, a California corporation (the "LESSEE").

RECITALS

WHEREAS, DISTRICT is the owner of the following school sites:

- 405 East Dollie Street, Oxnard, CA 93033, commonly known as Julian Hathaway Elementary School
- 550 East Thomas Avenue, Oxnard, CA 93033, commonly known as Ansgar Larsen Elementary School
- 1416 Sixth Place, Port Hueneme, CA 93041, commonly known as Parkview Elementary School

WHEREAS, LESSEE desires to use a portion of each of the three school sites above to house and operate a Head Start preschool child care program;

WHEREAS, the DISTRICT is willing to lease a portion of the three school sites, listed above for the non-exclusive use of the Premises;

WHEREAS, the parties desire by this Agreement to provide the terms and conditions for the use of the Premises.

AGREEMENT

NOW, THEREFORE, the parties hereto, for the consideration hereinafter expressed, covenant and agree as follows:

Section 1. Use of Premises. The premises will be used by the LESSEE for the purpose of housing and operating Head Start preschool child care program ("Program").

Section 2. Term. The term of this Agreement shall be for five (5) years, from **July 1, 2017 through June 30, 2022**. Notwithstanding anything to the contrary in this Agreement, whether express or implied, during the Term, this Agreement shall be terminated for the following:

A. The lease may be terminated by the LESSEE on ninety (90) calendar days' written notice if the funding for the program is terminated or if the safety or acceptability of the leased facility is compromised by any event or action.
B. The lease may be terminated by the DISTRICT upon ninety (90) calendar days' written notice, in the event DISTRICT decides, in its sole discretion, that it requires the exclusive use of the Premises.
C. The lease may be terminated by the DISTRICT or LESSEE upon thirty (30) calendar days' written notice, for any breach or violation of any provision of this Agreement.

Upon the expiration or termination of this Agreement, LESSEE shall vacate the Premises, and if requested by the DISTRICT, remove any equipment and facilities, and restore the Premises to its condition as determined by the DISTRICT, at the sole and exclusive cost of LESSEE.

Section 3. Rental Fee.

(a) Fee. LESSEE shall pay to the DISTRICT for the lease of the Premises the sum of $30.00 per operating day for each school site. This fee shall be the cost for one labor hour per operating day. The rental fee shall be made in four (4) quarterly payments for each site due on July 1, October 1, January 1 and April 1. Payments shall be made to the Hueneme Elementary School District and delivered to 205 N. Ventura Road, Port Hueneme, CA 93041 Attn: Accounts Payable/Receivable.

(b) Late Payments. LESSEE shall make payments by the dates set forth in the paragraph above (Section 3 (a)). Payments received by the DISTRICT more than fifteen (15) days after the due date shall be subject to a late payment fee of five percent (5%).

Section 4. Conditions to Use.

(a) Use. The premises shall be used for the specified use referred to in Section 1 of this Agreement. LESSEE shall not assign or sublet the program or facilities, in whole or in part without prior written consent of the DISTRICT.

(b) Program Compatible. LESSEE shall operate the Program in a manner that is compatible with the programs operated by the DISTRICT. The DISTRICT Board of Education and/or Superintendent of the DISTRICT shall be the sole judges to determine such compatibility, but will not be unreasonable in making such determination.

(c) Program Costs and Equipment. LESSEE shall provide all materials, furniture and equipment to be used for its Program.

(d) Program Supervision and Security. LESSEE shall provide all necessary supervision and security while using the Facilities.

(e) Locks: Keying and Access Authorization. The lock style, types of gates, and key/code authorization to be utilized at the Facilities will be coordinated in such a manner as to allow dual access while maintaining the safety and security of people and property. DISTRICT shall retain sole discretion and authority to determine lock style, types of gates, and key/code authorization at the Facilities.

(f) Parking. Parking in the parking lot shall not be reserved and shall be limited to standard-sized automobiles. LESSEE shall not allow large trucks or other large vehicles to use the parking lot on the Properties and shall not allow overnight parking. All vehicles shall be parked only in marked parking areas and not in driveways, loading areas, or other areas not specifically designated for parking.

(g) Cleanup of facilities and premises. LESSEE shall be responsible for the full and complete cleanup of LESSEE buildings and any portion of DISTRICT site usage at the close of each and every day, leaving it in comparable state as existed prior to the LESSEE's activities. As used herein, the term "cleanup" shall mean putting away equipment and supplies, picking up trash, and similar related activities. In the event that LESSEE fails to clean up the Facilities or any portion of the Properties used by the LESSEE, DISTRICT may, at DISTRICT's sole discretion, undertake any cleanup of the Facilities or Properties; and LESSEE shall reimburse DISTRICT for the costs of such cleanup or maintenance within thirty (30) days of invoice by DISTRICT. Additionally, under no circumstances during the term of this Agreement shall LESSEE use or cause to be used in the Facilities any hazardous or toxic substances or materials, and under no circumstance during the term of this Agreement shall LESSEE store or dispose of any such substances or materials in the Facilities.

(h) Repair and Maintenance. LESSEE shall be responsible for repair, maintenance, and any resulting damage to buildings located on DISTRICT properties.

(i) Site and Building Alterations. LESSEE shall obtain prior written DISTRICT approval for all alterations, modifications and improvements to Premises. At LESSEE's sole cost and expense, shall apply for, obtain all necessary approvals required, and comply by city, state or federal department and agencies in order to construct and/or alter Premises.

(j) Access by District. LESSEE shall permit access to Premises by DISTRICT personnel, or designed agents or contractors, upon advance notice, for non-emergency inspection or other purposes. DISTRICT has express permission of the LESSEE to enter Premises at any time for any emergency reason.

(k) Damages. LESSEE shall be responsible for any and all damages to DISTRICT property resulting from LESSEE programs. LESSEE shall reimburse DISTRICT for the costs of such repairs within thirty (30) days of invoice by DISTRICT.

(f) Non-Interference with DISTRICT Activities. This Agreement shall not grant LESSEE the right to interfere with any activities of DISTRICT.

(g) Conduct of LESSEE, Employees and Invitees. LESSEE shall ensure that all employees, invitees, and all others in attendance will adhere to proper standards of public conduct. LESSEE shall not permit any illegal or immoral activities and will abide by the rules and regulations of the DISTRICT. There is to be no consumption of intoxicating liquors or other controlled substances (including marijuana), smoking, e-cigarettes/vapes, gambling, quarreling, fighting, use of profane language, or indecent exposure on or near the Premises.

(h) Utilities. DISTRICT agrees the rental fee in Section 3 includes amounts for standard utilities (water, trash, gas, and electricity) furnished by the DISTRICT to the LESSEE. Any additional utilities or services which the LESSEE desires shall be at the sole expense of the LESSEE.

(i) Insurance.

(i) Commercial General Liability Insurance. LESSEE agrees to maintain in full force and effect throughout the duration of the Agreement a suitable policy or policies of General Liability Insurance coverage of $2,000,000 per occurrence and $5,000,000 for general aggregate. Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage. Any and all subcontractors hired by LESSEE in connection with services described in this Agreement shall maintain such insurance unless the LESSEE insurance covers the subcontractor and its employees.

(ii) Automobile Liability. LESSEE also agrees to maintain in full force and effect with regard to any LESSEE owned vehicles which LESSEE brings onto the Facilities a suitable policy or policies of automobile liability insurance with a combined single limit of $1,000,000 per accident throughout the duration of the Agreement.

(iii) Workers' Compensation. LESSEE shall also maintain, in full force and effect throughout the term of this Agreement, Workers' Compensation insurance in accordance with the laws of California, and employers' liability insurance with a limit of not less than $1,000,000 per employee and $1,000,000 per occurrence.

(iv) Sexual Abuse and Molestation Coverage. LESSEE agrees to maintain in full force and effect throughout the duration of the Agreement a suitable policy or policies of Sexual Abuse and Molestation coverage of $2,000,000 per occurrence and $5,000,000 for general aggregate.

(v) Certificates of Insurance. LESSEE and any and all subcontractors working for LESSEE shall provide certificates of insurance to the DISTRICT as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the LESSEE, and at any other time upon the request of the DISTRICT. Certificates of such insurance shall be filed with the DISTRICT on or before commencement of the services provided under this Agreement.

LESSEE's and any and all LESSEE subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds, evidenced by a proper endorsement to the policy.

Insurance written on a "claims made" basis is to be renewed by the LESSEE and all LESSEE subcontractors for a period of five (5) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made. Failure on the part of LESSEE, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the DISTRICT may immediately terminate this Agreement.

(j) Indemnification.

i. **LESSEE's Indemnity:** LESSEE shall indemnify, defend and hold harmless ("Indemnify") DISTRICT and its Agents, Directors, Officers, Employees and Contractors from and against any and all claims, losses, damages, costs and expenses (collectively, "Claims"), incurred as a result of (a) LESSEE's use of the Premises, or (b) any breach by LESSEE in the performance of any of its material obligations under this agreement, or (c) any negligent acts or omissions of the LESSEE or its Agents, Directors, Officers, Employees and Contractors in, on or about the Premises or the Property; provided, however, LESSEE shall not be obligated to Indemnify DISTRICT or its Agents, Directors, Officers, Employees and Contractors to the extent any Claim arises out of negligence or willful misconduct of DISTRICT or its Agents, Directors, Officers, Employees or Contractors. The provisions of this paragraph shall survive the expiration of, or termination of this Agreement by either party.

ii. **DISTRICT's Indemnity:** DISTRICT shall indemnify LESSEE and its Agents, Directors, Officers, Employees and Contractors against any and all claims, losses, damages, costs and expenses (collectively "Claims") incurred as a result of (a) any default by DISTRICT in the performance of any of its obligations under this agreement, b) any breach of DISTRICT's obligations under this agreement, or (b) any negligent acts or omissions of DISTRICT or its Agents, Directors, Officers, Employees or Contractors in, on or

about the Premises or the Property; provided, however, DISTRICT shall not be obligated to Indemnify LESSEE or its Agents, Directors, Officers, Employees or Contractors to the extent any Claim arises out of the negligence or willful misconduct of LESSEE and its Agents, Directors, Officers, Employees or Contractors. DISTRICT assumes no responsibility whatsoever for any property placed on District premises by LESSEE, or its Agents, Directors, Officers, Employees and Contractors. The provisions of this paragraph shall survive the expiration of, or termination of this Agreement by either party.

iii. In connection therewith:

a. Actions Filed. LESSEE shall defend any action or actions filed in connection with any of said claims, liens, damages, penalties, obligations or liabilities, and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.

b. Judgments Rendered. LESSEE shall promptly pay any judgment rendered against LESSEE or DISTRICT covering such claims, liens, damages, penalties, obligations, and liabilities arising out of or in connection with such use of and operations at the Properties including the Facilities referred to herein and agrees to save and hold DISTRICT harmless therefrom.

c. Costs and Expenses: Attorneys' Fees. In the event DISTRICT is made a party to any action or proceeding filed or prosecuted against LESSEE for such damages or other claims arising out of the use of and operations at the Properties including the Facilities referred to herein, LESSEE agrees to pay DISTRICT any and all costs and expenses incurred by them in such action or proceeding together with reasonable attorneys' and expert witness fees.

iv. The provisions of this Section shall survive the termination or expiration of this Agreement.

(k) Taxes. LESSEE shall be responsible for all taxes associated with its use of the Facilities. In the event possessory interest taxes are assessed, LESSEE shall be solely responsible for the payment of all LESSEE's possessory interest taxes, if any, during the term of the Agreement. Pursuant to Section 107.6 of the California Revenue and Taxation Code, DISTRICT hereby notifies LESSEE that: (i) the Facilities are subject to possessory interest taxes, and that such taxes shall be paid by LESSEE; and (ii) LESSEE may be subject to the payment of property taxes levied on the possessory interest obtained by LESSEE. The parties acknowledge that during the term of this

Agreement, LESSEE shall be solely responsible for any and all possessory interest taxes and related charges and expenses (collectively, "Possessory Interest Taxes") imposed with respect to the Facilities, and shall indemnify, defend and hold harmless DISTRICT against all possessory interest taxes. This statement is intended to comply with Section 107.6 of the Revenue and Taxation Code.

Section 5. Compliance with Law.

(a) LESSEE shall comply with all laws, ordinances, zoning, rules, and regulations applicable to the Facilities, enacted or promulgated by any public or governmental authority or agency, including without limitation DISTRICT, having jurisdiction over the Facilities. LESSEE shall be responsible for obtaining and maintaining throughout the Term of the Agreement all permits, licenses, approvals, including a Conditional Use Permit if necessary, from any local, state or federal agency necessary for the Program and/or use of the Facilities. LESSEE shall comply with requirements of state law regarding fingerprinting and background checks, as applicable.

(b) DISTRICT has made no representation or warranty as to the suitability of the Properties and/or the Facilities for LESSEE's Program, and LESSEE waives any implied warranty that the Properties and/or the Facilities are suitable for LESSEE's intended purposes. Prior to the commencement date of the Program, LESSEE shall have taken the appropriate steps and made the appropriate inquiries to confirm that LESSEE is or will be as of the commencement date of the Program in compliance with all laws, ordinances, zoning, rules, and regulations applicable to the Program and LESSEE's operation of the Program, enacted or promulgated by any public or governmental authority or agency and will maintain compliance throughout the duration of the Term.

Section 6. Legal Interpretation of Instrument. The parties expressly understand and agree that this Agreement constitutes a non-exclusive use of the Facilities. This Agreement is not intended by the parties, nor shall it be legally construed, to convey an easement, or other interest in real property. Should either party be compelled to institute arbitration, legal, or other proceedings against the other for or on account of the other party's failure or refusal to perform or fulfill any of the covenants or conditions of this Agreement on its part to be performed or fulfilled, the parties agree that the rules and principles applicable to licenses shall govern such actions or proceedings. This Agreement shall be governed by the laws of the State of California with venue in Ventura County.

Section 7. No School District Affiliation/Endorsement. LESSEE, its employees, agents and/or representatives shall not imply, indicate or otherwise suggest that LESSEE's use and/or any related activities are connected or affiliated with, or are endorsed, favored, sponsored or supported by, or opposed by the DISTRICT or any of DISTRICT's school sites in any way. No signage, flyers, advertisements, registration materials, or other material may reference the DISTRICT, any DISTRICT school name, logo or mascot without the prior written consent of the DISTRICT's Superintendent or Chief Business Officer, except that LESSEE may indicate the location of LESSEE's Program.

LESSEE understands and agrees to independent status. LESSEE understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the LESSEE, or its Agents, Directors, Officers, Employees and Contractors are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to DISTRICT employees. LESSEE will be responsible for payment of all LESSEE employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes.

Section 8. Attorneys' Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding

Section 10. Governing Law and Venues. LESSEE hereby acknowledges and agrees that DISTRICT is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of DISTRICT hereunder are subject to all applicable federal, state, and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. LESSEE hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. LESSEE further agrees to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.

Section 11. Arbitration. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice

initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

Section 12. Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Section 13. Waiver. No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

Section 14. Severability. It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

Section 15. Section Headings. The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning, or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

Section 16. Authority. LESSEE represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

Section 17. Counterpart Execution: Electronic Delivery. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

Section 18. Entire Agreement: Amendment. This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof,

superseding all negotiations, prior discussions, and preliminary agreements made prior to the date hereof. This Agreement may not be changed except in writing, and executed by both parties.

Section 19. Notices. Any notice, request, information or other document to be given hereunder to any of the parties by any other parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows:

If to LESSEE:	Child Development Resources of Ventura County, Inc. Attn: Chief Executive Officer 221 Ventura Blvd. Oxnard, CA 93036
If to DISTRICT:	Hueneme Elementary School District Attn: Assistant Superintendent 205 N. Ventura Road Port Hueneme, CA 93041

Any party may change the address or persons to which notices are to be sent by giving written notice of such change of address or persons to the other parties in the manner provided for giving notice.

Section 20. Official Representatives. The official representative for DISTRICT shall be the Assistant Superintendent or his/her designee. The official representative for LESSEE shall be the Executive Director or his/her designee.

Section 21. Employees/Independent Contractors.

(a) For purposes of this Agreement, all persons employed by LESSEE in the performance of services and functions with respect to this Agreement shall be deemed employees of LESSEE, and no LESSEE employee shall be considered an employee of the DISTRICT, under the jurisdiction of DISTRICT, nor shall such LESSEE employees have any DISTRICT pension, civil service, or other status while an employee of the LESSEE.

(b) LESSEE shall have no authority to contract on behalf of DISTRICT. It is expressly understood and agreed by both parties hereto that LESSEE, while engaged in carrying out and complying with any terms of this Agreement, is not acting as an agent, officer, or employee of DISTRICT.

Section 22. Assignment. LESSEE shall not assign this Agreement.

Section 23. Nondiscrimination. In utilizing the Agreement, LESSEE shall not discriminate against any person on account of race, color, religion, sex, marital status, disability, gender, gender identity, gender expression, sexual orientation, ethnicity, national origin or nationality, or ancestry.

Section 24. Exhibits. The following appendix which is attached hereto is incorporated herein and made a part of this Agreement:

Exhibit A: Location and Description of Bard Elementary School

Section 25. Recitals. The Recitals are incorporated into this Agreement as though fully set forth herein.

Section 26. Joint Venture. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture, or other agreement between DISTRICT and LESSEE. No term or provision of this Agreement is intended to be, or shall be, for the benefit of any person, firm, organization, or corporation not a party hereto, and no such other person, firm, organization, or corporation shall have any right or cause of action hereunder.

Section 27. Board Approval. In accordance with Education Code Section 17604, this Agreement is not valid or an enforceable obligation against the DISTRICT until approved or ratified by motion of the DISTRICT's Governing Board of Education, duly passed and adopted.

[Signatures on following page]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

LESSEE: **CHILD DEVELOPMENT RESOURCES OF VENTURA COUNTY**

Don Henniger
Chief Executive Officer

_____
Signature

DISTRICT: **HUENEME ELEMENTARY SCHOOL DISTRICT**

Dr. Christine Walker
Superintendent

Christine Walker
Signature

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	APPROVE PIGGY BACK BIDS FOR FOOD SERVICE FOR SY 2017-2018
BOARD MEETING DATE:	June 26, 2017
FROM:	Joanna Carino, Director of Food Services Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve piggy back bids for the 2017-2018 school year for the following items, pursuant to Public Contract Code 20118, Authorization of Public Agency to Make Purchases without Advertising for Bid, and the terms and conditions of the following contracts:

Milk Products – Oxnard School District awarded to Driftwood Dairy
Paper and Plastic Products – Oxnard School District awarded to P & R Paper
Produce Products – Ventura Unified School District awarded to The Berryman
Bread Products – Ventura Unified School District awarded to Puritan Bakery

BACKGROUND:

Public Contract Code (PCC) 20118 allows school districts to purchase personal property based on another public entity bid document when the bid specifically identified other agencies' right to purchase. This practice is commonly called "piggyback purchasing."

The Food Service department would like to utilize the Milk Products, Paper and Plastic Products, Produce Products and Bread Products contracts that were competitively solicited by Oxnard School District and Ventura Unified School District to purchase milk, paper and plastic, produce and bread products. Both Oxnard School District and Ventura Unified School District have approved the rollover of those bids for 2017-2018 on 6/21/17 and 6/13/17 respectively. All contracts are piggybackable.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	ENTER INTO AGREEMENT WITH CHILD DEVELOPMENT RESOURCES OF VENTURA COUNTY, VENDED MEALS
BOARD MEETING DATE:	June 26, 2017
FROM:	Joanna Carino, Director of Food Services Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board enter into an agreement between Hueneme Elementary School District Food Service Department and Child Development Resources of Ventura County for the Food Service Department to provide vended meals for students attending pre-school on Hueneme Elementary School District campuses (Hathaway Elementary, Larsen Elementary, Parkview Elementary and Bard Elementary) effective August 28, 2017 for a period of one calendar year.

BACKGROUND:

Child Development Resources of Ventura County runs four Pre-Schools on Hueneme Elementary School District campuses; Hathaway Elementary, Larsen Elementary, Parkview Elementary and Bard Elementary. CDR of Ventura County has requested that Hueneme Elementary School District, Food Service Department continue to provide meals through Child and Adult Care Food Program (CACFP) for the 2017-2018 school year.

STANDARD AGREEMENT FOR FOOD SERVICE/VENDING
Hueneme Elementary School District CN _____

This Agreement is entered into on this 28th day of August 2017, by and between Child Development Resources of Ventura County, Inc., hereinafter referred to as the "Agency", and Hueneme Elementary School District, hereinafter referred to as the "Vendor".

WHEREAS, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

WHEREAS, the facilities and capabilities of the Vendor are adequate to supply specified meals to the Agency's facilities; and

WHEREAS, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

THE VENDOR AGREES TO:

1. Prepare and supply the meals, on the School District's scheduled days of service, inclusive of necessary straws, utensils and napkins for the CDR Head Start / State Preschools located at Hathaway School, 401 E. Dollie Street, Oxnard, Larsen School, 550 E. Thomas Avenue, Oxnard, Parkview School, 1416 6th Place, Port Hueneme, and Richard Bard School, 622 Pleasant Valley Road, Port Hueneme, in accordance with the number of meals requested and at the cost(s) per meal listed below:

Breakfast	$1.66 each*	Lunch	$3.07 each*
Supplement/Snack	$ .84 each*	Supper	$ N/A each

*Prices are subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP) for 2017-2018.

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children revised and effective October 1, 2017, (attached) which is excerpted from the regulations 7 CFR Part 226.20.

3. Provide CN labels for eligible products and/or official grain crediting letters that verify meal component and whole grain rich contributions in compliance with CACFP Meal Pattern for children aged 3-5.

4. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each component used to prepare said meal. The Vendor agrees to provide meal preparation documentation by using yield factors for each food item as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared each meal.

5. Maintain such cost records as invoices, receipts and/or other documentation that exhibit the purchase or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal preparation records.

6. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.

7. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within two hours of the scheduled delivery time.

8. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month's delivery. The Vendor agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon delivery time, are spoiled or unwholesome at the time of delivery, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.

9. Operate in accordance with current CACFP requirements.

10. Retain all required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for audit or administrative review at a reasonable time and place.

11. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.

12. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

13. Where the Vendor is unable to certify to any of the statements in this certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)

14. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

THE AGENCY AGREES TO:

1. Ensure that an Agency representative is available at each (delivery/pick-up) site, at the specified time on each specified (delivery/pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirement of CACFP, and in health and sanitation.

2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up/delivery.

3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.

4. Provide the Vendor resources to Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CACFP Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.

5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor within 48 hours of receipt of any discrepancy in the invoice.

TERMS OF THE AGREEMENT

This Agreement will take effect commencing August 28, 2017, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:

Service Provider Official Signature	Agency Official Signature
Official Name (please type)	Jack Hinojosa Agency Official Name (please type)
Title	Chief Executive Officer Title
805 488 2588 x7105 Telephone	(805) 485-7878 Telephone
6.15.17 Date	6/8/17 Date

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	APPROVE RFP FOR DISTRIBUTION OF PROCESSED USDA FOODS AND COMMERCIAL FOOD PRODUCTS FOR SY 2017-2018
BOARD MEETING DATE:	June 26, 2017
FROM:	Joanna Carino, Director of Food Services Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve RFP No. 1704 (Santa Clarita Valley School Food Services Agency) Distribution of Processed USDA Foods and Commercial Food Products award to Gold Star Foods.

BACKGROUND:

Hueneme Elementary School District entered into an agreement with Santa Clarita Valley School Food Services Agency and to publish an RFP for the distribution of processed USDA Foods (formerly known as commodity processed foods). A total of 87 school districts joined the RFP to secure the lowest possible price for distribution.

Gold Star Foods was awarded the RFP for a term of one year with a provision to extend up to two (2) one year periods in accordance with provisions contained in the California Education Code, Sections 17596 (K-12) and 81644 (Community Colleges).

EXHIBIT A

PROVISIONING CONTRACT

THIS PROVISIONING CONTRACT (this **"Contract")** is made and entered into as of this 1st day of July 2017, by and between **Gold Star Foods ("Provisioner")**, and the Hueneme Elementary School District (the **"District"**).

RECITALS

A. The Santa Clarita Valley School Food Services Agency has solicited proposals for the distribution of processed USDA Foods end products and commercial food products for participating Member Districts of the Super Co-Op, via Request for Proposal Number 1704 (the "RFP"), whereby the Agency and participating Member Districts may agree to purchase specified products for the District use from the successful bidder(s).

B. Provisioner are the successful bidders under such request for proposal, and the District and Provisioner hereby desire to set forth their agreement with respect to the sale to the District, and the purchase from Provisioner, of Products on the terms and conditions hereinafter set forth.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Provisioner and the District hereby agree as follows:

1. **Provision of Products.** Provisioner shall provide to the District, from time to time as ordered by the District or their successor or assign (the **"District Contact Person"**) in accordance with the procedure described in Section 2 below, Products as described in the **Request for Proposals** information attached hereto.

2. **Delivery of Products.** The District Contact Person shall order Products from time to time by delivery to Provisioner of a Purchase Order. Provisioner shall deliver Products of the type, kind and quantity ordered in any such Purchase Order F.O.B. to District location. The Distributor hereby agrees that the minimum delivery time required for the delivery of any Products is 14 days, and the Distributor shall not deliver any Purchase Order requiring delivery of Products within less than 14 days after the delivery of such Purchase Order to Provisioner.

3. **Price.** The price shall be per case or unit. The Provisioner shall provide pricing based on case packaging, catalog, price list, or any other commonly recognized methodology that is standard in the specific industry. The per case/unit delivery fee per this contract shall be as follows:

Per paragraph 2 of the Proposal Worksheet, the delivery cost per case of USDA Foods processed end products and commercial equivalents shall be:

Number of agreed weekly stops for the District	10

Region No.	Delivery cost per case
4	$ 4.50

Per paragraph 3 of the Proposal Worksheet, the delivery cost per case of commercial product not covered by the above pricing shall be:

Product Category	***A***-1-40 cases per stop	***B***-41-99 cases per stop	***C***-100-299 cases per stop	***D***-300+ cases per stop
Frozen	$ 2.65	$ 2.65	$ 2.65	$ 2.65
Refrigerated	$ 2.65	$ 2.65	$ 2.65	$ 2.65
Dry	$ 2.65	$ 2.65	$ 2.65	$ 2.65

This delivery price per case is above landed cost. Landed Cost is defined as invoice cost from the manufacturer plus freight if freight is not included with invoice cost. The Provisioner shall provide the District with price list at the time this contract is signed. The District has the right to examine documents of the Provisioner used to determine landed cost.

Per Addendum No. 1, the Provisioner shall, at the option of the District, order products from RFPs 1702 and 1703 in minimum quantities as per manufacturer offer, delivered directly to the District warehouse/location, report Value Pass Through as appropriate, and invoice the Agency on a per case fee. That per case fee shall be:

Price per case	$ 0.40

The provisions of this contract shall in no way prohibit the District from making incidental purchases from another supplier for the same services listed herein. The District reserves the right to make purchases direct from manufacturers.

Provisioner shall enter into a Memorandum of Understanding (MOU) for Distribution Services for Delivery of USDA Foods End Products for Super Co-Op Member Districts in the State of California. Provisioner agrees to fulfill all terms of that MOU, including but not limited to prompt USDA Foods end product sales reporting; maintain records of inventory, sales, and delivery; clearly state Value Pass Through on delivery invoice; and hold/recall responsibilities.

Provisioner agrees to report sales of USDA Foods end products on behalf of the manufacturer on a daily basis to the manufacturer's reporting agency (i.e. ProcessorLink, K-12 Foodservice, etc.) Prompt reporting is imperative to ensure proper draw down of Member District entitlement balance. Value Pass Through method and amounts shall be clearly indicated on all invoices for USDA Foods end product sales.

4. **Term of Contract.** Minimum contract term is one (1) year starting July 1, 2017. Quoted prices must stay in effect for one (1) year after award of bid and may be extended upon mutual consent of District and vendor for an additional two (2) one year periods in accordance with provisions contained in the California Education Code, Sections 17596 (K-12) and 81644 (Community Colleges). In the event of a general price decrease the District reserves the right to revoke the bid award unless the decrease is passed on to the District and it members.

5. **Insurance**.

(a) Provisioner shall carry and maintain during the entire term of this Contract the following insurance coverage:

(i) Comprehensive General Liability Insurance for Combined Single Limit Bodily Injury and/or Property Damage of not less than $1,000,000 per occurrence and $2,000,000 aggregate. The policy(ies) so secured and maintained shall include, among other things, coverage for contractual or assumed liability, products liability, and owned, hired and non-owned automobiles insurance and shall be maintained with so self-insured retention;

(ii) Workers' Compensation Insurance in such amounts as may be required by law; and

(iii) Such other insurance as is customarily maintained by large-scale processors and distributors of food products of the type, quality and grade provided for under this Contract.

(b) Provisioner shall furnish to the District certificates of insurance, signed by an authorized representative of the insurance carrier no later than thirty (30) days after the District board's approval of the Contract or prior to the first delivery of food products hereunder, whichever occurs first, which certificates shall be endorsed as follows:

> "This policy shall not be suspended, cancelled, reduced in coverage or required limits of liability or amounts of insurance or non-renewed until notice has been mailed to the District. Date of suspension, cancellation, reduction or non-renewal may not be less than thirty (30) days after the date of mailing such notice. The insurance afforded by this policy is primary and any other insurance carried by the District with respect to the matters covered by such policy shall be excess and non-contributing."

(c) The certificates of insurance and insurance policies required under this Contract shall name the District indemnities named in the Request for Proposals as additional insured. Facsimile or reproduced signatures are not acceptable. If complete and proper insurance certificates as required hereunder are not delivered to the District within the time period provided in subsection (b) above, the District may declare the Contract unexecuted and void. The District reserves the right to require complete certified copies of the required insurance policies.

(d) The insurance companies providing the insurance required under this Contract shall be subject to the District's prior written approval, which shall not be unreasonably withheld.

(e) If Provisioner fails to purchase and maintain any insurance required under this Section 5, the District may, but shall not be obligated to, upon five (5) days' written notice to Provisioner, purchase such insurance on behalf of Provisioner and shall be entitled to be reimbursed by Provisioner promptly thereafter or deduct the amount of such premiums from amounts otherwise due to Provisioner hereunder. Any amounts expended by the District hereunder shall bear interest from the date expended until repaid to the District at the rate of ten percent (10%) per annum.

6. **Indemnification.** Provisioner shall hold harmless, indemnify and defend (with counsel acceptable to the District) the District, their boards, directors, employees, agents and consultants from and against any and all obligations, liabilities, claims, losses, damages, costs and expenses (including attorneys' fees and costs) arising from or in connection with (a) any defects in the food products, (b) Provisioner conduct or negligent, willful or improper procedures in connection with the discharge of its responsibilities and obligations hereunder (including, without limitation, the processing of food products) or any other negligent behavior or willful misconduct of Provisioner, or (c) any breach or default by Provisioner under this Contract. The terms and provisions of this Section 6 shall survive the expiration or earlier termination of this Contract.

7. **Default Remedies**. The delivery of defective products, or the breach of any other term or provision of this Contract by Provisioner, shall constitute a **"Default"** of Provisioner hereunder. Provisioner shall have seven (7) days after delivery of notice of any Default from the District to cure any such Default, other than a Default relating to the delivery of defective products. No cure period shall be provided Provisioner with respect to any Default relating to the delivery of defective products. If Provisioner fails to cure the Default within the aforementioned cure period (or the Default relates to the delivery of defective products for which no cure period applies), the District may, without prejudice to any other right or remedy of the District, elect to terminate this Contract by delivery of a written termination notice to Provisioner. Immediately upon the delivery of such termination notice, this Contract shall be terminated and all rights and obligations of the parties hereunder, except those that expressly survive the termination of this Contract,

shall terminate and be of no further force or effect. In addition to the right to terminate the Contract pursuant in the preceding sentence, the District may pursue any other right or remedy that may be available to it at law or in equity, which may include an action for damages measured by all additional costs and expenses incurred by the District to procure food products from other sources for the remaining term of this Contract (including, without limitation, the difference between the price charged by such other sources for the food products and the price that would have been charged for the same or similar food products hereunder).

8. **Provisions Required by Law.** Each and every provision of law and clause required to be inserted into this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party this Contract shall forthwith be physically amended to make such insertion or correction.

9. **Due Authorization.** This Contract is duly authorized, executed and delivered by Provisioner, is the legal, valid and binding obligation of Provisioner enforceable against Provisioner in accordance with its terms (except to the extent that such enforcement may be limited by applicable bankruptcy, insolvency, moratorium and other principles relating to or limiting the rights of contracting parties generally), and does not and will not violate any provisions of any agreement to which Provisioner is a party or may become a party or to which is it subject or may become subject. Each individual and entity executing this Contract hereby represents and warrants that he, she or it has the capacity set forth on the signature page hereof with full power and authority to bind the party on whose behalf he, she or it is executing this Contract to the terms and provisions hereof.

10. **Assignment.** Provisioner shall not assign or transfer, by operation of law or otherwise, any or all of its rights, burdens, duties or obligations under this Contract (or any part hereof) without the prior written consent of the District, which may be granted or withheld in the District's sole and absolute discretion.

11. Notices. All notices, requests, demands, consents, instructions or other communications hereunder shall be in writing (which shall include telex, telegram or telecopy) and shall be deemed to have been duly given or made upon transmittal thereof by telex, answer back received, if transmitted on a business day, otherwise on the first business day after transmittal, or on the date of confirmed dispatch if sent by telecopy on a business day, otherwise on the first business day thereafter, or upon the delivery thereof to the telegraph office if sent by telegraph on a business day, otherwise on the first business day thereafter, or three (3) business days after deposit in the mail if sent by certified mail, postage prepaid, return receipt requested, or on the next business day if sent by overnight personal delivery, in each case addressed to the party to which such notice is requested or permitted to be given or made hereunder, at the addresses and facsimile numbers set forth underneath such party's signature line to this Contract, or at such other address and/or facsimile number of which such party shall have notified in writing the party giving such notice. For purpose of this Contract, the term "business day" shall mean a day other that a Saturday, Sunday or any day on which the District is authorized or required by law to be closed.

12. Attorneys' Fees. In the event of any dispute between the District and Provisioner pertaining to this Contract or the services or products provided for hereunder, the prevailing party (as determined by the court or arbitrator in any such action) shall be entitled to recover from the other party its reasonable attorneys' fees, costs and expenses incurred in connection therewith. The term "attorneys' fees" or "attorneys' fees and costs" shall mean the fees and expenses of counsel to the parties hereto, which may include printing, photo-stating, duplicating and other expenses, air freight charges, and fees billed for law clerks, paralegals and other persons not admitted to the bar but performing services under the supervision of an attorney, and the costs and fees incurred in connection with the enforcement or collection of any judgment obtained in any such proceeding. The terms and provisions of this Section 12 shall survive the expiration or earlier termination of this Contract.

13. Waiver. No action or failure to act by the District or any District representative shall constitute a waiver of a right or duty afforded them under this Contract, nor shall such action or failure to act constitute approval of, or acquiescence in, a breach there under, except as may be specifically agreed in writing.

14. Entire Agreement: Amendments. This Contract and all documents comprising the RFP constitute the entire and integrated agreement between the parties hereto with respect to the matters set forth therein and supersede all prior negotiations, representations or agreements, either written or oral. The documents comprising the RFP are hereby incorporated into this Contract and made a part hereof. The Contract may be amended or modified only by a writing executed by both parties hereto.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year first above written.

DISTRICT:

Hueneme Elementary School District

_____

By: Dannielle Brook
Its (Title): Assistant Superintendent
Of Business Services

Address:
205 N. Ventura Rd.
Port Hueneme, CA 93041
Phone No.: (805)488-3588
FAX No.: (805)488-1779

PROVISIONER:

Gold Star Foods

_____

By: _____
Its (Title): _____

Address:

Phone No.:
FAX No.:

RFP 1704 Participating District List with stops

Number	District	Region	Stops
60	Oroville Union High School District	1	2
82	Thermalito Union School District	1	5
54	Natomas Unified School District	1	7
3	Alameda Unified School District	2	1
5	Antioch Unified School District	2	1
22	County of Santa Clara Probation Department	2	1
23	Cupertino Union School District	2	1
31	Fremont Unified School District	2	1
44	Live Oak School District	2	1
55	North County Joint Union School District	2	1
73	San Lorenzo Unified School District	2	1
74	San Mateo-Foster City School District	2	1
75	San Rafael City Elementary School District	2	1
77	Santa Cruz Elementary School District	2	1
80	Sonoma Valley Unified School District	2	1
81	South San Francisco School District	2	1
56	Novato Unified School District	2	2
10	Byron Union School District	2	3
11	Castro Valley Unified School District	2	3
51	Morgan Hill Unified School District	2	3
71	Salinas City Elementary School District	2	3
62	Pajaro Valley Unified School District	2	10
9	Brentwood Union School District	2	11
50	Monterey Peninsula Unified School District	2	23
53	Mt. Diablo Unified School District	2	34
6	Armona Union Elementary School District	3	1
13	Central Union School District	3	1
16	Chowchilla Elementary School District	3	1
18	Clovis Unified School District	3	1
20	Coalinga-Huron Unified School District	3	1
29	Exeter Unified School District	3	1
33	Hanford Elementary School District	3	1
37	Kings River Hardwick School District	3	1
38	Kingsburg Joint Union School District	3	1
41	Lemoore Union High School District	3	1
43	Lindsay Unified School District	3	1
79	Sierra Unified School District	3	1
83	Tipton Elementary School District	3	1
26	Dinuba Unified School District	3	2
32	Golden Valley Unified School District	3	2
40	Laton Joint Unified School District	3	2
66	Pixley Union School District	3	2
84	Tulare City School District	3	2
12	Central Unified School District	3	3
24	Cutler-Orosi School District	3	3
65	Pioneer Union Elementary School District	3	3

Number	District	Region	Stops
69	Riverdale Unified School District	3	4
87	Woodlake Union High School District	3	4
36	Kings Canyon Unified School District	3	5
30	Fowler Unified School District	3	6
42	Lemoore Union School District	3	6
46	Los Banos Unified School District	3	6
49	Merced Union High School District	3	8
76	Sanger Unified School District	3	9
1	Santa Clarita Valley School Food Services Agency	4	1
57	Ojai Unified School District	4	1
61	Oxnard Elementary School District	4	1
78	Santa Maria Bonita Elementary School District	4	1
45	Lompoc Unified School District	4	3
35	Hueneme Elementary City School District	4	10
25	Cypress Unified School District	7	2
39	La Habra City School District	7	2
58	Orange County Department of Education	7	2
59	Orange Unified School District	7	9
2	ABC Unified School District	7	10
47	Magnolia School District	7	10
86	Walnut Valley Unified School District	7	14
27	Downey Unified School District	7	21
21	Compton Unified School District	7	36
8	Bonita Unified School District	8	1
17	Claremont Unified School District	8	1
4	Alta Loma School District	8	6
14	Chaffey Joint High School District	8	8
68	Rialto Unified School District	8	9
15	Chino Valley Unified School District	8	10
70	Riverside Unified School District	8	13
67	Pomona Unified School District	8	14
72	San Bernardino Unified School District	8	16
85	Val Verde Unified School District	8	23
19	Coachella Valley Unified School District	9	1
34	Hemet Unified School District	9	1
52	Morongo Unified School District	9	1
63	Palm Springs Unified School District	9	1
7	Beaumont Unified School District	9	4
48	Menifee Union School District	9	4
28	Escondido Union High School District	9	5
64	Perris Union High School District	9	5

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	APPROVAL OF CONTRACT FOR FOOD SERVICE SAFETY AND SANITATION PROGRAM SERVICE AGREEMENT
BOARD MEETING DATE:	June 26, 2017
FROM:	Joanna Carino, Director of Food Services Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve the proposed contract for Food Safety Systems to provide Food Service Safety and Sanitation Program services to the District in 2017-2018.

BACKGROUND:

The district began a feasibility study with Food Safety Systems from January 2017 through April 2017 at three school sites; Blackstock Jr. High, Haycox Elementary and Williams Elementary. The study included in-service training; individual training and site based training, on topics of cleaning for health, proper chemical mixing, sanitizing techniques, safety and HACCP (Hazardous Analysis Critical Control Points). The study provided materials that were OSHA compliant. Documentation and reports were provided for each school site.

The new contract would provide the above services to all school sites for a period of one year at the cost of $27,900.00 with an option for extension for up to four (4) one year periods.

Food Safety SYSTEMS

FOOD SERVICE SAFETY AND SANITATION PROGRAM SERVICE AGREEMENT

Overview

This agreement is made between Food Safety Systems ("FSS") and Hueneme School District ("School District"), effective as of July 1, 2017. Under this agreement, FSS will provide School District with a complete and sustainable food safety and sanitation system, inclusive of oversight, safety and sanitation training, education, and inventory control as detailed in **Schedule A**.

Schedule A includes trade secrets of FSS, which derive independent economic value from not being generally known to the public or by FSS competitors, and are the subject of reasonable efforts to maintain their secrecy. Therefore, School District will not, except as required in the conduct of School District's business or as required under California State or other laws, use, publish or disclose any of FSS's trade secrets (*e.g.*, Schedule A) until at least such time that the information are no longer trade secrets. If School District discloses any of FSS's trade secrets, School District will notify FSS of such disclosure or use.

Term and Termination

This agreement is year one (1) of a five (5) year agreement, and may be extended at the discretion and consensus of both parties for the stated additional four (4) one-year term(s). The pricing submitted for the SY17-18 will remain fixed until June 30, 2018. Pricing agreed to for each renewal will remain fixed throughout each annual agreement period ending June 30. FSS may petition a price increase annually for each renewal period. The School District reserves the right to accept or reject any price increase, and terminate the agreement, without penalty.

The term of this agreement is one year, unless terminated by either party for any reason with thirty (30) days advanced written notice. All materials, dispensers, accessories and instructional charts that are provided as part of this program remain the property of Food Safety Systems and may be removed if, and when, the program is cancelled.

Services

FSS will visit each of the schools listed in **Schedule B** during each service visit cycle unless otherwise specified here. There will be a total of nine (9) service visit cycles during each full school year.

School District will pay a total agreement cost of $27,900.00 for this school year, which will be divided into installment payments of $3,100.00, to be paid upon being invoiced after the completion of each of the service visit cycles. If the term of this agreement includes a partial school year, the district will only be invoiced for the service visit cycles completed. Schedule B may be modified to add additional schools, which in turn may affect total agreement cost.

Billing and Remittance

All billing will be from FSS unless otherwise notified. Remittance should be made payable to:

Food Safety Systems
5405 Alton Parkway, Suite 5A-539
Irvine, CA 92604

Accepted By:

Hueneme School District

Name Danielle Brooks Title Asst. Supt. of Business Services

Signature _____ Date 6-15-17

FSS

_____ Date 5/31/17

Stacy Sagowitz, President

Food Safety SYSTEMS

SCHEDULE A
EDUCATION AND SERVICES

All services, materials, and consultation are included in the total cost provided under the Food Service Safety and Sanitation Service Agreement, offering complete budget control and predictability to School District. FSS will prepare a staff training schedule ("Training Schedule") with custom objectives and timelines, and provide education, materials, services and reports as follows.

I. Education

A. FSS's food safety and sanitation education program includes district in-service education, site-based education, and educational materials for the Participating Schools. The goal of the FSS education program is to provide education for managers and employees of the School District, and standardize sanitation and safety procedures in each Participating School's kitchen facility.

B. Education will be provided during each service cycle at each of the Participating Schools. Each educational session is approved for a minimum of .25 Continuing Education Credits (CEU) for School Nutrition Association (SNA) and/or a minimum of .25 CE units towards USDA mandated Professional Standards Curriculum. The education provided will address each school's specific needs, and will include an ongoing curriculum of sanitation and workplace topics.

C. As required by California State Mandate, CalCode Article 2, Sections 113947 and 113947.1-3, FSS will make available the N.R.A. (National Restaurant Association Foundation) ServSafe® training to School District employees on a scheduled training date to be determined for a maximum of 35 employees, per training date.

1. FSS will offer the course for eligible employees at an additional cost of $75.00 per person, if requested by the School District.

2. The education provided through ServSafe® courses will complement the services provided by FSS, and fulfill the 10-hour Sanitation and Safety component of SNA Certification, as well as CalCode requirements above.

3. Testing materials will also be included in the total cost of $75.00 per person. Textbooks are not included in this cost, and may be ordered at the current prevailing rate at time of order.

II. Materials

A. Sufficient cleaning products and OSHA approved dispensing systems will be provided and replenished as needed at each Participating School.

B. SDS, posters, binders, procedure guides, and ancillary items (*e.g.*, pac cutters, sanitizer test strips) will be provided and replenished as needed at each Participating School.

C. Each of the Participating Schools is granted a non-exclusive license to use the program and the program materials. FSS will take steps to safeguard use of the program content by entities operating without an agreement from FSS or a related entity.

D. Providing chemical service application and delivery.

YOUR TRUSTED RESOURCE. MAKING COMPLIANCE SIMPLE.
5405 Alton Pkwy, Suite 5A-539, Irvine, CA 92604 • P: (949) 725-9114 • www.foodsafetysystemsca.com

Food Safety SYSTEMS

III. **Service**

A. FSS service technicians will visit each of the Participating schools nine (9) times per full school year in accordance with the Training Schedule. FSS service technicians are certified in the administration, instruction and recognition of HACCP program integrity and verification.

B. FSS service technicians will survey and audit each Participating School's kitchen, and provide immediate corrective action, staff training, action documentation, and supervisor notifications for follow ups. The survey and audit is intended to measure due-diligence and verify system execution and staff motivation.

IV. **Reports / Review**

A. FSS will provide documentation of the education received for School District due diligence files.

B. All materials required for OSHA compliance will be placed in and kept current in each of the Participating Schools.

C. After completion of each survey and audit, FSS will generate a service report that documents program compliance and areas where further management action is required. These reports can serve as critical due-diligence confirmation, and provide the School District with an electronic record of program compliance.

D. After each full school year, FSS's general manager will meet with district administrators to review the year's accomplishments and make recommendations for program improvement.

YOUR TRUSTED RESOURCE. MAKING COMPLIANCE SIMPLE.
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Food Safety SYSTEMS

SCHEDULE B

HUENEME ELEMENTARY SCHOOL DISTRICT
SY 17-18 PARTICIPATING SITES

	Elementary Schools	Middle Schools	High Schools	Central Kitchens Warehouse
1	Bard	Blackstock JHS		
2	Hathaway	Green JHS		
3	Haycox			
4	Hollywood Beach			
5	Hueneme			
6	Larsen			
7	Parkview			
8	Sunkist			
9	Williams			
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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: FOOD SERVICE PRICES FOR THE 2017-2018 SCHOOL YEAR

BOARD MEETING DATE: June 26, 2017

FROM: Joanna Carino, Director of Food Services
Danielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve the following school meal and à la carte prices for the 2017-2018 school year:

FOOD ITEM	PRICE ($)
Paid Student Breakfast	1.50
Reduced Student Breakfast	.25
Paid Elementary Student Lunch	**3.00**
Reduced Student Lunch	.40
Student Milk	.50
Water	.50
Juice	.50

FOOD ITEM	PRICE ($)
Student Breakfast – Summer School	0.00
Student Lunch – Summer School	0.00
Adult Side Order	2.00
Adult Milk	.55
Adult Lunch	4.50
Adult Entrée	3.50
Adult Breakfast	2.50
Adult Breakfast Entrée	1.50

BACKGROUND:

Pursuant to Education Code 39874, the Governing Board is required to annually set prices for cafeteria products such as lunches, milk, and a la carte items. In 2013-2014, the Governing Board approved an increase in elementary lunch from $2.20 to $2.50. In 2014-2015, no price increase was needed. In 2015-2016, the Governing Board approved an increase in elementary lunch from $2.50 to $2.75. In 2016-2017, no price increase was needed. For 2017-18, we are proposing the following changes:

1. Paid student lunch from $2.75 to $3.00.

The increase in price will allow the District to comply with USDA guidelines regarding Paid Lunch Equity.

Effective July 1, 2011, section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school food authorities (SFA's) participating in the National School Lunch Program to provide the same level of support for lunches served to students who are not eligible for free or reduced price lunches (i.e., paid lunches) as they are for lunches served to students eligible for free lunches. (This Equity in School Lunch Pricing Provision requires us to either gradually adjust meal prices or provide non-Federal funding to cover the difference.)

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RECOMMENDATION TO APPROVE ROLLOVER OF BID # FS 15-16-01 FOR SY 2017-2018
BOARD MEETING DATE:	June 26, 2017
FROM:	Joanna Carino, Director of Food Services Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve the rollover of bid # FS 15-16-01, Non Commodity Food Items for the 2017-2018 school year.

BACKGROUND:

In July 2015, the Governing Board approved the award of bid # FS 15-16-01, Non Commodity Food Items, to Jordano's Foodservice. The original term of the contract was August 30, 2015 through June 30, 2016. The contract may be extended for an additional three [3] one year periods in accordance with California Education Code, Sections 17596 (K12) and 81644 (Community Colleges). The Food Service Department has had sufficient satisfactory performance from Jordano's Foodservice and would like to extend their agreement for another school year.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	APPROVE ASSIGNMENT OF USDA FOODS FOR SY 2017-2018
BOARD MEETING DATE:	June 26, 2017
FROM:	Joanna Carino, Director of Food Services Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve the assignment of USDA Foods for Hueneme Elementary School District for school year 2017-2018 to Santa Clarita Valley School Food Services Agency (Co-Op).

BACKGROUND:

Each school district participating in the National School Lunch Program through USDA is given an entitlement amount to spend on donated foods each year based on the number of lunches served during the school year. Currently, the rate is 32 cents for school year 2017. Schools districts must select one of three options for receiving USDA donated foods; State Distribution Center, State Cooperative or Private Cooperative.

The assignment of USDA donated foods to a private co-op gives the District more flexibility in choosing which foods they wish to have donated and gives a more reliable timeline in receiving those foods.

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY
25210 Anza Drive, Santa Clarita, California 91355 Ph (661)295-1574 Fax (661)295-0981

SUPERCO-OP
The commodity world made simple.

April 21, 2017

Tiffany Riad, MM
Director of Contracts and Commodities
Gold Star Foods
3781 East Airport Drive
Ontario, CA 91761

Dear Tiffany,

I am pleased to inform you that on April 18, 2017, the Board of Directors of Santa Clarita Valley School Food Services Agency approved your offer renew RFP #13-14-01012014-1 USDA Foods Distribution and for the SUPER Cooperative for the 2017-18 school year. This extension is in accordance with your offer to extend current pricing through June 30, 2018, with the same terms and conditions.

We appreciate the positive working relationship we have had with Gold Star Foods for many years and your willingness to work with us to provide quality food items to California's children through our school nutrition programs.

Sincerely,

Dr. Lynnelle Grumbles, RDN, SNS
Chief Administrative Officer
Santa Clarita Valley School Food Services Agency
Lead Agency, SUPER Co-Op

Smart Choice!

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF ADDENDUM #1 TO THE SUPERINTENDENT'S AGREEMENT FOR SERVICES

BOARD MEETING DATE: June 26, 2017

FROM: Bexy I. Gomez, Board President

STAFF COMMENT

RECOMMENDATION:

As a result of the Superintendent receiving a positive year-end evaluation, it is recommended that the Governing Board approve Addendum #1 to the existing Employment Agreement with the Superintendent to extend the term of the contract by one additional year to June 30, 2021.

BACKGROUND:

The Hueneme Elementary School District Board of Education approved a four-year agreement with the District Superintendent commencing July 1, 2016, through June 30, 2020.

On June 21, 2017, the Board of Education conducted the Superintendent's annual year end performance evaluation. As a result of receiving a positive evaluation, the Board proposes to extend the Superintendent's contract for one additional year, to June 30, 2021.

HUENEME ELEMENTARY SCHOOL DISTRICT
205 North Ventura Road
Port Hueneme, California 93041

ADDENDUM NO. 1
to the
AGREEMENT FOR SERVICES
as
SUPERINTENDENT

The Agreement for Services as Superintendent dated March 28, 2016, is hereby amended as follows:

Page one (1) of ten (10), Section 2. *Term of Agreement*

2.1	**Replace**	... terminate on June 30, 2020
	With	... terminate on June 30, 2021

In all other respects, the Agreement for Services as Superintendent signed on March 28, 2016, continues unchanged and in force.

Approved: June 26, 2017

Bexy I. Gomez, President

Absent
Charles Weis, Ph.D., Clerk of the Board

Scott Swenson, Trustee

Vianey Lopez, Trustee

Darlene A. Bruno, Trustee

Received by:

Christine Walker, Ed.D.
Superintendent

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: August 28, 2017

FROM: Jennifer A. Tissler, Director of Personnel Services
Carlos Dominguez, Assistant Superintendent
Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND:

(1) Certificated Services
- Change of Assignment
- Employment
- Retirment
- Authorization for Permanent Certificated Personnel to Teach Classes Outside the Provisions of their Credentials

(2) Classified Services
- Employment
- Change of Classification/Location and/or Hours
- Request for Unpaid Child Rearing Leave of Absence
- Resignation

Employee's Name	Effective Date	Personnel Action
CHANGE OF ASSIGNMENT: Certificated Services		
Lai, Joon	08-28-17	Teacher, Blackstock Jr. High School to ELD Resource Teacher, Parkview School
EMPLOYMENT: Certificated Services		
Lara, Adam	08-28-17	Teacher, Language Arts, Probationary I
Mendez, Elyse	08-28-17	Teacher, Social Science, Probationary I
Nemtzov, Rachel	08-28-17	Speech Teacher, Probationary I
RETIREMENT: Certificated Service		
Walbridge, Carol	06-22-17	Speech Therapist, Parkview School, retiring
AUTHORIZATION FOR PERMANENT CERTIFICATED PERSONNEL TO TEACH CLASSES OUTSIDE THE PROVISIONS OF THEIR CREDENTIALS: Certificated Services		
Frias, Sal	08-29-17	♦Teacher, Grade 7, Social Science, E. O. Green Junior High School, credentialed pursuant to Ed Code 44258.2
Glover, Amanda	08-29-17	♦Teacher, English, Ed Code 44263 (Reading English Intervention), Beach School
Kelley, Steven	08-29-17	♦Teacher, Grade 7, General Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2
Laubacher, Michele	08-29-17	♦Teacher, Grade 8, Physical Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2
Myers, McKenna	08-29-17	♦Teacher, Grades 7/8, Physical Science, E. O. Green Junior High School, credentialed pursuant to Ed Code 44258.2
Nava-Lozano, Kim	08-29-17	♦Teacher, Grades 7/8, General Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2

Employee's Name	Effective Date	Personnel Action
Ramos, Lidia	08-29-17	♦ Teacher, Grades 7/8, Language Arts/ELD Core, E. O. Green Junior High School, credentialed pursuant to Ed. Code 44258.2

EMPLOYMENT: Classified Services

Arroyo, Valeria	08-29-17	Substitute Paraprofessional, After School Program, Districtwide
Barrera, Roberto	08-29-17	3.50-hr Paraprofessional, Hueneme Elementary, replacing Yvette Jimenez who transferred
Bird, Shauna	08-29-17	8.0-hr. School Occupational Therapist, Districtwide, new position
Hernandez, Maria	08-29-17	3.50-hr. Paraprofessional/Special Education, Blackstock Jr. High School, replacing Janie Vargas who resigned
McCulloch, Ashley	08-29-17	3.50-hr. Paraprofessional/Special Education, Hueneme Elementary, replacing Catherine Sanchez who transferred
Moreno, Myrna	08-29-17	3.50-hr. Paraprofessiona/Special Education, Parkview School, replacing Barbara Tate who retired
Nabor, Oue Yang	08-29-17	3.50-hr. Paraprofessional/Special Education, Sunkist School, replacing Rosemary Barry who retired
Sandoval, Maria Del Carmen	08-29-17	3.75-hr. Paraprofessional/Bilingual, Parkview School, replacing Diana Castro-Gonzalez who resigned
Silva, Mariela	08-29-17	3.0-hr. Food Service Worker I, Larsen School, New Assignment
Vaca, Mayra	08-29-17	3.50-hr. Paraprofessional/Special Education, Bard School, replacing Sharon Garrett who retired

CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified Services

Aguilar, Alma	08-21-17	3.75-hr. School Clerk, Larsen School to 6.0-hr. School Clerk, Larsen School, increase in hours

Employee's Name	Effective Date	Personnel Action
Aguirre, Rocio	08-29-17	4.0-hr. Paraprofessional/Physically Handicapped, Hollywood Beach School to 4.0-hr. Paraprofessional/Physically Handicapped, E.O. Green Junior High School, increase in hours and location
Apodaca, Linda	08-29-17	6.25-hr. Paraprofessional/Special Education, Bard School to 6.25-hr. Paraprofessional/Special Education, Larsen School, change in location
Arredondo, Cristobal	08-01-17	8.0-hr. Custodian, Larsen School to 8.0-hr. Custodian, Blackstock Junior High School replacing Jesus Ayala who transferred
Astillero, Jessica	08-29-17	3.50-hr. Paraprofessional/Physically Handicapped, E.O. Green Junior High School to 3.60-hr. Paraprofessional/Physically Handicapped, E.O. Green Jr. High School, increase in hours
Ayala, Jesus	07-03-17	8.0-hr. Custodian, Blackstock Junior High School to 8.0-hr. Custodian, Parkview School, replacing Javier Muniz who transferred
Barragan, Jose	08-29-17	6.0-hr. Mini Bus Driver, F.O.T. to 6.5-hr. Mini Bus Driver, F.O.T., replacing Patricia Gonzalez who was promoted
Castellanos, Miriam	08-16-17	3.5-hr. Health Clerk, Hathaway School to 8.0-hr. School Office Manager, Haycox School, replacing Cinthya Perez who transferred
Cisneros, Jose	08-29-17	3.50-hr. Bilingual Paraprofessional, Williams School to 3.75-hr. Bilingual Paraprofessional, Parkview school, replacing Griselda Perez who resigned
Golden, Robin	08-29-17	3.75-hr. Paraprofessional/Physically Handicapped, Sunkist School to 3.75-hr. Paraprofessional/Physically Handicapped, E.O. Green Junior High School, change in location
Gonzalez, Geronimo	08-01-17	8.0-hr. Custodian, Bard School to 8.0-hr. Custodian, Blackstock Junior High School, replacing Gustavo Juarez who transferred
Gonzalez, Patricia	08-16-17	6.5-hr. Mini Bus Driver, F.O.T. to 6.5-hr Bus Driver/1.0-hr. Dispatcher, F.O.T., replacing Joyce Addison who is on a 39-month re-employment list, and new position.
Gonzalez, Robert	08-29-17	3.50-hr. Paraprofessional, Special Education, E.O. Green Junior High School to 3.50-hr. Paraprofessional, Special Education, Bard School, replacing Sharon Garrett who retired

Employee's Name	Effective Date	Personnel Action
Jimenez, Angela D.	08-29-17	5.7-hr. Paraprofessional/Special Education-Speech, Haycox School to 3.50-hr. Paraprofessional/Special Education-Speech, Haycox School, voluntary reduction in hours
Jimenez, Yvette	08-29-17	3.50-hr. Paraprofessional/Special Education, Hueneme School to 3.50-hr. Paraprofessional/Special Education, Parkview School, replacing Barbara Tate who retired
Juarez, Gustavo	07-03-17	8.0-hr. Custodian, Blackstock Junior High School to 8.0-hr. Custodian, Blackstock Junior High School, replacing Raul Gonzalez who was promoted
Nava, David	08-29-17	3.50-hr. Paraprofessional/Special Education, E.O. Green Junior High School to 3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, change in location
Spears, Andrea	08-29-17	2.75-hr. Paraprofessional/Physically Handicapped, Sunkist School to 3.10-hr. Paraprofessional/Physically Handicapped, E.O. Green Junior High School, change in location and hours
REQUEST FOR UNPAID CHILD REARING LEAVE OF ABSENC: Classified Services		
Vargas, Maricela	11-27-17 thru 06-21-18	3.0-hr. Bilingual Paraprofessional, Hathaway School requesting unpaid child rearing leave of absence
RESIGNATION: Classified Services		
Avila, Michelle	08-15-17	3.15-hr. Paraprofessional/Physically Handicapped, Hueneme Elementary, resigning
Chavez, Marissa	07-25-17	3.50-hr. Paraprofessional/ Special Education, Parkview School, resigning
Gonzalez-Perez, Dagoberto	08-08-17	3.50-hr. Paraprofessional/Special Education, Sunkist School, resigning
Ochoa, Julia	08-08-17	3.0-hr. Bilingual Paraprofessional, E.O. Green Junior High School, resigning
Osman, Jessica	08-16-17	3.75-hr. Paraprofessional/Physically Handicapped, Larsen School, resigning
Perez, Griselda	07-05-17	3.75-hr. Bilingual Paraprofessional, Parkview School, resigning

Employee's Name	Effective Date	Personnel Action
Salazar, Danica	06-22-17	3.50-hr. Paraprofessional/Special Education, Hathaway School, resigning
Salazar, Henry	06-22-17	3.50-hr. Paraprofessional/Special Education-Speech, Larsen School, resigning
Vargas, Janie	06-22-17	3.50-hr. Paraprofessional./Special Education, Blackstock Junior High School, resigning

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF EXPENDITURE REPORTS FOR JUNE 2017
BOARD MEETING DATE:	August 28, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the attached Expenditure Reports for June 2017, as follows:

(1) Commercial Payments
(2) Payroll

COMMERCIAL PAYMENT REGISTER
June 2017

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	*Accrued Sales Taxes*
June 1, 2017	5002032306-5002032339	$ 28,463.14	$ 27,241.73	$ 164.94				$ 1,056.47	*$ 89.13*
June 6, 2017	5002032340-5002032366	$ 112,124.76	$ 105,537.58	$ 3,676.32			$ 1,820.00	$ 1,090.86	*$ 115.11*
June 8, 2017	5002032367-5002032416	$ 195,324.80	$ 84,858.29	$ 109,192.34				$ 1,274.17	*$ 214.25*
June 12, 2017	5002032417-5002032469	$ 413,405.79	$ 271,086.34	$ 139,341.39				$ 2,978.06	*$ 141.04*
June 14, 2017	5002032470-5002032498	$ 12,135.68	$ 8,604.18					$ 3,531.50	*$ 48.59*
June 15, 2017	5002032499-5002032517	$ 86,661.11	$ 84,986.65					$ 1,674.46	*$ 370.35*
June 20, 2017	5002032518-5002032570	$ 177,408.84	$ 166,825.89	$ 9,497.25				$ 1,085.70	*$ 32.29*
June 26, 2017	5002032571-5002032628	$ 385,387.87	$ 372,248.58					$ 13,139.29	*$ 23.21*
June 28, 2017	5002032629-5002032647	$ 26,480.71	$ 18,169.35	$ 6,710.00				$ 1,601.36	*$ -*
June 29, 2017	5002032648-5002032669	$ 13,185.94	$ 12,808.16	$ 17.66				$ 360.12	*$ 13.29*
June 30, 2017	5002032670-5002032686	$ 191,914.50	$ 188,405.28					$ 3,509.22	*$ 0.76*
TOTAL PAYMENTS		**$ 1,642,493.14**	**$ 1,340,772.03**	**$ 268,599.90**	**$ -**	**$ -**	**$ 1,820.00**	**$ 31,301.21**	***$ 1,048.02***

PAYROLL SUMMARY - JUNE 2017

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
6/8/2017	$239,679.98	$30,986.93	$270,666.91	$270,666.91	$0.00
6/8/2017	$3,166.65	$405.34	$3,571.99	$3,571.99	$0.00
6/9/2017	$238,044.85	$30,810.76	$268,855.61	$259,100.80	$9,754.81
6/10/2017	$1,635.13	$176.13	$1,811.26	$1,811.26	$0.00
6/23/2017	$240,675.20	$54,824.58	$295,499.78	$253,850.53	$41,649.25
6/30/2017	$5,235,947.41	$1,882,304.39	$7,118,251.80	$6,865,457.82	$252,793.98
Total	**$5,959,149.22**	**$1,999,508.13**	**$7,958,657.35**	**$7,654,459.31**	**$304,198.04**

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR JUNE 2017

BOARD MEETING DATE: August 28, 2017

FROM: Dannielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify purchase orders and checks generated in June 2017.

BACKGROUND:

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases.

The purchase order numbering system is described below:

1. B17-0000……..“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H17-0000……..“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of June 1-30th, 2017, purchase orders totaled **$3,484,188.04** and $25,445.07 in change notices. The attached report reflects June 2017 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between June 1 and June 30, 2017 totaled **$1,642,395.15.**

Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B17-00244	Pacificom	00	Technology/Installation	010-5800	7,084.46
H17-02682	Amplified IT, LLC	00	professional development	010-5200	1,047.00
H18-00031	Nearpod Inc.	00	technology/software licenses	010-5800	18,600.00
H18-00049	iboss Network Security	00	Tech/District /Service	010-5800	30,456.00
			Totals for Site Id # 00		**$57,187.46**
B18-00002	Ricoh USA , Inc.	01	District/Maint/LCFF	010-5600	623.70
B18-00003	RICOH USA, Inc	01	D.O./LCFF/Lease	010-5600	1,617.48
B18-00015	Jive Communications Inc	01	District/E-rate/Phones	010-5903	106,822.72
B18-00025	RICOH USA, Inc	01	District Wide/Lease	010-5600	26,710.68
B18-00026	Ricoh USA , Inc.	01	D.O./Fisc Svs/Ed Svs/Maint	010-5600	6,298.56
B18-00027	RICOH USA, Inc	01	D.O./Fisc/Ed Svc/PSS/Lease	010-5600	8,871.72
B18-00030	Ricoh USA , Inc.	01	District/EMC/Maint	010-5600	427.20
B18-00036	Ricoh USA , Inc.	01	D.O./Maint/Service/Shared Color Copier	010-5600	245.76
H17-02155	Staples Advantage	01	Stores	010-9320	2,191.25
H17-02650	CSBA c/o West America Bank	01	District/Service	010-5800	3,130.00
H17-02667	Isom Advisors A Division of Ur ban Futures Inc	01	DO/Bond Disclosure/2015-2016	010-5800	3,325.00
H17-02673	Staples Advantage	01	Disrtict/Supplies	010-4300	141.61
H17-02674	Document Systems Inc.	01	District/Service	010-5600	150.00
H17-02688	AE Group Mechanical Eng. Inc.	01	Blackstock/Service	010-5800	15,925.00
				010-5800	2,275.00
H17-02712	CSBA Governance Consulting Ser vices	01	D.O./Membership	010-5300	14,366.00
H17-02714	Document Systems Inc.	01	Larsen/Sunkist/Haycox/Huene me/Parkview/Service	010-5600	103.65
H17-02739	Staples Advantage	01	PSS/Supplies	010-4300	63.43

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02751	Ventura Unified School Distric t	01	2015-2016 Special Ed Excess Costs	010-7141	105,106.00
H17-02762	Tax Deferred Services	01	Tax Shelters 06/30/2017	010-9533	178,130.36
H18-00027	School Services of California	01	DO/Registration	010-5200	450.00
H18-00038	City Of Oxnard (Utilities)	01	District/Water	010-5502	1,100.00
H18-00075	Dell Computer Corp	01	District Office/Supplies	010-4400	1,339.81
			Totals for Site Id # 01		**$479,414.93**
B18-00008	Ricoh USA , Inc.	02	Ed Sevice/LCFF/Maint	010-5600	264.33
B18-00009	RICOH USA, Inc	02	EdService/LCFF/Lease	010-5600	1,205.88
H17-02666	Barnes & Noble Inc #2054 Acco unt #6121495	02	Ed Services/LCFF/Books	010-4200	1,618.41
H17-02684	ATDLE,c/oMWH Management Ser.	02	Ed. Projects/Title III/Registration	010-5200	615.00
H17-02693	VCOE	02	Ed Services/LCFF/Training	010-5800	1,361.25
H17-02724	ETS Systron Business Center	02	District/Testing	010-9510	1,256.37
H18-00021	COMPanion Corporation	02	District/Professional Services	010-5800	13,145.00
H18-00032	Office Depot School Division	02	Ed. Services/LCFF/Supplies	010-4300	28.00
H18-00033	Mathematical Olympiads	02	Ed. Projects/GATE/Registration	010-5800	1,188.00
H18-00039	Musician's Friend	02	Ed Services/LCFF/Music Program	010-4400	872.69
H18-00040	Starfall Education	02	Ed Services/LCFF/License Renewal	010-5300	2,430.00
H18-00043	BrainPop	02	Ed Services/LCFF/License Renewal	010-5800	25,920.49
H18-00054	CDW-G (Chicago)	02	Ed. Services/LCFF/Supplies	010-4300	1,322.71
H18-00058	Renaissance Learning Inc	02	Ed Serv/LCFF/Sub Renewals	010-5800	150,965.86
H18-00059	EdClub Inc DBA TypingClub	02	Ed Serv/LCFF/License Renewal	010-5800	9,030.00

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00060	VCOE	02	Ed Serv/Professional Services	010-5800	51,581.10
H18-00061	Learning A-Z, LLC	02	Ed Serv/ LCFF/ License Renewal	010-5800	67,485.00
H18-00062	Amplify	02	Ed Serv/LCFF/ Subscription Renewal	010-5800	63,566.00
H18-00074	Tacos Mi Pueblo Inc	02	Ed Services/LCFF/Lunch for Workshop	010-4300	1,298.39
			Totals for Site Id # 02		**$395,154.48**
B18-00012	Ricoh USA , Inc.	03	PPS/Maint.	010-5600	865.08
B18-00013	RICOH USA, Inc	03	PSS/Lease	010-5600	1,113.84
B18-00051	VCOE	03	PSS/Audiology Services	010-5100	55,000.00
				010-5800	25,000.00
H17-02656	Houghton Mifflin Co	03	PSS/Protocols	010-5800	2,444.87
H17-02657	Psychological Corporation Orde r Service Center	03	PSS/Protocol/Testing Kits	010-4300	743.14
H17-02662	Gary S. Katz DBA A Professiona l Psychology Corp	03	PSS/SERVICES	010-5800	4,050.00
H17-02663	Super Duper Publications	03	PSS/Materias/Speech & Language	010-4300	2,767.00
H17-02740	Crisis Prevention Institute	03	PSS/Membership	010-5800	1,299.00
H17-02753	e3 Audiometrics	03	PSS/SERVICE	010-5600	420.00
			Totals for Site Id # 03		**$93,702.93**
B18-00031	RICOH USA, Inc	05	EMC/Lease	010-5600	1,238.16
H17-02697	General Binding Corp	05	EMC/GF/Laminating Film	010-4300	197.52
			Totals for Site Id # 05		**$1,435.68**
B18-00010	Ricoh USA , Inc.	08	Food Sevice/Maint	130-5600	288.36
B18-00011	RICOH USA, Inc	08	Food Service/Lease	130-5600	1,113.84
B18-00043	The Berry Man Inc	08	Food Service/Food	130-9321	325,000.00

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B18-00044	Driftwood Dairy Inc.	08	Food Service/Food	130-9321	420,000.00
B18-00045	Gold Star Foods Inc	08	Food Service/Inventory	130-9321	550,000.00
B18-00046	Jordano's	08	Food Service/Inventory	130-9321	580,000.00
B18-00047	P & R Paper Supply Inc.	08	Food Service/Service/Supply	130-9329	145,000.00
B18-00048	Puritan Bakery	08	Food Service/Food	130-9321	60,000.00
B18-00049	Castle Air Inc	08	Food Service/Repairs	130-5600	35,000.00
H17-02661	Castle Air Inc	08	Food Service/Repair	130-5600	830.00
			Totals for Site Id # 08		**$2,117,232.20**
B18-00014	RICOH USA, Inc	10	Bard/Lease/GF	010-5600	1,847.52
B18-00022	Ricoh USA , Inc.	10	Bard/Maint/Gf	010-5600	1,320.00
B18-00023	Witt Company	10	Bard/Title I/Overages	010-5600	1,000.00
B18-00024	Ricoh USA , Inc.	10	Bard/Title 1/Service	010-5600	5,000.00
B18-00042	Wells Fargo Financial Leasing	10	Bard/LCFF/Lease	010-5600	335.38
H17-02716	Blick Art Materials	10	Bard/LCFF/supplies	010-4300	631.45
H17-02717	Evollve, Inc.	10	Bard/LCFF/Supplies	010-4300	1,077.50
H18-00030	Demco Inc	10	Bard/Title 1/Supplies	010-4300	464.52
H18-00035	Alliance Publishing & Mktg.	10	Bard/LCFF/Supplies	010-4300	1,921.27
H18-00065	Virco Mfg Corp	10	Bard/LCFF/Suuples	010-4300	596.98
H18-00078	Aswell Trophy	10	Bard/LCFF/Supplies	010-4300	242.44
H18-00081	Quill Corporation	10	BARD/LCFF/SUPPLIES	010-4300	2,914.51
			Totals for Site Id # 10		**$17,351.57**
H17-02696	Bureau of Lectures & Concert A rtists	12	Beach/GF/student assembly	010-5800	990.00
H17-02715	CDW-G (Vernon Hills)	12	Beach/LCFF/Technology	010-4300	420.52
H18-00051	Performances To Grow On	12	Beach/USB/Service	953-5800	544.00

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
			Totals for Site Id # 12		**$1,954.52**
B18-00052	Ricoh USA , Inc.	14	Blackstock/LCFF/Service	010-5600	1,700.00
B18-00053	RICOH USA, Inc	14	Blackstock/LCFF/Service	010-5600	3,475.80
B18-00054	RICOH USA, Inc	14	Blackstock/LCFF/Lease	010-5600	1,864.80
B18-00055	RICOH USA, Inc	14	Blackstock/LCFF/Lease	010-5600	1,929.24
B18-00056	Ricoh USA , Inc.	14	Blackstock/LCFF/Maint./Servic e	010-5600	866.28
H17-02653	Pegasus Transit, Inc.	14	Blackstock/ASB/Bus	951-5812	1,242.00
H17-02670	Charles Jones DBA Nighthawks S creen Printing	14	Blackstock/ASB/Supplies	951-4300	1,674.46
H17-02686	Century Riverpark 16	14	Blackstock/ASB/Service	951-5800	512.50
H17-02703	KYOCERA Doc Solution West	14	Blackstock/District/Supplies	010-4300	216.29
H17-02708	Angel Romero DBA DJ Electronic	14	Blackstock/ASB/Service	951-5800	400.20
H17-02709	Lifetouch NSS Accts. Receivabl e	14	Blackstock/ASB/Supplies	951-4300	2,332.69
H17-02710	Charles Jones DBA Nighthawks S creen Printing	14	Blackstock/ASB/Supplies	951-4300	4,121.98
				951-4300	4,121.97
H17-02741	World's Finest Chocolate	14	Blackstock/ASB/Supplies	951-4300	1,560.00
H17-02742	Angel Romero DBA DJ Electronic	14	Blackstock/ASB/Service	951-5800	350.00
H17-02743	Aswell Trophy	14	Blackstock/ASB/Supplies	951-4300	390.49
H17-02752	Casa Blanca Flowers	14	Blackstock/Promotion/Flowers	010-4300	256.40
H17-02756	CDW-G (Vernon Hills)	14	Blackstock/Title 1/Technology	010-4300	953.02
				010-4400	3,382.28
H17-02760	MJP Computers	14	Blackstock/Title 1/Technology	010-4300	9,319.78
				010-4400	1,179.78
H17-02763	MB Summit Electric, Inc. DBA S ummit Electric	14	Blackstock/LCFF/Technology Installation	010-5800	900.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00069	Flinn Scientific Inc	14	Blackstock/LCFF/Supplies	010-4300	5,830.21
H18-00071	School Specialty	14	Blackstock/Title 1/Supplies	010-4300	2,156.07
H18-00085	Office Depot School Division	14	Blackstock/LFCC/Supplies	010-4300	280.04
			Totals for Site Id # 14		**$51,016.28**
B18-00006	Ricoh USA , Inc.	16	Green/LCFF/Maint	010-5600	1,327.08
B18-00007	RICOH USA, Inc	16	Green/LCFF/lease	010-5600	1,847.52
B18-00040	RICOH USA, Inc	16	Greent/Lease/Service	010-5600	2,878.68
B18-00041	Ricoh USA , Inc.	16	EO Green/Maint/Service	010-5600	1,047.38
H17-02648	Office Depot School Division	16	Green/Title 1/Supplies	010-4300	324.28
H17-02677	Flolight LLC	16	Green/GF/Supplies	010-4400	1,349.02
H17-02687	Charles Jones DBA Nighthawks S creen Printing	16	Green/GF/ContractedServ	010-5800	4,273.13
				010-5800	4,273.12
H17-02730	Aswell Trophy	16	Green/USB/Supplies	952-4300	141.42
H17-02731	Aswell Trophy	16	Green/ASB/Supplies	952-9510	800.38
H18-00026	MJP Computers	16	Stores	010-4300	887.96
H18-00053	Apple Inc	16	Green/ASB/Supplies	952-4400	3,279.91
			Totals for Site Id # 16		**$22,429.88**
H17-02658	Office Depot School Division	18	Hathaway/Gen Fund/supplies	010-4300	67.85
H17-02732	Gold Coast Glass Inc	18	Hathaway/Vandalized/Service	010-4300	228.61
H18-00055	Accurate Label Design Inc	18	Hathaway/Gen Fund/ supplies	010-4300	235.99
H18-00056	Uline	18	Hathaway/Gen Fund/supplies	010-4300	68.96
H18-00057	Consolidated Plastics Company	18	Hathaway/ Gen Fund/ Supplies	010-4300	859.04
H18-00066	Heinemann Library	18	Hathaway/Gen Fund/supplies	010-4300	102.36
H18-00067	School Specialty	18	Hathaway/LCFF/furniture	010-4300	1,837.44
H18-00068	Really Good Stuff	18	Hathaway/ LCFF/ Furniture	010-4300	1,606.28

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00070	Alliance Publishing & Mktg.	18	Hathaway/ LCFF/ Supplies	010-4300	1,105.73
H18-00073	Dell Computer Corp	18	Hathaway/LCFF/supplies	010-4300	57.67
				010-4400	2,612.65
H18-00076	Lakeshore Store #038	18	Hathaway/ LCFF/ Supplies	010-4300	220.88
H18-00077	Demco Inc	18	Hathaway/ LCFF/ Supplies	010-4300	353.38
H18-00082	School Specialty	18	Hathaway/LCFF/furniture	010-4300	3,826.50
H18-00083	Classroom Direct	18	Hathaway/LCFF/supplies	010-4300	834.76
			Totals for Site Id # 18		**$14,018.10**
B18-00020	RICOH USA, Inc	18N	NFL/Lease	010-5600	1,234.32
B18-00021	Ricoh USA , Inc.	18N	NFL/Maint.	010-5600	427.20
H17-02694	Discount School Supply	18N	NfL/Supplies	010-4300	212.38
H17-02736	Tri County Office Furniture	18N	NfL/Furniture/Supplies	010-4300	2,370.50
H17-02737	Office Depot School Division	18N	NfL/Supplies	010-4300	90.47
H17-02749	Accurate Label Design Inc	18N	NfL/Supplies	010-4300	453.95
H18-00050	Staples Advantage	18N	NfL/Supplies	010-4300	372.05
H18-00052	Dell Computer Corp	18N	NfL/Supplies	010-4400	1,306.34
			Totals for Site Id # 18N		**$6,467.21**
B18-00004	Ricoh USA , Inc.	20	Haycox/LCFF/Service	010-5600	1,537.95
B18-00005	RICOH USA, Inc	20	Haycox/LCFF/LEASE	010-5600	3,173.16
B18-00018	RICOH USA, Inc	20	Haycox/Lease	010-5600	2,879.76
B18-00019	RICOH USA, Inc	20	Haycox/LCFF/LEASE	010-5600	3,494.04
H17-01737	Scholastic	20	Haycox/LCFF/Instructional Books	010-4200	149.78
H17-02689	Christine O'Grady Martin DBA R eptile Family	20	Haycox/Service	010-5800	300.00
H17-02745	Lifetouch NSS Accts. Receivabl e	20	Haycox/USB/Supplies	953-4300	581.22

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00028	Office Depot School Division	20	Haycox/GF/Classroom Supplies	010-4300	40.50
H18-00029	CDW-G (Vernon Hills)	20	Haycox/LCFF/Technology	010-4400	86.53
H18-00064	Aswell Trophy	20	Haycox/LCFF/Awards	010-4300	1,616.90
H18-00084	MJP Computers	20	Haycox/LCFF/Technology	010-4400	1,416.91
			Totals for Site Id # 20		**$15,276.75**
H17-02651	Staples Advantage	22	Hueneme/GF/safetyvests	010-4300	200.25
H17-02654	Lakeshore Store #038	22	Hueneme/LCFF/wobblechairs	010-4300	343.65
H17-02655	Art Trek	22	Hueneme/Art/service	010-5800	2,576.00
H17-02676	Office Depot School Division	22	Hueneme/GF/supplies	010-4300	80.33
H17-02678	Imagestuff.Com	22	Hueneme/GF/bragtags	010-4300	179.83
H17-02695	Dell Computer Corp	22	Hueneme/GF/toner	010-4300	150.46
H17-02748	Island Packers Cruises	22	Hueneme/USB/Service	953-5800	2,928.00
			Totals for Site Id # 22		**$6,458.52**
H17-02125	Island Packers Cruises	24	Larsen/USB/Service	953-5800	5,719.00
H17-02671	Luners Production Service	24	Larsen/ GF/ Speaker System	010-9510	5,329.85
H17-02672	KYOCERA Doc Solution West	24	Larsen/District/Supplies	010-4300	420.59
H17-02679	Scholastic	24	Larsen / LCFF / books	010-9510	3,629.64
H17-02680	Scholastic	24	Larsen/ LCFF/ Books	010-4200	2,991.72
H17-02681	Oriental Trading Co Inc	24	Larsen/ LCFF/ Supplies	010-4300	1,038.16
H17-02721	School Specialty	24	Larsen/ LCFF/ Cabinets	010-4400	3,878.84
H18-00023	Alliance Publishing & Mktg.	24	Larsen/ LCFF/ Agendas	010-4300	2,110.47
			Totals for Site Id # 24		**$25,118.27**
B18-00032	Ricoh USA , Inc.	26	Parkview/LCFF/Maint	010-5600	461.28
B18-00033	RICOH USA, Inc	26	Parkview/LCFF/Lease	010-5600	1,247.40

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02595	Dave Bang Associates Inc	26	Parkview/Title-1/Supply	010-4300	1,915.92
H17-02691	City of Oxnard ATTN: City Corp s	26	Parkview/General/Registration	010-4300	180.00
H17-02754	Ventura County Arts Council	26	Parkview/LCFF/Service	010-5800	2,500.00
H18-00025	VCOE	26	Parkview/LCFF/Champs Registration	010-5200	120.00
H18-00036	Rochester 100 Inc	26	Parkview/LCFF/Supplies	010-4300	740.78
H18-00037	OfficeSupply.com	26	Parkview/LCFF/Supplies	010-4300	1,383.13
H18-00045	California Lutheran University Attn: Lydia Chung	26	Parkview/Title-1/Registration	010-5200	11,200.00
H18-00046	Educational Design Inc	26	Parkview/Title-1/Registration	010-5200	590.00
			Totals for Site Id # 26		**$20,338.51**
B18-00016	Ricoh USA, Inc	28	Sunkist/LCFF/Lease	010-5600	1,755.84
B18-00017	Ricoh USA , Inc.	28	Sunkist/LCFF/Maint	010-5600	584.92
			Totals for Site Id # 28		**$2,340.76**
B18-00038	RICOH USA, Inc	30	Williams/LCFF/Lease	010-5600	1,507.68
B18-00039	Ricoh USA , Inc.	30	Williams/LCFF/Maint	010-5600	314.16
H17-02690	Aswell Trophy	30	Williams/General/Supplies	010-4300	400.02
H17-02727	CDW-G (Vernon Hills)	30	Williams/LCFF Tech/Supplies	010-4400	1,910.77
H18-00020	Golden Rule Signs LLC	30	Williams/General/Supply	010-6400	11,717.09
H18-00034	Belnick DBA Bizchair.com	30	Williams/General/Supplies	010-4300	1,263.58
H18-00044	Lakeshore Store #038	30	Williams/LCFF Inst/Supplies	010-4300	351.25
H18-00048	Amsterdam Printing	30	Williams/General/Supplies	010-4300	268.25
H18-00072	SchoolLabels.com	30	Williams/General/Supplies	010-4300	292.55
H18-00079	School Specialty	30	Williams/General/Supplies	010-4300	285.59
H18-00080	Staples Advantage	30	Williams/General/Supplies	010-4300	140.40
			Totals for Site Id # 30		**$18,451.34**

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02729	Castle Air Inc	31	Food Service/ Repairs	130-4300	193.90
				130-5600	317.35
H17-02738	Daniel Fowler DBA Acorn Applia nce Service	31	Food Service/Repairs	130-4300	53.88
				130-5600	276.14
			Totals for Site Id # 31		**$841.27**
H18-00024	VCOE - Library/LRDC	32	District/Librarians/Workshop	010-5200	660.00
			Totals for Site Id # 32		**$660.00**
B18-00034	Ricoh USA, Inc	34	Print shop/Service	010-5600	11,792.16
B18-00035	RICOH USA, Inc	34	Print Shop/Service/Lease	010-5600	30,830.52
B18-00037	RICOH USA, Inc	34	Print shop/Lease	010-5600	3,811.32
			Totals for Site Id # 34		**$46,434.00**
H17-02097	Oriental Trading Co Inc	99	Hueneme/ASES/Supplies	010-4300	112.98
H17-02387	Raymond Geddes & Company Inc	99	Green/ASES/Supplies	010-4300	42.66
H17-02659	School Specialty	99	Hathaway/ASES/Supplies	010-4300	166.85
H17-02660	Oriental Trading Co Inc	99	Hathaway/ASES/Supplies	010-4300	47.68
H17-02664	Office Depot School Division	99	District Office/ASES/Supplies	010-4300	359.81
H17-02669	Container Alliance	99	Haycox/ASES/Storage Container	010-4400	2,351.13
H17-02713	Oriental Trading Co Inc	99	Larsen/ASES/Supplies	010-4300	1,770.22
H17-02747	Aswell Trophy	99	District Office/ASES/Supplies	010-4300	248.04
H17-02755	Barnes & Noble Inc #2054 Acco unt #6121495	99	District Office/ASES/Supplies	010-4200	392.43
H17-02758	Barnes & Noble Inc #2054 Acco unt #6121495	99	District Office/ASES/Supplies	010-4300	7,854.91
H17-02759	Barnes & Noble Inc #2054 Acco unt #6121495	99	DIstrict Office/ASES/e-books	010-4300	10,015.20
			Totals for Site Id # 99		**$23,361.91**

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B18-00028	Ricoh USA , Inc.	FOT	FOT/Service/Maint	010-5600	461.36
B18-00029	RICOH USA, Inc	FOT	FOT/Service/Lease	010-5600	1,391.16
H17-02683	Alejandra's Nursery	FOT	FOT/Supplies	010-4300	2,122.51
H17-02685	Wilivaldo Izazaga DBA ALWI Pes t Control	FOT	FOT/Service	010-5500	1,200.00
H17-02692	MJP Computers	FOT	FOT/Supplies	010-4300	379.57
H17-02698	Shiffler Equipment Sales Inc A cct 246853	FOT	FOT/Shipping & Handling	010-4300	464.12
H17-02700	CyberCopy Inc.	FOT	FOT/Supplies	010-4300	65.25
H17-02701	EatWell Consulting	FOT	FOT/Service	010-5800	1,080.00
H17-02704	Intermountain Lock & Security	FOT	FOT/Supplies	010-4300	1,973.71
H17-02705	Oxnard Pipe & Supply	FOT	FOT/Supplies	010-4300	1,908.09
H17-02706	McCarty & Sons Towing	FOT	FOT/Service	010-5600	77.00
H17-02707	Nason's Lock & Safe Inc	FOT	FOT/Supplies	010-5800	155.00
H17-02711	Castle Air Inc	FOT	FOT/Service	010-5600	9,352.50
H17-02719	Gold Coast Tire	FOT	FOT/Service	010-5600	299.46
H17-02722	Consolidated Plastics Company	FOT	FOT/Supplies	010-4300	671.98
H17-02723	Keenes Hardware	FOT	FOT/Supplies	010-4300	103.41
H17-02725	U-Rent Inc Party Pleasers	FOT	FOT/Rentals/(G)	010-5699	193.95
H17-02726	Wilivaldo Izazaga DBA ALWI Pes t Control	FOT	FOT/Service	010-5500	580.00
H17-02728	Port Hueneme Marine Supply Co	FOT	FOT/Supplies	010-4300	1,687.87
H17-02734	Standard Plumbing Supply Co	FOT	FOT/Supplies	010-4300	63.31
H17-02735	Weinerth & Sons Bee Removal	FOT	FOT/Service	010-5500	125.00
H17-02746	Empire Cleaning Supply	FOT	FOT/Supplies/BR Custodial	010-4300	559.22
H17-02750	Access Control Security Inc.	FOT	FOT/Service	010-5800	480.00

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Includes 06/01/2017 - 06/30/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02761	Pacific Equipment	FOT	FOT/Supplies	010-6400	13,792.00
H18-00041	Fence Factory	FOT	FOT/Service	010-5600	8,480.00
H18-00047	Fence Factory	FOT	FOT/Service	010-5600	19,875.00
			Totals for Site Id # FOT		**$67,541.47**
			Total Number of POs 228	**Total**	**3,484,188.04**

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	77	429,978.27
130	Cafeteria Fund	3	1,671.27
951	Blackstock ASB Fund	8	12,193.83
952	Green ASB Fund	1	141.42
953	Unorganized Student Body/Eleme	3	9,228.22
		Total Fiscal Year 2017	**453,213.01**
010	General Fund	125	905,436.08
130	Cafeteria Fund	9	2,116,402.20
951	Blackstock ASB Fund	2	4,512.46
952	Green ASB Fund	2	4,080.29
953	Unorganized Student Body/Eleme	1	544.00
		Total Fiscal Year 2018	**3,030,975.03**
		Total	**3,484,188.04**

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Includes 06/01/2017 - 06/30/2017

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B17-00071	1,224.29	010-4300	General Fund/Materials and Supplies	1,500.00
B17-00143	7,745.00	010-5800	General Fund/Professnl/Consult Serv & Opera	775.00
B17-00203	4,216.73	010-5600	General Fund/Rentals, Leases and Repairs	1,120.00
B17-00214	32,196.09	010-4300	General Fund/Materials and Supplies	10,000.00
B17-00218	53,760.00	010-5100	General Fund/Subagreements Contracts	2,887.67
B17-00218	53,760.00	010-5800	General Fund/Professnl/Consult Serv & Opera	10,432.33
			Total PO B17-00218	**13,320.00**
H17-02175	80.55	010-4300	General Fund/Materials and Supplies	8.06
H17-02239	436.64	010-4300	General Fund/Materials and Supplies	66.34
H17-02240	455.56	010-4300	General Fund/Materials and Supplies	104.33
H17-02269	503.94	010-4300	General Fund/Materials and Supplies	183.21
H17-02330	1,304.88	010-5812	General Fund/Buses	118.13
H17-02611	1,750.00	010-5800	General Fund/Professnl/Consult Serv & Opera	1,750.00-
			Total PO Changes	**25,445.07**

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Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
4002085467	06/23/2017	Mary Lou Sandoval OR Ventura County Sheriff Civil	Cancelled		50.00 *
4002085468	06/23/2017	Jose Jr Resendiz OR California State Disbursement	Cancelled		610.00 *
4002085469	06/23/2017	Martha Sanchez OR California State Disbursement	Cancelled		628.00 *
5002032306	06/01/2017	Maria Burke	010-4300		1,019.43
5002032307	06/01/2017	Donna Jimenez	130-5200		37.23
5002032308	06/01/2017	Joon Lai	010-4200	134.37	
			Unpaid Tax	1.29-	133.08
5002032309	06/01/2017	Jacqueline Villanueva	010-4300	95.73	
			Unpaid Tax	2.71-	93.02
5002032310	06/01/2017	Jacqueline Villanueva	010-4300		241.79
5002032311	06/01/2017	Norma Ortega	010-5200		148.75
5002032312	06/01/2017	Maria Granado	010-4300		165.31
5002032313	06/01/2017	Gloria Valdez	010-4300		79.35
5002032314	06/01/2017	Elena Coronado	010-4200	107.75	
			Unpaid Tax	7.75-	100.00
5002032315	06/01/2017	Nancy Mock	010-4300		80.94
5002032316	06/01/2017	Steven Decoste	010-5200		181.84
5002032317	06/01/2017	Cynthia J. Delgado	953-4300		107.26
5002032318	06/01/2017	Cindy Mahler	010-5800		50.00
5002032319	06/01/2017	Cecilia Cornejo	010-4300		184.26
5002032320	06/01/2017	Graciela S. Bautista	010-4300		392.55
5002032321	06/01/2017	Keira Armstrong	010-4300		86.18
5002032322	06/01/2017	Raven G. Aipa	010-4300		25.41
5002032323	06/01/2017	Nicole M. Gardia	010-4300		56.95
5002032324	06/01/2017	Thomas Beneke	010-4300		550.00
5002032325	06/01/2017	Tonya Leal	951-4300	423.06	
			Unpaid Tax	29.08-	393.98
5002032326	06/01/2017	Fausto M. Jauregui	010-4200	276.40	
			Unpaid Tax	5.69-	270.71
5002032327	06/01/2017	Crystal Brewer	010-4300	298.25	
			Unpaid Tax	10.87-	287.38
5002032328	06/01/2017	Juan Gamez	010-4300		60.00
5002032329	06/01/2017	Catalina Flores	130-4300		127.71
5002032330	06/01/2017	Valentin Mendoza	010-4200	229.15	
			Unpaid Tax	16.15-	213.00
5002032331	06/01/2017	Empire Cleaning Supply	010-9320		8,662.04
5002032332	06/01/2017	Kelly Paper Store	010-9320		6,255.70
5002032333	06/01/2017	Charles Jones DBA Nighthawks Screen Printing	951-4300	175.63	
			Unpaid Tax	.40-	175.23
5002032334	06/01/2017	Panda Express	010-4300		406.86
5002032335	06/01/2017	So Ca Gas Company	010-5507		2,397.18
5002032336	06/01/2017	The SPARK Programs-Institutes	010-5200		439.00
5002032337	06/01/2017	Urban Graphics and Printing	010-4300	211.19	
			Unpaid Tax	15.19-	196.00

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Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032338	06/01/2017	Wildlife Experience Inc	953-5800		380.00
5002032339	06/01/2017	Young Rembrandts	010-5800		4,465.00
5002032340	06/05/2017	Daniel Fowler DBA Acorn Appliance Service	130-4300	55.64	
			130-5600	260.00	315.64
5002032341	06/05/2017	Alejandra's Nursery	010-4300		1,001.52
5002032342	06/05/2017	All Phase Electric	010-4300		4,396.55
5002032343	06/05/2017	American Language Service	010-5800		509.00
5002032344	06/05/2017	Art Trek	010-5800		1,166.25
5002032345	06/05/2017	Aswell Trophy	010-5800	542.30	
			953-4300	71.16	613.46
5002032346	06/05/2017	Atlantis Utility	010-5800		3,420.00
5002032347	06/05/2017	Bureau of Lectures & Concert	952-5800		1,019.70
5002032348	06/05/2017	California Lutheran University Attn: Lydia Chung	010-5200		1,400.00
5002032349	06/05/2017	Castle Air Inc	010-5600	17,266.86	
			130-4300	805.68	
			130-5600	1,305.00	19,377.54
5002032350	06/05/2017	City Of Pt Hueneme Attn: Finance Dept.	010-5600		335.81
5002032351	06/05/2017	James W. Reed DBA Coastal Events	010-5800		595.00
5002032352	06/05/2017	Dell Marketing LP	010-4300	6,567.95	
			010-4400	5,198.32	11,766.27
5002032353	06/05/2017	Document Systems Inc.	010-4300	2,067.08	
			Unpaid Tax	3.57-	2,063.51
5002032354	06/05/2017	Empire Cleaning Supply	010-4300	430.36	
			010-4400	7,951.95	
			010-5600	813.73	9,196.04
5002032355	06/05/2017	Food Safety Systems	130-5800		1,250.00
5002032356	06/05/2017	Literacy Partners LLC	010-5800		4,500.00
5002032357	06/05/2017	Live Scan Ventura	010-5800		80.00
5002032358	06/05/2017	Medical Billing Technologies Inc	010-5800		242.50
5002032359	06/05/2017	Mixteco/Indigena Community Organizing Project	010-5100		5,755.03
5002032360	06/05/2017	Omnitron Electronics AKA	010-4300	1,820.82	
			Unpaid Tax	111.54-	1,709.28
5002032361	06/05/2017	ReadyRefresh by Nestle	010-4300		130.97
5002032362	06/05/2017	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		192.00
5002032363	06/05/2017	Uline	010-4300	35.87	
			010-9320	743.31	779.18
5002032364	06/05/2017	Union Bank Trust Dept-Fees	510-7434		1,820.00
5002032365	06/05/2017	VCOE	010-5100	29,146.76	
			010-5200	4,865.00	
			010-5800	1,532.31	35,544.07
5002032366	06/05/2017	Wells Fargo Vendor Fin Serv	010-5600		2,945.44
5002032367	06/08/2017	Carrie Burton	010-4300		205.63

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Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032368	06/08/2017	Andy B. Hoerer	010-4300		148.41
5002032369	06/08/2017	Susan Camarena	010-4300		48.06
5002032370	06/08/2017	Susan M. Engelmann	010-4300	77.61	
			Unpaid Tax	3.09-	74.52
5002032371	06/08/2017	Norma Ortega	010-5200		40.78
5002032372	06/08/2017	Maria Granado	010-4300		65.01
5002032373	06/08/2017	Betty Ann Angulo	010-5200		77.16
5002032374	06/08/2017	Steven Decoste	010-4300		55.95
5002032375	06/08/2017	Karen Dorsey-Jennings	010-4300		195.72
5002032376	06/08/2017	Owen Arthur	952-4300		32.17
5002032377	06/08/2017	Mariana Cabrera	010-4300		187.66
5002032378	06/08/2017	Jonathan S. Mortensen	010-4300		376.09
5002032379	06/08/2017	Karin L. Aldridge	010-4300		102.98
5002032380	06/08/2017	Melissa J. Fuchs	010-4300		8.62
5002032381	06/08/2017	Carmen Cuevas	010-5200		39.37
5002032382	06/08/2017	Lorendy Rodriguez	010-4300		23.91
5002032383	06/08/2017	Maria N. Torres	010-4300		220.11
5002032384	06/08/2017	Janet L. Kildee	010-4300		108.23
5002032385	06/08/2017	Lauren A. Martinez	010-4300	378.91	
			Unpaid Tax	4.00-	374.91
5002032386	06/08/2017	Joy Riddle	010-4300		209.80
5002032387	06/08/2017	Eng T. Chung	010-4200	106.80	
			Unpaid Tax	6.80-	100.00
5002032388	06/08/2017	Daisy Wicke	010-4300	51.88	
			Unpaid Tax	3.05-	48.83
5002032389	06/08/2017	Miguel Torres	010-4300		58.26
5002032390	06/08/2017	A-Z Bus Sales	010-4300	2,413.54	
			010-5600	704.53	
			Unpaid Tax	8.33-	3,109.74
5002032391	06/08/2017	American Library Assoc.Store	010-4300	2,164.38	
			Unpaid Tax	155.67-	2,008.71
5002032392	06/08/2017	Art Trek	010-5800		2,576.00
5002032393	06/08/2017	The Berry Man Inc	130-9321		38,911.63
5002032394	06/08/2017	Casa Pacifica	010-5100	2,446.31	
			010-5800	2,259.28	4,705.59
5002032395	06/08/2017	Castle Air Inc	130-5600		830.00
5002032396	06/08/2017	CMH Centers for Family Health	010-5800		700.00
5002032397	06/08/2017	Driftwood Dairy Inc.	130-9321		50,695.79
5002032398	06/08/2017	Fry's Electronics	010-4300		401.85
5002032399	06/08/2017	Gary S. Katz DBA A Professional Psychology Corp	010-5800		4,050.00
5002032400	06/08/2017	Isom Advisors A Division of Urban Futures Inc	010-5800		3,325.00
5002032401	06/08/2017	JW Pepper & Son Inc	010-4300		205.64
5002032402	06/08/2017	KYOCERA Doc Solution West	010-4300		420.59
5002032403	06/08/2017	La Tolteca	130-9321		865.08
5002032404	06/08/2017	Office Depot	010-4300		58.81

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Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032405	06/08/2017	OfficeSupply.com	010-4300	1,263.25	
			Unpaid Tax	5.86-	1,257.39
5002032406	06/08/2017	Oriental Trading Co Inc	010-4300	198.99	
			Unpaid Tax	12.37-	186.62
5002032407	06/08/2017	Oxnard Pipe & Supply	010-4300		7,360.89
5002032408	06/08/2017	P & R Paper Supply Inc.	130-9329		17,889.84
5002032409	06/08/2017	Pacificom	010-5800	7,084.46	
			Unpaid Tax	.58-	7,083.88
5002032410	06/08/2017	First Picks Bread Co., LLC	010-4300		151.24
5002032411	06/08/2017	Pegasus Transit, Inc.	951-5812		1,242.00
5002032412	06/08/2017	Quill Corporation	010-4300		731.66
5002032413	06/08/2017	Scholastic	010-4200	281.91	
			Unpaid Tax	14.50-	267.41
5002032414	06/08/2017	So Ca Edison Co	010-5506		37,041.25
5002032415	06/08/2017	VCOE	010-5200		950.00
5002032416	06/08/2017	Virco Mfg Corp	010-4300	4,033.82	
			010-4400	1,462.19	5,496.01
5002032417	06/12/2017	Maria Burke	010-4300		43.54
5002032418	06/12/2017	Nancy G. Nguyen	010-4300	79.21	
			Unpaid Tax	.36-	78.85
5002032419	06/12/2017	Rafael Calderon	010-4300		62.18
5002032420	06/12/2017	Laura C. Hernandez	010-4300		196.87
5002032421	06/12/2017	Micaela Cardenas	010-4200	215.50	
			Unpaid Tax	15.50-	200.00
5002032422	06/12/2017	Pamela Gibson	010-4300		128.22
5002032423	06/12/2017	Juliet S. Gomez	010-4300		72.52
5002032424	06/12/2017	Susan K. Parsons	010-4300	359.83	
			Unpaid Tax	13.99-	345.84
5002032425	06/12/2017	Martha B. Soria-Cervantez	953-4300		230.19
5002032426	06/12/2017	Lynda Adams	010-4300		50.50
5002032427	06/12/2017	Maria Jasso	010-4300		38.16
5002032428	06/12/2017	Marisol Guillen	010-4300		62.15
5002032429	06/12/2017	Eva Huizar-Rocha	010-4300		75.41
5002032430	06/12/2017	Irma Cervantes	010-4300	281.66	
			Unpaid Tax	18.70-	262.96
5002032431	06/12/2017	Kathryn Magallanes	010-4300		46.29
5002032432	06/12/2017	Tonya Leal	010-4300		280.10
5002032433	06/12/2017	Tabitha Hottendorf	010-4300		67.34
5002032434	06/12/2017	Felicitas Perez	010-4300	173.07	
			Unpaid Tax	2.63-	170.44
5002032435	06/12/2017	Denise Gonzalez	010-4300		83.46
5002032436	06/12/2017	Vincent Gomez	010-4300		22.60
5002032437	06/12/2017	Mitchell Morimune	010-4300	431.00	
			Unpaid Tax	31.00-	400.00
5002032438	06/12/2017	Arturo C. Cortez	010-4300		29.18
5002032439	06/12/2017	Lauren Burubeltz	953-4300		281.50
5002032440	06/12/2017	Nanette M. Melero	010-5200		439.80

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Checks Dated 06/01/2017 through 06/30/2017

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5002032441	06/12/2017	Veronica Castanon	010-4300		34.05
5002032442	06/12/2017	A-Z Bus Sales	010-4300	156.09-	
			010-5600	1,699.77	
			010-6500	168,634.16	170,177.84
5002032443	06/12/2017	ATDLE,c/oMWH Management Ser.	010-5200		615.00
5002032444	06/12/2017	Castle Air Inc	010-5600		1,100.00
5002032445	06/12/2017	CDW-G (Chicago)	010-4400		17,024.50
5002032446	06/12/2017	Century Riverpark 16	951-5800		512.50
5002032447	06/12/2017	CyberCopy Inc.	010-4300		220.37
5002032448	06/12/2017	D & B Distributing Enterprises	010-4300		1,258.52
5002032449	06/12/2017	Dell Marketing LP	010-4300		20,464.02
5002032450	06/12/2017	Diamond A Equipment	010-4300	737.48	
			Unpaid Tax	.84-	736.64
5002032451	06/12/2017	Dugmore & Duncan Of California	010-4300	3,827.82	
			Unpaid Tax	17.57-	3,810.25
5002032452	06/12/2017	Empire Cleaning Supply	010-9320		3,938.80
5002032453	06/12/2017	Foundation Building Materials	010-4300		263.36
5002032454	06/12/2017	Gold Star Foods	130-9321		65,907.03
5002032455	06/12/2017	Grainger	010-4300		192.89
5002032456	06/12/2017	Jordano's	130-4300	101.24	
			130-9321	73,333.12	73,434.36
5002032457	06/12/2017	Medco School First Aid	010-9320		979.07
5002032458	06/12/2017	Meredith Digital Inc.	010-4300	3,148.43	
			Unpaid Tax	8.29-	3,140.14
5002032459	06/12/2017	Charles Jones DBA Nighthawks Screen Printing	010-5800		4,273.13
5002032460	06/12/2017	Office Depot	010-4300	3,981.02	
			010-9320	2,957.74	6,938.76
5002032461	06/12/2017	Oriental Trading Co Inc	010-4300	125.44	
			Unpaid Tax	7.94-	117.50
5002032462	06/12/2017	Santa Barbara Zoo	953-5800		914.50
5002032463	06/12/2017	Scholastic Book Fairs	953-4200		1,039.37
5002032464	06/12/2017	School Specialty Inc.	010-4300	3,255.02	
			010-9320	4,862.54	8,117.56
5002032465	06/12/2017	SchoolMart	010-4300	380.47	
			Unpaid Tax	24.22-	356.25
5002032466	06/12/2017	Seaside Electric	010-5600		18,305.00
5002032467	06/12/2017	Southwest School & Office	010-4300	103.44	
			010-9320	3,634.67	3,738.11
5002032468	06/12/2017	MB Summit Electric, Inc. DBA Summit Electric	010-5600		450.00
5002032469	06/12/2017	Los Angeles Truck Centers, LLC	010-5600		1,678.17
5002032470	06/14/2017	Vicky Caraballo	010-5800		116.00
5002032471	06/14/2017	Maria Burke	010-4300		60.39
5002032472	06/14/2017	Stacie Tomes-Lopez	010-4300		377.00
5002032473	06/14/2017	Emelia Martinez	010-4300		219.61
5002032474	06/14/2017	Maricela Gomez	953-4300		101.06

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5002032475	06/14/2017	Norma L. Cortez	010-4300	83.61	
			Unpaid Tax	.08-	83.53
5002032476	06/14/2017	Gloria Valdez	010-5200		78.82
5002032477	06/14/2017	Juliet S. Gomez	010-4300		23.27
5002032478	06/14/2017	Cynthia J. Delgado	953-4300		59.44
5002032479	06/14/2017	Roberto Martin	953-4300		2,963.12
5002032480	06/14/2017	Marisol Guillen	010-5800		66.00
5002032481	06/14/2017	Sandra Cervantes	010-4300	79.80	
			Unpaid Tax	.10-	79.70
5002032482	06/14/2017	Evelyn Jimenez	010-4300	446.08	
			Unpaid Tax	22.19-	423.89
5002032483	06/14/2017	Irma Cervantes	010-4300		84.89
5002032484	06/14/2017	Cesar Jimenez	951-4300		69.88
5002032485	06/14/2017	Stacy M. Hunter	010-4300		34.78
5002032486	06/14/2017	Rafael Lira	010-5200		25.68
5002032487	06/14/2017	Cesar A. Lopez	010-4300		64.56
5002032488	06/14/2017	Melissa Rufai	010-5900		19.60
5002032489	06/14/2017	Maria N. Torres	010-4300	693.20	
			Unpaid Tax	.02-	693.18
5002032490	06/14/2017	Maria De Jesus Mendoza Arellan o	010-4300	26.40	
			010-5200	19.04	45.44
5002032491	06/14/2017	Hueneme School District	010-5800		616.33
5002032492	06/14/2017	Kelly Paper Store	010-4300		865.41
5002032493	06/14/2017	Lynne M. Slidders	010-4300		149.53
5002032494	06/14/2017	Office Depot	010-4300		247.81
5002032495	06/14/2017	Port Hueneme Marine Supply Co	010-4300		2,072.27
5002032496	06/14/2017	Ron's Signs	953-4300	364.20	
			Unpaid Tax	26.20-	338.00
5002032497	06/14/2017	Ventura County Arts Council	010-5800		1,750.00
5002032498	06/14/2017	Zee Medical Service	010-4300		406.49
5002032499	06/15/2017	Ignacia Melero Zaragosa	010-9201		1,500.00
5002032500	06/15/2017	ACSA Michael Dawson	010-5300		41,038.13
5002032501	06/15/2017	American Express	010-1210	167.58	
			010-4200	470.93	
			010-4300	7,671.90	
			010-5200	74.14	
			010-5211	617.44	
			Unpaid Tax	366.88-	8,635.11
5002032502	06/15/2017	Avaya Inc	010-5905		1,180.20
5002032503	06/15/2017	California Wood Recycling dba Agromin Hort. Products	010-5501		942.16
5002032504	06/15/2017	Coastal Pipco	010-4300		1,924.82
5002032505	06/15/2017	Document Systems Inc.	010-5600		150.00
5002032506	06/15/2017	Dunn-Edwards Corp	010-4300		608.46
5002032507	06/15/2017	Farmer Brothers	010-4300		128.61
5002032508	06/15/2017	Foundation Building Materials	010-4300		1,537.12
5002032509	06/15/2017	Integrated Fire & Safety	010-5600		1,196.25

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5002032510	06/15/2017	Kwang Sung Lee DBA K & S Lawnmower	010-4300	2,952.53	
			010-4400	3,163.39	6,115.92
5002032511	06/15/2017	Lewis & Lewis Enterprises	010-4300	748.32	
			Unpaid Tax	3.47-	744.85
5002032512	06/15/2017	LA County Office of Education Accounts Receivable Unit	010-4200	8,566.13	
			010-4300	107.75	
			010-5200	200.00	8,873.88
5002032513	06/15/2017	Charles Jones DBA Nighthawks Screen Printing	951-4300		1,674.46
5002032514	06/15/2017	Prime Masonry Materials	010-4300		2,712.98
5002032515	06/15/2017	Ricoh USA, Inc	010-5600		1,909.86
5002032516	06/15/2017	Rotary Club of Oxnard Sunrise	010-5300		420.00
5002032517	06/15/2017	Silvas Oil Company Inc	010-4300	4,156.42	
			010-4306	1,211.88	5,368.30
5002032518	06/20/2017	Elizabeth R. Stafford	010-4300	244.96	
			Unpaid Tax	3.14-	241.82
5002032519	06/20/2017	Stephen J. Green	010-4300		160.86
5002032520	06/20/2017	Cynthia M. Sanchez	010-4300		31.12
5002032521	06/20/2017	Susan K. Parsons	010-4300		53.36
5002032522	06/20/2017	Irma Villanueva	010-4300		207.20
5002032523	06/20/2017	Marisol Guillen	010-4300		51.42
5002032524	06/20/2017	David Castellano	010-4300		580.77
5002032525	06/20/2017	Lucila F. Gomez-Perez	010-4300		90.47
5002032526	06/20/2017	Keira Armstrong	010-4300	416.96	
			Unpaid Tax	29.15-	387.81
5002032527	06/20/2017	Evelyn Jimenez	010-4300		87.07
5002032528	06/20/2017	Mirta Alcantar	010-4300		49.12
5002032529	06/20/2017	Karen Dorsey-Jennings	010-4300		88.43
5002032530	06/20/2017	Owen Arthur	952-5812		685.50
5002032531	06/20/2017	Norma Gonzalez	010-4300	199.97	
			010-5800	18.70	218.67
5002032532	06/20/2017	Melissa J. Fuchs	010-4300		28.49
5002032533	06/20/2017	Diane D. Gomez	010-4300		37.44
5002032534	06/20/2017	Martha Hunter	010-4300		166.32
5002032535	06/20/2017	Mindy K. Roosendahl	010-4200		128.77
5002032536	06/20/2017	Arturo C. Cortez	010-4300		21.33
5002032537	06/20/2017	Lucero Benitez	010-4200		201.68
5002032538	06/20/2017	Annette Preciado	010-4300		267.24
5002032539	06/20/2017	Alyssa Garcia	010-4300		38.02
5002032540	06/20/2017	Araceli Magana-Valdovinos	010-4300		559.99
5002032541	06/20/2017	Nicole M. Wilson	010-4300		120.73
5002032542	06/20/2017	Nancy Camarena	010-4300		62.53
5002032543	06/20/2017	Miguel Torres	010-4300		47.15
5002032544	06/20/2017	Rafael Ochoa	010-4300		6.99
5002032545	06/20/2017	AE Group Mechanical Eng. Inc.	010-5800		9,100.00

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5002032546	06/20/2017	Scott Lang DBA All Communicati	010-5600		131.25
5002032547	06/20/2017	Champion Chemical Co	010-9320		1,600.09
5002032548	06/20/2017	Channel Isl Beach Community Services District	010-5502		1,882.39
5002032549	06/20/2017	City Of Oxnard	010-5502		244.25
5002032550	06/20/2017	City of Oxnard City Corp & Rec	010-4300		180.00
5002032551	06/20/2017	Angel Romero DBA DJ Electronic	951-5800		400.20
5002032552	06/20/2017	Empire Cleaning Supply	010-9320		12,043.86
5002032553	06/20/2017	Extenda Networks, Inc	010-6200		91,778.15
5002032554	06/20/2017	Extreme Clean, Inc.	010-9320		2,404.98
5002032555	06/20/2017	Frontier Communications	010-5903		21,242.69
5002032556	06/20/2017	Standard Plumbing Supply Co	010-4300		121.85
5002032557	06/20/2017	Jive Communications Inc	010-5903		513.45
5002032558	06/20/2017	MCI Comm Service	010-5903		32.43
5002032559	06/20/2017	Mobile Mini Inc	010-5699		657.35
5002032560	06/20/2017	Oxnard School District	010-5800		15,577.83
5002032561	06/20/2017	PMSM Architects	130-6200		2,348.00
5002032562	06/20/2017	Puritan Bakery	130-9321		7,149.25
5002032563	06/20/2017	ReadyRefresh by Nestle	010-4300		923.78
5002032564	06/20/2017	Christine O'Grady Martin DBA Reptile Family	010-5800		300.00
5002032565	06/20/2017	Ricoh Business Systems Inc	010-4300		92.40
5002032566	06/20/2017	Ricoh USA, Inc	010-5600		262.94
5002032567	06/20/2017	Time Warner Cable	010-5900		264.78
5002032568	06/20/2017	VCOE	010-5200	1,950.00	
			010-5800	1,361.25	3,311.25
5002032569	06/20/2017	Verizon California	010-5900		38.01
5002032570	06/20/2017	Verizon Business	010-5903		187.36
5002032571	06/26/2017	AE Group Mechanical Eng. Inc.	010-5800		5,460.00
5002032572	06/26/2017	Assistance League School	010-5800		14,205.00
5002032573	06/26/2017	AT&T Mobility	010-5909		170.13
5002032574	06/26/2017	Avaya Inc	010-5905		591.30
5002032575	06/26/2017	Block And Company Inc	010-4300		3,535.07
5002032576	06/26/2017	Brodart Library Supplies	010-9320		1,619.09
5002032577	06/26/2017	Casa Pacifica	010-5100	3,587.92	
			010-5800	3,094.58	6,682.50
5002032578	06/26/2017	Continuing Development Inc	010-5100		13,653.64
5002032579	06/26/2017	City Impact Inc Counseling & Clinical Supv	010-5100		2,700.00
5002032580	06/26/2017	City Of Oxnard	010-5502		12,967.17
5002032581	06/26/2017	City of Oxnard ATTN: City Corps	010-5100		168,458.40
5002032582	06/26/2017	CMH Centers for Family Health	010-5800		300.00
5002032583	06/26/2017	CompuVision	010-4300	2,041.49	
			010-4400	5,003.97	
			010-5800	1,157.12	
			010-6400	5,530.62	13,733.20
5002032584	06/26/2017	Crabtree Publishing Co	010-4200	282.31	

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			Unpaid Tax	18.90-	263.41
5002032585	06/26/2017	CSBA c/o West America Bank	010-5300		14,366.00
5002032586	06/26/2017	CSM Consulting Inc	010-5800		4,825.00
5002032587	06/26/2017	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002032588	06/26/2017	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-5501		288.08
5002032589	06/26/2017	Discount School Supply	010-4300		249.04
5002032590	06/26/2017	Farmer Brothers	010-4300		32.57
5002032591	06/26/2017	Federal Express	010-5900		35.87
5002032592	06/26/2017	Frontier Communications	010-5903		1,018.59
5002032593	06/26/2017	Fry's Electronics	010-4300		117.42
5002032594	06/26/2017	General Binding Corp ACCO Brands USA LLC	010-4300		395.52
5002032595	06/26/2017	Grainger	010-4300		854.13
5002032596	06/26/2017	Home Depot	010-4300		2,631.49
5002032597	06/26/2017	HM Receivables Co LLC	010-4300		1,407.07
5002032598	06/26/2017	Imagestuff.Com	010-4300	182.98	
			Unpaid Tax	3.14-	179.84
5002032599	06/26/2017	Insect Lore	010-4300	163.92	
			Unpaid Tax	.15-	163.77
5002032600	06/26/2017	Island Packers Cruises	953-5800		5,719.00
5002032601	06/26/2017	J & T Engineering & Constr	010-9510		6,362.75
5002032602	06/26/2017	JT'S Rubbish and Recycle	010-5501		7,937.50
5002032603	06/26/2017	Kelly Paper Store	010-9320		6,255.70
5002032604	06/26/2017	Lakeshore	010-4300		6,673.73
5002032605	06/26/2017	Lifetouch NSS Accts. Receivable	951-4300	2,332.69	
			953-4300	965.62	3,298.31
5002032606	06/26/2017	Lindamood-Bell Learning	010-5800		4,522.00
5002032607	06/26/2017	Literacy Partners LLC	010-5800		2,250.00
5002032608	06/26/2017	Live Scan Ventura	010-5800		100.00
5002032609	06/26/2017	Medical Billing Technologies Inc	010-5800		1,622.29
5002032610	06/26/2017	Mobile Mini Inc	010-5699		314.76
5002032611	06/26/2017	Musician's Friend	010-4300		1,099.05
5002032612	06/26/2017	Nick Rail Music Inc	010-4300		201.23
5002032613	06/26/2017	Charles Jones DBA Nighthawks Screen Printing	951-4300		4,121.98
5002032614	06/26/2017	Cathy Niss	010-4300		27.84
5002032615	06/26/2017	Parker & Covert LLP	010-5800		315.00
5002032616	06/26/2017	Raymond Geddes & Company Inc	010-4300	218.39	
			Unpaid Tax	1.02-	217.37
5002032617	06/26/2017	ReadyRefresh by Nestle	010-4300		203.57
5002032618	06/26/2017	Ricoh USA, Inc	010-5600		908.32
5002032619	06/26/2017	Rotary Club of Oxnard Sunrise	010-5300		240.00
5002032620	06/26/2017	Sams Club	010-4300		318.56
5002032621	06/26/2017	So Ca Gas Company	010-4300	481.17	
			010-5507	2,228.67	2,709.84

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5002032622	06/26/2017	Southwest School & Office	010-9320		9,735.97
5002032623	06/26/2017	Rockstar Recruiting DBA	010-5800		10,890.00
5002032624	06/26/2017	Staples Advantage Dept LA	010-9320		2,598.55
5002032625	06/26/2017	VCOE	010-5100	1,125.85	
			010-5200	450.00	
			010-5800	3,956.25	5,532.10
5002032626	06/26/2017	Vicenti Lloyd Stutzman LLP	010-5800		16,924.55
5002032627	06/26/2017	Ventura Unified School District	010-7141		12,940.00
5002032628	06/26/2017	Wells Fargo Financial Leasing	010-5600		414.60
5002032629	06/28/2017	Catherine Womack	010-4300		37.09
5002032630	06/28/2017	Colleen Potuzak	010-4300		102.28
5002032631	06/28/2017	Irma Villanueva	010-5200		74.14
5002032632	06/28/2017	Josie Vazquez	010-4300		28.95
5002032633	06/28/2017	Evangelina A. Luna	010-4300		41.70
5002032634	06/28/2017	Julie A. Prigge	010-4200		196.88
5002032635	06/28/2017	Edgar A. Reyes	Cancelled		97.99 *
	Cancelled on 07/18/2017				
5002032636	06/28/2017	Maria N. Torres	010-4300		191.16
5002032637	06/28/2017	Stacy D. Hixon	010-5200		199.99
5002032638	06/28/2017	Chase A. Bennett	010-5200		128.66
5002032639	06/28/2017	Flinn Scientific Inc	010-4300		4,759.22
5002032640	06/28/2017	Hertz Furniture Systems	010-4300		5,307.82
5002032641	06/28/2017	Mark-It Place	951-4300		641.36
5002032642	06/28/2017	O'Reilly Automotive Stores	010-4300		482.50
5002032643	06/28/2017	PMSM Architects	130-6200		6,710.00
5002032644	06/28/2017	Ricoh USA, Inc	010-5600		6,312.97
5002032645	06/28/2017	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		160.00
5002032646	06/28/2017	U Build A Book	953-5800		960.00
5002032647	06/28/2017	Wex Bank	010-4300		48.00
5002032648	06/29/2017	Elizabeth R. Stafford	010-4300		30.89
5002032649	06/29/2017	Donna Jimenez	130-5200		17.66
5002032650	06/29/2017	Salvador Frias	010-4300		47.41
5002032651	06/29/2017	Kathy Aguilar	010-4300		39.00
5002032652	06/29/2017	Bertha Caroline Mercado	010-4300		17.00
5002032653	06/29/2017	Melissa Lewis	010-4300		177.74
5002032654	06/29/2017	Monica Aguilar	010-4300		152.20
5002032655	06/29/2017	Evelyn Jimenez	010-4300		27.99
5002032656	06/29/2017	Karena Kahlberg	951-4300		243.75
5002032657	06/29/2017	Susan Reveles	951-4300		116.37
5002032658	06/29/2017	Rosalinda Barnes	010-4300		317.96
5002032659	06/29/2017	Clemente Bravo	010-4300		108.68
5002032660	06/29/2017	Edgar A. Reyes	010-4300		97.99
5002032661	06/29/2017	Arthur J. Lopez	010-4300		150.85
5002032662	06/29/2017	Martina B. Patrick	010-4300		124.00
5002032663	06/29/2017	Liliana Soria	010-4300		19.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032664	06/29/2017	Ashley Cox	010-4300	220.40	
			Unpaid Tax	5.30-	215.10
5002032665	06/29/2017	Alyssa Garcia	010-4300		113.20
5002032666	06/29/2017	Veronica Castanon	010-4300		66.76
5002032667	06/29/2017	Araceli Magana-Valdovinos	010-4300		63.80
5002032668	06/29/2017	Valentin Mendoza	010-4300	311.19	
			Unpaid Tax	7.99-	303.20
5002032669	06/29/2017	Precision Environmental	010-5500	7,985.00	
			010-5600	2,750.00	10,735.00
5002032670	06/30/2017	AR-Clinical Publications	010-4300		646.25
5002032671	06/30/2017	Bureau of Lectures & Concert Artists	010-5800		990.00
5002032672	06/30/2017	Casa Blanca Flowers	010-4300	256.40	
			Unpaid Tax	.59-	255.81
5002032673	06/30/2017	CyberCopy Inc.	010-4300		65.25
5002032674	06/30/2017	Intermountain Lock & Security	010-4300		2,823.79
5002032675	06/30/2017	Island Packers Cruises	953-5800		2,928.00
5002032676	06/30/2017	Keenes Hardware	010-4300		547.54
5002032677	06/30/2017	Lifetouch NSS Accts. Receivable	953-4300		581.22
5002032678	06/30/2017	McCarty & Sons Towing	010-5600		154.00
5002032679	06/30/2017	Cathy Niss	010-4300		16.95
5002032680	06/30/2017	Pat-Chem Laboratories	010-5800		600.00
5002032681	06/30/2017	Raymond Geddes & Company Inc	010-4300	42.66	
			Unpaid Tax	.17-	42.49
5002032682	06/30/2017	Staples Advantage Dept LA	010-4300		1,771.98
5002032683	06/30/2017	Tax Deferred Services	010-9533		178,130.36
5002032684	06/30/2017	United Parcel Service	010-5900		103.20
5002032685	06/30/2017	Verizon Business	010-5900		38.01
5002032686	06/30/2017	Ward's Media Tech	010-4300		2,219.65
			Total Number of Checks	**384**	**1,643,781.14**

	Count	Amount
Cancel	4	1,385.99
Net Issue		1,642,395.15

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	335	1,341,666.38
130	Cafeteria Fund	16	268,599.90
510	Bond Interest and Redemption F	1	1,820.00
951	Blackstock ASB Fund	12	11,953.88
952	Green ASB Fund	3	1,737.37
953	Unorganized Student Body/Eleme	16	17,665.64
	Total Number of Checks	**380**	1,643,443.17
	Less Unpaid Tax Liability		1,048.02-
	Net (Check Amount)		**1,642,395.15**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR JUNE 2017

BOARD MEETING DATE: August 28, 2017

FROM: Dannielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

For information only

BACKGROUND:

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The June report reflects the receipt of $559,174.64 as follows:

Fund	Description	June
010	General Fund	$163,308.26
130	Cafeteria Fund	$304,352.74
250	Developer Fee Fund	$0.00
95X	Student Funds	$91,513.64
	Totals	$559,174.64

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001482	Posted	(711334) Hathaway Elementary Sc	1019	Cash	06/05/17				CR-55105	LOST JERSEY	20.00
(009715)	010-4300-0000-0-1110-1000-180-110-9000-0					20.00					
DP17-0001483	Posted	(711332) Blackstock Jr High Schoo	1019	Check	06/05/17	VARIOUS			CR-55105	DONATIONS-U. WAY, CHEV	1,938.30
(011143)	010-8699-0000-0-0000-0000-140-000-9000-0					1,938.30					
DP17-0001484	Posted	(711332) Blackstock Jr High Schoo	1019	Check	06/05/17	0270904115			CR-55105	USPS	2.00
(009712)	010-4300-0000-0-1110-1000-140-110-9000-0					2.00					
DP17-0001485	Posted	(701975) Hueneme School District	1019	Check	06/05/17	1001722328			CR-55105	RESTITUTION - B. GUZMAN	40.00
(011136)	010-8699-0000-0-0000-0000-000-000-0000-0					40.00					
DP17-0001486	Posted	(711331) Beach Elementary Schoo	1019	Check	06/05/17	3061183			CR-55105	DONATION - LIFETOUCH	428.00
(011141)	010-8699-0000-0-0000-0000-100-000-9000-0					428.00					
DP17-0001487	Posted	(711337) Larsen Elementary Schoc	1019	Check	06/05/17	1265191			CR-55105	DONATION(s) - WELLS FAR(	365.37
(011149)	010-8699-0000-0-0000-0000-240-000-9000-0					365.37					
DP17-0001488	Posted	(711338) Parkview Elementary Sch	1019	Check	06/05/17	3061186			CR-55105	DONATION(s)- LIFETOUCH -	584.00
(011150)	010-8699-0000-0-0000-0000-260-000-9000-0					584.00					
DP17-0001489	Posted	(711338) Parkview Elementary Sch	1019	Check	06/05/17	124			CR-55105	LOST BOOK	3.39
(009724)	010-4300-0000-0-1110-1000-260-110-9000-0					3.39					
DP17-0001490	Posted	(711338) Parkview Elementary Sch	1019	Check	06/05/17	110279341			CR-55105	DONATION(s) - WELLS FAR(	234.61
(011150)	010-8699-0000-0-0000-0000-260-000-9000-0					234.61					
DP17-0001491	Posted	(711340) Williams Elementary Schc	1019	Check	06/05/17	2271235			CR-55105	DONATION - GENERAL MILL	1.10
(011152)	010-8699-0000-0-0000-0000-300-000-9000-0					1.10					
DP17-0001492	Posted	(711689) Neighborhood Services	1019	Check	06/05/17	$			CR-55105	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001493	Posted	(712716) Mixteco/Indigena Commu	1019	Check	06/05/17	4834			CR-55105	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001494	Posted	(711906) Bard Elementary PTA	1019	Check	06/05/17	4376	AR17-00855		CR-55105	DONATION - PTA	1,099.05
(009710)	010-4300-0000-0-1110-1000-100-110-9000-0					1,099.05					
DP17-0001495	Posted	(710114) California Teachers Asso	1019	Check	06/05/17	01005836	AR17-00634		CR-55105	RELEASE TIME - ORTIZ	284.02
(032460)	010-8699-0000-0-0000-0000-000-000-HEA0-0					284.02					
DP17-0001496	Posted	(710114) California Teachers Asso	1019	Check	06/05/17	01006393	AR17-00819		CR-55105	RELEASE TIME - ORTIZ	568.04
(032460)	010-8699-0000-0-0000-0000-000-000-HEA0-0					568.04					
DP17-0001497	Posted	(711111) Child Development Reso	1019	Check	06/05/17	675587	AR17-00902		CR-55105	FAC USE QTR 4 - 2016/17	3,480.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					3,480.00					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Bank Acct Id(s) IN ('COUNTY'), Starting Receipt Date = 6/1/2017, Ending Receipt Date = 6/30/2017, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group =)

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001498	Posted	(711111) Child Development Resou	1019	Check	06/05/17	675573	AR17-00601		CR-55105	FAC USE QTR 3 - 2016/17	4,920.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					4,920.00					
DP17-0001499	Posted	(712362) Continuing Development,	1019	Check	06/05/17	225119	AR17-00938	01	CR-55105	FAC USE PRE-SCHOOL-APF	300.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					300.00					
DP17-0001500	Posted	(700326) Kern Co Supt of Schools	1019	Check	06/05/17	44395049	AR17-00931		CR-55105	MAA REIMBURSEMENT	52,858.00
(032274)	010- 8290- 0000- 0- 0000- 0000- 000- 000- 0200- 0					52,858.00					
DP17-0001501	Posted	CONAGRA FOODSERVICE	1019	Check	06/05/17	130750			CR-55105	REBATE	458.00
(011598)	130- 8699- 5310- 0- 0000- 0000- 000- 000- 0000- 0					458.00					
DP17-0001502	Posted	(000017) Recycle International	1019	Check	06/05/17	3773			CR-55105	EWASTE	585.62
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					585.62					
DP17-0001503	Posted	(005463) Carlo Logan	1019	Check	06/05/17	7701	AR17-00790	01	CR-55105	INSURANCE	61.00
(022204)	010- 9537- - - - - - - -					61.00					
DP17-0001504	Posted	(701220) Elaine B. Shaw	1019	Check	06/05/17	2701	AR17-00803	01	CR-55105	INSURANCE	61.00
(022204)	010- 9537- - - - - - - -					61.00					
DP17-0001505	Posted	(701405) Ventura County Schools	1019	Check	06/05/17	241363	AR17-00933		CR-55105	WC - N. ARAJUO	334.13
(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					334.13					
DP17-0001506	Posted	(701405) Ventura County Schools	1019	Check	06/05/17	241362	AR17-00932		CR-55105	WC - N. ARAJUO	1,559.26
(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,559.26					
DP17-0001507	Posted	(711111) Child Development Resou	1019	Check	06/05/17	675573	AR17-00901	01	CR-55105	UTILITIES QTR 3 2016/17	803.38
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					803.38					

* On Hold

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001508	Posted	(711764) Hueneme School District	1020	Electronic F	06/07/17		AR17-00945		CR-55105	USB INCOME TRANSFER	18,099.36
(020029)	953-4300-0000-0-0000-0000-000-000-0000-0					.00					
(037730)	953-8639-0912-0-0000-0000-120-000-0000-0					.00					
(020049)	953-8639-0918-0-0000-0000-180-000-0000-0					.00					
(020050)	953-8639-0920-0-0000-0000-200-000-0000-0					.00					
(020051)	953-8639-0922-0-0000-0000-220-000-0000-0					.00					
(020505)	953-8639-0924-0-0000-0000-240-000-0000-0					.00					
(020052)	953-8639-0926-0-0000-0000-260-000-0000-0					.00					
(020053)	953-8639-0928-0-0000-0000-280-000-0000-0					6,518.70					
(020054)	953-8639-0930-0-0000-0000-300-000-0000-0					.00					
(020047)	953-8699-0000-0-0000-0000-000-000-0000-0					1.50					
(020040)	953-8699-0910-0-0000-0000-100-000-0000-0					6,590.50					
(038651)	953-8699-0912-0-0000-0000-120-000-0000-0					.00					
(020041)	953-8699-0918-0-0000-0000-180-000-0000-0					.00					
(020042)	953-8699-0920-0-0000-0000-200-000-0000-0					42.00					
(020043)	953-8699-0922-0-0000-0000-220-000-0000-0					662.00					
(020632)	953-8699-0924-0-0000-0000-240-000-0000-0					2,204.50					
(020044)	953-8699-0926-0-0000-0000-260-000-0000-0					1,126.00					
(020045)	953-8699-0928-0-0000-0000-280-000-0000-0					.00					
(020046)	953-8699-0930-0-0000-0000-300-000-0000-0					954.16					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001509	Posted	(711764) Hueneme School District	1020	Electronic F	06/07/17		AR17-00944		CR-55105	USB INCOME TRANSFER	11,789.13
(020029)	953-4300-0000-0-0000-0000-000-000-0000-0					.00					
(020048)	953-8639-0910-0-0000-0000-100-000-0000-0					18.00					
(037730)	953-8639-0912-0-0000-0000-120-000-0000-0					367.00					
(020049)	953-8639-0918-0-0000-0000-180-000-0000-0					464.00					
(020050)	953-8639-0920-0-0000-0000-200-000-0000-0					2,629.30					
(020051)	953-8639-0922-0-0000-0000-220-000-0000-0					272.00					
(020505)	953-8639-0924-0-0000-0000-240-000-0000-0					403.83					
(020052)	953-8639-0926-0-0000-0000-260-000-0000-0					2,580.08					
(020053)	953-8639-0928-0-0000-0000-280-000-0000-0					3,558.26					
(020054)	953-8639-0930-0-0000-0000-300-000-0000-0					1,496.50					
(020047)	953-8699-0000-0-0000-0000-000-000-0000-0					.16					
(020040)	953-8699-0910-0-0000-0000-100-000-0000-0					.00					
(038651)	953-8699-0912-0-0000-0000-120-000-0000-0					.00					
(020041)	953-8699-0918-0-0000-0000-180-000-0000-0					.00					
(020042)	953-8699-0920-0-0000-0000-200-000-0000-0					.00					
(020043)	953-8699-0922-0-0000-0000-220-000-0000-0					.00					
(020632)	953-8699-0924-0-0000-0000-240-000-0000-0					.00					
(020045)	953-8699-0928-0-0000-0000-280-000-0000-0					.00					
(020046)	953-8699-0930-0-0000-0000-300-000-0000-0					.00					
DP17-0001510	Posted	(701503) State Of California	1020	Check	06/07/17	38-750412	AR17-00946		CR-55105	HEALTH CARE DEPOSIT	46.91
(011099)	010-8290-5640-0-0000-0000-000-000-0000-0					46.91					
DP17-0001511	Posted	(701503) State Of California	1020	Check	06/07/17	66-63010	AR17-00911		CR-55105	STATE MEAL REIMB APR 20	20,479.89
(041711)	130-8520-5310-0-0000-0000-100-000-0000-0					1,284.25					
(041712)	130-8520-5310-0-0000-0000-120-000-0000-0					141.95					
(041713)	130-8520-5310-0-0000-0000-140-000-0000-0					3,688.10					
(041714)	130-8520-5310-0-0000-0000-160-000-0000-0					3,163.96					
(041715)	130-8520-5310-0-0000-0000-180-000-0000-0					1,750.94					
(041716)	130-8520-5310-0-0000-0000-200-000-0000-0					3,882.96					
(041717)	130-8520-5310-0-0000-0000-220-000-0000-0					538.91					
(041718)	130-8520-5310-0-0000-0000-240-000-0000-0					2,285.08					
(041719)	130-8520-5310-0-0000-0000-260-000-0000-0					1,353.97					
(041720)	130-8520-5310-0-0000-0000-280-000-0000-0					1,125.28					
(041721)	130-8520-5310-0-0000-0000-300-000-0000-0					1,264.49					
DP17-0001512	Posted	(702025) Ricoh USA, Inc.	1021	Check	06/16/17	1142672			CR55964	REFUND	54.56
(010278)	010-5600-3010-0-1110-1000-160-400-9000-0					54.56					
DP17-0001513	Posted	(710114) California Teachers Asso	1021	Check	06/16/17	015355	AR17-00918		CR55964	RELEASE TIME - D. MENDO	142.01
(032460)	010-8699-0000-0-0000-0000-000-000-HEA0-0					142.01					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Bank Acct Id(s) IN ('COUNTY'), Starting Receipt Date = 6/1/2017, Ending Receipt Date = 6/30/2017, User Created = N, On Hold? = Y, Invoices = Y, Accounts? = Y, Recap = O, Sort/Group =)

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001514	Posted	(710114) California Teachers Asso	1021	Check	06/16/17	015355	AR17-00917		CR55964	RELEASE TIME - L. RAMOS	142.01
(032460)	010-8699-0000-0-0000-0000-000-000-HEA0-0					142.01					
DP17-0001515	Posted	(711111) Child Development Reso	1021	Check	06/16/17	675726	AR17-00930	01	CR55964	UTILITIES - 3RD QTR 2016-1	203.91
(011136)	010-8699-0000-0-0000-0000-000-000-0000-0					203.91					
DP17-0001516	Posted	(000015) Museum of Ventura Coun	1021	Check	06/16/17	14765	AR17-00907		CR55964	BUS TRANSPORTATION	500.00
(011145)	010-8699-0000-0-0000-0000-180-000-9000-0					500.00					
DP17-0001517	Posted	(712875) VCOE/SELPA	1021	Check	06/16/17	5071887376	AR17-00905		CR55964	SESP REIMBURSEMENT	787.64
(011136)	010-8699-0000-0-0000-0000-000-000-0000-0					787.64					
DP17-0001518	Posted	(712875) VCOE/SELPA	1021	Check	06/16/17	5071887377	AR17-00906		CR55964	SESP REIMBURSEMENT	1,116.67
(011136)	010-8699-0000-0-0000-0000-000-000-0000-0					1,116.67					
DP17-0001519	Posted	(711333) E O Green Jr High Schoo	1021	Check	06/16/17	1420016591			CR55964	DONATION - EDISON	450.00
(011144)	010-8699-0000-0-0000-0000-160-000-9000-0					450.00					
DP17-0001520	Posted	(711330) Bard Elementary School	1021	Cash	06/16/17				CR55964	LOST BOOKS	68.00
(009710)	010-4300-0000-0-1110-1000-100-110-9000-0					68.00					
DP17-0001521	Posted	(711330) Bard Elementary School	1021	Cash	06/16/17				CR55964	T SHIRT SALES	102.00
(011141)	010-8699-0000-0-0000-0000-100-000-9000-0					102.00					
DP17-0001522	Posted	(711330) Bard Elementary School	1021	Check	06/16/17	3 CHECKS			CR55964	DONATION - G MILLS, EDIS(	778.64
(011141)	010-8699-0000-0-0000-0000-100-000-9000-0					778.64					
DP17-0001523	Posted	PACIFIC COAST SOCCER LEAGL	1021	Cash	06/16/17				CR55964	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001524	Posted	RED CROSS	1021	Cash	06/16/17				CR55964	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001525	Posted	(000113) Oxnard County Soccer Le	1021	Check	06/16/17	1030			CR55964	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001526	Posted	(712716) Mixteco/Indigena Commu	1021	Check	06/16/17	4883			CR55964	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001527	Posted	(710692) Juan Ayala-Munoz	1021	Check	06/16/17	408	AR17-00749		CR55964	INSURANCE	166.00
(022204)	010-9537--------					166.00					
DP17-0001528	Posted	(703357) Linda Cody	1021	Check	06/16/17	13393	AR17-00764		CR55964	INSURANCE	1,671.00
(022204)	010-9537--------					1,671.00					
DP17-0001529	Posted	(710525) Frances Hruska	1021	Check	06/16/17	103	AR17-00841	01	CR55964	INSURANCE	53.00
(022204)	010-9537--------					53.00					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001530	Posted	(713338) Marsha Brumana	1021	Check	06/16/17	1924	AR17-00760		CR55964	INSURANCE	293.00
(022204)	010- 9537- - - - - - - - -					293.00					
DP17-0001531	Posted	(710694) Cliff Morgan	1021	Check	06/16/17	1053	AR17-00789	01	CR55964	INSURANCE	171.00
(022204)	010- 9537- - - - - - - - -					171.00					
DP17-0001532	Posted	(713059) Victoria Martinez	1021	Check	06/16/17	1586	AR17-00848	01	CR55964	INSURANCE	122.00
(022204)	010- 9537- - - - - - - - -					122.00					
DP17-0001533	Posted	(004899) Patrick Newton	1021	Check	06/16/17	0092807195	AR17-00692		CR55964	INSURANCE	122.00
(022204)	010- 9537- - - - - - - - -					122.00					
DP17-0001534	Posted	(711524) Dennis Recker	1021	Check	06/16/17	3257	AR17-00857	01	CR55964	INSURANCE	122.00
(022204)	010- 9537- - - - - - - - -					122.00					
DP17-0001535	Posted	(711597) Vi Shoemaker	1021	Check	06/16/17	0093842985	AR17-00767	01	CR55964	INSURANCE	820.00
(022204)	010- 9537- - - - - - - - -					820.00					
DP17-0001536	Posted	(710452) Virginia Shibue	1021	Check	06/16/17	0093500376	AR17-00804	01	CR55964	INSURANCE	61.00
(022204)	010- 9537- - - - - - - - -					61.00					
DP17-0001537	Posted	(700877) Evangeline Urias	1021	Check	06/16/17	1658	AR17-00861	01	CR55964	INSURANCE	122.00
(022204)	010- 9537- - - - - - - - -					122.00					
DP17-0001538	Posted	(711809) Linda Velthoen	1021	Check	06/16/17	0092623447	AR17-00814	01	CR55964	INSURANCE	820.00
(022204)	010- 9537- - - - - - - - -					820.00					
DP17-0001539	Posted	(701405) Ventura County Schools	1021	Check	06/16/17	2415626	AR17-00947		CR55964	WC- C. ZARAGOZA	273.60
(041775)	130- 2200- 5310- 0- 0000- 3700- 140- 560- 0000- 0					273.60					
DP17-0001540	Posted	(701405) Ventura County Schools	1021	Check	06/16/17	241625	AR17-00948		CR55964	WC-C. ZARAGOZA	638.40
(041775)	130- 2200- 5310- 0- 0000- 3700- 140- 560- 0000- 0					638.40					
DP17-0001541	Posted	(701405) Ventura County Schools	1021	Check	06/16/17	241674	AR17-00949		CR55964	WC- J. COLVIN	1,552.56
(007293)	010- 2200- 8150- 0- 0000- 8110- 000- 530- 0000- 0					1,552.56					
DP17-0001542	Posted	(701503) State Of California	1022	Check	06/15/17	38-771238	AR17-00964		CR55964	HEALTH CARE DEPOSIT	8,866.82
(011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					8,866.82					
DP17-0001543	Posted	(701503) State Of California	1022	Check	06/15/17	38-760939	AR17-00963		CR55964	HEALTH CARE DEPOSIT	3,656.96
(011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					3,656.96					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001544	Posted	(701503) State Of California	1022	Check	06/15/17	66-630961	AR17-00910		CR55964	FED MEAL REIMB APR 2017	259,263.53
(046715)	130-8220-5310-0-0000-0000-000-000-2600-0					.00					
(041700)	130-8220-5310-0-0000-0000-100-000-0000-0					17,974.22					
(041701)	130-8220-5310-0-0000-0000-120-000-0000-0					2,094.42					
(041702)	130-8220-5310-0-0000-0000-140-000-0000-0					44,226.56					
(041703)	130-8220-5310-0-0000-0000-160-000-0000-0					38,891.85					
(041704)	130-8220-5310-0-0000-0000-180-000-0000-0					21,695.57					
(041705)	130-8220-5310-0-0000-0000-200-000-0000-0					45,810.12					
(041706)	130-8220-5310-0-0000-0000-220-000-0000-0					7,920.07					
(041707)	130-8220-5310-0-0000-0000-240-000-0000-0					27,974.19					
(041708)	130-8220-5310-0-0000-0000-260-000-0000-0					18,857.26					
(041709)	130-8220-5310-0-0000-0000-280-000-0000-0					15,895.27					
(041710)	130-8220-5310-0-0000-0000-300-000-0000-0					17,924.00					
DP17-0001545	Posted	(711689) Neighborhood Services	1023	Cash	06/23/17				CR56122	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001546	Posted	(002676) Channel Isl Beach Comm	1023	Check	06/23/17	4222			CR56122	FAC USE APP	15.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					15.00					
DP17-0001547	Posted	(714209) Ready Refresh by Nestle	1023	Check	06/23/17	0200264243			CR56122	OVERPAYMENT OF INVOICI	126.61
(043428)	010-4300-0709-0-0000-2100-000-400-0000-0					126.61					
DP17-0001548	Posted	(701975) Hueneme School District	1023	Check	06/23/17	459616			CR56122	GENERAL MILLS - REBATE	1,650.00
(011598)	130-8699-5310-0-0000-0000-000-000-0000-0					1,650.00					
DP17-0001558	Posted	(000114) Carnegie Art Museum	1023	Check	06/23/17	2530	AR17-00919		CR56122	BUS TRANSPORTATION	175.00
(011152)	010-8699-0000-0-0000-0000-300-000-9000-0					175.00					
DP17-0001559	Posted	(711111) Child Development Resou	1023	Check	06/23/17	675689	AR17-00890	01	CR56122	PRE K - MEALS	7,258.20
(041744)	130-8634-5310-0-0000-0000-100-000-2500-0					2,084.00					
(041748)	130-8634-5310-0-0000-0000-180-000-2500-0					2,569.20					
(041751)	130-8634-5310-0-0000-0000-240-000-2500-0					806.40					
(041752)	130-8634-5310-0-0000-0000-260-000-2500-0					1,798.60					
DP17-0001560	Posted	(712362) Continuing Development,	1023	Check	06/23/17	225815	AR17-00956	01	CR56122	FAC USE PRESCH MAY 201	300.00
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					300.00					
DP17-0001561	Posted	(005349) Shirley Brown	1023	Check	06/23/17	0094925533	AR17-00759		CR56122	INSURANCE	61.00
(022204)	010-9537-- - - - - - -					61.00					
DP17-0001562	Posted	(712518) Susan Burres	1023	Check	06/23/17	8817	AR17-00836	01	CR56122	INSURANCE	122.00
(022204)	010-9537-- - - - - - -					122.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001563	Posted	(711605) Rosie Garcia	1023	Check	06/23/17	8446	AR17-00839	01	CR56122	INSURANCE	122.00
(022204) 010-9537- - - - - - - - - -						122.00					
DP17-0001564	Posted	(710412) Linda Gonzales	1023	Check	06/23/17	2118	AR17-00840		CR56122	INSURANCE	122.00
(022204) 010-9537- - - - - - - - - -						122.00					
DP17-0001565	Posted	(713339) Dennis Held	1023	Check	06/23/17	3398	AR17-00774	00	CR56122	INSURANCE	447.00
(022204) 010-9537- - - - - - - - - -						447.00					
DP17-0001566	Posted	(005585) Patricia Humphries	1023	Check	06/23/17	1351	AR17-00777	01	CR56122	INSURANCE	447.00
(022204) 010-9537- - - - - - - - - -						447.00					
DP17-0001567	Posted	(711588) Frankie Jones	1023	Check	06/23/17	4556	AR17-00778	01	CR56122	INSURANCE	61.00
(022204) 010-9537- - - - - - - - - -						61.00					
DP17-0001568	Posted	(710414) Donna Jimenez	1023	Check	06/23/17	16531	AR17-00719	01	CR56122	INSURANCE	122.00
(022204) 010-9537- - - - - - - - - -						122.00					
DP17-0001569	Posted	(700983) Susan Knupp	1023	Check	06/23/17	0000030043	AR17-00780	01	CR56122	INSURANCE	102.00
(022204) 010-9537- - - - - - - - - -						102.00					
DP17-0001570	Posted	(700983) Susan Knupp	1023	Check	06/23/17	0000030043	AR17-00966	01	CR56122	MISC INCOME	24.00
(011136) 010-8699-0000-0-0000-0000-000-000-0000-0						24.00					
DP17-0001571	Posted	(713344) Rebecca Lopez	1023	Check	06/23/17	4280	AR17-00847	00	CR56122	INSURANCE	61.00
(022204) 010-9537- - - - - - - - - -						61.00					
DP17-0001572	Posted	(703358) Donna Montgomery	1023	Check	06/23/17	9034	AR17-00788		CR56122	INSURANCE	122.00
(022204) 010-9537- - - - - - - - - -						122.00					
DP17-0001573	Posted	(703123) Rosanne Mesa	1023	Check	06/23/17	507906179	AR17-00722		CR56122	INSURANCE	319.50
(022204) 010-9537- - - - - - - - - -						319.50					
DP17-0001574	Posted	(712136) Regino Medina	1023	Check	06/23/17	3626	AR17-00691		CR56122	INSURANCE	122.00
(022204) 010-9537- - - - - - - - - -						122.00					
DP17-0001575	Posted	(711130) Claudine Medina	1023	Check	06/23/17	3626	AR17-00721	01	CR56122	INSURANCE	122.00
(022204) 010-9537- - - - - - - - - -						122.00					
DP17-0001577	Posted	(702637) Lynne Porter	1023	Check	06/23/17	8267	AR17-00797	01	CR56122	INSURANCE	120.00
(022204) 010-9537- - - - - - - - - -						120.00					
DP17-0001578	Posted	(702637) Lynne Porter	1023	Check	06/23/17	8267	AR17-00965	01	CR56122	MISC INCOME 2017	4.00
(011136) 010-8699-0000-0-0000-0000-000-000-0000-0						4.00					
DP17-0001579	Posted	(710593) Linda Morris	1023	Check	06/23/17	5500	AR17-00723		CR56122	INSURANCE	410.03
(022204) 010-9537- - - - - - - - - -						410.03					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001580	Posted	(712929) Lorenzo Ramirez	1023	Check	06/23/17	4090	AR17-00852		CR56122	INSURANCE	232.00
(022204)	010- 9537- - - - - - - - -					232.00					
DP17-0001581	Posted	(702406) Ruben Rosario	1023	Check	06/23/17	506711415	AR17-00799	01	CR56122	INSURANCE	122.00
(022204)	010- 9537- - - - - - - - -					122.00					
DP17-0001582	Posted	(003674) Linda Rosario	1023	Check	06/23/17	506773289	AR17-00708		CR56122	INSURANCE	122.00
(022204)	010- 9537- - - - - - - - -					122.00					
DP17-0001583	Posted	(710606) Bernabe Simon	1023	Check	06/23/17	7350904042	AR17-00859	01	CR56122	INSURANCE	166.00
(022204)	010- 9537- - - - - - - - -					166.00					
DP17-0001584	Posted	(002603) Delores Walker	1023	Check	06/23/17	0023986749	AR17-00827	01	CR56122	INSURANCE	1,671.00
(022204)	010- 9537- - - - - - - - -					1,671.00					
DP17-0001585	Posted	(710570) Hilda Valenzuela	1023	Check	06/23/17	094667016	AR17-00862		CR56122	INSURANCE	166.00
(022204)	010- 9537- - - - - - - - -					166.00					
DP17-0001586	Posted	(701405) Ventura County Schools	1023	Check	06/23/17	17432	AR17-00957		CR56122	BUS PERSONAL PROPERTY	7,149.76
(011137)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0170- 0					7,149.76					
DP17-0001587	Posted	(701405) Ventura County Schools	1023	Check	06/23/17	17399	AR17-00958		CR56122	INSURANCE	1,253.35
(011137)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0170- 0					1,253.35					
DP17-0001588	Posted	(701405) Ventura County Schools	1023	Check	06/23/17	17398	AR17-00959		CR56122	BUS PERSONAL PROPERTY	7,665.20
(011137)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0170- 0					7,665.20					
DP17-0001589	Posted	(701405) Ventura County Schools	1023	Check	06/23/17	241709	AR17-00960		CR56122	WC - N. ARAUJO	1,559.26
(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,559.26					
DP17-0001590	Posted	(701405) Ventura County Schools	1023	Check	06/23/17	241510	AR17-00961		CR56122	WC - R. GARCIA	218.22
(041835)	130- 2200- 5310- 0- 0000- 3700- 260- 560- 0000- 0					218.22					
DP17-0001591	Posted	(701405) Ventura County Schools	1023	Check	06/23/17	242109	AR17-00962		CR56122	WC - C. ZARAGOZA	638.40
(041775)	130- 2200- 5310- 0- 0000- 3700- 140- 560- 0000- 0					638.40					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001592	Posted	(711764) Hueneme School District	1023	Electronic Fi	06/21/17		AR17-00970		CR56122	USB INCOME MAY 2017	14,605.86
(020029)	953-4300-0000-0-0000-0000-000-000-0000-0					133.28-					
(037730)	953-8639-0912-0-0000-0000-120-000-0000-0					.00					
(020049)	953-8639-0918-0-0000-0000-180-000-0000-0					351.60					
(020050)	953-8639-0920-0-0000-0000-200-000-0000-0					.00					
(020051)	953-8639-0922-0-0000-0000-220-000-0000-0					.00					
(020505)	953-8639-0924-0-0000-0000-240-000-0000-0					.00					
(020052)	953-8639-0926-0-0000-0000-260-000-0000-0					179.90					
(020053)	953-8639-0928-0-0000-0000-280-000-0000-0					.00					
(020054)	953-8639-0930-0-0000-0000-300-000-0000-0					.00					
(020047)	953-8699-0000-0-0000-0000-000-000-0000-0					54.00-					
(020040)	953-8699-0910-0-0000-0000-100-000-0000-0					2,451.00					
(038651)	953-8699-0912-0-0000-0000-120-000-0000-0					.00					
(020041)	953-8699-0918-0-0000-0000-180-000-0000-0					.00					
(020042)	953-8699-0920-0-0000-0000-200-000-0000-0					1,242.19					
(020043)	953-8699-0922-0-0000-0000-220-000-0000-0					1,314.00					
(020632)	953-8699-0924-0-0000-0000-240-000-0000-0					7,822.95					
(020044)	953-8699-0926-0-0000-0000-260-000-0000-0					.00					
(020045)	953-8699-0928-0-0000-0000-280-000-0000-0					.00					
(020046)	953-8699-0930-0-0000-0000-300-000-0000-0					1,431.50					
DP17-0001593	Posted	(701405) Ventura County Schools	1024	Check	06/27/17		AR17-00969		cr56470	WC - ROCHA LOPEZ	638.40
(007267)	010-2200-8150-0-0000-8220-000-530-0000-0					638.40					
DP17-0001594	Posted	(701405) Ventura County Schools	1024	Check	06/27/17	242281	AR17-00968		cr56470	WC-COLVIN	1,552.56
(007293)	010-2200-8150-0-0000-8110-000-530-0000-0					1,552.56					
DP17-0001595	Posted	(701405) Ventura County Schools	1024	Check	06/27/17	242379	AR17-00967		cr56470	WC- ARAJUO	1,336.51
(007266)	010-2200-0000-0-0000-8210-000-540-0000-0					1,336.51					
DP17-0001596	Posted	(701503) State Of California	1024	Check	06/22/17	38-781270	AR17-00972		CR56122	HEALTH CARE DEPOSIT	4,101.64
(011099)	010-8290-5640-0-0000-0000-000-000-0000-0					4,101.64					
DP17-0001597	Posted	(702025) Ricoh USA, Inc.	1025	Check	06/27/17	1147216	AR17-00971		cr56470	OVERPAYMENT OF INVOICI	1,006.20
(010264)	010-5600-0000-0-1110-1000-220-110-9000-0					188.56					
(043557)	010-5600-0709-0-0000-2100-000-400-0000-0					817.64					
DP17-0001598	Posted	(711330) Bard Elementary School	1025	Check	06/27/17	4386 4387			cr56470	DONATION -PTA	3,908.08
(011141)	010-8699-0000-0-0000-0000-100-000-9000-0					3,908.08					
DP17-0001599	Posted	(710445) CSEA Chapter No. 273	1025	Check	06/27/17	668	AR17-00376		cr56470	REIMBURSE - WORKSHOP	205.00
(010059)	010-5200-0000-0-0000-7400-000-520-9000-0					205.00					

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COUNTY - County Account

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DP17-0001600	Posted	(710445) CSEA Chapter No. 273	1025	Check	06/27/17	669	AR17-00952		cr56470	REIMBURSE - TRAVEL	254.49
(047862) 010- 5200- 0000- 0- 0000- 7100- 000- 710- CSEA- 0						254.49					
DP17-0001601	Posted	(711667) CSU Channel Islands	1025	Check	06/27/17	248135	AR17-00916		cr56470	STUDENT TEACHER STIPEI	600.00
(011136) 010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0						600.00					
DP17-0001602	Posted	(000118) Marine Sci Inst./Purchasi	1025	Check	06/27/17	0002867441	AR17-00939		cr56470	BUS TRANSPORTATION	325.00
(011151) 010- 8699- 0000- 0- 0000- 0000- 280- 000- 9000- 0						325.00					
DP17-0001603	Posted	TOWN BLDG & DEVELOPMENT	1025	Check	06/27/17	3678			cr56470	DEV FEES 116-118 W. CHAI	9,140.50
(011131) 010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0						9,140.50					
DP17-0001604	Posted	(711331) Beach Elementary Schoo	1025	Check	06/27/17	2022			cr56470	REPLACE IPAD CASE	70.00
(009711) 010- 4300- 0000- 0- 1110- 1000- 120- 110- 9000- 0						70.00					
DP17-0001605	Posted	(711331) Beach Elementary Schoo	1025	Check	06/27/17	3138357			cr56470	DONATION - LIFETOUCH	158.00
(011142) 010- 8699- 0000- 0- 0000- 0000- 120- 000- 9000- 0						158.00					
DP17-0001606	Posted	(711333) E O Green Jr High Schoo	1025	Check	06/27/17	32832			cr56470	FUNDRAISER	248.69
(009714) 010- 4300- 0000- 0- 1110- 1000- 160- 110- 9000- 0						145.00					
(011144) 010- 8699- 0000- 0- 0000- 0000- 160- 000- 9000- 0						103.69				LOST BOOKS	
DP17-0001607	Posted	(711333) E O Green Jr High Schoo	1025	Cash	06/27/17				cr56470	GREEN GEAR	530.00
(011144) 010- 8699- 0000- 0- 0000- 0000- 160- 000- 9000- 0						530.00					
DP17-0001608	Posted	(711333) E O Green Jr High Schoo	1030	Mixed Cash	06/27/17				cr56470	DONATIONS - LIFETOUCH F	716.50
(009714) 010- 4300- 0000- 0- 1110- 1000- 160- 110- 9000- 0						108.00					
(011144) 010- 8699- 0000- 0- 0000- 0000- 160- 000- 9000- 0						608.50				DONATIONS- LIFETOUCH P	
DP17-0001609	Posted	(711338) Parkview Elementary Sch	1025	Check	06/27/17	2 CHECKS			cr56470	DONATIONS - WELLS FARG	409.38
(011150) 010- 8699- 0000- 0- 0000- 0000- 260- 000- 9000- 0						409.38					
DP17-0001610	Posted	(711572) Barbara Baldwin	1025	Check	06/27/17	4599	AR17-00833	01	cr56470	INSURANCE	232.00
(022204) 010- 9537- - - - - - - -						232.00					
DP17-0001611	Posted	(700289) Maria Lopez	1025	Check	06/27/17	2191	AR17-00846		cr56470	INSURANCE	122.00
(022204) 010- 9537- - - - - - - -						122.00					
DP17-0001612	Posted	(701975) Hueneme School District	1026	Correction	06/27/17				cr56470	GENERAL FUND CORRECTI	24.00-
(011136) 010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0						24.00-					
DP17-0001613	Posted	(000015) Museum of Ventura Coun	1027	Check	06/27/17	4253	AR17-00942		cr56470	BUS TRANSPORTATION	500.00
(011151) 010- 8699- 0000- 0- 0000- 0000- 280- 000- 9000- 0						500.00				FACILITY USE	

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001614	Posted	(711763) E.O. Green ASB	1027	Electronic F	06/27/17		AR17-00981		cr56470	ASB INCOME TSFR - MAY 2(	4,059.25
(020449)	952- 4300- 0960- 0- 0000- 0000- 160- 000- 0000- 0					20.55-					
(048128)	952- 4300- 0984- 0- 0000- 0000- 160- 000- 0000- 0					200.00					
(020478)	952- 8639- 0960- 0- 0000- 0000- 160- 000- 0000- 0					394.80					
(020480)	952- 8639- 0961- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020484)	952- 8639- 0963- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020490)	952- 8639- 0966- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020494)	952- 8639- 0968- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(023440)	952- 8639- 0969- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(026613)	952- 8639- 0975- 0- 0000- 0000- 160- 000- 0000- 0					200.00					
(026807)	952- 8639- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020479)	952- 8699- 0960- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020481)	952- 8699- 0961- 0- 0000- 0000- 160- 000- 0000- 0					3,285.00					
(023439)	952- 8699- 0969- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(026809)	952- 8699- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(038650)	952- 8699- 0980- 0- 0000- 0000- 160- 000- 0000- 0					.00					
DP17-0001615	Posted	(711762) Blackstock Jr High ASB	1027	Electronic F	06/27/17		AR17-00980		cr56470	ASB INCOME TSFR - MAY 2(	1,010.90
(021072)	951- 4300- 0960- 0- 0000- 0000- 140- 000- 0000- 0					40.01-					
(021094)	951- 8639- 0960- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021095)	951- 8639- 0961- 0- 0000- 0000- 140- 000- 0000- 0					134.03					
(021099)	951- 8639- 0966- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021002)	951- 8639- 0969- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021044)	951- 8639- 0975- 0- 0000- 0000- 140- 000- 0000- 0					916.88					
(021101)	951- 8699- 0960- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021102)	951- 8699- 0961- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(021045)	951- 8699- 0975- 0- 0000- 0000- 140- 000- 0000- 0					.00					
(032497)	951- 8699- 0979- 0- 0000- 0000- 140- 000- 0000- 0					.00					
DP17-0001616	Posted	(702177) Hueneme SD (Cafe)	1027	Check	06/27/17	1560	AR17-00979	00	cr56470	CAFE SALES-MAY 2017	7,612.59
(041722)	130- 8634- 5310- 0- 0000- 0000- 100- 000- 0000- 0					2,895.47					
(041723)	130- 8634- 5310- 0- 0000- 0000- 120- 000- 0000- 0					1,842.42					
(041724)	130- 8634- 5310- 0- 0000- 0000- 140- 000- 0000- 0					268.50					
(041725)	130- 8634- 5310- 0- 0000- 0000- 160- 000- 0000- 0					438.65					
(041726)	130- 8634- 5310- 0- 0000- 0000- 180- 000- 0000- 0					4.00					
(041727)	130- 8634- 5310- 0- 0000- 0000- 200- 000- 0000- 0					249.70					
(041728)	130- 8634- 5310- 0- 0000- 0000- 220- 000- 0000- 0					1,261.20					
(041729)	130- 8634- 5310- 0- 0000- 0000- 240- 000- 0000- 0					53.50					
(041730)	130- 8634- 5310- 0- 0000- 0000- 260- 000- 0000- 0					206.00					
(041731)	130- 8634- 5310- 0- 0000- 0000- 280- 000- 0000- 0					284.05					
(041732)	130- 8634- 5310- 0- 0000- 0000- 300- 000- 0000- 0					109.10					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001617	Posted	(002676) Channel Isl Beach Comm	1027	Check	06/27/17	4253	AR17-00950	01	cr56470	FACILITY USE	245.00
(011131) 010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0						245.00					
DP17-0001618	Posted	(701405) Ventura County Schools	1027	Check	06/27/17	242913	AR17-00978		cr56470	WC - ZARAGOZA	273.60
(041775) 130- 2200- 5310- 0- 0000- 3700- 140- 560- 0000- 0						273.60					
DP17-0001619	Posted	(701405) Ventura County Schools	1027	Check	06/27/17	242999	AR17-00977		cr56470	WC - ROCHA LOPEZ	364.80
(007267) 010- 2200- 8150- 0- 0000- 8220- 000- 530- 0000- 0						364.80					
DP17-0001620	Posted	(701405) Ventura County Schools	1027	Check	06/27/17	243000	AR17-00976		cr56470	WC - COLVIN	1,552.56
(007293) 010- 2200- 8150- 0- 0000- 8110- 000- 530- 0000- 0						1,552.56					
DP17-0001621	Posted	(701220) Elaine B. Shaw	1027	Check	06/27/17	2711	AR17-00803	01	cr56470	INSURANCE	61.00
(022204) 010- 9537- - - - - - - -						61.00					
DP17-0001622	Posted	(700877) Evangeline Urias	1027	Check	06/27/17	1676	AR17-00861	01	cr56470	INSURANCE	122.00
(022204) 010- 9537- - - - - - - -						122.00					
DP17-0001623	Posted	(702501) Hollywood Beach PTA	1027	Check	06/27/17	1050	AR17-00943	01	cr56470	DONATION- PTA	10,930.26
(011142) 010- 8699- 0000- 0- 0000- 0000- 120- 000- 9000- 0						2,612.26					
(036296) 010- 8699- 0000- 0- 0000- 0000- 120- 000- 9970- 0						8,318.00					
DP17-0001624	Posted	(702501) Hollywood Beach PTA	1027	Check	06/27/17	1051	AR17-00644	01	cr56470	DONATION -PTA	189.81
(009711) 010- 4300- 0000- 0- 1110- 1000- 120- 110- 9000- 0						189.81					
DP17-0001625	Posted	(702501) Hollywood Beach PTA	1027	Check	06/27/17	1053	AR17-00940	01	cr56470	DONATION - PTA	4,756.50
(010635) 010- 5800- 0000- 0- 1110- 1000- 120- 110- 9000- 0						4,756.50					
DP17-0001626	Posted	(702501) Hollywood Beach PTA	1027	Check	06/27/17	1052	AR17-00825	01	cr56470	DONATION - PTA	37.80
(011142) 010- 8699- 0000- 0- 0000- 0000- 120- 000- 9000- 0						37.80					
DP17-0001627	Posted	Booster, LLC	1027	Check	06/27/17	44061			cr56470	DONATION	264.75
(048127) 010- 8699- 0000- 0- 0000- 0000- 000- 000- 9524- 0						264.75					
DP17-0001628	Posted	(711330) Bard Elementary School	1027	Mixed Cash	06/27/17				cr56470	LOST BOOKS- MARQUEE-T	308.50
(009710) 010- 4300- 0000- 0- 1110- 1000- 100- 110- 9000- 0						136.50					
(011141) 010- 8699- 0000- 0- 0000- 0000- 100- 000- 9000- 0						172.00					
DP17-0001629	Posted	(711333) E O Green Jr High Schoo	1027	Cash	06/27/17				cr56470	LOST BOOKS	283.03
(009714) 010- 4300- 0000- 0- 1110- 1000- 160- 110- 9000- 0						283.03					
DP17-0001630	Posted	(711332) Blackstock Jr High Schoo	1027	Cash	06/27/17				cr56470	AGENDAS	170.00
(009712) 010- 4300- 0000- 0- 1110- 1000- 140- 110- 9000- 0						170.00					
DP17-0001631	Posted	(711339) Sunkist Elementary Scho	1027	Cash	06/27/17				cr56470	LOST BOOKS	110.63
(009726) 010- 4300- 0000- 0- 1110- 1000- 280- 110- 9000- 0						110.63					

* On Hold

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001632	Posted	(711332) Blackstock Jr High Schoo	1027	Check	06/27/17	1160128687			cr56470	DONATION - CHEVRON	100.00
(011143)	010- 8699- 0000- 0- 0000- 0000- 140- 000- 9000- 0					100.00					
DP17-0001633	Posted	(712260) County of Ventura/Restitu	1027	Check	06/27/17	1001728601			cr56470	RESTITUTION - B. GUZMAN	40.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					40.00					
DP17-0001634	Posted	(711340) Williams Elementary Sch	1027	Check	06/27/17	1298			cr56470	DONATION - PTA	400.00
(011152)	010- 8699- 0000- 0- 0000- 0000- 300- 000- 9000- 0					400.00					
DP17-0001635	Posted	(001308) City Of Oxnard	1027	Cash	06/27/17				cr56470	FAC USE APP	15.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001636	Posted	(710723) Boys & Girls Clubs of Gre	1027	Cash	06/27/17				cr56470	FAC USE APP	15.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001637	Posted	(000082) La Nueva Liga	1027	Cash	06/27/17				cr56470	FAC USE APP	15.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001638	Posted	U.S. PHOTOCOPY SERVICE	1027	Check	06/27/17	221267			cr56470	RECORD REQUEST	15.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					15.00					
DP17-0001639	Posted	(711763) E.O. Green ASB	1028	Electronic Fi	06/28/17		AR17-00983		cr56470	ASB INCOME TSFR - JUN 20	13,529.61
(020449)	952- 4300- 0960- 0- 0000- 0000- 160- 000- 0000- 0					27.39-					
(048128)	952- 4300- 0984- 0- 0000- 0000- 160- 000- 0000- 0					120.00					
(020478)	952- 8639- 0960- 0- 0000- 0000- 160- 000- 0000- 0					278.00					
(020480)	952- 8639- 0961- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020484)	952- 8639- 0963- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020490)	952- 8639- 0966- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(020494)	952- 8639- 0968- 0- 0000- 0000- 160- 000- 0000- 0					4,660.00					
(023440)	952- 8639- 0969- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(026613)	952- 8639- 0975- 0- 0000- 0000- 160- 000- 0000- 0					85.00					
(026807)	952- 8639- 0977- 0- 0000- 0000- 160- 000- 0000- 0					8,414.00					
(020479)	952- 8699- 0960- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(023439)	952- 8699- 0969- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(026809)	952- 8699- 0977- 0- 0000- 0000- 160- 000- 0000- 0					.00					
(038650)	952- 8699- 0980- 0- 0000- 0000- 160- 000- 0000- 0					.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001640	Posted	(711764) Hueneme School District	1028	Electronic Fi	06/28/17		AR17-00984		cr56470	USB INCOME TSFR - JUN 20	13,728.80
(020029)	953-4300-0000-0-0000-0000-000-000-0000-0					.00					
(037730)	953-8639-0912-0-0000-0000-120-000-0000-0					369.00					
(020049)	953-8639-0918-0-0000-0000-180-000-0000-0					493.04					
(020050)	953-8639-0920-0-0000-0000-200-000-0000-0					1,451.00					
(020051)	953-8639-0922-0-0000-0000-220-000-0000-0					1,920.00					
(020505)	953-8639-0924-0-0000-0000-240-000-0000-0					.00					
(020052)	953-8639-0926-0-0000-0000-260-000-0000-0					.00					
(020053)	953-8639-0928-0-0000-0000-280-000-0000-0					1,838.35					
(020054)	953-8639-0930-0-0000-0000-300-000-0000-0					.00					
(020047)	953-8699-0000-0-0000-0000-000-000-0000-0					133.73-					
(020040)	953-8699-0910-0-0000-0000-100-000-0000-0					4,432.00					
(038651)	953-8699-0912-0-0000-0000-120-000-0000-0					.00					
(020041)	953-8699-0918-0-0000-0000-180-000-0000-0					.00					
(020042)	953-8699-0920-0-0000-0000-200-000-0000-0					.00					
(020043)	953-8699-0922-0-0000-0000-220-000-0000-0					.00					
(020632)	953-8699-0924-0-0000-0000-240-000-0000-0					628.00					
(020044)	953-8699-0926-0-0000-0000-260-000-0000-0					892.44					
(020045)	953-8699-0928-0-0000-0000-280-000-0000-0					.00					
(020046)	953-8699-0930-0-0000-0000-300-000-0000-0					1,838.70					
DP17-0001641	Posted	(711762) Blackstock Jr High ASB	1028	Electronic Fi	06/28/17		AR17-00985		cr56470	ASB INCOME TSFR- JUN 20	14,690.73
(021072)	951-4300-0960-0-0000-0000-140-000-0000-0					22.01-					
(021094)	951-8639-0960-0-0000-0000-140-000-0000-0					13,260.00					
(021095)	951-8639-0961-0-0000-0000-140-000-0000-0					200.74					
(021097)	951-8639-0964-0-0000-0000-140-000-0000-0					426.00					
(021099)	951-8639-0966-0-0000-0000-140-000-0000-0					.00					
(021100)	951-8639-0968-0-0000-0000-140-000-0000-0					540.00					
(021002)	951-8639-0969-0-0000-0000-140-000-0000-0					286.00					
(021044)	951-8639-0975-0-0000-0000-140-000-0000-0					.00					
(021101)	951-8699-0960-0-0000-0000-140-000-0000-0					.00					
(021102)	951-8699-0961-0-0000-0000-140-000-0000-0					.00					
(021045)	951-8699-0975-0-0000-0000-140-000-0000-0					.00					

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP17-0001642	Posted	(702177) Hueneme SD (Cafe)	1029	Check	06/28/17	1561	AR17-00986	00	cr56470	CAFE SALES JUN 2017	5,588.31
(041722)	130-8634-5310-0-0000-0000-100-000-0000-0					2,181.69					
(041723)	130-8634-5310-0-0000-0000-120-000-0000-0					1,368.13					
(041724)	130-8634-5310-0-0000-0000-140-000-0000-0					140.72					
(041725)	130-8634-5310-0-0000-0000-160-000-0000-0					491.67					
(041726)	130-8634-5310-0-0000-0000-180-000-0000-0					2.00					
(041727)	130-8634-5310-0-0000-0000-200-000-0000-0					81.69					
(041728)	130-8634-5310-0-0000-0000-220-000-0000-0					801.21					
(041729)	130-8634-5310-0-0000-0000-240-000-0000-0					18.69					
(041730)	130-8634-5310-0-0000-0000-260-000-0000-0					164.11					
(041731)	130-8634-5310-0-0000-0000-280-000-0000-0					203.86					
(041732)	130-8634-5310-0-0000-0000-300-000-0000-0					134.54					

Total for Hueneme Elementary School District **559,174.64**

Fund-Object Recap

010-2200	Classified Support Salaries		10,450.04
010-4300	Materials and Supplies		2,532.02
010-5200	Travel and Conferences		459.49
010-5600	Rentals, Leases and Repairs		1,060.76
010-5800	Professnl/Consult Serv & Opera		4,756.50
010-8290	All Other Federal Revenue		69,530.33
010-8650	Leases and Rentals		18,550.50
010-8699	All Other Local Revenue		45,405.09
010-9537	Retiree Benefits Liability		10,563.53
		Fund 010 - General Fund	**163,308.26**
130-2200	Classified Support Salaries		2,042.22
130-8220	Child Nutrition Programs		259,263.53
130-8520	Child Nutrition Programs		20,479.89
130-8634	Food Services Sales		20,459.10
130-8699	All Other Local Revenue		2,108.00
		Fund 130 - Cafeteria Fund	**304,352.74**

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount

Fund-Object Recap

951-4300	Materials and Supplies		62.02-
951-8639	All Other Sales		15,763.65
951-8699	All Other Local Revenue		.00
		Fund 951 - Blackstock ASB Fund	**15,701.63**
952-4300	Materials and Supplies		272.06
952-8639	All Other Sales		14,031.80
952-8699	All Other Local Revenue		3,285.00
		Fund 952 - Green ASB Fund	**17,588.86**
953-4300	Materials and Supplies		133.28-
953-8639	All Other Sales		24,910.56
953-8699	All Other Local Revenue		33,445.87
		Fund 953 - Unorganized Student Body/Eleme	**58,223.15**
		Total for Hueneme Elementary School District	**559,174.64**

Org Recap

Hueneme Elementary School District

$ - Cash	1,373.66
C - Check	465,286.34
E - Electronic Funds Xfer	91,513.64
M - Mixed Cash & Check	1,025.00
Z - Correction	24.00-
Total Receipts	**559,174.64**
Report Total	**559,174.64**

* On Hold

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF EXPENDITURE REPORTS FOR JULY 2017
BOARD MEETING DATE:	August 28, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the attached Expenditure Reports for July 2017, as follows:

(1) Commercial Payments
(2) Payroll

COMMERCIAL PAYMENT REGISTER
July 2017

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	*Accrued Sales Taxes*
July 6, 2017	5002032687-5002032719	$ 145,922.80	$ 92,253.35	$ 51,785.93				$ 1,883.52	*$ 81.77*
July 11, 2017	5002032720-5002032793	$ 209,385.60	$ 138,929.67	$ 65,987.50				$ 4,468.43	*$ 83.97*
July 14, 2017	5002032794-5002032864	$ 209,082.23	$ 194,064.88	$ 96.20				$ 14,921.15	*$ 498.44*
July 17, 2017	5002032865-5002032906	$ 120,136.80	$ 100,548.11	$ 15,619.84			$ 1,430.00	$ 2,538.85	
July 19, 2017	5002032907-5002032930	$ 57,036.35	$ 53,736.35	$ 3,300.00					
July 20, 2017	5002032931-5002033012	$ 309,946.30	$ 304,531.69	$ 453.70				$ 4,960.91	*$ 132.50*
July 24, 2017	5002033013-5002033065	$ 128,882.26	$ 122,841.85	$ 5,221.51				$ 818.90	*$ 249.48*
July 25, 2017	5002033066-5002033072	$ 32,885.80	$ 32,885.80						*$ 130.03*
July 26, 2017	5002033073-5002033114	$ 237,439.90	$ 160,573.06	$ 76,866.84					*$ 314.02*
July 28, 2017	5002033115-5002033115	$ 1,578,596.09	$ 1,578,596.09						
TOTAL PAYMENTS		**$ 3,029,314.13**	**$ 2,778,960.85**	**$ 219,331.52**	**$ -**	**$ -**	**$ 1,430.00**	**$ 29,591.76**	***$ 1,490.21***

PAYROLL SUMMARY - JULY 2017

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
7/7/2017	$321,810.67	$44,380.95	$366,191.62	$355,434.46	$10,757.16
7/7/2017	$3,099.61	$325.99	$3,425.60	$3,425.60	$0.00
7/13/2017	$488.04	$52.60	$540.64	$540.64	$0.00
7/14/2017	$18,531.58	$1,639.90	$20,171.48	$20,171.48	$0.00
7//18/207	$2,083.20	$219.10	$2,302.30	$2,302.30	$0.00
7/19/2017	$940.95	$98.96	$1,039.91	$1,039.91	$0.00
7/21/2017	$865.00	$91.40	$956.40	$841.62	$114.78
7/28/2017	$442,228.84	$73,123.45	$515,352.29	$504,487.70	$10,864.59
7/31/2017	$877,541.63	$385,676.48	$1,263,218.11	$1,232,805.43	$30,412.68
Total	**$1,667,589.52**	**$505,608.83**	**$2,173,198.35**	**$2,121,049.14**	**$52,149.21**

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR JULY 2017

BOARD MEETING DATE: August 28, 2017

FROM: Dannielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify purchase orders and checks generated in July 2017.

BACKGROUND:

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases.

The purchase order numbering system is described below:

1. B17-0000……..“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H17-0000……..“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of July 1-31st, 2017, purchase orders totaled **$4,408,921.44** and $1,099.53 in change notices. The attached report reflects July 2017 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between July 1 and July 31st, 2017 totaled **$2,953,492.99.**

Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00170	Atlantis Utility	00	technology/services	010-5800	1,330.00
			Totals for Site Id # 00		**$1,330.00**
B18-00075	JT'S Rubbish and Recycle	01	Trash/Recycle Utilites	010-5501	95,000.00
B18-00076	So Ca Gas Company	01	Transportation /Supplies	010-4300	6,000.00
B18-00077	Channel Isl Beach Community Se rvices District	01	Dist. Admin/Water	010-5502	16,000.00
B18-00078	City Of Oxnard (Utilities)	01	Water & Sewer Utilites	010-5502	145,000.00
B18-00079	City Of Pt Hueneme	01	Water/Sewer Utilities	010-5502	160,000.00
B18-00080	City Of Pt Hueneme Attn: Finan ce Dept.	01	DO/Svc/Crossing Guard	010-5800	28,500.00
B18-00083	United Parcel Service	01	District/service	010-5900	2,000.00
B18-00084	Live Scan Ventura	01	District/Professional Services	010-5800	140.00
B18-00085	State Of California (DOJ) Dept of Justice Acctg Office	01	District/Professional Services	010-5800	6,000.00
B18-00086	CMH Centers for Family Health	01	District/Professionall Services	010-5800	7,800.00
B18-00087	Mobile Mini, LLC-CA	01	District/Container Rental	010-5699	2,850.64
B18-00088	Cintas Document Management	01	District/Service	010-5800	5,000.00
B18-00089	Dempsey Road Mutual Water Co	01	Utilities /Water	010-5502	12,000.00
B18-00090	Federal Express	01	Ed Service/Dist Admin/Communication	010-5900	1,500.00
B18-00091	Jive Communications Inc	01	Phone Service/Beach	010-5903	2,100.00
B18-00092	Frontier Communications	01	GTE Line/Utilites	010-5903	250,000.00
B18-00094	Frontier Communications	01	FIOS Internet Green	010-5903	5,200.00
B18-00095	MCI Comm Service	01	District/Service	010-5903	400.00
B18-00096	Central Drug System	01	District/Professional Services	010-5800	2,500.00
B18-00097	Union Bank Of California Corpo rate Trust Division	01	GO Bond - Admin Fees	510-7434	4,370.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B18-00098	AT&T Mobility	01	Cell Phone Charge	010-5909	7,000.00
B18-00099	Verizon Business	01	GTE Line/Utilites	010-5903	2,000.00
B18-00100	Sams Club	01	District/Supplies	010-4300	800.00
B18-00101	Zee Medical Service	01	District/Supplies	010-4300	900.00
B18-00102	Time Warner Cable	01	Internet Services	010-5900	4,500.00
B18-00103	So Ca Gas Company	01	Gas Utilities	010-5507	44,000.00
B18-00104	Nestle Pure Life Direct	01	District/Water	010-4300	1,500.00
B18-00105	Ricoh USA , Inc.	01	District/Service/Overages	010-5600	9,000.00
B18-00106	Bay Alarm	01	Ed Tech/Alarm	010-5800	480.00
B18-00108	Pitney Bowes Inc	01	District/Meter Rental	010-5699	2,505.12
B18-00109	Ricoh USA , Inc.	01	District/Maint/Service	010-5600	6,693.21
B18-00112	GHS Garcia Hernandez Sawhney	01	District/Professional Services	010-5800	40,000.00
B18-00127	Tax Deferred Services	01	Tax Shelters 2017-18 Fiscal Year	010-9533	2,000,000.00
H17-02805	Employment Development Dept Em ployer ID# 942-5204-6	01	2nd Quarter Unemployment Taxes	010-3501	.06
				010-9535	8,337.37
H17-02816	Oxnard School District	01	2015-2016 Special Ed Excess Costs	010-7141	90,785.00
H18-00123	School Specialty	01	Stores	010-9320	5,008.82
H18-00137	Southwest School & Office Supp ly	01	Stores	010-9320	1,783.56
H18-00138	School Health Corporation	01	Stores	010-9320	59.61
H18-00139	MacGill Discount School Nurse Supplies	01	Stores	010-9320	654.58
H18-00140	Medco School First Aid	01	Stores	010-9320	565.15
H18-00141	Uline	01	stores	010-9320	420.23

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00142	MacGill Discount School Nurse Supplies	01	Stores	010-9320	190.72
H18-00143	House Sanitary Supply	01	Stores	010-9320	56.57
H18-00144	Champion Chemical Co	01	Stores	010-9320	2,666.81
H18-00145	Sinclair Sanitary Supply Inc	01	sTORES	010-9320	4,190.14
H18-00146	Empire Cleaning Supply	01	STORES	010-9320	6,114.81
H18-00147	Southwest School & Office Supp ly	01	STORES	010-9320	822.13
H18-00148	Regency Enterprises, Inc.	01	Stores	010-9320	3,977.66
H18-00149	Southwest School & Office Supp ly	01	Stores	010-9320	103.44
H18-00150	Kelly Paper Store	01	stores	010-9320	6,249.50
H18-00151	School Specialty	01	Stores	010-9320	3,741.81
H18-00152	Office Depot School Division	01	Stores	010-9320	644.35
H18-00153	Quill Corporation	01	STORES	010-9320	5,086.53
H18-00154	Staples Advantage	01	stores	010-9320	7,980.83
H18-00155	Frontline Technologies Group	01	District/Professional Services	010-5800	8,812.75
H18-00159	Empire Cleaning Supply	01	Stores	010-9320	8,969.76
H18-00160	Southwest School & Office Supp ly	01	STORES	010-9320	13,172.47
H18-00161	Southwest School & Office Supp ly	01	STORES	010-9320	9,228.79
H18-00164	BuyShade,com	01	District/Service	010-4400	3,291.79
H18-00178	BankSupplies	01	District/Supplies	010-4300	58.80
H18-00179	Pleasant Valley School Dist	01	2015-2016 Special Ed Excess Costs	010-7141	3,727.00
H18-00181	Staples Advantage	01	District/Office Supplies/HR	010-4300	195.89
H18-00185	Staples Advantage	01	District/Supplies/HR	010-4300	132.92
H18-00226	Dell Computer Corp	01	District/Supplies	010-4300	690.89
H18-00240	Tri County Office Furniture	01	District/Tech Dept.	010-4300	3,291.29

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00246	Section 7002	01	Membership Dues	010-5300	100.00
H18-00252	Staples Advantage	01	District/Supplies/HR	010-4300	87.76
			Totals for Site Id # 01		**$3,072,938.76**
B18-00060	JW Pepper & Son Inc	02	ED Services/LCFF/Supplies & Repairs	010-4300	600.00
B18-00061	Hensons Music Store	02	Ed Services/Music/Supplies and Repairs	010-4300	1,500.00
				010-5600	1,500.00
B18-00062	Nick Rail Music Inc	02	Ed Services/Music/Supplies & Repairs	010-4300	600.00
B18-00063	JW Pepper & Son Inc	02	Ed Services/LCFF/Supplies	010-4300	800.00
B18-00064	Hensons Music Store	02	Ed Services/Music/Supplies & Repairs	010-4300	2,000.00
B18-00065	Nick Rail Music Inc	02	Ed Services/LCFF/supplies	010-4300	600.00
B18-00066	JW Pepper & Son Inc	02	ED Services/LCFF/Supplies & Repairs	010-4300	600.00
B18-00068	Hensons Music Store	02	Ed Services/Music/Supplies and Repairs	010-4300	1,500.00
				010-5600	1,500.00
B18-00069	Nick Rail Music Inc	02	Ed Services/Music/Supplies & Repairs	010-4300	600.00
H17-02665	Barnes & Noble Inc #2054 Account #6121495	02	Ed Services/LCFF/Books	010-4200	4,925.99
H18-00136	Heinemann Library	02	Ed Services/LCFF/Supplies	010-4300	5,723.82
H18-00171	Handwriting Without Tears	02	Ed Services/LCFF/Supplies	010-4300	374.45
H18-00207	VCOE	02	Ed Services/LCFF/Registration	010-5200	590.00
H18-00208	VCOE	02	Ed Services/LCFF/Registration	010-5200	390.00
H18-00218	Assoc Of Calif Sch Admin M.Dawson	02	Ed Services/LCFF/Registration	010-5200	1,350.00
H18-00227	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	4,341.15

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00228	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	2,867.04
H18-00229	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	3,684.45
H18-00230	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	6,914.69
H18-00231	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	2,305.30
H18-00232	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	4,460.39
H18-00233	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	4,065.60
H18-00234	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	4,198.44
H18-00235	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	3,934.27
H18-00237	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	14,079.62
H18-00238	Scholastic Magazines	02	Ed Services/LCFF/Renewal	010-4300	13,299.92
H18-00250	ACSA	02	Ed Services/LCFF/Registration	010-5200	2,190.00
H18-00251	MobyMax LLC	02	Ed Services/LCFF/License Renewal	010-5800	8,526.00
H18-00254	CDW-G (Chicago)	02	Ed Services/LCFF/Supplies	010-4300	28.88
H18-00258	McGraw-Hill Companies Inc	02	Ed Services/LCFF/Adoption Materials	010-4100	1,913.51
			Totals for Site Id # 02		**$101,963.52**
H17-02783	Staples Advantage	03	PSS/Supplies	010-4300	1,300.51
H18-00174	VCOE	03	Ed Services/LCFF/MOU	010-5800	221,496.00
H18-00242	The Hanen Center	03	PSS	010-4300	207.65
H18-00244	AR-Clinical Publications	03	S/L Testing Kit	010-4300	565.20
			Totals for Site Id # 03		**$223,569.36**
H18-00257	Hubert	06	Food Service/Supplies	130-4300	334.25
			Totals for Site Id # 06		**$334.25**
H17-02776	Gold Star Foods Inc	08	Food Service/Storage	130-5600	96.20
H17-02777	Castle Air Inc	08	Food Service/Repairs	130-5600	652.50

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02808	KENCO Construction Services	08	DSA Onsite Inspections-Kitchen Hoods	130-5800	12,000.00
				130-5800	12,000.00
H17-02810	Castle Air Inc	08	Food Service/Repairs	130-4300	585.82
				130-5600	652.50
H17-02812	Castle Air Inc	08	Food Service/Repairs	130-5600	181.25
H17-02814	Ventura County Star	08	Food Service/Prof Service	130-5800	305.00
H18-00134	Staples Advantage	08	Food Service/Supplies	130-4300	401.11
H18-00241	Tacos Mi Pueblo Inc	08	Food Service/Prof Svcs/Training	130-5800	1,179.86
H18-00256	Santa Clarita Valley School Fo od Service Agency	08	Food Service/Membership	130-5300	379.21
H18-00260	Edith M Lindie DBA Edie's Shar pall	08	Food Service/Supplies	130-5600	757.25
H18-00261	Ray Edward Graham DBA Urban Gr aphics and Printing	08	Food Service/Prof Service	130-5800	21,544.61
			Totals for Site Id # 08		**$50,735.31**
H18-00126	Dell Computer Corp	10	Bard/Title 1/Supplies	010-4300	1,647.92
H18-00165	One Source Industries Promoti ons	10	Bard/GF/Supplies	010-4300	1,312.03
H18-00169	Really Good Stuff	10	Bard/GF/Supplies	010-4300	139.17
H18-00177	Anderson's	10	BARD/GF & LCFF/SUPPLIES	010-4300	2,022.14
H18-00200	Virco Mfg Corp	10	Bard/LCFF/Suuples	010-4300	520.04
			Totals for Site Id # 10		**$5,641.30**
B18-00113	Ricoh USA , Inc.	12	Beach/GF/copier overages	010-5600	2,500.00
			Totals for Site Id # 12		**$2,500.00**
H17-02778	Jostens Inc	14	Blackstock/ASB/Supplies	953-4300	8,588.75
H18-00210	Barnes & Noble Inc #2054 Acco unt #6121495	14	Blackstock/LCFF/Books	010-4200	1,539.32
			Totals for Site Id # 14		**$10,128.07**

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ESCAPE ONLINE

Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B18-00070	ReadyRefresh by Nestle	16	Green/GF/Water	010-4300	450.00
B18-00072	Bay Alarm	16	Green/Security/Alarm	010-5800	1,440.00
B18-00093	Frontier Communications	16	Green/Phone line - Elevator	010-5903	1,797.73
B18-00114	Ricoh USA , Inc.	16	Green/GF/OVERAGES	010-5600	5,000.00
H17-02781	Staples Advantage	16	Green/GF/Supplies	010-4300	328.44
H18-00172	Blick Art Materials	16	Green/VC innovates mult./supplies	010-4300	1,938.44
H18-00173	Lego Education	16	Green/Title I/Supplies	010-4300	2,393.32
H18-00175	Tri County Office Furniture	16	Green/Furniture	010-4300	21,586.64
H18-00176	Lego Education	16	Green/VC Innovates/Supplies	010-4300	14,359.91
H18-00187	Dave Bang Associates Inc	16	Green/Table	010-4400	13,059.80
H18-00188	Nasco	16	Green/ASB/Supplies	952-4300	94.39
H18-00189	Gopher Sport	16	Green/ASB/Supplies	952-4300	159.31
H18-00249	Gold Coast Glass Inc	16	Green/Vandalized/Service	010-4300	235.07
			Totals for Site Id # 16		**$62,843.05**
H18-00196	MJP Computers	18	Hathaway/LCFF/computers	010-4400	1,411.49
H18-00199	School Outfitters	18	HathawayLCFF Tech/furniture	010-4300	1,064.74
			Totals for Site Id # 18		**$2,476.23**
B18-00081	ReadyRefresh by Nestle	18N	NFL/Water	010-4300	500.00
H18-00217	WINC	18N	NfL/Membership	010-5800	170.00
H18-00243	Staples Advantage	18N	NfL/Supplies	010-4300	105.58
				010-4400	520.42
			Totals for Site Id # 18N		**$1,296.00**
B18-00073	Bay Alarm	20	Haycox-Mod. Bldg/Security/Alarm	010-5800	1,404.00
B18-00110	Ricoh USA , Inc.	20	Haycox/GF/RicohOverage	010-5600	3,000.00

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00193	Apple Inc	20	Haycox/New Classroom	250-4300	321.10
H18-00194	CDW-G (Vernon Hills)	20	Haycox/New Classroom	250-4300	373.55
				250-4400	2,693.75
H18-00195	Ward's Media Tech	20	Haycox/New Classroom	250-4300	887.86
H18-00213	Dell Computer Corp	20	Haycox/New Classroom	250-4400	2,612.65
H18-00214	Dell Computer Corp	20	Haycox/Nwe Classroom	250-4300	481.64
H18-00221	Staples Advantage	20	Haycox/GF/Supplies	010-4300	77.55
H18-00222	Rochester 100 Inc	20	Haycox/GF/Supples	010-4300	218.19
H18-00223	Markerboard People	20	Haycox/GF/Supplies	010-4300	80.81
H18-00224	Rochester 100 Inc	20	Haycox/GF/Supplies	010-4300	862.00
H18-00225	Premier Agendas Inc A School S pecialty Company	20	Haycox/GF/Supplies	010-4300	945.51
H18-00236	Office Depot School Division	20	Haycox/GF/Supplies	010-4300	8,255.55
H18-00245	School Specialty	20	Haycox/New Classroom	250-4300	4,167.85
			Totals for Site Id # 20		**$26,382.01**
B18-00071	ReadyRefresh by Nestle	22	Hueneme /GF/Staff water	010-4300	2,500.00
H18-00184	Musician's Friend	22	Hueneme/GF/Music	010-4400	872.69
H18-00186	Office Depot School Division	22	Hueneme/GF/Supplies	010-4300	495.64
H18-00191	Ricoh USA , Inc.	22	Hueneme/GF/Overages	010-5600	3,000.00
H18-00201	OEM System & Services	22	Hueneme/LCFF/Supplies	010-4300	1,223.71
H18-00202	Dell Computer Corp	22	Hueneme/LCFF/Noncapequip	010-4300	1,609.76
				010-4400	1,110.15
H18-00203	Apple Inc	22	Hueneme/LCFF/Supplies	010-4300	481.64
H18-00204	CDW-G (Vernon Hills)	22	Hueneme/LCFF/Noncapeuip	010-4400	4,778.61
H18-00215	MJP Computers	22	Hueneme/LCFF/Supplies	010-4300	12,823.96

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00219	Dell Computer Corp	22	Hueneme/LCFF/drum	010-4300	51.17
H18-00220	Dell Computer Corp	22	Hueneme/GF/toner	010-4300	813.68
H18-00253	Alliance Publishing & Mktg.	22	Hueneme/ LCFF/ Supplies	010-4300	814.86
			Totals for Site Id # 22		**$30,575.87**
B18-00082	Ricoh USA , Inc.	24	Larsen/LCFF/ Copier Overages	010-5600	3,000.00
H18-00197	Southwest School & Office Supp ly	24	Larsen/ LCFF/ Supplies	010-4300	103.44
H18-00198	Office World.com Account# 1087 4	24	Larsen/ LCFF/ Supplies	010-4300	237.21
H18-00205	Apple Inc	24	Larsen/LCFF/Supplies	010-4300	481.64
H18-00206	CDW-G (Vernon Hills)	24	Larsen/LCFF/TV	010-4400	3,079.83
H18-00216	Dell Computer Corp	24	Larsen/LCFF/Laptop	010-4400	9,144.27
			Totals for Site Id # 24		**$16,046.39**
H18-00166	Apple Inc	26	Parkview/LCFF/Technology	010-4300	75.41
H18-00167	Blick Art Materials	26	Parkview/LCFF/Supplies	010-4300	715.46
H18-00168	OfficeSupply.com	26	Parkview/LCFF/Supplies	010-4300	415.51
			Totals for Site Id # 26		**$1,206.38**
B18-00059	Fry's Electronics	28	Sunkist/LCFF/Tech	010-4300	588.75
H17-02792	One Source Industries Promoti ons	28	Sunkist/USB/Supplies	953-4300	2,117.28
H17-02796	Art Trek	28	Sunkist/LCFF/Service	010-5800	1,000.00
H18-00127	Ricoh USA , Inc.	28	Sunkist/LCFF/Overages Instructional	010-5600	1,077.50
H18-00128	Imagestuff.Com	28	Sunkist/LCFF/Supplies	010-4300	5,887.50
H18-00129	Highlights for Children	28	Sunkist/LCFF/Supplies	010-4300	1,265.17
H18-00130	Dell Computer Corp	28	Sunkist/LCFF/Tech	010-4400	1,339.81
H18-00131	School Specialty	28	Sunkist/LCFF/Inst. Supp.	010-4300	778.21

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H18-00132	School Specialty	28	Sunkist/LCFF/Inst. Supp.	010-4300	1,011.69
				010-4400	1,474.56
H18-00156	Bulk Office Supply	28	Sunkist/Title I - Parent Ed/ Paper	010-4300	1,140.85
H18-00157	Document Systems Inc.	28	Sunkist/Title I/Supplies	010-4300	6,506.91
H18-00190	Oriental Trading Co Inc	28	Sunkist/USB/Supplies	953-4300	382.66
H18-00192	School Specialty	28	Sunkist/New classroom	250-4300	2,241.48
H18-00211	Ricoh USA , Inc.	28	Sunkist/LCFF/Overages	010-5600	2,000.00
			Totals for Site Id # 28		**$28,812.37**
H18-00125	MJP Computers	30	Williams/LCFF Tech/Supplies	010-4300	5,472.81
H18-00162	CDW-G (Vernon Hills)	30	Williams/LCFF Tech/Supplies	010-4400	1,910.77
			Totals for Site Id # 30		**$7,383.58**
B18-00067	Kelly Paper Store	34	Print shop/Supplies	010-4300	12,000.00
H18-00212	Ricoh USA , Inc.	34	Print Shop/Overages	010-5600	9,000.00
			Totals for Site Id # 34		**$21,000.00**
B18-00107	Art Trek	99	ASES/Services/Training	010-5800	22,250.00
H18-00209	The SPARK Programs-Institutes	99	District Office/ASES/Training	010-5800	3,199.00
			Totals for Site Id # 99		**$25,449.00**
B18-00115	Alejandra's Nursery	FOT	FOT/Supplies/(G)	010-4300	50,000.00
B18-00116	All Phase Electric	FOT	FOT/Supplies	010-4300	50,000.00
B18-00117	Castle Air Inc	FOT	F.O.T./Service	010-5600	210,000.00
B18-00118	Coastal Pipco	FOT	FOT/Supplies	010-4300	65,000.00
B18-00119	Commline Inc.	FOT	FOT/Supplies	010-4300	5,000.00
B18-00120	Diamond A Equipment	FOT	FOT/Service & Supplies	010-4300	24,000.00
				010-5600	1,000.00

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B18-00121	Gold Coast Glass Inc	FOT	FOT/Service	010-5600	2,100.00
B18-00122	Oxnard Pipe & Supply	FOT	FOT/Supplies	010-4300	50,000.00
B18-00123	Wilivaldo Izazaga DBA ALWI Pes t Control	FOT	FOT/Service/Pest Abatement	010-5500	15,000.00
B18-00124	Weinerth & Sons Bee Removal	FOT	FOT Service/Pest Abatement	010-5500	850.00
B18-00125	Extreme Clean, Inc.	FOT	FOT/supplies/custodial	010-4300	400.00
B18-00126	Silvas Oil Company Inc	FOT	FOT/Supplies/Transportation	010-4300	70,000.00
H17-02779	Arturo Jimenez Concrete Pumpin g	FOT	FOT/Service	010-5600	7,580.00
H17-02780	Seaside Electric	FOT	FOT/Service	010-5600	106.00
H17-02782	Alejandra's Nursery	FOT	FOT/Supplies	010-4300	30,191.11
H17-02786	FG Wilcox Inc	FOT	FOT/Supplies	010-4300	80.77
H17-02787	Fence Factory	FOT	FOT/Supplies	010-4300	522.72
H17-02788	Gold Coast Glass Inc	FOT	FOT/Service	010-5600	1,301.87
H17-02789	McCarty & Sons Towing	FOT	FOT/Service	010-5600	110.00
H17-02790	Kenz Muffler Service	FOT	FOT/Service	010-5600	396.31
H17-02791	Oxnard Auto Electric Co	FOT	FOT/Service & Supplies	010-4300	178.44
				010-5600	95.00
H17-02793	Chapin Equipment Rental	FOT	FOT/Service/Rentals	010-5699	260.00
H17-02794	Alejandra's Nursery	FOT	FOT/Supplies	010-4300	38,508.34
H17-02797	Armando F Salinas Sr DBA Salin as & Sons Rooter	FOT	FOT/Service	010-5600	450.00
H17-02798	Vista Ford	FOT	FOT/Supplies	010-4300	185.02
H17-02799	Uline	FOT	FOT/Supplies	010-4300	1,963.33
H17-02800	Saviers Smog	FOT	FOT/Service	010-5600	85.50
H17-02801	Castle Air Inc	FOT	FOT/Service	010-5600	2,042.38
H17-02802	Paradise Chevrolet	FOT	FOT/Supplies	010-4300	263.52

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Includes 07/01/2017 - 07/31/2017

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H17-02803	Intermountain Lock & Security	FOT	FOT/Supplies	010-4300	3,846.32
H17-02804	Sunbelt Rentals	FOT	FOT/Service/Rentals	010-5699	1,965.11
H17-02806	Gold Coast Tire	FOT	FOT/Service	010-5600	1,835.62
H17-02807	U-Rent Inc Party Pleasers	FOT	FOT/Rentals	010-5699	957.06
H17-02809	Port Hueneme Marine Supply Co	FOT	FOT/Vandalized	010-4400	8,268.94
H17-02811	Keenes Hardware	FOT	FOT/Supplies	010-4300	188.93
H17-02813	Port Hueneme Marine Supply Co	FOT	FOT/Supplies	010-4300	3,771.30
H17-02815	Wilivaldo Izazaga DBA ALWI Pes t Control	FOT	FOT/Service	010-5500	860.00
H18-00133	Beauty Kiss Carpet	FOT	FOT/Service	010-5600	4,914.50
H18-00135	Beauty Kiss Carpet	FOT	FOT/Service	010-5600	4,445.75
H18-00158	Beauty Kiss Carpet	FOT	FOT/Service	010-5600	26,043.00
H18-00163	CPRS	FOT	FOT/Membership	010-5300	95.00
H18-00182	Beauty Kiss Carpet	FOT	FOT/Service	010-5600	6,606.15
H18-00183	Beauty Kiss Carpet	FOT	FOT/Service	010-5600	13,392.00
H18-00255	Fence Factory	FOT	FOT/Sp Project/WL garden fence	010-5600	11,450.00

Totals for Site Id # FOT **$716,309.99**

Total Number of POs **239** **Total** **4,408,921.44**

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	31	212,690.96
130	Cafeteria Fund	6	14,473.27
953	Unorganized Student Body/Eleme	2	10,706.03
	Total Fiscal Year 2017		**237,870.26**

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Includes 07/01/2017 - 07/31/2017

Fund Summary (continued)

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	183	4,115,668.65
130	Cafeteria Fund	7	36,596.29
250	Capital Facilities Fund	7	13,779.88
510	Bond Interest and Redemption F	1	4,370.00
952	Green ASB Fund	2	253.70
953	Unorganized Student Body/Eleme	1	382.66
	Total Fiscal Year 2018		**4,171,051.18**
	Total		**4,408,921.44**

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Includes 07/01/2017 - 07/31/2017

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
H18-00048	268.25	010-4300	General Fund/Materials and Supplies	39.58
H18-00114	245.67	010-4300	General Fund/Materials and Supplies	16.16
H18-00116	9,829.13	010-4300	General Fund/Materials and Supplies	1,043.79
			Total PO Changes	**1,099.53**

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Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032687	07/06/2017	Melissa Staley	010-4300		129.29
5002032688	07/06/2017	Maria De Jesus Mendoza Arellan o	010-4300		12.93
5002032689	07/06/2017	Liliana Soria	010-4300		83.15
5002032690	07/06/2017	Eunice Pulido	010-4300		91.44
5002032691	07/06/2017	Rafael Ochoa	010-4300		25.23
5002032692	07/06/2017	The Berry Man Inc	130-9321		11,839.29
5002032693	07/06/2017	CTA-Conference Payment Center	010-5200		1,765.00
5002032694	07/06/2017	CDW-G (Chicago)	010-4300	873.14	
			010-4400	16,074.16	16,947.30
5002032695	07/06/2017	CODESP	010-5300		2,050.00
5002032696	07/06/2017	Dave Bang Associates Inc	010-4300		2,047.15
5002032697	07/06/2017	Dell Marketing LP	010-4300		1,396.14
5002032698	07/06/2017	Durham School Services	010-5812	828.58	
			953-5812	1,824.02	2,652.60
5002032699	07/06/2017	Gold Star Foods	130-9321		39,946.64
5002032700	07/06/2017	Golden Rule Signs LLC	010-6400		5,660.43
5002032701	07/06/2017	Gopher Sport NW5634	010-4300		1,360.16
5002032702	07/06/2017	Hertz Furniture Systems	010-4300		5,434.11
5002032703	07/06/2017	Infogrip, Inc.	010-4300		376.05
5002032704	07/06/2017	Medical Billing Technologies Inc	010-5800		420.62
5002032705	07/06/2017	MJP Computers	010-4300	5,367.21	
			010-4400	4,234.47	
			010-5600	463.69	10,065.37
5002032706	07/06/2017	Musician's Friend	010-4300		33.39
5002032707	07/06/2017	NAFIS	010-5300		350.00
5002032708	07/06/2017	Oxnard Auto Electric Co	010-4300	179.40	
			Unpaid Tax	.58-	178.82
5002032709	07/06/2017	Oxnard Auto Supply	010-4300		277.71
5002032710	07/06/2017	Paradise Chevrolet	010-4300		102.36
5002032711	07/06/2017	Perma Bound	010-4200		968.92
5002032712	07/06/2017	Quill Corporation	010-4300		80.55
5002032713	07/06/2017	Silvas Oil Company Inc	010-4300	2,359.74	
			010-4306	326.38	2,686.12
5002032714	07/06/2017	Rockstar Recruiting DBA	010-5800		15,300.00
5002032715	07/06/2017	Superior Showboard Company	953-4300		59.50
5002032716	07/06/2017	Tri County Office Furniture	010-4300		177.79
5002032717	07/06/2017	Uline	010-4300		41.25
5002032718	07/06/2017	VCOE	010-5100	4,734.73	
			010-5800	17,105.27	21,840.00
5002032719	07/06/2017	Worthington Direct	010-4300	1,604.68	
			Unpaid Tax	81.19-	1,523.49
5002032720	07/11/2017	Brandy Brown	010-8699		25.00
5002032721	07/11/2017	Deborah Dipasquale	010-4200		54.00
5002032722	07/11/2017	Peter J. Frank	010-4300		61.14
5002032723	07/11/2017	Tyra Cervantes	010-4300	51.03	
			953-4300	144.63	195.66

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Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032724	07/11/2017	Krista A. Dugas	953-5800		56.00
5002032725	07/11/2017	Diane Johnson	953-4300		122.64
5002032726	07/11/2017	Maria Naranjo	010-4300	137.87	
			Unpaid Tax	9.92-	127.95
5002032727	07/11/2017	Veronica Pacheco	010-5200		504.87
5002032728	07/11/2017	Gloria Valdez	010-5200		18.40
5002032729	07/11/2017	Debi Theys	010-4300		94.63
5002032730	07/11/2017	Susan K. Parsons	010-4300		99.47
5002032731	07/11/2017	Ines Cornejo	953-4300		7.38
5002032732	07/11/2017	Rosa Granado	010-4300		113.03
5002032733	07/11/2017	Mariana Soto	010-4300		24.87
5002032734	07/11/2017	Cynthia J. Delgado	953-5800		40.00
5002032735	07/11/2017	Luis Cuellar-Alcaraz	953-4300		76.99
5002032736	07/11/2017	Lidia Ramos	010-4300		9.69
5002032737	07/11/2017	Gina Garcia	010-4300		275.45
5002032738	07/11/2017	Estela Mendoza	010-4300		281.51
5002032739	07/11/2017	Jerilyn Robertson	010-4300		26.94
5002032740	07/11/2017	Marisol Guillen	010-4300		143.65
5002032741	07/11/2017	Angie Fullmer	010-4300		201.26
5002032742	07/11/2017	Sara Valladolid	010-5200		767.35
5002032743	07/11/2017	Karena Kahlberg	951-4300		694.08
5002032744	07/11/2017	Kristina Norvell	953-4300		114.30
5002032745	07/11/2017	Laura Ring	010-4300		19.75
5002032746	07/11/2017	Maribel Magdaleno	953-4300		37.60
5002032747	07/11/2017	Betty C. Johnsen	010-4200		283.89
5002032748	07/11/2017	Tonya Leal	951-4300		46.28
5002032749	07/11/2017	Felicitas Perez	010-4300		36.60
5002032750	07/11/2017	Meghann A. Stella	010-4300		22.00
5002032751	07/11/2017	Diane Keelan	953-5800		325.00
5002032752	07/11/2017	Melissa Rufai	010-4300		58.79
5002032753	07/11/2017	Nanette M. Melero	010-4300	96.69	
			953-4300	192.97	289.66
5002032754	07/11/2017	Joy Riddle	953-4300		42.59
5002032755	07/11/2017	Marion P. Aune	953-5800		54.00
5002032756	07/11/2017	Maria Zavala Rios	130-4300		146.94
5002032757	07/11/2017	Diamond Martinez	010-4300		51.27
5002032758	07/11/2017	Access Control Security Inc.	010-5800		1,200.00
5002032759	07/11/2017	Daniel Fowler DBA Acorn Appliance Service	130-4300	53.88	
			130-5600	276.14	330.02
5002032760	07/11/2017	Air Gas	010-4300		440.33
5002032761	07/11/2017	Alejandra's Nursery	010-4300		2,122.51
5002032762	07/11/2017	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		2,980.00
5002032763	07/11/2017	American Plastics Corp.	010-4300	517.20	
			Unpaid Tax	2.40-	514.80
5002032764	07/11/2017	Aswell Trophy	010-4300	2,105.01	

Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032764	07/11/2017	Aswell Trophy	952-4300	141.42	2,246.43
5002032765	07/11/2017	Bad Wolf Press	010-4300		93.55
5002032766	07/11/2017	Barnes & Noble Inc	010-4200		10,736.38
5002032767	07/11/2017	Baudville	010-4300	240.11	
			Unpaid Tax	16.01-	224.10
5002032768	07/11/2017	Bureau of Lectures & Concert	953-5800		1,218.00
5002032769	07/11/2017	Castle Air Inc	010-5600	9,352.50	
			130-4300	193.90	
			130-5600	1,187.35	10,733.75
5002032770	07/11/2017	City Of Oxnard	010-5502		10,132.91
5002032771	07/11/2017	CMH Centers for Family Health	010-5800		260.00
5002032772	07/11/2017	Container Alliance	010-4400	12,442.62	
			Unpaid Tax	26.37-	12,416.25
5002032773	07/11/2017	Crisis Prevention Institute	010-5800		1,299.00
5002032774	07/11/2017	Angel Romero DBA DJ Electronic	951-5800		350.00
5002032775	07/11/2017	Document Systems Inc.	010-4300	6,506.91	
			010-5600	228.03	6,734.94
5002032776	07/11/2017	Driftwood Dairy Inc.	130-9321		36,246.42
5002032777	07/11/2017	Durham School Services	953-5812		424.32
5002032778	07/11/2017	EatWell Consulting	010-5800		1,080.00
5002032779	07/11/2017	Elite Screen Printing & Embroidery	010-4300		663.73
5002032780	07/11/2017	Empire Cleaning Supply	010-4300		559.22
5002032781	07/11/2017	Jordano's	130-9321		27,476.25
5002032782	07/11/2017	La Tolteca	130-9321		406.62
5002032783	07/11/2017	Mathematical Olympiads	010-5800		1,188.00
5002032784	07/11/2017	Mixteco/Indigena Community Organizing Project	010-5100		6,556.75
5002032785	07/11/2017	Pitney Bowes Inc	010-5699		1,506.55
5002032786	07/11/2017	San Joaquin County Office of Education	010-5800		1,225.20
5002032787	07/11/2017	So Ca Edison Co	010-5506		46,471.61
5002032788	07/11/2017	Staples Advantage Dept LA	010-4300		47.59
5002032789	07/11/2017	Student Supply	953-4300	409.50	
			Unpaid Tax	29.27-	380.23
5002032790	07/11/2017	Superior Sanitary Supplies	010-4300	634.57	
			010-4400	186.13	820.70
5002032791	07/11/2017	Tri County Office Furniture	010-4300	1,724.04	
			010-4400	1,142.15	2,866.19
5002032792	07/11/2017	Urban Graphics and Printing	010-5800		1,835.62
5002032793	07/11/2017	VCOE	010-5200	1,847.00	
			010-5800	8,200.00	10,047.00
5002032794	07/14/2017	Michelle Mills	010-4300		35.92
5002032795	07/14/2017	Cynthia Goodwin	010-5200		455.49
5002032796	07/14/2017	Monaliza M. Chian	010-4300		86.89
5002032797	07/14/2017	Maria Ramirez-Cervantes	010-5300		39.95
5002032798	07/14/2017	Maria Granado	010-4300		137.04
5002032799	07/14/2017	Miguel Heredia	010-4300	368.64	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032799	07/14/2017	Miguel Heredia	953-4300	105.78	474.42
5002032800	07/14/2017	Gloria Valdez	010-4300		80.96
5002032801	07/14/2017	Susan K. Parsons	010-4300		138.04
5002032802	07/14/2017	Melissa Lewis	010-4300		80.81
5002032803	07/14/2017	Irma Flores	953-4300		61.90
5002032804	07/14/2017	Raven G. Aipa	010-4300		612.89
5002032805	07/14/2017	Karena Kahlberg	951-4300		135.76
5002032806	07/14/2017	Mirta Alcantar	010-4300		74.71
5002032807	07/14/2017	Owen Arthur	952-5800		685.50
5002032808	07/14/2017	Ada Seto	010-5200		3.15
5002032809	07/14/2017	Jennifer Riner	010-4300		400.00
5002032810	07/14/2017	Melissa J. Fuchs	010-4300		8.62
5002032811	07/14/2017	Kathryn Magallanes	010-4300		137.79
5002032812	07/14/2017	Tonya Leal	010-4300		128.52
5002032813	07/14/2017	Tabitha Hottendorf	010-4300		104.38
5002032814	07/14/2017	Rebecca Hathaway	010-4300		357.22
5002032815	07/14/2017	Lena M. Osman	953-5800		60.00
5002032816	07/14/2017	Lorendy Rodriguez	010-4300		124.63
5002032817	07/14/2017	Judith A. Amendola	010-4300		51.92
5002032818	07/14/2017	Maria N. Torres	010-4300		86.04
5002032819	07/14/2017	David N. Allison	010-4300		17.51
5002032820	07/14/2017	Catherine E. Herinckx	010-4300		400.00
5002032821	07/14/2017	Liliana Soria	010-4300		59.94
5002032822	07/14/2017	Eunice Pulido	010-4300		60.07
5002032823	07/14/2017	Nancy L. Coats	010-4300		87.01
5002032824	07/14/2017	Maria Rodriguez	010-4300		49.10
5002032825	07/14/2017	Access Hardware Supply	010-4300		241.32
5002032826	07/14/2017	Alejandra's Nursery	010-4300		68,699.45
5002032827	07/14/2017	All Phase Electric	010-4300		1,573.67
5002032828	07/14/2017	City Impact Inc Counseling & Clinical Supv	010-5100		3,120.00
5002032829	07/14/2017	Coastal Pipco	010-4300		2,850.30
5002032830	07/14/2017	Document Systems Inc.	010-4300		137.15
5002032831	07/14/2017	Dunn-Edwards Corp	010-4300		485.42
5002032832	07/14/2017	Elite Screen Printing & Embroidery	952-4300		1,383.53
5002032833	07/14/2017	Employment Development Dept Employer ID# 942-5204-6	010-3501	.06	
			010-9535	8,337.37	8,337.43
5002032834	07/14/2017	Ewing	010-4300		6,449.49
5002032835	07/14/2017	Fence Factory	010-4300	522.72	
			010-5600	6,850.00	7,372.72
5002032836	07/14/2017	Frontline Technologies Group	010-5800		8,812.75
5002032837	07/14/2017	Garvey Equipment Company	010-4400	1,885.61	
			Unpaid Tax	8.75-	1,876.86
5002032838	07/14/2017	Gold Coast Glass Inc	010-4300	228.61	
			010-5600	122.80	351.41
5002032839	07/14/2017	Sprinkle Tire Inc Gold Coast Tire #2	010-5600		299.46

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Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002032840	07/14/2017	Gold Star Foods	130-5600		96.20
5002032841	07/14/2017	Harbor Freight Tools	010-4300	978.35	
			Unpaid Tax	4.13-	974.22
5002032842	07/14/2017	Standard Plumbing Supply Co	010-4300		63.31
5002032843	07/14/2017	Herff Jones Inc	952-5800		3,899.93
5002032844	07/14/2017	HERC Rentals, Inc.	010-5699		449.68
5002032845	07/14/2017	Home Depot	010-4300		2,242.42
5002032846	07/14/2017	Arturo Jimenez Concrete Pumping	010-5600		7,580.00
5002032847	07/14/2017	Jostens Inc	953-4300		8,588.75
5002032848	07/14/2017	Kwang Sung Lee DBA K & S Lawnmower	010-4300		438.49
5002032849	07/14/2017	Keenes Hardware	010-4300		170.58
5002032850	07/14/2017	KYA Services LLC	010-4400	23,682.80	
			010-5600	20,115.89	
			Unpaid Tax	52.88-	43,745.81
5002032851	07/14/2017	KYOCERA Doc Solution West	010-4300		429.58
5002032852	07/14/2017	Lito Galang DBA Lito's Auto Repair	010-5600		145.80
5002032853	07/14/2017	Live Scan Ventura	010-5800		300.00
5002032854	07/14/2017	Mark-It Place	010-4300	291.19	
			Unpaid Tax	1.35-	289.84
5002032855	07/14/2017	Seaside Electric	010-5600		106.00
5002032856	07/14/2017	Shiffler Equipment Sales Inc	010-4300		334.67
5002032857	07/14/2017	Silvas Oil Company Inc	010-4300	1,575.18	
			010-4306	366.08	1,941.26
5002032858	07/14/2017	Nancy Spooner	010-5800		4,756.50
5002032859	07/14/2017	Staples Advantage Dept LA	010-4300		328.44
5002032860	07/14/2017	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		576.00
5002032861	07/14/2017	Ward's Media Tech	010-4300		5,771.09
5002032862	07/14/2017	Camlox Industries DBA Western Graphix	010-5600		243.49
5002032863	07/14/2017	Woodburn Press Ltd	010-4300		1,982.59
5002032864	07/14/2017	Worthington Direct	010-4300	6,831.77	
			Unpaid Tax	431.33-	6,400.44
5002032865	07/17/2017	A-Z Bus Sales	010-4300	98.12-	
			010-5600	1,060.62	962.50
5002032866	07/17/2017	Air Gas	010-4300		44.52
5002032867	07/17/2017	All Phase Electric	010-4300		3,419.43
5002032868	07/17/2017	Art Trek	010-5800		1,000.00
5002032869	07/17/2017	Atlantis Utility	010-5800		1,330.00
5002032870	07/17/2017	Avaya Inc	010-5905		282.37
5002032871	07/17/2017	Barnes & Noble Inc	010-4200		4,925.99
5002032872	07/17/2017	Casa Pacifica	010-5800		734.34
5002032873	07/17/2017	Castle Air Inc	010-5600		3,142.38
5002032874	07/17/2017	CDW-G (Chicago)	010-4300		685.24
5002032875	07/17/2017	Chapin Equipment Rental	010-5699		260.00

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5002032876	07/17/2017	City Of Pt Hueneme Attn: Finance Dept.	010-5600		472.23
5002032877	07/17/2017	CMH Centers for Family Health	010-5800		160.00
5002032878	07/17/2017	Cornerstone Photography	953-4300		2,538.85
5002032879	07/17/2017	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-5501		54.60
5002032880	07/17/2017	Dempsey Road Mutual Water Co	010-5502		1,820.00
5002032881	07/17/2017	Diamond A Equipment	010-4300		3,722.77
5002032882	07/17/2017	Document Systems Inc.	010-4300		374.46
5002032883	07/17/2017	Empire Cleaning Supply	010-4300	1,544.94	
			010-4400	1,208.01	
			010-5600	1,399.79	4,152.74
5002032884	07/17/2017	Ewing	010-4300		999.76
5002032885	07/17/2017	Farmer Brothers	010-4300		177.55
5002032886	07/17/2017	Frontier Communications	010-5903		20,833.22
5002032887	07/17/2017	Fry's Electronics	010-4300		295.13
5002032888	07/17/2017	GHS Garcia Hernandez Sawhney	010-5800		8,583.65
5002032889	07/17/2017	Hensons Music Store Attn: Tom	010-4300	1,813.71	
			010-5600	945.84	2,759.55
5002032890	07/17/2017	Kaplan Early Learning Company	010-4300		433.65
5002032891	07/17/2017	Maya Bornia Inc,.	010-5800		31,200.00
5002032892	07/17/2017	MCI Comm Service	010-5903		33.72
5002032893	07/17/2017	P & R Paper Supply Inc.	130-9329		9,023.84
5002032894	07/17/2017	First Picks Bread Co., LLC	010-4300		4,701.41
5002032895	07/17/2017	Pat-Chem Laboratories	010-5800		200.00
5002032896	07/17/2017	PMSM Architects	130-6200		6,596.00
5002032897	07/17/2017	Quill Corporation	010-4300		552.92
5002032898	07/17/2017	ReadyRefresh by Nestle	010-4300		20.00
5002032899	07/17/2017	Kimberly Reinholdt	010-5800		50.00
5002032900	07/17/2017	Ricoh USA, Inc	010-5600		663.33
5002032901	07/17/2017	Shred-It USA	010-5800		178.76
5002032902	07/17/2017	So Ca Gas Company	010-4300		271.38
5002032903	07/17/2017	Southwest School & Office	010-4300		15.11
5002032904	07/17/2017	Staples Advantage Dept LA	010-4300		808.51
5002032905	07/17/2017	Union Bank Trust Dept-Fees	510-7699		1,430.00
5002032906	07/17/2017	United Parcel Service	010-5900		226.89
5002032907	07/19/2017	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		860.00
5002032908	07/19/2017	California Lutheran University Attn: Lydia Chung	010-5200		11,200.00
5002032909	07/19/2017	FG Wilcox Inc	010-4300		80.77
5002032910	07/19/2017	Gold Coast Glass Inc	010-5600		1,301.87
5002032911	07/19/2017	Sprinkle Tire Inc Gold Coast Tire #2	010-5600		1,835.62
5002032912	07/19/2017	Grainger	010-4300		4,041.63
5002032913	07/19/2017	Integrated Fire & Safety	010-5600		312.50
5002032914	07/19/2017	Intermountain Lock & Security	010-4300		3,846.32
5002032915	07/19/2017	KENCO Construction Services	130-5800		3,300.00

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5002032916	07/19/2017	McCarty & Sons Towing	010-5600		110.00
5002032917	07/19/2017	O'Reilly Automotive Stores	010-4300		878.11
5002032918	07/19/2017	Office Depot	010-4300		118.58
5002032919	07/19/2017	Oxnard Auto Supply	010-4300		1,017.42
5002032920	07/19/2017	Port Hueneme Marine Supply Co	010-4400		8,268.94
5002032921	07/19/2017	Quiel Brother Electric Sign	010-6400		4,826.58
5002032922	07/19/2017	Quinn Company	010-5600		9.67
5002032923	07/19/2017	Ricoh USA, Inc	010-5600		364.29
5002032924	07/19/2017	U-Rent Inc	010-5699		3,639.98
5002032925	07/19/2017	Vista Ford	010-4300		185.02
5002032926	07/19/2017	Voyager Sopris Learning	010-5800		500.00
5002032927	07/19/2017	Ventura County Star	010-5800		7,371.00
5002032928	07/19/2017	Waxie Sanitary Supply	010-4300		2,206.04
5002032929	07/19/2017	Wells Fargo Financial Leasing	010-5600		167.30
5002032930	07/19/2017	Wex Bank	010-4300		594.71
5002032931	07/20/2017	Carrie Burton	010-4300		248.31
5002032932	07/20/2017	Leticia Rizo	010-5200	1,292.64	
			953-4300	333.33	1,625.97
5002032933	07/20/2017	Aileen Vizena	010-4300		369.00
5002032934	07/20/2017	Sandra Magallon	953-4300		247.81
5002032935	07/20/2017	Tyra Cervantes	953-4300		205.70
5002032936	07/20/2017	Doraluz Garcia	010-4300		195.95
5002032937	07/20/2017	Maureen Daley	010-4300		102.50
5002032938	07/20/2017	Alisa Sment	010-4300	53.88	
			953-4300	282.64	336.52
5002032939	07/20/2017	Patricia A. Griffin	010-4300		145.40
5002032940	07/20/2017	Maria Naranjo	010-5200		1,211.21
5002032941	07/20/2017	Hilda Guerrero	010-5200		693.79
5002032942	07/20/2017	Susan K. Parsons	010-4300		331.58
5002032943	07/20/2017	Cynthia J. Delgado	953-4300		144.15
5002032944	07/20/2017	Nadean Sanchez Najera	010-4300		192.10
5002032945	07/20/2017	David Castellano	010-5200		187.25
5002032946	07/20/2017	Aaren Balasa	010-4300		89.17
5002032947	07/20/2017	Melissa J. Fuchs	010-4300		11.36
5002032948	07/20/2017	Michael A. Nese	010-5900		26.96
5002032949	07/20/2017	Thomas Beneke	010-4300		800.00
5002032950	07/20/2017	Anne P. Sinclair	010-4300		200.00
5002032951	07/20/2017	Rafael Lira	010-5200		14.12
5002032952	07/20/2017	Edelmira Shuman	010-4300		248.71
5002032953	07/20/2017	Courtney N. Fitzgerald	010-4300		278.54
5002032954	07/20/2017	Martha Romero	010-5800		265.85
5002032955	07/20/2017	Vanessa Ortiz-Martinez	130-5200		4.39
5002032956	07/20/2017	Maria N. Torres	010-5200		817.68
5002032957	07/20/2017	Javier Torres	010-5800		20.45
5002032958	07/20/2017	Paul Filkins	010-4300	190.08	
			010-5200	239.00	429.08

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5002032959	07/20/2017	Martin E. Gandara	Cancelled		313.10 *
	Cancelled on 08/02/2017				
5002032960	07/20/2017	Maria I. Pelayo	010-5200		932.30
5002032961	07/20/2017	Claudia McKim	010-4300		400.00
5002032962	07/20/2017	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		200.00
5002032963	07/20/2017	American Express	010-4200	1,493.07	
			010-4300	2,692.76	
			010-5211	500.00	
			010-5218	500.00	
			010-5800	40.00	
			Unpaid Tax	54.73-	5,171.10
5002032964	07/20/2017	Apple Inc	010-4300	1,766.02	
			010-4400	1,715.38	3,481.40
5002032965	07/20/2017	Aswell Trophy	010-4300		248.04
5002032966	07/20/2017	AT&T Mobility	010-5909		170.13
5002032967	07/20/2017	Board of Equalization	010-5800		24.69
5002032968	07/20/2017	Bowie,Arneson,Wiles & Giannone	010-5800		174.40
5002032969	07/20/2017	Carrot-Top	010-4300	155.43	
			Unpaid Tax	10.38-	145.05
5002032970	07/20/2017	Continuing Development Inc	010-5100		7,447.44
5002032971	07/20/2017	Channel Isl Beach Community Services District	010-5502		1,774.65
5002032972	07/20/2017	City Of Oxnard	010-5502		12,086.39
5002032973	07/20/2017	City Of Pt Hueneme Attn: Finance Dept.	010-5502	34,838.51	
			010-5600	251.85	35,090.36
5002032974	07/20/2017	Extenda Networks, Inc	010-6200		8,709.74
5002032975	07/20/2017	Frontier Communications	010-5903		428.32
5002032976	07/20/2017	Green EconoME	010-5800		9,500.00
5002032977	07/20/2017	Holliday Rock Co.Inc.	010-4300		6,003.19
5002032978	07/20/2017	Kenz Muffler Service	010-5600		396.31
5002032979	07/20/2017	McKinley Equipment Corporation	010-5600		375.00
5002032980	07/20/2017	One Source Industries Promotions	953-4300		2,117.28
5002032981	07/20/2017	The Outdoor School	010-5800		1,215.20
5002032982	07/20/2017	Oxnard Auto Electric Co	010-4300	178.44	
			010-5600	95.00	273.44
5002032983	07/20/2017	Oxnard Pipe & Supply	010-4300		14,439.45
5002032984	07/20/2017	Pacific Equipment	010-6400		13,792.00
5002032985	07/20/2017	Pacificom	010-5800		90.00
5002032986	07/20/2017	Paradise Chevrolet	010-4300		263.52
5002032987	07/20/2017	Business Card	010-4200	386.52	
			010-4300	3,169.99	
			010-5211	4,655.00	
			010-5800	82.82	
			130-4300	450.07	
			Unpaid Tax	48.01-	8,696.39

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5002032988	07/20/2017	Port Hueneme Marine Supply Co	010-4300		5,459.17
5002032989	07/20/2017	Prime Masonry Materials	010-4300		2,820.38
5002032990	07/20/2017	Rochester 100 Inc	010-4300	269.38	
			Unpaid Tax	19.38-	250.00
5002032991	07/20/2017	Sage Publications	010-5800		2,274.61
5002032992	07/20/2017	Armando F Salinas Sr DBA Salinas & Sons Rooter	010-5600		450.00
5002032993	07/20/2017	Saviers Smog	010-5600		85.50
5002032994	07/20/2017	Scholastic/Weekly Reader	010-4300		27,379.54
5002032995	07/20/2017	Shiffler Equipment Sales Inc	010-4300		464.12
5002032996	07/20/2017	Russell Sigler, Inc.	010-4300		3,983.40
5002032997	07/20/2017	Sinclair Sanitary Supply Inc	010-4300	1,477.53	
			010-4400	492.51	1,970.04
5002032998	07/20/2017	Staples Advantage Dept LA	010-4300		278.12
5002032999	07/20/2017	MB Summit Electric, Inc. DBA Summit Electric	010-5800		900.00
5002033000	07/20/2017	Sunbelt Rentals	010-5699		1,965.11
5002033001	07/20/2017	Superior Sanitary Supplies	010-4300		2,124.60
5002033002	07/20/2017	Teatro de las Americas Inc.	951-5800		70.00
5002033003	07/20/2017	Traffic Technologies	010-4300		2,303.34
5002033004	07/20/2017	Uline	010-4300		1,963.33
5002033005	07/20/2017	VCOE	010-4300	120.00	
			010-5800	1,500.00	1,620.00
5002033006	07/20/2017	Vista Paint	010-4300		109.84
5002033007	07/20/2017	Ventura County Arts Council	010-5800		2,500.00
5002033008	07/20/2017	Ventura County Star	010-5800		486.76
5002033009	07/20/2017	Ventura Unified School District	010-7141		105,106.00
5002033010	07/20/2017	Weinerth & Sons Bee Removal	010-5500		250.00
5002033011	07/20/2017	WINC	010-5800		170.00
5002033012	07/20/2017	World's Finest Chocolate	951-4300		1,560.00
5002033013	07/24/2017	Maria Burke	010-4300		57.63
5002033014	07/24/2017	Maria Paramo	010-5200		776.48
5002033015	07/24/2017	Leticia Rizo	010-5800		254.42
5002033016	07/24/2017	Conrad A. Saturnino	010-4300		93.15
5002033017	07/24/2017	Barbara McVicker	010-5200		932.99
5002033018	07/24/2017	Susan K. Parsons	010-4300	605.53	
			953-4300	711.15	1,316.68
5002033019	07/24/2017	Maria J. Hernandez	010-4300		129.32
5002033020	07/24/2017	Joanna S. Carino	130-5200		70.04
5002033021	07/24/2017	Christine Walker	010-4300		87.31
5002033022	07/24/2017	Cara J. Comstock	010-5200		643.89
5002033023	07/24/2017	Aaren Balasa	010-4300		90.15
5002033024	07/24/2017	Tonya Leal	010-5200		939.53
5002033025	07/24/2017	Lidia Cabral	130-5200		11.26
5002033026	07/24/2017	Delfina T. Serrato	130-5200		13.03
5002033027	07/24/2017	Courtney N. Fitzgerald	010-4300		68.55
5002033028	07/24/2017	Maria D. Alarcon	130-5200		78.53

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5002033029	07/24/2017	Rosalinda Barnes	010-5200		797.42
5002033030	07/24/2017	Maria N. Torres	010-4300		324.50
5002033031	07/24/2017	Katya Acuna	010-4300		206.36
5002033032	07/24/2017	Elena Vasquez	010-5200		901.07
5002033033	07/24/2017	Robert T. Spears	010-4300		283.82
5002033034	07/24/2017	Steven R. Kelley	010-5200		851.40
5002033035	07/24/2017	AE Group Mechanical Eng. Inc.	010-5800		1,365.00
5002033036	07/24/2017	Amplified IT, LLC	010-5200		1,047.00
5002033037	07/24/2017	Apple Inc	010-4300	539.40	
			010-4400	1,823.65	
			010-5800	79.99	2,443.04
5002033038	07/24/2017	Blick Art Materials	010-4300		4,476.90
5002033039	07/24/2017	Bright Eyes Enterprise	010-4300		384.80
5002033040	07/24/2017	Character Counts	010-4300		766.49
5002033041	07/24/2017	Choice Literacy	010-4300	1,747.09	
			Unpaid Tax	125.09-	1,622.00
5002033042	07/24/2017	City Of Oxnard	010-5502		3,682.56
5002033043	07/24/2017	City Of Pt Hueneme Attn: Finance Dept.	010-5800		3,786.00
5002033044	07/24/2017	Classroom Direct.Com	010-4300	1,903.51	
			010-4400	1,147.33	3,050.84
5002033045	07/24/2017	Dell Marketing LP	010-4300	13,862.73	
			010-4400	30,616.79	44,479.52
5002033046	07/24/2017	Discount School Supply	010-4300		912.09
5002033047	07/24/2017	Durham School Services	010-5812		820.78
5002033048	07/24/2017	Evollve, Inc.	010-4300	6,465.00	
			010-4400	3,442.61	9,907.61
5002033049	07/24/2017	Federal Express	010-5900		37.18
5002033050	07/24/2017	Follett School Solutions Inc.	010-4300		107.75
5002033051	07/24/2017	Follett School Solutions	010-4100		3,432.92
5002033052	07/24/2017	General Binding Corp ACCO Brands USA LLC	010-4300		195.82
5002033053	07/24/2017	GreatMats	010-4300	963.29	
			Unpaid Tax	69.29-	894.00
5002033054	07/24/2017	GTM Sportswear	952-4300		107.75
5002033055	07/24/2017	HangSafe Hooks	010-4300	833.65	
			Unpaid Tax	55.10-	778.55
5002033056	07/24/2017	Heinemann Library	010-5800		6,400.00
5002033057	07/24/2017	JT'S Rubbish and Recycle	010-5501		12,960.35
5002033058	07/24/2017	Office Depot	010-4300		255.86
5002033059	07/24/2017	Puritan Bakery	130-9321		5,048.65
5002033060	07/24/2017	Seaside Electric	010-5600		1,401.55
5002033061	07/24/2017	Service Pro Fire Protection Inc	010-5600		5,702.98
5002033062	07/24/2017	So Ca Gas Company	010-5507		1,179.97
5002033063	07/24/2017	Time Warner Cable	010-5900		529.56
5002033064	07/24/2017	Verizon Business	010-5903		136.67
5002033065	07/24/2017	Waxie Sanitary Supply	010-4300		2,040.54

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002033066	07/25/2017	Barnes & Noble Inc	010-4200	1,425.54	
			010-4300	17,870.11	19,295.65
5002033067	07/25/2017	Dell Marketing LP	010-4300		722.46
5002033068	07/25/2017	MJP Computers	010-4300	4,231.82	
			010-4400	1,282.23	5,514.05
5002033069	07/25/2017	Office Depot	010-4300		2,210.01
5002033070	07/25/2017	Oriental Trading Co Inc	010-4300	1,817.90	
			Unpaid Tax	130.03-	1,687.87
5002033071	07/25/2017	School Specialty Inc.	010-4300		554.65
5002033072	07/25/2017	The SPARK Programs-Institutes	010-4300		2,901.11
5002033073	07/26/2017	David Castellano	010-5200		509.46
5002033074	07/26/2017	Mirta Alcantar	010-5200		373.98
5002033075	07/26/2017	360 Degree Customer Inc	010-5100		28,733.75
5002033076	07/26/2017	Accurate Label Design Inc	010-4300		453.95
5002033077	07/26/2017	American Language Service	010-5800		489.00
5002033078	07/26/2017	Aswell Trophy	010-4300		81.46
5002033079	07/26/2017	Captive-Aire Systems, Inc.	Cancelled		75,508.04 *
	Cancelled on 08/01/2017				
5002033080	07/26/2017	Castle Air Inc	130-4300	585.82	
			130-5600	652.50	1,238.32
5002033081	07/26/2017	Clean Energy	010-5600		6,309.17
5002033082	07/26/2017	CompuVision	010-4300		6,652.78
5002033083	07/26/2017	Crisis Prevention Institute	010-5800		150.00
5002033084	07/26/2017	Curriculum Assoc Inc	010-4300		116.78
5002033085	07/26/2017	Dell Marketing LP	010-4300	22,684.14	
			010-4400	37,227.76	59,911.90
5002033086	07/26/2017	Dial Security/Communications	010-5800		288.00
5002033087	07/26/2017	Discount School Supply	010-4300		212.38
5002033088	07/26/2017	Dunn-Edwards Corp	010-4300		1,546.95
5002033089	07/26/2017	e3 Audiometrics	010-5600		420.00
5002033090	07/26/2017	Nick Rail Music Inc	010-4300		395.46
5002033091	07/26/2017	Office Depot	010-4300		1,416.54
5002033092	07/26/2017	Oriental Trading Co Inc	010-4300	1,334.87	
			Unpaid Tax	95.10-	1,239.77
5002033093	07/26/2017	First Picks Bread Co., LLC	010-4300		268.00
5002033094	07/26/2017	Perma Bound	010-4200		3,500.32
5002033095	07/26/2017	Positive Promotions	010-4300		309.01
5002033096	07/26/2017	Quill Corporation	010-4300		1,182.44
5002033097	07/26/2017	Really Good Stuff	010-4300	111.38	
			Unpaid Tax	7.37-	104.01
5002033098	07/26/2017	Ricoh USA, Inc	010-5600		153.96
5002033099	07/26/2017	School Specialty	010-4300		139.54
5002033100	07/26/2017	Scholastic	010-4200		2,991.72
5002033101	07/26/2017	School Outfitters	010-4400		1,501.60
5002033102	07/26/2017	School Services of California	010-5200	1,320.00	
			010-5211	165.00	1,485.00
5002033103	07/26/2017	School Specialty Inc.	010-4300		4,941.33

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002033104	07/26/2017	Southwest School & Office	010-4300		72.18
5002033105	07/26/2017	Rockstar Recruiting DBA	010-5800		22,335.00
5002033106	07/26/2017	Staples Advantage Dept LA	010-4300	1,463.33	
			130-4300	120.48	1,583.81
5002033107	07/26/2017	Student Transportation of America	010-5812		1,304.88
5002033108	07/26/2017	Super Duper Publications	010-4300	2,767.00	
			Unpaid Tax	199.02-	2,567.98
5002033109	07/26/2017	Treasure Bay Inc.	010-4200	3,200.72	
			Unpaid Tax	12.53-	3,188.19
5002033110	07/26/2017	Uline	010-4300		246.03
5002033111	07/26/2017	VCOE	010-5200		800.00
5002033112	07/26/2017	Ward's Media Tech	010-4300		887.86
5002033113	07/26/2017	Camlox Industries DBA Western Graphix	010-4400		1,735.83
5002033114	07/26/2017	Western Psychological Services	010-4300		93.52
5002033115	07/28/2017	McGraw-Hill Companies Inc	010-4100	1,353,757.22	
			010-4200	224,838.87	1,578,596.09
		Total Number of Checks	**429**		**3,029,314.13**

	Count	Amount
Cancel	2	75,821.14
Net Issue		2,953,492.99

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	376	2,780,107.93
130	Cafeteria Fund	21	143,824.24
510	Bond Interest and Redemption F	1	1,430.00
951	Blackstock ASB Fund	6	2,856.12
952	Green ASB Fund	5	6,218.13
953	Unorganized Student Body/Eleme	29	20,546.78
	Total Number of Checks	**427**	2,954,983.20
	Less Unpaid Tax Liability		1,490.21-
	Net (Check Amount)		**2,953,492.99**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR JULY 2017

BOARD MEETING DATE: August 28, 2017

FROM: Dannielle Brook, Assistant Superintendent, Business Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

For information only

BACKGROUND:

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The July report reflects the receipt of $0.00 as follows:

Fund	Description	July
010	General Fund	$0.00
130	Cafeteria Fund	$0.00
250	Developer Fee Fund	$0.00
95X	Student Funds	$0.00
	Totals	$0.00

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: ACCEPTANCE OF GIFTS TO THE DISTRICT

BOARD MEETING DATE: August 28, 2017

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board formally accept the following new gifts to the district and authorize the Superintendent to send a letter of appreciation to the donors.

- $100.00 from Craig Morgan through the *Chevron Matching Employee Funds* to Charles Blackstock Junior High School
- $25.03 from Kroger for Sunkist Elementary School
- $147.90 from Box Tops for Education for Sunkist Elementary School
- $92.34 from Javier Quintino through the *Wells Fargo Community Support Campaign* for Sunkist Elementary School
- $60.00 from Javier Morales of Game Over Catering for Fred L. Williams Elementary School
- $250.00 from Donna Lopez for Fred L. Williams Elementary School

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFY CHANGE ORDER #1 FOR KITCHEN HOOD REPLACEMENT PROJECT AT VARIOUS SCHOOLS
BOARD MEETING DATE:	August 28, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify change order #1 in the amount of $36,683.00 for Hathaway, Parkview, and Williams, Kitchen Hood Replacement, HESD #17-18-01

BACKGROUND:

Change Order No. 1:

- Item #1 – Parkview Ceiling Area Increase: $4,006.00
  Remove and reinstall the unforeseen plumbing and electrical items preventing the framing portion of this work to commence.

- Item #2 – Hathaway Roof Increase: $13,923.00
  Demo and replace existing roof sheathing at Julien Hathaway Elementary to avoid existing utilities in the roof soffit to install new framing, blocking and hardware.

- Item #3 – Williams Roof Increase: $13,923.00
  Demo and replace existing roof sheathing at Fred Williams Elementary to avoid existing utilities in the roof soffit to install new framing, blocking and hardware.

- Item #4 – Parkview Kitchen Hood Wall Increase: $1,394.00
  Fur out the kitchen hood wall to maintain a uniform plane for support blocking and installation of the kitchen hood.

- Item #5 – Parkview Kitchen Sink Increase: $2,404.00
  Disconnect and modify the existing kitchen sink at Parkview Elementary.

- Item #6 – Hathaway Electrical Increase: $2,433.00
  Modify the existing lower conduits to drop the new taller panel to meet the code requirement for height.

- Item #7 – Hathaway Soffit Demo Decrease: $700.00
  Provide a credit for demolition of the soffit area not performed.

- Item #8 – Williams Soffit Demo Decrease: $700.00
  Provide credit for demolition of the soffit area not performed.

Original Contract Amount:	$565,000.00
Contract Sum Prior to this Change Order:	$565,000.00
This Change Order #1 Sum:	$38,083.00
Less Credit Decrease	-$1,400.00
New Contract Sum:	**$601,683.00**

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: HESD Vent Hood Replacement
AREA: Parkview Ceiling Area
SOURCE: RFI 003
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 07-Jul-17
PROPOSED CE #: 1
REVISION # : 0

Schedule will be impacted if not acted on by:

DESCRIPTION: .Pursuant to a response to RFI 003, NCM proposes to remove and reinstall the unforeseen plumbing and electrical items preventing the framing protion of this work to commence. NCM is requesting (4) days be added to the duration of the schedule for this additional work.

Please see the detailied Breakdown below.

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Remove 3/4" Copper Line	1	LS		$ -	25.00	$ 25.00	4.00	4.0
2	Reinstall New 3/4" Copper Line	1	LS		$ -	195.00	$ 195.00	12.00	12.0
3	Identify circuits and loads in work area. Safe-off and demo circuits and conduits.	1	LS		$ -		$ -	4.00	4.0
4	4s deep bracketed boxes	8	EA		$ -	2.68	$ 21.44	0.25	2.0
5	¾ emt	0.8	LF100		$ -	55.00	$ 44.00	5.50	4.4
6	¾ emt steel compression connectors	16	EA		$ -	2.10	$ 33.60	0.20	3.2
7	¾ one hole emt straps	16	EA		$ -	0.95	$ 15.20	0.05	0.8
8	4s 2 gang mudrings x 1.25	8	EA		$ -	2.10	$ 16.80	0.15	1.2
9	#12 Stranded Cu Wire	0.32	LF1000		$ -	195.00	$ 62.40	8.00	2.6
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

Equipment Total $ -

Sub Total $ 413.44 Total Hours 34
Sales Tax $ 33.08 Labor Rate $ 85.00
Material Total $ 446.52 Labor Total $ 2,904

Exclusions:

Net Change		$ 3,350
Overhead @	10.00%	$ 335
Profit @	5.00%	$ 184
Insurance @	1.50%	$ 58
BOND @	2.00%	$ 79
TOTAL		$ 4,006

7/20/17

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: HESD Vent Hood Replacement
AREA: Hathaway Roof
SOURCE: RFI 007
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 10-Jul-17
PROPOSED CE #: 2
REVISION # : 0

Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to a response to RFI 007, NCM proposes to demo and replace existing roof sheathing at Julien Hathaway Elementary to avoid existing utilities in the roof soffit to inst new framing, blocking and hardware
Newton Construction is requesting (2) additional schedule days for this change

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Roofing Repairs - See Craig Roof Proposal	1	LS	7500.00	$ 7,500.00		$ -		-
2	Demo of existing roof sheathing	6	MH		$ -		$ -	2.00	12.0
3	Replace Roof Sheathing	10	MH		$ -		$ -	2.00	20.0
4	5/8 CDX Plywood Sheets/Clips/Adhesives/Fasteners	19	EA		$ -	45.00	$ 855.00		-
5	Haul Away & Dump Fees	1	LS	500.00	$ 500.00		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

	Equipment Total	$ 8,000	Sub Total	$ 855.00	Total Hours 32
			Sales Tax	$ 68.40	Labor Rate $ 85.00
Exclusions:			Material Total	$ 923.40	Labor Total $ 2,720

Net Change		$ 11,643
Overhead @	10.00%	$ 1,164
Profit @	5.00%	$ 640
Insurance @	1.50%	$ 202
BOND @	2.00%	$ 273
	TOTAL	$ 13,923

7/25/17

Craig
ROOF COMPANY, INC.

P.O. BOX 4520 • SANTA BARBARA, CA 93140
(805) 966-5331 Phone • (805) 962-1168 Fax
CA LICENSE 737309

July 7, 2017

Newton Construction
San Luis Obispo, Ca

Attn: Brittany Blue

RE: Hueneme Elementary

Estimate for additional roof removal and roof repair at Williams and Hathaway.

Demo $2,500.00. per site

Install $5,000.00. per site

■Exclusions:

- Carpentry labor and carpentry materials
- Other Sheet Metal
- Painting of metal work or flashings

Total contact amount for the work outlined above **$15,000**

Craig Roof Company

805 / 966-5331

see CO #2+3

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 10-Jul-17
PROPOSED CE #: 3
REVISION # : 0

PROJECT: HESD Vent Hood Replacement
AREA: Williams Roof
SOURCE: RFI 007
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to a response to RFI 007, NCM proposes to demo and replace existing roof sheathing at Fred Williams Elementary to avoid existing utilities in the roof soffit to install new framing, blocking and hardware
Newton Construction is requesting (2) additional schedule days for this change

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Roofing Repairs - See Craig Roof Proposal	1	LS	7500.00	$ 7,500.00		$ -		-
2	Demo of existing roof sheathing	6	MH		$ -		$ -	2.00	12.0
3	Replace Roof Sheathing	10	MH		$ -		$ -	2.00	20.0
4	5/8 CDX Plywood Sheets/Clips/Adhesives/Fasteners	19	EA		$ -	45.00	$ 855.00		-
5	Haul Away & Dump Fees	1	LS	500.00	$ 500.00		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

	Equipment Total	$ 8,000	Sub Total	$ 855.00	Total Hours 32
			Sales Tax	$ 68.40	Labor Rate $ 85.00
Exclusions:			Material Total	$ 923.40	Labor Total $ 2,720

Net Change		$ 11,643
Overhead @	10.00%	$ 1,164
Profit @	5.00%	$ 640
Insurance @	1.50%	$ 202
BOND @	2.00%	$ 273
	TOTAL	**$ 13,923**

7/20/17

Craig
ROOF COMPANY, INC.

P.O. BOX 4520 • SANTA BARBARA, CA 93140
(805) 966-5331 Phone • (805) 962-1168 Fax
CA LICENSE 737309

July 7, 2017

Newton Construction
San Luis Obispo, Ca

Attn: Brittany Blue

RE: Hueneme Elementary

Estimate for additional roof removal and roof repair at Williams and Hathaway.

Demo $2,500.00. per site

Install $5,000.00. per site

■Exclusions:

- Carpentry labor and carpentry materials
- Other Sheet Metal
- Painting of metal work or flashings

Total contact amount for the work outlined above **$15,000**

Craig Roof Company

805 / 966-5331

SU
CO#
2+3

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: **HESD Vent Hood Replacement**
AREA: Parkview Elementary Kitchen Hood Wall
SOURCE: RFI 009
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 13-Jul-17
PROPOSED CE #: 4
REVISION # : 0

Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to a response to RFI 009, NCM proposes to fur out the kitchen hood wall to maintain a uniform plane for support blocking and installation of the kitchen hood

Newton Construction is requesting (1) additional schedule day for this work

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Furring out of Wall	4	MH		$ -		$ -	2.00	8.0
2	Lumber & Hardware	1	LS		$ -	450.00	$ 450.00		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

Equipment Total $ -

Sub Total $ 450.00 Total Hours 8
Sales Tax $ 36.00 Labor Rate $ 85.00
Material Total $ 486.00 Labor Total $ 680

Exclusions:

Net Change		$ 1,166
Overhead @	10.00%	$ 117
Profit @	5.00%	$ 64
Insurance @	1.50%	$ 20
BOND @	2.00%	$ 27
TOTAL		**$ 1,394**

7/26/17

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: **HESD Vent Hood Replacement**
AREA: Parkview Elementary Kitchen Sink
SOURCE: RFI 006
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 20-Jul-17
PROPOSED CE #: 5A
REVISION # : 0

Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to a response to RFI 006, NCM proposes to disconnect and modify the existing kitchen sink at Parkview Elementary

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Modification of Sink	1	LS	1500.00	$ 1,500.00		$ -		-
2	Additional Demo	3	MH		$ -		$ -	1.00	3.0
3	Reinstallation of Sink	3	MH		$ -		$ -	1.00	3.0
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

	Equipment Total	$ 1,500	Sub Total	$ -	Total Hours 6
			Sales Tax	$ -	Labor Rate $ 85.00
			Material Total	$ -	Labor Total $ 510

Exclusions:

Net Change		$ 2,010
Overhead @	10.00%	$ 201
Profit @	5.00%	$ 111
Insurance @	1.50%	$ 35
BOND @	2.00%	$ 47
	TOTAL	**$ 2,404**

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: HESD Vent Hood Replacement
AREA: Hathaway Electrical
SOURCE: Unforeseen Condition
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 08-Aug-17
PROPOSED CE #: 6
REVISION # : 1

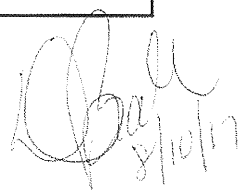
Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to an unforeseen condition on the configuration of the existing panel, NCM proposes to modify the existing lower conduits to drop the new taller panel to meet the code requirement for height. Work includes locating and removing the existing wires out of the conduits to cut the conduits to a lower position. During this modification, NCM proposes to replace the deterioted wire. Please see the detailied Breakdown below.

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Locate Home Runs	1	LS		$ -		$ -	4.00	4.0
2	Remove and Demo Wire in Existing Conduits	1	LS		$ -	5.00	$ 5.00	6.00	6.0
3	New #12 Cu Wire	1.5	EA		$ -	195.00	$ 292.50		-
4	Pull In and Re terminate	0.8	LF100		$ -	55.00	$ 44.00	12.00	9.6
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

			Equipment Total	$ -	Sub Total	$ 341.50	Total Hours	20
					Sales Tax	$ 27.32	Labor Rate	$ 85.00
Exclusions:					Material Total	$ 368.82	Labor Total	$ 1,666
					Net Change			$ 2,035
					Overhead @		10.00%	$ 203
					Profit @		5.00%	$ 112
					Insurance @		1.50%	$ 35
					BOND @		2.00%	$ 48
							TOTAL	**$ 2,433**



NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: HESD Vent Hood Replacement
AREA: Hathaway Soffit Demo
SOURCE: RFI 007
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 15-Aug-17
PROPOSED CE #: 7
REVISION # : 0

Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to a response on RFI 007, NCM proposes to provide a credit for demolition of the soffit area not performed

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Soffit Area Demo	-6	MH		$ -		$ -	1.00	(6.0)
2	Dump Fees	-1	LS	75.00	$ (75.00)		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

Equipment Total	$ (75)	Sub Total	$ -
		Sales Tax	$ -
		Material Total	$ -
Total Hours			(6)
Labor Rate			$ 85.00
Labor Total			$ (510)

Exclusions:

Net Change		$ (585)
Overhead @	10.00%	$ (59)
Profit @	5.00%	$ (32)
Insurance @	1.50%	$ (10)
BOND @	2.00%	$ (14)
TOTAL		$ (700)

8/16/17

NEWTON CONSTRUCTION & MANAGEMENT, INC.
CHANGE ESTIMATE BREAKDOWN

PROJECT: HESD Vent Hood Replacement
AREA: Williams Soffit Demo
SOURCE: RFI 007
SCHEDULE: NCM is awaiting approval prior to proceeding on this change.

NEWTON
CONSTRUCTION & MANAGEMENT
DATE: 15-Aug-17
PROPOSED CE #: 8
REVISION # : 0

Schedule will be impacted if not acted on by:

DESCRIPTION: Pursuant to a response on RFI 007, NCM proposes to provide a credit for demolition of the soffit area not performed

Pricing is as Follows:

ITEM	DESCRIPTION	QTY	UNIT	SUB/EQUIP UNIT COST	SUB/EQUIP EXTENDED COST	MATERIAL UNIT COST	MATERIAL EXTENDED COST	LABOR UNIT HOUR	LABOR EXTENDED HOURS
1	Soffit Area Demo	-6	MH		$ -		$ -	1.00	(6.0)
2	Dump Fees	-1	LS	75.00	$ (75.00)		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-
					$ -		$ -		-

Equipment Total	$ (75)	Sub Total	$ -	Total Hours	(6)
		Sales Tax	$ -	Labor Rate	$ 85.00
		Material Total	$ -	Labor Total	$ (510)
		Net Change			$ (585)
		Overhead @		10.00%	$ (59)
		Profit @		5.00%	$ (32)
		Insurance @		1.50%	$ (10)
		BOND @		2.00%	$ (14)
				TOTAL	**$ (700)**

Exclusions:

5/21/17

Change Order No. 1
HESD #17-18-01

PMSM ARCHITECTS

C H A N G E O R D E R N O 1

Project:
Hueneme Elementary School District
Kitchen Hood Replacement at Various Schools
Fred Williams ES: DSA # 03-116106, File #56-12
Julien Hathaway ES: DSA #03-116832, File #56-12
Parkview ES: DSA #03-116832, File #56-12
PMSM Project No. 14005.01, 14062.01

Contractor:
Newton Construction and Management
PO Box 3260
2436 Broad Street
San Luis Obispo, CA 93403

Date: August 22, 2017

The scope of work will be modified only as herein specifically set forth and in all other respects remains unaltered.

Item #1: **Parkview ES – Ceiling Area**

Pursuant to a response to RFI 003, NCM proposes to remove and reinstall the unforeseen plumbing and electrical items preventing the framing
protion of this work to commence. NCM is requesting (4) days be added to the duration of the schedule for this additional work.

Reason: Unforseen condition. Work needed in order to gain access to the existing roof rafters to accomplish work without having to shut down utitlies and expedite the work.

Back-up: Contractor's CE 001-0
DSA: None

Change in Contract Sum for this item:	Increase	$	4,006.00
Change in Contract Time for this item:	Increase		4 Days

Item #2: **Julien Hathaway ES – Roof**

Pursuant to a response to RFI 007, NCM proposes to demo and replace existing roof sheathing at Julien Hathaway Elementary to avoid existing utilities in the roof soffit to install
new framing, blocking and hardware.

Reason: Unforseen condition. Necessary to remove section of roof sheathing to accommodate new work.

Back-up: Contractor's CE 002-0
DSA: None

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SANTA BARBARA, CA • SAN LUIS OBISPO, CA

Hueneme Elementary School District
Kitchen Hood Replacement at Various Schools
Change Order No. 1
HESD #16-17-03

Change in Contract Sum for this item:	Increase	$	13,923.00
Change in Contract Time for this item:	Increase		2 Days

Item #3: **Fred Williams ES – Roof**

Pursuant to a response to RFI 007, NCM proposes to demo and replace existing roof sheathing at ~~Julien Hathaway Elementary~~ Fred Williams to avoid existing utilities in the roof soffit to install new framing, blocking and hardware.

Reason: Unforseen condition. Necessary to remove section of roof sheathing to accommodate new work.

Back-up: Contractor's CE 003-0
DSA: None

Change in Contract Sum for this item:	Increase	$	13,923.00
Change in Contract Time for this item:	Increase		2 Days

Item #4: **Parkview ES – Vent Hood Replacement**

Pursuant to a response to RFI 009, NCM proposes to fur out the kitchen hood wall to maintain a uniform plane for support blocking and installation of the kitchen hood.

Reason: Unforseen condition. Necessary to to accommodate new work.

Back-up: Contractor's CE 004-0
DSA: None

Change in Contract Sum for this item:	Increase	$	1,394.00
Change in Contract Time for this item:	Increase		1 Day

Item #5: **Parkview ES – Modify Existing Sink**

Pursuant to a response to RFI 006, NCM proposes to disconnect and modify the existing kitchen sink at Parkview Elementary

Reason: Existing sink is approx.. 1' longer than shown on plans. Modification is necessary in order to accommodate new work.

Back-up: Contractor's CE 005A-0
DSA: None

Change in Contract Sum for this item:	Increase	$	2,404.00
Change in Contract Time for this item:	No change		0 Day

Item #6: **Julien Hathaway ES – Electrical Panel**

Pursuant to an unforeseen condition on the configuration of the existing panel, NCM proposes to modify the existing lower conduits to drop the new taller panel to meet the code requirement for height. Work includes locating and removing the existing wires out of the conduits to cut the conduits to a lower position. During this modification, NCM proposes to replace the deterioted wire.

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Reason: Unforseen condition. Necessary to to accommodate new work.

Back-up: Contractor's CE 006-1
DSA: None

Change in Contract Sum for this item:	Increase	$	2,433.00
Change in Contract Time for this item:	No change		0 Day

Item #7: **Julien Hathaway ES – Ceiling Area**

Pursuant to a response on RFI 007, NCM proposes to provide a credit for demolition of the soffit area not performed

Reason: Unforseen condition. Work needed in order to gain access to the existing roof rafters to accomplish work without having to shut down utitlies and expedite the work. Original plans called for demo at ceiling.

Back-up: Contractor's CE 007-0
DSA: None

Change in Contract Sum for this item:	Increase	$	-700.00
Change in Contract Time for this item:	No change		0 Day

Item #8: **Julien Fred Williams ES – Ceiling Area**

Pursuant to a response on RFI 007, NCM proposes to provide a credit for demolition of the soffit area not performed

Reason: Unforseen condition. Work needed in order to gain access to the existing roof rafters to accomplish work without having to shut down utitlies and expedite the work. Original plans called for demo at ceiling.

Back-up: Contractor's CE 008-0
DSA: None

Change in Contract Sum for this item:	Increase	$	-700.00
Change in Contract Time for this item:	No change		0 Day

Summary of Change Order Items

Item #1	CE 001-0	$ 4,006.00	4 Days
Item #2	CE 002-0	$ 13,923.00	2 Days
Item #3	CE 003-0	$ 13,923.00	2 Days
Item #4	CE 004-0	$ 1,394.00	1 Days
Item #5	CE 005A-0	$ 2,404.00	0 Days
Item #6	CE 006-1	$ 2,433.00	0 Days
Item #7	CE 007-0	$ -700.00	0 Days
Item #8	CE 008-0	$ -700.00	0 Days
Net Change of All CO Items:		$ 36,683.00	9 Days

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Hueneme Elementary School District
Kitchen Hood Replacement at Various Schools
Change Order No. 1
HESD #17-18-01

Original Contract Sum:	$	565,000.00
Total Sum of Previous Change Orders:	$	0.00
Contract Sum prior to this Change Order:	$	0.00
This Change Order Sum:	$	36,683.00
New Contract Sum:	$	601,683.00

Contract Days will be Increased by: 9 Days

Original Completion Date:	August 15, 2016
Completion date prior to this Change Order:	August 15, 2016
Completion date revised by this Change Order:	August 28, 2016

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:

Eric Newton

Authorized by:

HUENEME ELEMENTARY SCHOOL DISTRICT

Recommend Approval by:

PMSM ARCHITECTS

802 EAST COTA STREET, SUITE A SANTA BARBARA, CA 93401 TEL 805-963-1955

SANTA BARBARA, CA • SAN LUIS OBISPO, CA

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF NOTICE OF COMPLETION, KITCHEN HOOD REPLACEMENT AT VARIOUS SCHOOLS
BOARD MEETING DATE:	August 28, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the signing of the Notice of Completion for the following project:

Contractor: Newton Construction & Management, 2436 Broad St. San Luis Obispo, CA 93403

Project: Contract # 16-17-03, Kitchen Hood Project at Hollywood Beach, E.O. Green and Hueneme schools

Completion Date: August 19, 2016

BACKGROUND:

Administrative staff is recommending that the Governing Board ratify the signing of the Notice of Completion for the project listed above for the kitchen hood at Hollywood Beach, E.O. Green and Hueneme schools. The work on the project is 100% complete. Additional information about the project is shown below.

Contract Date:	**June 20, 2016**
Original Contract Amount:	**$537,000.00**
Change Orders:	**$ 23,655.00**
Final Contract Amount:	**$560,655.00**

NOTICE OF COMPLETION

Notice is hereby given that the Hueneme Elementary School District, a school district in Ventura County, is the owner in fee of the following described real property, to-with:

Description: **PO #R17-00864/ Contract #16-17-03 Newton Construction & Management, for Kitchen Hood Projects at Hollywood Beach, E. O. Green and Hueneme schools.** That on or about the **20th day of June, 2016**, the said Hueneme Elementary School District of Ventura County entered into a contract with **Newton Construction & Mgmt., 2436 Broad Street, Suite B, San Luis Obispo, 93403** for the districtwide upgrade of network electronics on that certain real property herein before described; that said building(s) and improvements were actually completed on the 19**th day of August**; that the address of said Hueneme Elementary School District is 205 North Ventura Road, Port Hueneme, Ventura County, California.

Hueneme Elementary School District
Charles Weis, Ph.D., Clerk of Board of Trustees

By _____ Agent of the Board of Trustees
Dannielle Brook

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF VENTURA

Dannielle Brook, being first duly sworn deposes and says:

that she is agent of the Board of Trustees of the Hueneme Elementary School District, a school district of Ventura County, California; that she therefore verifies the foregoing Notice of Completion on behalf of said Hueneme Elementary School District; that the Hueneme Elementary School District of Ventura County, California, is owner of the property described in the foregoing notice; that she has read the foregoing notice and knows the contents thereof; that she has personal knowledge of the facts therein stated; that the same are true.

_____
Dannielle Brook 7-24-17

See Attached Certification

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFY CHANGE ORDER #1 FOR NEW GAS LINE AT BLACKSTOCK JR. HIGH
BOARD MEETING DATE:	August 28, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify change order #1 in the amount of $18,104.00 for the New Gas Line at Blackstock Jr. High, HESD #17-18-02

BACKGROUND:

Change Order No. 1:

- Item #1– Core Drilling at 16 Locations Increase: $9,595.00
- Item #2 –Install Seismic Valve & Manual Shut-off Valve Increase: $873.00
- Item #3 – Vault Size Changes Increase: $7,636.00

Original Contract Amount:	$194,500.00
Contract Sum Prior to this Change Order:	$194,500.00
This Change Order Sum:	$18,104.00
New Contract Sum:	**$212,604.00**

CHANGE ORDER

Project: New Gas Line @ Blackstock Jr. High
Project No: HESD 17-18-02
To: Joe Hiton
From: Brian James, MBS Engineering

CO No: 1
Date: 7/21/17

Subject: CORE DRILL 16 Locations
Discipline:
Specification Section Title: Section Number:
Sheet Number: Page:

Category
Article/Paragraph:
Detail:

Details:

CORE DRILL 16 locations. All core samples are on site 8 inches long.
2ea @ 4inch; 2ea @ 3 inch; 2ea @ 2 1/2 inch; 3ea @ 2 inch;
7ea @ 1 1/2 inch

	Original Cost	/	*Updated Cost*
Labor Crew (2 men)	$1,160.00	/	$6,865.00
Drill Core Equip. / Safety Equip.	$420.00	/	$4,310.00
TOTAL	**$1,580.00**	/	**$11,175.00**
			-$1,580.00
		Updated Total	***$9,595.00***

Suggestion:

☐Attachment:

Undersigned certifies:

- Both drawings and specification sections were thoroughly reviewed.
- Processing time for frivolous RFIs will be charged back to Contractors at A/E billable rates.

Desired Response Date:
Cost Impact: $ 9,595.00
Drawing Impact:
Signed:

(However, A/E still have specified days to respond.)
Schedule Impact: days
Submitted by:
Date:

Answer:

Answered by:

Signed: Date:

Copies: ☐ Owner ☐Consultants ☐ ☐
☐ File

1. A/E review of or responses to RFI's shall not constitute an approval, direction, or procedure related to the construction site safety precautions, procedures, or methodology of the Contractor.
2. The use of a RFI is limited to clarification of the contract documents. Contractor will limit each RFI to a single issue. Information that is discernable from the contract documents; construction means and methods; product substitution submittals; product submittals; and construction site safety will not be addressed by the A/E in responding to a RFI.
3. A/E response to a RFI is not a change order or directive authorizing an increase in construction cost or time.

End of Form

CHANGE ORDER

Project: New Gas Line @ Blackstock Jr. High Project No: HESD 17-18-02	CO No: 2
To: Joe Hiton From: Brian James, MBS Engineering	Date: 7/21/17
Subject: Seismic Valve & Manual Shut-off Valve Installation Discipline: Specification Section Title: Section Number: Sheet Number: Page:	Category Article/Paragraph: Detail:

Details:

At request of the district. MBS is to install an additional seismic valve and manual shut off valve up stream of 3 inch riser to isolate 3 inch gas line below grade going to Locker rooms. Valve sizes are 2 21/ inch

Materials	$421.00
Labor	$453.00
TOTAL	**$873.00**

Suggestion:

☐Attachment:

Undersigned certifies:

- Both drawings and specification sections were thoroughly reviewed.
- Processing time for frivolous RFIs will be charged back to Contractors at A/E billable rates.

Desired Response Date:	(However, A/E still have specified days to respond.)
Cost Impact: $873.00	Schedule Impact: days
Drawing Impact:	Submitted by:
Signed:	Date:

Answer:

Answered by:

Signed: Date:

Copies: ☐ Owner ☐Consultants ☐ ☐
☐ File

1. A/E review of or responses to RFI's shall not constitute an approval, direction, or procedure related to the construction site safety precautions, procedures, or methodology of the Contractor.
2. The use of a RFI is limited to clarification of the contract documents. Contractor will limit each RFI to a single issue. Information that is discernable from the contract documents; construction means and methods; product substitution submittals; product submittals; and construction site safety will not be addressed by the A/E in responding to a RFI.
3. A/E response to a RFI is not a change order or directive authorizing an increase in construction cost or time.

End of Form

CHANGE ORDER

Project: New Gas Line @ Blackstock Jr. High	CO No: 4
Project No: HESD 17-18-02	
To: Joe Hiton	Date: 7/21/17
From: Brian James, MBS Engineering	

Subject: Vault Size Changes
Discipline: Category
Specification Section Title: Section Number:
Sheet Number: Page: Article/Paragraph:
Detail:

Details:

Vault size has changed. Quote Attached

	Original Cost	/	*Updated Cost*
Materials (w/shipping)	$562.50	/	$3,606.00
Labor	$1,500.00	/	$4,800.00
Equipment	$710.00	/	$2,000.00
TOTAL	**$2,770.00**	/	**10,406.00**
			- $2,770.00
	Updated Cost		***$7,636.00***

Suggestion:

☐Attachment:

Undersigned certifies:

- Both drawings and specification sections were thoroughly reviewed.
- Processing time for frivolous RFIs will be charged back to Contractors at A/E billable rates.

Desired Response Date: (However, A/E still have specified days to respond.)
Cost Impact: $7,636.00 Schedule Impact: days
Drawing Impact: Submitted by:
Signed: Date:

Answer:

Answered by:

Signed: Date:

Copies: ☐ Owner ☐Consultants ☐ ☐
☐ File

1. A/E review of or responses to RFI's shall not constitute an approval, direction, or procedure related to the construction site safety precautions, procedures, or methodology of the Contractor.
2. The use of a RFI is limited to clarification of the contract documents. Contractor will limit each RFI to a single issue. Information that is discernable from the contract documents; construction means and methods; product substitution submittals; product submittals; and construction site safety will not be addressed by the A/E in responding to a RFI.
3. A/E response to a RFI is not a change order or directive authorizing an increase in construction cost or time.

End of Form

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM:	RATIFICATION OF NOTICE OF COMPLETION, BLACKSTOCK JR. HIGH NEW GAS LINE
BOARD MEETING DATE:	August 28, 2017
FROM:	Dannielle Brook, Assistant Superintendent, Business Services Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify the signing of the Notice of Completion for the following project:

Contractor: MBS Engineering, 12893 Alcosta Ave St. K, San Ramon, CA 94503

Project: Contract # 17-18-02, New Gas Line at Blackstock Jr. High School

Completion Date: August 2, 2017

BACKGROUND:

Administrative staff is recommending that the Governing Board ratify the signing of the Notice of Completion for the project listed above for the New Gas Line at Blackstock Jr. High. The work on the project is 100% complete. Additional information about the project is shown below.

Contract Date:	**June 30, 2017**
Original Contract Amount:	**$194,500.00**
Change Orders:	**$18,104.00**
Final Contract Amount:	**$212,604.00**

HUENEME ELEMENTARY SCHOOL DISTRICT
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DR. CHRISTINE WALKER
Superintendent

HELEN COSGROVE
Assistant Superintendent

DR. CARLOS DOMINGUEZ
Assistant Superintendent

DANNIELLE BROOK
Assistant Superintendent

Notice of Completion – Contract # 17-18-02

Notice is hereby given that the Hueneme Elementary School District, a school district in Ventura County, is the owner of the following property:

Charles Blackstock Jr. High, 701 Bard Rd. Oxnard, CA 93033

The Hueneme Elementary School District entered into a contract with MBS Engineering, for the Blackstock Jr. High New Gas Line Project, contract # 17-18-02.

The project information is as follows:

Contract Date:	June 30, 2017
Original Contract Amount:	$194,500.00
Change Orders:	$18,104.00
Final Contract Amount:	$212,604.00

The New Gas Line Project at Blacstock Jr. High was completed on August 02, 2017

Dannielle Brook
Assistant Superintendent, Business Services

VERIFICATION OF OWNERS
STATE OF CALIFORNIA
County of Ventura

I, the undersigned, state that I am the Assistant Superintendent, Business Services for the Hueneme Elementary School District, the declarant of the foregoing notice of completion. I have read the notice of completion and know the contents thereof; that I have personal knowledge of the facts therein stated. I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Executed on August 2, 2017, at Port Hueneme, CA

Dannielle Brook
Assistant Superintendent, Business Services
Hueneme Elementary School District

BOARD OF TRUSTEES
Scott Swenson, President ▪ Bexy I. Gomez, Clerk ▪ Rafael (Ralph) Ramos ▪ Vianey Lopez ▪ Charles Weis, Ph.D.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

BOARD MEETING DATE: August 28, 2017

FROM: Dr. Carlos Dominguez, Assistant Superintendent, Human Resources
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

For information only

BACKGROUND:

The Williams quarterly report under the Williams Lawsuit Settlement is attached. The District did not receive any complaints for the period of April 1, 2017, through June 30, 2017.

HUENEME ELEMENTARY SCHOOL DISTRICT

Quarterly Report on Williams Uniform Complaints
[Education Code Section 35186]
Fiscal Year 2016-17

District: HUENEME ELEMENTARY

Person completing this form: Carlos Dominguez

Title: Assistant Superintendent

Quarterly Report Submission Date: (check one)

- ☐ October 2016 (7/1/16 to 9/30/16)
- ☐ January 2017 (10/1/16 to 12/31/16)
- ☐ April 2017 (1/1/17 to 3/31/17)
- ☒ August 2017 (4/1/17 to 6/30/17)

Date for information to be reported publicly at governing board meeting: 8/28/17

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		

Christine Walker
Name of District Superintendent

Signature of District Superintendent

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF ADDENDUM #1 TO THE EMPLOYMENT CONTRACT BETWEEN THE HUENEME ELEMENTARY SCHOOL DISTRICT AND THE ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES

BOARD MEETING DATE: August 28, 2017

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve Addendum #1 to the existing Employment Contract with the Assistant Superintendent of Educational Services to extend the term of the contract to June 30, 2020.

BACKGROUND:

The Hueneme Elementary School District Board of Education approved a contract with the Assistant Superintendent of Educational Services commencing December 1, 2015, through June 30, 2018.

In June 2017, the Superintendent conducted the annual year-end performance evaluation of the Assistant Superintendent of Educational Services. As a result of receiving a positive evaluation, the Superintendent proposes to extend the Assistant Superintendent's contract to June 30, 2020.

HUENEME ELEMENTARY SCHOOL DISTRICT
205 North Ventura Road
Port Hueneme, California 93041

ADDENDUM NO. 1
to the
EMPLOYMENT CONTRACT
of the
ASSISTANT SUPERINTENDENT of EDUCATIONAL SERVICES

The Employment Contract for the Assistant Superintendent of Educational Services dated December 15, 2015, is hereby amended as follows:

Page one (1) of six (6), Section 1. *Term of Agreement*

1.	**Replace**	... terminating on June 30, 2018
	With	... terminating on June 30, 2020

In all other respects, the Employment Contract for the Assistant Superintendent of Educational Services signed on December 15, 2015, continues unchanged and in force.

Approved: August 28, 2017

Bexy I. Gomez, President

Charles Weis, Ph.D., Clerk of the Board

Scott Swenson, Trustee

Vianey Lopez, Trustee

Darlene A. Bruno, Trustee

Received by:

Christine Walker, Ed.D.
Superintendent

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF ADDENDUM #1 TO THE EMPLOYMENT CONTRACT BETWEEN THE HUENEME ELEMENTARY SCHOOL DISTRICT AND THE ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

BOARD MEETING DATE: August 28, 2017

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve Addendum #1 to the existing Employment Contract with the Assistant Superintendent of Human Resources to extend the term of the contract by one additional year to June 30, 2020.

BACKGROUND:

The Hueneme Elementary School District Board of Education approved a contract with the Assistant Superintendent of Human Resources commencing April 11, 2016, through June 30, 2019.

In June 2017, the Superintendent conducted the annual year-end performance evaluation of the Assistant Superintendent of Human Resources. As a result of receiving a positive evaluation, the Superintendent proposes to extend the Assistant Superintendent's contract for one additional year, to June 30, 2020.

HUENEME ELEMENTARY SCHOOL DISTRICT
205 North Ventura Road
Port Hueneme, California 93041

ADDENDUM NO. 1
to the
EMPLOYMENT CONTRACT
of the
ASSISTANT SUPERINTENDENT of HUMAN RESOURCES

The Employment Contract for the Assistant Superintendent of Human Resources dated March 28, 2016, is hereby amended as follows:

Page one (1) of six (6), Section 1. *Term of Agreement*

1.	**Replace**	... terminating on June 30, 2019
	With	... terminating on June 30, 2020

In all other respects, the Employment Contract for the Assistant Superintendent of Human Resources signed on March 28, 2016, continues unchanged and in force.

Approved: August 28, 2017

Bexy I. Gomez, President

Charles Weis, Ph.D., Clerk of the Board

Scott Swenson, Trustee

Vianey Lopez, Trustee

Darlene A. Bruno, Trustee

Received by:

Christine Walker, Ed.D.
Superintendent

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF ADDENDUM #1 TO THE EMPLOYMENT CONTRACT BETWEEN THE HUENEME ELEMENTARY SCHOOL DISTRICT AND THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES

BOARD MEETING DATE: August 28, 2017

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve Addendum #1 to the existing Employment Contract with the Assistant Superintendent of Business Services to extend the term of the contract by one additional year to June 30, 2020.

BACKGROUND:

The Hueneme Elementary School District Board of Education approved a contract with the Assistant Superintendent of Business Services commencing July 1, 2016, through June 30, 2019.

In June 2017, the Superintendent conducted the annual year-end performance evaluation of the Assistant Superintendent of Business Services. As a result of receiving a positive evaluation, the Superintendent proposes to extend the Assistant Superintendent's contract for one additional year, to June 30, 2020.

HUENEME ELEMENTARY SCHOOL DISTRICT
205 North Ventura Road
Port Hueneme, California 93041

ADDENDUM NO. 1
to the
EMPLOYMENT CONTRACT
of the
ASSISTANT SUPERINTENDENT of BUSINESS SERVICES

The Employment Contract for the Assistant Superintendent of Business Services dated March 28, 2016, is hereby amended as follows:

Page one (1) of seven (7), Section 1. *Term of Agreement*

1.	**Replace**	... terminating on June 30, 2019
	With	... terminating on June 30, 2020

In all other respects, the Employment Contract for the Assistant Superintendent of Business Services signed on March 28, 2016, continues unchanged and in force.

Approved: August 28, 2017

Bexy I. Gomez, President

Charles Weis, Ph.D., Clerk of the Board

Scott Swenson, Trustee

Vianey Lopez, Trustee

Darlene A. Bruno, Trustee

Received by:

Christine Walker, Ed.D.
Superintendent

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: ACCEPTANCE AND FIRST READING OF PROPOSED REVISIONS TO THE DISTRICT POLICY MANUAL

BOARD MEETING DATE: August 28, 2017

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board and administrative staff:

(1) accept for a first reading proposed revisions to various board policies; and

(2) provide input for additional modifications that may be needed before a second reading and recommendation for approval at the next regular board meeting.

BACKGROUND:

Policy revisions were recently recommended by the California School Boards Associations (CSBA) and California school districts were offered samples of the CSBA policies to reference for revising district policies. The Superintendent and District Administrators reviewed the revised samples and determined that the district policies should also be revised.

The following district Board Policies (BP) were revised as recommended by CSBA and, pursuant to the district's Board Bylaw 9310, are presented to the Governing Board for a first reading. After consideration of any further input from the board, staff or members of the community, additional revisions may be appropriate before they are presented for a second reading at the next regular meeting on September 11, 2017. At that time, it will be appropriate for the Board to also approve the revisions, as recommended, if no further changes are needed.

The following policy documents are submitted for consideration:

Series 1000: Community Relations
- BP 1312.3, Uniform Complaint Procedures
- BP 1340, Access to District Records

Series 2000: Administration
- BP 2121, Superintendent's Contract

Series 3000: Business and Noninstructional Operations
- BP 3551, Food Service Operations/Cafeteria Fund

Series 4000: Personnel
- BP 4127/4227/4327, Temporary Athletic Team Coaches
- BP 4312.1, Contracts

Series 6000: Instruction

- BP 6142.93, Science Instruction
- BP 6145, Extracurricular and Cocurricular Activities

Series 7000: Facilities

- BP 7214, General Obligation Bonds

Series 9000: Board Bylaws

- BP 9012, Board Member Electronic Communications

Community Relations

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal law or regulations governing after school education and safety programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs, consolidated categorical aid programs, and any other district-implemented program which is listed in Education Code 64000(a) (5 CCR 4610)

(cf. 3553 – Free and Reduced Price Meals)
(cf. 3555 – Nutrition Program Compliance)
(cf. 5141.4 – Child Abuse Prevention and Reporting)
(cf. 5148 – Child Care and Development)
(cf. 5148.2 – Before/After School Programs)
(cf. 6159 – Individualized Education Program)
(cf. 6171 – Title I Programs)
(cf. 6174 – Education for English Language Learners)
(cf. 6175 – Migrant Education Program)
(cf. 6178 – Career Technical Education)
(cf. 6178.1 – Work-Based Learning)
(cf. 6178.2 – Regional Occupational Center/Program)
~~(cf. 6200 – Adult Education)~~

2. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code section 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics. (5 CCR 4610)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

PROPOSED

Community Relations

UNIFORM COMPLAINT PROCEDURES

(cf. 5145.3 – Nondiscrimination/Harassment)
(cf. 5145.7 – Sexual Harassment)

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)

(cf. 5146 – Married/Pregnant/Parenting Students)

4. Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 – Fees and Charges)
(cf. 3320 – Claims and Actions Against the District)

5. Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)

(cf. 0460 – Local Control and Accountability Plan)

6. Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6173.1 – Education for Foster Youth)

7. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

(cf. 6173 – Education for Homeless Children)

8. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)

PROPOSED

Community Relations

UNIFORM COMPLAINT PROCEDURES

(cf. 6152 – Class Assignment)

~~8.~~9. Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)

(cf. 6142.7 – Physical Education and Activity)

~~9~~10. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

~~10~~11. Any other complaint as specified in a district policy

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is acceptable to all parties. ADR such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. ~~As appropriate f~~For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep ~~confidential~~ the identity of the complainant, and/or the subject of the complaint if he/she is different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 – Student Records)
(cf. 9011 – Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 – Staff Development)
(cf. 4231 – Staff Development)
(cf. 4331 – Staff Development)

PROPOSED

Community Relations

UNIFORM COMPLAINT PROCEDURES

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints in accordance with applicable law and district policy.

(cf. 3580 – District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.

3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.

4. Any complaint alleging fraud shall be referred to the California Department of Education.

In addition, the district's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)

(cf. 1312.4 – Williams Uniform Complaint Procedures)

PROPOSED

Legal Reference:
See next page

Community Relations

UNIFORM COMPLAINT PROCEDURES

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
222 Reasonable accommodations; lactating students
8200-8498 Child care and development programs
~~8500-8538 Adult basic education~~
18100-18203 School libraries
32289 School safety plan, uniform complaint procedures
35186 Williams uniform complaint procedures
48853-48853.5 Foster youth
48985 Notices in language other than English
49010-49013 Student fees
49060-49079 Student records
49069.5 Rights of parents
49490-49590 Child nutrition programs
51210 Courses of study grades 1-6
51223 Physical education, elementary schools
51225.1-51225.2 Foster youth, ~~and~~ homeless children, and former juvenile court school students; course credits; graduation requirements
51228.1-51228.3 Course periods without educational content
52060-52077 Local control and accountability plan, especially:
52075 Complaint for lack of compliance with local control and accountability plan requirements
52160-52178 Bilingual education programs
52300-52490 Career technical education
~~52500-52616.24 Adult schools~~
~~52800-52870 School-based program coordination~~
54400-54425 Compensatory education programs
54440-54445 Migrant education
54460-54529 Compensatory education programs
56000-56867 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process
GOVERNMENT CODE
11135 Nondiscrimination in programs or activities funded by state
12900-12996 Fair Employment and Housing Act
PENAL CODE
422.55 Hate crime; definition
422.6 Interference with constitutional right or privilege
CODE OF REGULATIONS, TITLE 2
11023 Harassment and discrimination prevention and correction
CODE OF REGULATIONS, TITLE 5
3080 Application of section
4600-4687 Uniform complaint procedures

PROPOSED

Community Relations

UNIFORM COMPLAINT PROCEDURES

4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
1221 Application of laws
1232g Family Educational Rights and Privacy Act
1681-1688 Title IX of the Education Amendments of 1972
6301-6577 Title I basic programs
6801-~~6871~~ 7014 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs
12101-12213 Title II equal opportunity for individuals with disabilities
UNITED STATES CODE, TITLE 29
794 Section 504 of Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
6101-6107 Age Discrimination Act of 1975
CODE OF FEDERAL REGULATIONS, TITLE 28
35.107 Nondiscrimination on basis of disability; complaints
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy
100.3 Prohibition of discrimination on basis of race, color or national origin
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
106.9 Notification of nondiscrimination on basis of sex
110.25 Notification of nondiscrimination on the basis of age

Management Resources:
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter: Title IX Coordinators, April 2015
Questions and Answers on Title IX and Sexual Violence, April 2014
Dear Colleague Letter: Bullying of Students with Disabilities, August 2013
Dear Colleague Letter: Sexual Violence, April 2011
Dear Colleague Letter: Harassment and Bullying, October 2010
Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001
U.S. DEPARTMENT OF JUSTICE PUBLICATIONS
Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002
WEB SITES
CSBA: http://www.csba.org

PROPOSED

Community Relations

UNIFORM COMPLAINT PROCEDURES

California Department of Education: http://www.cde.ca.gov
Family Policy Compliance Office: http://familypolicy.ed.gov
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr
U.S. Department of Justice: http://www.justice.gov

PROPOSED

Community Relations

ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of ~~state and federal~~ law. ~~Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.~~

~~The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.~~

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act ~~or other statutes~~and other state or federal law.

(cf. 3553 – Free and Reduced Price Meals)
(cf. 3580 – District Records)
(cf. 4112.5/4212.5/4312.5 – Criminal Record Check)
(cf. 4112.6/4212.6/4312.6 – Personnel Files)
~~(cf. 4112.62/4212.62/4312.62 – Maintenance of Criminal Offender Records)~~
(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)
(cf. 5020 – Parent Rights and Responsibilities)
(cf. 5125 – Student Records)
(cf. 5125.1 – Release of Directory Information)
(cf. 6162.5 – Student Assessment)
(cf. 9011 – Disclosure of Confidential/Privileged Information)
(cf. 9321 – Closed Session Purposes and Agendas)

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records.

(cf. 4040 – Employee Use of Technology)
(cf. 9012 – Board Member Electronic Communications)

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

In order to help maintain the security of district records, members of the public granted access shall examine records in the presence of a district staff member.

PROPOSED

Community Relations

ACCESS TO DISTRICT RECORDS

Legal Reference:
EDUCATION CODE
35145 Public meetings
35170 Authority to secure copyrights
35250 Duty to keep certain records and reports
41020 Requirement for annual audit
42103 Publication of proposed budget; hearing
44031 Personnel file contents and inspections
44839 Medical certificates; periodic medical examination ~~(re access to medical certificate in personnel file)~~
49060-49079 ~~Pupil~~ Student records
49091.10 Parental review of curriculum and instruction
~~52015 Ongoing evaluation and modification of school improvement plans~~
~~52015.5 Availability of information required by EC 52015(g)~~
~~52850 Applicability of article (School-based Program Coordination Plan availability)~~
~~54722 Application of article (Motivation and maintenance program Plan availability)~~
GOVERNMENT CODE
3547 Proposals relating to representation
6250-6270 California Public Records Act
6275-6276.48 Other exemptions from disclosure
53262 Employment contracts
54957.2 Minute book record of closed sessions
54957.5 Agendas and other writings distributed for discussion or consideration
81008 Political Reform Act, public records; inspection and reproduction
CALIFORNIA CONSTITUTION
Article 1, Section 3 Right of access to governmental information
CODE OF REGULATIONS, TITLE 5
430-438 Individual ~~pupil~~ student records
COURT DECISIONS
City of San Jose v. Superior Court (2017) 2 Cal.5th 608
Los Angeles County Board of Supervisors v. Superior Court (2016) 2 Cal.5th 282
International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319
Los Angeles times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381
Kleitman v. Superior Court (1999) 74 Cal.App 4th 324
Fairley v. Superior Court, (1998) 66 Cal.App. 4th 1414
North County Parents Organization for Children with Special Needs v. Department of Education, (1994) 23 Cal.App. 4th 144
ATTORNEY GENERAL OPINIONS
71 Ops.Cal.Atty.Gen. 235 (1988)
64 Ops.Cal.Atty.Gen 186 (1981)

PROPOSED

Community Relations

ACCESS TO DISTRICT RECORDS

Management Resources:
CSBA PUBLICATIONS
Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017
ATTORNEY GENERAL PUBLICATIONS
Summary of the California Public Records Act, 2004
LEAGUE OF CALIFORIA CITIES PUBLICATIONS
The People's Business: A Guide to the California Public Records Act, 2008
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://oag.ca.gov
Institute for Local Government: http://www.cacities.org
State Bar of California: http://www.calbar.ca.gov

PROPOSED

Administration

SUPERINTENDENT'S CONTRACT

The Governing Board believes that the Superintendent's employment contract should outline the framework through which the Board and Superintendent are to work together to achieve district goals and objectives. When approving the Superintendent's employment contract, the Board shall consider the need for stability in district administration and shall ensure the best use of district resources.

(cf. 0200 – Goals for the School District)
(cf. 2120 – Superintendent Recruitment and Selection)
(cf. 4312.1 – Contracts)
(cf. 9000 – Role of the Board)

The contract shall be reviewed by the district's legal counsel and may include the following:

1. Term of the contract, which shall be for no more than four years pursuant to Education Code 35031

2. Length of the work year and hours of work

3. Salary, health and welfare benefits, and other compensation for the position

(cf. 4154/4254/4354 – Health and Welfare Benefits)

4. Reimbursement of work-related expenses, including mileage reimbursement, consistent with Board policies, regulations, and guidelines applicable to other professional administrative staff

(cf. 3350 – Travel Expenses)

The contract may also address payment for professional dues and activities, the district's provision of cell phones or other technological devices, and the Superintendent's use of his/her personal vehicle.

(cf. 4040 – Employee Use of Technology)

5. Vacation, illness and injury leave, and personal leaves

(cf. 4161/4261/4361 – Leaves)
(cf. 4161.1/4361.1 – Personal Illness/Injury Leave)
(cf. 4161.2/4261.2/4361.2 – Personal Leaves)
(cf. 4161.5/4261.5/4361.5 – Military Leave)
(cf. 4161.8/4261.8/4361.8 – Family Care and Medical Leave)

6. General duties and responsibilities of the position

PROPOSED

Administration

SUPERINTENDENT'S CONTRACT

(cf. 2110 – Superintendent Responsibilities and Duties)

7. Criteria, process, and procedure for annual evaluation of the Superintendent

(cf. 2140 – Evaluation of the Superintendent)

8. A statement that any subsequent increase in the Superintendent's salary shall be at the sole discretion of the Board

9. A statement that there shall be no automatic renewal or extension of the contract, although the Board can enter into a new contract with the Superintendent prior to the expiration of the existing contract

10. Timeline for providing written notice to the Superintendent if the Board does not wish to enter into a new contract, which shall be at least 45 calendar days in advance of the expiration of the term of the contract pursuant to Education Code 35031, and the responsibility of the Superintendent to remind the Board in writing and in a timely manner of the requirement to give notice

(cf. 4112.9/4212.9/4312.9 – Employee Notifications)

11. Conditions and process for termination of the contract, including the maximum cash settlement that the Superintendent may receive if the contract is terminated prior to its expiration date

12. Matters related to liability and indemnification against demands, claims, suits, actions, and legal proceedings brought against the Superintendent in his/her official capacity in the performance of duties related to his/her employment.

The Board may deliberate about terms of the contract in closed session at a regular meeting. However, ~~D~~discussions regarding the salary, salary schedule, or other compensation may occur in the closed session of a regular meeting only ~~as permitted under Government Code 54957.6~~ between the Board and its designated representative(s), as permitted under Government Code 54957.6 (the "labor exception"), for the purpose of reviewing the Board's position and/or instructing the designated representative(s) prior to or during bona fide negotiations with the current or prospective Superintendent. Such deliberations shall not be held during a special meeting. (Government Code 54956, 54957, 54957.6)

The Board may consult with district legal counsel prior to holding a closed session with the designated representative(s) to discuss compensation to be paid to the current or prospective Superintendent.

(cf. 9320 – Meetings and Notices)

PROPOSED

Administration

SUPERINTENDENT'S CONTRACT

(cf. 9321 – Closed Session Purposes and Agendas)
(cf. 9321.1 – Closed Session Actions and Reports)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 – Disclosure of Confidential/Privileged Information)

The Board shall take final action on the Superintendent's contract ~~in~~ during an open session of a regularly scheduled Board meeting, ~~which~~ and that action shall be reflected in the Board's minutes. ~~Copies of the contract shall be available to the public upon request.~~ (Government Code 3511.1, 53262, ~~54957.6~~54953)

Copies of the contract and other public records created or received in the process of developing the recommendation related to the Superintendent's salary, benefits, and other compensation shall be available to the public upon request. (Government Code 53262, 54953, 54957.6)

(cf. 1340 – Access to District Records)
(cf. 3580 – District Records)

Termination of Contract

Prior to the expiration of the contract, the Board may terminate the Superintendent's employment contract in accordance with law and applicable contract provisions.

(cf. 4117.5/4217.5/4317.5 – Termination Agreements)

In such an event, any cash settlement that the Superintendent may receive upon termination of the contract shall not exceed his/her monthly salary multiplied by the number of months left on the contract or, if the unexpired term of the contract is more than 18 months and the contract was executed prior to January 1, 2016, no greater than the Superintendent's monthly salary multiplied by 18. For any contract executed on or after January 1, 2016, any cash settlement shall not exceed the Superintendent's monthly salary multiplied by 12. (Government Code 53260)

The cash settlement shall not include any noncash items other than health benefits, which may be continued for the same duration of time as covered in the settlement or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261)

However, when the termination of the Superintendent's contract is based upon the Board's belief and subsequent confirmation through an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, no cash or noncash settlement of any amount shall be provided. (Government Code 53260)
In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary

PROPOSED

pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

PROPOSED

Legal Reference:
See next page

Administration

SUPERINTENDENT'S CONTRACT

Legal Reference:
EDUCATION CODE
35031 Term of employment
41325-41329.3 Conditions of emergency apportionment
GOVERNMENT CODE
3511.1-3511.2 Local agency executives
6250-6270 California Public Records Act
53243-53243.4 Abuse of office
53260-53264 Employment contracts
54953 Oral summary of recommended salary and benefits of superintendent
54954 Time and place of regular meetings
54956 Special Meetings
54957 Closed session personnel matters
54957.1 Closed session, public report of action taken
54957.6 Closed sessions regarding employee matters
UNITED STATES CODE, TITLE 26
105 Self-insured medical reimbursement plan; definition of highly compensated individual
UNITED STATES CODE, TITLE 42
300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals
CODE OF FEDERAL REGULATIONS
1.105-11 Self-insured medical reimbursement plan
COURT DECISIONS
San Diego Union v. City Council, (1983) 146 Cal.App3d 947
ATTORNEY GENERAL OPINIONS
57 Ops. Cal. Atty. Gen. 209 (1974)

Management Resources:
CSBA PUBLICATIONS
Superintendent Contract Template, 2015
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Local Legislative Bodies, 2003
WEB SITES
CSBA~~, Governance Consulting Services~~: http://www.csba.org
~~ACSA,~~ Association of California School Administrators: http://www.acsa.org
~~Office of the Attorney General, Department of Justice: http://caag.state.ca.us/~~
California Office of Attorney General: http://oag.ca.gov

PROPOSED

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 – Budget)
(cf. 3300 – Expenditures and Purchases)
(cf. 3311 – Bids)
(cf. 3550 – Food Service/Child Nutrition Program)
(cf. 3552 – Summer Meal Program)
(cf. 5030 – Student Wellness)

The Superintendent or designee shall ensure that all food service personnel possess ~~appropriate~~ the required qualifications and receive ongoing professional development related to the effective management and implementation of the district's food service program in accordance with law.

(cf. 4231 – Staff Development)
(cf. 4331 – Staff Development)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE). (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 3553 – Free and Reduced Price Meals)

PROPOSED

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND

(cf. 5145.3 – Nondiscrimination/Harassment)

~~Meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.~~

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments, and shall clearly communicate these procedures and related district policies to students and parents/guardians. The procedures adopted by the Superintendent or designee shall conform with 2 CFR 200.426 and any applicable CDE guidance, and shall not overtly identify students with unrecovered or delinquent debt or treat them differently than other students.

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 – Federal Grant Funds)
(cf. 3400 – Management of District Assets/Accounts)
(cf. 3460 – Financial Reports and Accountability)

Procurement of Foods

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the exception.

PROPOSED

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

(cf. 3555 – Nutrition Program Compliance)

PROPOSED

Legal Reference:
See next page

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Legal Reference:
EDUCATION CODE
38080-38086 Cafeterias, establishment and use
38090-38095 Cafeterias, funds and accounts
38100-38103 Cafeterias, allocation of charges
42646 Alternate payroll procedure
45103.5 Contracts for management consulting services; restrictions
49490-49493 School breakfast and lunch programs
49500-49505 School meals
49554 Contract for services
49550-49562 Meals for needy students
HEALTH AND SAFETY CODE
113700-114437 California Retail Food Code
CODE OF REGULATIONS, TITLE 5
15550-15565 School lunch and breakfast programs
UNITED STATES CODE, TITLE 42
1751-1769j School lunch programs
1771-1791 Child nutrition, including:
1773 School breakfast program
CODE OF FEDERAL REGULATIONS, TITLE 2
200.56 Indirect costs, definition
200.400-200.475 Cost principles
200 Appendix VII Indirect cost proposals
~~255 Cost Principles for State, Local, and Indian Tribal Governments~~
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1 - 210.31 National School Lunch Program
220.1 - 220.21 National School Breakfast Program
250.1-250.70 USDA foods

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
Food Distribution Program Administrative Manual
Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, Management Bulletin, SNP-03-2017, April 2017
Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, Bad Debt Policies, and the Handling of Unpaid Meal Charges, Management Bulletin USDA-SNP-06-2015, May 2015
Cafeteria Funds—Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013
Paid Lunch Equity Requirement, Management Bulletin USDA-SNP-16-2012, October 2012
Storage and Inventory Management of United States Department of Agriculture (USDA) Donated Foods, Management Bulletin USDA-FDP-02-2010, August 2010
~~Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs; and the Handling of Unpaid Meal Charges, Management Bulletin USDA-SnP-01-2008, February 2008~~

PROPOSED

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, Management Bulletin 00-111, July 2000
U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS
FAQs About School Meals
Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017
~~Financial Management of the School Meal Programs, Correspondence, August 30, 2013~~
Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016~~1~~
Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, September 2016
Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016
Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 24-2016, February 2016
Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014
~~U.S. DEPARTMENT OF EDUCATION GUIDANCE~~
WEB SITES
California Department of Education, Nutrition Services Division: http://www.cde.ca.gov/ls/nu
California School Nutrition Association: http://calsna.org
U.S. Department of Agriculture; Food and Nutrition Service: http://www.fns.usda.gov/cnd
~~U.S. Department of Education: http://www.ed.gov~~

PROPOSED

Personnel

TEMPORARY ATHLETIC TEAM COACHES

The Governing Board ~~recognizes the importance of hiring~~desires to employ highly qualified ~~temporary athletic team~~ coaches for the district's ~~limited inter-school~~ sports and interscholastic athletic programs in order to enhance the knowledge, skills, motivation, and safety of student athletes.

(cf. 6142.7 – Physical Education and Activity)
(cf. 6145.2 – Athletic Competition)

The Superintendent or designee may hire a certificated or noncertificated employee, other than a substitute employee, to supervise or instruct interscholastic athletic activities as a temporary employee in a limited assignment capacity. (5 CCR 5590)

(cf. 4121 – Temporary/Substitute Personnel)

When hiring a person to fill a position as a temporary athletic team coach, the position shall first be made available to qualified certificated teachers currently employed by the district. (Education Code 44919)

All coaches shall be subject to Board policies, administrative regulations, and California Interscholastic Federation bylaws and codes of ethical conduct.

(cf. 4118 – Dismissal/Suspension/Disciplinary Action)
(cf. 4218 – Dismissal/Suspension/Disciplinary Action)
(cf. 5131.1 – Bus Conduct)
(cf. 5131.63 – Steroids)
(cf. 5141.1 – Child Abuse Prevention and Reporting)

Noncertificated coaches shall have no authority to assign grades to students. (5 CCR 5591)

(cf. 5121 – Grades/Evaluation of Student Achievement)

Qualifications and Training

The Superintendent or designee shall establish qualification criteria for all athletic coaches in accordance with law and ~~with~~ district standards ~~and priorities~~. These criteria shall ensure that ~~all temporary~~ coaches possess an appropriate level of competence, knowledge, and skill.

~~Any certificated teacher employed by the district who applies for a position as a temporary athletic team coach and who satisfies the qualification criteria established for the position shall first be offered the position. (Education Code 44919)~~
Following the selection of a temporary athletic team coach, the Superintendent or designee shall certify to the Board, at the next regular Board meeting or within 30 days, whichever is sooner, that the coach meets the qualifications and competencies required by 5 CCR 5593. By April 1 of each

PROPOSED

Personnel

TEMPORARY ATHLETIC TEAM COACHES

year, the Board shall certify to the State Board of Education that the provisions of 5 CCR 5593 have been met. (5 CCR 5594)

~~In addition, all coaches shall be subject to Board policy, administrative regulation and the codes of ethical conduct published by the state and the California Interscholastic Federation.~~

~~(cf. 5131.1 – Bus Conduct)~~
~~(cf. 6145.2 – Athletic Competition)~~

Legal Reference:
EDUCATION CODE
33479-33479.9 The Eric Parades Sudden Cardiac Arrest Prevention Act
35179-35179.7 Interscholastic athletics ~~program and activities~~
44010 Sex offense
44011 Controlled substance offense
44332-44332.5 Temporary certificates
44424 Conviction of a crime
44808 Liability when students are not on school property
44916 Written statement indicating employment status
44919 Classification of temporary employees
45125.01 Interagency agreements for criminal record information
45347 Instructional aides subject to requirements for classified staff
45349 Use of volunteers to supervise or instruct students
49024 Activity Supervisor Clearance Certificate
49030-49034 Performance-enhancing substances
49406 Examination for tuberculosis
CODE OF REGULATIONS, TITLE 5
5531 Supervision of extracurricular activities of pupils
5590-5596 Duties of temporary athletic team coaches
COURT DECISIONS
Neily v. Manhattan Beach Unified School District, (2011) 192 Cal. App. 4th 187
Kavanaugh v. West Sonoma County Union High School District, (2003) 29 Cal. 4th 911
CTA v. Rialto Unified School District, (197) 14 Cal. 4t 627 San Jose Teachers Association, CTA, NEA v. Barozzi, (1991) 230 Cal. App. 3d 1376

Management Resources:
CSBA PUBLICATIONS
Steroids and Students: What Boards Need to Know, Policy Brief, July 2005
CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS
California Interscholastic Federation Constitution and Bylaws
Pursuing Victory with Honor, 1999
COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

PROPOSED

Personnel

TEMPORARY ATHLETIC TEAM COACHES

10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010
~~CTA v. Rialto Unified School District, (1997)14 Cal. 4th 627~~
~~San Jose Teachers Association, CTA, NEA v. Barozzi, 91991) 230 Cal. App. 3d 1376, 281 Cal. Rptr. 724~~
WEB SITES
CSBA: http://www.csba.org
California Athletic Trainers' Association: http://www.ca-at.org
California Department of Education: http://www.cde.ca.gov
California Interscholastic Federation: http://www.cifstate.org
Commission on Teacher Credentialing: http://www.ctc.ca.gove
National Athletic Trainers' Association: http://www.nata.org

PROPOSED

~~Administrative and Supervisory~~ Personnel

CONTRACTS

The Governing Board recognizes the importance of employing qualified and competent individuals to ~~lead~~ manage district programs and to assist the Superintendent in coordinating efforts to achieve district goals and objectives. To that end, the Board may fill certificated administrative and supervisory positions and classified senior management positions on a contract basis.

(cf. 0000 – Vision)
(cf. 2121 – Superintendent's Contract)
(cf. 4111/4211/4311 – Recruitment and Selection)
(cf. 4300 – Administrative and Supervisory Personnel)
(cf. 4313.2 – Demotion/Reassignment)
(cf. 4314 – Transfers)

The Board may offer a continuing contract of up to four years to any deputy, associate, or assistant superintendent; any certificated employee holding a position requiring a supervision or administration credential; or any senior manager of the classified service. (Education Code 35031, 44929.20)

Prior to entering into any such contract, the Board and Superintendent shall consider the financial impact of the contract on the district. The proposed contract shall also be reviewed by legal counsel to ensure that all legally required provisions are included in the contract and to address any potentially adverse obligations ~~to~~ for the district.

(cf. 3460 – Financial Reports and Accountability)

The Board ~~shall~~ may deliberate in the closed session of a regular meeting about the terms of an employment contract for a deputy, associate, or assistant superintendent; other certificated employees holding a position requiring a supervision or administration credential; or a senior manager of the classified service. Discussions regarding salary, salary schedule, or other compensation may occur in the closed session of a regular meeting only between the Board and its designated representative(s), as permitted under Government Code 54957.6 (the "labor exception") for the purpose of reviewing the Board's position and/or instructing the designated representative(s) prior to or during bona fide negotiations with the employee. Such deliberations shall not be held during a special meeting. (Government Code 54956, 54957, 54957.6)

(cf. 9320 – Meetings and Notices)
(cf. 9321 – Closed Session Purposes and Agendas)
(cf. 9312.1 – Closed Session Actions and Reports)

~~Any such employment contract shall be ratified by the Board during an open session of a regularly scheduled Board meeting and reflected in the Board's minutes.~~The Board shall take final action on an employment contract during an open session of a regularly scheduled Board meeting, and that action shall be reflected in the Board's minutes. (Government Code 3511.1, 53262, 54953)

PROPOSED

~~Administrative and Supervisory~~ **Personnel**

CONTRACTS

Copies of ~~the~~ any contract~~s~~ and other public records created or received in the process of developing the recommendation related to the salary, benefits, and other compensation shall be available to the public upon request. (Government Code 53262, 54953)

(cf. 1340 – Access to District Records)
(cf. 9322 – Agenda/Meeting Materials)
(cf. 9324 – Minutes and Recordings)

Extension of Contract/ ~~and~~ Reemployment

A contract shall be extended only by Board action and subsequent to a satisfactory evaluation of the employee's performance. No employment contract shall include a provision for automatic renewal of the contract.

(cf. 4315 – Evaluation/Supervision)

During the term of the contract and with the consent of the employee involved, the Board may reelect or reemploy the employee starting on the next succeeding first day of July and based on terms and conditions mutually agreed upon by the Board and the employee. (Education Code 35031)

If the Board decides not to reelect or reemploy a deputy, associate, or assistant superintendent or a senior manager of the classified service upon the expiration of his/her term, it shall notify the employee in writing 45 days prior to the expiration of the term of the contract. (Education Code 35031)

(cf. 4112.9/4212.9/4312.9 – Employee Notifications)

Termination of Contract

The Board may terminate an employment contract prior to its expiration date in accordance with the conditions and process specified in the contract.

Every ~~employee~~ employment contract shall include a provision specifying the legal maximum cash settlement that the employee may receive in the event that the ~~Board finds it necessary to terminate the~~ contract is terminated prior to its expiration date. (Government Code 3511.2, 53260)

(cf. 4117.5/4217.5/4317.5 – Termination Agreements)

In addition, all ~~employee~~ employment contracts shall include a provision that, if the employee is convicted of a crime involving an abuse of his/her office or position, he/she shall fully reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash

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~~Administrative and Supervisory~~ **Personnel**

CONTRACTS

settlement upon his/her termination and for any funds expended by the district in his/her criminal legal defense. (Government Code 53243-53243.4, 53260)

PROPOSED

Legal Reference:
See next page

~~Administrative and Supervisory~~ **Personnel**

CONTRACTS

Legal Reference:
EDUCATION CODE
35030 Title of deputy, associate or assistant superintendent for certain positions
35031 Term of employment
44842 Automatic declining of employment
44843 Notice of employment to county superintendent
44929.20 Continuing contract
44951 Continuation in position unless notified
GOVERNMENT CODE
3511.1-3511.2 Local agency executives
~~53243-53243.4 Abuse of office~~
53260-53264 Employment contracts
54953 Oral summary of recommended salary and benefits of district executive
54954 Time and place of regular meetings
54956 Brown Act – Open meeting laws; special meetings
54957 Closed session, personnel matters
ATTORNEY GENERAL OPINIONS
57 Ops.Cal.Atty.Gen. 209 (1974)

Management Resources:
~~CSBA PUBLICATIONS~~
~~Maximizing School Board Governance: The Board's Relationship to District Staff, 2007~~
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Local Legislative Bodies, 2003
WEB SITES
CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org
California Office of the Attorney General: http://oag.ca.gov

PROPOSED

Instruction

SCIENCE INSTRUCTION

The Governing Board believes that science education should focus on giving students an understanding of the biological and physical aspects of science, key scientific concepts, and ~~a capacity for scientific ways of thinking~~methods of scientific inquiry and investigation. Students should become familiar with the natural world and the interrelationship of science, mathematics, ~~and~~ technology, and engineering. As part of ~~their~~ science instruction, students should learn how to apply scientific knowledge and ~~ways of thinking for individual and social purposes~~reasoning.

(cf. 0440 – District Technology Plan)
(cf. 5145.8 – Refusal to Harm or Destroy Animals)
(cf. 6142.92 – Mathematics Instruction)
(cf. 6143 – Courses of Study)
~~(cf. 6162.7 – Use of Technology in Instruction)~~

~~As a matter of principle, science teachers are professionally bound to limit their teaching to content that meets the criteria of scientific fact, hypothesis and theory as these terms are used in natural sciences. A scientific fact is an understanding based on confirmable observations and is subject to test and rejection. A scientific hypothesis is an attempt to frame a question as a testable proposition. A scientific theory organizes and explains a range of natural phenomena on the basis of facts and hypotheses. Scientific theories are constantly subject to testing, modification and refutation as new evidence and new ideas emerge.~~

Philosophical and religious theories that are based, at least in part, on faith~~,~~ and are not subject to scientific test and refutation shall not be discussed during science instruction. ~~Such beliefs shall not be discussed in science classes, but may be addressed in the social science and language arts curricula.~~

(cf. 6141.2 – Recognition of Religious Beliefs and Customs)
~~(cf. 6142.91 – Reading/Language Arts Instruction)~~

The district's academic standards for science instruction shall meet or exceed the California Next Generation Science Standards (CA-NGSS). The Superintendent or designee shall ensure that curricula used in district schools are aligned with these standards and the state curriculum framework.

(cf. 6011 – Academic Standards)
(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall ensure that students have access to and are enrolled in a broad course of study including science courses.

(cf. 0460 – Local Control and Accountability Plan)

PROPOSED

Instruction

SCIENCE INSTRUCTION

The Superintendent or designee shall provide certificated staff with opportunities to participate in professional development activities designed to enhance their knowledge of district-adopted academic standards, instructional strategies for teaching science, and changes in scientific theories.

(cf. 4131 – Staff Development)
(cf. 4331 – Staff Development)

Legal Reference:
EDUCATION CODE
8774 Residential outdoor science program
32030-32034 Eye safety
32255-32255.6 Student's right to refrain from harmful or destructive use of animals
33475-33475.5 Model curriculum on stem cell science
49340-49341 Hazardous substances education
51210 Areas of study, grades 1 through 6
51210.3 Elementary science coach
51220 Areas of study, grades 7 through 12
52060-52077 Local control and accountability plan
60640-60649 California Assessment of Student Performance and Progress
CODE OF REGULATION, TITLE 5
14030 Science laboratories, design specifications
CODE OF REGULATIONS, TITLE 8
5191 Occupational exposure to hazardous chemicals in laboratories; chemical hygiene plan

Management Resources:
CSBA PUBLICATIONS
Supporting Implementation of the California Next Generation Science Standards (CA-NGSS), Governance Brief, November 2016
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Science Framework for California Public Schools~~,~~: Kindergarten Through Grade Twelve, ~~1990~~ 2016
Next Generation Science Standards Systems Implementation Plan for California, 2014
California Next Generation Science Standards, 2013
Science Safety Handbook for California Public Schools, 2012
~~SBE POLICIES~~
~~Policy Statement on the Teaching of Natural Sciences, January 13, 1989~~
WEB SITES
CSBA: http://www.csba.org
California Alliance for Next Generation Science Standards: http://cdefoundation.org/stem/ca4ngss
California Department of Education: http://www.cde.ca.gov

PROPOSED

Instruction

SCIENCE INSTRUCTION

California Science Teachers Association: http://www.cascience.org
U.S. Department of Education, STEM Education: http://www.ed.gov/stem

PROPOSED

Instruction

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

(cf. 1330 – Use of School Facilities)
(cf. 5137 – Positive School Climate)
(cf. 5148.2 – Before/After School Programs)
(cf. 6145.2 – Athletic Competition)

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. ~~Requirements for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity.~~ (5 CCR 4925)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 5145.3 – Nondiscrimination/Harassment)
(cf. 5145.7 – Sexual Harassment)
(cf. 6145.5 – Student Organizations and Equal Access)

Any complaint alleging unlawful discrimination in the district's extracurricular ~~and~~ or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 – Uniform Complaint Procedures)

Unless specifically authorized by law, no student shall be charged a fee ~~shall be charged to students~~ for his/her participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to ~~the educational program, including materials or equipment related to the~~ such activities~~y~~. (Education Code 49010, 49011)

(cf. 3260 – Fees and Charges)
(cf. 3452 – Student Activity Funds)

Eligibility Requirements

PROPOSED

Instruction

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7 and 8 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of a 2.0 grade point average on a 4.0 scale in all enrolled classes

~~2. Maintenance of good citizenship, by not being placed on the Restricted Activities List.~~

(cf. 5121 – Grades/Evaluation of Student Achievement)
~~(cf. 6164.5 – Student Success Teams)~~
~~(cf. 6176 – Weekend/Saturday Classes)~~
~~(cf. 6177 – Summer School)~~
~~(cf. 6179 – Supplemental Instruction)~~

The Superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

Any decision regarding the eligibility of a homeless student, ~~any child in~~ foster ~~care~~youth, or ~~a~~ child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 – Education for Homeless Children)
(cf. 6173.1 – Education for Foster Youth)
(cf. 6173.2 – Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege ~~or if his or her name is on the Restricted Activities List~~.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and~~/or~~ cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 – Conduct)
(cf. 5131.1 – Bus Conduct)
(cf. 5144 – Discipline)

PROPOSED

Instruction

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

(cf. cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))

Annual Policy Review

The Board shall annually review this policy and implementing regulations. (Education Code 35160.5)

PROPOSED

Instruction

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

Legal Reference:
EDUCATION CODE
35145 Public meetings
35160.5 District policy rules and regulations; requirements; matters subject to regulation
35179 Interscholastic athletics; associations or consortia
35181 Students' responsibilities
48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports
48930-48938 Student organizations
49010-49013 Student fees
49024 Activity Supervisor Clearance Certificate
49700-49704 Education of children of military families
CALIFORNIA CONSTITUTION
Article 9, Section 5 Common school system
CODE OF REGULATIONS, TITLE 5
350 Fees not permitted
4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance
5531 Supervision of extracurricular activities of pupils
UNITED STATES CODE, TITLE 42
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
COURT DECISIONS
Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:
~~CSBA PUBLICATIONS~~
~~Student Fees Litigation Update, ELA Advisory, May 20, 2011~~
~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~
~~Pupil Fees, Deposits, or Other Charges, Fiscal Management Advisory 11-01, November 9, 2011~~
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013
CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE
Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009
COMMISSION ON TEACHER CREDENTIALING ~~CODED CORRESPONDENCE~~PUBLICATIONS
~~10-11~~ Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010
WEB SITES
CSBA: http://www.csba.org
California Association of Directors of Activities: http://www.cada1.org
California Department of Education: http://www.cde.ca.gov
California Interscholastic Federation: http://www.cifstate.org

PROPOSED

Instruction

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

Commission on Teacher Credentialing: http://www.ctc.ca.gov

PROPOSED

Facilities

GENERAL OBLIGATION BONDS

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

(cf. 1160 – Political Processes)
(cf. 7110 – Facilities Master Plan)
(cf. 7210 – Facilities Financing)

The Board's decision to order a bond election, as well as its ~~shall~~ determin~~e~~ations regarding the appropriate amount, timing, and structure of the bond~~s~~ issuance, ~~in accordance~~ shall be consistent with law and the district's debt management policy.

(cf. 3470 – Debt Issuance and Management)

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of ~~a~~ 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

(cf. 9323.2 – Actions by the Board)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the ~~school~~ district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

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GENERAL OBLIGATION BONDS

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities

2. The acquisition or lease of real property for school facilities

3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. ~~A requirement~~Certification that proceeds from the sale of the bonds will be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses

2. A list of specific school facilit~~y~~ies projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list

(cf. 0440 – District Technology Plan)
(cf. 0450 – Comprehensive Safety Plan)
(cf. 6151 – Class Size)

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed

4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 – Citizen Advisory Committees)
(cf. 9324 – Minutes and Recordings)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year.

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Facilities

GENERAL OBLIGATION BONDS

(Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of a 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, ~~B~~bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots

2. Building or purchasing school buildings

3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs

4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity

5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature

6. Permanently improving school grounds

7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans

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Facilities

GENERAL OBLIGATION BONDS

8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577

9. Purchasing school buses with a useful life of at least 20 years

10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by an order of the Board and entered into the minutes. (Education Code 15100)

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters ~~are~~ is in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolutions Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution ~~to~~ directing the issu~~e~~ance ~~the~~and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable (Education Code 15140; Government Code 53508.6)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall ~~disclose, as~~place an agenda item at a public meeting and adopt as part of~~, either in~~ the bond issuance resolution, or in a separate resolution, disclosures of the available funding instruments, the costs and ~~suitability~~ sustainability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)

2. Statement of the reasons for the method of sale selected

3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected

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GENERAL OBLIGATION BONDS

4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), the resolution to be adopted by the Board shall include items #1-4 above as well as ~~and~~ the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds ~~shall be included in the resolution to be adopted by the Board~~. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest

2. A comparison to the overall cost of current interest bonds

3. The reason bonds that allow for the compounding of interest are being recommended

4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory Commission. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be

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used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Coe 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.

2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

Legal Reference:
See next page

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Facilities

GENERAL OBLIGATION BONDS

Legal References:
EDUCATION CODE
7054 Use of district property, campaign purposes
15100-15254 Bonds for school districts and community college districts
15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000
17577 Sewers and drains
47614 Charter school facilities
ELECTIONS CODE
324 General election
328 Local election
341 Primary election
348 Regular election
356 Special election
357 Statewide election
1302 School district election
15372 Elections official certificate
~~GOVERNMENT CODE~~
1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
8855 California Debt and Investment Advisory Commission
53506-53509.5 General obligation bonds
53580-53595.5 Bonds
54952 Definition of legislative body, Brown Act
CALIFORNIA CONSTITUTION
Article 13A, Section 1 Tax limitation
Article 16, Section 18 Debt limit
CODE OF FEDERAL REGULATIONS, TITLE 17
240.10b-5 Prohibition against fraud or deceit
240.15c2-12 Municipal securities disclosure
COURT DECISIONS
San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District, (2006) 139 Cal.App.4th 1356
ATTORNEY GENERAL OPINIONS
99 Ops.Cal.Atty.Gen. 18 (2016)
88 Ops.Cal.Atty.Gen. 46 (2005)
87 Ops.Cal.Atty.Gen. 157 (2004)

Management Resources:
CSBA PUBLICATIONS
California's Challenge: Adequately Funding Education in the 21st Century, December 2015
Bond Sales – Questions and Considerations for Districts, Governance Brief, December 2012
Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

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GENERAL OBLIGATION BONDS

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS
An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016
Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015
Investment of Bond Proceeds, Best Practice, September 2014
Selecting and Managing Municipal Advisors, Best Practice, February 2014
Debt Management Policy, Best Practice, October 2012
Analyzing and Issuing Refunding Bonds, Best Practice, February 2011
WEB SITES
CSBA: http://www.csba.org
California Debt and Investment Advisory Commission: http://www.treasurer.ca.gov/cdiac
California Department of Education: http://www.cde.ca.gov
California Office of Public School Construction: http://www.opsc.dgs.ca.gov
Government Finance Officers Association: http://www.gfoa.org
Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA): http://www.emma.msrb.org

PROPOSED

Board Bylaws

BOARD MEMBER ELECTRONIC COMMUNICATIONS

The Governing Board recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information within the district and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendized Board meeting nor to circumvent the public's right to access records regarding district business.

(cf. 1100 – Communication with the Public)
(cf. 9000 – Role of the Board)
(cf. 9322 – Agenda/Meeting Materials)

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

(cf. 9320 – Meetings and Notices)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

In addition, Board members may use electronic communications to discuss matters that do not pertain to district business, regardless of the number of Board members participating in the discussion.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the media shall be forwarded to the designated district spokesperson.

(cf. 1112 – Media Relations)
(cf. 1312.1 – Complaints Concerning District Employees)
(cf. 1312.2 – Complaints Concerning Instructional Materials)
(cf. 1312.3 – Uniform Complaint Procedures)
(cf. 1312.4 – Williams Uniform Complaint Procedures)
(cf. 3320 – Claims and Actions Against the District)
(cf. 9005 – Governance Standards)

New Bylaw

PROPOSED

Bylaws of the Board

BOARD MEMBER ELECTRONIC COMMUNICATIONS

(cf. 9121 – President)
(cf. 9200 – Limits of Board Member Authority)

To the extent possible, electronic communications regarding any district-related business shall be transmitted through a district-provided device or account. When any such communication is transmitted through a Board member's personal device or account, he/she shall copy the communication to a district electronic storage device for easy retrieval.

(cf. 1340 – Access to District Records)
(cf. 3580 – District Records)

Legal Reference:
EDUCATION CODE
35140 Time and place of meetings
35145 Public meetings
35145.5 Agenda; public participation; regulations
3147 Open meeting law exceptions and applications
GOVERNMENT CODE
6250-6270 California Public Records Act
11135 State programs and activities, discrimination
54950-54963 The Ralph M. Brown Act, especially:
54952.2 Meeting, defined
54953 Meetings to be open and public; attendance
54954.2 Agenda posting requirements, board actions
COURT DECISIONS
City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Management Resources:
CSBA PUBLICATIONS
Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017
The Brown Act: School Boards and Open Meeting Laws, rev. 2014
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003
WEB SITES
CSBA: http://www.csba.org
CSBA, Agenda Online:
http://www.csba.org/ProductsAndServices/AllServices/AgendaOnline.aspx
California Attorney General's Office: http://oag.ca.gov

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NewBylaw