Milan C-2
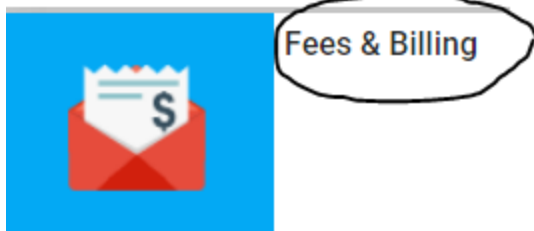**Fines & Fees**

Please follow the directions below if you would like to pay your child's lunch account online using Paypal. If you pay online via Paypal, **a service charge will apply to each transaction (charged by Paypal)**. Please see the chart below for service fees. For example, if you pay $20.00 you will be charged $1.19 making your total on Paypal $21.19. If you pay $168.45 you will be charged $7.30 totaling $175.75. However the original amount of $168.45 will be applied to your students account.
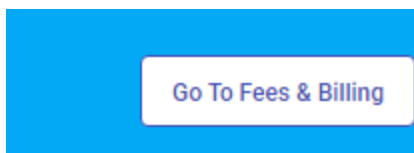
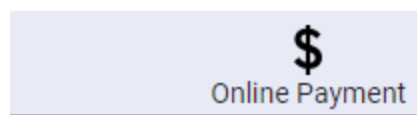| Deposit Amount Begin Range	Service Charge
0.00	1.19
20.01	2.41
55.01	3.63
90.01	4.85
125.01	6.07
160.01	7.30
195.01	9.22

Steps for paying online.

1. Login into the Parent Portal.
2. Click on Fees & Billing

3. Click on Go to Fees & Billing

3. Click on $ Online Payment. This button can be found in the bottom right-hand corner.

4. Enter the amount of money you would like to pay for your child(ren) in the deposit amount box . Please notice the service charge is listed at the bottom. The amount will automatically fill once you add the amount you want to pay.

5. Click on Proceed to Verification. Bottom right side of your screen.

6. You will then see this screen. Verify the amount and then choose Proceed to Paypal

Online Payment Verification

Account	Balance	Deposit Amount
Meal Account	24.20	25.00
A sliding scale charge is assessed to cover processing costs.	Service Charge	2.41
	Transaction Total	27.41

You have chosen to deposit a total of 25.00 dollars plus service charges of 2.41 dollars for a transaction total of 27.41 dollars.

If you want to proceed to a screen provided by PayPal to submit your eCheck or credit card information
and complete this transaction select Proceed to PayPal. If not, select Go Back to Previous Screen.

← Go Back to Previous Screen   → Proceed to Paypal

7. Login into Paypal and proceed with your payment. If you do not have a Paypal account, you can continue as a quest.

Please contact the school if you need any assistance.