

## **Hyde County Schools NCStar District Lead**

This individual provides training and support to the staff at all three district schools on the implementation of NCStar as our school improvement platform.

### **DUTIES AND RESPONSIBILITIES**

- Serves as the primary point of contact with the district for NCStar
- Facilitates training for School Improvement Teams on the use of NCStar
- Assist with troubleshooting, and implementation of NCStar
- Serves district administrator role with NCStar
- Collaborates with district staff in reviewing, implementing, and improving school plans
- Follows a plan for professional development and actively seeks opportunities to grow professionally in the area of school improvement
- Works with principals and school leadership teams to create effective and actionable School Improvement Plans
- Attend related DPI meetings as needed

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Extensive knowledge of the NCStar platform and the ability to access help from outside the district as needed
- Knowledge of School Improvement Planning using SMART goals
- Ability to problem solve the NCStar platform
- Ability to positively influence the creation and implementation of quality School Improvement Plans.
- Ability to train users on NCStar with clear, effective instructions

**REPORTS TO:** Director of Instructional Programs and Assessments