

Huron Valley Schools
2390 S. Milford Rd. * Highland, MI 48357
248-684-8000 * FAX 248-684-8235 * www.hvs.org
Regular Board of Education Meeting
June 12, 2017
7:00 PM

<p>Truth in Budget Hearing – Proposed 2017-18 Budget June 12, 2017 @ 6:45</p>

Milford High School - Cafeteria
2380 S. Milford Rd.
Highland, MI 48357

- I. Meeting Called to Order**
 - A. Roll Call**
 - B. Pledge of Allegiance**

- II. Information from the Board President**
 - Approval of Agenda**
 - Recommended Motion:*
“I move that the Board of Education approve the agenda as presented.”

- III. Board President Comments**
 - A. Recognitions**
 - 1. Destination Imagination**
 - 2. Teacher of the Year**
 - B. Huron Valley Hero**

- IV. Items from Board**
 - A. Board Treasurer**
 - B. Board Secretary**
 - C. Board Members**

- V. Items from the Superintendent**

- VI. Student Advisory**

- VII. Association Comment**

- VIII. Public Comment**

- IX. Reports from Board Committees**
 - A. Standing Committees: Academics, Athletics, Art and Technology, Finance & Auxiliary, Executive**

- X. Consent Agenda**
 - A. Approval of the Minutes (Mgt Issue) Exhibit “A-1”**
 - B. Approval of MHSAA Resolution (Mgt Issue) Exhibit “A-2”**
 - C. Approval of 2017/18 NWEA Testing (Mgt Issue) Exhibit “A-3”**
 - D. Approval of 2017/18 Budget (Mgt Issue) Exhibit “A-4”**
 - E. Approval of 2017 Millage Rate Levy (L-4029)(Mgt Issue) Exhibit “A-5”**
 - F. Approval of Interim Health Care Services Balance (Mgt Issue) Exhibit “A-6”**
 - G. Approval of Kids in Motion Contract(Mgt Issue) Exhibit “A-7”**

- H. Approval of Computer Purchases (Mgt Issue) Exhibit “A-8”
- I. Approval of Computer Refresh (Mgt Issue) Exhibit “A-9”
- J. Approval of SMART Learning Suite Purchase (Mgt Issue) Exhibit “A-10”
- K. Approval of Annual MiPeer Bi-Tech Finance Fees (Mgt Issue) Exhibit “A-11”

Recommended Motion:

“I move that the Board of Education approve Exhibit “A-1” through “A-11” as shown in the Consent Agenda.”

XI. Unfinished Business

A. Resolution to ratify 2017 Technology and Bus Bonds, Series III Sale Exhibit “B”

Recommended Motion:

“I move that the Board of Education approve the resolution for the ratification of the 2017 Technology and Bus Bond, Series III Sale.”

XII. New Business

A. Security Update

XIII. Additional Public Comment (In accordance with Board Policy)

XIV. Good and Welfare

XV. Closed Session –Negotiations

Recommended Motion:

“I move that the meeting go to closed session for negotiations.”

XVI. Adjournment

If you are an individual with a disability who needs accommodations for participation in this meeting contact the Superintendent’s Office at 248-684-8244 at least one week prior to the meeting or as soon as possible to request assistance. The official minutes of the Huron Valley Schools Board of Education Meeting are stored and available for inspection at the Huron Valley Schools Board Office and website.

Board Information/Action Item

Purpose Item for Information
 Item for Action
 Item for Discussion

Presenter: Board Secretary

Date: June 12, 2017

Board Communication:
 Management Issue
 Board Subcommittee

Topic: Minutes

BACKGROUND

The Open Meetings Act (OMA) requires that minutes be kept of all School Board meetings. While every Board of Education is authorized to adopt bylaws prescribing the style of its meeting minutes, the minute must also be recorded in a way that meets all requirements specified by the OMA.

CURRENT STATUS

OMA prescribe that the minimum contents for minutes of School Board meetings are:

1. Date of meeting
2. Time of meeting
3. Place of meeting
4. Board members present and absent
5. Every decision made by the Board
6. All roll call votes
7. Purpose of a closed session
8. Corrections (if any)

FUTURE DIRECTION

Attached are the minutes from the May 22, 2017, Regular Board of Education Meeting. School Board Meeting minutes are public record and approved minutes are posted on the Huron Valley School website.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter(s): Nancy Coratti

Date: June 12, 2017

Management Issue
 Board Sub Committee **Date:**
 Board Communication **Date:** June 2, 2017

Topic: MHSAA 2017/18 Resolution

BACKGROUND

In order to participate in any State meets or tournaments we must hold membership with the Michigan High School Athletic Association (MHSAA).

CURRENT STATUS

Michigan High School Athletic Association (MHSAA) requires that a Membership Resolution be passed each year by the Board of Education.

FUTURE DIRECTION

The Superintendent or his/her designee will oversee that the rules and regulations set forth by the MHSAA will be followed by the District.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter(s): Edward Okuniewski

Date: June 12, 2017

Topic: Northwest Evaluation Association
 Program (NWEA) MAP Testing

Management Issue
 Board Sub Committee Date: 6-5-17
 Board Communication Date: 5-26-17

BACKGROUND

In alignment with our District goal of utilizing multiple metrics to increase student achievement, HVS requests re-authorization of the Measurement of Academic Progress (MAP) Test and MAP for Primary Grades (MPG) developed by Northwest Evaluation Association (NWEA). MAP testing can occur two to four times each year (fall, winter and spring, with an option for summer) and provides data for teachers and principals throughout the school year along with a year-to-year profile.

This computer adaptive form of testing provides feedback in approximately 48 hours which is most helpful at classroom, building and district levels. The program also includes a parent printout component that not only includes achievement results but also ways families can reinforce at home learning.

CURRENT STATUS

Administration seeks approval to purchase the assessment package for kindergarten, first and second grades in math and reading, and third through eighth grades in math, reading and language usage, and also for selected students in grades nine through twelve, during the 2017-18 school year.

Testing for the 2017-18 school year at \$11.50 per student will cost the district \$66,160.

FUTURE DIRECTION

Once approved, the MAP Assessment will be utilized beginning in the fall of 2017.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter: Donna Welch

Date: June 12, 2017

Topic: Approval of 2017/18 Budget

Management Issue
 Board Committee: Fin/Aux 3/22, 4/20, 5/9, 6/6/17
 Board Communication Date: 1/17, 4/18/17,
4/24/17, 5/12/17, 5/15/17, 6/9/17

BACKGROUND

On May15th, a Board budget work session was held to discuss the proposed 2017/18 General Fund budget. At the time, Administration presented to and discussed the budget process, enrollment forecast, and budget projections. On June 1st, the Notice of Public Hearing was published in the Oakland Press and in the Milford Times. This is required by the General Appropriations Act and the Truth in Budgeting Act.

CURRENT STATUS

The Board is required to hold a public hearing and approve the balanced budget prior to June 30th. The public hearing and the budget approval need to be completed within 10 days of one another. A public hearing on the proposed budget for fiscal year 2017/18 was held this evening at Milford High School at 6:45 PM.

FUTURE DIRECTION

This evening, Administration is requesting approval of the 2017/18 Annual Budget of the Huron Valley School District. The resolutions for the General Fund, Athletics, Special Revenue Fund, Debt Fund, and the Building and Site Sinking Fund are attached.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter: Donna Welch
 Geoffrey G. VanGoethem
 Sandra Elka

Date: June 12, 2017

Topic: 2017 Millage Rate Levy (L-4029)

Management Issue
 Board Committee: Fin/Aux 6/6/17
 Board Communication Date: 6/9/17

BACKGROUND

The Board of Education is required each year to approve the millage rate levy to support the proposed budget prior to July 1st. The District levies 100% of the school related taxes on July 1. There are three main millages: operating, debt and BSSF.

On November, 2012, voters in the District approved a renewal of the 18.0000 mill operating millage for 10 years.

The original Building & Site Sinking Fund (BSSF) millage was approved by the voters in June, 2000 for 1.0000 mills for 10 years. Due to the Headlee Rollback, the millage rate had been reduced to .9513 mills. In November, 2009, the voters approved a renewal of the .9513 mills for 10 years. [Starting with taxes levied in 1994, a Headlee calculation is prepared that can permanently reduce the maximum mills the District is allowed to levy for operating and Building & Site Sinking millages].

CURRENT STATUS

The General Fund operating millage rate for the 2017 Tax Levy will be 17.6718 mills as a result of the Headlee Rollback for 2017. The General Fund operating millage of 17.6718 mills only applies to Non-PRE (non principal residence) property within the District. The effect of the rollback for the 2017 Tax Levy is a permanent reduction of approximately \$111,800 in revenue. This amount is not reimbursed by the State but calculated as if received as part of the foundation allowance.

The operating millage that applies to Commercial personal property was reduced by 12.0000 mills to a rate of 5.6718 mills starting with the 2008 tax levy, when the Legislature eliminated Industrial personal property tax and reduced mills on the Commercial personal property tax. (Headlee Rollback does not apply to the reduction amount of 12.0000 mills).

Debt and BSSF millage rates are applied on all property within the District. Headlee Rollback does not apply to the Debt millage rate, so the full 7.0 mills will be levied on the debt. The BSSF millage rate for the 2017 Tax Levy will be .9255 as a result of the Headlee Rollback for 2017. The effect of the rollback on the 2017 levy for the BSSF is approximately \$34,600.

FUTURE DIRECTION

It is recommended that the Board of Education approve the millage rates as presented on the attached 2017 Tax Rate Request form (L-4029). The General Fund operating millage rate will be 17.6718 mills (5.6718 mills for Commercial Personal Property). The Debt millage rate will be 7.0000 mills. The BSSF millage rate will be .9255 mills.

The Counties of Oakland and Livingston, the Townships of Commerce, Highland, Milford, White Lake and Brighton and the Village of Milford will be notified of the approved millage rates for 2017 Tax Levy in preparation for the summer tax collection.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter(s): John Tavernier/ Teri Thompson

Date: June 12, 2017

Topic: Interim Health Care Services

Management Issue

Board Sub Committee **Date:** June 5, 2017

Board Communication **Date:** June 9, 2017

BACKGROUND

With the county direction and best practices of educating students to the greatest extent possible in their home district, Huron Valley Schools has been intentional with servicing, where appropriate, our students with medical fragility and with moderate cognitive impairment.

CURRENT STATUS

Student Support Services developed a baseline by trialing services as partnered with Interim Health Care during the 2016-2017 school year. Nursing services have been provided to students requiring either a health aide, LPN or RN, to ensure fidelity of medical support while educated in Huron Valley Schools, rather than a center-based facility within Oakland County. Throughout this trial year with Interim Health Care, Huron Valley Schools has saved significant dollars by investing in services to ensure students are educated in their home district. The savings comes by way of transportation costs, tuition to center-based programming on average of \$39, 045 per student and we are able to receive each student's per pupil foundation allowance, which we forfeit when we choose to send students out-of-district.

FUTURE DIRECTION

Student Support Services is requesting \$60,000 to cover remaining costs for Interim Health Care services for students at Apollo Center and Oxbow Elementary given prior costs were below the required Board of Education policy limit. With the anticipation of at least two additional students needing nursing services to attend school, we are bidding the total package for all students requiring health support in 2017-2018.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter(s): John Tavernier/Teri Thompson

Date: June 12, 2017

Topic: Kids in Motion Contract

Management Issue
 Board Sub Committee Date: June 5, 2017
 Board Communication Date: June 9, 2017

BACKGROUND

The current contract for Occupational and Physical Therapy (OT/PT) services through *Kids in Motion* is expiring June 30, 2017.

CURRENT STATUS

Student Support Services and the Business Office developed a bid for OT/PT services May 2017, for which we had 12 total vendors submit interest. The top 5 vendors were reviewed for cost analysis over 3 years, service delivery model options, location of offices and availability of professional learning opportunities for Huron Valley families and staff.

Our lowest bid package is a national company headquartered in Pennsylvania with a Midwest supervisor stationed in Wisconsin, as potential Michigan oversight. On the other hand, *Kids in Motion* will provide a three year fixed rate, allowing for continuity of service delivery and a trusted 20+ year record of highly effective programming. Additionally, *Kids in Motion* resides within the Huron Valley School District and has proven to be capable of providing highly qualified therapists with extensive experience with a pediatric population.

FUTURE DIRECTION

It is recommended that the Business Office and Student Support Services be permitted to award Kids in Motion a three year contract. Additionally, I am further recommending that the Board authorize John Tavernier in signing this necessary contract in the role of Assistant Superintendent for Huron Valley Schools for an annual cost, not to exceed \$407,000.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter: John Tavernier

Date: June 12, 2017

Topic: Computer Purchase

Management Issue
 Board Committee: Tech 6/5/17
 Board Communication: 6/9/17

BACKGROUND

Following the passage of the November 2009 bond proposal, the District began implementing technology updates in the summer of 2010. As a result of a comprehensive external audit and review, the District upgraded the wireless infrastructure in the summer of 2013 as the District moves toward an expanded use of wireless devices with students. During the 2013-14 school year, the district piloted the use of Google Chromebooks in several buildings and now have over 2900 in use.

CURRENT STATUS

Providing wireless devices will support District initiatives for anywhere, anyplace, anytime learning in both a 1:1 and BYOD environment. In addition, these devices help to ensure the district is "tech ready" for the delivery of computer-based assessments.

Google Chromebooks are a low cost alternative to a traditional laptop or netbook computer. Chromebooks are wireless netbooks that provide access to content anywhere an Internet connection is available. The State of Michigan has provided a purchasing program for Chromebooks through the Technology Readiness Infrastructure Grant (TRIG) device purchase program providing reduced pricing.

The District plans to deploy approximately 306 additional Chromebooks with carts this fall in buildings as follows:

- 1 cart at Lakewood with 34 Chromebooks
- 1 cart at Muir with 34 Chromebooks
- 4 carts at White Lake with 34 Chromebooks each for 1:1 program
- 1 cart at each middle school for ELA programming

FUTURE DIRECTION

It is recommended that the Board approve the purchase of Chromebooks and carts in the amount of \$94,116.00 plus a 10% contingency for any additional carts or Chromebooks as determined by buildings.

It is further recommended that the Board authorize John Tavernier, Executive Director of Technology, to sign any necessary contracts.

The funds for these purchases are included in the general fund, 22i Technology Readiness Grant, 2012 and 2017 Bond funds.

Board Information/Action Item

- Purpose:** Item for Information
 Item for Action
 Item for Discussion

Presenter: John Tavernier

Date: June 12, 2017

Topic: Computer Refresh

- Management Issue
 Board Sub Committee
 Date: 6/5/17
 Board Communication
 Date:6/9/17

BACKGROUND

In 2009, voters approved a bond issue for technology that provided computers across the district. The computers purchased in summer of 2010 have reached the end of useful life and are in need of replacement. The final series of the technology bond was planned to support the refresh of technology equipment.

CURRENT STATUS

For the past several years, the Technology Readiness Infrastructure Grant (TRIG) provided a state-wide device purchasing program which significantly reduced the cost of technology equipment available to educational agencies. The district has taken advantage of this purchasing program for Chromebooks and plans to continue to utilize the program for the refresh of computers.

While the district standardized on Dell desktops several years ago the district is no longer under an exclusivity agreement. Therefore, various models and manufacturers including HP, Dell and Lenovo were reviewed and tested as part of the planned refresh of 675 Dell (model 780) which are currently used primarily as teacher desktop computers. With SMARTBoards and other technologies in classrooms, it is recommended to maintain a desktop instead of mobile configuration at this time.

The Dell (model 3050) was determined to best meets the current needs of the district at the lowest cost and is available on the REMC SPOT device purchasing contract.

FUTURE DIRECTION

It is recommended that the Board of Education approve the purchase of 675 Dell (model 3050) from Presidio Corporation in the amount of \$361,125.00 plus 10% contingency for additional workstations that may be needed during the 17-18 FY.

It is further recommended that the Board authorize John Tavernier, Executive Director of Technology to sign any contracts.

The funds for this purchase are budgeted in the 2017 Bond Fund.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter(s): John Tavernier

Date: June 12, 2017

Topic: SMART Learning Suite

Management Issue
 Board Sub Committee Date: 6/5/17
 Board Communication Date: 6/9/17

BACKGROUND

Teachers across the district continue to integrate technology into the classroom. The interactive board continues to be very popular with staff as it enables one computer in the classroom to be used as an effective instructional tool with all students.

CURRENT STATUS

SMART Boards are currently in use in various locations throughout the district at all levels K-12, with the greatest access at the middle school and elementary levels. The technology services department is committed to providing access to technology for all staff and students and continues to expand the use of interactive technology when possible through curriculum specific bond funds.

In 2015, SMART Technologies Inc. changed the licensing for SMART Notebook software which is used in connection with the SMART Boards. Since that time, the district has been using a perpetual license for SMART Notebook v14. With new technologies and future changes in operating systems it will be necessary for the district to renew licenses with the updated SMART Learning Suite.

Options for a 1-year or 3-year renewal with extended software maintenance (upgrades) were reviewed. The software is available from Tierney Brothers Inc. on REMC statewide purchasing contract.

FUTURE DIRECTION

It is recommended that the Board approve the purchase of 535 3-year SMART Learning Suite licenses in the amount of \$31,645.25 from Tierney Brothers Inc off REMC contract.

It is also recommended the Board authorize John Tavernier, Executive Director of Technology to sign any necessary contracts.

The funds for the purchase are budgeted in the Technology General Fund.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter: John Tavernier
Dawn Cruz

Topic: Annual Bi-Tech Payroll/Finance Fees

Date: June 12, 2017

Management Issue
 Board Committee: Technology
Date: 6/5/17
 Board Communication
Date: 6/9/17

BACKGROUND

Huron Valley Schools has used St. Clair County Regional Education Service Agency's (SCCRESA) Payroll/Finance System for the previous fifteen years. In February 2013, the Board of Education signed an intergovernmental agreement with Oakland Intermediate School district to provide a financial software package. The consortium has been formed and named Michigan Partnership for Essential Education Resources (MIPEER).

CURRENT STATUS

The cost is \$7.50 per student FTE for the 2017/2018 fiscal year. The student FTE count is based on the previous fall count. Huron Valley Schools will receive a \$2.00 per student credit for the first three years as the district already owns licenses for some of the modules.

$\$9.50 \times 9,083 = \$86,288.50$ (standard rate with second year subsidy)

$\$2.00 \times 9,083 = (\$18,166.00)$ (per student credit for licenses already owned by HVS)

$\$.25 \times 9,083 = \2270.75 (set aside for modifications)

\$70,393.25 Second year cost

The MIPEER advisory committee voted on January 19, 2017 to increase the per pupil fee \$.25 per FTE for system modifications and enhancements to be retroactive for the 2016-17 fiscal year. The fees approved for the 2016-17 FY did not include a contingency; therefore, we are requesting an addendum to increase of \$2,341.75 to the 2016-17 MIPEER fees.

FUTURE DIRECTION

It is recommended that the Board of Education approve an approximate cost of \$70,393.25 for the Payroll/Finance computing services for 2017-18 budgeted in the General Fund and an additional \$2,341.75 retroactive for the 2016-17 fiscal year. In addition it is recommended that the Board approve a 5% contingency for adjusted costs.

It is further recommended that the Board authorize John Tavernier, Executive Director of Technology, to sign any necessary contracts.

Board Information/Action Item

Purpose: Item for Information
 Item for Action
 Item for Discussion

Presenter: Donna Welch
Geoffrey VanGoethem
Sandra Elka

Date: June 12, 2017

**Topic: Ratifying Resolution -
2017 Technology and
Bus Bonds, Series III**

Management Issue
 Board Committee: Date: 3/22, 4/20, 5/9, 6/6/17
 Board Communication Date: 3/24, 4/21, 6/2,
6/9/17

BACKGROUND

In the State of Michigan, school districts rely on proceeds from the sale of bonds to make significant capital improvements to district facilities and to purchase technology and school buses. In the past, Huron Valley Schools has passed several bond issues which have helped to enhance our environment for student, staff and community use.

On July 27, 2009, the Board of Education approved the Application for Preliminary Qualification of Bonds, requesting \$13,500,000 to purchase technology and school buses. This application was presented to, and discussed with, the Michigan Department of Treasury on July 22, 2009. On August 20, 2009, Treasury approved the preliminary qualification for the November election. On November 3, 2009, the voters approved the ballot proposal, for the bonds to be sold in three series. The first series of \$4,040,000 was sold February 3, 2010. On April 19, 2012, the Board of Education authorized the administration to approve the sale of Series II for the principal sum of not to exceed \$5,200,000 on May 4, 2012, based on the recommendation of our bond financial advisors and attorneys.

CURRENT STATUS

A resolution for the authorization to begin the sale of bonds in the amount of \$4,260,000 for the third and final series to purchase technology and school buses was approved by the Board April 24, 2017. The bond sale took place Wed, May 31, 2017 @ 1:30pm. Two bids were received. The lowest bid received from Robert W. Baird & Co. was accepted. The Total Interest Cost (TIC) is 2.06%.

FUTURE DIRECTION

It is recommended that the Board of Education approve, by roll call vote, the attached resolution ratifying the sale of bonds. The sale of the bonds will be completed (closed) on June 22, 2017.