



# TONAWANDA CITY SCHOOL DISTRICT

100 HINDS STREET  
TONAWANDA, NEW YORK 14150  
716-694-7784-Phone 716-695-8738-Fax



TIMOTHY A. OLDENBURG, Ed.D.  
SUPERINTENDENT OF SCHOOLS

December 6, 2022

Dear Warrior Parent/Guardian:

## NEW EMPLOYMENT OPPORTUNITIES:

Please share this message with anyone in your family or among others that may be interested in first or second shift full or part-time/per diem employment:

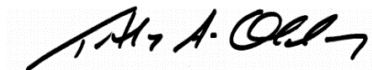
As many school districts in the region face staffing challenges, our district is no different. Please consider applying for the following positions or sharing the following information with candidates that would be interested in supporting our school system:

- **Our district is searching for candidates that are interested in full-time employment in the positions of Senior Account Clerk (Payroll Office), Teacher Aide, Custodian, and Cleaner.** These full-time and part-time positions may include single/family health insurance, NYS pension, vacation and personal days, and other associated benefits. Interested candidates should call or email Ron Wasik, Director of Buildings and Operations at 716-694-8855 or [rwasik@tonacsd.org](mailto:rwasik@tonacsd.org) to schedule an interview.
- **Our district is searching for a part-time Public Relations Specialist.** The preferred candidate will have experience in photography, communications, website maintenance, and development of publications. Interested candidates should call Brittany Thoma, Director of Business and Finance at 716-694-7681.
- **Our district is in need of substitute teachers, teacher assistants, and teacher aides.** We are offering building-based positions (Monday – Friday daily assignment) and half-day shifts (AM or PM or hourly/flexible shifts). Please see our posting at: <https://5il.co/1g39h> or contact Jillian Reynolds at 716-694-7784 to schedule an interview.
- **All certificated/instructional vacancies are posted at the [WNYRIC Applicant Tracker](#) website.** This includes our current vacancies in Social Work, and English Language Arts long-term substitute. These positions require NYS Teacher Certification.
- **Additionally, our district is looking for long-term substitute custodians, and cleaners.** We have available hourly work during the “day shift”, “second shift”, and flexible part-time shifts. These substitute positions are offered based on the availability of the substitute employee. Please contact Jillian Reynolds at 716-694-7784 to schedule an interview.

Thank you for your support in this request.

I wish each of you a great conclusion to the first quarter/trimester as we approach the holiday season. Go Warriors!

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy A. Oldenburg", written over a light gray rectangular background.

Timothy A. Oldenburg, Ed.D.  
Superintendent of Schools