



TONAWANDA CITY SCHOOL DISTRICT

100 HINDS STREET
TONAWANDA, NEW YORK 14150
716-694-7784-Phone 716-695-8738-Fax



TIMOTHY A. OLDENBURG, Ed.D.
SUPERINTENDENT OF SCHOOLS

September 30, 2022

Dear Parent(s) or Guardian(s):

As prescribed by the New York State Education Department's Commissioner of Education, the Tonawanda City School District is conducting an annual exercise of its **Emergency Early Dismissal Plan**.

The exercise will be conducted on **FRIDAY, OCTOBER 7, 2022**.

Please make note of dismissal time for your children attending schools in the district. **All schools in the district** will be releasing students **15 minutes earlier** than their regularly scheduled dismissal time. This exercise is to test certain aspects of the school district's Emergency Management Plan.

- If your child is a walker or is bused, he/she will be arriving home 15 minutes earlier than the usual time.
- If your child attends a day care or after school program, the bus will be dropping your child off up to 15 minutes earlier.

Please make any necessary arrangements for your child's early dismissal on the above scheduled date. We apologize for any inconvenience this may cause, but we want to ensure that we have a safe and effective plan in place for your children.

I wish you and your children a safe, happy, and successful school year.

Sincerely,

Timothy A. Oldenburg, Ed.D.
Superintendent of Schools