

The Newburg United School Board met in special session June 26, 2020. President Scott Hunskor called the meeting to order at 7:01 am via Zoom. Present: Karlene Wyman, Nathan Boll, Jason Blada, Sommer Zimmer and Lloyd Sund. Absent: TJ Streich. Also present: Superintendent Jason Kersten and Business Manager Darcy Lamoureux.

**Tuition Free Agreement** – Supt. Kersten presented a Tuition Free Agreement for a resident student to attend school in Bottineau for the 2020-21 school year. Wyman moved to approve said Tuition Free Agreement, seconded by Boll.

Roll Call Vote: Wyman-yes, Boll-yes, Zimmer-yes, Blada-yes, Sund-yes, Hunskor-yes. Motion Carried Unanimously (MCU)

**Approve Bills** – Lamoureux presented the final bills to be paid for the 2019-20 school year. Blada moved to pay \$66,862.70 in General Fund bills, seconded by Zimmer.

Roll Call Vote: Boll-yes, Zimmer-yes, Blada-yes, Sund-yes, Wyman-yes, Hunskor-yes. MCU

**Hot Lunch Fund Transfer** – Supt. Kersten reported that at the June 15<sup>th</sup> meeting the board had approved to move \$500 from the Hot Lunch Fund to the General Fund. There was an error in calculating this figure and we need to transfer a total of \$24,000. All the kitchen staff salaries are paid from the General Fund so we will always have to transfer money because you can not carry an excess fund balance in your Hot Lunch Fund. Sund moved to transfer \$23,500 excess revenue from the Hot Lunch Fund to the General Fund, seconded by Wyman.

Roll Call Vote: Zimmer-yes, Blada-yes, Sund-yes, Wyman-yes, Boll-yes, Hunskor-yes. MCU

**Maintenance Agreement with G & R controls** – Supt. Kersten went over the two options we have for a maintenance agreement that will run from June 1, 2020 to May 30, 2021. Supt. Kersten recommended going with the PM Extended Service option. Boll moved to choose the PM Extended Service plan for \$13,365, seconded by Zimmer.

Roll Call Vote: Blada-yes, Sund-yes, Wyman-yes, Boll-yes, Zimmer-yes, Hunskor-yes. MCU

**2020-21 Vendor Prepayments** – Supt. Kersten reported that due to the Distance Learning and the students/staff not being in the building from mid-March to the end of the school year, our expenses were lower this year than budgeted. We would like to use some of these funds to make prepayments that are listed on Appendix B: Border Ag \$10,000 for Gas and Ottertail Power Company \$30,000 for the school building electricity. Boll moved to approve the vendor prepayments listed in appendix B totaling \$40,000, seconded by Sund.

Roll Call Vote: Sund-yes, Wyman-yes, Boll-yes, Zimmer-yes, Blada-yes, Hunskor-yes. MCU

**General fund Transfer to the Building Fund** – Supt. Kersten reported that with some of the excess revenue we have due to the school closure we would like to transfer \$328,091.59 from the General Fund to the Building Fund to be designated for the projects listed under Appendix C: 2019-20 budgeted dollars to be transferred to the Building Fund for Kinetic Lease Payments \$85,123.91, Two additional Kinetic Lease Payments \$140,802.00, New Lockers \$45,219.24, New windows \$22,560.00, New carpet/Tile/Floor Wax \$25,000.00 and Plumbing repairs & updates \$9,386.44. Wyman moved to transfer funds from the General Fund to the Building Fund to be used for projects listed on Appendix C totaling \$328,091.59.

Roll Call Vote: Wyman-yes, Boll-yes, Zimmer-yes, Blada-yes, Sund-yes, Hunskor-yes. MCU

**General Fund Transfer to Activity Fund** – Supt. Kersten reported that he would like to transfer \$6,300 from the General Fund to the Activity Fund for the accounts listed under Appendix D: Yearbook Account \$1,000 and Athletic Account \$5,300. Zimmer moved to transfer funds from the General Fund to the Activity Fund to the accounts listed on Appendix D totaling \$6,300.

Roll Call Vote: Boll-yes, Zimmer-yes, Blada-yes, Sund-yes, Wyman-yes, Hunskor-yes. MCU

Meeting adjourned at 7:29 am

Darcy Lamoureux

Darcy Lamoureux, Business Manager

Scott Hunskor

Scott Hunskor, Board President