



Gila Crossing Community School

Job Title: PE Teacher

FLSA Status: Exempt

Supervised By: Principal

Classification: Full-Time, 10-month Contract

Directly Supervises: None

QUALIFICATIONS:

1. Must provide a current and valid Arizona Fingerprint Clearance Card.
2. Must have a valid Arizona Driver's license and provide an EZ MVR – 39 month record when operating a school vehicle.
3. Must have CPR and First Aid Certification, or ability to obtain such certification prior to commencement of employment.
4. Must pass all drugs and background checks as required for employment at Gila Crossing Community School.
5. Must have Arizona Teaching certificate in approved areas(s) /endorsement(s).
6. Must have a Minimum of Bachelor's Degree in education or related field.
7. Excellent written and oral skills.
8. Knowledge of Gila River Indian Community preferred.
9. Must exhibit sensitivity and respect for Gila River Indian Community language, culture, history, traditions, and people.
10. Conducts duties and responsibilities in accordance with the Gila Crossing Board of Trustee's Approved Policies and Procedures, Personnel manual and other reporting policies and procedures of the tribe, state, and federal government.
11. Knowledge of Direct/Explicit Instruction methodology is preferred.

JOB GOALS: To help students learn subject matter and skills in the core areas of the curricula that will contribute to their development as mature, able and responsible men and women.

POSITION RESPONSIBILITIES:

- Prepares yearly instructional outlines and related daily lesson plans covering relevant units of study, specifying objectives, activities and evaluative methods.
- Maintains control of assigned classes and handles discipline independently except for chronic or extreme behavior problems.
- Participates in educational activities, such as professional workshops that improve personal skills for providing better services to the students.

- Provides for the proper care and use of assigned supplies and equipment, maintains an updated inventory of all supplies and materials and equipment In the classroom
- Meets and instructs assigned classes in the location and time designated.
- Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students and adjusts teaching methods based on individual differences among students.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Prepares for class assigned, and shows written evidence of preparation upon request of supervisor.
- Encourages students to set and maintain standards of classroom behavior.
- Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provide and the needs and capabilities of the individuals or students groups involved.
- Strives to implement by instruction and action, the schools' philosophy of education and instructional goals and objectives.
- Assess the accomplishments of students on a regular basis and provides progress reports as required.
- Takes all necessary and responsible precautions to protect students, equipment, materials, and facilities.
- Maintains accurate, complete, and correct records as required by law, school policy and administrative regulations.
- Assists the administration in implementing all policies and/or rules governing student life and conduct, and for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- Makes provisions for being available to students and parents of education related purposes outside the instructional day when required or requested to do so under reasonable terms.
- Strives to maintain and improve professional competence.
- Attends staff meetings and serves on staff committees as required.
- Performs other duties as assigned.

PROBATIONARY PERIOD: Newly appointed employee will be subject to an initial ninety (90) calendar day probation period.

PHYSICAL DEMANDS: The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing,

and/or pulling; and significant fine finger dexterity. Generally, the job requires 40% sitting, 20% walking and 40% standing. This job is performed in a generally clean and healthy environment.

WORK ENVIRONMENT: Work environment is generally indoors with some outdoor activities; in a classroom setting, must be able to work with interruptions. The noise level in the work environment is usually quiet to very loud.

The duties listed above are only intended as illustrations of the various types and scope of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment or extension of the position. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the position change.