



Gila Crossing Community School

Job Title: Early Childhood Teacher

Classification: Full-Time, 10-month Contract

FLSA Status: Exempt

Directly Supervises: Instructional Assistant

Supervised By: Principal/Pre-School
Coordinator

QUALIFICATIONS:

1. Applicants need to be highly qualified as defined by the State of Arizona and other Governing regulations
2. Education – Bachelor degree in Early Child Hood Education or Elementary
3. Current Arizona Teachers Certificate & Endorsement in Early Child Hood
4. SEI requirements
5. First Aid/CPR Certified
6. Valid Arizona Driver's License
7. Valid IVP Fingerprint Clearance Card
8. Ability to successfully pass a pre-employment drug test and extensive background check

JOB GOAL: The preschool teacher works with preschool children who have enrolled in FACE. The preschool teacher provides a strong learning environment where preschool children can develop and thrive. The preschool teacher provides a model for parents on teaching, motivation, disciplining and communicating with young children. The development of literacy and strong parent and child relationships is focus for all FACE staff.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledgeable about the characteristics of young children
2. Knowledgeable about learners' culture and language
3. Experience working with adults and families
4. Experience working with young children and families
5. Implements the NCFL assigned curriculum: A Culturally Appropriate Preschool Curriculum for American Indian Children in the early childhood classroom; utilizes FACE Preschool Standards.
6. Plans and facilitates Parent Time with the FACE team
7. Participates in a variety of meetings and professional development activities for the purpose of conveying and/or gathering information required to perform functions.

POSITION RESPONSIBILITIES:

1. Attends and participates in all training opportunities for Professional development
2. Develops, publicizes, and carries out a program of early childhood education for FACE program participants
3. Meets weekly with the FACE team to plan and evaluate program services
4. Helps Facilitates the monthly FACE family circle meetings
5. Reports to the FACE Coordinator on all matters of importance related to the FACE program
6. Works toward National Association for the education of Young Children (NAEYC) accreditation for the program

7. Administers and develops subject specific assessments for the purpose of assessing student competency levels and/or developing individual learning plans. that takes into account the unique stories, accomplishments, and struggles of Native people
8. Advises parents and/or legal guardians of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.
9. Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the purpose of improving the overall quality of student outcomes, achieving established classroom objectives in support of the school improvement plan.
10. To build the cultural competence of educators, professional development must address evidence- based practices related to instruction, curriculum, and school climate/environment.
11. Educators and communities must openly dialogue to identify opportunities to implement culturally responsive practices and strategies.
12. Counsels students for the purpose of improving performance, health status, problem solving techniques and a variety of personal issues.
13. Demonstrates and differentiates methods required to perform classroom and/or subject specific assignments for the purpose of providing an effective program those addressing individual student requirements.
14. Monitors students in a variety of educational environments (e.g. classroom, school grounds, hallways, restrooms, field trips, etc.) for the purpose of providing a safe and positive learning environment.
15. Prepares a variety of written materials {e.g. grades, lesson plans following scope and sequence, correspondence with parents and students, examinations and quizzes, attendance, anecdotal records, etc.) for the purpose of documenting student progress and meeting mandated requirements.
16. Reports incidents (e.g. fights, suspected child abuse, suspected substance abuse, harassment, zero tolerance offenses etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment
17. Other duties assigned.

PROBATIONARY PERIOD: Newly appointed employee will be subject to an initial ninety (90) calendar day probation period.

PHYSICAL DEMANDS: The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 40% sitting, 20% walking and 40% standing. This job is performed in a generally clean and healthy environment.

WORK ENVIRONMENT: The noise level in the work environment is usually moderate.

The duties listed above are only intended as illustrations of the various types and scope of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment or extension of the position. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the position change.