



Gila Crossing Community School

Job Title: Middle School Language Arts Teacher
FLSA Status: Exempt
Supervised By: Principal

Classification: Certified
Salary Range: Certified Salary Schedule

QUALIFICATIONS:

1. Must provide IVP fingerprint clearance card.
2. Must have valid Arizona Drivers License and provide an EZ MVR _Arizona 39-month record when operating a school vehicle.
3. Must have CPR and First Aide Certification.
4. Arizona Teaching Certificate in approved area (s) /endorsement(s).
5. Must have a minimum of Bachelor's degree in Education or related field preferred.
6. Must have ELA endorsement.
7. Must be familiar with Reading assessments (e.g. DIBELS), testing and data driven decision making.
8. Excellent written and oral skills.
9. Must exhibit sensitivity and respect for Gila River Indian Community language, culture, history, traditions, and people.
10. Conducts duties and responsibilities in accordance with the Gila Crossing Board of Trustee's Approved Policies and Procedures, Personnel manual and other reporting policies and procedures of the tribe, state, and federal government.
11. Knowledge of Direct/Explicit Instruction methodology is preferred.

JOB GOALS: To help students learn subject matter and skills that will contribute to their development as mature, able and responsible men and women.

POSITION RESPONSIBILITIES:

- Administers and develops subject specific assessments for the purpose of assessing student competency levels and/or developing individual learning plans. that takes into account the unique stories, accomplishments, and struggles of au Native people
- Advises parents and/or legal guardians of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.
- Assesses student progress towards objectives, expectations, and/or goals for the purpose of providing feedback to students, parents and administration.
- Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the purpose of improving the overall quality of student outcomes, achieving established classroom objectives in support of the school improvement plan.

- To build the cultural competence of educators, professional development must address evidence-based practices related to instruction, curriculum, and school climate/environment.
- Educators and communities must openly dialogue to identify opportunities to implement culturally responsive practices and strategies.
- Counsels students for the purpose of improving performance, health status, problem solving techniques and a variety of personal issues.
- Demonstrates and differentiates methods required to perform classroom and/or subject specific assignments for the purpose of providing an effective program those addressing individual student requirements.
- Instructs students for the purpose of improving their success in academics through a defined course of study.
- Manages student behavior for the purpose of providing a safe and optimal learning environment.
- Monitors students in a variety of educational environments (e.g. classroom, school grounds, hallways, restrooms, field trips, etc.) for the purpose of providing a safe and positive learning environment.
- Participates in a variety of meetings and professional development activities for the purpose of conveying and/or gathering information required to perform functions.
- Prepares a variety of written materials {e.g. grades, lesson plans following scope and sequence, correspondence with parents and students, examinations and quizzes, attendance, anecdotal records, etc.) for the purpose of documenting student progress and meeting mandated requirements.
- Reports incidents (e.g. fights, suspected child abuse, suspected substance abuse, harassment, zero tolerance offenses etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment.
- Participate in educational activities, such as professional training and workshops that improves person skills for providing better services to students.
- Provide for the proper care and use of assigned supplies and equipment.
- Maintain student records, tests, results, student cumulative folders, class charts, daily attendance reports and progress reports.
- Plan a program of study that as much as possible meets the individual needs, interest, and abilities of the students and adjusts teaching methods based on individual differences among students.
- Guide the learning process toward the achievement of curriculum goals and in harmony with goals, established clear objectives of all lessons, units, projects and the like to communicate the objectives to students.
- Employ a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individual or student groups involved.
- Strive to implement by instruction, and action the school's philosophy of education and instructional goals and objectives.
- Maintain accurate and complete and correct records as required by law, school Policy and administrative regulation.
- Make provisions for being available to students and parents of education related purposes outside the instructional day when required or requested to do so under reasonable terms.
- Strive to maintain and improve professional competence.

- Attend staff meetings and serve on staff committees are required.
- Perform other duties as assigned.

PROBATIONARY PERIOD: Newly appointed employee will be subject to an initial ninety (90) calendar day probation period.

PHYSICAL DEMANDS: The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 40% sitting, 20% walking and 40% standing. This job is performed in a generally clean and healthy environment.

WORK ENVIRONMENT: Generally indoors with some outdoor activities; in a classroom setting. Must be able to work with interruptions.

Terms of Employment: this is a contract position. Will work 8 hours per day; 10 month per school year.

The duties listed above are only intended as illustrations of the various types and scope of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment or extension of the position. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the position change.