



# HUENEME ELEMENTARY SCHOOL DISTRICT

*"Inspiring and empowering every student to thrive every day."*

205 N. Ventura Road, Port Hueneme, CA 93041-3065 • www.hueneme.org • 805-488-3588

DR. CHRISTINE WALKER  
Superintendent

HELEN COSGROVE  
Associate Superintendent

DR. CARLOS DOMINGUEZ  
Deputy Superintendent

DAVID RAGSDALE  
Associate Superintendent

## COLLABORATIVE LEADERSHIP TEAM MEETING AGENDA

Monday, September 13, 2021 at 4:00 p.m.  
Hueneme Elementary School District Office Boardroom  
205 N. Ventura Road  
Port Hueneme, CA 93041

We welcome visitors to public meetings of the Collaborative Leadership Team (CLT) and encourage suggestions and comments. Any person who wants to address the CLT may do so under section 2, Public Comments, below. Members of the public will be screened – including a temperature reading, required to wear a face mask, and remain socially distant while waiting to provide in person public comment.

Pursuant to Education Code 35145.5, the CLT cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

Pursuant to Government Code 54954.1, any person with a disability who needs reasonable accommodations to participate may request assistance in advance of the meeting. Contact the Superintendent's secretary at the District Office, 205 North Ventura Road, Port Hueneme, California 93041 / Telephone: 805-488-3588, Ext. 9100.

### 1. Call to Order

### 2. Public Comments

*Persons wishing to make comments to the Collaborative Leadership Team on any item of interest may do so at this time.*

### 3. Adoption of the Regular Agenda

It is recommended that the Collaborative Leadership Team adopt the agenda, as submitted, or consider any request from an individual CLT member to revise the proposed agenda before adoption.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### 4. Approval of Minutes of the Regular Meeting of June 14, 2021

It is recommended that the Collaborative Leadership Team approve the minutes of the regular meeting of June 14, 2021.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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#### BOARD OF TRUSTEES

Siugen Constanza, President ▪ Bexy I. Gomez, Clerk ▪ Darlene Bruno ▪ Scott Swenson ▪ Charles Weis, Ph.D.

**COLLABORATIVE LEADERSHIP TEAM**  
**AGENDA OUTLINE**

5. SHINE Feedback
6. Staffing Update
7. COVID-19 Safety Protocols
8. LCAP and Expanded Learning Opportunities Grant (ELOG)
9. Future Agenda Items
10. Adjourn

# **HUENEME ELEMENTARY SCHOOL DISTRICT**

205 North Ventura Road, Port Hueneme, CA 93041

## **MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM**

**Monday, June 14, 2021, 4:00 P.M.**

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team (“CLT”) was held on **Monday, June 14, 2021**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on June 10<sup>th</sup>.

### ***ATTENDANCE***

#### **Team Members Present:**

1. Dr. Christine Walker, Superintendent
2. Dr. Carlos Dominguez, Deputy Superintendent
3. Siugen Constanza, Board Member
4. Darlene Bruno, Board Member
5. Alice Ramirez, HEA President
6. Vince Gomez, HEA Vice-President
7. Cinthya Perez, CSEA President
8. Tabita Hottendorf, CSEA 2<sup>nd</sup> Vice-President

#### **Other Staff Present:**

Cynthia Rojas, Executive Assistant

### ***CALL TO ORDER – Item 1***

Dr. Walker called the meeting to order at 4:00 P.M.

### ***PUBLIC COMMENTS – Item 2***

There were no public comments.

### ***ADOPTION OF THE REGULAR AGENDA – Item 3***

Motion 010: Ms. Constanza motioned to adopt the agenda as submitted. Ms. Perez seconded and the motion passed upon a unanimous vote of 8 ayes and zero nays.

### ***APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 26, 2021 – Item 4***

Motion 011: Mr. Gomez motioned to adopt the minutes of the regular meeting of April 26, 2021. Ms. Bruno seconded and the motion passed upon a unanimous vote of 8 ayes and zero nays.

### ***SHINE – Item 5***

Dr. Walker shared that SHINE will take place on August 23<sup>rd</sup> at Blackstock and will be an outdoor event with a hero theme. She stated that longevity award recipients for this year, as well as those from last year, will be recognized. The CLT then discussed possible giveaways for staff.

### ***AUGUST 17 LEADERSHIP TEAM DAY– Item 6***

Dr. Walker talked about plans for the August 17 leadership day. She stated that each school will bring a team comprised of both certificated and classified personnel. Also, she shared that Ricky Robertson will be a guest speaker in the morning and he will focus his presentation on equity. Dr. Walker indicated that the afternoon schedule is still being worked out.

### ***REFLECTIONS AND SUGGESTIONS FOR 2021-22 – Item 7***

The CLT discussed various topics such as the equity conference, the live streaming of Board meetings, parent centers at school sites, and the book club.

### ***FUTURE AGENDA ITEMS – Item 8***

There were no future agenda items suggested.

### ***ADJOURNMENT– Item 9***

Dr. Walker adjourned the Collaborative Leadership Team meeting at 4:54 P.M.