

**Lyme School District
School Board Special Meeting
Thursday, June 10, 2021**

Meeting Minutes approved w/out changes 9/2/21

Board Members Present: Phil Barta, Jennifer Boylston, Yolanda Bujarski, Sarah Glass, Elizabeth Glenshaw, Hayes Greenway. Vincent Berk was not in attendance. Administrators: DA Jeff Valence, Janet Mitchell. No members of the public. Recorded by Jennifer Boylston

1. Call to Order

Chair Yolanda Bujarski called the meeting to order at 8:26 PM.

2. Items for Discussion or Action

Chair Bujarski reported that a question was raised regarding the movement of the SAU Business Office to the school building. Specifically, the question was raised because discussion during the June 08 public board meeting indicated that the school expected limited cash flow at the end of this academic calendar year. DA Valence indicated that the expenditure would be made in FY2022. There is not a current accepted quote or purchase order for the work. DA Valence indicated that the Buildings and Ground Trust would be used to pay for the construction work.

DA Valence further confirmed that the concept of moving Business Office to the school has been discussed with faculty and the entire administrative team, and communicated his sense that stakeholders believe the move will be constructive. The goals are to allow the business department to feel more integrated with the school community, and to improve communication. DA Valence further assured the business office that the move would not occur during the annual audit.

Estes and Gallup submitted a quote for construction work, estimated at \$9,220.00 (includes painting). If painting was to be performed by a person(s) other than Estes & Gallup, there would be an estimated reduction of \$1500.00 to total cost. The quote does not provide allowance for networking, moving phone lines, or for moving furniture or other items from the current business office location (Converse Free Library).

3. Nonpublic Session

A motion was made and seconded (Glass, Glenshaw) to enter nonpublic session in accordance with NH RSA 91-A:3 II (a) to address confidential matters. The motion was unanimously approved by attending board members: Phil Barta, Jennifer Boylston, Yolanda Bujarski, Sarah Glass, Elizabeth Glenshaw, Hayes Greenway in favor.

The roll call was conducted and the Board entered nonpublic session at 8:15 PM.

After a motion to leave nonpublic session (Glenshaw, Barta), the public session reconvened at 9:05 PM.

4. Adjournment

A motion was made and seconded (Glass, Glenshaw) to adjourn the meeting at 9:06 PM. The motion was unanimously approved with Barta, Bujarski, Boylston, Glass, Glenshaw, and Greenway, in favor.