



# Marlboro Central School District

Rosanne Mele  
Assistant Superintendent for Business and Personnel

## Alternative Pick Up/Drop Off Request

Complete this form to make any changes to drop off/pick up locations.

**Request will take up to 3 days to process.**

Parents will be notified by the bus company upon completion.

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_

Parent/Guardian Phone(s): \_\_\_\_\_  
*Circle one: cell home work      Circle one: cell home work*

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The Marlboro Central School District allows an alternate transportation address on a **FIVE-DAY PER WEEK BASIS ONLY**. PLEASE INDICATE ALTERNATE ADDRESS BELOW:

AM (Trip to School)    PM (Trip Home from School)    Both Trips

Babysitter (Daycare) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone(s): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

### To Be Completed By Quality Bus

Received: \_\_\_\_\_ Processed: \_\_\_\_\_ Parents Contacted \_\_\_\_\_ Returned to District: \_\_\_\_\_

Trip # \_\_\_\_\_