**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Thursday, July 15, 2021 (rescheduled from 07-08-21)

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 6:01 p.m.**

**Members present**: Deb E., Michell H., Lynn S., Eric K-M., Nikki H-S., Katie G. Matt D.

**Others present**: Helen B-R., Pam R.

**Members not present:** None

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All thosein Compliance: 6 Not in Compliance: 0

1. **Opportunity for others to speak**

**Nota Bene: Oaths of Office were taken at 6:06 p.m. and outgoing Chair Deb Eakes left the meeting and Oaths were taken by Lynn Standfuss, Michell Harder, and Matt Dunphy. (This action items constitute 6.1, 6.2, and 6.3, respectively.)**

1. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Thursday, June 10, 2021,** Regular Meeting

Discussion/Amendments-

* 1. Resolution to Approve Financial Report

Discussion/Amendments--

* 1. Resolution to Approve Presentation of Bills (Check numbers 16802-16836 for $39,978.10; Student Activity #1049 for $516.48; ACH for $22,519.02; Payroll for $58,770.09)

Discussion/Amendments--

* 1. Resolution to Accept Presentation of Donations--None

Discussion/Amendments--

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion: Katie G. Second: Lynn S.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

1. **Reports:**
   1. Director’s Report – Follett system for Accelerated Reader and library book check-out system will be updated from ver. 6 to ver. 19 and book titles will be transferred. Update on ELA, science, and history standards; update on anticipated effects of Delta virus B.1.217.2 with decision on building standards formalized at August meeting; Safe Reopening Plans on website and on file at MDE; report on Summer Session progress of students; MCA-IV update and math plans for year; LED campus lighting conversion is complete! ECHO Charter School will have its 25th anniversary this school year. Planning is underway for clothing sales and events.
   2. PACT for Families/Chemical Health Coalition of YMC –
   3. Staff Development – Google Classroom training for teachers is being held in a series; inservice training and events are scheduled for August 24-26 as follows: Countryside Public Health; Advanced Health and Safety; para training with new MVCC director; Google Classroom training; SMART training (Smart Boards) YMC Sheriff (invited); and a few other sessions TBD.
   4. Athletic Department – Reached out to Eddy Z. to see if he is interested in running Fall Trap Team; Matt D. can do spring season.
   5. Policies & Procedures – Committee assignments will be made once the proposed Community member rep, Dan Larsen, is seated.
   6. Board Training Report –
   7. PBL Report – Student transcripts will guide needed PBL classes for credit recovery.
   8. School Promotion – ECS is being represented in local parades with staff and admin donating candy, cash, and super balls.
   9. Fundraising -
   10. School Trips – Hopefully by Spring, 2022, we are back on school trips!
   11. Old Business –
2. **Action Items:**
   1. **Approve Director Helen Blue-Redner (**[**hblue.redner@isd4026.org**](mailto:hblue.redner@isd4026.org)**) as the Identified Official with Authority (IOwA) within the Education Identity Access Management (EDIAM) system for E.C.H.O. Charter School ISD 4026.**

Action Taken: Approved

Motion by: Lynn S. Second by: Katie G.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve 2021-2022 contract with Minnesota Association of Charter Schools (MACS) in the amount of $1,250**

Action Taken: Approved

Motion by: Lynn S. Second by: Katie G.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve new food rates for 2021-2022, as follows: student breakfast from $2.00 to $2.20; student lunch from $3.10 to $3.30; Adult lunch from $4.25 to $4.50; seconds from $2.25 to $2.50; milk from $.70 to $.80.**

Action Taken: Approved

Motion: Katie G. Second: Matt D.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve 2021-2022 Tri-County News/Granite Falls Advocate-Tribune as official District newspaper**

Action Taken: Approved

Motion: Michell H. Second: Lynn S.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve 2021-2022 fuel vendor: Farmers Coop of Echo, MN**

Action Taken: Approved

Motion: Lynn S. Second: Katie G.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve 2021-2022 financial depository: Citizens Alliance Bank**

Action Taken: Approved

Motion: Katie G. Second: Nikki H-S.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve ECHO Charter School Board of Education Chairman (called for three times)**

Action Taken: Consensus was reached to nominate Nikki Hildahl-Schwartz as Chair for a two-year term commencing this date through July, 2023.

Motion: Matt D. Second: Lynn S.

Vote: 5-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Matt D. Abstained: Nikki H-S.

Discussion: Lynn S. and Katie G. initially called for Eric K-M as Chair, but he declined, citing job-related and personal reasons. Lynn S. raised issue with consideration of Nikki H-S. as Chair, citing conflict of interest. Helen B-R noted that she had spoken with authorizer and had reviewed Charter law, where no such contraindications exist. Lynn S. and Nikki H-S. both expressed interest in serving as Chair, with the latter being noted as having next longest length of Board service after Deb E., outgoing Chair.

* 1. **Approve ECHO Charter School Board of Education Treasurer (called for three times)**

Action Taken: Consensus was reached to retain Lynn S. as Treasurer.

Motion: Katie G. Second: Matt D.

Vote: 5-0-0

Roll Call AYE: Katie G., Eric K-M., Michell H., Nikki H-S., Matt D. (Abstained: Lynn S.)

* 1. **Accept Resignation by Isaac Larsen, Dakota Language/PBL Admin.**

Action Taken: Tabled, pending contacting Isaac to gauge interest in his being put on a year’s leave of absence. (Check both with Isaac and SWSC.)

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Director Work Agreement for Helen Blue-Redner**

Action Taken: Approved

Motion: Nikki H-S. Second: Michell H.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve Teacher Work Agreement for Helen Blue-Redner**

Action Taken: Approved

Motion: Lynn S. Second: Katie G.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve Pam Redetzke, Business Manager, as bill-payer for ECHO Charter School**

Action Taken: Approved

Motion: Lynn S. Second: Katie G.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Reauthorize ACH policy for 2021-2022**

Action Taken: Approved

Motion: Katie G. Second: Michell H.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve Increase of Fixed Asset Threshold from $1,000 to $5,000, per auditors and SWSC**

Action Taken: Approved

Motion: Nikki H-S. Second: Lynn S.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

* 1. **Approve Katie Gullickson as Check-Signer for ECHO Charter School**

Action Taken: Approved

Motion: Lynn S. Second by**:** Nikki H-S.

Vote: 5-0-0

Roll Call AYE: Lynn S., Eric K-M., Michell H., Nikki H-S., Matt D. Abstain: Katie G.

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Discussion/Informational Items:**

A. Alumni List will be discussed at the August 12, 2021, Regular meeting, along with 25th ECS Anniversary.

B. Dan Larsen will complete pre-paperwork and attend next Board meeting.

C.

D.

1. **Approve Adjournment of the meeting @ 7:51 p.m.**

Action Taken: Approved

Motion by: Lynn S. Second by: Katie G.

Vote: 6-0-0

Roll Call AYE: Lynn S., Katie G., Eric K-M., Michell H., Nikki H-S., Matt D.

The next regular meeting will be held on **Thursday, August 12, 2021, at 6:00 p.m.**