

CHASE COUNTY UNIFIED SCHOOL DISTRICT No. 284
Board of Education Meeting Agenda
Wednesday, September 8, 2021, 7:00 pm, District Office

I. Meeting Called to Order at _____ pm by _____

Roll: ___ Mike Boyts ___ Brian Filinger ___ Warren Harshman
 ___ Loni Heinen ___ Catherine Jones ___ Jennifer Laird
 ___ Mike Spinden

Guests:

Agenda Items

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II. Adoption of Agenda

1. Items requested to be moved from **Consent Agenda** to **Regular Agenda**

2. Items requested to be added to the **Regular Agenda**

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III. Revenue Neutral Rate Hearing

We are exceeding the Revenue Neutral Rate in the following Funds:

General Fund: The total dollar amount of the general fund is based on student headcount and weighted headcount. The cap for the General Fund is set by Kansas Statute at 20 Mills. Each district in the state of Kansas is required by law to levy 20 mills.

RNR for the General Fund is 17.857.

We will have to exceed the RNR since we are required by law to levy 20 mills.

Supplemental General Fund (LOB): This mill levy is set by the BOE. Some districts receive LOB state aid, but we do NOT. The taxes collected for this fund come directly to us from the counties.

RNR for the LOB is added with the Bond and Interest #1 RNR for a total of 32.1.

The actual RNR for this fund is 15.37.

We will exceed the RNR since we will be levying 16.413.

Capital Outlay: The Capital Outlay mill levy is a resolution approved by the BOE. Expenditures from this fund are used for capital improvement expenses. Some districts receive Capital Outlay state aid as a result, but we do NOT. The taxes collected for this fund come directly to us from the counties.

RNR for Capital Outlay is 7.040.

We will exceed the RNR since we are levying 8 mills.

Bond and Interest #1: The bond and interest mill levy was approved by the majority of voters for infrastructure remodeling and changes. Once again, we do NOT receive any state aid for this fund.

RNR for the LOB is added with the Bond and Interest #1 RNR for a total of 32.1.

RNR for Bond and Interest is 16.73.

We will exceed the RNR since we are levying 18.698.

It is important **to note** that each school district sets a total dollar amount of taxes to be raised for each fund during the budget process. The dollar amount is changed to mills for taxing purposes. When the BOE adopts the budget/specific mill levy, it can change due to the fluctuation in property valuations. It is also important to note that **districts will levy these mills, but districts might not receive all the money levied**. In 2020-21, you levied the following mill rates and received the actual mill rates listed below:

Fund	Mills Levied	Mills Received	Levying This Year
General	20	20 (required by law)	20
LOB	17.475	17.114	16.413
Capital Outlay	8	7.835	8
Bond/Interest	19.020	18.628	18.698
TOTAL Levied	64.495	63.577	63.111

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Additionally, although we are exceeding the RNR, **the total mills levied have decreased** from last year. Last year we levied a total of 64.495 mills and received a total of 63.577 mills. This year we are proposing a total mill levy of 63.111 mills even though we are exceeding the Revenue Neutral Rate.

The notice of Revenue Neutral Rate hearing has been published in *The Emporia Gazette*. This portion of the agenda is for the Revenue Neutral Rate Hearing only. It is recommended that Resolution #342 to exceed the Revenue Neutral Rate is approved.

A. Resolution #342: Exceeding the Revenue Neutral Rate

IV. Budget Hearing

A budget hearing is prescribed by law and is held for the purpose of allowing patrons in the taxing unit an opportunity to review and question the Board of Education as well as to examine the proposed budget in detail.

The **GENERAL FUND** for 2021-22 is **\$3,360,196**. The General Fund is used to fund any of the approved operating expenditures of the school district. As mandated by current school finance law, this General Fund requires a local mill levy of 20.00 mills will generate **\$1,091,635 (32.5%)** of the total General Fund. The remaining **\$2,268,561 (67.5%)** will be funded by the State of Kansas.

In past years, USD 284 has implemented a **SUPPLEMENTAL GENERAL FUND** commonly referred to as the LOB (Local Option Budget). The LOB can be used to fund any expenditure that is legally applicable to the General Fund. The computed LOB budget authority for 2021-22 is **\$1,039,513**. This requires a local effort mill levy of **16.413 mills**, which will generate **\$946,643**.

USD 284 has a **CAPITAL OUTLAY FUND** with the amount generated by a local levy not to exceed 8.00 mills. The Capital Outlay Fund may be used to pay for needed capital improvement and/or repair projects (equipment, buildings, vehicles, etc.). The recommended FY 22 local effort is **8.0 mills** and would generate **\$461,400**. This is the same initial levy as last year even though the actual mill levy was 7.835. There is \$0 state assistance for the USD 284 Capital Outlay Fund.

The **BOND AND INTEREST FUND** is needed to sustain funding for the annual payment (principal and interest) on the current general obligation bond. The recommended FY 22 local effort is **18.698 mills** and will generate **\$1,078,397**. 2020-21 actual mill levy was 18.628, resulting in an **increase of .07 mills** for this year. Last year, the BOE levied 18.914, making this year a **decrease of .216 mills**. The recommend mill levy has been approved as adequate by KSDE.

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Overall, the district will be financed this year with a **TOTAL LOCAL TAX EFFORT** of **63.111 mills**, which will generate **\$3,578,075**. This total mill levy represents a **decrease of .466 mills** from last fiscal year's actual total tax levy of 63.577 mills. Last year the total levy was 64.495 so this year would be a **decrease of 1.384**.

This budget has been reviewed by Craig Neuenswander from the School Finance division at the Kansas State Department of Education (KSDE) in Topeka.

The notice of budget hearing has been published in *The Emporia Gazette* per the budget described above. Copies of the revised and recommended budget will be available at this budget hearing and/or upon request at the district office. This portion of the agenda is for the Budget Hearing only. It is recommended that the budget is approved. Upon consideration of and approval by the USD 284 Board of Education, the Clerk of the Board will be instructed to file the approved budget with the County Clerk of Chase County and with the Kansas State Department of Education. That action is legally required on or before September 20, 2021.

IV. Consent Agenda

- A. Approval of the Board Minutes
 - 1. August 11, 2021 Regular Meeting

- B. Approval of the Bills and Financial Report
 - 1. Treasurer's Report (Brenda Wessel)
 - 2. Clerk's List of Warrants (Cindy Kelsheimer)

- C. Principal's Report, Chase County Elementary School
 - 1. August 2021, Building Report
 - 2. August 2021, CCES Activity Account report
 - 3. August 2021, Daily Log
 - 4. August 2021, CCES Outstanding Debt report

- D. Principal's Report, Chase County Junior-Senior High School
 - 1. August 2021, Building Report
 - 2. August 2021, CCJSHS Activity Account report
 - 3. August 2021, Daily Log
 - 4. August 2021, CCJSHS Outstanding Debt report

V. Patron Input

Note: Patrons wishing to speak to the Board may do so during Patron input time or per terms of Board Policy. Permission to speak shall be granted by consensus of the Board as directed by the Board President. The following rules shall be observed when addressing the Board.

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- A. Length of presentation shall be limited to five (5) minutes as determined by the Board President.
- B. Subject matter, other than policy issues, will be referred to administration.
- C. Comments must be limited to issues and may not refer to identifiable personalities.
- D. Presentations must be in good taste befitting the occasion and the dignity of the Board meeting.
- E. The Board President may ask groups with the same interest to appoint a spokesperson.
- F. The Board President reserves the right to terminate patron input if expectations are not being met.

A.

VI. Staff Input

A.

VII. Board Reports

A. Superintendent's Report

1. Roofing Update

As part of the Preventative Maintenance Plan, Wray Roofing inspected the building roofs. The modified flat roofs have reached the end of their "life". The aluminum coating that was applied during the remodel extended things, but the end is nearing. It is recommended that we replace all modified roofs within the next 1-3 years before we start seeing bigger problems. They should be okay this school year - some leaks to fix which we have been doing. We can do sections or by building and space them out instead of all at once. Three roofs are the worst - the lower part around GS gym, the old gym at HS, and the lower one between the two gyms (in that order). For as old as they are, they are working.

VIII. Old Business

A.

IX. New Business

A. 2021-22 COVID Protocols

The following items will be discussed with the Board as related to the 2021-22 COVID Protocols.

- 1. COVID Testing in the Schools
- 2. Masking Gating Criteria
- 3. Modified Quarantines

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B. 2021-22 Board Goals

One of the more critical duties for the Board of Education each year is the annual establishment of Board Goals for that school year. Board Goals are the Board's way of communicating to the employees and community members of the district what the Board wants and expects to get accomplished during that school year and beyond. Attached are the Board Goals and action plans for 2021-22 school year. Board approval is needed and recommended.

C. Executive Session, Student Matter

Mr. President, I move we go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorable affecting a student under KOMA, and the open meeting will resume in the board room at _____.

X. Adjournment