

ADMINISTRATIVE PROCEDURE TO ACCOMPANY POLICY JFAB,
NON-RESIDENT PUPILS

TUITION WAIVERS

In cases where the Superintendent has decided it is appropriate for a non-resident student to attend Winchester schools, the Board of Education may grant a waiver of tuition on a case-by-case basis. In reaching its decision, the Board may consider:

1. Economic hardship of the student's family,
2. The intention of a family to imminently relocate within the boundaries of the Winchester School District, with the understanding that the Board may request copies of a purchase and sales agreement or lease, as appropriate, or
3. Any other factor the Board deems relevant whether it be in the overall educational and developmental interest of the student and will not adversely impact the interests of the District, for the Board to approve a tuition waiver.

Such a waiver request to the Board, stating the circumstances and reasoning, shall be submitted by the parents via the Superintendent's office.

Upon receipt of the written request, the Superintendent or designee may waive tuition for up to sixty calendar days prior to the end of the school year.

The applicant may submit a financial statement, on a form provided by the District, with the request.

The Board will not approve a tuition waiver if the waiver will result, directly or indirectly, in adverse financial, economic or other consequences to the District.

If a tuition waiver request is made in conjunction with the purchase and/or occupancy of a residence, and residency is not subsequently established during the waiver period, or any extension thereof, tuition will be charged to the parents retroactive to the first day of school entry.

If a student is in his/her senior year at Keene High School, the student may request a waiver from the SAU 29 (Superintendent) of Keene.

In the event that the non-resident student is allowed to attend a school within the Winchester School District, transporting the student to and from school shall be the responsibility of the parent/guardian.

JFAB – ADMISSION OF TUITION AND NON-RESIDENT STUDENTS

Category Priority-The subject matter of these policies is required by state and/or federal law.

Non-resident students may only attend district schools when their attendance has been approved by the Board. If the Board agrees to enroll a non-resident student, the District will either charge tuition to the parent or, alternatively, the Superintendent may seek to enter into an agreement for the payment of tuition with the school district in which the student resides.

Upon the admission of a non-resident student to the District, the Superintendent or designee will immediately notify the student's school district of residence of the student's name, date of birth, address, and grade assignment of the student. This notification shall also be made at the beginning of each school year for which the student is enrolled.

The Board acknowledges the provisions of RSA 193:3 which state that the district in which the student resides shall retain all responsibility for the provision of special education and related services pursuant to RSA 186-C.

The Board's decision on whether to enroll a non-resident student will not be based, in whole or in part, on whether that student is a student with a disability, as defined by applicable state or federal law.

Tuition rates will be charged at a rate set by the Board and billed quarterly in advance to the district of residence or parent responsible for payment. When a district of residence is responsible for tuition, approval must be that district School Board.

Under normal circumstances, the district will not provide transportation to and from school for non-resident and tuition students at district expense. However, the district may assist parents in finding and procuring transportation services for their children.

The provisions of this policy may be modified on a case-by-case basis, as needed, pursuant to separate contracts, agreements and other binding arrangements or other circumstances. See Tuition Waiver.

Legal References:

- RSA 186-C: 13, Special Education; Liability for Expenses
- RSA 193:3, Change of School or Assignment
- RSA 193:12, Legal Residence Required

Revised: July 1998, November 1999, November 2007, September 2010

Reviewed by WSB 5/2/11

Approved by WSB 5/19/11

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