



## INTRODUCTION

PublicSchoolWORKS links on your district website is an important piece of the implementation process. Adding links to your website will:

- Make it easy for staff and students to quickly access our services (e.g. online training, accident reporting, submitting a student bullying report)
- Provide staff, student, and parents easy access to our various tools, functionality and support
- Stresses to the public your proactive approach to health and safety, and promotes your culture of safety

## LINKS

### EmployeeSafe Links

Link to the PSW Portal and open in a new window. Each system will be grayed out until enabled by your PMC. We suggest titling the link Health & Safety, or My Safety Portal. Then open in a new window with the link below:

<http://www.publicschoolworks.com/Pages/frame.asp?di=764&dia=fd3is>

The screenshot displays the 'My Safety Portal' interface. At the top, there is a navigation bar with 'Meet Now' and 'Staff Helpline' on the left, and 'Home', 'Admin', and 'Login' on the right. Below this is the 'PUBLIC SCHOOL WORKS EmployeeSafe Test District' logo and two buttons: 'EmployeeSafe' and 'StudentWatch'. The main content area is titled 'My Safety Portal' and 'Sunday OCTOBER 30'. It features a grid of 15 icons representing different safety services: Staff Training, Safety Document Library, Staff Accident Management, Hazard & Near-Miss Reporting, Staff Misconduct Reporting, Chemical Safety Hotline, Chemical SDS Binder, Compliance Task Management, Drill Management, Inspection Management, Student Bullying Reporting, Student Safety Reporting, Student Accident Management, Student Behavior Management, and Staff Helpline. At the bottom, there is a copyright notice: '©2015 WORKS International, Inc. All Rights Reserved. Terms of Use and Privacy Policy'.