



LEGAL NOTICE

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Collingswood Board of Education for the purchase of **plumbing supplies** in accordance with the specifications and instructions entitled **“PLUMBING SUPPLIES.”**

Bids are to be submitted on the forms provided and addressed to the Collingswood Board of Education, 200 Lees Avenue, Collingswood, NJ 08108 on or before **July 12, 2022 at 10:00 A.M.** prevailing time. Bids are to be placed in sealed envelopes and clearly marked **“PLUMBING SUPPLIES BID.”** Bids will be opened, read aloud, and recorded at said time.

Instructions, specifications, and bid forms may be obtained at no charge during regular business hours from:

Beth Ann Coleman, Board Secretary
Collingswood Board of Education
200 Lees Avenue
Collingswood, NJ 08108.

Certified or cashier's check or bid bond in the amount of ten percent (10%) of the base bid price must accompany each bid. No bid may be withdrawn for a period of sixty (60) days after the scheduled closing time for the receipt of bids. Late bids will not be accepted or considered. The Collingswood Board of Education assumes no responsibility for bids mailed or misdirected in delivery.

The Collingswood Board of Education reserves the right to accept or reject any and all bids and to waive any immaterial defects or informality in any bid or in the bidding should it be in the best interest of the Board to do so.

All bidders are required to comply with the requirements of P. L. 1975, C. 127, Affirmative Action Requirements, and Chapter 33, Laws of 1977, Stockholders Disclosure.

Beth Ann Coleman
Board Secretary



INVITATION TO BIDDERS

The Collingswood Board of Education (“BOARD”) invites sealed bids for the purchase of **plumbing supplies** in accordance with the specifications and instructions entitled “**PLUMBING SUPPLIES.**”

General Conditions

1. Bids are to be submitted on the forms provided and addressed to the Collingswood Board of Education, 200 Lees Avenue, Collingswood, NJ 08108 on or before **July 12, 2022 at 10:00 A.M.** prevailing time. Bids are to be placed in sealed envelopes and clearly marked “**PLUMBING SUPPLIES BID.**” Bids will be opened, read aloud, and recorded at said time. No bids, under any circumstances, shall be accepted after the time set for opening bids. Any bidder who mails his or her bid accepts responsibility for any delay, including, but not limited to delivery to wrong address. The BOARD accepts no responsibility for bids mailed or misdirected in delivery.
2. Each bid must be accompanied by a certified or cashier’s check or bid bond made payable to the Collingswood Board of Education. The amount of the deposit shall be ten percent (10%) of the base bid price to a maximum of \$20,000. If the successful bidder fails to enter into a valid contract with the BOARD within ten (10) days of notification of award, then the security deposit shall, at the sole option of the BOARD, be retained as liquidated damages, or if a bid bond is supplied, the surety shall be billed for the amount of the bid bond.
3. Prices bid must be net and exclusive of all federal, state, and local sales and excise taxes and include the cost of delivery and shipping. Bid prices are firm and no bid may be withdrawn for a period of sixty (60) days after the receipt of the bids. No plea of mistake on any bid shall be available to any bidder.
4. In these specifications, it is the intention of the BOARD to offer equal opportunity to all bidders. Items referred to by number or name are for descriptive purposes only and do not rule out approved equals. Any bidder wishing to use materials contrary to the specifications must specify this by listing the replacement brand name and number and describing the exception in the space provided.

NOTICE TO ALL BIDDERS: IT IS THE SOLE RESPONSIBILITY OF THE BOARD AND ITS REPRESENTATIVES TO DETERMINE WHETHER A SUBSTITUTION TO BID SPECIFICATIONS IS EQUAL OR NOT. IT IS NOT THE BIDDERS PREROGATIVE TO DECLARE THAT WHAT THEY ARE SUBSTITUTING IS “EQUAL.” TO ALLOW THE BOARD TO MAKE THE NECESSARY COMPARISONS TO REACH A DECISION, THE BIDDER MUST DETAIL IN THE SPACE LABELED “EXCEPTIONS”, ANYTHING THEY ARE

PROPOSING THAT DOES NOT MEET THE BID SPECIFICATIONS. FAILURE TO DO SO, ON THE PART OF THE BIDDER, MAY RENDER THE BID UNACCEPTABLE AND INVALID.

5. Bidders must complete the enclosed Non-Collusion Affidavit and submit same with the bid. This affidavit must be submitted either prior to the receipt of the bid or accompany the bid. NON-COMPLIANCE WILL RESULT IN REJECTION OF THE BID.
6. The award of the contract will be made to the lowest responsible bidder within sixty (60) days of the date of opening of bids. The successful bidder will be notified immediately after the award. Certified or cashiers' check or bid bond of the successful bidder will be returned upon that bidder's submission of a signed valid contract, a performance bond for the full amount of the contract order, and compliance with all requirements of these specifications. Certified or cashiers' check or bid bond of the unsuccessful bidders will be returned upon execution of a contract with the successful bidder.
7. The BOARD reserves the right to reject any and all bids, at its option, and to waive any immaterial defects or informality in any bid or in the bidding should it be in the best interest of the BOARD to do so. The determination of material defect shall be a matter within the sole discretion of the BOARD.
8. N. J. S. A. 52: 25-24.2 requires corporate and partnership bidders for school district contracts to submit a list of the names and addresses of all stockholders owning ten percent (10%) or more of their stock or ten percent (10%) or more of the stock of their corporate stockholders, or in the case of a partnership, the names and addresses of partners owning ten percent (10%) or more interest in that partnership, as the case may be, shall also be listed.

If one (1) or more such stockholder or partner is itself a corporation or partnership, the stockholders holding ten percent (10%) or more of that corporation or the individual partners owning ten percent (10%) or greater interest in that partnership, as the case may be, shall also be listed.

The enclosed Corporate Disclosure Statement must be completed and submitted with the bid. This statement must be submitted either prior to the receipt of the bid or accompany the bid. NON-COMPLIANCE WILL RESULT IN REJECTION OF THE BID.

9. Bidders shall comply with the requirements of P. L. 1975, C 127, complete the Affirmative Action Questionnaire and submit it with the bid. During the performance of this contract, the contractor agrees that:
 - a. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

- b. The contractor or subcontractor, where applicable, will in all solicitations and advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation.
- c. The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with whom it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Public Agency Compliance Officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and with the Americans with Disabilities Act.
- e. The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.
- f. The contractor or subcontractor agrees to inform in writing all recruitment agencies, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- g. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by Federal law and applicable Federal court decisions.
- h. The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoffs to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
- i. The contractor or its subcontractors shall furnish such reports or other documents to the Affirmative Action office as may be requested by the office from time to time in order to carry out the purpose of these regulations and public agencies shall furnish such information as may be requested by the Affirmative Action office for conducting a compliance investigation pursuant to N.J.A.C. 17:24-1 et seq.

j. In accordance with N.J.A.C. 17:24-4.3 as promulgated by the New Jersey State Treasurer pursuant to Public Law 1975, Chapter 127 (N.J.S.A. 10:5-31 et seq.) the contractor shall submit to the Collingswood Board of Education one of the following three documents no later than the seventh day after the signing of the contract:

- (1) Appropriate evidence that the contractor is operating under an existing Federally approved or a sanctioned affirmative action program; or
- (2) A Certificate of Employee Information Report Approval by the New Jersey State Treasurer; or
- (3) If the contractor cannot submit (1) or (2), the contractor shall complete a State of New Jersey Affirmative Action Employee Information Report (Form AA-302). This form will be made available to the contractor on request to the Collingswood Board of Education, Board Secretary, 200 Lees Avenue, Collingswood, New Jersey 08108. When the Employee Information Report is completed by the Contractor, the copy marked "Public Agency" shall be submitted to the Collingswood Board of Education, the copy marked "Contractor" is to be retained by the Contractor, and the remaining copies are to be forwarded immediately to:

Affirmative Action Office
Department of the Treasury
CN209
Trenton, New Jersey 08625-0209

10. All damaged items, or items which do not comply with specifications will not be accepted and title thereof will not vest to the Collingswood Board of Education until such items are accepted by the BOARD. The contractor must replace, without further cost to the BOARD, such damaged or non-complying items before payment will be made. No payment will be made until complete delivery and acceptance of items by the BOARD.
11. Any bidder must be known to be engaged in the business and well qualified to carry out the contract described in these specifications. Satisfactory testimonials to this effect must be furnished if requested by the BOARD.
12. A contracting agency may not enter into a contract with a contractor unless it has received proof of business registration: (a) at the time of bid or proposal submission, in response to a request for bids or proposals; or (b) for all other transactions, prior to issuance of a purchase order or other contracting document.
13. In bidding, said bidder represents to have carefully examined and understands that the general conditions to bidders, the instructions to bidders, the specifications and the schedules prepared under the direction of the BOARD are a part of the bid proposal, and will, if successful in this bid, furnish and deliver at the prices bid and within the time stated, all the materials, supplies, apparatus, goods, wares, merchandise, service and labor for which this bid is made.
14. ADDENDA
Any interpretations of these bid Specifications and any supplemental instructions will be in the form of a written Addendum which will be forwarded to all prospective bidders on record by certified mail not later than five (5) working days prior to the date fixed for the opening of the bids. Failure of any bidder to receive addenda shall not relieve the bidder from any obligation under its bid submitted.

All addenda issued prior to date of receipt of bids shall become part of the contract documents and included in bid prices.

15. PAYMENT

Successful bidder will be paid as per terms contained herein and upon receipt of invoice and a properly executed voucher covering the purchase stated in these Specifications.

16. CONTRACT FORMS

All bidders shall complete and sign all contract forms contained in these Specifications including the Bid Guarantee Statement, Statement of Ownership, Non-Collusion Certification, Affirmative Action Questionnaire, and C.271 Contribution Disclosure Form. A Bid Guarantee (Bid Bond, certified check or cashier's check) must be submitted with the bid.

All addenda issued prior to bid receipt date must also be signed and returned with the bid.

By submitting a bid, the prospective bidder covenants and agrees that it fully understands all obligations and that no cancellation or relief from compliance with these bid specifications because of any misunderstanding or lack of information will be allowed.

17. FAILURE TO EXECUTE CONTRACT

Failure of the successful bidder to execute the contract or meet performance guarantee requirements within ten (10) days after the award, shall result in forfeiture of the bond guarantee as liquidated damages for such neglect or refusal and not as a penalty.

18. ADDITIONAL CLAIMS

Successful bidder shall make no claim and the BOARD shall not be liable for additional payment of any other concession because of misinterpretation or misunderstanding of the contract, or of any failure to fully acquaint itself with any conditions relating thereto.

19. DEVIATIONS

No material deviations from the requirements of these specifications will be accepted.

For the purposes of evaluation of equivalency and other evaluations, the bidder must indicate any deviation from each individual technical specifications no matter how slight. Deviations include (1) those which exceed and (2) those which do not meet the standard set in the specifications.

20. SIGNATURE ON BIDS

Bids must be signed in ink by the bidder; all quotations shall be made with typewriter, computer printer or pen. Any quotations showing any alteration must be initialed by the bidder in ink. Unit prices and total bids are to be inserted in the spaces provided. FAILURE TO SIGN THE BID FORM AND GIVE ALL INFORMATION IN THE BID MAY RESULT IN THE REJECTION OF THE BID, IN WHOLE OR IN PART.

21. GOVERNING LAW

This contract shall be governed by and construed in accordance with the laws of the State of New Jersey.

22. REJECTION OF BID

The BOARD reserves the right to accept or reject any and all bids and to waive any immaterial defects or informality in any bid or in the bidding should it be in the best interest of the BOARD to do so. The determination of a material defect shall be a matter of sole discretion of the BOARD.

Beth Ann Coleman
Assistant Superintendent for Business &
Operations/Board Secretary



GENERAL SPECIFICATIONS - PLUMBING SUPPLIES BID

1. For all substitutions contrary to these specifications, the name of the manufacturer and all identifying product information shall be noted in the Exceptions section of the Bid Proposal Form.
2. Comparative test results may be required, at the BOARD's sole discretion, for any substitution contrary to these specifications. Testing shall be done by an independent testing company designated by the BOARD. Cost of said testing shall be borne by the bidder.
3. Quantities listed in these specifications are estimates of anticipated needs and are not intended to be a firm order to the successful bidder(s).
4. Bid price shall **include all shipping and handling cost**, FOB to the Collingswood Public Schools Storage Building, Eldridge and Cambridge Streets, Collingswood, New Jersey, 08108.
5. Bid will be awarded on a per item basis to the lowest responsible bidder for each item.
6. All items must be delivered by **August 30, 2022** to the Collingswood Public Schools Storage Building, Eldridge and Cambridge Streets, Collingswood, New Jersey, 08108.
7. **All items must be delivered in original/new containers with proper labeling in compliance with all New Jersey Right to Know regulations and statutes. For hazardous materials as defined by NJDOH and NJDEF, labeling must include type of chemical, Use and CAS# and bidder must supply all applicable Safety Data Sheets (SDS) at time of delivery. For products covered by the Trade Secrets Act, a letter of exemption must be received at the time of delivery.**

The bidder shall provide a list of all chemicals and corresponding percentage by volume in compliance with the universal labeling requirement of the NJ Right to Know law.

SDS sheets and chemical lists may be mailed to the attention of the Supervisor of Buildings and Grounds, Collingswood Public Schools, 200 Lees Avenue, Collingswood, NJ 08108; or they can be emailed to msinesi@collsk12.org. For additional information, call 856-962-5701 Ext 6144.



BID FORMS

The following forms are included for information and use by the Bidder and shall be completed by the Bidder in submitting bids.

1. Bid Proposal Form
2. Bid Bond
3. Non-Collusion Affidavit
4. Stockholder or Partnership Disclosure Requirements
5. Affirmative Action Questionnaire
6. C.271 Political Contribution Disclosure Form
7. NJ Disclosure of Investment Activities in Iran
8. Form of Contract

In addition, your business registration must be provided, together with your Certificate of Employee Information.

**Collingswood Board of Education
Collingswood, NJ**

BID DUE: 12 July 2022

Plumbing Supplies Specifications 2022

Contact Michael Hawco at 609-820-2474 or Keith Higginbotham at 856-962-5701 ext. 6145 for any questions concerning this bid

BID NO.	DESCRIPTION OF ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	1" PEX 90'S	EACH	24		
2	1" PEX COUPLINGS	EACH	24		
3	1" PRO-PRESS FEMALE ADAPTER	EACH	20		
4	PRO-PRESS COPPER FITTING – ½ 90'S	EACH	24		
5	PRO-PRESS COPPER FITTING – ½ TEES	EACH	12		
6	PRO-PRESS COPPER FITTING – ½ CAPS	EACH	12		
7	PRO-PRESS COPPER FITTING – ½ BALL VALVES	EACH	12		
8	COMPLETE SLOAN W/C FLUSHOMETER	EACH	20		
9	COMPLETE SLOAN URINAL FLUSHOMETER	EACH	10		
10	1" PRO-PRESS MALE ADAPTER	EACH	20		
11	½" PEX RINGS STAINLESS – Wedding Band Style	EACH	250		
12	¾" PEX RINGS STAINLESS – Wedding Band Style	EACH	250		
13	½" PEX XPROPRESS	EACH	24		
14	½" PROPRESS FEMALE ADAPTER	EACH	20		
15	½" PROPRESS MALE ADAPTER	EACH	20		
16	¾" PROPRESS FEMALE X ½ PRESS ADAPTER	EACH	12		
17	½" PROPRESS COUPLING	EACH	20		
18	¾" PROPRESS COUPLING	EACH	20		
19	1" PROPRESS COUPLING	EACH	20		
20	1" PEX MALE ADAPTER	EACH	20		
21	1" PEX FEMALE ADAPTER	EACH	20		
22	1" PRO-PRESS 90'S	EACH	20		
23	RIDID 48113 – SEE SNAKE COMPACT 2 CAMERA SYSTEM	EACH	1		
TOTAL FOR PAGE 1:					

The Bidder understands that the Collingswood Board of Education reserves the right to reject any and all bids and to waive any informalities in the bidding. The Bidder agrees that this bid shall be good for a period of sixty (60) calendar days after the scheduled closing time for receiving bids and may not be withdrawn during this period. The undersigned does further agree, within ten (10) days of receipt of written notice of the acceptance of this bid, to execute the formal contract bound in the specifications and contract.

The bid security is a bid bond, certified check or cashier's check in the sum of ten percent (10%) of the base bid, _____, DOLLARS (\$_____) and is to become the property of the Collingswood Board of Education in the event the contract and bond are not executed within the time set forth as liquidated damages for the delay and additional expense to the Board caused thereby.

SEAL IF BID IS BY A CORPORATION.

Respectfully submitted,

by: _____ Print Name: _____
(Authorized Signature)

Title: _____ Phone: _____

Company: _____ Date: _____

Address: _____

NOTE: Clearly mark the outside of the sealed bid with the identification as to:
1. Name of company or corporation submitting the bid
2. Name of bid: "Plumbing Supplies Bid"
All bidders must use this form or an exact duplicate for submitting bids.

BID BOND

The _____

(Name and Address of Surety)

a corporation existing under the Laws of the State of _____, and authorized to do business under the Laws of the State of New Jersey, hereby certifies that application has been made to us by

(Name and Address of Bidder)

and satisfactory arrangements have been completed by which we have and do now agree to furnish a Payment-Performance Bond equal to 100% of the Contract Amount, which said bond shall be conditioned for the faithful performance on the part of said bidder of the terms and conditions of the Contract for

(Title of Work)

for the _____

(Name and Location of Project)

according to the Plans, Specifications, and Addenda on which said bid is made. This proposition is made with the understanding that any change made in the Plans, Specifications, Addenda, Agreements or Quantities without the consent of the bondsmen, shall in no way vitiate the bond.

SURETY COMPANY

BY: _____

DATE: _____

THIS FORM MUST BE COMPLETED, SIGNED, AND SUBMITTED WITH BID.

STOCKHOLDER OR PARTNERSHIP DISCLOSURE AFFIDAVIT

In accordance with the Instructions to Bidders and the provisions of Chapter 33, Public Laws of 1977, State of New Jersey, N. J. S. A. 52:25-24.1, the undersigned hereby certifies the following Stockholder or Partnership information as complete and accurate:

Stockholders or Partners Owning 10% or More of the Company Submitting Bid

Name of Stockholder/Partner Address

Name of Stockholder/Partner Address

Name of Stockholder/Partner Address

Name of Stockholder/Partner Address

Use other side for other stockholders/partners.

____ No individual stockholder or partner owns ten percent (10%) or more of this corporation or partnership.

Name of Contractor Address

By: _____
(Print Name and Official Title)

Signature: _____

State of _____ }

} SS

County of _____ }

before me this _____ day of _____, 20 _____

Notary Public _____

THIS FORM MUST BE COMPLETED, SIGNED, AND SUBMITTED WITH BID.

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (www.nj.gov/dca/lgs/lfnmenu.shtml.)

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at www.nj.gov/dca/lgs/p2p. They will be updated from time-to-time as necessary.
 - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d. The form may be used “as-is”, subject to edits as described herein.
 - e. The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a “fair and open” process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an “interest” ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, “a contribution by that person’s spouse or child, residing therewith, shall be deemed to be a contribution by the business entity.” [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor’s responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor’s submission and is disclosable to the public under the Open Public Records Act.

* N.J.S.A. 19:44A-3(s): “The term “legislative leadership committee” means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures.”

Board of Education
STATE OF NEW JERSEY – DIVISION OF PURCHASE AND PROPERTY
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Solicitation Number: _____

Bidder/Offeror: _____

PART 1: CERTIFICATION

***BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX
FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE***

Pursuant to public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN –

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the box below.

PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION.

Name: _____	Relationship to Bidder/Offeror _____
Description of Activities _____ _____	
Duration of Engagement _____	Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____	Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): _____ Signature _____

Title: _____ Date: _____

Name of Company: _____ City/State/Zip: _____

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CONTRACT

Plumbing Supplies – July 12, 2022

THIS CONTRACT consists of all specifications, terms and conditions, forms and all other documents contained in the solicitation of bids, as well as any specifications, terms and conditions, forms and all other documents contained in any addenda issued prior to the opening of bids. All documents submitted with a bid are incorporated into the contract and become terms of the contract.

The signature of the contractor attests that (1) the bidder is aware of all specifications, terms and conditions, forms and all other documents contained in the solicitation of bids including addenda, and (2) that this bid is an offer of contract.

The acceptance of the offer of a contract by the Collingswood Board of Education is evidenced by the signature of the Board Secretary/Business Administrator and the date of the signature of the Board Secretary/Business Administrator is the effective date of the contract.

_____, 20____
Date Signed

Name of Contractor

Authorized Signature

Signed and sealed in the presence of

Type/Print Name and Title

Signature

Address

Type/Print Name and Title

City, State, Zip

The above is hereby accepted

this ____ day of _____, 20____

By _____

(Seal)

Beth Ann Coleman
Assistant Superintendent for Business &
Operations/Board Secretary
Collingswood Board of Education
200 Lees Avenue
Collingswood, New Jersey 08108