

BOARD OF EDUCATION MEETING PUBLIC PARTICIPATION
(PROCEDURES)

1. Members of the public shall be allowed to attend all meetings of the Pioneer Pleasant Vale Board of Education. However, no member of the public has a constitutional or state law guarantee, which allows him/her the right to participate in board meetings.
2. The Pioneer Pleasant Vale Board of Education chooses to afford an agenda item that allows citizen's to speak at board meetings providing they follow certain guidelines.

3. Any individual wishing to address the board of education under the public comments agenda item shall communicate such wish to the Superintendent **by letter.**

- The letter must state the nature of the matter to be discussed
- The full name of the person making the request
- A written copy of the remarks that will be made.
- The letter must be received at least 72 hours prior to the next regularly scheduled meeting, excluding weekends and holidays.

The Superintendent and the President of the board of education will decide if the nature of the matter to be discussed is appropriate. The individual making the request will be notified before the board meeting if they will be allowed to address the board.

4. Any individual wishing to be put on the board agenda as a specific item for the board to discuss or vote on must adhere to the following. The individual making the request shall communicate such request to the superintendent **by letter.**

- The letter must state the nature of the matter to be discussed or voted on,
- The full name of the person making the request
- A written copy of the remarks that will be made
- The letter must be received at least 72 hours prior to the next regularly scheduled meeting, excluding weekends and holidays.

The Superintendent and the President of the board of education will decide if the nature of the matter to be discussed or voted on is appropriate. The individual making the request will be notified before the board meeting if they will be allowed an agenda item for the board to address.

5. Each member of the board of education shall receive copies of the prepared remarks prior to the regularly scheduled meeting.
6. Board member's and administrative staff will not respond to questions/comments from the public at a board meeting. The board does reserve the right to make statements after members of the public have addressed the board if information that has been given is known to be untrue. Proper question/concerns from members of the public may be referred to the Superintendent for a later report to the board.

7. The President of the board shall recognize speakers, maintain proper order, and adhere to a 4 minute time limit. Specifically the president may require all proponents of one side of an issue to elect one spokesperson. Repetitive comments by consecutive individuals will not be allowed.
8. Members of the public will not disrupt board meetings by talking, making noise, etc. while the board is conducting official business. Members (lithe public may talk with the board on a specific agenda item only if a board member has asked them.
9. The board will not tolerate personal attacks aimed at board members, administrative staff, or any employee of the district. Therefore, the board will not hear complaints on school personnel or board members during open meeting.

Revision Date

10/10/2012