

# Safe Return & Continuity of Service Plan



**BOISE CITY PUBLIC SCHOOLS**  
**2022-2023**



Boise City Public Schools (BCPS) believes that the safety of our students, staff, and families is the ultimate priority in these unprecedented times. We have worked urgently and diligently to prepare and plan for any situation that may arise due to the COVID-19 pandemic in order to keep our students in school and learning.

Included in this plan are the learning options for families to consider, the measure that will be taken to support students, staff, and families emotionally, mentally, and/or physically, and the mitigation efforts based on the current health climate to safeguard the health and well-being of our students and staff. As the health climate changes, so may components of our plan.

As we embark upon the 2021-2022 school year, BCPS will continue serving students in-person with traditional learning and follow the board approved calendar found at the back of this document. Our staff remains focused on our mission: Boise City Public Schools will **educate** all students, **embrace** diversity, and **empower** lifelong learners. We know the best way to do this is with face-to-face services to the extent possible.

District administration will utilize CDC guidelines and the continued collaboration with local health professionals, community stakeholders, school stakeholders, and Oklahoma State Department of Education. Our “Safe Return and Continuity of Service Plan” will be updated every six months through September of 2023.

Bob Cochran

Superintendent, Boise City Public Schools

## HOW CAN I HELP THE SCHOOL AS A PARENT/GUARDIAN?

- Utilize the home health self-screening checklist daily and keep ill children home (page 8).
- Reinforce at home standard health safety measures such as covering coughs and sneezes.
- Openly communicate concerns directly with your child’s teacher or school.
- Donate hand sanitizer, disinfectant wipes, face coverings, no touch thermometers, and additional school supplies.



# Safe Return and Continuity of Service Plan 2021-2022

## TABLE OF CONTENTS

Learning Options	Page 3
School Day Operations	Page 4
Prevention Strategies	Page 7
Academic Expectations	Page 9
Communication of COVID-19 Cases	Page 10
Consultation Schedule	Page 11
School Calendar	Page 12



### • **TRADITIONAL LEARNING - Option 1**

- Learning Management System: Google Classroom/In-person Instruction
- **All students are automatically enrolled in Option 1**
- Remain a BCPS student
- In-person learning, conversations, and engagement
- Social interaction with peers and staff
- Immediate access to libraries and materials
- Learning Management System connects teachers, students, and parents for seamless learning transitions, **even during short-term routing absences.**
- 24/7 online access to submitted and/or graded assignments.
- Technology and internet provided as needed and available. Certain conditions must be met. Contact your school principal with technology/internet needs.
- Participate in all school-sponsored activities.

### **REMOTE LEARNING - Option 2**

- Learning Management System: Smarty Ants, Happy Numbers, Classroom Packets (PK-12), Google Classroom, Soft Seven (2-8) Google Classroom (7-12)
- **Students are enrolled in Option 2 for intermittent health concerns lasting more than a 3 days. Contact your school principal for more information.**
- Remain a BCPS student.
- The same learning management system is used for “Remote Learning” and “Traditional Learning” for easy transitions.
- Learning Management System connects teachers, students, and parents for seamless learning transitions, **even during short-term routing absences.**
- 24/7 online access to submitted and/or graded assignments.
- Technology and internet provided as needed and available. Certain conditions must be met. Contact your school principal with technology/internet needs.
- Participation in school-sponsored activities will resume when the student returns to Option 1.

### **VIRTUAL LEARNING - Option 3**

- Learning Management System: Smarty Ants, Happy Numbers, Classroom Packets (if possible) (PK-2), Google Classroom, Soft Seven (3-6) Google Classroom. Edgenuity (7-12))
- **To enroll in Virtual Education, parents must meet with the school counselor and principal to determine if Virtual Education is the most appropriate educational route for the student.**
- Remain a BCPS student
- Virtual Learning is a 9-week commitment for students in grades PK-4 and a semester commitment for students in grades 5-12.
- No in-person instruction. All instruction will occur through the Learning Management Systems.
- Supervised by BCPS certified teachers.
- Regular communication between a virtual teacher and parents will provide updates of student progress.
- Student will be required to log-in daily for attendance.
- Technology and internet provided as needed and available. Certain conditions must be met. Contact your school principal with technology/internet needs.
- Virtually enrolled students will not be allowed to participate in extra-curricular or school-sponsored activities unless and until they return to Option 1.
- *Note: Students in 9th-12th may be allowed to take supplemental virtual courses for credit recovery while enrolled in Options 1 or 2.*



## **School Day Operations for Elementary and Secondary**

Boise City Public Schools will monitor the occurrences of COVID-19 weekly and use CDC Guidelines to safeguard the students and staff as appropriate for the health conditions.

### **HOME HEALTH SELF-SCREENINGS**

It is important that all families and staff partner with us in monitoring health. We ask that families and staff utilize the self-screening checklist on page 8 prior to coming to BCPS facilities and events. No student or staff with a fever of 100.1 degrees or higher may enter any BCPS facility. No fever reducing medication may be taken to reduce fever.

### **TEMPERATURE DEVELOPS WHILE AT SCHOOL**

If a student or staff member exhibits a fever of 100.1 degrees or higher while at school, they must immediately be picked up from school or leave (if they are a driver). They cannot return to school until they are fever free for 24 hours without fever reducing medication.

### **ATTENDANCE**

For the health and safety of all students, remote learning should be utilized on days when students have a fever or other symptoms of illness. Students who have a health reason that is verified by a parent/guardian or medical professional will receive an excused absence. When students are in remote or virtual learning, they are expected to actively participate in course work daily. (see page 9)

### **TRANSPORTATION**

Boise City Public Schools transports students who live a distance from the school to and from school daily. Due to the large number of students that rely on transportation provided by the district, social distancing will be challenging and may not be possible. Therefore, **masks may required for all students while riding the bus due to close proximity.** Transportation vehicles will be frequently cleaned and disinfected daily. When possible, windows will be down for air circulation, as recommended by the CDC and the Oklahoma State Department of Education. Parents need to take these factors into consideration when deciding if school transportation is the best option for their child.

### **RESTROOMS**

Student and staff restrooms will be frequently cleaned and disinfected daily.



## **School Day Operations for Elementary and Secondary**

### **CLASSROOMS**

Classroom desks and common seating areas (including tables) will be arranged to maximize space between students and classroom surfaces will be cleaned and disinfected daily.

### **ACADEMIC PROGRESS**

BCPS will continue to monitor pacing guides to include academic standards that may have been missed due to COVID-19 school closures. The district will be establishing extended school day activities and summer learning opportunities for students if deemed necessary as we move forward.

### **WATER FOUNTAINS & WATER BOTTLES**

Students are encouraged to bring their own water bottles every day and they will have access to refill stations. The use of standard water fountains that individuals directly drink from will be discouraged to help prevent the spread of germs.

### **BREAKFAST AND LUNCH**

Due to different cafeteria floor plans and characteristics, each principal will develop their meal distribution plan to encourage hygiene and healthy eating environments as needed. Please note, parents/visitors may not be allowed to eat meals with students in the school facilities if community spread of COVID-19 is prolific. Keystone Food Service staff will wear masks or face coverings during the food preparation and distribution in a manner determined by the company. Kitchens will meet health department standards for cleanliness and sanitation as required by law. If schools must be remote for longer than 3 days, the district will collaborate with Keystone Food Service to develop a meal availability plan. Contact your building principal if you need more information.

### **CLEANING & DISINFECTING**

BCPS developed new cleaning protocols for building custodians that includes increased sanitation of high-contact surfaces throughout the school day. Aerosol disinfecting agents will be used only at night and only when proper time lapse can occur for dissipation of product so that students will not be in direct contact with the cleaning agent. Hand sanitizer stations have been installed and are easily accessible throughout all schools.

### **LEARNING MANAGEMENT SYSTEMS**

Google Classroom, Smarty Ants, Happy Numbers, Soft Seven and Edgenuity are the Learning Management Systems that BCPS students and teachers will use for all instruction. WenGage has a parent portal that provides access to student grades, tardies, and attendance. We encourage parents and guardians to become familiar with these products.



## **School Day Operations for Elementary and Secondary**

### **COMMUNICATION**

BCPS utilizes Thrillshare to text parents/guardians directly. This product offers multiple language capabilities. Additionally, the district relies on its webpage at [www.bcpsd.org](http://www.bcpsd.org) and social media (Facebook and Twitter) for announcements concerning school events.

### **VISITORS, VOLUNTEERS, & SUBSTITUTE TEACHERS**

All visitors, volunteers, and substitute teachers are asked to use the health self-screening checklist (page 8) before entering the facilities. Visitors will only be allowed for essential purposes.

### **HALLWAYS & PASSING TIMES**

Students will adhere to procedures and follow traffic patterns established to encourage social distancing in the hallways and passing times to minimize direct contact and possible exposure.

### **DEVICES - IPADS, LAPTOPS, & CHROMEBOOKS**

In the event that schools must transition from Traditional Learning (Option 1) to Remote Learning (Option 2), students will be assigned a device to use at home.

### **SPECIAL EDUCATION**

If school is moved to remote learning due to COVID or other illnesses, students with disabilities are offered the option to learn in person in classrooms that have been deep cleaned and sanitized. Adaptive technology for student with disabilities to use when they are required to engage in remote learning due to quarantine or inclement weather will be available. The IEP team can assist families with decisions for a learning plan and platform that best meets the needs of the student.

### **ATHLETICS & ACTIVITIES**

The Athletic Director and coaches will continue to work closely with the Oklahoma Secondary School Activities Association (OSSAA) to implement health and safety protocols for all practices and sanctioned sporting events.

**Please, check the Centers for Disease Control and Prevention (CDC) website often for the latest information and guidance:  
[www.cdc.gov/](http://www.cdc.gov/)**



## **KEY PREVENTION AND MITIGATION STRATEGIES**

### **MASKS**

Boise City Public Schools will continue coordinating with local and state health officials concerning community spread and infection rates and mask will **not** be a schoolwide requirement while incidents of COVID-19 remain low. Properly fitted masks covering the mouth and nose may be worn on buses and individual teachers maintain the right to wear masks in their classrooms. Students will **not** be prohibited from wearing masks as a personal or family choice. BCPS will communicate changes in this policy if the health climate demands them.

### **MODIFICATION OF FACILITIES**

Facilities are marked to show the recommended 3-6 feet of distance in seating and standing areas wherever possible throughout the Boise City School District.

### **HAND WASHING & RESPIRATORY ETIQUETTE**

Students are trained and reminded in classrooms about the healthy benefits of proper and frequent handwashing as well as respiratory etiquette of covering the mouth during coughs and sneezes. Signage is posted throughout the district with these reminders as well. Hand sanitizer is available in classrooms, offices, cafeterias, and anywhere students or patrons may pass.

### **CLEANING AND MAINTAINING FACILITIES**

Boise City Schools uses industrial misting and fogging equipment to sanitize classrooms, buses, and cafeteria eating areas.

### **DIAGNOSTIC AND SCREENING TESTING**

Boise City Public Schools remains in close collaboration with Cimarron Medical Clinic, Cimarron Memorial Hospital and the Texas County Health Department who offer COVID support to our employees and students for screening and for vaccinations.

### **VACCINATION EFFORTS**

Texas County Health Department has traveled to Boise City to offer free vaccination clinics for the staff and other individuals in the community. These efforts took March and April of 2021. The vaccinations have become available at area pharmacies, clinics and hospitals. BCPS has an on-going collaboration with the Texas County Health Department for COVID support and will assist staff and/or students in acquiring the vaccine.





## KEY PREVENTION AND MITIGATION STRATEGIES

### COORDINATION WITH STATE AND LOCAL HEALTH OFFICIALS

Boise City Public Schools has worked in collaboration with the State, County, and Local Health Officials to develop contact tracing protocols, implementation of COVID prevention protocols, and vaccination schedules.

### MEDICAL HEALTH PROFESSIONALS

BCPS has one (1) licensed professional nurses to assist in all health related matters involving students or staff.

### MENTAL HEALTH PROFESSIONALS

It is important to remember that COVID-19 has affected and will continue to impact all students, staff, and families emotionally, mentally and/or physically. The social, emotional, and mental wellness of our students and staff are essential to a successful learning environment. Beginning in the 2020-2021 school year, BCPS will provide training to staff members designed to help them recognize and respond to social emotional issues experienced by the students and staff.

### CONTACT TRACING, ISOLATION, & QUARANTINE

The Superintendent and the School Nurses have attended training zoom calls with the Oklahoma State Health Department to be informed on the status of infections, testing, vaccines, and CDC guidance for prevention habits, isolation, and quarantine in order to keep our students and staff as safe as possible to maintain in-person learning for Boise City students.

## Self-Screening Checklist

1. Do you have a fever of 100.1 degrees or higher?  
Yes/No
2. Do you currently have any flu like symptoms? Yes/No
3. Do you currently have a cough or experiencing shortness of breath?  
Yes/No
4. Have you had a sudden loss of taste or smell? Yes/No

If you demonstrate any of the symptoms listed above, please, report your absence to school staff. Contact the Cimarron Medical Clinic for diagnostic screening.



## ACADEMIC EXPECTATIONS DURING REMOTE OR VIRTUAL LEARNING

If your child should be quarantined or require remote or virtual learning, please, have your child continue their education and academic progress online within their appropriate learning management system.

Results from the 2020-2021 school year of remote and virtual learning demonstrates that a pattern of incomplete assignments exists. We want to improve this situation so that students do not have poor grades and incomplete conceptual understanding. We feel that students could benefit greatly from doing their virtual work during the actual school day, and we believe that it is vital for students to maintain a work schedule that approximates their typical school schedule.

- Students will be expected to actively participate on the appropriate learning platform and complete assignments **DAILY**.
- To establish their attendance, students will:
  - Join Google Meets held by their teacher at the time their class is meeting; or
  - Use available communication tools to contact their teacher to affirm that they are actively engaged in learning activities; or
  - The student may be counted “present” when the teacher determines they can provide evidence of student/teacher/course interaction that demonstrates student progress toward learning objectives and demonstrates regular student engagement,
  - Students who do not meet one of the criteria above will be considered absent. Students absent from any class more than ten days may receive a NC (no credit) for the course.
- Most interaction with teachers should occur during the school day via email. Teachers may not be available to answer questions until their planning times or after school.
- **STUDENT WORK WILL BE DUE ON THE DATE SPECIFIED BY THE TEACHER.** Students in remote learning due to quarantine will not be given extra time to complete assignments unless illness prevents online participation. Teachers will still follow provisions in the IEP for students in special education.
- Extenuating circumstances (student illness, technological issues, etc.) will be considered. Students should inform teachers about special circumstances and teachers should communicate issues to the principal to manage.
- Academic progress for Virtual Learning students will be monitored closely each week. The virtual instructor will work with students to try to move the student forward. If progress remains an issue the next week, a meeting with parents will be scheduled to determine the best course of action; however, the school can require the student to return to Traditional Learning if satisfactory progress is not made.



## Communication of COVID-19

- In an effort to be as transparent as possible BCPS will track weekly numbers and communicate those number to public via Boise City Public Schools Facebook page.
- If there is a **confirmed** case of COVID-19 with a classmate or staff member within a classroom, parents will be notified of the possible exposure.
- If there is a **confirmed** case of COVID-19 with a teammate or staff member within an extracurricular activity, parents will be notified of the possible exposure.
- If there is **confirmed** close-contact with a symptomatic person, affected students and staff will be notified.
- If a student or staff member tests positive for COVID-19, they cannot return to BCPS facilities until they are symptom free and have completed the quarantine requirements. During recovery students will transition to Remote Learning (Option 2) and their teachers will work with him/her to complete missing assignments. Please, contact your school to alert them of your absence and health situation.
  - High School - (580) 544-3111
  - Elementary School - (580) 544-3161
- If a family member tests positive for COVID-19, please contact the school to alert of your health situation. School personnel will contact you within 24 hours of this report. Due to various close contact scenarios, the school personnel will discuss further guidance and BCPS requirements for quarantine.

**NOTE: We will update our plan and procedures as health recommendations and guidance from the CDC and local/state officials continue to evolve.**



## Consultation Schedule for Plan Updates

This plan will be updated every 6 months through September of 2023. Consultation meetings will be held at 4:00 PM in the Wildcat Pride Room of the High School, and the public is invited to attend. Scheduled meeting dates will be:

August 9, 2022

December 14, 2022

May 17, 2023

August 8, 2023

The updated plan will be posted on the Boise City Schools' website [www.bcpsd.org](http://www.bcpsd.org) and on social media Platforms.

### **SYMPTOMS OF CORONAVIRUS**

People with COVID-19 can have mild symptoms or severe illness.

Symptoms may appear 2-14 days after exposure to the virus.

**A FEVER DOES NOT HAVE TO BE PRESENT TO HAVE COVID-19.**

Symptoms are:

- Cough
- Shortness of breath or difficulty breathing
- Headache
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea
- Muscle or body aches
- Fatigue
- Fever or chills
- Sore throat
- Congestion or runny nose



## 2022-2023 School Calendar

Approved March 14, 2022

Boise City Public School District  
700 SE 1st Street  
580-544-3110 (Fax) 580-544-2972  
Boise City, OK 73933

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	31
30	31					

November 2022						
S	M	T	W	T	F	S
		1	3	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug 8-10	Professional Development Days
Aug 11	First Day of School for Students
Sep 5	Labor Day
Oct 12	Parent/Teacher Conference
Oct 12	End of 1st Term
Oct 13-14	Fall Break - No School
Nov 22	Short Schedule Thanksgiving Lunch
Nov 23-25	Thanksgiving Vacation
Dec 8-9	High Plains Tournament
Dec 20	Short Schedule End of 2nd Term
Dec 21-Jan 3	Christmas Break
Feb 10	Stock Show Day
Feb 20	Presidents' Day
Mar 3	Parent/Teacher Conference
Mar 3	End of Third Term
Mar 8-17	OYE
Mar 13-17	Spring Break
Mar 21	JH Relays
Mar 24	Wildcat Relays
Apr 7	Good Friday
Apr 10	Easter Monday
May 5-6	State Track Meet
May 19	End of 4th Term
May 20	Graduation
May 29	Memorial Day

<b>Total Days/Hours</b>	JH/HS	171	1139
	Elem	171	1111

### TEST DATES

ACT: TBD

### Category of Events

TBD New Student Registration

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### Category of Events

First Semester

83 Instructional Days (1 PT)

3 PD Days

Second Semester

86 Instructional Days (1 PT)

### Category of Events

Academic Year

171 Instructional Days (2 PT)

3 PD Days

### Category of Events

Elementary - 6.5 hrs/day

JH/HS - 6.66 hrs/day

School Closed  
 Classes in Session

PD Employee Training (no school for students)  
 Senior Graduation

Parent Teacher Conferences  
 First & Last Day of School