



**VICTORIA  
INDEPENDENT  
SCHOOL DISTRICT**



**VIRTUAL  
SCHOOL**

---

---

# VIRTUAL OPTIONS:

- SHORT-TERM NIGHT SCHOOL OPTION  
SERVING ELIGIBLE STUDENTS IN  
GRADES PK-12



---

# SHORT-TERM NIGHT SCHOOL PROGRAM

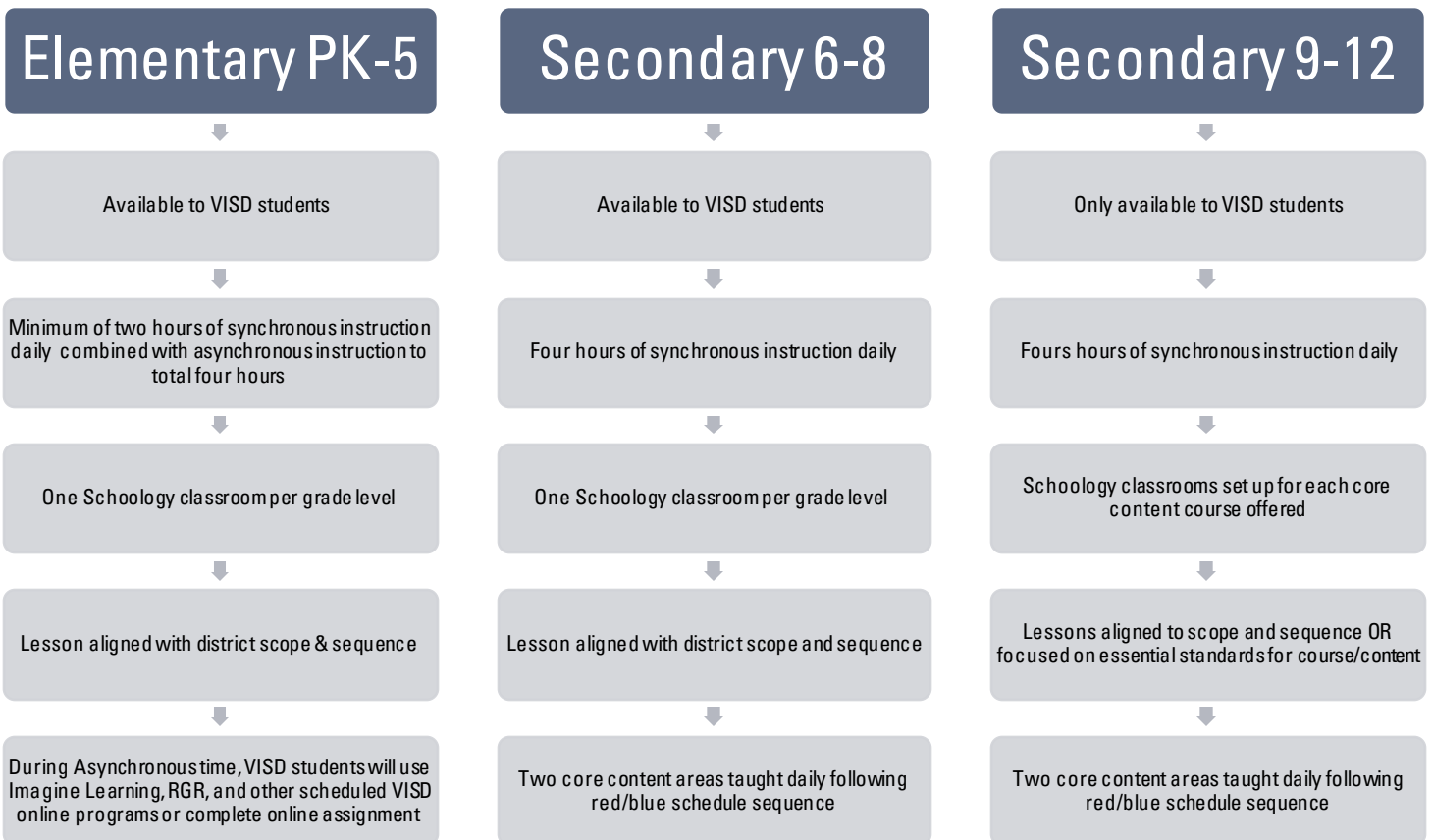
- Short-Term Remote Conferencing is designed specifically for students who meet established criteria:
  - Tested positive for COVID-19
  - Quarantining due to positive COVID-19 results within the same household
- Each student is limited to 20 cumulative days of participation for the school year.

*\*Eligibility criteria is subject to change based on TEA guidance and space availability.*



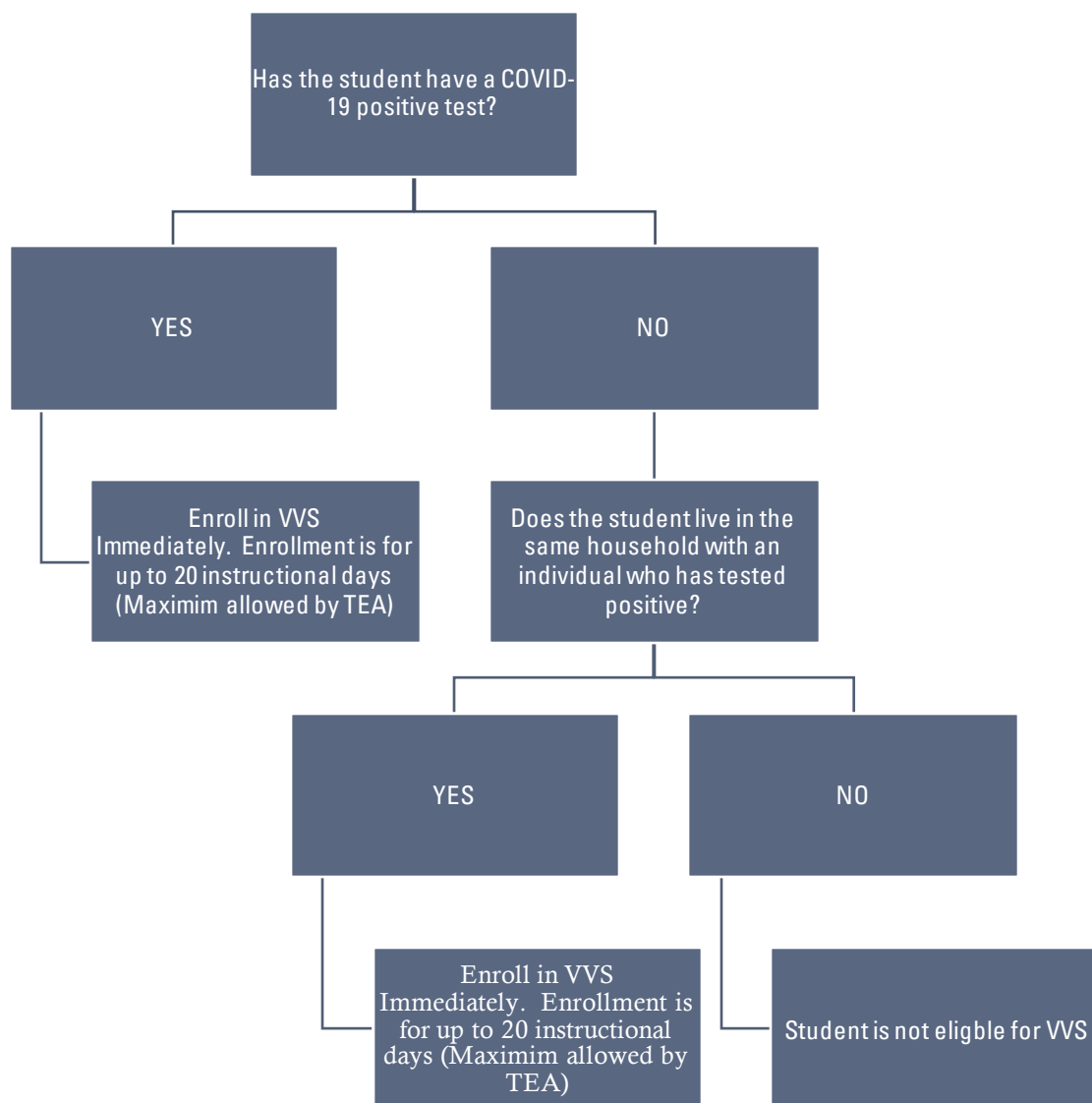
---

# STRUCTURE OF SHORT-TERM NIGHT SCHOOL



---

# ELIGIBILITY FOR SHORT-TERM NIGHT SCHOOL



\*Eligibility criteria is subject to change based on TEA guidance and space availability.



---

# ENROLLMENT PROCESS

## Determine Eligibility & Readiness

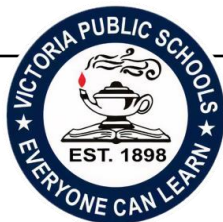
- Campus staff uses designated criteria to identify eligible students
- Campus staff notifies family of eligibility and determines start date (must be at least 24 hrs after notification)
- Campus designee enters student data on VVS New Student enrollment form and determines if technology is needed
- Campus librarian issues needed technology equipment

## Enroll in Schoology

- Technology department reviews VVS New Student enrollment spreadsheet and enrolls student in appropriate Schoology class
- Technology department sends log in information to family

## Change Coding to Remote Learning

- PEIMS department reviews VVS Night School enrollment spreadsheet daily and ensures student learning location code is accurate



---

# ATTENDANCE

Attendance  
taken at 5:30  
is emailed to  
PEIMS.

## Homeroom Teacher at Home Campus

- Count student ABSENT

## VVS Night School Teacher

- For "official attendance class":
  - Take attendance at 5:30pm In Schoology
  - Email attendance roster to PEIMS ([peims.specialists@visd.net](mailto:peims.specialists@visd.net)) before 6:30pm each day
- For all other synchronous classes, take attendance in Schoology but do not submit to PEIMS.

## VISD PEIMS Team

- Verify student coding in eSchool Plus
- Record daily attendance



---

# TECHNOLOGY DISTRIBUTION

- Only students who have tested positive for Covid or live in the same household as an individual who has tested positive are eligible for technology distribution
  - Technology distribution should be handled by the librarians at each campus
  - Home usage forms (the same one used in the past) will be required
-



---

# ELEMENTARY

- Elementary students in grades PK-5 will receive four hours of instruction with at least two hours of synchronous instruction each school day. Synchronous instruction is two-way, real-time, live virtual instruction between teachers and students. Elementary students will also participate in two hours of asynchronous instruction daily where they will practice concepts independently. Teachers will post asynchronous assignments (reading, math and science/social studies) daily. In 4th & 5th grades, ELAR teachers will post Social Studies assignments. In 4th grade, Math teachers will post Science assignments.
- VVS Teachers may be different throughout the week due to teacher availability.
- Schoology class will be shared between all teachers assigned to that grade level & course.
- Attendance and Gradebook features in Schoology are also shared.
- Pre-K – 3rd grade will be Self-Contained with 2 hours of Synchronous (Live) Instruction with 1 hr. Math & 1 hr. of ELAR between the hours of 4:00PM-6:00PM. Additionally, students will be assigned asynchronous lessons in Science and Social Studies. 5th grade students will have an additional, synchronous hour of Science.
- Attendance will officially be taken at 5:30PM.
- Teacher Workday will include an additional 30 minutes of teacher planning time to prepare lessons, grade assignments and submit reports.



---

# ELEMENTARY SCHEDULE

## Prekindergarten – 3rd Grade

	<b>Monday/ Wednesday/ Friday</b>	<b>Tuesday/Thursday</b>
<b>4:00 – 5:00</b>	Reading Language Arts	Reading Language Arts
<b>5:00 – 6:00</b>	Math	Math
<b>6:00 – 7:00</b>	Asynchronous Practice (Reading Language Arts/Math)	Asynchronous Practice (Reading Language Arts/Math)
<b>7:00 – 8:00</b>	Asynchronous Practice (Science / Social Studies)	Asynchronous Practice (Science / Social Studies)

## 4th-5th Grade

	<b>Monday/ Wednesday/ Friday</b>	<b>Tuesday/Thursday</b>
<b>4:00 – 5:00</b>	Math	Math
<b>5:00 – 6:00</b>	Reading Language Arts	Reading Language Arts
<b>6:00 – 7:00</b>	Science (5th) Asynchronous Practice (4th)	Science (5th) Asynchronous Practice (4th)
<b>7:00 – 8:00</b>	Asynchronous Practice	Asynchronous Practice



Teacher Schedule: 4:00 – 6:30

---

# MIDDLE SCHOOL

- Middle school students will participate in four hours of synchronous instruction daily. Synchronous instruction is two-way, real-time, live, virtual instruction.
- Courses will be scheduled in two-hour blocks and will include English, Math, Science, and Social Studies.
- "Blue Days" will include Math and Science classes and will be scheduled on Mondays, Wednesdays and every other Friday. "Red Days" will include English and Social Studies classes and will be scheduled Tuesdays, Thursdays and every other Friday.
- Non-core electives are not included in short-term virtual learning.
- VVS teachers may vary from day to day due to teacher availability.
- Schoology class will be shared between all teachers assigned to the grade level.
- Attendance and Gradebook features in Schoology are also shared.
- Students who attend 80% of classes and complete 90% of assignments will not be required to make up daily assignments for these core content classes upon return to school.
- Students will be required to make up major assessments or projects and to complete missed assignments in courses not available through VVS. This work may be completed either asynchronously during their period of absence or upon return to school as outlined in the VISD Student Handbook.
- Attendance will officially be taken at 5:30PM daily. Students MUST be present at 5:30 pm with their cameras on to be counted present.
- Teacher Workday: Block 1: 4:00 – 6:30 daily  
Block 2: 5:30 – 8:00 daily



---

# MIDDLE SCHOOL SCHEDULE

## A Week

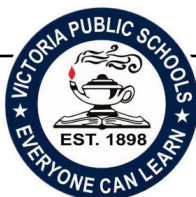
	<b>BLUE Day</b>	<b>RED Day</b>
	<b>Monday/ Wednesday/ Friday</b>	<b>Tuesday/Thursday</b>
4:00 – 5:50	<b>Reading Language Arts</b>	<b>Math</b>
5:50 – 6:10	Break	Break
6:10 – 8:00	<b>Science</b>	<b>Social Studies</b>

## B Week

	<b>BLUE Day</b>	<b>RED Day</b>
	<b>Monday/ Wednesday</b>	<b>Tuesday/Thursday/ Friday</b>
4:00 – 5:50	<b>Science</b>	<b>Social Studies/History</b>
5:50 – 6:10	Break	Break
6:10 – 8:00	<b>Reading Language Arts</b>	<b>Math</b>

Teacher Schedule:

4:00 –6:30 or 5:30- 8:00



---

# HIGH SCHOOL

- High school students will participate in four hours of synchronous instruction daily. Synchronous instruction is two-way, real-time, live, virtual instruction.
- Courses will be scheduled in two-hour blocks and will include English, Math, Science, and Social Studies.
- "Blue Days" will include Math and Science classes and will be scheduled on Mondays, Wednesdays and every other Friday. "Red Days" will include English and Social Studies classes and will be scheduled Tuesdays, Thursdays and every other Friday.
- Non-core electives are not included in short-term virtual learning.
- VVS teachers may vary from day to day due to teacher availability.
- Schoology class will be shared between all teachers assigned to the course.
- Attendance and Gradebook features in Schoology are also shared.
- Students who attend 80% of classes and complete 90% of assignments will not be required to make up daily assignments for these core content classes upon return to school.
- Students will be required to make up major assessments or projects and to complete missed assignments in courses not available through VVS. This work may be completed either asynchronously during their period of absence or upon return to school as outlined in the VISD Student Handbook.
- Attendance will officially be taken at 5:30PM daily. Students MUST be present at 5:30 pm with their cameras on to be counted present.
- Teacher Workday: Block 1: 4:00 – 6:30 daily  
Block 2: 5:30 – 8:00 daily



---

# HIGH SCHOOL COURSES OFFERED

English	Math
<ul style="list-style-type: none"><li>• English I</li><li>• English II</li><li>• English III &amp; IV</li></ul>	<ul style="list-style-type: none"><li>• Algebra I &amp; Math Models</li><li>• Geometry</li><li>• Algebra II, Pre-Cal, Alg Reas</li><li>• PAP Pre-Cal &amp; AP Calculus</li></ul>

Science	Social Studies
<ul style="list-style-type: none"><li>• Biology I &amp; II</li><li>• Chemistry I &amp; II</li><li>• Physics I &amp; II</li><li>• Aquatic Science &amp; Environmental Science</li><li>• General Studies (other than those listed above)</li></ul>	<ul style="list-style-type: none"><li>• US History</li><li>• World Geography &amp; World History</li><li>• Government/Economics</li><li>• Psychology &amp; Human Geography</li><li>• General Studies (other than those listed above)</li></ul>



---

# HIGH SCHOOL SCHEDULE

## A Week

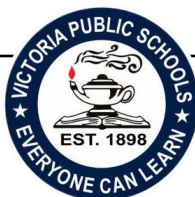
	<b>BLUE Day</b>	<b>RED Day</b>
	<b>Monday/ Wednesday/ Friday</b>	<b>Tuesday/Thursday</b>
4:00 – 5:50	<b>Math</b>	<b>English</b>
5:50 – 6:10	Break	Break
6:10 – 8:00	<b>Science</b>	<b>Social Studies/ History</b>

## B Week

	<b>BLUE Day</b>	<b>RED Day</b>
	<b>Monday/ Wednesday</b>	<b>Tuesday/Thursday/ Friday</b>
4:00 – 5:50	<b>Science</b>	<b>Social Studies/History</b>
5:50 – 6:10	Break	Break
6:10 – 8:00	<b>Math</b>	<b>English</b>

Teacher Schedule:

4:00 –6:30 or 5:30- 8:00



---

# SPECIAL SERVICES

- Specially designed instruction will be provided according to individual student's contingency plans as agreed upon by parents and school staff. Contingency plans may not be minute for minute according to their most recent ARD but will cover the continuum of services and be individualized.
- Special education teachers will be provided eSped access to current IEP's, accommodations and modifications the night before instruction begins.
  - The Special Education Data Analyst Tonya Sledge will have access to the PEIMS attendance spreadsheet and will provide VVS teachers eSped access at the end of each day to any new students enrolled. An email notification will be sent to the special education teachers each evening informing them of their new students.
  - Each Friday following completion of VVS services, special education teacher access to individual VVS students in eSped will be removed.

## **Elementary:**

- Students receiving inclusion and /or resource support will be assigned a general education, grade level teacher as well as a special education teacher for accommodations, modifications, and special education support. Support for inclusion students will be provided during synchronous and/or asynchronous instruction, as determined by individual student contingency plans.
- Resource instruction will occur during synchronous instruction through collaboration between the general education teacher and special education teacher.

## **Middle School and High School:**

- Students receiving inclusion and /or resource support will be assigned general education, content area teachers as well as a special education teacher to provide accommodations, modifications, and special education support. Support for inclusion students will be provided during synchronous instruction, as determined by individual student contingency plans.
- Resource instruction will occur during synchronous instruction by a special education teacher.

## **Elementary, Middle School and High School:**

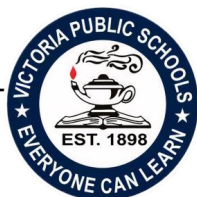
- Self-Contained instruction will include functional academic as well as functional adaptive skills. Students in a self-contained setting i.e. Lifeskills, ABA and CFL will be assigned to special education teacher by campus level.
  - **Documentation/instructional logs:**
  - Special Education services must be documented as provided. The virtual instructional program will be utilized to complete this task but supplement documentation for IEP progress will also be necessary.
-



---

# GRADING

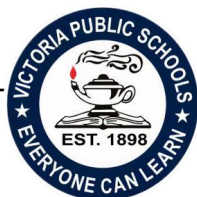
- VVS teachers will grade all assignments submitted and will record grades in the Schoology gradebook. Grades for the week will be recorded prior to 8:00 am on Friday morning. A minimum of one grade per week for each content will be recorded.
- District CIA staff will retrieve grade and attendance reports from Schoology and upload them in student folders stored in OneDrive.
- Each campus will designate a staff member to have access to the OneDrive file to pull grades and attendance information.
- The campus will determine whether to:
  - Accept the grades in place of daily work completed in the same class during the student's absence
  - Exempt the student from the daily work completed in the same class during the student's absence
- Students who attend 80% of classes and complete 90% of assignments will not be required to make up daily assignments upon return to school for the classes they attended through VVS.
- Students will be required to make up major assessments or projects and to complete missed assignments in courses not available through VVS. This work may be completed either asynchronously during their period of absence or upon return to school as outlined in the VISD Student Handbook.



---

# STAFF PROCEDURES

- Assignments must be posted in the Schoology course.
- Attendance must be recorded in the Schoology course daily, and attendance for the classes in session at 5:30 must be emailed to PEIMS by 6:30 pm. ([peims.specialists@visd.net](mailto:peims.specialists@visd.net))
- Teacher Timecards should be completed and submitted prior to the 2nd day of each month. Timecards will be uploaded into OneDrive. For assistance with timecards, please contact:
  - Elementary: April Zarate ([april.zarate@visd.net](mailto:april.zarate@visd.net))
  - Secondary: Monica Cano ([monica.cano@visd.net](mailto:monica.cano@visd.net))
- Teachers who are not able to work at their scheduled time should use the staff schedule to check with other teachers to determine if coverage can be arranged. Elementary teachers should contact April Zarate ([april.zarate@visd.net](mailto:april.zarate@visd.net)) and secondary teachers should contact Monica Cano ([monica.cano@visd.net](mailto:monica.cano@visd.net)) to report their absence and give the name of the substitute if one has been secured.



---

# FAQ

If I'm having technology trouble, then who do I contact?

- VISD Helpdesk (361)788-2818

My login credential doesn't work. What do I do?

- VISD Helpdesk (361)788-2818

Who do I contact to determine if my student qualifies for VVS?

- Contact your child's campus

Does my child's teacher have to accept the grade from VVS?

Does VVS track attendance?

- Yes, attendance will be taken daily at 5:30 pm via Schoology.

Will my student still have to do makeup work when they go back to in-person instruction?

- Students who attend 80% of course sessions and complete 90% of assignments will not be required to complete additional daily assignments in the core content classes when they return to class. Students may be required to complete major projects or assessments that they missed. Please Note: Students may be required to complete additional work for courses not offered in VVS setting. Depending on the course and teacher, this work may be completed asynchronously during the student's absence or upon return to school following VISD processes for missed work as outlined in the Student Handbook.

