

**ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION AGENDA  
September 7, 2021  
Meeting – Regular 6:00 PM**

**I. CALL TO ORDER - Board President \_\_\_\_\_ PM**

**CALENDAR ITEMS:**        **September 10 – Safety Day**  
                                 **September 14 – School Picture Day**  
                                 **September 20 – Board of Education Meeting – 6:00 PM**

**II. Superintendent's Update**

**III. Public Comments**

**IV. Presentations**

**V. Board Information**

**VI. Board Dialogue**

**VII. Board Action**

1. Consideration of a motion to accept the **Agenda** dated September 7, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated August 23, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
3. Consideration of a motion authorizing the Superintendent to sign a **Proposal and Service Agreement with Johnson Controls** effective September 1, 2021 through August 31, 2022. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

4. Consideration of a motion authorizing the Superintendent to sign the **Blanket Request for Tutoring Services with MonroeOne Educational Services** effective September 5, 2021 through June 25, 2022. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
5. Consideration of a motion to approve the **Instructional Substitute List** for the 2021-2022 School Year (see attached). Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
6. Consideration of a motion to approve the **Non-Instructional Substitute List** for the 2021-2022 School Year (see attached). Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
7. Consideration of a motion **authorizing the Superintendent to sign a Terms and Conditions of Employment Agreement between the Andover Central School District and Molly S. Turner, Building Principal, commencing on September 27, 2021 through June 30, 2024 for a four (4) year probationary period.** The probationary period commences on September 27, 2021 and ends on September 26, 2025 in the tenure area of Principal, with the salary for the 2021-2022 year to be pro-rated accordingly. The Board further approves the terms and conditions of employment for the Building Principal as presented to the board. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
8. Consideration of a motion to approve **Grady Terhune as a 21<sup>st</sup> Century SOAR Afterschool Aide** effective September 7, 2021 at the rate of \$12.75 per hour. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
9. Consideration of a motion to approve **Hannah Winters as Scorekeeper and Scoreboard Operator for the Girls' Modified Soccer team** for the 2021-2022 school year (**pending fingerprint clearance**). Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
10. Consideration of a motion to approve **Dawn Burdick as Scorekeeper and Scoreboard Operator for the Boys' Modified Soccer team** for the 2021-2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
11. Consideration of a motion to approve **Gretta Howland as Scorekeeper and Scoreboard Operator for the Girls' Varsity Soccer team** for the 2021-2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstain
12. Consideration of a motion to approve **Julie Erdmann as Scorekeeper and Scoreboard Operator for the Boys' Varsity Soccer team** for the 2021-2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No
13. Consideration of a motion to **Adjourn** at \_\_\_\_\_. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
\_\_\_\_ Yes \_\_\_\_ No

ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION

DATE: 8-23-21

PLACE: Auditorium

TYPE: Regular

MEMBERS PRESENT: Brian Perkins, Patrick Howland Jr., Betsy Kent, Michele Calladine  
and Kevin Walker

MEMBERS ABSENT:

OTHERS PRESENT: Cheri Drake, Jennifer Joyce, Kathryn Slavinski and Derek Schuelein

- I. Brian Perkins, President, called the meeting to order at 6:00 PM and reviewed the Calendar items with the Board.

Oath of office given to new Superintendent, Derek Schuelein.

II. **Public Comments - NONE**

III. **Presentations –**

**Presentations**

1. Derek Schuelein – 2021-2022 Reopening Plan
2. Kathryn Slavinski – Focus for the 2021-2022 School Year

IV. **Board Information - NONE**

V. **Board Dialogue**

**Board Dialogue**

1. Michele Calladine – What is the status of the scoreboard? Is it fixed? It wasn't working during some games last year. Jennifer Joyce said this is the first she has heard about it not working. Michele said that Mr. Bannerman knows about it and maybe he has it resolved. Mrs. Joyce will follow-up with Mr. Bannerman.
2. Michele Calladine asked for an update on hiring a principal. Derek Schuelein, Superintendent, said the process has been completed and they are close.
3. Michele Calladine asked if the candidate would be able to start when school opens. Derek Schuelein responded he was not sure about the candidate's current contract, but he and Kate can cover if the candidate cannot start on September 2.
4. Patrick Howland Jr. asked what the status was for the CSE position. Superintendent Schuelein said the first focus was on hiring a new principal, and then they will focus on hiring for the CSE chairperson position.

VI. **Board Action**

1. Consideration of a motion to accept the **Agenda** dated August 23, 2021. Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes.

**Agenda 8/23/21**

August 23, 2021

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| 2. Consideration of a motion to accept the <b>Minutes</b> of the Regular Board of Education meeting dated August 9, 2021. Motion made by Michele Calladine and seconded by Kevin Walker. Passed by 5 votes of Yes.   | <b>BOE Minutes 8/9/21</b>   |
| 3. Consideration of a motion to accept the <b>Warrant dated August 1 - 15, 2021</b> . Motion made by Betsy Kent and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.  | <b>Warrant<br/>8/1/21 – 8/15/21</b>   |
| 4. Consideration of a motion to accept the <b>June 2021 Treasurer's Report</b> . Motion made by Kevin Walker and seconded by Michele Calladine. Passed by 5 votes of Yes.  | <b>Treasurer's Report –<br/>June 2021</b>   |
| 5. Consideration of a motion to <b>remove Lawrence Spangenburg as an authorized signer on all bank accounts for Andover Central School, effective August 6, 2021</b> . Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes.  | <b>Remove L. Spangenburg<br/>as authorized signer on<br/>all bank accounts<br/>effective 8/6/21</b> |
| 6. <b>Consideration of a motion to approve Derek Schuelein as an authorized signer on all bank accounts for Andover Central School (with the exception of the Student Activities Account), effective August 14, 2021</b> . Motion made by Michele Calladine and seconded by Kevin Walker. Passed by 5 votes of Yes.  | <b>Derek Schuelein –<br/>authorized signer on all<br/>bank accounts effective<br/>8/14/21</b>       |
| 7. Consideration of a motion to appoint <b>Derek Schuelein as the Purchasing Agent</b> . Motion made by Betsy Kent and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.   | <b>Derek Schuelein –<br/>Purchasing Agent</b>   |
| 8. Consideration of a motion to authorize <b>Derek Schuelein to certify payrolls</b> . Motion made by Kevin Walker and seconded by Michele Calladine. Passed by 5 votes of Yes.  | <b>Derek Schuelein –<br/>Certify Payrolls</b>   |
| 9. Consideration of a motion to authorize <b>Derek Schuelein to approve conference, convention, and workshop attendance</b> . Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes.   | <b>Derek Schuelein –<br/>Approve conference,<br/>convention and<br/>workshop attendance</b>         |
| 10. Consideration of a motion to authorize <b>Derek Schuelein to make transfers up to \$20,000 between and within functional unit appropriations for teacher salaries and ordinary contingency expenses</b> in accordance with the regulations of the Commissioner. Motion made by Michele Calladine and seconded by Kevin Walker. Passed by 5 votes of Yes. | <b>Derek Schuelein –<br/>Make transfers up to<br/>\$20,000</b>                                      |

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| 11. Consideration of a motion authorizing <b>Derek Schuelein to serve as the Local Education Authority for state and federal funds</b> . Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes.   | <b>Derek Schuelein – Local Education Authority for state and federal funds</b>                                    |
| 12. Consideration of a motion to appoint <b>Derek Schuelein as the School Lunch Hearing Official</b> . Motion made by Michele Calladine and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.   | <b>Derek Schuelein – School Lunch Hearing Official</b>  |
| 13. Consideration of a motion to appoint <b>Derek Schuelein as the Lead Evaluator for the Principal</b> . Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 5 votes of Yes.   | <b>Derek Schuelein – Lead Evaluator of Principal</b>  |
| 14. Consideration of a motion to appoint <b>Derek Schuelein as the Notice of Claims Officer</b> . Motion made by Betsy Kent and seconded by Michele Calladine. Passed by 5 votes of Yes.  | <b>Derek Schuelein – Notice of Claims Officer</b>   |
| 15. Consideration of a motion to appoint <b>Derek Schuelein as the delegate to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2021 – 2022 fiscal year</b> . Motion made by Patrick Howland Jr. and seconded by Kevin Walker. Passed by 5 votes of Yes.  | <b>Derek Schuelein – 21-22 delegate to Board of Directors of Allegany Cattaraugus Schools Medical Health Plan</b> |
| 16. Consideration of a motion to appoint <b>Shane Sharrett as the School Pesticides Representative</b> . Motion made by Michele Calladine and seconded by Betsy Kent. Passed by 5 votes of Yes.   | <b>Shane Sharrett – School Pesticides Representative</b>  |
| 17. Consideration of a motion to appoint <b>Shane Sharrett as the Toxic Substance Manager</b> . Motion made by Kevin Walker and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.   | <b>Shane Sharrett – Toxic Substance Manager</b>   |
| 18. Consideration of a motion to appoint <b>Shane Sharrett as the Asbestos Designee</b> . Motion made by Betsy Kent and seconded by Michele Calladine. Passed by 5 votes of Yes.  | <b>Shane Sharrett – Asbestos Designee</b>   |
| 19. Consideration of a motion authorizing the Board President to sign the <b>Lease Agreement for Distance Learning Classroom Space</b> between Andover Central School and Cattaraugus-Allegany-Erie-Wyoming Counties Board of Cooperative Educational Services effective July 1, 2021 through June 30, 2022. Motion made by Patrick Howland Jr. and seconded by Kevin Walker. Passed by 5 votes of Yes. | <b>Lease Agreement – Distance Learning Classroom with CAEW BOCES 21-22</b>  |

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| <p>20. Consideration of a motion authorizing the Board President to sign the <b>2020-21 Amended AS-7 Contract</b> between the Andover Central School District and the Cattaraugus-Allegany BOCES for Cooperative Educational Services. Motion made by Michele Calladine and seconded by Betsy Kent. Passed by 5 votes of Yes.</p>  | <p><b>2020-21 Amended AS-7 Contract</b></p>   |
| <p>21. Consideration of a motion authorizing the Board President to sign the <b>2021-22 AS-7 Contract</b> between the Andover Central School District and the Cattaraugus-Allegany BOCES for Cooperative Educational Services. Motion made by Michele Calladine and seconded by Betsy Kent. Passed by 5 votes of Yes.</p>  | <p><b>2021-22 AS-7 Contract</b></p>   |
| <p>22. Consideration of a motion to <b>rescind the July 26, 2021 resolution to admit a foreign exchange student, Giulia Faletra</b> from September 2, 2021 through June 24, 2022. Motion made by Betsy Kent and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.</p>  | <p><b>Rescind 7/26/21 resolution – to admit Giulia Faletra as foreign exchange student</b></p>  |
| <p>23. Upon the recommendation of the Superintendent, in accordance with Policy Number 7133, the Board of Education hereby exercises its discretion to <b>admit a foreign exchange student, Carlotta Andrighetti</b>, participating in an educational program through the sponsoring organization, American Institute for Foreign Study Foundation's (AIFS) Academic Year in America (AYA) from September 2, 2021 through June 24, 2022. Upon admission to the Andover Central School District, the student will be subject to the Student Code of Conduct as well as applicable Board Policies, including but not limited to Policy Number 7133. Motion made by Michele Calladine and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.</p> | <p><b>Admit Foreign Exchange Student – Carlotta Andrighetti through AIFS Foundation AYA</b></p> |
| <p>24. Consideration of a motion to <b>approve Alfred University Student, Hanna Groff, to observe Andover Central School's Art Teacher, Erica Jacobs</b> on various occasions during the 2021 fall semester. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 5 votes of Yes.</p>   | <p><b>Hanna Groff, AU student, observe Erica Jacobs during 2021 fall semester</b></p>           |
| <p>25. Consideration of a motion to <b>approve Alfred University Student, Jasmine Mosko, to observe Andover Central School's Art Teacher, Erica Jacobs</b> on various occasions during the 2021 fall semester. Motion made by Patrick Howland Jr. and seconded by Michele Calladine. Passed by 5 votes of Yes.</p>   | <p><b>Jasmine Mosko, AU student, observe Erica Jacobs during 2021 fall semester</b></p>         |

26. Consideration of a motion to **approve the following Student Teacher from Houghton College from September 7, 2021 to October 22, 2021:**

**Dylan Burton -  
Student Teacher  
from Houghton College  
9/7/21 – 10/22/21**

<u>Cooperating Teacher</u>	<u>Grade</u>	<u>Student Teacher / Subjects</u>
Harold Brown	10	Dylan Burton High School History, Global 10, Economics / Government

Motion made by Kevin Walker and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.

27. Consideration of a motion to **declare one Southbend six-burner stove from the cafeteria as obsolete.** Motion made by Michele Calladine and seconded by Betsy Kent. Passed by 5 votes of Yes.

**Obsolete –  
Southbend six-burner  
stove from cafeteria**

28. Consideration of a motion to **approve Brian Perkins as an unpaid assistant for the Boys' Modified Soccer team for the 2021 – 2022 school year.** Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 4 votes of Yes.  
Abstain – Brian Perkins

**Brian Perkins –  
Unpaid Assistant for  
Boys' Modified Soccer**

- 28a. Consideration of a motion to move to an Executive Session for the purpose of the Principal search (personnel matter of an individual administrator).

**Executive Session**

Move to Executive Session – 6:33 PM

Return to Regular Session – 6:58 PM

29. Consideration of a motion to **Adjourn** at 6:59 PM. Motion made by Michele Calladine and seconded by Patrick Howland Jr. Passed by 5 votes of Yes.

**Adjourn**

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Jamie H. Coyle, District Clerk