

**COXSACKIE-ATHENS
CENTRAL SCHOOL DISTRICT**
24 SUNSET BOULEVARD
COXSACKIE, NY 12051

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Norwich, NY
13815

Current Resident Or
ECRWSS
BOXHOLDER

Contact Information

District Office

24 Sunset Boulevard, Coxsackie, NY 12051
General Information 731-1700
Randall Squier, Superintendent 731-1710
Leslie J. Copleston,
Assistant Superintendent of School Services 731-1715
Kerry Houlihan,
Assistant Superintendent of Instructional Services 731-1778
Leslie Copleston, District Clerk 731-1710

District Wide

Director of Facilities Eric Besenfelder 731-1730
Director of Transportation Theodore Nugent 731-1732
Director of Food Service Mary DiStefano 731-1821
Director of Special Education Katie Castle 731-1725
Quality Assurance Coordinator Mike Petramale 731-1715

Technology

Director of Technology Nicole Lindeman 731-1709
Help Desk 731-1837

Athletics

Athletic Director 731-1722

Coxsackie-Athens High School

24 Sunset Boulevard, Coxsackie, NY 12051
Freya Mercer, Principal 731-1800
Guidance Office 731-1810
School Nurse (Elisha Lackie) 731-1805

Coxsackie-Athens Middle School

24 Sunset Boulevard, Coxsackie, NY 12051

Karen Miller, Principal-Grades 5-6 731-1850
Freya Mercer, Principal-Grades 7-8 731-1800
Guidance Office 731-1855
School Nurse (Tina Dombroski) 731-1865

Coxsackie Elementary School

24 Sunset Boulevard, Coxsackie, NY 12051

Karen Miller, Principal 731-1770
School Nurse (Katelyn Frisbee) 731-1775

Edward J. Arthur Elementary School

51 Third Street, Athens, NY 12015

James Martino, Principal 731-1750
School Nurse (Crysta Ryan) 731-1755

COXSACKIE-ATHENS CENTRAL SCHOOL DISTRICT

2021-2022
SCHOOL CALENDAR AND HANDBOOK

"COXSACKIE-ATHENS INSPIRES LEARNERS TO ACHIEVE EXTRAORDINARY SUCCESS"

www.cacsd.org

Back to School Checklist

The first day of school is probably one of the most exciting times for children, renewing old friendships, meeting new friends, and working through the fray of new schedules, books, lockers and, in the case of children entering a building for the first time, unfamiliar floor plans, teachers, and administrators. Following are a few tips to "survive" the first few days of school. We hope this checklist is helpful.

- School begins for students in grades K-12 on September 7.
- School hours are as follows: **Middle School and High School** – students enter building at 8:05 a.m.; 9th period ends at 2:34 p.m. – first dismissal. Tenth period dismissal at 3:09 p.m. **Elementary Schools** – students enter building at 8:55 a.m. Students are dismissed at 3:25 p.m. Please do not drop students off early; early morning supervision is limited, unless students are involved in the YMCA Program.
- Bus riders should note bus routes and approximate pick-up times, which are published in local papers. Additional transportation questions should be directed to the Transportation Office at 731-1732.
- We ask all children, but especially walkers, to be respectful of our neighbors' property. Please do not cut across lawns, through private property, etc.
- Are there legal agreements that affect your child? Custody agreements or limitations, orders of protection, name changes, etc. should be on file with the school office.
- Will your child need to take medication in school? Please consult the nurse in your respective building for medication guidelines and requirements. All medication to be taken in school must be first referred through the school nurse.
- Breakfast and lunches are free to all students. Additional ala carte items will be available to students to purchase. Students may bring their own lunch, but are encouraged to take advantage of the free meal program. Menus are distributed the first day of school and are also published on the district website at www.cacsd.org
- Free breakfast is served at school. School breakfast will give your child a healthy start to the day. Upon arrival, breakfast will be available for all students.

Public Announcement for School Meals Form

Special Provision Options

(Provision 2 Non-Base Year & Community Eligibility Provision)

The Coxsackie-Athens Central School District, under the National School Lunch Program and School Breakfast Program for the 2021-2022 school year, allows for all children at all schools/sites to be served meals at no charge.

For additional information please contact the following person:

Coxsackie-Athens Central School District
 Attention: Mary DiStefano, Food Service Director
 24 Sunset Boulevard
 Coxsackie, NY 12051 518-1821

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. **Submit your completed form or letter to USDA by:**

- (1) mail: U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410;
 - (2) fax: (202) 690-7442; or
 - (3) email: program.intake@usda.gov.
- This institution is an equal opportunity provider.

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																																																					
			1 Conference Days Elementary Open House 3:30-4:30 p.m.	2 Conference Days	3	4																																																																																																																																					
5	6 No school-Labor Day (Offices closed) Rosh Hashanah	7 FIRST DAY OF SCHOOL WELCOME BACK! Elementary Kindergarten Screenings	8 Elementary Kindergarten Screenings	9 Elementary Kindergarten Screenings	10 Elementary Kindergarten Screenings	11																																																																																																																																					
12 Elementary Kindergarten Orientation & Bus Ride EJA PTO Meeting, 3:45-4:15 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	13	14 First Day of Kindergarten CE PTO Meeting, 3:45-4:45 p.m.	15 First Day of Hispanic Heritage Month Yom Kippur	16 BOE Regular Meeting HS Library, 6:30-7:30 p.m.	17	18																																																																																																																																					
19 Sukkot	20	21	22 Senior Portraits (Class of 2022) CE Morning Assembly	23 Senior Portraits (Class of 2022) MS Open House 6-7 p.m. HS Open House 7-8 p.m.	24 Senior Portraits (Class of 2022) CE PTO Fundraiser Kick Off	25																																																																																																																																					
26 CE School Picture Day Shmini Atzeret	27	28 HS PictureDay Simchat Torah	29 HS PictureDay	30 HS PictureDay	<table border="1"> <thead> <tr> <th colspan="7">August 2021</th> <th colspan="5">October 2021</th> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> <td>31</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </thead></table>		August 2021							October 2021					1	2	3	4	5	6	7	1	2	3	4	5	6	7	8	9	8	9	10	11	12	13	14	10	11	12	13	14	15	16	17	18	19	20	21	22	23	15	16	17	18	19	20	21	24	25	26	27	28	29	30								22	23	24	25	26	27	28	31														29	30	31																																							
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Board of Education

Mr. Michael Donahue
 Mrs. Tara Bachner
 Mrs. Nicole Canning
 Mrs. Jamie Dorr
 Mrs. Maureen Hanse
 Mr. David Taylor
 Mr. Barton Wallace
 Mr. Kyle Garland
 Ms. Ina Guilzon

Board Meeting Schedule

Board Meeting Schedule - Regular and Budget Meetings begin at 6:30 p.m.,
 Presentation meetings begin at 6 p.m. unless otherwise noted.

2021

August 19, 2021 HS LibraryRegular
 September 16, 2021 HS LibraryRegular
 October 7, 2021 HS LibraryPresentation
 October 14, 2021 EJA Elementary.....Regular
 November 18, 2021 HS LibraryRegular
 December 2, 2021 HS LibraryPresentation
 December 16, 2021 EJA Elementary.....Regular

*Changes to this schedule shall be majority vote
 of the Board and will be listed on our website.*

2022

January 20, 2022 HS LibraryRegular
 February 3, 2022 HS LibraryMid-Year Workshop
 February 10, 2022 HS LibraryRegular
 March 17, 2022 HS LibraryRegular
 April 7, 2022 Coxsackie Elem.....Presentation - Budget
 April 12, 2022 EJA Elementary.....Budget
 April 26, 2022 EJA Elementary.....Regular
 May 19, 2022 HS LibraryRegular
 June 16, 2022 HS LibraryRegular



October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>September 2021</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<i>November 2021</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30				1	2
3	4	5	6	7	8	9
Homecoming Week						
		EJA Picture Day	CE Fire Prevention Day EJA Firehouse Day	BOE Presentation Meeting, HS Library, 6-7 p.m. PSAT Grade 11	End of HS/MS Five Week Progress Reports	
10	No School-Columbus Day (Offices closed) Indigenous Peoples Day Facebook Live Town Hall, 6:30-7:00 p.m.	12	13	14	15	16
	CE PTO Meeting, 3:45-4:45 p.m. CE PTO Fundraiser Ends		PSAT-11th Grade	BOE Regular Meeting, EJA Elementary 6:30-7:30 p.m.	HS Superlatives, Clubs, Aerial Photos Remote Day	CAFE Gala (Pegasus)
17	18	19	20	21	22	23
	EJA PTO Meeting, 3:45-4:15 p.m		CE Morning Assembly Orange Out		CE Harvest Festival EJA Harvest Festival, 6-7 p.m.	
24	25	26	27	28	29	30
Halloween 31		Last Call for Senior Portraits EJA Grade 4 Musical, 2-3 p.m.	Last Call for Senior Portraits HS Fall Concert. 7:00 p.m.	Backup for HS Fall Concert if needed	MS Fall Picture Day CE Halloween Parade, 2:30-3:00 p.m. (Weather permitting) EJA Halloween Parade	

Coxsackie-Athens Central School District Code of Conduct Summary

All students have certain rights when attending our school. Among those are the right to a safe and orderly environment, equal access to all district activities and programs, and the right to due process in all matters regarding disciplinary sanctions. However, students also have responsibilities, which include contributing to that safe and orderly environment, following district rules and policies, maintaining regular attendance, working to the best of their ability, accepting responsibility for actions, dressing appropriately for school and school functions, and seeking help to resolve problems or issues that may lead to disciplinary consequences.

ESSENTIAL PARTNERS. Our educational program is dependent upon "Essential Partners," those individuals who contribute directly to a student's success. Each of those partners have specific responsibilities which, when met, will help to assure a successful educational experience. The partners include parents, teachers, guidance counselors, other school personnel, principals, the Superintendent, and the Board of Education. The comprehensive code spells out the specific expectations for each of the partners.

STUDENT DRESS CODE. Students dress is expected to be appropriate to the school setting. It should not be disruptive or distracting to the educational process. Extremely brief garments, including tube tops, halter tops, spaghetti straps, plunging necklines (front and back), and see-through garments are not acceptable. Similarly, undergarments should be completely covered by outer clothing. Footwear must also be worn at all times. Footwear that may be deemed a safety hazard will not be permitted.

Clothing that includes items that are vulgar, obscene, libelous, or which may denigrate others will not be permitted. Similarly, clothing which may promote or endorse the use of alcohol, tobacco, or illegal drugs or illegal activity is not acceptable.

PROHIBITED STUDENT CONDUCT. The comprehensive code outlines, in detail, areas of prohibited student conduct. These include disorderly conduct, insubordination, disruptive behavior, violent conduct, or any other behavior which endangers the safety, morals, health, or welfare of others. Also prohibited is misconduct on a school bus as well as academic misconduct (e.g. plagiarism, cheating). The code also provides specific attention to incidents involving weapons, students who commit violent acts, and students who are repeatedly and substantially disruptive to the educational process. The code also acknowledges the specific due process and procedural safeguards afforded students with disabilities under the Individuals with Disabilities Education Act (IDEA).

PENALTIES. When penalties are imposed, administrators must take into account various issues, which include the age of the student, the circumstances surrounding the offense, prior disciplinary record, information received from other sources, as well

as any extenuating circumstances. A range of penalties is provided, which may be imposed according to the nature and circumstance of the offense. The penalties include verbal warnings, counseling/mediation, detention, removal from class by a teacher, suspension from activities or privileges, placement in an alternative learning site, and out-of-school suspension. Referral to Family Court or other agencies may also be part of disciplinary action.

Teachers may remove a disruptive student from a class for a period of up to two days. Parent notification is a required part of this process, along with due process rights to discuss reasons for the removal.

PROGRESSIVE RESPONSE TO BEHAVIOR ISSUES. The Coxsackie-Athens Central School District also believes that discipline is best administered in a progressive fashion. Category I behavior (incidents of a relatively minor nature or first-time lower-level offenses) will be met with responses different from Category IV behavior (students who have committed acts of violence or who are repeatedly disruptive or substantially interfere with the teacher's authority over the classroom).

STUDENT SEARCHES AND INTERROGATIONS. In attempting to assure a safe and orderly environment, students may be questioned by school officials regarding alleged violations of law or the district Code of Conduct. Furthermore, searches of students and their belongings, according to specific guidelines, are also authorized where there is reasonable suspicion that the student violated the law or the district Code of Conduct or where safety may be threatened. Students have no reasonable expectation of privacy with respect to computer files, student lockers, desks, and other school storage places. These may be searched at any time without prior notice or consent. The Board of Education has also authorized the intermittent use of a drug-sniffing dog.

PUBLIC CONDUCT ON SCHOOL PROPERTY. All persons on school property or at school functions are expected to conduct themselves in a respectful and orderly manner. Specifically prohibited conduct includes intentional injury or threat; damaging school property; disruptive conduct; distributing or wearing materials or objects that are obscene, libelous, advocate illegal action or obstruct the rights of others; smoking or use of tobacco products on school property; possession, consumption, sale or distribution of alcoholic beverages or controlled substances or being under the influence of either; possession of weapons; loitering, or refusing to comply with any reasonable request of recognizable school officials while performing their duties. Conduct expectations for the public will be clearly posted in each building.

(The comprehensive code outlines conduct requirements in detail. A full copy is available at www.cacsd.org)

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 First Day of American Heritage Month	2 Election Day	3	4	5 CE Kindergarten ABC Parade	6
7 Daylight Saving Time Ends	8 EJA Veterans Day Assembly, 9:15-9:50 a.m. EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	9 CE PTO Meeting, 3:45-4:45 p.m.	10 CE Veterans Day Assembly EJA Picture Retake Day & Grade 4 Panoramic	11 No School-Veterans Day (Offices closed)	12 EJA Kindergarten Alphabet Parade, 2-3 p.m. Quarter Report End of Quarter MS/HS	13 CE PTO Pottery Day
14	15 CE Picture Re-Take Day	16 HS Picture Retake Day	17	18 EJA Thanksgiving Lunch BOE Regular Meeting, HS Library, 6:30-7:30 p.m.	19	20
CE Book Fair						
21	22	23	24 Early Dismissal End of Trimester for Elementary	25 No School-Thanksgiving Recess (Offices Closed) Thanksgiving	26 No School-Thanksgiving Recess (Offices Closed) Native American Heritage Day	27
28 Hanukkah	29	30 EJA PTO Book Fair Preview Day			<i>October 2021</i>	
					<i>December 2021</i>	
					1 2	1 2 3 4
					3 4 5 6 7 8 9	5 6 7 8 9 10 11
					10 11 12 13 14 15 16	12 13 14 15 16 17 18
					17 18 19 20 21 22 23	19 20 21 22 23 24 25
					24 25 26 27 28 29 30	26 27 28 29 30 31
					31	

District Computer & Electronic Resources

As part of its educational programs, the Coxsackie-Athens Central School District makes computers, Internet access, and on-line interactive communications available to students. Although the use of these resources is a vital part of District educational programs, parents and their students should be aware that District computer privileges can be curtailed or suspended for violations of the policy and regulations governing use of District computer and Network Resources, a copy of which can be accessed on the district's website or is available through any school office.

In addition to the District's rules, computer use and Internet access are subject to local, state, federal and international laws, regulations and treaties. Students are expected to respect and adhere to those laws. Any attempt to violate or circumvent applicable laws when using District Computer and network Resources may result in either civil litigation or prosecution, by providing any relevant information within its possession.

The District makes reasonable efforts to secure its Computer System against unauthorized access or misuse. These efforts include monitoring student use of computers, and the installation, on district computer connected to the Internet, of software designed to block or filter access to visual depictions that are obscene, pornographic, or harmful to minors as defined by Federal law. However, it is impossible for the District to prevent access to all controversial materials, or to comply with specific parental demands concerning an individual student's use of the Internet and other Computer or Network Resources.

Parents are encouraged to monitor their children's use of District computers and computer accounts, and should report immediately any misuse, or access to inappropriate materials, which they or their children experience or detect.



December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>November 2021</i>	<i>January 2022</i>			1	2	3
1 2 3 4 5 6	1					4
7 8 9 10 11 12 13	2 3 4 5 6 7 8				Early Dismissal K-12 Parent-Teacher Conference	
14 15 16 17 18 19 20	9 10 11 12 13 14 15				NYSSMA All State/Winter Conference	
21 22 23 24 25 26 27	16 17 18 19 20 21 22				EJA Book Fair BOE Presentation Meeting, HS Library, 6-7 p.m.	EJA Book Fair
28 29 30	23 24 25 26 27 28 29		EJA Book Fair			CE Breakfast with Santa EJA Book Fair EJA Breakfast with Santa
	30 31					
5	6	7	8	9	10	11
NYSSMA All State/ Winter Conference	EJA Book Fair MS Picture Re-take Day	Early Dismissal K-4	CE Morning Assembly			
12	13	14	15	16	17	18
	EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	EJA Grade 3 Musical, 2-3 p.m. Grade 5-6 Holiday Concert, 7-8 p.m. CE PTO Meeting 3:45-4:45 p.m.	Grade 7-8 Holiday Concert, 7-8 p.m.	BOE Regular Meeting, EJA Elementary, 6:30-7:30 p.m.	End of HS/MS Five Week Progress Reports	
19	20	21	22	23	24	25
		HS Holiday Concert, 7 p.m.	Snow Date for all Evening Concerts	CE Holiday Concert, HS Auditorium, 2:30-3:00 p.m.	Holiday Recess	
					No School Christmas Eve (Offices Closed)	Christmas
26	27	28	29	30	31	
	No School-Holiday Recess					
	(Offices Closed)			(Offices Closed)	New Year's Eve (Offices Closed)	

Family Educational Rights and Privacy Act (FERPA)

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Coxsackie-Athens Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Coxsackie-Athens Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the Coxsackie-Athens Central School District to the contrary in accordance with Coxsackie-Athens Central School District procedures. The primary purpose of directory information is to allow the Coxsackie-Athens Central School District to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information—names, addresses and telephone listings—unless parents have advised the LEA that

they do not want their student's information disclosed without their prior written consent. [Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]

If you do not want Coxsackie-Athens Central School District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the Coxsackie-Athens Central School District in writing by September 1, 2020. The Coxsackie-Athens Central School District has designated the following information as directory information: [Note: an LEA may, but does not have to, include all the information listed below.]

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or

other factor known or possessed only by the authorized user

- A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.



Permission to Publish Student Pictures

At times throughout the school year we may publish student pictures in newspaper articles, school newsletters or on our website. If you **DO NOT** want your child's picture published, please notify the school district by 9/1/21 at 731-1710 or e-mail schoenbornm@cacsd.org

January 2022

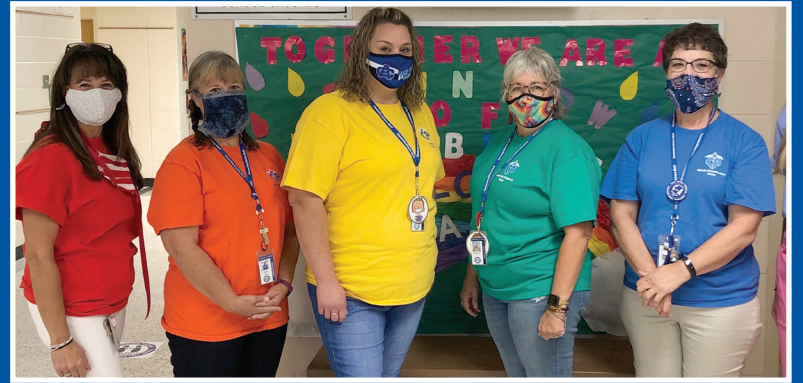
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
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2	3 Classes Resume	4	5	6	7	8 New Year's Day	
9	10 EJA PTO Meeting 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	11 CE PTO Meeting 3:45-4:45 p.m.	12	13	14	15	
16	17 No School—Martin Luther King Jr. Day (Offices Closed)	18	19	20 BOE Regular Meeting, HS Library, 6:30-7:30 p.m.	21 Grade 3 Musical: Test Anxiety	22	
23	24	25	26	27	28	29	
30	31	Regents Exams				Quarter Report End of Quarter MS/HS	
		CE Morning Assembly		CE Math Fun Night, 6-7 p.m.			

Equal Access Guaranteed

The Cossackie-Athens Central School District does not discriminate in employment or in the education programs and activities which it operates on the basis of race, color, national origin, religion, marital status, military status, sex, age, sexual orientation, gender identity, disability, predisposing genetic characteristic, or weight in violation of Title IX of the Education Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964, 42 U.S.C. 12111 et. seq. known as the Americans With Disabilities Act or 504 of the Rehabilitation Act of 1973, New York State Human Rights Law, or the Dignity for All Students Act. The District's Compliance Officer for Title IX is Karen Miller, 24 Sunset Blvd, Cossackie, NY 12051. millerk@cacsd.org. 518-731-1770. The individual responsible for coordinating compliance with Section 504 is Katie Castle, who can be reached at 24 Sunset Blvd, Cossackie, NY 12051. castlek@cacsd.org 518-731-1725.

Interscholastic Sports

Cossackie-Athens Central School District offers a comprehensive interscholastic athletic program throughout the school year. All students desiring to participate in any sports activity must have a completed sports physical prior to participation. We offer opportunities for sports physicals here in school by our school physician. You may also have your private physician complete the physical as well. Sign your child up by using the FamilyID portal accessed through our website www.cacsd.org. The website also offers access to sports schedules for each season.



February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		First Day of Black History Month		BOE Mid-Year Workshop, HS Library, 6-7 p.m.	EJA Spring Pictures	
6	7	8	9	10	11	12
	EJA PK & Kindergarten Registration	EJA Grade 2 Musical, 2-3 p.m. EJA PK & Kindergarten Registration	CE PK & Kindergarten Registration	BOE Regular Meeting, HS Library, 6:30-7:30 p.m. CE PK & Kindergarten Registration	Grade 2 Musical: Communities and River Make up date for PK & Kindergarten Registration	
13	14	15	16	17	18	19
	EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m. Valentine's Day	CE PTO Meeting 3:45-4:45 p.m.	CE Morning Assembly	CE Science Fun Night, 6-7 p.m.		
20	21	22	23	24	25	26
	No School - Winter Recess					
	President's Day (Offices Closed)					
27	28					
					<i>January 2022</i>	<i>March 2022</i>
					1	1 2 3 4 5
					2 3 4 5 6 7 8	6 7 8 9 10 11 12
					9 10 11 12 13 14 15	13 14 15 16 17 18 19
					16 17 18 19 20 21 22	20 21 22 23 24 25 26
					23 24 25 26 27 28 29	27 28 29 30 31
					30 31	

Required Notification Regarding Pesticide Use

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year.

The Coxsackie-Athens Central School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following application;
- Anti-microbial products;
- Nonvolatile insecticidal baits in tamper-resistant bait stations in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and hornets.

(Please note: The Coxsackie-Athens Central School District does not typically apply any pesticides that would require notification under this law.)

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below (or a facsimile) and return it to Eric Besenfelder, Pesticide Representative, at Coxsackie-Athens Central school District,

24 Sunset Boulevard, Coxsackie, NY 12051. This information may also be emailed to besenfeldere@cacsd.org or faxed to 731-1831. Questions or requests for further information may also be directed to Mr. Besenfelder at 731-1730.

Request for Pesticide Application Notification

School Building: _____

Parent Name: _____

Address: _____

Day Phone: _____ Evening Phone: _____

Email: _____

If you have submitted this information to us in the past, and there is no change, you do not need to notify us this year. This notification is only for new requests or where contact information has changed.



March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																													
		1	2	3	4	5																																																																													
		MS Vocal Competition, 7-9 p.m. First Day of Womens History Month		Snow Date for Vocal Competition																																																																															
6	7	8	9	10	11	12																																																																													
		CE PTO Meeting, 3:45-4:45 p.m.		CE ELA Fun Nlght, 6-7 p.m.	HS Musical Production, 7 p.m. End of Trimester for Elementary End of HS/MS Five Week Progress Reports	HS Musical Production, 2 p.m. and 7 p.m.																																																																													
13	14	15	16	17	18	19																																																																													
Daylight Saving Time Begins	EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	Early Dismissal Parent- Teacher K-12 Conference		CE Grade 4 Chorus Concert BOE Regular Meeting, HS Library, 6:30-7:30 p.m. St. Patrick's Day Purim	Remote Day																																																																														
20	21	22	23	24	25	26																																																																													
			All-Country Music Festival	Early Dismissal K-4	All-County Music Festival																																																																														
27	28	29	30	31	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td colspan="5" style="text-align: center;"><i>February 2022</i></td> <td colspan="5" style="text-align: center;"><i>April 2022</i></td> </tr> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td> <td></td><td>1</td><td>2</td><td></td><td></td> </tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>27</td><td>28</td><td></td><td></td><td></td><td></td><td></td> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> </tr> </table>		<i>February 2022</i>					<i>April 2022</i>						1	2	3	4	5		1	2			6	7	8	9	10	11	12	3	4	5	6	7	8	9	13	14	15	16	17	18	19	10	11	12	13	14	15	16	20	21	22	23	24	25	26	17	18	19	20	21	22	23	27	28						24	25	26	27	28	29	30
<i>February 2022</i>					<i>April 2022</i>																																																																														
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27	28						24	25	26	27	28	29	30																																																																						
		NY ELA Assessments																																																																																	
			HS Music in our Schools Month Concert	Snowdate—HS Music in our Schools Month Concert																																																																															

Addressing Concerns

Parents and community members should address their specific concerns to the appropriate person(s) in the prescribed order listed below.

Curriculum, Schoolwork	Special Education Services	Instructional Technology	Transportation	Students
Teacher	Teacher	Teacher	Principal	Teacher
Principal	Principal	Director of Technology	Director of Transportation	Assistant Principal**
Asst. Supt. for Curr. Inst.	Director of Special Education	Superintendent*	Asst. Supt. for School Services	Principal
Superintendent*	Asst. Supt. for Curr./Inst.		Superintendent*	Asst. Supt. for Curr./Inst.
	Superintendent*			Superintendent*

**For grades 7 -11 disciplinary issues

Food Service	Physical Condition of Buildings and Grounds	Support Staff	Interscholastic Athletics
Director of Food Service	Director of Buildings & Grounds	Building Principal	Coach
Asst. Supt. for School Services	Asst. Supt. for School Services	Asst. Supt. for School Services	Varsity Coach if concern is for modified or JV level
Superintendent*	Superintendent*	Superintendent*	Athletic Director
			Building Principal
			Superintendent*

For any concerns not listed above, begin by contacting your child's building principal.

*Issues not satisfactorily resolved by the above procedures will be addressed by the Superintendent of Schools and, if necessary, by the Board of Education. The decision of the Board shall be final.

Health and Wellness

The Coxsackie-Athens Central School District is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day—both through reimbursable school meals and other foods available throughout the school campus—in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.

This policy applies to all students, staff and schools in the District.

The full Health and Wellness Policy #5430 and the progress reports can be found at www.cacsd.org

April 2022 

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 2022 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	May 2022 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				1	2
3	4	5 EJA Grade 1 Musical. 2-3 p.m.	6	7 BOE Presentation/Budget Meeting, CE, 6-7 p.m.	8 Quarter Report End of Quarter MS/HS	9
10	11 EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	12 CE PTO Meeting, 3:45-4:45 p.m. BOE Budget Meeting, HS Library, 6-7 p.m.	13 CE Morning Assembly	14 CE Grade 1 Musical: Light and Energy	15	16
17 Easter	18 Tax Day	19	20	21	22	23
24	25	26 BOE Regular Meeting, EJA Elementary, 6:30-7:30 p.m.	27	28	29	30

Attendance Policy

Good attendance is critical to school achievement. Coxsackie-Athens Central School District reviews and updates its attendance policy yearly to assure it conforms with new state guidelines. Parents should note that student attendance appears on high school interim reports and report cards, as does middle and high school notification benchmarks, which result in letters being sent directly to them. The attendance policy is discussed with students during the first week of school and in student handbooks. Full copies of the policy are available on www.cacsd.org or from school offices.

Highlights

EXCUSED ABSENCES OR TARDINESS. Excused absences or tardiness must be documented in writing upon the child's return to school. When possible, parents should contact the school in writing or by telephone prior to the absence. Students must make up all work missed.

Excused absences include: personal illness, death in the family, medical appointments (that cannot be scheduled outside of school hours), court appearances/legal obligations, religious observances, quarantine, approved educational program, approved cooperative work program, military obligations, pre-approved college visits for high school juniors and seniors, and other absences that may be excused at the discretion of the principal.

UNEXCUSED ABSENCES OR TARDINESS. An unexcused absence or tardy is for any reason not included above, absences not pre-approved by the district or absences for which an inappropriate note or documentation is submitted. Family trips or vacations during school time, haircuts, shopping or an absence without a specific reason are also considered unexcused absences, as are "oversleeping" going out to breakfast, or "car trouble." Students must make up all work missed.

TRUANCY. Absence for any reason whereby parents believe their child to be in school is considered truant, as is leaving school without permission. Make-up work will not be offered.

PENALTIES FOR POOR ATTENDANCE; PARENT NOTIFICATION. Chronic absences and tardiness, either excused or unexcused, is not tolerated. Make-up work is expected for excused and unexcused absences; it is not offered for truancy. Excessive absences or tardiness are addressed in the following manner.

Elementary School

- 10% of days absent = letter to parents
- 20 days absent or tardy = letter to parents advising that PINS (Person in Need of Supervision) petition may be filed or other intervention at the building principal's discretion may be sought
- 30 days absent or tardy = District attorney may be notified

Middle School

- 10% of days absent = letter to parents
- 20 days absent = letter to parents advising that PINS petition may be filed or building principal may seek other intervention
- 30 days absent = District Attorney may be notified
- Each truancy = student is assigned to an Alternate Learning Site; notice sent to parents

High School

- 10% of days absent = letter to parents
- 20 days absent = letter to parents advising that PINS petition may be filed or building principal may seek other intervention
- 30 days absent = District Attorney may be notified
 - Attendance notification is made in five week intervals through interim progress reports and quarterly report cards. Parents should carefully note attendance information on report cards, which is a cumulative year-to-date total.
 - At each interval, the building principal will review the number of absences. Excessive absences compel the district to file a PINS petition or invoke other intervention services.
 - 3 unexcused tardies to a class = 1 unexcused absence to that class
 - Any unexcused tardy in excess of 20 minutes constitutes an unexcused absence for that class
 - Each truancy – student is assigned to an Alternate Learning Site; notice sent to parents.



May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
First Day of Asian Pacific Heritage Month		CE PTO Meeting, 3:45-4:45 p.m.		Cinco de Mayo		
8	9	10	11	12	13	14
Mother's Day	EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.					Margaret Schmidt Run/Walk 5K
15	16	17	18	19	20	21
		Early Dismissal, K-12 Budget Vote EJA Book Fair Preview Day	EJA Book Fair Preview Day	EJA Book Fair BOE Regular Meeting, HS Library, 6:30-7:30 p.m.	CE Community Service Walk EJA Grandparents Day EJA Book Fair MS Grade 5-6 Spring Concert End of HS/MS Five Week Progress Reports	
22	23	24	25	26	27	28
	EJA Book Fair	EJA Book Fair MS Grades 5-6 Spring Concert	EJA Book Fair EJA NYS Grade 4 Science Performance Test EJA Chorus Concert, 6:30-7:30 p.m. MS NYS Grade 8 Science Performance Test	CE NYS Science Performance Test, Grade 4 MS NYS Grade 8 Science Performance Test		
29	30	31				
No School-Memorial Day (Offices Closed)					<i>April 2022</i>	<i>June 2022</i>
					1 2	1 2 3 4
					3 4 5 6 7 8 9	5 6 7 8 9 10 11
					10 11 12 13 14 15 16	12 13 14 15 16 17 18
					17 18 19 20 21 22 23	19 20 21 22 23 24 25
					24 25 26 27 28 29 30	26 27 28 29 30

No Child Left Behind Act

As part of the Federal No Child Left Behind Act, parents of each student attending a Title I school may request information about the professional qualifications of their child's classroom teacher. The same information can be requested about a Teaching Assistant who is assigned to the child's classroom.

If a parent or guardian requests such information in writing, the district will respond to him/her in writing within ten (10) school days. The information will be provided in an understandable and uniform format.

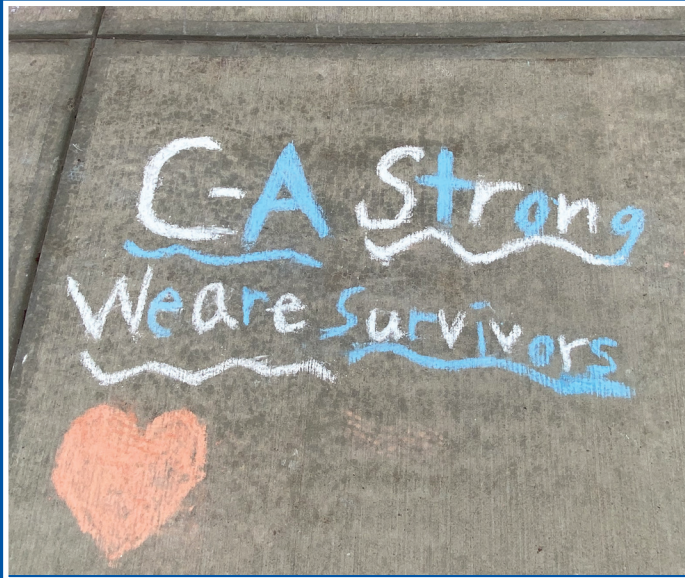
The written response will include the following information:

- Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status through which State qualifications or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher as well as the field of discipline of the certification or degree; and,
- Whether the child is provided services by teaching assistants and, if so, their qualifications.

The district makes every effort to ensure that all teachers and teaching assistants are highly qualified and provides training opportunities to enhance the skills and knowledge of all staff members.

Any parent/guardian requesting this information should contact in writing:

Randall Squier, Superintendent of Schools
Coxsackie-Athens Central School District
24 Sunset Boulevard
Coxsackie, NY 12051



Annual Notification Availability of Asbestos Management Plan

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), an asbestos re-inspection of asbestos containing building materials was performed for each school building. The inspection findings are in the asbestos management plan and are on file in the school administrative office.

The EPA requires re-inspections of the asbestos materials every three years and a periodic surveillance every six months.

The Coxsackie-Athens Central School District will notify the public and building occupants of the availability of the Asbestos Management Plan by use of the school newsletter/calendar. This document is distributed to all residents of the Coxsackie-Athens Central School District and occupants of all district buildings.

The Asbestos Management Plan for the Coxsackie-Athens Central School District is available to the public for review during the following hours at its Administration Center at 24 Sunset Boulevard, Coxsackie, Monday through Friday, 8:30 a.m. to 4:00 p.m. For more information, please contact the following person: Mr. Eric Besenfelder, besenfeldere@cacsd.org; Phone 518-731-1730, Fax 518-731-1831.

June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			First Day of LGBTQ+ Pride Month	HS Spring Concert, 7 p.m.	EJA Sandy Crowley Picnic Shavuot	
5	6	7	8	9	10	11
	NYS Science Assessments (Grade 4-8)	MS Grades 7-8 Spring Concert, 7-8 p.m.	Grade 4 Meet & Greet			
12	13	14	15	16	17	18
	EJA PTO Meeting, 3:45-4:30 p.m. Facebook Live Town Hall, 6:30-7:00 p.m.	CE PTO Meeting, 3:45-4:45 p.m.	CE Morning Assembly	Regents Exams BOE Regular Meeting, HS Library, 6:30-7:30 p.m.	CA Field Day (Grades K-6) Coxsackie Quarter Report	
19	20	21	22	23	24	25
Juneteenth Father's Day	No School-Juneteenth (Offices Open)					
26	27	28	29	30		
					<i>May 2022</i>	<i>July 2022</i>
					1 2 3 4 5 6 7	1 2
					8 9 10 11 12 13 14	3 4 5 6 7 8 9
					15 16 17 18 19 20 21	10 11 12 13 14 15 16
					22 23 24 25 26 27 28	17 18 19 20 21 22 23
					29 30 31	24 25 26 27 28 29 30
						31

July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Independence Day (Offices Closed)

August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Regents Exams

Important Phone Numbers

District Office

Randall Squier,
Superintendent.....731-1710

Coxsackie-Athens High School

Freya Mercer, Principal.....731-1800

Coxsackie-Athens Middle School

Karen Miller, Principal
Grades 5-6.....731-1850

Freya Mercer, Principal
Grades 7-8.....731-1800

Coxsackie Elementary School

Karen Miller, Principal731-1770

Edward J. Arthur Elementary School

James Martino, Principal.....731-1750

School Closing Information

When school is closed, parents will be notified via the district's automated messaging system. Parents are responsible for ensuring their contact information is accurate and may do so by accessing the parent portal on the district website. Announcements will also occur on local television and radio channels, as well as the district's website, Facebook page and Twitter page.

eSchool Data Student and Parent Portal

Coxsackie-Athens CSD is continuing to work to improve parent and student access to pertinent information regarding their students via the eSD Student and Parent Portals. The CACSD continues the transition to electronic communications instead of paper mailings in the school district by utilizing the portals to send information out to parents and students. Below is a list of documents that can be found on the portals. As with last year, if you still wish to receive a paper mailing, there is an opt-in form available in each school's offices.

CAHS:

- **Schedules**—Available on the portals beginning 8/25/2021
- **Progress Reports**—Available on the portals
- **Report Cards**—Available on the portals
- **Discipline**—Available on the portals, all OSS will be mailed home.

CAMS

- **Schedules**—Available on the portals beginning 8/25/2021
- **Progress Reports**—Available on the portals
- **Report Cards**—Available on the portals
- **Discipline**—Available on the portals, all OSS will be mailed home.

CE/EJA

- **Schedules**—Available on the portal beginning 8/25/2021
- **ERC (Elementary Report Cards)**—Will be available on the portal, mailed home, and available on conference days. Final Report card is backpacked in June.

***All contact information for parents/guardians and emergency contacts will be maintained on the portal. Parents/guardians will have the ability to update their personal contact information at any time on the parent portal. Parents can also contact their school's main office for phone number changes. Address changes must be done in person with Mr. Nugent. ***

The Parent Portal:

- **Parent Portal Link**—<https://parentportal-neric.eschooldata.com/Login.aspx>
- **Mobile Parent Portal App**—<https://esd-connect.neric.org/mobile/parentportal>
- **Information Available on the Parent Portal**—Calendar, Attendance, Schedule, Discipline, Transcript, Report Card, Gradebook, ERC, Progress Report, Assessment, Fees
- **Other Capabilities**—Change password, username, and email address, update your personal contact information for the school to use when contacting you and the priority levels

The Parent Portal will reopen in mid-August for parent use. Parents are welcome to attend any of the various training sessions offered on conference days, back to school nights, and so on. Parents can call the office of their school for username and password information.

The Student Portal:

- **Student Portal Link**—<https://studentportal-neric.eschooldata.com/cacsd>
- **Mobile Student Portal App**—<https://esd-connect.neric.org/mobile/studentportal>
- **Information Available on Student Portal**—Calendar, Attendance, Schedule, Discipline, Transcript, Report Card, Gradebook, Progress Report, Assessments, Fees, ability to change password

The Student Portal will reopen in mid-August for student use. Students will be re-trained on the portal at the start of the school year. All computer, library media, and office staff have been trained in assisting with username and password problems for students.