

## 2021-2022 Organization Requirements

Siuslaw School District 97J

July 28, 2021

- Appoint Andrew Grzeskowiak as district clerk and budget officer.
- Appoint Kari Blake as deputy clerk.
- Approve fidelity/surety bonds for the clerk and deputy clerk in the amount of \$50,000 each.
- Authorize signatures of the district clerk or deputy clerk for all bank transactions.
- Authorize the clerk and/or deputy clerk to make application and file claims for all special funding programs and grants.
- Designate Oregon Pacific Banking Co., U.S. Bank, Wells Fargo, and Oregon Local Government Investment Pool as depositories for investments for the 2020-2021 fiscal year.
- Appoint the firm of Luvaas, Cobb, Richards, and Frazer, P.C. and Hungerford Law Firm as legal consultants for the district.
- Appoint the firm of Hough, MacAdam, & Wartnik, LLC as official auditors for the school year.
- Appoint the Siuslaw News as official newspaper for the school year.
- Set the date and place of the regular board meeting as the second Wednesday of each month at 6:30pm with the exception of a regular meeting to be held on September 15, 2021; a board organization work session precedes each regular meeting with a 6:00pm start time.
- Reserve the fourth Wednesday of the month for an additional meeting or work session when necessary.
- Adopt the district's policy book.
- Tuition will be equivalent to the Average Daily Membership (ADM) value assigned by the state for the current school year (Policy JECB-AR); tuition for the 2020-2021 school year for full-time tuition students will be \$8,500 annually and prorated as per date of enrollment and portion of full-time scheduling.
- Approve 97J School Board as a local contract review board (Policy DJC).
- Approve the following school day definitions in accordance with Policy IC:

1. Academic Day: Hours reserved for academic activities.

School Hours – Regular	Start	End	Early Release Fridays*	Start	End
Elementary School (K-5)	8:30am	3:00pm	Elementary School (K-5)	8:30am	1:45pm
Middle School (6-8)	8:25am	3:20pm	Middle School (6-8)	8:25am	2:10pm
High School (9-12)	8:15am	3:20pm	High School (9-12)	8:15am	2:10pm

2. Activity Day: The hours between 8:00am until 4:30pm are reserved for school-related meetings, functions, or activities and free from non-school-related meetings, functions, or activities at all buildings and campuses.
3. No Supervision at Certain Hours: There shall be no supervision for protection of students at any district or school building or grounds during the hours before 7:45am or after 3:45pm except for school sponsored activities. The district does not accept or assume any liability for injuries to students during these hours.
4. Approve the following instructional hours as provided by OAR 581-022-1620:
  - a. Minimum instructional hours [OAR 581-022-1620 (1)]
    - i. Grade 12 – 966 hours [OAR 581-022-1620 (1) (a)].
    - ii. Grades 9 – 11 – 990 hours [OAR 581-022-1620 (1) (b)].
    - iii. Grades K – 8 – 900 hours [OAR 581-022-1620 (1) (c)].
  - b. Inclusion of up to 30 hours for staff professional development [OAR 581-022-1620 (3) (d)].
  - c. Inclusion of up to 30 hours for parent teacher conferences [OAR 581-022-1620 (3) (e)].