

## **ACCEPTABLE USE POLICY – STUDENT FORM**

### **USD 380**

The use of the USD 380 School District's technology resources is a privilege, not a right. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the school district technology resources may be denied, and appropriate disciplinary action shall be applied.

**Violations may result in disciplinary action up to and including suspension and/or expulsion for students. When applicable, law enforcement agencies may be involved.**

#### **Parent/Guardian Responsibilities**

- a. Talk to your children about values and the standards that your children should follow on the use of the Internet just as you do on the use of all media information sources such as television, telephones, movies, and radio. Parents should establish ground rules for device use outside of the school day.
- b. Technology devices using the school's network will be filtered
- c. USD 380 will also be able to restrict the content of the legally purchased content.

#### **School Responsibilities are to:**

- a. Provide internet and email access to its students
- b. Provide internet filtering at school.
- c. Provide network data storage. (These will be treated similar to school lockers. USD 380 reserves the right to review, monitor, and restrict information stored on or transmitted via USD 380 owned equipment and to investigate inappropriate use of resources.)
- d. Provide staff guidance to aid students in doing research and help assure student compliance of the acceptable use policy.
- e. Provide user accounts for free information storage in cloud-based applications.
- f. Monitor pictures, video, and audio recordings of any student or staff member and ensure they are being utilized in an appropriate manner.

#### **Students are responsible for:**

- a. Using devices in a responsible and ethical manner.
- b. Checking out the devices from the classroom, school library or other designated storage area.
- c. Obeying general school rules concerning behavior and communication that applies to device/computer use.
- d. Using all technology resources in an appropriate manner so as to not damage school equipment.
- e. Helping USD 380 protect our computer system/device by contacting an administrator about any security problems they may encounter.
- f. Monitoring all activity on their account.
- g. Securing their device after they are done working to protect their work and information.
- h. Notifying a school employee in the event they receive correspondence containing inappropriate or abusive language or if the subject matter is questionable.

**Student Activities Strictly Prohibited:**

- a. Illegal installation or transmission of copyrighted materials.
- b. Any action that violates existing Board policy or public law.
- c. Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- d. Inappropriately utilizing photos, video, and/or audio recordings of any person.
- e. Changing device settings in an effort to circumvent the filtering system.
- f. Downloading inappropriate apps.
- g. Spamming-Sending inappropriate emails.
- h. Gaining access to other student's accounts, files, and/or data
- i. Vandalism to your device or another student's device.

**Student Discipline:**

- If a student violates any part of the above policy, board policy, or the USD 380 Parent Student handbook policy, he/she may be subject to the following disciplinary steps:
  - Loss of device while being required to complete coursework.
  - Disciplinary/Legal action as deemed appropriate, where negligence has been deemed evident.

## USD 380 ACCEPTABLE USE POLICY – STUDENT FORM – PLEASE PRINT

### *Student Pledge for Device Use*

I will take good care of my device.

I will never leave the device unattended.

I will never loan out my device to other individuals.

I will know where my device is at all times.

I will charge my device battery as needed.

I will keep food and beverages away from my device since they may cause damage to the device.

I will not disassemble any part of my device or attempt any repairs.

I will protect my device by keeping it in a protective case, if one is provided.

I will use my device in ways that are appropriate, meet USD 380 expectations, and are educational in nature.

I will not place decorations (such as stickers, markers, etc.) on the device. I will not deface the serial number.

I understand that my device is subject to inspection at any time without notice and remains the property of USD 380.

I will follow the policies outlined in the USD 380 Parent/Student Handbook

I will be responsible for all damage or loss caused by neglect or abuse.

I agree to return the device and power cords in good working condition.

I will not utilize photos, video, and/or audio recordings of myself or any other person in an inappropriate manner.

**I agree to the stipulations set forth in the above documents including the device Policy, Procedures, and Information; the Acceptable Use Policy; device Protection Plan and the Student Pledge for device Use.**

PRINTED Student Name/s: \_\_\_\_\_

Grade/s: \_\_\_\_\_

Student Signature/s: \_\_\_\_\_

Date: \_\_\_\_\_

PRINTED Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Print & return this page ONLY; thank you!**