

USD #380  
July 11, 2022  
Regular Board Meeting  
7:00 p.m.

Regular board meeting of July 11, 2022 was called to order at 7:00 p.m. by Sara Smith.

**1. Roll Call**

Amy Adams, Royce Becker, Shawn Becker, Jerod Flentie, Eric Gerstner, Sara Smith, Joel Bickford, Marceil Hasenkamp and Sherri Wells.

Absent: Jake Hull, Dean Dalinghaus

Guest List: List of people attending meeting via zoom on file in district office.

**2. Open Forum**

No one appeared before the board during open forum

**3. Election of Board President and Vice President**

*A. President*

AA moved to nominate Sara for President

Mr. S. Becker seconded the nomination

Mr. Flentie moved that nominations cease

Seconded by Mr. Alverson

Carried unanimously

Sara Smith was voted in as President of the Board

*B. Vice President*

AA moved to nominate Royce Becker as Vice-President

Mr. S. Becker seconded the nomination

Mr. Flentie moved that nominations cease

Seconded by Mr. Alverson

Carried unanimously

Royce Becker was voted in as Vice President of the Board

**4. Appointment of Board of Education Clerk and Treasurer**

*A. Clerk of the Board*

Ms. Smith moved to designate Marceil Hasenkamp as Clerk of the Board and Lydia Steinlage as Deputy Clerk for the 2022-2023 school year.

Seconded by Mr. R. Becker

Carried unanimously

*B. Treasurer*

Mr. R. Becker moved to designate Sherri Wells as USD #380 Treasurer for the 2022-2023 school year.  
Seconded by Mrs. Adams  
Carried unanimously

**5. Adoption of Agenda**

Ms. Smith moved to adopt the agenda with the following additions:

Add. 11. G. Accept Board member resignation  
Seconded by Mr. R. Becker  
Carried unanimously

**6. Consent Agenda Items**

Mr. Flentie moved to approve the consent agenda  
Seconded by Mrs. Adams  
Carried unanimously

*A. Approval of the Minutes of the June 13, 2022 Regular Board of Education Meeting and June 29, 2022 special meeting.*  
Approved the minutes of the June 13, 2022 regular meeting and June 29, 2022 special meeting.

*B. Approval of the Bills*  
Approved payment of the June 30, 2022 and July 11, 2022 bills as presented.

*C. Approval of June Treasurer's Report*  
Approved the Treasurer's report as presented.

*D. Approval of Inservice Transcripts*  
No inservice transcripts to approve.

*E. Adopt official depository for school district funds*  
Designate the First Heritage Bank of Centralia – Vermillion Branch as the primary depository for the 2022-2023 school year, and all other banks in the district be secondary depositories, effective July 1, 2022.

*F. Adopt the 1116 hour calendar for the 2022-2023 school year*  
Adopted policy for USD #380 students to attend school a minimum of 1116 hours for the 2022-2023 school year.

*G. Authorize the superintendent to approve prompt payment of utility and lunchroom bills prior to board meeting*  
Authorized the superintendent to approve prompt payment of the utility and lunchroom bills prior to board meeting.

- H. *Adopt Waiver of Generally Accepted Accounting Principles (GAAP)*  
Adopted resolution to waive generally accepted accounting principles.  
Resolution to be attached and made a part of these minutes.
- I. *Appoint Section 504 and Title IX Coordinator for the 2022-23 school year*  
Appointed Joel Bickford, Superintendent as Section 504 and Title IX  
Coordinator for the 2022-23 school year
- J. *Appointment of the Truancy Officers for the 2022-2023 school year*  
Appointed Wade Talley as Truancy Officer for the Centralia Schools and  
Dean Dalinghaus as Truancy Officer for the Frankfort Schools
- K. *Designate KPERS Representative*  
Designated Marceil Hasenkamp as the KPERS Representative for the  
2022-2023 school year
- L. *Designate the Homeless Children Coordinator for district*  
Designated Tom Schroeder as USD #380 Homeless Children coordinator  
for the 2022-23 school year
- M. *Designation of official newspaper for the 2022-2023 school year*  
Designated the Frankfort Area News as the official newspaper for the  
2022-2023 school year
- N. *Establish mileage reimbursement rate*  
Set mileage rate the same as that set by the federal government.
- O. *Set Petty Cash Limits*
- |                   |           |
|-------------------|-----------|
| Frankfort Schools | \$750.00  |
| Centralia Schools | \$750.00  |
| Central Office    | \$1500.00 |
- P. *Adopt Board Policies*  
Rescind all USD #380 Board of Education Policies and to adopt the USD  
#380 Board of Education Policy Handbook as recommended by the  
superintendent.
- Q. *Appointment of the school attorney*  
Appointed Richard Seaton as school attorney for the 2022-23 school year.
- R. *Appoint Food Service Representative for 2022-23*  
Appointed Nicole Bowers as food service authorized representative for the  
2022-23 school year.

- S. *Appoint Freedom of Information Officer*  
Appointed Joel Bickford, Superintendent as USD 380 Freedom of Information Officer for the 2022-23 year.
- T. *Approval of the Board of Education Meeting Dates for the 2022-2023 school year*  
Approved resolution of Board of Education Meeting Dates for the 2022-23 school year.
- U. *Approval of Special Education Coop Board Representative*  
Approved of Shawn Becker as special education coop board representative.
- V. *Approval of the Resolution to Establish Home Rule by the Board of Education*  
Approved resolution to establish home rule by the board of education

**7. Items pulled from the Consent Agenda**

No items were pulled from the consent agenda

**8. Reports**

*Superintendent's Report*

Mr. Bickford explained to the board regarding Needs Assessment that needs completed as part of the budget process. We are in the process of working on the budget. Mr. Bickford plans to send out board update will go out Wednesday and will look like a newsletter.

Sent a message out to the staff and will send one out to the parents next.

**9. Discussion Items**

A. *Budget Conversation*

Mr. Bickford that the budget document process is started and ask for direction from the board on the revenue rates and capital outlay and local option budget. The board also reviewed the ending cash balances from FY22.

B. *Revenue Neutral Rate*

The board reviewed the revenue neutral rates. Revenue neutral for general fund is 19.662 mills, Supplemental General 14.684 mills and Capital Outlay 5.441 mills.

C. *KASB Policy Recommendations*

The board tabled discussion on board policy recommendations.

BBE Attorney

BDA Developing, Adopting, Amending, and Repealing Board Policy

BG Memberships

CEC Superintendent Recruitment

CM Policy Implementation  
 CMA Administrative Rules and Regulations  
 DB Budget Planning  
 DC Annual Operating Budget  
 DFAB Standard of Conduct for Federally Funded Contracts  
 DFAC Federal Fiscal Compliance  
 DJFAB Administrative Leeway  
 EBA Insurance Program  
 ED Student Transportation Management  
 EDDA School Buses and Vehicles  
 FC Memorials, Funerals and Naming of District Facilities  
 GAA Goals and Objectives  
 GBRJ Substitute Teaching  
 GCIA Evaluation of Coaches and Sponsors  
 GCRG Leaves  
 IB School Site Councils  
 IDEA Student Privacy Policy  
 IF Textbooks Instructional Materials and Media Centers  
 IIA Performance Based Credit  
 IIBGB Online Learning Opportunities  
 ING Animals and Plants in the School  
 JA Goals and Objectives  
 JBC Enrollment  
 JBE Truancy  
 JCAC Interrogation and Investigations  
 JGCD Health Screenings  
 JGFF Student Transportation  
 JGG Transportation  
 JHC Student Organization  
 KB Public Information  
 KBA District or School Websites  
 KGA Use of District Personal Property and Equipment  
 KGC Bullying by Parents  
 GAAF ESI Documentation Form

*D. Facility Projects*

The superintendent reported on the progress of summer repair projects.

**10. Executive Session**

*A. Executive session for non-elected personnel*

Mr. R. Becker moved that the board go into executive session for ten to discuss non-elected personnel pursuant to non-elected personnel exception under the Kansas Open Meetings Act, (KOMA) and the open meeting will resume in the board room at 7:43 p.m.

Seconded by Mr. Alverson

Carried unanimously

The board returned to the open meeting at 7:43 p.m.

- B. *Executive session for Negotiations*  
No Executive session needed.
- C. *Executive session for Safety and Security*  
No executive session needed.
- D. *Executive session for Student Issue*  
No executive session needed.

**11. Action Items**

- A. *Approval of Setting Budget Publication and Hearing Dates*  
Ms. Smith moved to set the Revenue Neutral Rate hearing on Monday September 12, 2022 at 6:30 p.m. and the Budget hearing on Monday September 12, 2022 at 6:40 p.m.  
Seconded by Mr. R. Becker  
Carried unanimously
- B. *Approval of KASB Policy Recommendations*  
Action tabled to next regular board meeting.
- C. *Possible Action on Personnel Resignations*  
Mr. Alverson moved to accept Brenda Bergman's resignation as Centralia Jr. High Athletic Director effective immediately July 1, 2022.  
Seconded by Mr. R. Becker  
Carried unanimously
- D. *Action on Personnel Contracts*  
No contracts to be approved.
- E. *Approval of Out of District Students attending USD #380*  
Ms. Smith moved to approve out of district requests  
Seconded by Mrs. Adams  
Carried unanimously
- F. *Schedule Special July Meeting*  
Nothing scheduled at this time.
- G. *Accept Board Member Resignation*  
Ms. Smith moved to accept Jake Hull's resignation as USD #380 position #1 Board of Education Member.  
Seconded by Mr. R. Becker  
Carried unanimously

**12. Other Items for the Good of USD #380**

No items discussed or action taken.

**13. Adjournment**

Ms. Smith moved to adjourn the meeting

Seconded by Mrs. Adams

Carried unanimously

Ms. Smith adjourned the meeting at 7:57 p.m.

---

Sara Smith, President

*Marceil Hasenkamp*  
Marceil Hasenkamp, Clerk

**GAAP Waiver Resolution**

WHEREAS the USD #380, Marshall County, Kansas has determined that the financial statements and financial reports for the year ended June 30, 2023 to be prepared in conformity with the requirements of K.S.A. 75-1120a (a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD #380 Board of Education and;

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a (a) for the year ended June 30, 2023;

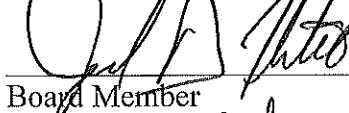
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of USD #380, Marshall County, Kansas, in regular meeting duly assembled this 11th day of July, 2022 that the Board of Education requests the Director of Accounts and Reports waive the requirements of K.S.A. 75-1120a(a) as they apply to the USD #380 for the year ended June 30, 2023.

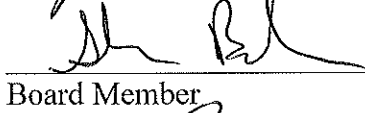
BE IT FURTHER RESOLVED that the USD #380 Board of Education shall cause the financial statements and financial reports to the USD #380 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the state.

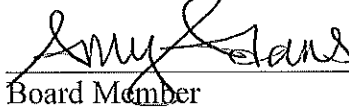
ADOPTED by the Board of Education of Unified School District 380, Marshall County, Kansas, this 11<sup>th</sup> day of July, 2022.

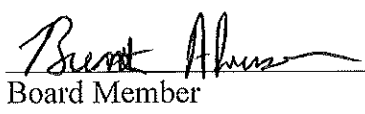
  
Board President

  
Board Member

  
Board Member

  
Board Member

  
Board Member

  
Board Member

Board Member

Attest:   
Clerk, Board of Education



RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. President, I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 380, Marshall County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 380, Marshall County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 380, Marshall County, Kansas, the 11<sup>th</sup> day of July, 2022.

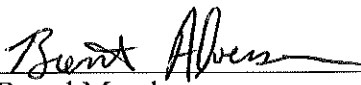
  
Board President

\_\_\_\_\_  
Board Member

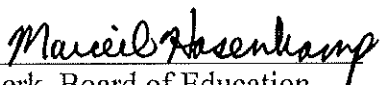
  
Board Member

  
Board Member

  
Board Member

  
Board Member

\_\_\_\_\_  
Board Member

Attest:   
Clerk, Board of Education

RESOLUTION TO ESTABLISH REGULAR MEETING DATES

Mr. President, I move the adoption of the following resolution:

Be it resolved that pursuant to K.S.A. 72-8205, the Board of Education of Unified School District No. 380, Marshall County, Kansas, at its regular meeting held July 11, 2022, established the following meeting schedule for regular board meetings to be held during the 2022-23 school year:

Each regular meeting will be held at 7:00 p.m. on the second Monday of each month.

July 11, 2022	Vermillion District Office
August 8, 2022	Vermillion District Office
September 12, 2022	Vermillion District Office
October 10, 2022	Frankfort Schools Library
November 14, 2022	Centralia Schools Library
December 12, 2022	Vermillion District Office
January 9, 2023	Vermillion District Office
February 13, 2023	Vermillion District Office
March 13, 2023	Vermillion District Office
April 10, 2023	Vermillion District Office
May 8, 2023	Vermillion District Office
June 12, 2023	Vermillion District Office


If the established meeting is cancelled because of an emergency, within 24 hours of such cancellation, the board shall establish and give notice of the new meeting date and time.

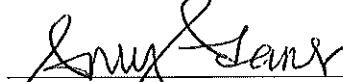
The board of education reserves the right to adjourn any regular meeting to another time and place.


  
Board President

  
Board Member

  
Board Member

  
Board Member

  
Board Member

  
Board Member

\_\_\_\_\_  
Board Member

Attest: Marcel Rosenham  
Clerk, Board of Education

## RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 380 - Vermillion, Marshall County, Kansas, has determined that the creation of petty cash funds are needed to make expenditures for school district purposes in emergencies;

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 380 - Vermillion, Marshall County, Kansas, that petty cash funds designated as follows:

<b>Frankfort Schools Petty Cash</b>	<b>\$750</b>
<b>Centralia Schools Petty Cash</b>	<b>\$750</b>
<b>USD #380 Petty Cash (Central Office)</b>	<b>\$1500</b>

These funds are created for the purpose of expending funds for school purposes in emergency situations.


The funds shall be administered by the Superintendent. The Superintendent or person as designated by the Superintendent shall keep a record of all expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

Funds in the petty cash fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.


Adopted this 11th day of July, 2022, by the Board of Education of Unified School District No. 380 - Vermillion, Marshall County, Kansas.


  
Board President

  
Board Member

  
Board Member

  
Board Member

  
Board Member

  
Board Member

\_\_\_\_\_  
Board Member

Attest:   
Clerk, Board of Education