

# HANCOCK COUNTY BOARD OF EDUCATION

February 12, 2018

The Hancock County Board of Education met on Monday, February 12, 2018, at the JDR IV Career Center, New Cumberland, commencing at 5:00 p.m. Board Members present: Michelle Chappell, Tim Reinard, Carroll Rosenlieb, Larry Shaw, and Toni Hinerman, President

Mr. Woodward asked if there could be an adjustment to the agenda. He would like item 7 under miscellaneous to follow the Superintendent's report.

## **APPROVAL OF MINUTES**

The minutes of the regular meeting of January 22, 2018, and the special meeting of January 30, 2018, were presented for approval.

Tim Reinard moved and was supported by Larry Shaw that the minutes be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

## **TAKE A BOW**

Mr. Woodward stated he would like to recognize, at a later board meeting, the maintenance department and bus drivers.

## **DELEGATIONS**

None

## **REPORTS**

### 1. Carole Scheerbaum – WVU Extension Office

Mrs. Scheerbaum thanked the board for their continued support, and gave her annual report. See Attached.

### 2. SUPERINTENDENT'S REPORTS

#### Discussion on Possible Work Stoppage

Mr. Woodward thanked Hancock County Reps for talking to him almost daily in regards to the situation that is ongoing in Charleston. Mr. Woodward stated that he plans on supporting the employees of Hancock County Schools and would like the Board to approve the Resolution that he has written.

Mr. Woodward read the Resolution and asked the Board to approve and sign it, after which it would be sent to Charleston.

Tim Reinard moved and was supported by Michelle Chappell that the Board support and sign the Resolution.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

## **UNFINISHED BUSINESS**

1. Participation rate of Free Lunch/Breakfast

Mr. Woodward stated that within one month of offering free lunch/breakfast to all of Hancock County School students the lunch has increased by 308 and the breakfast has increased by 108.

## **NEW BUSINESS**

None

## **RECOMMENDATIONS OF THE SUPERINTENDENT**

### **A. PERSONNEL**

#### **1. RESIGNATIONS -- COACHING -- CERTIFIED**

It is recommended that the following resignations be approved, effective the dates indicated, due to personal reasons:

#### **OAK GLEN HIGH SCHOOL**

Boys' Track Assistant	Jason Kekseo	end of 2016-17 school year
Boys' Track Assistant	Richard Everly	2/1/18

#### **2. ASSIGNMENTS -- COACHING -- CERTIFIED**

It is recommended that the following assignments be approved, effective the 2017-18 school year. Those indicated with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities.

#### **OAK GLEN HIGH SCHOOL**

Baseball Assistant	Eric Hayden*
Baseball Assistant	Mark Shenton*
Girls' Track Assistant	Diane Wells
Girls' Track Assistant	Ryan Wells
Baseball Assistant (Non-paid)	Mark McHaffie*
Baseball Assistant (Non-paid)	Jason Wiley*
Baseball Assistant (Non-paid)	Ryan Willis*
Boys' Track Assistant (Non-paid)	Richard Everly
Boys' Tennis Assistant (Non-paid)	Rick Brown

#### **3. LEAVES OF ABSENCE**

It is recommended that the Leaves of Absence as presented in your packet be approved.

4. TRANSFER -- CERTIFIED

It is recommended that the following transfer be approved, effective 2/14/18:

<u>Name</u>	<u>From</u>	<u>To</u>
Dominique Gilbert	Substitute Teacher Countywide	Teacher (Multi-cat./Elem./Autism) New Manchester Elementary

5. RESIGNATION-CLASSIFIED

It is recommended that the following employee be terminated from all duties of employment in the Hancock County School System effective, January 11, 2018.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Ryan Brown	Custodian II Oak Glen High School 220 days/8 hours	Breach of Contract

6. ASSIGNMENT – CLASSIFIED

It is recommended that the following person(s) be approved and effective February 21, 2018:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Alicia Wells*	Secretary II/III 220 days/8 hours 7:00am – 3:00pm	Oak Glen Middle

\*Pending favorable fingerprint results.

7. NEW POSITION-CLASSIFIED

It is recommended that the following position be approved for the 2018-2019 school year.

<u>Position</u>	<u>Location</u>	<u>Payscale</u>
Braille/Sign Language Specialist/Aide	Countywide 200 days/7 hours	E/0

Mr. Woodward presented items 1, 2, 3, 4, 5, 6, & 7 and recommended approval.

Carroll Rosenlieb moved and was supported by Michelle Chappell that items 1, 2, 3, 4, 5, 6 & 7 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

**B. FINANCE**

1. LIST OF BILLS

Mr. Woodward presented the list of bills and recommended approval.

Larry Shaw moved and was supported by Michelle Chappell that the bills be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

C. MISCELLANEOUS

1. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2018-19 school year:

Code: HCX114	HCX119
HCX104-1	HCX1819
HCX104-2	HCX53
HCX1819	HCX312

2. STUDENT RELEASE

It is recommended that the following student release be approved, for the 2018-19 school year:

Code: BCX116

3. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip for the Weir High School, the Poetry Out Loud finalist, to Charleston, WV for the State Competition, March 9 – 10, 2018. Parent, Student and Teacher, Betty Smith will be using private vehicles.

4. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip for Oak Glen Middle School's 8<sup>th</sup> grade students to Washington, D.C. April 27 – April 29, 2018.

5. SHORT-DAY STUDENTS

It is recommended that the following short-day students be approved for the 2017-18 school year:

Code: SDS/WH/43	SDS/OG/191
SDS/WH/13	SDS/OG/82
SDS/WH/43	SDS/OG/32
SDS/WH/104	SDS/OG/23
SDS/WH/87	SDS/OG/194
SDS/WH/57	SDS/OG/36
SDS/WH/38	SDS/OG/18
SDS/WH/1310	SDS/OG/118
SDS/WH/1914	SDS/OG/213
SDS/WH/316	SDS/OG/116
SDS/WH/116	SDS/OG/213
SDS/WH/2017	SDS/OG/1418
SDS/WH/318	SDS/OG/826
SDS/WH/1318	
SDS/WH/1325	
SDS/WH/1626	

Mr. Woodward presented items 1, 2, 3, 4, & 5 and recommended approval.

Tim Reinard moved and was supported by Carroll Rosenlieb that items 1, 2, 3, 4, & 5 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

6. **SURPLUS PROPERTY**

It is recommended that the following be declared surplus property:

<u>MAKE</u>	<u>YEAR</u>	<u>VIN NO.</u>	<u>MILES</u>	<u>PASSENGER</u>
Bus 26	2004	4DRBRAANO4B963632	140915	71
Bus 34	2006	4DRBUAAL76B199813	210337	25 – BRAUN LIFT
Bus 35	2001	1HVBRABLO1A936623	207053	17 – BRAUN LIFT

Mr. Woodward presented item 6 and recommended approval.

Caroll Rosenlieb moved and was supported by Tim Reinard that item 6 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

8. **BIDS – VEHICLES**

The following bid(s) were received for the vehicles listed below. It is recommended that the bid(s) highlighted, be approved. See Attached.

Mr. Woodward presented item 8 and recommended approval.

Caroll Rosenlieb moved and was supported by Michelle Chappell that item 8 be approved.

Motion Carried: Chappell, Reinard, Rosenlieb, Shaw and Hinerman, President.

**D. POLICY ISSUES**

1. 240 Day Contracts

Mr. Woodward stated that he will have a revised policy at the next board meeting for the 240 day contracts.

2. Facility Use Policy

Mr. Woodward stated that he is going to keep the facility use policy the same and not revise it at this time.

**COMMUNICATIONS**

Mr. Woodward stated that he got correspondence from Attorney Cross pertaining to the tax department ruling. We are still waiting for an answer.

Mrs. Hinerman stated that the Board received a card from the students that ride bus 136 thanking them for the free lunches.

**GOOD OF THE ORDER**

Mr. Woodward stated that he and Mr. Enich are looking into possible using a person that is within the County that is a certified CDL Examiner.

Michelle Chappell stated that she and Dawn Petrovich attended a RESA 6 meeting. The following was discussed:

1. Records for RESA employees will be maintained by Ohio County Schools
2. Science Kits – how they should be distributed

Melanie Donofe addressed the Board thanking them for their support. Melanie stated that there was a very productive meeting held Sunday in Flatwoods and that a Strike is the last resort. They will await information from the leaders in Charleston.

## **MEETINGS**

Monday, February 26, 2018                      5:00 p.m.                      Regular Meeting  
Board of Education  
JDR IV Career Center, New Cumberland

Mrs. Hinerman stated that there will be a special meeting on February 20, 2018 at the Milsop Elementary School, Weirton to discuss an Alternative School. The meeting will start at 5:00 p.m.

## **EMPLOYEE DISCIPLINE**

### **1.       SUSPENSION - CERTIFIED**

It is recommended that the following employee's suspension without pay from all duties be approved, effective January 22, 2018, through February 12, 2018:

Code: HCT134

### **2.       TERMINATION – CERTIFIED**

It is recommended that the following employee be terminated from all duties of employment in the Hancock County School System effective February 13, 2018:

Code: HCT134

## **EMPLOYEE HEARING**

Code: HCA1112

Employee Discipline and the Employee Hearing are being postponed until the next regular meeting.

## **ADJOURNMENT**

With no further business before the board, Mrs. Hinerman declared the meeting adjourned.

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Toni Hinerman, President

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Mr. Timothy Woodward, Secretary