

SCHOOL RESOURCE OFFICER

Department: Campus Security

Reports To: Central Office Administration

SUMMARY: Provides proactive education, support, and crime prevention on school campus for students, school staff and guests of the district. Responsible for investigation of crimes on school campus to include reporting to law enforcement and other appropriate agencies.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Must have a supportive and encouraging philosophy of students' rights and wellbeing
- Provides proactive crime prevention strategies to prevent loss of life, physical injury to students, staff and guest of the school district and to prevent loss of property due to theft or property damage
- Investigates criminal law violations and motor vehicle accidents in accordance with police department policy
- Supports reports from district mandated reporters and conducts necessary investigations pertaining to violations under State mandated reporting law
- Assists building principals in disciplinary violations of student handbooks
- Provides educational counseling to students and staff pertaining to questions or concerns of criminal law
- Ascertains physical security needs of school campus and conducts routine inspections of physical security equipment to ensure correct function (i.e. security cameras, alarms and doors)
- Provides general supervision to students
- Assists building principals with attendance issues related to the States compulsory attendance law
- Provides direct assistance to the District Crisis Coordinator in matters pertaining to the districts safety and crisis management plans
- Acts as a liaison between the Marshall School District and the Marshall Police Department
- Follows district board policies and police department policies
- Maintains Missouri Peace Officer Standards and Training in accordance with Department of Public Safety licensing requirements

EDUCATION and/or EXPERIENCE: Law Enforcement Training Institute Certified Law Enforcement Training Program, NASRO Law Enforcement Training

CERTIFICATES, LICENSES, REGISTRATIONS: Missouri Peace Officer Standards and Training Certifications and National Association School Resource Officer Certification.

EVALUATION: Performance of this position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel

TERMS OF EMPLOYMENT: Ten-month employee. Salary commensurate with experience and education.