

**SHANDON JOINT UNIFIED SCHOOL DISTRICT**  
**Regular Board Meeting Agenda**  
**March 3, 2020**

Time: 6:30 PM. – Closed Session 7:00 PM Open Session;  
Location: Shandon High School- Library

*All persons desiring to address the Board at anytime tonight should complete a "Request to Address the Board of Trustees" card located at the entrance to the board room and provide it to the Board Recording Secretary prior to the start of the meeting.*

Per Government Code 54953.5, this Open Session Meeting of the Board may be recorded with an audio or video recorder, which recording shall be subject to inspection pursuant to the California Public Records Act, at the SJUSD District Office. This recording may be erased or destroyed after 30 days of the recording.

**1.0 OPEN SESSION**

- 1.1 Call to Order and Roll Call**  
Marlene Thomason, President  
Kate Twisselman, Clerk  
Jennifer Moe  
Robert Van Parlet  
Nataly Ramirez

**1.2 Public Comment Limited to Closed Session Items**

The opportunity is provided to allow the public to comment for a period of up to three (3) minutes prior to the Board's consideration of any closed session agenda item. An additional opportunity is provided later in the agenda for comment on open session agenda items or items not on the agenda. [G.C. § 54954.3]

**2.0 CLOSED SESSION**

- 2.1 Conference with Labor Negotiators (G.C. 54957.6)- Negotiator: Kristina Benson**  
Organization: STA/CTA/NEA, CSEA, and Management /Confidential Employees  
Unrepresented
- 2.2 Review and Possible Action on Appointment, Employment, Discipline, Resignation and Dismissal of District Employee(s) Pursuant to Government Code § 54957, Public Employment**

**3.0 RECONVENE SESSION / PLEDGE OF ALLEGIANCE TO THE FLAG**

**4.0 REPORT ON ACTION FROM CLOSED SESSION**

**5.0 ADOPTION OF AGENDA**

**6.0 PUBLIC COMMENT**

**6.1 PUBLIC COMMENT**

*Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to not more than three (3) minutes per person or a total of 20 minutes per topic at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon. [G.C. § 54954.2, .EC. § 35145.5, BB 9323]*

**7.0 REPORTS FROM SCHOOL RELATED GROUPS (oral)**

- 7.1 Student Body Reports**  
**7.2 Staff Reports**  
**7.3 Bargaining Representative Reports**  
**7.4 Board Report**

## **8.0 INFORMATION/PRESENTATION ITEMS**

### **8.1 District Calendar of Events**

-A monthly report of the "District Calendar of Events" happening in the Shandon Joint Unified School District, this calendar is also on the SJUSD website.

### **8.2 SJUSD Enrollment**

-A monthly report provided by the Shandon High School's Office Clerk of students that leave or start in Shandon Joint Unified School District.

### **8.3 Special Education Report**

-A monthly report provided by the Special Education Coordinator.

### **8.4 Shandon Elementary School Report**

-A monthly report provided by Mrs. Kepins, Principal of the Shandon Elementary School. This report includes events, activities, or fundraisers happenings at the Elementary or Middle School.

### **8.5 Superintendent's Report**

-FOCUS Presentation

-Positive Press

## **9.0 APPROVAL OF CONSENT AGENDA**

*(Unless the Board pulls an item for separate action, the items listed below are approved without discussion.)*

9.1 Approval of the Minutes of February 11, 2020 Board Meeting

9.2 Approval of Warrants and Payroll

9.3 Approval of Budget Report

9.4 Approval of Student Body Funds

9.5 Approval of Personnel Action Report

9.6 Approval of BP 0460 Local Control and Accountability Plan (Second Reading)

9.7 Approval of BP 0520 Intervention for Underperforming Schools (Second Reading)

9.8 Approval of BP 0520.1 Comprehensive and Targeted Support and Improvement (Second Reading)

9.9 Approval of BP 1431 Waivers (Second Reading)

9.10 Approval of BP 3515 Campus Security (Second Reading)

9.11 Approval of BP 4116 Probationary/Permanent Status (Second Reading)

9.12 Approval of BP 4119.22/4219.22/4319.22 Dress and Grooming (Second Reading)

9.13 Approval of BP 4216 Probationary/Permanent Status (Second Reading)

9.14 Approval of BP 4218 Dismissal/Suspension/Disciplinary Action (Second Reading)

9.15 Overnight Senior Trip to Great Wolf Lodge

## **10.0 DISCUSSION/ACTION ITEM**

### **10.1 Discussion and Approval of Instructional Calendar for Upcoming School Year 2020-2021**

-Provided for your revision and approval of the 2020-21 School Year.

### **10.2 Discussion and Approval of Qualified Certification of 2<sup>nd</sup> Interim Report School Year 2019-20**

-This is the second interim report, covering the period July 1, 2019-January 31, 2020.

### **10.3 Discussion and Approval of Thrive Counselors MOU with the SJUSD for 2020-21 School Year**

-This MOU includes services for the remainder of the 2019-20 school year and 2020-21 school year.

### **10.4 BP 5131.8 Mobile Communications Devices**

-New policy reflects New Law which authorizes boards to limit or prohibit student use of smartphone while at school or while under the supervision and control of a district employee, except under specified circumstances.

## **11.0 BOARD POLICIES FIRST READINGS**

### **11.1 BP 2121 Superintendent's Contract**

-Policy updated to add professional development as an optional component that may be addressed in the Superintendent's contract, consistent with CSBA Superintendent's

### **11.2 BP 3600 Consultants**

-Policy updated to reflect New Law (AB 5) which codifies a three-part test.

**11.3 BP 4033 Lactation Accommodation**

-Policy updated to reflect New Law (SB 142) which mandates districts to adopt policy that addresses an employee's right to request lactation accommodations.

**11.4 BP 4151/4251/4351 Employee Compensation**

-Policy updated to clarify that, in determining whether an executive, administrative, or professional employee is exempt from overtime rules, the salary threshold established by state law supersedes the threshold established by federal law.

**11.5 BP 5116.1 Intradistrict Open Enrollment**

-Policy updated to delete material related to transfers under the state Open Enrollment Act and Federal Program Improvement, as those programs are no longer operational.

**11.6 BP 5117 Interdistrict Attendance**

-Policy updated to reflect New Law (AB 1127) which requires districts to provide transportation assistance to transfer students who are victims of bullying or are children of active duty military parents/guardians, if they are also eligible for free or reduced-priced meals.

**11.7 BP 5125 Student Records**

-Policy updated to reflect the California Attorney General's model policy, developed pursuant to New Law (AB 699).

**11.8 BP 5145.7 Sexual Harassment**

-Mandated policy revised to clarify that the district must investigate every allegation of sexual harassment of which it has notice, whether or not a formal written complaint is filed.

**11.9 BP 5131.2 Bullying**

-Policy updated to reflect New Law (AB 1127) which requires a district to approve an interdistrict transfer request for a victim of bullying.

**11.10 BP 5141.21 Administering Medication and Monitoring Health Conditions**

-Policy updated to reflect New Law (SB 223) which authorizes the Board to adopt policy allowing a parent/guardian, but no school personnel, to administer medicinal cannabis in a nonsmokeable, nonvapeable form at a school site to a student who is qualified patient.

**12.0 FUTURE AGENDA ITEM REQUESTS**

**13.0 ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees is scheduled for March 31, 2020 at  
**Shandon High School Library, Closed Session at 6:30 PM, Open/Regular Session at 7:00 PM**

**14.0 ADJOURNMENT**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Shandon School District may be inspected at the following address during normal business hours, 7:30 – 4:00:

Shandon Joint Unified School District, 101 South 1<sup>st</sup> Street Box 79, Shandon, CA 93461

These materials are also available on the district's website: [www.shandonschools.org](http://www.shandonschools.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to access or participate in a meeting of the Board of Trustees, including auxiliary aids or services, please contact the District Office at 805-238-0286. Notification of at least 48 hours prior to the meeting will assist the staff in assuring that reasonable accommodations may be made.

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OFFICIAL AGENDA POSTED AT THE DISTRICT OFFICE/SHANDON HIGH SCHOOL

## 2020 Shandon High School Softball Program

**Coach: Dayna Sciocchetti**

- 36 years of experience as a player
- 20 years of experience as a coach
- 10 years of experience as the Shandon High School coach

**Goals:** To reinvigorate the program at Shandon High and create a lasting foundation for future generations of Shandon softball players.

**Objectives:**

- Bring back enjoyment and love of the game to the students
- Teach them discipline and procedure/rules.
- Focus on the controllable items
- Instill confidence and humility
- Teach athletes how to handle pressure while being able to take risks
- Show students how to compete
- Build friendships
- Learn sportsmanship
- Health benefits to athletic endeavors
- Teamwork and goal setting
- Teach them appreciation and gratitude
- Striving for success

**Actions:**

- Field clean-up day: 83 students community service clean-up of the entire park.
  - Rake and pick up trash
  - Clean up large branches
  - Rake the field and prepare it for renovation
  - Fix fencing
- Softball Field Renovation Project
  - Kritz delivers 24 tons of infield mix
  - Mr. Fuller and 32 kids at different times spread and work the field
  - Rent a vibrator plate and renovator-show students how to work equipment.
- Order Equipment



- New uniforms
- Helmets-donated by Paso Robles High School
- Nets-
- Balls
- Training Aids
- Bags
- Batting Machine
- Donations
  - Facebook fundraiser
    - \$1,927.01 Raised
    - \$1,300.00 additional donors from Facebook request
    - Equipment donations as well
- Appreciation/Thanks
  - Students filled out thank you cards
  - Donation letters with tax id inside cards
  - Schedule included
  - Public facebook gratitude and recognition
- What is next...
  - Safety issues
  - Dug outs-See attached proposal
- Vision
  - We envision the softball field at the park to be a place where families can come and play softball safely. We would like to add dug outs so that both athletes and fans will be safe from balls and bats during games. We would like to enclose 2 sides of both the home and visitor area so that small children do not accidentally run into players and equipment while enjoying the game. Other benefits are that it adds to the beauty of the field, and the park as well as the professionalism of our field. We have put a lot of time, money and energy into the field. Our entire student body is happy, excited and proud of the work they have put in. They wish to continue this and yearly do a field work day that benefits not just our school but the entire community.

8.1

27	FEB, THU	● All day	SLE- Sacramento Leadership Experience Sacramento
		● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	SHS Periods 5-8
		● 8:30am – 2pm	*On the Farm Field Trip SLO
		● 11:30am – 12pm	*SHS Dance Club (Mr. Voorheis Room)
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice
		● 5 – 7pm	*SHS Freshman Fundraiser BBQ
		● 5 – 7pm	*SHS Weight Training
28	FEB, FRI	● All day	SLE- Sacramento Leadership Experience Sacramento
		● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	End of Second Trimester- SES and Parkfield
		● All day	SHS Periods 1-4
		● 8:30 – 9:30am	Dental Screenings
		● 11:30am – 12:10pm	Character Counts Luncheon
		● 2 – 2:40pm	Pride 7 Behavior Party
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice Shandon High School
		● 3:30 – 5pm	*SHS Softball (Away) Avenal High School, Avenal, CA 93204, USA
		● 5 – 7pm	*SHS Weight Training
		● 5:30 – 8pm	*SES Family Movie Night
29	FEB, SAT	● All day	SLE- Sacramento Leadership Experience Sacramento
		● All day	SHS See's Candy Fundraiser ( Sophomores)
		● 11am – 3pm	SHS Softball Double Header (Home) Shandon
1	MAR, SUN	● All day	SHS See's Candy Fundraiser ( Sophomores)
2	MAR, MON	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	*Dr. Seuss Week
		● All day	S.A.E. Presentations- Local Project Competition Shandon Agriculture Department
		● All day	SHS Periods 5-8
		● 11:30am – 12pm	SHS Dance Club (Mr. Voorheis Room)
		● 2:30 – 3:10pm	SES Good Attendance Party
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice Shandon High School
		● 5 – 7pm	*SHS Weight Training
3	MAR, TUE	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	*Dr. Seuss Week
		● All day	S.A.E. Presentations- Local Project Competition Shandon Agriculture Department
		● All day	SHS Periods 1-4

3	MAR, TUE	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	*Dr. Seuss Week
		● All day	S.A.E. Presentations- Local Project Competition Shandon Agriculture Department
		● All day	SHS Periods 1-4
		● 11:30am – 12pm	*SHS ASB Meetings
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice Shandon High School
		● 5 – 7pm	*SHS Weight Training
		● 7 – 9pm	Board Meeting
4	MAR, WED	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	*Dr. Seuss Week
		● All day	Minimum Day
		● All day	SHS Periods 5-8
		● 8:30 – 9:15am	GREAT program
		● 12:50 – 1:30pm	*Class Meeting
		● 1:30 – 3pm	SHS Boys Volleyball Practice
		● 5 – 7pm	*SHS Weight Training
		● 6 – 7pm	*Shandon 4-H SES Cafeteria
		● 7 – 8pm	Shandon Community Advisory Meeting
5	MAR, THU	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	*Dr. Seuss Week
		● All day	SHS Periods 1-4
		● 11am – 1pm	Harvest of the Month
		● 11:30am – 12pm	*SHS Dance Club (Mr. Voorheis Room)
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice
		● 3:30 – 5pm	SHS Softball (Away) Tranquillity High School
		● 4 – 5pm	*SHS Boys Volleyball Home (Templeton) Shandon High School
		● 4:30 – 6:30pm	Food Bank Distribution
		● 4:30 – 6pm	Neighborhood Food Distribution SHS Parking Lot
		● 5 – 7pm	*SHS Weight Training
6	MAR, FRI	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	*Dr. Seuss Week
		● All day	*SES Spring Pictures
		● All day	SHS Periods 5-8
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice Shandon High School
		● 5 – 7pm	*SHS Weight Training
		● All day	SHS See's Candy Fundraiser ( Sophomores)

7	MAR, SAT	● All day	SHS See's Candy Fundraiser ( Sophomores)
8	MAR, SUN	● All day	SHS See's Candy Fundraiser ( Sophomores)
9	MAR, MON	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	SHS Periods 1-4
		● 9 – 11am	*Retired Teacher Association Scholarship Interviews
		● 11:30am – 12pm	SHS Dance Club (Mr. Voorheis Room)
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice Shandon High School
		● 5 – 7pm	*SHS Weight Training
10	MAR, TUE	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	SHS Periods 5-8
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice Shandon High School
		● 3:30 – 4:30pm	*SHS Softball (Home) Coast Union
		● 5 – 7pm	*SHS Weight Training
11	MAR, WED	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	SHS/ SMS ( Aeries window for Grades Posting)
		● All day	*FFA Monthly Chapter Meeting
		● All day	Minimum Day
		● All day	SHS Periods 1-4
		● 8:30 – 9:15am	GREAT program
		● 11:30am – 12pm	*ASB Meetings
		● 1:30 – 3pm	SHS Boys Volleyball Practice
		● 3 – 4pm	School Site/ DELAC Meeting
		● 5 – 7pm	*SHS Weight Training
12	MAR, THU	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	SHS/ SMS ( Aeries window for Grades Posting)
		● All day	* SHS 26 Hours Cal Poly
		● All day	SHS Periods 5-8
		● 8:30am – 2:30pm	*STEAM Assembly in SHS Gym
		● 11am – 12pm	SES Fire Drill
		● 11:30am – 12pm	*SHS Dance Club (Mr. Voorheis Room)
		● 3:15 – 4:30pm	SHS Boys Volleyball Practice
		● 5 – 7pm	*SHS Weight Training
13	MAR, FRI	● All day	SHS See's Candy Fundraiser ( Sophomores)
		● All day	SHS/ SMS ( Aeries window for Grades Posting)
		● All day	* SHS 26 Hours Cal Poly

8.2

## Shandon Joint Unified School District Monthly Enrollment 2019-20 SCHOOL YEAR

School	Grade of Class	Female	Male	February Enrollment, 2020	January Enrollment 2020
<b>Parkfield</b>	Kdgn	0	1	1	1
	1st	1	1	2	2
	2nd	0	0	0	0
	3rd	0	0	0	0
	4th	1	0	1	1
	5th	0	0	0	0
	6th	1	0	1	1
<b>Parkfield Totals</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>5</b>
<b>Shandon Elem.</b>	Transitional K	3	3	6	5
	Kdgn	9	6	15	14
	1st	8	10	18	18
	2nd	6	13	19	20
	3rd	14	11	25	25
	4th	10	8	18	18
	5th	14	14	28	28
	6th	12	14	26	26
	7th	8	13	21	21
	8th	10	8	18	18
<b>SES Total</b>	<b>194</b>	<b>94</b>	<b>100</b>	<b>194</b>	<b>193</b>
<b>Shandon High School</b>	9th	16	8	24	24
	10th	12	7	19	19
	11th	6	12	18	19
	12th	6	12	18	18
<b>SHS Total</b>	<b>79</b>	<b>40</b>	<b>39</b>	<b>79</b>	<b>80</b>
<b>Ind. Study</b>		2	0	2	2
<b>Home Hospital</b>		0	1	1	0
<b>NPS Students</b>		0	0	0	0
<b>Total Miscellaneous</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>2</b>
<b>TOTAL ENROLLMENT</b>	<b>281</b>	<b>139</b>	<b>142</b>	<b>281</b>	<b>280</b>
<b>Difference from Last Month</b>			diff	1	



8.3

## Report to School Board of Shandon Joint Unified School District Special Education Department March 2020

Current students receiving special education services: 46 +2 served in Regional/private programs. (2 initial assessments pending)

- PK - 8th grade: 36 IEPs
- 9th - 12th grade: 10 IEPs
- 3 504 Plans for Elementary and Middle-School
- 5 504 plans for High School

Students receiving only speech therapy service: 7

Students of residence being served outside of Shandon School District: 2

Staff Credentialed special education teachers: 2

- 9th-12th grade - Open position (Substitute teacher and SLOCOE Employee)
- SDC Classroom - Jeannie Thornton
- TK-8th grade - Danya Pratt

Classified Paraeducators supporting special education: 7

- 6-12th grades: Cassandra Uzeta, Enrique Ramirez, Yesenia Mercado
- TK -5th grades: Jenni Valdez, Martha Soto, Sunshine Wright, Michele Felder, Danielle Lambert
- Substitutes: Sheryl Easterbrook

Service Specialists providing special education services: 5

- Adaptive PE: Jolene Martin (2 hours/month) - serves 1 student
- Occupational Therapist: Jeanette Daily (1 day/week) - serves 8 students
- Speech Pathologist: Tracy White (3 days/week) - serves 21 students
- School Psychologist: Andy Needles (4 days/week) - serves District through student assessment, individual counseling and facilitating most IEP meetings.
- Casemis Operator: Jean DeClue, Templeton USD

Prepared and Submitted by:

Danya Pratt, Special Education Coordinator

Board Report for March 2020  
Shandon Elementary

Family Engagement

On March 3<sup>rd</sup>, Mrs. Kepins and Ms. Rendon hosted a DELAC/LCAP Meeting for parents and community members who wanted to learn more about our school and district goals.

Field Trip

On February 27<sup>th</sup> the second-grade class traveled to City Farm in San Luis Obispo where students learned about worldwide food cultures and food cultivation methods.

Presentations

March 12<sup>th</sup>, SES and PES will participate in the STEAM Arcade. This assembly features games designed to build skills such as pattern recognition, motor control, eye-hand coordination, and teamwork through play. Students will also be exposed to game design and programming. The assembly will be held in the SHS Gym.

Good Attendance

On March 2<sup>nd</sup> SES recognized students who had good attendance during the 2<sup>nd</sup> trimester. Students were treated to a pizza party and entered into a drawing to win fabulous prizes.

Important Dates

March 13<sup>th</sup> Trimester Awards for K-2<sup>nd</sup> 2:00-2:30 and 3<sup>rd</sup>-5<sup>th</sup> 2:30-3:00

March 13<sup>th</sup> End of the Quarter for grades 6-8

March 23<sup>rd</sup> ELPAC Testing 3<sup>rd</sup>-8<sup>th</sup>

Prepared and Submitted by Shannon Kepins





# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

9.1

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**AGENDA ITEM TITLE:**

Approval of the Minutes of February 11, 2020 Board Meeting

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☒ Consent ☐ Discussion/Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Provided for your revision is the minutes of February 11, 2020.

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**RECOMMENDED ACTION:**

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

## Regular Board Meeting Minutes

February 11, 2020

### 1.0 OPEN SESSION

*Board President called the meeting to order at 6:30 PM*

*Members present: Marlene Thomason, President; Jennifer Moe; Nataly Ramirez  
Kate Twisselman, Clerk*

*Members absent: Robert Van Parlet*

*Staff Present: Kristina Benson, Superintendent*

#### 1.1 Public Comment Limited to Closed Session Items

*There were no requests to address the governing Board on closed session items.*

*The Board adjourned to closed session at 6:31PM*

### 2.0 CLOSED SESSION

2.1 *Conference with Labor Negotiators (G.C. 54957.6)- Negotiator: Kristina Benson  
Organization: STA/CTA/NEA, CSEA, and Management /Confidential Employees  
Unrepresented*

2.2 *Review and Possible Action on Appointment, Employment, Discipline, Resignation and  
Dismissal of District Employee(s) Pursuant to Government Code § 54957, Public Employment*

*Board member adjourned closed session at 7:05PM*

### 3.0 RECONVENE SESSION / PLEDGE OF ALLEGIANCE TO THE FLAG

*Board President Thomason reconvened the meeting to open session at 7:12PM and Board President Thomason led the Pledge of Allegiance.*

### 4.0 REPORT ON ACTION FROM CLOSED SESSION

*Board President Thomason reported that there was no action taken on any items discussed.*

### 5.0 ADOPTION OF AGENDA

*A motion passed to adopt the agenda (Moe/Twisselman) (4/0/1) Moe, Ramirez, Thomason, and Twisselman voted aye. Board member Parlet was absent.*

### 6.0 PUBLIC COMMENT

6.1 **PUBLIC COMMENT-** *there was no request for public comment.*

### 7.0 REPORTS FROM SCHOOL RELATED GROUPS (oral)

7.1 *There were no Student Body Reports*

7.2 *There were no Staff Reports*

7.3 *There were no Bargaining Representative Reports*

7.4 *There were no Board Reports*

### 8.0 INFORMATION/PRESENTATION ITEMS

8.1 *Governor's Proposed State Budget was provided in the Board Packet.*

8.2 *Incoming 9<sup>th</sup> Grade Registration was provided in the Board Packet.*

8.3 *Instructional Calendar for Upcoming School Year 2020-2021 was provided in the Board Packet.*

8.4 *District Calendar of Events was provided in the Board Packet.*

8.5 *SJUSD Enrollment was provided in the Board Packet.*

8.6 *Cafeteria Report was provided in the Board Packet.*

8.7 *Special Education Report was provided in the Board Packet.*

8.8 *Shandon Elementary School Report was provided in the Board Packet.*

8.9 Superintendent's Report was provided in the Board Packet.

## 9.0 APPROVAL OF CONSENT AGENDA

A motion passed to approve the consent agenda with the removal of items 9.1-9.4 for separate discussion (Twisselman/Moe) (4/0/1) Moe, Ramirez, Thomason, and Twisselman voted aye. Board Member Parlet was absent.

A motion passed to approve 9.1 the Minutes of January 14, 2020 Board Meeting (Twisselman/Moe) (3/0/1/1) Moe, Thomason, and Twisselman voted aye. Board Member Ramirez abstain due to being absent at the January 14 meeting. Board Member Parlet was absent.

A motion passed to approve 9.2 the Minutes of January 23, 2020 Special Board Meeting (Twisselman/Moe) (3/0/1/1) Moe, Thomason, and Twisselman voted aye. Board Member Ramirez abstain due to being absent at the January 23 Special Board Meeting. Board Member Parlet was absent.

A motion passed to approve 9.3 the Minutes of January 28, 2020 Special Board Meeting (3/0/1/1) Moe, Thomason, and Twisselman voted aye. Board Member Ramirez abstain due to being absent at the January 28 Special Board Meeting. Board Member Parlet was absent.

A motion passed to approve 9.4 Approval of Warrants and Payroll (Twisselman/Moe) (3/0/1/1) Moe, Ramirez, and Twisselman voted aye. Board President Thomason abstained due to conflict of interest. Board Member Parlet was absent.

## 10.0 DISCUSSION/ACTION ITEM

10.1 Superintendent Benson provided the Board with the Self Evaluation form

10.2 A motion passed to authorize Superintendent Benson to dispose Surplus item, 1992 Dodge Caravan, through closed bid, auction will be open for two weeks (Twisselman/Moe) (4/0/1) Moe, Ramirez, Thomason, Twisselman voted aye. Board Member Parlet was absent.

10.3 A motion passed to approve Consolidated Application (Twisselman/Moe) (4/0/1) Moe, Ramirez, Thomason, and Twisselman voted aye. Board Member Parlet was absent.

10.4 A motion passed to fill out the proposed water rate increase for CSA 16-Shandon protest forms for the District (3/1/1) Moe, Ramirez, and Twisselman voted aye. Board Member Twisselman voted no. Board Member Parlet was absent.

10.5 A motion passed to table the solicit of donations for the "Pathway Lighting Project" until March 31<sup>st</sup> Board Meeting (4/0/1) Moe, Ramirez, Thomason, and Twisselman voted aye. Board Member Parlet was absent.

## 11.0 BOARD POLICIES FIRST READINGS

A motion passed to approve the revisions to items 11.1-11.9 (Twisselman/Moe) (4/0/1) Moe, Ramirez, Thomason, and Twisselman voted aye. Board Member Parlet was absent.

A motion passed to table 11.10 BP 5131.8 Mobile Communication Devices (4/0/1) Moe, Ramirez, Thomason, and Twisselman voted aye. Board Member Parlet was absent.

## 12.0 FUTURE AGENDA ITEM REQUESTS

- 700 forms

## 13.0 ANNOUNCEMENTS

The next regular meeting of the Board of Trustees is scheduled for March 3, 2020 at

**Shandon High School Library, Closed Session at 6:00 PM, Open/Regular Session at 7:00 PM**

## 14.0 ADJOURNMENT

Board President Thomason adjourned open session at 9:04PM

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Marlene Thomason, President of the Board

Or

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Kristina Benson, Superintendent and Secretary

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

9.2

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

Approval of Warrants and Payroll for February 2020

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**PREPARED BY:**

Sadie Howard

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**AGENDA SECTION:**

\_\_\_\_ Reports      X   Consent    \_\_\_\_ Action    \_\_\_\_ First Reading    \_\_\_\_ Information    \_\_\_\_ Resolution

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**SUMMARY:**Warrant Approvals:

Below is the warrant approval listing for the Board's approval. The single grand total provided in the report is broken into individual fund subtotals below:

Batch #25-30

General Fund (01)	\$ 327,255.86
Food Service/Cafeteria Fund (13)	\$12,357.78
Capital Facilities Fund (25)	\$20,000.00

***TOTAL WARRANT APPROVALS***

***\$359,613.64***

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Payroll Warrant Approval:

Payroll warrants are issued to district employees on the tenth and last day of each month. The total shown below includes the actual end-of-month and/or mid-month payroll for the current month.

Feb. 10 <sup>th</sup>	\$16,080.72
Feb. 29 <sup>th</sup>	\$222,720.54

***TOTAL***

***\$238,801.26***

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**RECOMMENDED ACTION:**

Approve Accounts Payable and Payroll warrants

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
A&T ARBORISTIS & VEGETATION	INV#5978,TREE RE	TREE TRIMING,SES,HS	3,450.00	01/07/2020
ABALONE COAST ANALYTICAL INC	INV#200065,PRKFL		43.00	01/14/2020
ABATE MACHINERY	INV#1475,MOT TRA		1,741.76	01/14/2020
AG SAFETY & COMPLIANCE	INV#011420,MOT S		25.61	01/29/2020
AMERIPRIDE UNIFORM SERVICES	INV#1502546940,T	2019/2020 CUSTODIAL TOWELS	182.32	01/24/2020
AMERIPRIDE UNIFORM SERVICES	INV#1502531295,T	2019/2020 CUSTODIAL TOWELS	162.32	01/07/2020
AMERIPRIDE UNIFORM SERVICES	INV#1502539502,T	2019/2020 CUSTODIAL TOWELS	162.32	01/07/2020
AT&T	BAN#9391001883,P	2019/2020 PHONE BILL	269.97	01/24/2020
AT&T	ACC#9391001883,P	2019/2020 PHONE BILL	271.36	01/07/2020
AUGUSTIN EGELSEE, L.L.P.	ATTORNEYS FEES S		23,650.00	01/31/2020
BENSON, KRISTINA	1/21-1/24/20 ACS		127.00	01/29/2020
BENSON, KRISTINA	1/21-1/24/20 MIL		377.20	01/29/2020
BENSON, KRISTINA	1/28/20 MILEAGE,		106.95	01/29/2020
BIG BRAND TIRE AND SERVICE	INV#11645545,201		60.15	01/23/2020
BIG BRAND TIRE AND SERVICE	INV#11631442,201		133.42	02/13/2020
BOYS & GIRLS CLUBS OF MID	INV#2020-01 JAN.	2019/20 BOYS & GIRLS CLUB	3,600.00	02/06/2020
BOYS & GIRLS CLUBS OF MID	INV#2019-12,DEC.	2019/20 BOYS & GIRLS CLUB	3,600.00	01/07/2020
BREZDEN PEST CONTROL	INV#348232,HIGH	2019/2020 PEST CONTROL	430.00	01/23/2020
BREZDEN PEST CONTROL	INV#345520,ELEM	2019/2020 PEST CONTROL	430.00	01/07/2020
BUS WEST	INV#XA4100185610		278.60	01/23/2020
BUTTONWILLOW WAREHOUSE	INV#630448,GOALT		153.01	01/28/2020
BUTTONWILLOW WAREHOUSE	INV#630392,WEED		45.79	01/13/2020
CALIFORNIA CHAMBER OF COMMERCE	INV#11401780,202		138.26	01/07/2020
CALIFORNIA DEPARTMENT OF TAX	ACC#51-415407.4T		40.37	01/13/2020
CDT INC.	INV#47892,ANNUAL	2019/2020 RANDOM DRUG TEST	150.00	02/14/2020
CDW-GOVERNMENT	INV#WQJ9496,3 DE	COMPUTERS	2,280.31	02/05/2020
CENTURY LINK	INV#89184463,PHO	2019/2020 PHONE BILL	217.08	02/06/2020
CENTURY LINK	INV#88225341,PHO	2019/2020 PHONE BILL	221.10	01/07/2020
CITY FARM SLO	INV#2020-02,2ND		100.00	01/29/2020
COAST PIPE	INV#62158,ERIK S		29.02	01/07/2020
COAST PIPE	INV#62459,STUDEN		624.36	01/13/2020
COAST PIPE	INV#62459,SHOP S		818.30	01/13/2020
COMMUNITY ACTION PARTNERSHIP	INV#12021, SEXUA		337.50	02/12/2020
CSA 16	ACC#14118,ELEM W	2019/2020 WATER BILL	153.21	01/29/2020
CSA 16	ACC#17453,MIDDLE	2019/2020 WATER BILL	177.83	01/29/2020
CSA 16	ACC#14095,MOT WA	2019/2020 WATER BILL	81.67	01/29/2020
CSA 16	ACC#14096,HIGH S	2019/2020 WATER BILL	210.61	01/29/2020
CSM CONSULTING INC.	INV#11446,E-RATE	2019/2020 E RATE CONSULTING	500.00	01/31/2020
CULLIGAN WATER	ACC#SM-01-823369	2019/20 DRINKING WATER	50.96	01/07/2020
CULLIGAN WATER	ACC#SM01-823351,	2019/20 DRINKING WATER	109.95	01/07/2020
CULLIGAN WATER	ACC#SM01823369,D	2019/20 DRINKING WATER	60.92	02/13/2020
CULLIGAN WATER	ACC#SM01823351,D	2019/20 DRINKING WATER	101.79	02/13/2020
DAVIS, MICHAEL LEE	INV#538,BUS#1,RE	2019/2020 BUS REPAIRS	75.00	01/29/2020
DAVIS, MICHAEL LEE	INV#535,BUS#1,45	2019/2020 BUS REPAIRS	150.00	01/23/2020
DAVIS, MICHAEL LEE	INV#537,BUS#5,45	2019/2020 BUS REPAIRS	175.00	01/23/2020
DAVIS, MICHAEL LEE	INV#536,BUS#2,45	2019/2020 BUS REPAIRS	150.00	01/23/2020
DAVIS, MICHAEL LEE	INV#528,BUS#7,45	2019/2020 BUS REPAIRS	375.00	01/07/2020
NPS INVOICES	MAR.2019	2019/2020 SPEC.ED SUPPLIES	788.26	02/06/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
NPS INVOICES	2019 MILEAGE	2019/2020 SPEC.ED SUPPLIES	399.96	02/06/2020
NPS INVOICES	APR.2019	2019/2020 SPEC.ED SUPPLIES	188.98	02/06/2020
NPS INVOICES	AUG.2019	2019/2020 SPEC.ED SUPPLIES	65.90	02/06/2020
NPS INVOICES	DEC.2019	2019/2020 SPEC.ED SUPPLIES	231.24	02/06/2020
NPS INVOICES	JUNE 2019	2019/2020 SPEC.ED SUPPLIES	93.99	02/06/2020
NPS INVOICES	JAN.2020	2019/2020 SPEC.ED SUPPLIES	6,500.00	02/06/2020
NPS INVOICES	OCT.2019	2019/2020 SPEC.ED SUPPLIES	366.52	02/06/2020
NPS INVOICES	SEPT.2019	2019/2020 SPEC.ED SUPPLIES	559.82	02/06/2020
NPS INVOICES	MAY 2019	2019/2020 SPEC.ED SUPPLIES	332.63	02/06/2020
NPS INVOICES	JULY 2019	2019/2020 SPEC.ED SUPPLIES	130.09	02/06/2020
DELTA LIQUID ENERG # 82112	INV#271, PRKFLD	2019/2020 PRKFLD PROPANE	577.40	02/13/2020
DOBBERPUEHL, AMANDA	REIMB.FUEL FOR Y		80.26	02/13/2020
EDUCATIONAL IMPACT INC	INV#3443,1/2020-		1,750.00	02/06/2020
EDUCATIONAL TESTING SERVICE	CLOSE		0.00	01/07/2020
FARM SUPPLY COMPANY	INV#188429,CATTL		578.72	02/13/2020
FLUID SCREEN PRINT	INV#2780,SOFTBAL		1,426.43	01/29/2020
FRONTIER COMMUNICATIONS	ACC#805463233105	2019/2020 PRKFLD PHONE BILL	132.38	01/24/2020
FRONTIER COMMUNICATIONS	ACC#805463233105	2019/2020 PRKFLD PHONE BILL	125.68	01/07/2020
GAVILANES, GABRIELA	REIMB.MILEAGE,1/		60.32	01/24/2020
GAVILANES, GABRIELA	1/27/20 EXCEL CL		59.80	01/29/2020
GIGA KOM	INV#D9037YA1,ERA	IT SUPPLIES/ERATE	2,775.80	01/14/2020
HEWITT, LILLA	REIMB.DMV RENEWA		60.00	01/07/2020
HOWARD, SADIE	1/30/20 MILEAGE,		59.80	01/29/2020
HURLEY, PATRICIA	1/22/20 MILEAGE,		47.73	01/29/2020
HURLEY, PATRICIA	REIMB. BOOK, NIG		148.68	01/23/2020
HURLEY, PATRICIA	REIMB.MILEAGE,12		34.80	01/07/2020
J.B.DEWAR INC.	INV#95529,	2019/2020 TRANSP. FUEL AND GAS	527.61	02/06/2020
J.B.DEWAR INC.	INV#93829	2019/2020 TRANSP. FUEL AND GAS	1,965.44	01/24/2020
J.B.DEWAR INC.	INV#92054	2019/2020 TRANSP. FUEL AND GAS	936.76	01/07/2020
J.B.DEWAR INC.	INV#91371,	2019/2020 TRANSP. FUEL AND GAS	540.65	01/07/2020
J.B.DEWAR INC.	INV#83213	2019/2020 TRANSP. FUEL AND GAS	623.41	02/13/2020
JOSTENS	INV#23801532,DIM		269.50	01/07/2020
KENNETH'S HEATING AND AIR	CLOSE		0.00	01/07/2020
KEPINS, SHANNON	1/7/20-2/7/20 MI		161.00	02/13/2020
KERN COUNTY SUPER. OF SCHOOLS	INV#001920,ANNUA	2019/2020 LEGAL FEES	4,868.00	01/14/2020
KERN COUNTY SUPER. OF SCHOOLS	INV#001927,BUS,R		381.70	01/14/2020
LASSITER, TERESA	JAN.2020 HOURS	2019/20 COUNSELING SER.	3,412.50	01/31/2020
LASSITER, TERESA	CLOSE PO	2019/20 COUNSELING SER.	0.00	02/06/2020
LASSITER, TERESA	DEC.2019 TIME	2019/20 COUNSELING SER.	3,022.50	01/07/2020
LIFETOUCH INC	INV#20201/8/M,M.		154.00	01/24/2020
LINDA MOOD BELL GENUINE WRKSH	CLOSE		0.00	01/07/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,RENTAL		35.71	02/06/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,SHOP SU		454.94	02/06/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,STUDENT		13.09	02/06/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675.MOT SUP		173.08	02/06/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,PRKFLD		743.47	01/07/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,ELEM TR		249.66	01/07/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,MOT SUP		493.55	01/07/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,RENTAL		56.27	01/07/2020
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,TABLES		982.42	01/07/2020
MARK'S TIRE SERVICE	INV#38262,TRAILE		99.19	01/13/2020
MARTIN, STEVE	REIMB.DRONES		2,500.00	01/14/2020
MERCADO, YESENIA	REIMB.MILEAG,AD		69.92	02/06/2020
NEELY, JEANNE	CLOSE PO	2019/20 COUNSELING SERV.	0.00	02/06/2020
NEELY, JEANNE	JAN.2020 HOURS	2019/20 COUNSELING SERV.	3,412.50	01/31/2020
NEELY, JEANNE	DEC.2019 TIME	2019/20 COUNSELING SERV.	2,827.50	01/07/2020
NELSON, MICHELLE	DEC.19,GUEST SPE		150.00	01/07/2020
OFFICE DEPOT	INV#430146252002	2019/2020 HIGH SCHOOL SUPPLIES	17.11	01/31/2020
OFFICE DEPOT	INV#428943471001	2019/2020 PAPER	160.82	01/24/2020
OFFICE DEPOT	INV#427021084001	2019/2020 ELEM SUPPLIES	57.90	01/24/2020
OFFICE DEPOT	INV#430146252001	2019/2020 HIGH SCHOOL SUPPLIES	65.31	01/31/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#3644187859-6	2019/2020 PG&E	169.76	01/31/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#1779527540-7	2019/2020 PG&E	73.69	01/31/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#6978927856-6	2019/2020 PG&E	64.46	01/31/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#6230961798-3	2019/2020 PG&E	212.96	01/31/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#28511953-3,P	2019/2020 PG&E	12.09	01/24/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#5762161390-0	2019/2020 PG&E	4,086.30	01/13/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#0028511953-3	2019/2020 PG&E	12.03	01/07/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#1779527540-7	2019/2020 PG&E	122.18	01/07/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#3644187859-6	2019/2020 PG&E	142.53	01/07/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#6230961798-3	2019/2020 PG&E	352.06	01/07/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#69789278566,	2019/2020 PG&E	65.56	01/07/2020
PACIFIC GAS & ELECTRIC COMPANY	ACC#5762161390-0	2019/2020 PG&E	85.67	01/13/2020
PASO ROBLES HEATING & AIR	INV#362843,PRKFL		170.10	01/29/2020
PASO ROBLES HEATING & AIR	CLOSE		0.00	01/07/2020
PASO ROBLES SCHOOL DIST.	R.VALENCIA,CASTO	YEARLY WORKSHOP	35.00	01/31/2020
PASO ROBLES SCHOOL DIST.	CLOSE PO	BUS WORKSHOP	0.00	01/30/2020
PASO ROBLES SCHOOL DIST.	K.KUHNLE,CASTO,2	YEARLY WORKSHOP	30.00	01/31/2020
PASO ROBLES SCHOOL DIST.	L.HEWITT,CASTO,2	YEARLY WORKSHOP	35.00	01/31/2020
PASO ROBLES SCHOOL DIST.	K.RENDON,CASTO 2	YEARLY WORKSHOP	35.00	01/31/2020
PASO ROBLES UNIFIED SCHOOL	BOYS V.BALL TOUR		250.00	01/07/2020
PROCARE JANITORIAL SUPPLY INC.	INV#132122,CUSTO		177.18	01/23/2020
PROCARE JANITORIAL SUPPLY INC.	INV#132080,CUSTO		94.51	01/23/2020
RANCH WIFI	ACC#455,PRKFLD W	2019/2020 PRKFLD INTERNET	140.00	01/07/2020
RECOGNITION WORKS	INV#363266,NAME		11.50	02/06/2020
REPUBLIC ELEVATOR CO.	INV#183024,WHEEL	2019/2020 WHEEL CHAIR LIFT MAI	115.52	01/07/2020
ROSSI AND CARR ELECTRICAL INC	CLOSE PO	INSTALL NETWORK WIRES	0.00	02/13/2020
ROSSI AND CARR ELECTRICAL INC	INV#18909,RMS#8,		655.64	01/29/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#200626,FINGE		240.00	01/24/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#200648,NURS.	2019/2020 CONTRACTS	12,955.06	02/13/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#200648,SPEEC	2019/2020 CONTRACTS	49,749.21	02/13/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#200637,OCT.N	2019/2020 FISCAL SERVICES	2,906.74	02/13/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#7479.84,SPEC		7,479.84	02/13/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#200551,EIP T		252.70	01/14/2020
SAN LUIS OBISPO COUNTY OFFICE	INV#200525,DATA	2019/2020 DATA PROCESSING	1,031.77	01/07/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
SAN LUIS OBISPO COUNTY OFFICE	INV200534,COURIE		3,709.50	01/07/2020
SAN MIGUEL GRABAGE	ACC#318244,FEB 2	2019/2020 GARBAGE FEES	1,044.50	02/13/2020
SAN MIGUEL GRABAGE	ACC#318244,JAN.2	2019/2020 GARBAGE FEES	1,044.50	01/07/2020
SCHOOL FACILITY CONSULTANTS	INV#0014514,DEC.	MODERNIZATION AND HARDSHIP MON	1,266.25	01/29/2020
SCHOOL FACILITY CONSULTANTS	INV#0014401,NOV.	MODERNIZATION AND HARDSHIP MON	687.50	01/14/2020
SELF INSURED SCHOOLS OF CA.	ID#68833,JAN,202		55,586.10	02/06/2020
SELF INSURED SCHOOLS OF CA.	ID#68833,JAN.202		55,586.10	01/07/2020
SENSATIONS APPAREL	INV#24902,MS.BOY		255.76	01/14/2020
SOFTCHOICE CORPORATION	INV#5293299,MICR	MICROSOFT LIC.YEARLY 19/20	2,540.90	01/24/2020
SPORT ABOUT EQUIPMENT	INV#23198KM,SOFT		115.72	02/06/2020
SPURR	INV#104535	2019/2020 NATURAL GAS	2,939.37	01/24/2020
SPURR	INV#104326	2019/2020 NATURAL GAS	1,027.66	01/07/2020
STANLEY CONVERGENT SEC.SOLUT.	CLOSE		0.00	01/07/2020
STATE OF CALIFORNIA	EMP#94248135,4TH		247.15	01/24/2020
TECH TIME COMMUNICATIONS	INV#11412,QRTY M	2019/2020 QTRLY MONITORING	201.00	01/13/2020
THORNTON, JEANNIE	REIMB.CLASSROOM		7.79	01/07/2020
U.S. BANK CORPORATE PMT SYSTEM	FULLER,FFA MEETI		152.18	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,SPORTS SU		22.00	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA CONF.		1,150.00	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	RENDON,SAFETY,RO		1,500.00	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,IT CREDIT		159.79	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ELEM ASB		297.68	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,POSTAGE		13.92	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	RENDON,MOT SUPPL		72.63	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	SCIOCCHETTI,ASB		654.91	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	FULLER,DIGIAL SC		3,219.47	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,SOFTBALL		215.69	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA COMPU		7,872.20	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	SCIOCCHETTI,ELEM		87.77	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	RENDON,BUS SUPPL		182.94	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ELEM ASB		1,482.60	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	MORTON,CLASSROOM		39.81	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ICE PACKS		53.03	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	RENDON,MOT SUPPL		117.47	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,FINANICAL		68.76	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	SCIOCCHETTI,ASB		360.43	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	RENDON,ELEM ASB		229.88	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,ACAS REG.		529.00	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,POSTAGE		12.79	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,POSTAGE		42.54	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,MS BBALL		123.65	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	RENDON,BUS WINDO		1,791.84	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	BENSON,IT SUPPLI		159.79	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,SPEC.ED S		142.40	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	FULLER,FFA MEETI		64.67	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA MEETI		635.32	01/14/2020
U.S. BANK CORPORATE PMT SYSTEM	VALENCIA, RENTAL		105.00	01/14/2020
U.S. BANK EQUIPMENT FINANCE	INV#405487273,CO	2019/2020 COPIER FEES	1,710.61	01/31/2020



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VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
U.S. BANK EQUIPMENT FINANCE	INV#403182058,CO	2019/2020 COPIER FEES	1,710.61	01/07/2020
VERIZON - 508105832-00001	ACC#508105832000	2019/2020 PRKFELD HOT SPOT	38.01	02/13/2020
VERIZON - 508105832-00001	ACC#508105832000	2019/2020 PRKFELD HOT SPOT	38.01	01/13/2020
VOORHEIS, ROBERT	REIMB.ART SUPPLI		101.61	01/29/2020
WASTE MANAGEMENT	INV#99648005279,	2019/2020 PRKFELD TRASH	142.17	02/05/2020
WASTE MANAGEMENT	INV#9368280-0527	2019/2020 PRKFELD TRASH	142.17	01/07/2020
WESTERN JANITOR SUPPLY INC	INV#170247,DRINK		83.32	02/13/2020
TOTAL FUND 01			327,255.86	

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
AMERIPRIDE UNIFORM SERVICES	INV#1502456940,C	2019/2020 CUSTODIAL TOWELS	20.00	01/24/2020
AMERIPRIDE UNIFORM SERVICES	INV#1502539502,C	2019/2020 CUSTODIAL TOWELS	40.00	01/07/2020
AMERIPRIDE UNIFORM SERVICES	INV#1502531295,C	2019/2020 CUSTODIAL TOWELS	40.00	01/07/2020
CALIFORNIA DEPT.OF EDUCATION	INV#20SF34684,C		196.65	02/14/2020
CALIFORNIA DEPT.OF EDUCATION	INV#20SF-34185,C		225.15	01/07/2020
CRYSTAL CREAMERY	INV#621035005,CA	2019/2020 CAFE FOOD	331.45	02/06/2020
CRYSTAL CREAMERY	INV#621042005,CA	2019/2020 CAFE FOOD	335.16	02/14/2020
CRYSTAL CREAMERY	INV#621003008,CA	2019/2020 CAFE FOOD	391.58	01/07/2020
CRYSTAL CREAMERY	INV#621028007,CA	2019/2020 CAFE FOOD	397.07	01/29/2020
CRYSTAL CREAMERY	INV#621021006,CA	2019/2020 CAFE FOOD	409.90	01/29/2020
CRYSTAL CREAMERY	INV#621014007,CA	2019/2020 CAFE FOOD	361.15	01/23/2020
EDNA'S BAKERY	INV#1059118,CAFE	2019/2020 CAFE FOOD	198.25	02/14/2020
EDNA'S BAKERY	INV#1059119,CAFE	2019/2020 CAFE FOOD	125.85	02/06/2020
EDNA'S BAKERY	INV#1047097,CAFE	2019/2020 CAFE FOOD	238.65	01/07/2020
EDNA'S BAKERY	INV#1056874,CAFE	2019/2020 CAFE FOOD	140.10	01/29/2020
EDNA'S BAKERY	INV#1052800,CAFE	2019/2020 CAFE FOOD	169.20	01/14/2020
GOLD STAR FOODS INC.	INV#3082806,CAF	2019/2020 CAFE FOOD	987.06	02/14/2020
GOLD STAR FOODS INC.	INV#3041459,CAFE	2019/2020 CAFE FOOD	226.21	02/06/2020
GOLD STAR FOODS INC.	INV#3077286,CAFE	2019/2020 CAFE FOOD	707.63	02/06/2020
GOLD STAR FOODS INC.	INV#3057414,CAFE	2019/2020 CAFE FOOD	49.67	02/06/2020
GOLD STAR FOODS INC.	INV#3005002,CAFE	2019/2020 CAFE FOOD	116.46	01/14/2020
GOLD STAR FOODS INC.	INV#2997378,CAFE	2019/2020 CAFE FOOD	828.82	01/14/2020
GOLD STAR FOODS INC.	INV#3015456,CAFE	2019/2020 CAFE FOOD	609.87	01/29/2020
GOLD STAR FOODS INC.	INV#3058240,CAFE	2019/2020 CAFE FOOD	106.07	01/29/2020
GOLD STAR FOODS INC.	CREDIT MEMO 13746	2019/2020 CAFE FOOD	14.84	01/29/2020
GOLD STAR FOODS INC.	INV#3015449,CAFE	2019/2020 CAFE FOOD	354.06	01/24/2020
GOLD STAR FOODS INC.	INV#2946063,CAFE		189.85	01/14/2020
GOLD STAR FOODS INC.	INV#3015479,CAFE	2019/2020 CAFE FOOD	124.49	01/14/2020
GOLD STAR FOODS INC.	INV#3036524,CAFE	2019/2020 CAFE FOOD	1,506.10	01/31/2020
GOLD STAR FOODS INC.	INV#2997532,CAFE	2019/2020 CAFE FOOD	135.44	01/14/2020
LAGUNA MIDDLE SCHOOL	2-5-20,TANGERINE		86.74	02/05/2020
LAGUNA MIDDLE SCHOOL	1-9-20,KIWI'S		43.37	01/14/2020
P & R PAPER SUPPLY COMPANY	INV#1079264400,C	CAFE PAPER SUPPLIES	544.87	02/13/2020
THE BERRY MAN INC.	INV#10637034,CAF	2019/2020 CAFE FOOD	287.35	02/06/2020
THE BERRY MAN INC.	INV#1060158,CAFE	2019/2020 CAFE FOOD	494.65	01/14/2020
THE BERRY MAN INC.	INV#10628110,CAF	2019/2020 CAFE FOOD	324.45	01/07/2020
THE BERRY MAN INC.	INV#10628920,CAF	2019/2020 CAFE FOOD	24.90	01/14/2020
THE BERRY MAN INC.	INV#10632495,CAF	2019/2020 CAFE FOOD	342.30	01/29/2020
THE BERRY MAN INC.	ACC#10634732,CAF	2019/2020 CAFE FOOD	297.05	01/29/2020
THE BERRY MAN INC.	INV#10635439,CAF	2019/2020 CAFE FOOD	50.00	01/29/2020
U.S. BANK CORPORATE PMT SYSTEM	WESCH,CAFE SUPPL		60.81	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	WESCH,CAFE FOOD		135.46	02/05/2020
U.S. BANK CORPORATE PMT SYSTEM	WESCH,CAFE FOOD		118.78	01/14/2020

TOTAL FUND 13

12,357.78

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VENDOR NAME	FUND : 21 DESCRIPTION	BUILDING FUND - BOND PROCEEDS EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
MOSS LEVY & HARTZHEIM	CLOSE		0.00	01/07/2020
TOTAL FUND 21			0.00	

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VENDOR NAME	FUND : 25 DESCRIPTION	CAPITAL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
COMMUNITY ACTION PARTNERSHIP	PURCHASE CAPSLO		20,000.00	02/12/2020
TOTAL FUND 25			20,000.00	
TOTAL DISTRICT			359,613.64	

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

9.3

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**AGENDA ITEM TITLE:**

Approval of the Budget Report

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**PREPARED BY:**

Sadie Howard

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**AGENDA SECTION:**

☐ Reports ☒ Consent ☐ Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Attached is the Budget Report through June 30, 2020 for approval.

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**RECOMMENDED ACTION:**

Approve the Budget Report.

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
REVENUE LIMIT SOURCES :							
8011	REV LIMIT STATE AID-CURR YEAR	1,683,797.00	1,127,070.00-	556,727.00	1,199,519.00	642,792.00-	215.45
8012	Rev Limit State Aid EPA	57,762.00	1,018.00-	56,744.00	30,251.00	26,493.00	53.31
8021	HOME OWNERS EXEMPTION	11,748.00	15,605.00	27,353.00	7,324.00	20,029.00	26.77
8041	SECURED TAX ROLLS	1,870,835.00	3,496,492.00	5,367,327.00	3,114,440.87	2,252,886.13	58.02
8042	UNSECURED ROLL TAXES	49,463.00	212,261.00	261,724.00	196,346.65	65,377.35	75.02
8043	PRIOR YEARS TAXES	4,670.00	1,125.00-	3,545.00	2,825.74	719.26	79.71
8044	SUPPLEMENTAL TAXES	61,792.00	61,792.00-	.00	24,521.20	24,521.20-	NO BDGT
8045	EDUC REV AUGMENTATION FUND	161,357.00	161,357.00-	.00	.00	.00	NO BDGT
8097	PROPERTY TAXES TRANSFERS	101,467.00	7,291.00	108,758.00	.00	108,758.00	0.00
TOTAL REVENUE LIMIT SOURCES :		4,002,891.00	2,379,287.00	6,382,178.00	4,575,228.46	1,806,949.54	71.68
FEDERAL REVENUES :							
8181	SP ED ENTITLEMENT PER UDC	50,556.00		50,556.00	.00	50,556.00	0.00
8182	SPEC ED-DISCRETIONARY GRANTS	611.00	14.00	625.00	.00	625.00	0.00
8290	ALL OTHER FEDERAL REVENUES	213,287.00	52,792.00	266,079.00	87,419.00	178,660.00	32.85
TOTAL FEDERAL REVENUES :		264,454.00	52,806.00	317,260.00	87,419.00	229,841.00	27.55
OTHER STATE REVENUES :							
8550	MANDATED COST REIMBURSEMENT	11,614.00	126.00-	11,488.00	11,488.00	.00	100.00
8560	STATE LOTTERY REVENUE	59,915.00	13,219.00	73,134.00	25,908.37	47,225.63	35.42
8590	ALL OTHER STATE REVENUES	146,156.00	224,195.00	370,351.00	138,433.00	231,918.00	37.37
TOTAL OTHER STATE REVENUES :		217,685.00	237,288.00	454,973.00	175,829.37	279,143.63	38.64
OTHER LOCAL REVENUES :							
8650	LEASES & RENTALS	22,500.00		22,500.00	14,300.00	8,200.00	63.55
8660	INTEREST	15,000.00	10,000.00	25,000.00	13,111.30	11,888.70	52.44
8677	INTERAGENCY SERV BETWN LEA'S	16,963.00	2,200.00	19,163.00	9,390.00	9,773.00	49.00
8699	ALL OTHER LOCAL REVENUES	35,936.00	13,485.00	49,421.00	17,726.64	31,694.36	35.86
8792	TF OF APPORT FROM COE	174,529.00	6,385.00-	168,144.00	85,038.09	83,105.91	50.57
TOTAL OTHER LOCAL REVENUES :		264,928.00	19,300.00	284,228.00	139,566.03	144,661.97	49.10
* TOTAL YEAR TO DATE REVENUES		* * 4,749,958.00	* 2,688,681.00	* 7,438,639.00	* 4,978,042.86	* 2,460,596.14	* 66.92

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
CERTIFICATED SALARIES :							
1100	CERTIFICATED TEACHER	1,317,242.00	51,715.00-	1,265,527.00	809,325.73	456,201.27	63.95
1130	CERTIFICATED TEACHER HOURLY	.00	470.00	470.00	469.62	.38	99.91
1150	CERTIFICATED TCHER EXTRA DUTY	21,796.00	2,016.00	23,812.00	8,641.04	15,170.96	36.28
1160	CERTIFICATED TEACHER SUBSTITUT	43,000.00	11,312.00-	31,688.00	19,395.00	12,293.00	61.20
1161	CERT TCHR SUBS-LONG TERM	.00	28,490.00	28,490.00	11,785.00	16,705.00	41.36
1190	CERTIFICATED TEACHER OTH ASSIG	45,448.00	5,740.00-	39,708.00	19,605.27	20,102.73	49.37
1200	CERT PUPIL SUPPORT SALARY	161,519.00	9,466.00	170,985.00	108,814.90	62,170.10	63.64
1300	CERTIFICATED SUPERV & ADM SAL	37,950.00	1,497.00	39,447.00	26,544.00	12,903.00	67.29
1340	SCHOOL ADMINISTRATORS	188,716.00	5,414.00	194,130.00	130,635.36	63,494.64	67.29
TOTAL CERTIFICATED SALARIES :		1,815,671.00	21,414.00-	1,794,257.00	1,135,215.92	659,041.08	63.26
CLASSIFIED SALARIES :							
2100	INSTRUCTIONAL AIDE SALARIES	183,538.00	8,918.00	192,456.00	116,118.43	76,337.57	60.33
2130	INSTRUCTIONAL AIDE HOURLY	890.00		890.00	.00	890.00	0.00
2150	INSTRUCTIONAL AIDE EXTRA DUTY	.00		.00	247.07	247.07-	NO BDGT
2160	INSTRUCTIONAL AIDE SUBSTITUTE	13,000.00	830.00-	12,170.00	3,151.02	9,018.98	25.89
2190	INSTRUCTIONAL AIDE STUDENTS	28,276.00		28,276.00	12,052.80	16,223.20	42.62
2200	CLASSIFIED SUPPORT SALARIES	297,947.00	3,275.00-	294,672.00	185,607.86	109,064.14	62.98
2250	CLASSIFIED SUPPORT EXTRA DUTY	3,000.00		3,000.00	1,087.77	1,912.23	36.25
2260	CLASSIFIED SUPPORT SUBSTITUTE	3,000.00		3,000.00	2,174.33	825.67	72.47
2270	CLASSIFIED SUPPORT OVERTIME	8,500.00		8,500.00	4,136.86	4,363.14	48.66
2400	CLERICAL/TECHNICAL/OFFICE SAL	193,674.00	5,000.00-	188,674.00	116,217.80	72,456.20	61.59
2450	CLERICAL AND OFFICE EXTRA DUTY	4,000.00		4,000.00	.00	4,000.00	0.00
2460	CLERICAL & OFFICE SUBSTITUTE	3,000.00		3,000.00	.00	3,000.00	0.00
2470	CLERICAL & OFFICE OVERTIME	4,500.00		4,500.00	177.60	4,322.40	3.94
2900	OTHER CLASSIFIED SALARIES	20,673.00		20,673.00	6,051.08	14,621.92	29.27
TOTAL CLASSIFIED SALARIES :		763,998.00	187.00-	763,811.00	447,022.62	316,788.38	58.52
EMPLOYEE BENEFITS :							
3101	STRS CERTIFICATED	433,004.00	86,460.00	519,464.00	185,481.93	333,982.07	35.70
3201	PERS CERTIFICATED	10,427.00	69.00	10,496.00	6,281.73	4,214.27	59.84
3202	PERS CLASSIFIED	150,877.00	12,269.00-	138,608.00	82,933.47	55,674.53	59.83
3301	SOCIAL SECURITY CERTIFICATED	3,035.00	170.00-	2,865.00	1,847.05	1,017.95	64.46
3302	SOCIAL SECURITY CLASSIFIED	47,379.00	3,088.00-	44,291.00	25,742.09	18,548.91	58.12
3311	MEDICARE - CERTIFICATED	27,116.00	1,533.00-	25,583.00	15,602.41	9,980.59	60.98
3312	MEDICARE - CLASSIFIED	11,085.00	993.00-	10,092.00	6,020.19	4,071.81	59.65
3401	HEALTH & WELFARE CERTIFICATED	275,815.00	20,622.00-	255,193.00	152,674.20	102,518.80	59.82
3402	HEALTH & WELFARE CLASSIFIED	137,067.00	566.00	137,633.00	79,532.61	58,100.39	57.78
3420	HEALTH & WELFARE BOARD	8,835.00	8,835.00-	.00	.00	.00	NO BDGT
3501	UNEMPLOYMENT - CERTIFICATED	936.00	2,099.00	3,035.00	648.85	2,386.15	21.37
3502	UNEMPLOYMENT - CLASSIFIED	376.00	36.00-	340.00	207.55	132.45	61.04

## UNRESTRICTED/RESTRICTED COMBINED

## FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
EMPLOYEE BENEFITS :							
3601	WORKERS COMP - CERTIFICATED	43,197.00	1,609.00-	41,588.00	24,456.77	17,131.23	58.80
3602	WORKERS COMP - CLASSIFIED	17,134.00	1,253.00-	15,881.00	9,466.35	6,414.65	59.60
TOTAL EMPLOYEE BENEFITS :		1,166,283.00	38,786.00	1,205,069.00	590,895.20	614,173.80	49.03
BOOKS AND SUPPLIES :							
4100	APPRVD TEXTBKS/CORE CURRICULA	74,909.00	1,303.00	76,212.00	36,237.46	39,974.54	47.54
4200	BOOKS AND REFERENCE MATERIALS	225.00	1,301.00	1,526.00	1,301.77	224.23	85.30
4300	MATERIALS AND SUPPLIES	82,384.00	50,801.00	133,185.00	98,176.97	35,008.03	73.71
4310	FUEL GAS	36,750.00	759.00	37,509.00	16,986.87	20,522.13	45.28
4318	COPIER USAGE	30,000.00		30,000.00	13,684.88	16,315.12	45.61
4319	TIRES AND TUBES	4,000.00		4,000.00	750.99	3,249.01	18.77
4320	GREASE & OIL	1,000.00		1,000.00	365.94	634.06	36.59
4321	CUSTODIAL SUPPLIES	12,000.00		12,000.00	7,918.27	4,081.73	65.98
4325	TOOLS	500.00		500.00	439.27	60.73	87.85
4328	TESTING MATERIALS	700.00	169.00-	531.00	195.00	336.00	36.72
4339	REPAIR PARTS	10,550.00	1,191.00	11,741.00	6,779.73	4,961.27	57.74
4355	SOFTWARE	70.00	4,189.00	4,259.00	4,258.65	.35	99.99
4375	FOOD FOR IN-HOUSE INSERVICE	.00	262.00	262.00	261.90	.10	99.96
4380	PAPER	4,479.00		4,479.00	1,560.01	2,918.99	34.82
4398	FUEL TAX	500.00		500.00	198.40	301.60	39.68
4400	NON-CAPITALIZED EQUIPMENT	10,000.00	48,618.00	58,618.00	42,064.21	16,553.79	71.75
4700	FOOD	1,800.00		1,800.00	.00	1,800.00	0.00
TOTAL BOOKS AND SUPPLIES :		269,867.00	108,255.00	378,122.00	231,180.32	146,941.68	61.13
SERVICES, OTHER OPER. EXPENSE:							
5110	Subagrmt SPED outside agency	90,978.00	33,978.00-	57,000.00	10,052.58	46,947.42	17.63
5200	TRAVEL & CONFERENCE	53,315.00	5,010.00	58,325.00	20,541.86	37,783.14	35.21
5230	MILEAGE	9,027.00	588.00	9,615.00	2,564.51	7,050.49	26.67
5300	DUES & MEMBERSHIPS	10,180.00	1,442.00	11,622.00	10,352.00	1,270.00	89.07
5400	INSURANCE	35,625.00	5,234.00	40,859.00	40,753.30	105.70	99.74
5510	WATER	5,000.00		5,000.00	2,616.78	2,383.22	52.33
5520	GAS	6,800.00	3,500.00	10,300.00	8,179.60	2,120.40	79.41
5530	ELECTRICITY	75,000.00	3,000.00	78,000.00	55,471.53	22,528.47	71.11
5550	DISPOSAL/GARBAGE REMOVAL	12,040.00	560.00	12,600.00	9,386.74	3,213.26	74.49
5600	RENTALS, LEASES, REPAIRS, IMPROVM	10,000.00		10,000.00	1,362.00	8,638.00	13.62
5630	REPAIRS/MAINT - BUILDING	.00	14,000.00	14,000.00	.00	14,000.00	0.00
5640	REPAIRS/MAINT OF EQUIPMENT	15,600.00		15,600.00	7,691.70	7,908.30	49.30
5650	REPAIRS/MAIN - VEHICLES	500.00	306.00	806.00	806.43	.43-	100.05
5800	PROFES'L/CONSULTG SVCS/OP EXP	132,791.00	26,621.00	159,412.00	117,711.60	41,700.40	73.84
5809	TRANSLATOR	.00	253.00	253.00	252.70	.30	99.88
5810	SERVICES PROVIDED BY SLOCOE	144,435.00	67,285.00	211,720.00	60,266.24	151,453.76	28.46



UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
SERVICES, OTHER OPER. EXPENSE:							
5811	SERVICES PROVIDED BY DISTRICTS	.00	30,000.00	30,000.00	.00	30,000.00	0.00
5822	MAINTENANCE AGREEMENTS	7,000.00	2,750.00	9,750.00	6,362.07	3,387.93	65.25
5830	HAZARDOUS WASTE DISPOSAL	1,000.00	992.00	1,992.00	1,991.50	.50	99.97
5840	PHYSICAL EXAMS-FINGERPRINTING	1,150.00	137.00	1,287.00	1,197.32	89.68	93.03
5841	PHYSICAL EXAMS-IMMUNIZATION	500.00		500.00	.00	500.00	0.00
5845	RANDOM DRUG/ALCOHOL TESTING	400.00	600.00	1,000.00	216.00	784.00	21.60
5855	OUTSIDE PRINTING	1,200.00	1,236.00	2,436.00	1,236.24	1,199.76	50.74
5861	FIELD TRIPS (OUTSIDE VENDOR)	.00	100.00	100.00	100.00	.00	100.00
5865	IN LIEU OF TRANSPORTATION	18,148.00	18,148.00-	.00	.00	.00	NO BDGT
5872	LEGAL FEES	22,675.00	34,650.00	57,325.00	33,134.85	24,190.15	57.80
5874	AUDIT FEES	6,165.00	2,220.00	8,385.00	2,165.00	6,220.00	25.81
5881	Software/Licenses	.00	2,775.00	2,775.00	2,775.80	.80-	100.02
5890	OTHER SERVICES	2,500.00		2,500.00	.00	2,500.00	0.00
5894	LICENSES AND PERMITS	1,471.00	12,825.00	14,296.00	14,296.00	.00	100.00
5899	CATEGORICAL HOLDING ACCOUNT	86,030.00	34,463.00-	51,567.00	.00	51,567.00	0.00
5922	COMMUNICATION - TELEPHONE SVCS	9,810.00		9,810.00	5,846.86	3,963.14	59.60
5930	COMMUNICATION - POSTAGE/METER	3,400.00		3,400.00	2,049.38	1,350.62	60.27
TOTAL SERVICES, OTHER OPER. EXPENSE:		762,740.00	129,495.00	892,235.00	419,380.59	472,854.41	47.00
CAPITAL OUTLAY :							
6221	DSA PLAN CHECK FEES	.00	3,566.00	3,566.00	3,566.47	.47-	100.01
6400	EQUIPMENT	10,000.00	10,000.00-	.00	.00	.00	NO BDGT
TOTAL CAPITAL OUTLAY :		10,000.00	6,434.00-	3,566.00	3,566.47	.47-	100.01
OTHER OUTGOING :							
7141	OTH TUIT,EXC CST PMT TO DIST	74,498.00	11,722.00	86,220.00	9,992.01-	96,212.01	0.00
7142	OTH TUIT,EXC CST PMT TO COE	104,850.00		104,850.00	48,671.13	56,178.87	46.41
TOTAL OTHER OUTGOING :		179,348.00	11,722.00	191,070.00	38,679.12	152,390.88	20.24
DIRECT SUPPORT/INDIRECT COSTS:							
TOTAL DIRECT SUPPORT/INDIRECT COSTS:		.00	.00	.00	.00	.00	NO BDGT
* TOTAL YEAR TO DATE EXPENDITURES * *		4,967,907.00 *	260,223.00 *	5,228,130.00 *	2,865,940.24 *	2,362,189.76 *	54.81

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
OTHER FINANCING SOURCES ( USES )							
INTERFUND TRANSFERS - OUT :							
7616	INT-FD TF FR GENERAL TO CAFE	31,243.00-	7,211.00	24,032.00-	.00	24,032.00-	0.00
TOTAL INTERFUND TRANSFERS - OUT :		31,243.00-	7,211.00	24,032.00-	.00	24,032.00-	0.00
CONTRIB.- RESTRICTED PROGRAMS:							
TOTAL CONTRIB.- RESTRICTED PROGRAMS:		.00	.00	.00	.00	.00	NO BDGT
* TOTAL YEAR TO DATE OTHER FINANCING *		31,243.00-*	7,211.00 *	24,032.00-*	.00 *	24,032.00-*	0.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	1,347,315.46	1,882,392.22	3,229,707.68
9130	REVOLVING CASH ACCOUNT	1,500.00	.00	1,500.00
9210	ACCOUNTS RECEIVABLE PRIOR YEAR	122,127.42	66,768.42-	55,359.00
9508	SALES TAX PAYABLE	854.11-	195.75-	1,049.86-
9510	ACCOUNTS PAYABLE (CURRENT LIAB)	258,418.27-	227,616.27	30,802.00-
9515	UNEMPLOYMENT	68.34	51.87	120.21
9516	W/COMP PASS THROUGH		12,871.31-	12,871.31-
9521	MEDICAL	146,102.32-	38,766.74	107,335.58-
9550	PAYROLL HAND WARRANTS	34.00-	.00	34.00-
9650	DEFERRED REVENUE	43,111.00-	43,111.00	.00
* NET YEAR TO DATE FUND BALANCE	* *	1,022,491.52 *	2,112,102.62 *	3,134,594.14 *
9791	FUND BAL-BEGINNING BALANCE	1,022,491.52-	.00	1,022,491.52-
* EXCESS REVENUES ( EXPENDITURES )	* *	.00 *	2,112,102.62 *	2,112,102.62 *

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	4,749,958.00	2,688,681.00	7,438,639.00	4,978,042.86	2,460,596.14	66.92
B.	EXPENDITURES	4,967,907.00	260,223.00	5,228,130.00	2,865,940.24	2,362,189.76	54.81
C.	EXCESS REVENUES ( EXPENDITURES )	217,949.00-	2,428,458.00	2,210,509.00	2,112,102.62	98,406.38	95.54
D.	OTHER FINANCING SOURCES ( USES )	31,243.00-	7,211.00	24,032.00-	.00	24,032.00-	0.00
E.	NET CHANGE IN FUND BALANCE	249,192.00-	2,435,669.00	2,186,477.00	2,112,102.62	74,374.38	96.59
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	1,022,491.52	.00	1,022,491.52	1,022,491.52	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	1,022,491.52	.00	1,022,491.52	1,022,491.52	.00	100.00
G.	ENDING BALANCE	773,299.52	2,435,669.00	3,208,968.52	3,134,594.14	74,374.38	97.68

UNRESTRICTED/RESTRICTED COMBINED

FUND: 13 CAFETERIA FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
FEDERAL REVENUES :							
8220	CHILD NUTRITION PROGRAMS	206,000.00		206,000.00	99,625.77	106,374.23	48.36
TOTAL FEDERAL REVENUES :		206,000.00	.00	206,000.00	99,625.77	106,374.23	48.36
OTHER STATE REVENUES :							
8520	CHILD NUTRITION	15,735.00		15,735.00	8,082.44	7,652.56	51.36
TOTAL OTHER STATE REVENUES :		15,735.00	.00	15,735.00	8,082.44	7,652.56	51.36
OTHER LOCAL REVENUES :							
8634	FOOD SERVICE SALES	8,000.00	793.00	8,793.00	3,497.80	5,295.20	39.77
8660	INTEREST	149.00		149.00	259.97-	408.97	0.00
8699	ALL OTHER LOCAL REVENUES	2,000.00		2,000.00	519.70	1,480.30	25.98
TOTAL OTHER LOCAL REVENUES :		10,149.00	793.00	10,942.00	3,757.53	7,184.47	34.34
* TOTAL YEAR TO DATE REVENUES		231,884.00 *	793.00 *	232,677.00 *	111,465.74 *	121,211.26 *	47.90
EXPENDITURE DETAIL							
CLASSIFIED SALARIES :							
2200	CLASSIFIED SUPPORT SALARIES	64,127.00		64,127.00	38,753.27	25,373.73	60.43
2260	CLASSIFIED SUPPORT SUBSTITUTE	2,304.00	85.00	2,389.00	656.50	1,732.50	27.48
2300	CLASSIFIED SUPERV & ADMIN SAL	50,430.00		50,430.00	32,548.47	17,881.53	64.54
TOTAL CLASSIFIED SALARIES :		116,861.00	85.00	116,946.00	71,958.24	44,987.76	61.53
EMPLOYEE BENEFITS :							
3202	PERS CLASSIFIED	24,191.00		24,191.00	13,097.39	11,093.61	54.14
3302	SOCIAL SECURITY CLASSIFIED	7,245.00	5.00	7,250.00	3,950.72	3,299.28	54.49
3312	MEDICARE - CLASSIFIED	1,695.00	1.00	1,696.00	923.96	772.04	54.47
3402	HEALTH & WELFARE CLASSIFIED	36,778.00		36,778.00	18,947.10	17,830.90	51.51
3502	UNEMPLOYMENT - CLASSIFIED	58.00		58.00	31.89	26.11	54.98
3602	WORKERS COMP - CLASSIFIED	2,665.00	2.00	2,667.00	1,452.85	1,214.15	54.47
TOTAL EMPLOYEE BENEFITS :		72,632.00	8.00	72,640.00	38,403.91	34,236.09	52.86
BOOKS AND SUPPLIES :							
4300	MATERIALS AND SUPPLIES	6,000.00	718.00	6,718.00	4,955.16	1,762.84	73.75
4355	SOFTWARE	305.00		305.00	.00	305.00	0.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 13 CAFETERIA FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
BOOKS AND SUPPLIES :							
4700	FOOD	65,000.00		65,000.00	46,716.96	18,283.04	71.87
TOTAL BOOKS AND SUPPLIES :		71,305.00	718.00	72,023.00	51,672.12	20,350.88	71.74
SERVICES, OTHER OPER. EXPENSE:							
5200	TRAVEL & CONFERENCE	54.00		54.00	.00	54.00	0.00
5800	PROFES'L/CONSULTG SVCS/OP EXP	930.00	3,042.00	3,972.00	3,612.57	359.43	90.95
5890	OTHER SERVICES	733.00		733.00	.00	733.00	0.00
5894	LICENSES AND PERMITS	612.00	18.00-	594.00	630.00	36.00-	106.06
TOTAL SERVICES, OTHER OPER. EXPENSE:		2,329.00	3,024.00	5,353.00	4,242.57	1,110.43	79.25
* TOTAL YEAR TO DATE EXPENDITURES * *		263,127.00 *	3,835.00 *	266,962.00 *	166,276.84 *	100,685.16 *	62.28
OTHER FINANCING SOURCES ( USES )							
INTERFUND TRANSFERS - IN :							
8916	INTFD TF TO CAFETERIA FR GEN	31,243.00	7,211.00-	24,032.00	.00	24,032.00	0.00
TOTAL INTERFUND TRANSFERS - IN :		31,243.00	7,211.00-	24,032.00	.00	24,032.00	0.00
* TOTAL YEAR TO DATE OTHER FINANCING *		31,243.00 *	7,211.00-*	24,032.00 *	.00 *	24,032.00 *	0.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 13 CAFETERIA FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	20,562.26-	23,957.61-	44,519.87-
9210	ACCOUNTS RECEIVABLE PRIOR YEAR	32,305.17	32,305.17-	.00
9508	SALES TAX PAYABLE	37.42-	.00	37.42-
9510	ACCOUNTS PAYABLE (CURRENT LIAB)	1,451.68-	1,451.68	.00
* NET YEAR TO DATE FUND BALANCE * *		10,253.81 *	54,811.10-*	44,557.29-*
9791	FUND BAL-BEGINNING BALANCE	10,253.81-	.00	10,253.81-
* EXCESS REVENUES ( EXPENDITURES ) * *		.00 *	54,811.10-*	54,811.10-*

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	231,884.00	793.00	232,677.00	111,465.74	121,211.26	47.90
B.	EXPENDITURES	263,127.00	3,835.00	266,962.00	166,276.84	100,685.16	62.28
C.	EXCESS REVENUES ( EXPENDITURES )	31,243.00-	3,042.00-	34,285.00-	54,811.10-	20,526.10	159.86
D.	OTHER FINANCING SOURCES ( USES )	31,243.00	7,211.00-	24,032.00	.00	24,032.00	0.00
E.	NET CHANGE IN FUND BALANCE	.00	10,253.00-	10,253.00-	54,811.10-	44,558.10	534.58
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	10,253.81	.00	10,253.81	10,253.81	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	10,253.81	.00	10,253.81	10,253.81	.00	100.00
G.	ENDING BALANCE	10,253.81	10,253.00-	.81	44,557.29-	44,558.10	0.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 21 BUILDING FUND - BOND PROCEEDS

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
OTHER LOCAL REVENUES :							
8660	INTEREST	.00	41.00	41.00	40.93	.07	99.82
TOTAL OTHER LOCAL REVENUES :		.00	41.00	41.00	40.93	.07	99.82
* TOTAL YEAR TO DATE REVENUES		* .00	* 41.00	* 41.00	* 40.93	* .07	* 99.82
EXPENDITURE DETAIL							
SERVICES, OTHER OPER. EXPENSE:							
5800	PROFES'L/CONSULTG SVCS/OP EXP	.00	350.00	350.00	350.00	.00	100.00
5874	AUDIT FEES	.00	2,000.00-	2,000.00-	2,000.00-	.00	100.00
TOTAL SERVICES, OTHER OPER. EXPENSE:		.00	1,650.00-	1,650.00-	1,650.00-	.00	100.00
* TOTAL YEAR TO DATE EXPENDITURES		* .00	* 1,650.00-	* 1,650.00-	* 1,650.00-	* .00	* 100.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 21 BUILDING FUND - BOND PROCEEDS

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	11,809.54	10,118.61-	1,690.93
9510	ACCOUNTS PAYABLE (CURRENT LIAB)	11,809.54-	11,809.54	.00
* NET YEAR TO DATE FUND BALANCE		.00 *	1,690.93 *	1,690.93 *
* EXCESS REVENUES ( EXPENDITURES )		.00 *	1,690.93 *	1,690.93 *

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	.00	41.00	41.00	40.93	.07	99.82
B.	EXPENDITURES	.00	1,650.00-	1,650.00-	1,650.00-	.00	100.00
C.	EXCESS REVENUES ( EXPENDITURES )	.00	1,691.00	1,691.00	1,690.93	.07	99.99
D.	OTHER FINANCING SOURCES ( USES )	.00	.00	.00	.00	.00	NO BDGT
E.	NET CHANGE IN FUND BALANCE	.00	1,691.00	1,691.00	1,690.93	.07	99.99
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	.00	.00	.00	.00	.00	NO BDGT
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	.00	.00	.00	.00	.00	NO BDGT
G.	ENDING BALANCE	.00	1,691.00	1,691.00	1,690.93	.07	99.99



UNRESTRICTED/RESTRICTED COMBINED

FUND: 25 CAPITAL FACILITIES FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
OTHER LOCAL REVENUES :							
8660	INTEREST	500.00	68.00	568.00	567.86	.14	99.97
TOTAL OTHER LOCAL REVENUES :		500.00	68.00	568.00	567.86	.14	99.97
* TOTAL YEAR TO DATE REVENUES		500.00 *	68.00 *	568.00 *	567.86 *	.14 *	99.97
EXPENDITURE DETAIL							
CAPITAL OUTLAY :							
6200	BUILDINGS & IMPROVEMNT OF BLDG	.00	20,000.00	20,000.00	20,000.00	.00	100.00
TOTAL CAPITAL OUTLAY :		.00	20,000.00	20,000.00	20,000.00	.00	100.00
* TOTAL YEAR TO DATE EXPENDITURES		.00 *	20,000.00 *	20,000.00 *	20,000.00 *	.00 *	100.00
OTHER FINANCING SOURCES ( USES )							
CONTRIB.- RESTRICTED PROGRAMS:							
TOTAL CONTRIB.- RESTRICTED PROGRAMS:		.00	.00	.00	.00	.00	NO BDGT
* TOTAL YEAR TO DATE OTHER FINANCING		.00 *	.00 *	.00 *	.00 *	.00 *	NO BDGT

UNRESTRICTED/RESTRICTED COMBINED

FUND: 25 CAPITAL FACILITIES FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	54,818.96	19,432.14-	35,386.82
* NET YEAR TO DATE FUND BALANCE * *		54,818.96 *	19,432.14-*	35,386.82 *
9791	FUND BAL-BEGINNING BALANCE	54,818.96-	.00	54,818.96-
* EXCESS REVENUES ( EXPENDITURES ) * *		.00 *	19,432.14-*	19,432.14-*

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	500.00	68.00	568.00	567.86	.14	99.97
B.	EXPENDITURES	.00	20,000.00	20,000.00	20,000.00	.00	100.00
C.	EXCESS REVENUES ( EXPENDITURES )	500.00	19,932.00-	19,432.00-	19,432.14-	.14	100.00
D.	OTHER FINANCING SOURCES ( USES )	.00	.00	.00	.00	.00	NO BDGT
E.	NET CHANGE IN FUND BALANCE	500.00	19,932.00-	19,432.00-	19,432.14-	.14	100.00
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	54,818.96	.00	54,818.96	54,818.96	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	54,818.96	.00	54,818.96	54,818.96	.00	100.00
G.	ENDING BALANCE	55,318.96	19,932.00-	35,386.96	35,386.82	.14	99.99

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

9.4

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

Approval of the Student Body Funds

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**PREPARED BY:**

Sadie Howard

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**AGENDA SECTION:**

☐ Reports ☒ Consent ☐ Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Attached for your review and approval are the Student Body Funds for Shandon Elementary School and Shandon High School for the month of January 2020.

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**RECOMMENDED ACTION:**

Approve the Student Body Funds.

Shandon Elementary ASB Heritage Oaks Bank  
January 1, 2020

CLASSES/CLUBS	BALANCE FORWARD 12/30/2019	WITHDRAWALS	DEPOSIT	ENDING BALANCE 1/30/2020
SES ABS General	\$ 7,090.86	\$ 3,333.70	\$ 198.15	\$ 3,955.31
SES ASB Middle School	\$ 1,614.32		\$ 873.00	\$ 2,487.32
8th Grade	\$ 3,066.77	\$ 457.77	\$ 284.02	\$ 2,893.02
Library	\$ 154.85			\$ 154.85
Parkfield	\$ 5,009.67	\$ 287.39		\$ 4,722.28
Gate	\$ 257.50	\$ 400.00		\$ (142.50)
Cross County	\$ 0.41			\$ 0.41
Kindergarten	\$ 184.92			\$ 184.92
Stabley PGE Funds	\$ 631.56			\$ 631.56
Drone Program	\$ 560.00	\$ 261.03		\$ 298.97
<b>TOTAL</b>	<b>\$ 18,570.86</b>	<b>\$ 4,739.89</b>	<b>\$ 1,355.17</b>	<b>\$ 15,186.14</b>



**SHANDON UNIFIED SCHOOL DISTRICT**  
**SHANDON HIGH SCHOOL STATEMENT OF STUDENT BODY FUNDS**

Jan. 2020

<b>CLASSES</b>	<b>Authorized</b>	<b>ENDING BAL.</b>	<b>BALANCE</b>	<b>WITHDRAWALS</b>	<b>DEPOSITS</b>	<b>ENDING BAL.</b>
<b>CLUBS</b>	<b>Advisor</b>	<b>12/31/2020</b>	<b>FORWARD</b>			<b>1/31/2020</b>
High General	D. Sciocchetti	\$ 134.84	\$ 134.84	549.52	443.00	28.32
Seniors	Fuller/Morton	\$ 4,940.79	\$ 4,940.79			4,940.79
Junior	Stuart/Voorhies	\$ 1,494.41	\$ 1,494.41		89.50	1,583.91
Sophomore	Dobberpuhl	\$ 727.78	\$ 727.78			727.78
Freshman	D. Sciocchetti	\$ 541.23	\$ 541.23			541.23
Thanksgiving feast	D. Sciocchetti	\$ 244.59	\$ 244.59			244.59
FNL	D. Sciocchetti	\$ 59.70	\$ 59.70			59.70
Gate/Officials	Sciocchetti/Bus. Off.	\$ 234.20	\$ 234.20	1,600.00	642.00	(723.80)
Ag Mechanics Class	Fuller	\$ 705.41	\$ 705.41			705.41
Drama Class	Barthauer	\$ 495.49	\$ 495.49			495.49
F.F.A. General	Morton/Fuller	\$ 11,190.91	\$ 11,190.91	327.61		10,863.30
F.F.A. Revolving	Morton/Fuller	\$ 1,353.30	\$ 1,353.30			1,353.30
YearBook Class	D. Sciocchetti	\$ 282.42	\$ 282.42			282.42
BLOCK-S	D. Sciocchetti	\$ 563.44	\$ 563.44	112.00		451.44
*Football	D. Sciocchetti	\$ -	\$ -			0.00
*H.S. Volleyball	D. Sciocchetti	\$ 398.10	\$ 398.10			398.10
*Basketball	D. Sciocchetti	\$ -	\$ -			0.00
*Softball	D. Sciocchetti	\$ -	\$ -			0.00
*Baseball	D. Sciocchetti	\$ -	\$ -			0.00
<b>TOTAL in Fund Balances/Ties to Bank Balance</b>		<b>\$ 23,366.61</b>	<b>\$ 23,366.61</b>	<b>\$ 2,589.13</b>	<b>\$ 1,174.50</b>	<b>\$ 21,951.98</b>



# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

9.5

## AGENDA ITEM TITLE:

Ratification of the Personnel Action Report

## PREPARED BY:

Sadie Howard

## AGENDA SECTION:

☐ Reports ☒ Consent ☐ Action ☐ First Reading ☐ Information ☐ Resolution

## PERSONNEL ACTION REPORT

### NEW HIRES

Sheryl Easterbrook

### CLASSIFICATION

H.S. Home Hospital

### EFFECTIVE DATE

Feb. 12, 2020

### SPORT COACHES

Suzanne Miller

Sadie Howard

Johna Hurl

H.S. Boys Volleyball

Assistant Softball Coach

Assistant Softball Coach

Feb. 12, 2020

Feb. 12, 2020

Feb. 21, 2020

### RESIGNATIONS

Jeannie Thornton

Special Day Class Teacher

June 8, 2020

### 2020 Summer School

Alan Sciocchetti

Dayna Sciocchetti

Louise Hurley

Cassie Uzeta

Enrique Ramirez

Yesenia Mercado

Sherly Easterbrook

Jenni Valdez

6<sup>th</sup>-12<sup>th</sup> Summer School Teacher, Session I & II

6<sup>th</sup>-12<sup>th</sup> Summer School Teacher, Session I

6<sup>th</sup>-12<sup>th</sup> Summer School Teacher, Session II

6<sup>th</sup>-12<sup>th</sup> Summer School Para Ed, Session I & II

6<sup>th</sup>-12<sup>th</sup> Summer School Para Ed, Session I

6<sup>th</sup>-12<sup>th</sup> Summer School Para Ed, Session II

ESY Summer School Teacher

ESY Summer School Para Ed

June 9, 2020

June 9, 2020

June, 29, 2020

June 9, 2020

June 9, 2020

June 29, 2020

June 17, 2020

June 17, 2020

## RECOMMENDED ACTION:

Approval of the Personnel Action Report

9.6

## **Shandon Joint Unified School District Board Policies**

### **BP 0460**

### **Philosophy, Goals, Objectives and Comprehensive Plans**

#### **Local Control And Accountability Plan**

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0415 - Equity)

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6173 - Education for Homeless Children)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

(cf. 0420 - School Plans/Site Councils)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

(cf. 0400 - Comprehensive Plans)  
 (cf. 0440 - District Technology Plan)  
 (cf. 0450 - Comprehensive Safety Plan)  
 (cf. 5030 - Student Wellness)  
 (cf. 6171 - Title I Programs)  
 (cf. 7110 - Facilities Master Plan)

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

### **Plan Development**

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)  
 (cf. 4140/4240/4340 - Bargaining Units)  
 (cf. 6020 - Parent Involvement)

### **Public Review and Input**

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of an unduplicated student as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)



The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

(cf. 0430 - Comprehensive Local Plan for Special Education)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 9320 - Meetings and Notices)

### **Adoption of the Plan**

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing.

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

### **Submission of Plan to County Superintendent of Schools**

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then

submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

### **Monitoring Progress**

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(cf. 0500 - Accountability)

The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 or 20 USC 6311 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.

(cf. 0520 - Intervention for Underperforming Schools)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

### **Legal Reference:**

#### **EDUCATION CODE**

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

33430-33436 Learning Communities for School Success Program; grants for LCAP implementation

41020 Audits

41320-41322 Emergency apportionments

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

47604.33 Submission of reports by charter schools

47606.5 Charter schools, local control and accountability plan

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Numerically significant student subgroups

52059.5 Statewide system of support

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

64001 School plan for student achievement

99300-99301 Early Assessment Program  
 WELFARE AND INSTITUTIONS CODE  
 300 Dependent child of the court  
 CODE OF REGULATIONS, TITLE 5  
 4600-4670 Uniform complaint procedures  
 15494-15497 Local control and accountability plan and spending requirements  
 UNITED STATES CODE, TITLE 20  
 6311 State plan  
 6312 Local educational agency plan  
 6826 Title III funds, local plans

#### Management Resources:

##### CSBA PUBLICATIONS

The California School Dashboard and Small Districts, October 2018  
 Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016  
 LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual  
 California School Dashboard  
 LCFF Frequently Asked Questions  
 Local Control and Accountability Plan and Annual Update (LCAP) Template  
 Family Engagement Framework: A Tool for California School Districts, 2014  
 California Career Technical Education Model Curriculum Standards, 2013  
 California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Common Core State Standards: Mathematics, rev. 2013  
 California English Language Development Standards, 2012

##### WEB SITES

CSBA: <http://www.csba.org>  
 California Department of Education: <http://www.cde.ca.gov>  
 California School Dashboard: <http://www.caschooldashboard.org>

(3/17 10/17) 12/18

SJUSD Board Approved: January 10, 2017

Revised: March 5, 2019

9.7

# Shandon Joint Unified School District

## Board Policy

### Intervention For Underperforming Schools

BP 0520

#### Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board desires that all district schools provide a high-quality educational program that maximizes the achievement of each district student. The district shall provide assistance to schools to support the continuous improvement of student performance within the priorities identified in the district's local control and accountability plan (LCAP) and to enhance the achievement of low-performing student subgroups.

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0500 - Accountability)

At its discretion, the Board may submit a request to the County Superintendent of Schools for technical assistance regarding the following: (Education Code 52071)

1. Identifying the district's strengths and weaknesses in regard to state priorities addressed in the LCAP, including collaboration between the district and County Superintendent to review performance data on the state and local indicators included in the California School Dashboard and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness
2. Securing assistance from an academic, programmatic, or fiscal expert, or team of experts, to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the district

In the event that the County Superintendent requires the district to receive technical assistance based on a determination that one or more numerically significant student subgroups in a district school meet the performance criteria established pursuant Education Code 52064.5, the Board shall work with the County Superintendent and shall provide the County Superintendent timely documentation of the district's completion of the activities listed in items #1-2 above or substantially similar activities. (Education Code 52071)

With the approval of the County Superintendent, the district may, at its own expense, engage another service provider, including, but not limited to, another school district, the county office of education, or a charter school, to act as a partner to the district in filling the district's need for technical assistance. (Education Code 52071)

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the district shall implement the recommendations of that agency in order to accomplish the goals set forth in the district's LCAP.

(Education Code 52071, 52074)

If the SPI identifies the district as needing intervention, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072)

1. Revision of the district's LCAP
2. Revision of the district's budget, in conjunction with changes in the LCAP, that would allow the district to improve the outcomes for all student subgroups in regard to state and local priorities
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

In addition, any school identified by the California Department of Education for comprehensive support and improvement, targeted support and improvement, or additional targeted support and improvement shall develop and implement a school plan in accordance with 20 USC 6311. Such schools may be required to partner with an external entity, agency, or individual with demonstrated expertise and capacity to identify and implement more rigorous interventions.

(cf. 0420 - School Plans/Site Councils)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

#### Legal Reference:

#### EDUCATION CODE

52052 Numerically significant student subgroups

52059.5 Statewide system of support

52060-52077 Local control and accountability plan

60640-60649 California Assessment of Student Performance and Progress

64001 School plan for student achievement

#### UNITED STATES CODE, TITLE 20

6311-6322 Improving basic programs for disadvantaged students, especially:

6311 State plans

#### Management Resources:

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Dashboard

CSI/TSI/ATSI Frequently Asked Questions

California ESSA Consolidated State Plan, 2017

#### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Non-Regulatory Guidance: Using Evidence to Strengthen Education Investments, 2016

#### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California School Dashboard: <http://www.caschooldashboard.org>

U.S. Department of Education: <http://www.ed.gov>

*New Policy*

9.8

# Shandon Joint Unified School District

## Board Policy

### Comprehensive And Targeted Support And Improvement

BP 0520.1

#### Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board is committed to enabling all district students to meet state academic achievement standards. The district shall provide support and assistance to increase student achievement in all district schools, especially any school that has been identified by the California Department of Education (CDE) as in need of comprehensive support and improvement (CSI), targeted support and improvement (TSI), or additional targeted support and improvement (ATSI).

(cf. 0500 - Accountability)

(cf. 0520 - Intervention for Underperforming Schools)

(cf. 6011 - Academic Standards)

(cf. 6171 - Title I Programs)

When any school is identified for CSI, TSI, or ATSI, the Superintendent or designee shall notify the school community, including the principal, teachers, and parent/guardians of students of the school, of the identification and, if applicable, shall inform the school of the student subgroup(s) which are consistently underperforming at the school.

#### School Plan

Upon receiving notification from CDE that a district school has been identified as eligible for CSI, TSI, or ATSI, the district shall, in partnership with principals, other school leaders, teachers, and parents/guardians, develop and implement a plan to improve student outcomes at the school. The plan shall: (20 USC 6311)

1. Be based on all state indicators in the California School Dashboard, including student performance against state-determined long-term goals, except that any school subject to the state's Dashboard Alternative School Status that has fewer than 100 students may focus on the state indicators that are more applicable to the nature of its program
2. Be based on a school-level needs assessment
3. Include evidence-based interventions
4. If the school is identified for CSI or ATSI, identify resource inequities, which may include a review of district and school-level budgets, to be addressed through implementation of the plan

## (cf. 0400 - Comprehensive Plans)

The school plan for student achievement developed pursuant to Education Code 64001 may serve as the school improvement plan required for CSI, TSI, or ATSI, provided that the plan meets the requirements of 20 USC 6311. (Education Code 64001)

## (cf. 0420 - School Plans/Site Councils)

The school improvement plan shall be submitted to the Board for approval. (20 USC 6311)

If any district school is identified for CSI, the district's local control and accountability plan shall include descriptions of how the district provides support to CSI school(s) in developing the CSI plan and how the district will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

## (cf. 0460 - Local Control and Accountability Plan)

## Monitoring and Intervention

The Board and the Superintendent or designee shall regularly review the performance of each school identified for CSI, TSI, or ATSI.

After two years of implementing the school plan, if any such school has been unsuccessful in improving student outcomes to a level that exceeds initial eligibility criteria, the district shall identify the problem and take additional action as necessary.

If a school identified for CSI fails to improve student outcomes within four years to a level that exceeds the CSI eligibility criteria, it shall be subject to more rigorous interventions that include, but are not limited to, partnering with an external entity, agency, or individual with demonstrated expertise and capacity to:

1. Conduct a new needs assessment that focuses on systemic factors and conduct a root cause analysis that identifies gaps between current conditions and desired conditions in student performance and progress
2. Use the results of the analysis along with stakeholder feedback to develop a new improvement plan that includes:
  - a. A prioritized set of evidence-based interventions and strategies
  - b. A program evaluation component with support to conduct ongoing performance and progress monitoring

Legal Reference:

EDUCATION CODE

52052 Numerically significant student subgroups

52059.5 Statewide system of support

52060-52077 Local control and accountability plan

64001 School plan for student achievement

UNITED STATES CODE, TITLE 20

6311-6322 Improving basic programs for disadvantaged students, especially:

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Dashboard

CSI/TSI/ATSI Frequently Asked Questions

California ESSA Consolidated State Plan, 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Non-Regulatory Guidance: Using Evidence to Strengthen Education Investments, 2016

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California School Dashboard: <http://www.caschooldashboard.org>

U.S. Department of Education: <http://www.ed.gov>

*New Policy*

10/19



9.9

# **Shandon Joint Unified School District**

## **Board Policy**

### **Waivers**

BP 1431

### **Community Relations**

The Governing Board recognizes that circumstances may arise in the operation of the district that require a waiver from state law or regulation. When it is in the interest of district students, the Board may request that the State Board of Education (SBE) waive any provision of state law or regulation which SBE has authority to waive pursuant to Education Code 33050.

Any waiver request to be submitted to SBE shall first be approved by the Board. The Superintendent or designee shall ensure that each proposed waiver request includes all information necessary for the Board to analyze the need for the waiver and make an informed decision.

If the proposed waiver request affects a program that requires the existence of a school site council, the Superintendent or designee shall obtain the school site council's approval of the request before presenting it to the Board. As appropriate, other councils or advisory committees, including bilingual advisory committees, shall be provided adequate opportunity to review a proposed waiver request, and the request shall include a written summary of any objections to the request by the councils or advisory committees. (Education Code 33051)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

In addition, the Superintendent or designee shall consult with the exclusive representative of district employees in the development of the waiver request, and shall include in the request the exclusive representative's position regarding the waiver. (Education Code 33050, 33051)

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 6178.2 - Regional Occupational Center/Program)

To receive public testimony on each proposal for a waiver request, the Board shall hold a properly noticed public hearing during a Board meeting. (Education Code 33050)

The notice, which shall state the time, date, location, and subject of the public hearing and invite public testimony, may be printed in a newspaper of general circulation and/or posted at each school and three public places in the district.

(cf. 9320 - Meetings and Notices)

If the district determines that a waiver is needed for more than one year, the Board shall reapply to SBE. When the Board has requested and received the same general waiver from SBE for two consecutive years, the Board does not subsequently need to reapply annually provided that the information contained on the request remains current, except that the district shall apply annually for the renewal of any waiver regarding teacher credentialing. (Education Code 33051)

Legal Reference:

EDUCATION CODE

33050-33053 General waiver authority

48800 Attendance at community college

51747.3 Charter school independent study funding

56000-56867 Special education programs

65001 School site councils

Management Resources:

WEB SITES

California Department of Education, Waiver Office: <http://www.cde.ca.gov/re/lr/wr>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

(7/05 8/13) 10/19

*No current policy*

9.10

**SHANDON JOINT UNIFIED SCHOOL DISTRICT****Board Policy****Campus Security****BP 3515****Business and Noninstructional Operations**

The Governing Board is committed to providing a school environment that promotes the safety of students, staff, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

(cf. 4158/4258/4358 - Employee Security)

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 5142 - Safety)

The Superintendent or designee shall develop campus security procedures, which may be included in the district's comprehensive safety plan and site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

(cf. 0450 - Comprehensive Safety Plan)

**Surveillance Systems**

In consultation with the district's safety planning committee, other relevant stakeholders and staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

(cf. 5131.1 - Bus Conduct)

(cf. 5145.12 - Search and Seizure)

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous and targeted locations around school buildings and grounds. These signs shall state that the facility uses video surveillance equipment for security purposes and that the equipment may or may not be actively monitored at any time. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur, and that the recordings may be used in disciplinary proceedings and/or referred to local law enforcement, as appropriate.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with

law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

#### Legal Reference:

##### EDUCATION CODE

17070.10-17079.30 Leroy F. Greene School Facilities Act, especially:

17075.50 Classroom security locks, new construction projects

17583 Classroom security locks, modernization projects

32020 Access gates

32211 Threatened disruption or interference with classes

32280-32289 School safety plans

35160 Authority of governing boards

35160.1 Broad authority of school districts

38000-38005 Security departments

49050-49051 Searches by school employees

49060-49079 Student records

##### PENAL CODE

469 Unauthorized making, duplicating or possession of key to public building

626-626.11 Disruption of schools

##### CALIFORNIA CODE OF REGULATIONS, TITLE 24

1010.1.9 Door operations

1010.1.11 Lockable doors from the inside

##### CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

##### UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

##### CODE OF FEDERAL REGULATIONS, TITLE 34

99.3 Definition of education records

##### COURT DECISIONS

Brannum v. Overton County School Board (2008) 516 F. 3d 489

New Jersey v. T.L.O. (1985) 469 U.S. 325

##### ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

#### Management Resources:

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

##### NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, rev. 2005

##### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs on Photos and Videos under FERPA

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ls/ss>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Protecting Student Privacy: <http://studentprivacy.ed.gov>

(3/07) 10/19

9.11

# Shandon Joint Unified School District

## Board Policy

### Probationary/Permanent Status

BP 4116

#### Personnel

The Governing Board desires to employ and retain highly qualified certificated personnel to implement the district's educational program. Newly hired certificated personnel shall serve a probationary period during which the Board shall determine their suitability for long-term district employment.

Certificated employees who satisfactorily complete the probationary period shall be granted permanent status.

OPTION 1: (Districts of 250 ADA or more, and districts with less than 250 ADA whose Board has elected to dismiss probationary employees during the school year pursuant to Education Code 44948.2 and 44948.3)

A probationary employee who has been employed by the district in position(s) requiring certification for two complete consecutive school years and is then reelected for the next succeeding school year shall become a permanent employee at the beginning of the third year. (Education Code 44929.21, 44929.23)

During the probationary period, employees shall receive professional development and assistance which may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

(cf. 4131 - Staff Development)

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)

#### Dismissal/Nonreelection of Probationary Employees

During the school year, a probationary employee may be suspended or dismissed only for cause and in accordance with district procedures. (Education Code 44948.3)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

With proper notice, the Board may, without cause, elect not to reemploy a probationary employee for the subsequent year. (Education Code 44929.21, 44929.23)

(cf. 4117.3 - Personnel Reduction)

The Superintendent or designee shall annually provide the Board with recommendations regarding the reelection or nonreelection of probationary certificated personnel for the ensuing school year.

At any time during a probationary employee's first year of employment in the district, the Board may give written notice to the employee of the Board's decision not to reelect the employee for a second school year. If the Board does not give written notice, the employee shall be deemed reelected for the next succeeding school year.

During the final year of the probationary period, the Board may decide not to reelect the employee for the following year, and shall so notify the employee in writing on or before March 15. If the Board does not give written notice on or before March 15, the employee shall be deemed reelected for the next succeeding school year. (Education Code 44929.21, 44948.5)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Such notices shall be delivered through personal service upon the employee, certified mail with return receipt, email, or another method which documents actual receipt of the notice by the employee.

#### Legal Reference:

##### EDUCATION CODE

- 44466 Status of university interns
- 44850.1 No tenure in administrative or supervisory position
- 44885.5 Status of district interns
- 44908 Complete year for probationary employees
- 44909 Classification of certificated employees in categorically funded projects
- 44910-44913 Service not computed in eligibility for permanent status
- 44915 Classification of probationary employees
- 44917-44921 Status of substitute or temporary employees
- 44929.20 Continuing contracts (not to exceed four years - ADA under 250)
- 44929.21 Districts of 250 ADA or more
- 44929.23 Districts with less than 250 ADA
- 44929.28 Employment by another district
- 44930-44988 Resignations, dismissals and leaves of absence, especially:
- 44948.2 Election to use provisions of Section 44948.3
- 44948.3 Dismissal of probationary employees
- 44948.5 Nonreelection procedures, districts under 250 ADA
- 44949 Cause, notice and right to hearing required for dismissal of probationary employee
- 44955 Reduction in number of permanent employees

##### COURT DECISIONS

Grace v. Beaumont Unified School District (2013) 216 Cal. App. 4th 1325  
Stockton Teachers Association CTA/NEA v. Stockton Unified School District (2012) 203 Cal. App. 4th 1552  
Sullivan v. Centinela Valley Union High School District (2011) 194 Cal. App. 4th 69  
California Teachers Assn. v. Vallejo City Unified School District (2007) 149 Cal. App. 4th 135, 146  
Hoschler v. Sacramento City Unified School District (2007) 149 Cal. App. 4th 258  
Bakersfield Elementary Teachers Assn. v. Bakersfield City School District (2006) 145 Cal. App. 4th 1260, 1280  
Fischer v. Los Angeles Unified School District (1999) 70 Cal.App.4th 87  
Bellflower Education Assn. v. Bellflower Unified School District (1991) 228 Cal.App.3d 805  
Fontana Teachers Assn. v. Fontana Unified School District (1988) 201 Cal.App.3d 1517  
Grimsley v. Board of Trustees (1987) 189 Cal.App.3d 1440

This Board Policy has not been updated or revised since 2000.

(10/95 2/98) 10/19



# Shandon Joint Unified School District

9.12

## Board Policy

### Dress And Grooming

BP 4119.22/4219.22/4319.22

### Personnel

The Governing Board believes that appropriate dress and grooming by district employees contribute to a productive learning environment and model positive behavior. During school hours and at school activities, employees shall maintain professional standards of dress and grooming that demonstrate their high regard for education, present an image consistent with their job responsibilities and assignment, and do not endanger the health or safety of employees or students. All employees shall be held to the same standards unless their assignment provides for modified dress as approved by their supervisor.

(cf. 0415 - Equity)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4112.21/4212.21/4312.21 - Professional Standards)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district shall allow employees to appear and dress in a manner consistent with their gender identity or gender expression. (Government Code 12949)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

The district shall not discriminate against employees based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Government Code 12926)

The district shall not dismiss an employee, discriminate against an employee in compensation or in terms, conditions, or privileges of employment, or refuse to hire a job applicant on the basis of religious dress or grooming practices. (Government Code 12926, 12940)

This policy shall be presented to employees upon employment, through the employee handbook or other appropriate means, and may be periodically reviewed with all employees as necessary.

### Legal Reference:

#### EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

#### GOVERNMENT CODE

3543.2 Scope of representation

12926 Definitions

12940 Unfair employment practices

12949 Dress standards, consistency with gender identity

**COURT DECISIONS**

San Mateo City School District v. PERB (1983) 33 Cal. 3d 850

Domico v. Rapides Parish School Board (5th Cir. 1982) 675 F.2d 100

East Hartford Education Assn. v. Board of Education (2d Cir. 1977) 562 F. 2d 856

Finot v. Pasadena Board of Education (1967) 250 Cal.App.2d 189

**PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS**

Santa Ana Unified School District (1998) 22 PERC P29, 136

Inglewood Unified School District (1985) 10 PERC P17, 000

**Management Resources:**

**CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS**

Transgender Rights in the Workplace

**WEB SITES**

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Public Employment Relations Board: <http://www.perb.ca.gov>

(9/91 7/04) 5/19

Policy adopted by SJUSD Board of Trustees: 10/8/2019

# Shandon Joint Unified School District

## Board Policy

### Probationary/Permanent Status

BP 4216

#### Personnel

The Governing Board desires to employ and retain highly qualified classified personnel to support the district's educational program and operations. Newly hired classified employees shall serve a probationary period during which the Board shall determine their suitability for long-term district employment.

A probationary employee who has been employed by the district for six months or 130 days of paid service, whichever is longer, shall be classified as a permanent employee of the district. (Education Code 45113, 45301)

Probationary employees shall receive written performance evaluations by their supervisor during the probationary period. These evaluations shall indicate whether the evaluator is satisfied or not satisfied with the employee's ability, performance, and compatibility with the job.

(cf. 4215 - Evaluation/Supervision)

The district may, without cause, dismiss a new employee during the probationary period.

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Permanent employees promoted to a higher classification shall be considered probationary in their new position until they have satisfactorily completed the probationary period.

A permanent employee who accepts a promotion and fails to complete the probationary period for that promotional position shall be employed in the classification from which the employee was promoted. (Education Code 45113)

This policy shall be made available to classified employees and the public. (Education Code 45113)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

#### Legal Reference:

##### EDUCATION CODE

45113 Rules and regulations for classified service in districts not incorporating the merit system

45240-45320 Merit system

#### Management Resources:

WEB SITES California School Employees Association: <http://www.csea.org>

Policy adopted by Shandon Board of Education April 11, 2000

This policy has not been revised since 2000.

(6/96 7/02) 10/19

9.14

# Shandon Joint Unified School District

## Board Policy

### Dismissal/Suspension/Disciplinary Action

BP 4218

#### Personnel

The Governing Board expects all employees to perform their jobs satisfactorily and to exhibit professional and appropriate conduct. A classified employee may be disciplined for unprofessional conduct or unsatisfactory performance in accordance with law or any applicable collective bargaining agreement, Board policy, and administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)  
(cf. 4000 - Concepts and Roles)  
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)  
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)  
(cf. 4119.21/4219.21/4319.21 - Professional Standards)  
(cf. 4141/4241 - Collective Bargaining Agreement)  
(cf. 4200 - Classified Personnel)

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance. The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

(cf. 4030 - Nondiscrimination in Employment)  
(cf. 4112.6/4212.6/4312.6 - Personnel Files)  
(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension without pay, reduction of pay step in class, compulsory leave, and dismissal.

A probationary classified employee may be dismissed by the Superintendent or designee at any time prior to the expiration of the probationary period.

(cf. 4216 - Probationary/Permanent Status)  
Permanent classified employees shall be subject to disciplinary action only for cause as specified in the accompanying administrative regulation. (Education Code 45113)

#### Procedures for Serious Disciplinary Proceedings

The Superintendent or designee shall develop disciplinary procedures for use when dismissal, suspension, demotion, involuntary reassignment, or other serious disciplinary action is contemplated against an employee. The procedures for such discipline shall include an opportunity for an employee for whom any such disciplinary action is recommended to meet with, or respond in writing to, a designated district official ("Skelly officer") who will determine whether the recommended discipline should proceed further or be modified or withdrawn.

After meeting with the employee or considering the employee's written response, if the Skelly officer determines that the recommended discipline should proceed, the Superintendent or designee shall send the employee a notice of the recommended disciplinary action, a statement of charges, and the results of the Skelly hearing. The notice shall include a statement advising the employee of the right to request a Board hearing on the matter.

If the employee fails to request a hearing within the time specified in the notice, the employee is deemed to have waived the right to do so, and the Board may order the recommended disciplinary action into effect immediately.

If a timely request is submitted, a hearing shall be conducted by the Board. (Education Code 45113, 45312)

The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board and the availability of legal counsel and witnesses. The employee shall be notified of the time and place of the hearing.

The hearing shall be held in closed session, unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

(cf. 9321 - Closed Session)

The employee shall be entitled to appear personally, produce evidence, and be represented by legal counsel.

The Board may use the services of its legal counsel in ruling upon procedural questions, objections to evidence, and issues of law. The Board may review and consider the records of any prior personnel action proceedings against the employee in which a disciplinary action was ultimately sustained and any records contained in the employee's personnel files and introduced into evidence at the hearing. The Board shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made by the Board.

At any time before a matter is submitted to the Board for decision, the Superintendent or designee may, with the consent of the Board, serve on the employee and file with the Board an amended or supplemental recommendation of disciplinary action. If the amended or supplemental recommendation includes new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare a defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegation may be made orally at the hearing and shall be noted on the record.

Following the hearing or, if the employee has not requested a hearing, after reviewing the Superintendent or designee's recommendation for disciplinary action, the Board shall affirm, modify, or reject the recommended disciplinary action. The decision of the Board shall be in writing and shall contain findings of fact and the disciplinary action approved, if any. The decision of the Board shall be final.

Within 10 working days of the Board's final decision, a copy of the decision shall be delivered to the employee and/or designated representative personally or by registered mail.

In lieu of holding a Board hearing on the sufficiency of the causes for disciplinary action, the Board may

delegate its authority to an impartial third-party hearing officer. When the matter is heard by a third-party hearing officer, the Board retains the authority to review the determination and to adopt or reject the recommended decision. (Education Code 45113)

If the matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. In such cases, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)

#### Legal Reference:

##### EDUCATION CODE

35161 Delegation of powers and duties  
 44009 Conviction of specified crimes  
 44010 Sex offense  
 44011 "Controlled substance offense" defined  
 44031 Personnel file  
 44940 Leave of absence; employee charged with mandatory or optional leave of absence offense  
 44940.5 Compulsory leave of absence; procedures; extension; compensation; bond or security  
 44990-44994 Testimony of minor witnesses at dismissal or suspension hearings  
 45101 Definitions (including "disciplinary action," "cause")  
 45109 Fixing of duties  
 45113 Rules and regulations for classified service in districts not incorporating the merit system  
 45123 Employment after conviction of sex or narcotics offense  
 45124 Dismissal of sexual psychopath  
 45202 Transfer of accumulated sick leave and other benefits following dismissal  
 45240-45320 Merit system, classified employees

##### CODE OF CIVIL PROCEDURE

1286.2 Grounds for vacating decision of arbitrator

##### GOVERNMENT CODE

11500-11529 Administrative adjudication  
 12900-12996 Fair Employment and Housing Act  
 54957 Brown Act open meeting laws; closed session

##### HEALTH AND SAFETY CODE

11054 Schedule I; substances included  
 11055 Schedule II, substances included  
 11056 Schedule III, substances included  
 11357-11361 Marijuana  
 11363 Peyote  
 11364 Opium  
 11370.1 Possession of controlled substances with a firearm

##### PENAL CODE

187 Murder  
 667.5 Sex offenders  
 830.32 Peace officers employed by district  
 1192.7 Violent or serious felony  
 11165.2-11165.6 Child abuse or neglect, definitions

**VEHICLE CODE**

1808.8 School bus drivers; dismissal for safety-related cause

**UNITED STATES CODE, TITLE 42**

12101-12213 Americans with Disabilities Act

**COURT DECISIONS**

California School Employees Association v. Bonita Unified School District (2008) No. B200141

California School Employees v. Livingston Union School District (2007) 149 Cal.App 4th 391

CSEA v. Foothill Community College District (1975) 52 Cal.App. 3rd 150, 155-156, 124 Cal. Rptr 830

Skelly v. State Personnel Board (1975) 15 Cal. 3d 194

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Board Policy Adopted by the SJUSD Board of Trustees: 11/5/2019

**Shandon School District Activity Request Form**  
**For All School Related Activities**

9.15

Name of Activity: Senior Trip Requested By: Noa Syhaouth  
Date(s) of Activity: 5/29-5/30 Set Up Time: \_\_\_\_\_ Event Beginning Time: 7:30 AM Ending Time: 5-6 PM  
Explanation of Activity: Great Wolf Lodge 5/29 5/30

- Fundraising activities must include expected income and expenses as well as what profits will be used for.
- Appropriate parent permission slips for off campus student activities must be signed by parents, copied and turned in to site administration before the activity.
- Complete the back side of this form for transportation needs.
- Complete a Purchase Order or Check Request for any Expenses associated with this activity.
- Attach flyer or other information for conference.

Expected Participation: # of Students 19 # of Staff 4 #

Chaperone Names: Mr. Fuller Mrs. Morton

Facilities Needed: (site and room number or area name): N/A

Equipment / Set Up Needs \_\_\_\_\_  
(micro-phone, tables, chairs, gym floor mat, sound system, screen, computer, projector, etc.)

**ASB/Class/Club Activities Only:**

**Students Committee Members**

**Signatures**

**Date**

Mana Uleta

Arturo Flores

Set Up

Clean Up

Club/Class Advisor

ASB Advisor

**Principal Approval**

**Superintendent Approval**

Only For Field Trip, Conferences and Assemblies

**Board Approval**

Only For Overnight Field Trips With Students

Date Placed on District Calendar \_\_\_\_\_ Initial \_\_\_\_\_





# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

10.1

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**AGENDA ITEM TITLE:**

Discussion and Approval of Instructional Calendar for Upcoming School Year 2020-2021

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**PREPARED BY:**

S. Howard

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☒ Discussion/Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Provided for your revision and approval of the 2020-21 School Year.

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## 2020/2021 INSTRUCTIONAL CALENDAR

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
July 2020							August 2020							September 2020							October 2020													
1	2					4							1		1	2	3	4	5								1	2	3					
5	6	7	8	9		10	11						2	3	4	5	6	7	8	6		8	9	10	11	12	4	5	6	7	8	9	10	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				27	28	29	30	31			25	26	27	28	29	30	31
							30	31					13													21							22	
November 2020							December 2020							January 2021							February 2021													
1	2	3	4	5	6	7	1	2	3	4	5																	1	2	3	4	5	6	
8	9	10				12	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7		9	10	11	12	13	7		9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14		16	17	18	19	20	14		16	17	18	19	20
22	23	24				28	20	21	22	23			26	17		19	20			22	23	24	25	26	27	28	21	22	23	24	25	26	27	
29	30						27	28	29	30				24	25	26	27	28	29	30	28													
													14	31							19												18	
March 2021							April 2021							May 2021							June 2021													
1	2	3	4	5	6						1		3														1	1	2	3	4	5		
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30				27	28	29	30			
							20						15	30							20													4

{ } = Start/End School    11 = Legal Holidays    20 = Local Recess    4 = Staff Work Day  
 39 = Minimum Day    4 = Local Holiday  
 4 = Minimum Day, Elementary Only

### IMPORTANT DATES

#### JULY

4 Independence Day Observed

#### AUGUST

10-12 All Teachers Report - Staff Development  
 13 First Day of School

#### SEPTEMBER

7 Labor Day

#### OCTOBER

6-8 Elementary (Only) Min Day - Elem Conferences  
 9 End of 1st Quarter for High School

#### NOVEMBER

6 End of 1st Trimester for Elementary  
 11 Veterans Day Holiday  
 20 Minimum Day  
 25 Local Holiday - In lieu of Admission Day  
 26-27 Thanksgiving Holidays  
 23-27 Thanksgiving Break

#### DECEMBER

18 End of 1st Semester  
 18 Minimum Day  
 12/21-1/1 Winter Break  
 24 Local Holiday  
 25 Christmas Day Observed  
 31 Local Holiday

#### JANUARY

1 New Year's Day Observed  
 4 School Resumes - Students Report  
 18 Martin Luther King, Jr. Day Observed  
 19-21 Elem (Only) Min. Day - Elem. Conferences

#### FEBRUARY

8 Lincoln's Day Observed  
 15 Washington's Day Observed  
 26 End of 2nd Trimester for Elementary

#### MARCH

12 End of 3rd Quarter for High School

#### APRIL

3/29-4/9 Spring Break  
 2 Local Holiday

#### MAY

31 Memorial Day Observed

#### JUNE

4 Minimum Day  
 3 End of 3rd Trimester & 2 Semester  
 3 Last Day of School (Minimum Day)  
 4 Teacher Work Day

TOTAL STUDENT DAYS: 180

TOTAL TEACHER WORKDAYS: 184

Calendar: One

Revised 01/07/2020

Board Approved

Option II

51

66

## 63

## JANUARY

1 New Year's Day Observed  
4 School Resumes - Students Report  
18 Martin Luther King, Jr. Day Observed  
21 Elem (Only) Min. Day - Elem. Conferences

## FEBRUARY

8 Lincoln's Day Observed  
15 Washington's Day Observed  
9 End of 2nd Trimester for Elementary

**MARCH**

12 End of 3rd Quarter for High School

APRIL

3/29-4/9	Spring Break
2	Local Holiday

**MAY**

**31 Memorial Day Observed**

## JUNE

9	Minimum Day
10	End of 3rd Trimester & 2 Semester
10	Last Day of School (Minimum Day)
11	Teacher Work Day

Calendar: Two

Revised 02/12/20  
Board Approved

10.2

**SHANDON JOINT UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Trustees**

**MEETING DATE: March 03, 2020**

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**AGENDA ITEM TITLE:**

Approval of Qualified Certification of Second Interim Report for School Year 2019-20

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**PREPARED BY:**

Maria Ruelas

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**AGENDA SECTION:**

☐ Reports   ☐ Consent   ☒ Action   ☐ First Reading   ☐ Information   ☐ Resolution

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**SUMMARY:**

Education Code Sections 42131 and 33127 require that Interim Financial Reports be filed to update Fiscal Year Budget Projections. This is the second required interim report, covering the period July 1, 2019 – January 31, 2020. Fund budgets will be updated to reflect the Interim Report projections when reviewed by the Board and approved by the County Superintendent of Schools.

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**RECOMMENDED ACTION:**

Approval of Qualified Certification of Second Interim Report for School Year 2019-20

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Kristina Benson, Superintendent

## 2019-2020 Second Interim

Period July 1, 2019- January 31, 2020

### Board Members

Marlene Thomason  
Kate Twisselman  
Nataly Ramirez  
Van Parlet  
Jennifer Moe

**SHANDON JOINT UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Meeting Date: March 3, 2020**

**TO:** Board of Trustees

**FROM:** Maria Ruelas, SLOCOE Fiscal Specialist II

**SUBJECT:** 2019-20 Second Interim Financial Report

Pursuant to Education code 42131 and 33127, the 2019-20 Second Interim Financial Report is presented for the Board's review and approval. This is the first of two required reports, covering the period from July 1, 2019 – January 31, 2020. The Second Interim Report reflects the most current assumptions as reported on the School Services of California School District Financial Projection Dartboard Final Budget Version (attached) and includes the district's financial position and assumptions as of January 31, 2020.

There are no changes in factors for the 2019-20 fiscal year. However, the proposed State Budget will affect multiyear projection factors. Projected COLAs for 2019-20 and 2020-2021 have decreased to 3.26% and 2.29% and 2021-2022, 2.71% respectively. LEAs cannot sole rely on a COLA environment, the need for fiscal prudence to maintain reserves and restrain from deficit spending is critical.

Full funding of the LCFF equates to supplemental and concentration grants also being fully funded, which will require an increase in expenditures and services principally directed to the unduplicated students who generated those dollars.

**LCAP update**

Based on staff and stakeholder feedback, experience, educational theory, and research on effective practices, Shandon Joint Unified School District adopted four LCAP goals and is implementing 34 Actions/Services designed to increase or improve services for all students, and 28 Actions/Services specifically identified as directly contributing to meeting the increased or improved services requirement for low income, English learners and foster youth. In order to meet the needs of all students, including low income, foster youth, and EL students, the district is implementing several new programs as well as modifying existing programs. This fall we have focused on providing additional counseling support to meet the requirements of Comprehensive Support and Improvement (CSI). We have designed weekly activities to support understanding of test types found in the CAASPP. High School and Middle School students have participated in the College and Career Guidance Initiative (CCGI) and had the opportunity to visit Cuesta College. To professional development to meet the academic and social emotional needs of our student population. We have also expanded Fountas and Pinnell intervention materials to include 4th and 5th grade.

***Financial Highlights- Comparison is from First Interim to Second Interim***

***Fund 01 – General Fund***

The General Fund is the chief operating fund of the district. The General Fund is used to account for the ordinary operations of the district with transactions recorded as Unrestricted or Restricted funding sources.

### **Revenue Assumptions:**

- The District's enrollment has continued to decline between First and Second Interim. District will be funded on Prior Year ADA. Unduplicated Pupil Count has not changed since First Interim based on CalPads data.
  - Current Year estimated ADA is 267.43, a decrease of -2.85 ADA from First Interim
  - Current Year estimated Supplemental Unduplicated Count is 83.05%, an increase of 0.35%
  - Increase in Special Ed AB602 Taxes
- **Increase in Monterey County Property Taxes(\$2,442,994), which decreased the State Aid revenue to \$556,727**
- Increase in Federal Revenue due to increase in Title I \$446
- Increase to State Revenue due to Lottery \$13,222
- Decrease to Local Revenue due to Special Ed AB602 allocation decrease -\$1635
- **Total increase in Revenues \$2,455,027**

### **Expenditure Assumptions**

- Decrease of Certificated salaries -\$10,464
- Decrease in Classified salaries miscellaneous adjustments -\$6,601
- Decrease in Employee benefits due to small adjustments -\$436
- Increase in Books and Supplies due to expenses due to FFA donations, CTEIG expenditures grant and miscellaneous adjustments **\$21,178**
- Decrease in Operating Expenses due to reduction in Special Ed -\$48,934
- Increase in Other Outgo due to DSA fees **\$3,566**
- **Total decrease in Expenditures -\$48,388**

### **Multi Year Budget Assumptions**

#### **2019-2020**

3.26% COLA to LCFF

Enrollment as of 1/31/20 is 283

Unduplicated count 83.50%

Salaries increase by Step, Column and Longevity

**STRS 17.10% PERS 19.721%**

#### **2020-21**

2.29% COLA to LCFF

Estimated Enrollment is 282

Unduplicated count 81.70%

Estimated ADA is 267.90/Estimated Funded ADA 267.42

Salaries and benefits increase by Step, Column and Longevity

**STRS 18.40% PERS 22.80%**

#### **2021-22**

2.71% COLA to LCFF

Estimated Enrollment is 283

Unduplicated Count 79.60%

Estimated ADA is 268.85/Estimated Funded ADA is 267.90

Salaries increase by Step, Column and Longevity

**STRS 18.10% PERS 24.90%**



## **Other Funds**

- **Fund 13 Cafeteria:** An estimated contribution from the General Fund in the amount of \$24,546 is keeping the Café positive. Revenues and Expenditures need to be closely monitored throughout the year.
- **Fund 25 Capital Facilities Fund (Developer Fees):** Beginning balance for 19/20 was \$54,818.96 and the current Projected Ending Balance is \$35,587 with the purchase of the CapSlo building.

## **Designated Reserve for Economic Uncertainty**

- Due to the District's ADA, the State requires a 5% reserve. The Reserve for Economic Uncertainty for 2019-20 fiscal year is estimated at \$262,608, and represents a 12.20% reserve.

**The District is in a Positive Certification position, with projected reserves of:**

<u>19/20</u>	<u>20/21</u>	<u>21/22</u>
12.49%	5.00%	-4.83%

However, further negotiations with bargaining units could reduce those reserves substantially. Since the 20/21 and 21/22 both project deficit spending, the District must address any further ongoing costs that it takes on. Additional significant expenses added to the budget will require concurrent other reductions elsewhere in the budget. Otherwise, the reserves will dip below the 5% minimum reserve and the District will once again be qualified or negative-certified.

*The Government Finance Officers Association recommends reserves, at minimum, equal to two months of average general fund operating expenditures, or about 17%. Prudent reserves afford districts and their governing boards time to thoughtfully identify and implement budget adjustments over time.*

## **Recommended Action: Board approve Qualified Certification**

Based on the information in the 2019-20 Second Interim Report, the Shandon Joint Unified School District will meet its financial obligations in the current year and two out years, when the new Monterey County property taxes are counted. But while these funds are sequestered, the District is in a Qualified Status. The Second Interim Budget Report as presented is an accurate representation of what is known at this time. The Superintendent will continue to monitor ADA and staffing needs of the District on a regular basis.

## CATEGORIES

## REVENUES:

LCFF Sources

8010-8039

Federal

8100-8299

Other State

8300-8599

Local

8600-8799

Transfers in from Other Funds/Other Sources

891X

Contributions

8980

## EXPENDITURES

Certificated Salaries

1000-1999

Classified Salaries

2000-2999

Employee Benefits

3000-3999

Books &amp; Supplies

4000-4999

Services &amp; Operating

5000-5999

Capital Outlay

6000-6999

Other Outgo

7000-7299

Indirect Cost

7300-7399

Transfers Out/Uses

7600-7629

Other Adjustments

7600-7629

Total Expenditures

7600-7629

Change in Fund Balance

7600-7629

Estimated Beginning Balance

7600-7629

Net Change

7600-7629

Ending Balance

7600-7629

Assigned/Montgomery Co Basic Aid Taxes

7600-7629

Other Assignments

7600-7629

Restricted Legally Reserved

7600-7629

Reserve for Econ Uncertainties

7600-7629

Available Reserve

7600-7629

5% Minimum Reserve Required

## SHANDON SECOND INTERIM

## 19-20 Second Interim

## 20-21 Projected

## 21-22 Projected

	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined
LCFF Sources	6,273,420	106,759	6,380,179	6,440,244	107,500	6,547,744	6,515,527	110,510	6,725,937
Estimated ADA 270.28 Funded on Prior Year	0	317,260	317,260	0	170,448	170,448	0	172,087	172,087
New CSI dollars	0	392,080	392,080	66,323	266,904	323,227	66,323	266,904	323,227
CTEIG \$125K	73,696	210,632	284,228	64,806	205,614	264,218	58,794	205,614	264,398
Transfers in from Other Funds/Other Sources	0	0	0	0	0	0	0	0	0
Contributions	452,505	452,505	0	597,229	597,229	0	467,366	467,366	0
Total Revenues	5,957,424	1,481,215	7,438,639	5,963,943	1,341,696	7,305,639	6,123,078	1,362,487	7,485,565
Certificated Salaries	1,448,615	249,642	1,794,257	1,578,244	274,705	1,852,949	1,618,481	284,071	1,902,752
Classified Salaries	624,130	139,691	763,821	625,206	172,951	798,287	620,226	178,884	809,112
Employee Benefits	828,820	378,149	1,205,069	887,781	426,092	1,323,873	806,244	445,027	1,351,271
Books & Supplies	225,322	152,800	378,122	225,322	89,382	314,704	185,322	73,385	258,697
Services & Operating	530,901	361,334	892,235	453,985	154,823	608,808	480,485	159,465	639,950
Capital Outlay	3,560	0	3,560	0	0	0	0	0	0
Other Outgo	191,070	191,070	0	198,713	198,713	198,713	0	208,661	208,661
Indirect Cost	24,032	24,032	0	28,234	28,234	28,234	20,495	20,495	20,495
Transfers Out/Uses	0	0	0	0	0	0	0	0	0
Other Adjustments	0	0	0	0	0	0	0	0	0
Total Expenditures	3,755,940	1,496,222	5,252,162	3,780,872	1,341,696	5,122,568	3,812,455	1,362,480	5,174,935
Change in Fund Balance	2,201,484	18,993	2,182,471	2,182,471	0	2,182,471	2,310,623	0	2,310,623
Estimated Beginning Balance	986,990	35,602	1,022,492	3,188,474	20,495	3,208,969	5,371,546	20,494	5,392,040
Net Change	2,201,484	18,993	2,182,471	2,182,471	0	2,182,471	2,310,623	0	2,310,623
Ending Balance	3,188,474	20,495	3,208,969	5,371,546	20,494	5,392,040	7,682,168	20,495	7,702,663
Assigned/Montgomery Co Basic Aid Taxes	2,430,956	2,430,956	2,430,956	5,114,094	0	5,114,094	7,907,522	0	7,907,522
Other Assignments	101,500	20,495	121,995	1,500	20,494	1,500	1,500	20,495	20,495
Restricted Legally Reserved	656,018	0	656,018	255,952	0	255,952	270,854	0	270,854
Reserve for Econ Uncertainties	12,485	0	12,485	5,003	0	5,003	4,397	0	4,397
Available Reserve	262,608	0	262,608	258,128	0	258,128	258,128	0	258,128

\* Large deficit spending in General Fund

\* Transfers out Calf \$24032

\* Other Assignments \$1,500 Pcty Cash &amp; \$100K Special Ed

\* Large deficit spending in General Fund

\* Transfers out Calf \$25234

\* Other Assignments \$1,500 Pcty Cash

\* Large deficit spending in General Fund

\* Transfers out Calf \$26495

\* Other Assignments \$1,500 Pcty Cash

**2019-2020  
SECOND INTERIM**

**ADA**  
**UNDULATED COUNT**  
**FUNDED ADA**

**270.28**  
**222**  
**302.51**

**82.44%**

**COLA**  
**STRS**  
**PERS**

**3.46%**  
**16.70%**  
**20.73%**

**UNRESTRICTED**

**RESTRICTED**

8010-8099 LCFE	556,727
STATE AID	56,744
EPA	5,659,949
TAXES	6,273,420
8300-8599 STATE	11,488
8550 MANDATE BLOCK GRANT	
8590-17718 CELDT	120
1100 LOTTERY	51,285
	62,893
8600-8799 OTHER LOCAL REV	
8650 LEASES/RENTALS	22,500
8660 INTEREST	25,000
8698 STALE DATE	0
8699 MISCELLANEOUS	5,000
8699 GRIZZLY(0709&0723)	5,936
8699 MICROSOFT REBATE	0
8699 CUESTA CTE CLASSES D1 637	7,500
8699 SISC SAFETY	500
8699 VANDALISM	810
8699 FUNDRAISERS BLOCK S	0
8699 FIRST SOLAR PARKING	0
0001 LIBRARY DONATION	2,000
0723 TRANSPORTATION INVOICING	4,450
	73,696
<b>TOTAL REVENUES</b>	<b>6,410,009</b>

3010 Title I	56,857	8290
3182 CSI	172,442	8290
3310 Special Ed	48,765	8181
3315 Special Ed Preschool	625	8182
3310 W/D2 3320 Preschool	1,791	8182
3550 Carl Perkins	2,748	8290
4035 Title II Teacher Quality	10,876	8290
4127 Title IV Every Student Succeeds Act- New 18/19	10,000	8290
4203 Title III LEP	13,156	8290
*5810 REAP		8290
6230 Prop 39-opted 2 yr in 15/1	0	8590
6300 Lottery	21,849	8560
6387 CTE AIG Grant	125,000	8590
6500 Special Ed AB602	108,758	8097
AB602	15,000	8699
AB602	168,144	8792
AB602 Contract with PV-New 1	13,965	8677
7010 Agriculture	13,529	8590
7311 Classified School Employees Professional Development- New 18/19		8590
7338 College Readiness	0	8590
7510 Lowest Performing Stude	176	8590
7690 STRS on behalf	231,526	8560
9010 Shop Donations	1,200	8699
9055 SIPE	2,998	8677
9055 SIPE SAFETY Grant	2,200	8699
9069 FFA Donations	7,025	8699
9580 Greenhouse	0	8699
9630 South Coast Region	0	8699
9638 CTE SLOPE GRANT	0	8699
9639 CTE CUESTA	0	8677
	1,028,630	
<b>total revenues</b>	<b>7,438,639</b>	

numbers given to Shannon for LCAP  
other state Funds 454,973  
All Local 284,228  
All Federal 317,260  
Total LCFF Funds 6,382,178

8010-8099	108,758 LCFE
8100-8299	317,260 FEDERAL
8300-8599	392,080 STATE
8600-8799	210,532 LOCAL
	1,028,630

\*No REAP Allocation for 19/20

## 2020-21

ESTIMATED REVENUES  
2020-21

COLA  
STRS  
PERS

**RESTRICTED**

3010 Title I	58,857	8290
3310 Special Ed	81,811	8290
3315 Special Ed Preschool	50,160	8182
3320 Preschool		8182
3350 Carl Perkins	2,400	8290
4035 Title II Teacher Quality	10,876	8290
4127 Title IV Every Student Succeeds Act- New 18/19	10,000	8290
4203 Title III LEP	13,156	8290
5810 REAP	25,000	8290
6230 Prop 39-opted 2 yr in 15/1	0	8590
6300 Lottery	21,849	8590
6387 CTE AIG Grant		8590
6500 Special Ed AB602	107,500	8697
AB602	15,000	8699
AB602	172,953	8792
AB602 Contract with PV-New 11	14,663	8677
7010 Agriculture	13,529	8590
7311 Classified School Employees Professional Development- New 18/19		8590
7338 College Readiness	0	8590
7690 STRS on behalf	231,526	8590
9010 Shop Donations	0	8699
9055 SIPE	2,998	8677
9055 SIPE SAFETY Grant	0	8699
9069 FFA Donations		8699
9580 Greenhouse	0	8699
9630 South Coast Region	0	8699
9638 CTE SLOPE GRANT	0	8699
9639 CTE CUESTA	0	8677

8010-8099
8100-8299
8300-8599
8600-8799

Carry forward balances  
ROP

**7,305,639**

FFA Donations  
Greenhouse  
Lottery-6300  
Lottery 1100  
Common Core

### Carry forward balances

## 2021-2022

COLA	2.80%
STRS	17.80%
PERS	24.90%

**RESTRICTED**

3010 Title I	60,505	8290
3310 Special Ed	50,160	8181
3315 Special Ed Preschool		8182
3320-Presehel		8182
3550 Carl Perkins	2,400	8290
4035 Title II Teacher Quality	10,876	8290
4127 Title IV Every Student Succeeds Act- New 18/19	10,000	8280
4203 Title III LEP	13,156	8290
5810 REAP	25,000	8290
6230 Prop 39-opted 2 yr in 15/1	0	8590
6300 Lottery	21,849	8660
6387 CTE AIG Grant		8590
6500 Special Ed AB602		8097
AB602	110,510	8689
AB602	15,000	8792
AB602 Contract with PV-New 11	172,953	8677
7010 Agriculture	14,663	8590
7311 Classified School Employees Professional Development- New 18/19	13,529	
7338 College Readiness		8590
7690 STRS on behalf	0	8590
9010 Shop Donations	231,526	8699
9055 SIPE	0	8699
9055 SIPE SAFETY Grant	2,998	8677
9069 FFA Donations	0	8689
9580 Greenhouse		8699
9630 South Coast Region	0	8699
9638 CTE SLOPE GRANT	0	8699
9639 CTE CUESTA	0	8677
	755,125	

**7,485,559**

**Carry forward balances**  
**ROP**  
**SIPE**  
**FFA Donations**  
**Greenhouse**  
**Lottery-6300**  
**Lottery 1100**  
**Common Core**

# Shandon JUSD Second Interim 2019-2020

	Budget	1st Interim	2nd Interim	Change +/- from First Interim to Second Interim
Unduplicated Count	84.91%	82.70%	82.70%	0.00%
Enrollment	296.00	286.00	283.00	-3.00
ADA				
k-8 Parkfield	4.75	4.75	4.75	0.00
k-8 Elem/Middle School	189.05	185.73	186.20	0.47
High School	84.55	79.80	77.90	-1.90
NPS	0.95	0.00	0.00	0.00
Total ADA- Funding is <b>HOLD HARMLESS</b> to PRIOR YEAR	279.30	270.28	268.85	-1.43

	REVENUES	Budget	1st Interim	2nd Interim	Change +/- from First Interim to Second Interim
8010-8099	LCFF	\$ 4,002,891	\$ 3,939,178	\$ 6,382,172	\$ 2,442,994
	Increase in Monterey County Property Taxes (in appeal process)				
8100-8299	Federal Revenue	\$ 264,454	\$ 316,814	\$ 317,260	\$ 446
	Increased Title 1				
8300-8599	Other State Revenue	\$ 217,685	\$ 441,751	\$ 454,973	\$ 13,222
	Increased Lottery				
8600-8799	Other Local Revenue	\$ 264,928	\$ 285,863	\$ 284,228	\$ (1,635)
	Decrease due to AB602 allocation				
<b>Total Revenues</b>		<b>\$ 4,749,958</b>	<b>\$ 4,983,606</b>	<b>\$ 7,438,633</b>	<b>\$ 2,455,027</b>

	EXPENDITURES	Budget	1st Interim	2nd Interim	Change +/- from First Interim to Second Interim
1000-1999	Certificated Salary	\$ 1,815,671	\$ 1,804,721	\$ 1,794,257	\$ (10,464)
	Decrease due to small adjustments in Cert Subs				
2000-2999	Classified Salary	\$ 763,998	\$ 770,412	\$ 763,811	\$ (6,601)
	Decrease due to small adjustments in Class Subs				
3000-3999	Certificated and Classified Benefits	\$ 1,166,283	\$ 1,205,505	\$ 1,205,069	\$ (436)
	Decrease due to small adjustments				
4000-4999	Books and Supplies	\$ 269,867	\$ 356,944	\$ 378,122	\$ 21,178
	Increase due CTEIG expenditures, FFA Donations				
5000-5999	Services and Opertaing Expenditures	\$ 762,740	\$ 941,169	\$ 892,235	\$ (48,934)
	Decrease due to Special Ed				
6000-6999	Capital Outlay	\$ 10,000	\$ -	\$ 3,566	\$ 3,566
	Increase due to DSA fees				
7100-7299	Other Outgo	\$ 179,348	\$ 191,070	\$ 191,070	\$ -
	No change				
7600-7629	Transfer Out	\$ 31,243	\$ 31,243	\$ 24,032	\$ (7,211)
	Decrease to prior year carry forward				
<b>Total Expenditures</b>		<b>\$ 4,999,150</b>	<b>\$ 5,301,064</b>	<b>\$ 5,252,162</b>	<b>\$ (48,902)</b>

Excess (Dificiency) of Revenue	\$ (249,192)	\$ (317,458)	\$ 2,186,471
Beginning Fund Balance as of 7/1/19 Unaudited Actuals	\$ 1,022,492	\$ 825,125	\$ 825,125
Ending Fund Balance as date of Interim	\$ 629,879	\$ 636,744	\$ 3,011,596
Restricted Ending Balance-can not use towards reserve	\$ 2,945	\$ 2,505	\$ 19,080
Assigned- Special Ed and Revolving Cash	\$ 101,500	\$ 101,500	\$ 101,500
Assiigned- Monterey County Property Taxes			\$ 2,430,956
Unrestricted Ending Fund Balance use towards reserve	\$ 525,434	\$ 532,739	\$ 460,060
<b>5% Required Reserve</b>	<b>\$ 249,958</b>	<b>\$ 265,053</b>	<b>\$ 262,608</b>
<b>Total Available Reserves</b>	<b>10.51%</b>	<b>10.05%</b>	<b>8.76%</b>

LCFF Calculator Universal Assumptions						
Shandon Joint Unified (68833) - 19/20 2P						
Summary of Funding						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Target Components:</b>						
COLA & Augmentation	3.70%	3.26%	2.29%	2.71%	2.82%	0.00%
Base Grant	2,855,407	2,868,653	2,838,245	2,915,436	2,400,357	-
Grade Span Adjustment	76,108	70,441	59,910	61,518	87,794	-
Supplemental Grant	418,850	402,982	384,603	386,335	396,209	-
Concentration Grant	355,996	340,266	314,226	298,487	306,117	-
Add-ons	160,122	160,122	160,122	160,122	160,122	160,122
Total Target	3,866,483	3,842,464	3,757,106	3,821,898	3,351,199	160,122
<b>Transition Components:</b>						
Target	\$ 3,866,483	\$ 3,842,464	\$ 3,757,106	\$ 3,821,898	\$ 3,351,199	\$ 160,122
Funded Based on Target Formula (py P-2)	FALSC	TRUE	TRUE	TRUE	TRUE	TRUE
Floor	3,587,761	3,733,603	3,579,815	3,583,686	3,151,871	356,727
<i>Remaining Need after Gap (informational only)</i>						
Gap %	100%	100%	100%	100%	100%	100%
Current Year Gap Funding	278,722	-	-	-	-	-
Miscellaneous Adjustments	-	-	-	-	-	-
Economic Recovery Target	-	-	-	-	-	-
Additional State Aid	-	-	-	-	-	1,218,066
<b>Total LCFF Entitlement</b>	<b>\$ 3,866,483</b>	<b>\$ 3,842,464</b>	<b>\$ 3,757,106</b>	<b>\$ 3,821,898</b>	<b>\$ 3,351,199</b>	<b>\$ 1,378,188</b>
<b>Components of LCFF By Object Code</b>						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
8011 - State Aid	\$ 1,695,619	\$ 556,727	\$ 556,727	\$ 556,727	\$ 2,888,821	\$ 1,378,188
8011 - Fair Share	-	-	-	-	-	-
8311 & 8590 - Categoricals	-	-	-	-	-	-
EPA (for LCFF Calculation purposes)	60,502	56,744	53,770	53,960	462,378	-
Local Revenue Sources	-	-	-	-	-	-
8021 to 8089 - Property Taxes	2,109,352	5,659,949	5,829,747	6,004,639	-	-
8089 - In-Lieu of Property Taxes	-	-	-	-	-	-
Property Taxes not of in-lieu	2,109,352	5,659,949	5,829,747	6,004,639	-	-
<b>TOTAL FUNDING</b>	<b>\$ 3,866,483</b>	<b>\$ 6,273,420</b>	<b>\$ 6,440,244</b>	<b>\$ 6,615,326</b>	<b>\$ 3,351,199</b>	<b>\$ 1,378,188</b>
Basic Aid Status	Non-Basic Aid	Basic Aid	Basic Aid	Basic Aid	Non-Basic Aid	-
Less: Excess Taxes	\$ -	\$ 2,374,212	\$ 2,629,368	\$ 2,739,468	\$ -	\$ -
Less: EPA in Excess to LCFF Funding	\$ -	\$ 56,744	\$ 53,770	\$ 53,960	\$ -	\$ -
<b>Total Phase-In Entitlement</b>	<b>\$ 3,866,483</b>	<b>\$ 3,842,464</b>	<b>\$ 3,757,106</b>	<b>\$ 3,821,898</b>	<b>\$ 3,351,199</b>	<b>\$ 1,378,188</b>
<b>EPA Details</b>						
% of Adjusted Revenue Limit - Annual	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%
% of Adjusted Revenue Limit - P-2	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%
EPA (for LCFF Calculation purposes)	\$ 60,502	\$ 56,744	\$ 53,770	\$ 53,960	\$ 462,378	\$ -
8012 - EPA, Current Year Receipt	-	-	-	-	-	-
(P-2 plus Current Year Accrual)	60,502	56,744	53,770	53,960	462,378	-
8019 - EPA, Prior Year Adjustment	-	-	-	-	-	-
(P-A less Prior Year Accrual)	(36,019)	-	-	-	-	(0)
Accrual (from Assumptions)	-	-	-	-	-	-
<b>Summary of Student Population</b>						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Unduplicated Pupil Population</b>						
Enrollment	293	283	282	283	283	-
COE Enrollment	-	-	-	-	-	-
Total Enrollment	293	283	282	283	283	-
Unduplicated Pupil Count	251	225	225	225	225	-
COE Unduplicated Pupil Count	-	-	-	-	-	-
Total Unduplicated Pupil Count	251	225	225	225	225	-
Rolling %, Supplemental Grant	83.3300%	83.0500%	81.7000%	79.6000%	79.6000%	0.0000%
Rolling %, Concentration Grant	83.3300%	83.0500%	81.7000%	79.6000%	79.6000%	0.0000%
<b>FUNDED ADA</b>						
Adjusted Base Grant ADA	Prior Year	Prior Year	Current Year	Prior Year	Prior Year	Current Year
Grades TK-3	97.88	87.94	73.15	73.15	77.90	-
Grades 4-6	66.33	73.21	67.45	67.45	60.80	-
Grades 7-8	43.33	37.41	45.60	45.60	52.25	-
Grades 9-12	0.65	-	-	-	77.90	-
Total Adjusted Base Grant ADA	208.19	198.56	186.20	186.20	268.85	-
Necessary Small School ADA	Prior year	Prior year	Prior year	Current year	Current year	Current year
Grades TK-3	4.69	3.68	2.85	4.75	-	-
Grades 4-6	4.86	3.61	1.90	0.95	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	84.77	77.87	77.90	77.90	-	-
Total Necessary Small School ADA	94.32	85.16	82.65	83.60	-	-
Total Funded ADA	302.51	283.72	268.85	269.80	268.85	0.00
<b>ACTUAL ADA (Current Year Only)</b>						
Grades TK-3	91.62	82.18	76.95	77.90	-	-
Grades 4-6	76.82	70.30	68.40	60.80	-	-
Grades 7-8	37.41	37.05	45.60	52.25	-	-
Grades 9-12	78.52	77.90	76.95	77.90	-	-
Total Actual ADA	284.37	267.43	267.90	268.85	-	-
Funded Difference (Funded ADA less Actual ADA)	18.14	16.29	0.95	0.95	268.85	-
<b>LCAP Percentage to Increase or Improve Services</b>						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Current year estimated supplemental and concen	\$ 774,846	\$ 743,248	\$ 698,829	\$ 684,822	\$ 702,326	\$ -
Current year Percentage to Increase or Improve	26.43%	25.29%	24.11%	23.00%	28.22%	0.00%



## SSC School District and Charter School Financial Projection Dartboard 2020-21 Governor's Proposed State Budget

This version of School Services of California Inc.'s (SSC) Financial Projection Dartboard is based on the 2020-21 Governor's State Budget proposal. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF GRADESPAN FACTORS				
Entitlement Factors Per ADA*	K-3	4-6	7-8	9-12
2019-20 Base Grants	\$7,702	\$7,818	\$8,050	\$9,329
COLA at 2.29%	\$176	\$179	\$184	\$214
2020-21 Base Grants	\$7,878	\$7,997	\$8,234	\$9,543
Grade Span Adjustment Factors	10.4%	—	—	2.6%
Grade Span Adjustment Amounts	\$819	—	—	\$248
2020-21 Adjusted Base Grants	\$8,697	\$7,997	\$8,234	\$9,791
Supplemental Grants (% Adj. Base)	20%			
Concentration Grants (% Adj. Base)	50%			
Concentration Grant Threshold	55%			

\*Average daily attendance (ADA)

PLANNING FACTORS						
Factors		2019–20	2020–21	2021–22	2022–23	2023–24
Statutory COLA <sup>1</sup>		3.26%	2.29%	2.71%	2.82%	2.60%
California CPI		3.09%	2.99%	2.89%	2.69%	2.73%
California Lottery	Unrestricted per ADA	\$153	\$153	\$153	\$153	\$153
	Restricted per ADA	\$54	\$54	\$54	\$54	\$54
Mandate Block Grant (District)	Grades K–8 per ADA	\$32.18	\$32.92	\$33.81	\$34.76	\$35.74
	Grades 9–12 per ADA	\$61.94	\$63.36	\$65.08	\$66.92	\$68.81
Mandate Block Grant (Charter)	Grades K–8 per ADA	\$16.86	\$17.25	\$17.72	\$18.22	\$18.73
	Grades 9–12 per ADA	\$46.87	\$47.94	\$49.24	\$50.63	\$52.06
One-Time Discretionary Funds per ADA		–	–	–	–	–
Interest Rate for Ten-Year Treasuries		2.07%	2.25%	2.51%	2.50%	2.60%
CalSTRS Employer Rate <sup>2</sup>		17.10%	18.40%	18.10%	18.10%	18.10%
CalPERS Employer Rate <sup>3</sup>		19.721%	22.80%	24.90%	25.90%	26.60%

STATE MINIMUM RESERVE REQUIREMENTS	
Reserve Requirement	District ADA Range
The greater of 5% or \$69,000	0 to 300
The greater of 4% or \$69,000	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 400,000
1%	400,001 and higher

<sup>1</sup>Applies to LCFF, Special Education, Child Nutrition, Preschool, Foster Youth, American Indian Education Centers/American Indian Early Childhood Education and Mandate Block Grant.

<sup>2</sup>California State Teachers' Retirement System (CalSTRS) rates in 2019-20 and 2020-21 are final. Rates in the following years are subject to change based on determination by the CalSTRS Board.

<sup>3</sup>California Public Employees' Retirement System (CalPERS) rate in 2019-20 is final. Rates in the following years are subject to change based on determination by the CalPERS Board.



NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_

District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 03, 2020

Signed: \_\_\_\_\_

President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

##### POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

##### X QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

##### NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Maria Ruelas

Telephone: 805-782-7271

Title: Fiscal Specialist II

E-mail: mruelas@slocoe.org

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	n/a	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.		X

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?	X	
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2018-19) annual payment?	n/a	X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	n/a	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, have there been changes since first interim in OPEB liabilities?	n/a	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	4,002,891.00	3,939,178.00	4,575,228.46	6,382,178.00	2,443,000.00	62.0%
2) Federal Revenue		8100-8299	284,454.00	316,814.00	87,419.00	317,260.00	446.00	0.1%
3) Other State Revenue		8300-8599	217,685.00	441,754.00	175,829.37	454,973.00	13,219.00	3.0%
4) Other Local Revenue		8600-8799	284,928.00	285,863.00	139,566.03	284,228.00	(1,635.00)	-0.6%
5) TOTAL, REVENUES			4,749,958.00	4,983,609.00	4,978,042.86	7,438,639.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1899	1,815,671.00	1,804,721.00	980,247.83	1,794,257.00	10,464.00	0.6%
2) Classified Salaries		2000-2999	763,998.00	770,412.00	388,835.39	763,811.00	6,601.00	0.9%
3) Employee Benefits		3000-3999	1,166,283.00	1,205,505.00	503,134.13	1,205,069.00	436.00	0.0%
4) Books and Supplies		4000-4999	269,867.00	356,944.00	230,045.39	378,122.00	(21,178.00)	-5.9%
5) Services and Other Operating Expenditures		5000-5999	762,740.00	941,169.00	411,158.91	892,235.00	48,934.00	5.2%
6) Capital Outlay		6000-6999	10,000.00	0.00	3,566.47	3,566.00	(3,566.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	179,348.00	191,070.00	38,679.12	191,070.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			4,967,907.00	5,269,821.00	2,555,667.24	5,228,130.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(217,949.00)	(286,212.00)	2,422,375.62	2,210,509.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	31,243.00	31,243.00	0.00	24,032.00	7,211.00	23.1%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(31,243.00)	(31,243.00)	0.00	(24,032.00)		

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(249,182.00)	(317,455.00)	2,422,375.62	2,186,477.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,022,491.52	1,022,491.52		1,022,491.52	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,022,491.52	1,022,491.52		1,022,491.52		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,022,491.52	1,022,491.52		1,022,491.52		
2) Ending Balance, June 30 (E + F1e)			773,299.52	705,036.52		3,208,968.52		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,500.00	1,500.00		1,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	35,502.15	16,013.15		20,495.15		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	100,000.00	100,000.00		2,530,956.00		
MONTEREY TAX	0000	9780				2,430,956.00		
SPECIAL ED	0000	9780				100,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	249,958.00	265,053.00		262,608.00		
Unassigned/Unappropriated Amount		9790	386,339.37	322,470.37		393,409.37		

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment State Aid - Current Year		8011	1,683,797.00	1,431,170.00	1,199,519.00	556,727.00	(874,443.00)	-61.1%
Education Protection Account State Aid - Current Year		8012	57,762.00	56,744.00	30,251.00	56,744.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	11,748.00	12,354.00	7,324.00	27,353.00	14,999.00	121.4%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	1,870,835.00	1,996,823.00	3,114,440.87	5,367,327.00	3,370,504.00	168.8%
Unsecured Roll Taxes		8042	49,463.00	84,053.00	196,346.65	261,724.00	177,671.00	211.4%
Prior Years' Taxes		8043	4,670.00	3,545.00	2,825.74	3,545.00	0.00	0.0%
Supplemental Taxes		8044	61,792.00	82,921.00	24,521.20	0.00	(82,921.00)	-100.0%
Education Revenue Augmentation Fund (ERAF)		8045	161,357.00	170,101.00	0.00	0.00	(170,101.00)	-100.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>3,901,424.00</b>	<b>3,837,711.00</b>	<b>4,575,228.46</b>	<b>6,273,420.00</b>	<b>2,435,709.00</b>	<b>63.5%</b>
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools In Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	101,467.00	101,467.00	0.00	108,758.00	7,291.00	7.2%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>4,002,891.00</b>	<b>3,939,178.00</b>	<b>4,575,228.46</b>	<b>6,382,178.00</b>	<b>2,443,000.00</b>	<b>62.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	50,556.00	50,556.00	0.00	50,556.00	0.00	0.0%
Special Education Discretionary Grants		8182	611.00	625.00	0.00	625.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	57,143.00	56,406.00	28,640.00	56,857.00	451.00	0.8%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	9,539.00	10,881.00	2,720.00	10,876.00	(5.00)	0.0%

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	14,858.00	13,156.00	10,448.00	13,156.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290	129,331.00	182,442.00	45,611.00	182,442.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act		8290						
Career and Technical Education	3500-3599	8290	2,416.00	2,748.00	0.00	2,748.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>264,454.00</b>	<b>316,814.00</b>	<b>87,419.00</b>	<b>317,260.00</b>	<b>446.00</b>	<b>0.1%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	11,614.00	11,488.00	11,488.00	11,488.00	0.00	0.0%
Lottery - Unrestricted and Instructional Material		8580	59,915.00	59,915.00	25,908.37	73,134.00	13,219.00	22.1%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	125,000.00	123,750.00	125,000.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	146,156.00	245,351.00	14,683.00	245,351.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>217,685.00</b>	<b>441,754.00</b>	<b>175,829.37</b>	<b>454,973.00</b>	<b>13,219.00</b>	<b>3.0%</b>

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68633 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	22,500.00	22,500.00	14,300.00	22,500.00	0.00	0.0%
Interest		8660	15,000.00	25,000.00	13,111.30	25,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	16,963.00	16,963.00	9,390.00	19,163.00	2,200.00	13.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	35,936.00	43,946.00	17,726.64	49,421.00	5,475.00	12.5%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	174,529.00	177,454.00	85,038.09	168,144.00	(9,310.00)	-5.2%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>264,928.00</b>	<b>285,863.00</b>	<b>139,566.03</b>	<b>284,228.00</b>	<b>(1,635.00)</b>	<b>-0.6%</b>
<b>TOTAL, REVENUES</b>			<b>4,749,958.00</b>	<b>4,983,609.00</b>	<b>4,978,042.86</b>	<b>7,438,639.00</b>	<b>2,455,030.00</b>	<b>49.3%</b>



2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	1,427,486.00	1,396,280.00	748,640.94	1,389,695.00	6,585.00	0.5%
Certificated Pupil Support Salaries		1200	161,519.00	173,831.00	93,527.20	170,985.00	2,846.00	1.6%
Certificated Supervisors' and Administrators' Salaries		1300	226,866.00	234,610.00	138,079.69	233,577.00	1,033.00	0.4%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			1,815,671.00	1,804,721.00	980,247.83	1,794,257.00	10,464.00	0.6%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	225,704.00	236,540.00	113,358.01	233,792.00	2,748.00	1.2%
Classified Support Salaries		2200	312,447.00	313,025.00	169,361.78	309,172.00	3,853.00	1.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	205,174.00	200,174.00	100,780.85	200,174.00	0.00	0.0%
Other Classified Salaries		2900	20,673.00	20,673.00	5,334.75	20,673.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			763,998.00	770,412.00	388,835.39	763,811.00	6,601.00	0.9%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	433,004.00	517,102.00	159,743.46	519,464.00	(2,362.00)	-0.5%
PERS		3201-3202	161,304.00	149,658.00	77,019.55	149,104.00	554.00	0.4%
OASDI/Medicare/Alternative		3301-3302	88,615.00	82,316.00	42,835.17	82,831.00	(515.00)	-0.6%
Health and Welfare Benefits		3401-3402	421,717.00	395,709.00	193,330.07	392,826.00	2,883.00	0.7%
Unemployment Insurance		3501-3502	1,312.00	3,373.00	758.25	3,375.00	(2.00)	-0.1%
Workers' Compensation		3601-3602	60,331.00	57,347.00	29,447.63	57,469.00	(122.00)	-0.2%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			1,166,283.00	1,205,505.00	503,134.13	1,205,069.00	436.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	74,909.00	74,618.00	36,237.46	76,212.00	(1,594.00)	-2.1%
Books and Other Reference Materials		4200	225.00	1,262.00	1,301.77	1,526.00	(264.00)	-20.9%
Materials and Supplies		4300	182,933.00	221,581.00	150,441.95	239,966.00	(18,385.00)	-8.3%
Noncapitalized Equipment		4400	10,000.00	57,683.00	42,064.21	58,618.00	(935.00)	-1.6%
Food		4700	1,800.00	1,800.00	0.00	1,800.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			269,867.00	356,944.00	230,045.39	378,122.00	(21,178.00)	-5.9%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	90,978.00	90,978.00	10,052.58	57,000.00	33,978.00	37.3%
Travel and Conferences		5200	62,342.00	65,584.00	23,106.37	67,940.00	(2,356.00)	-3.6%
Dues and Memberships		5300	10,180.00	10,923.00	10,352.00	11,622.00	(699.00)	-6.4%
Insurance		5400-5450	35,625.00	40,797.00	40,753.30	40,859.00	(62.00)	-0.2%
Operations and Housekeeping Services		5500	98,840.00	105,900.00	69,296.29	105,900.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	26,100.00	26,100.00	9,660.13	40,406.00	(14,306.00)	-54.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	425,465.00	587,677.00	240,195.27	555,298.00	32,379.00	5.5%
Communications		5900	13,210.00	13,210.00	7,742.97	13,210.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			762,740.00	941,169.00	411,158.91	892,235.00	48,934.00	5.2%

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	3,566.47	3,566.00	(3,566.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	10,000.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			10,000.00	0.00	3,566.47	3,566.00	(3,566.00)	New
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	74,498.00	86,220.00	(9,992.01)	86,220.00	0.00	0.0%
Payments to County Offices		7142	104,850.00	104,850.00	48,671.13	104,850.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			179,348.00	191,070.00	38,879.12	191,070.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			4,967,907.00	5,269,821.00	2,555,667.24	5,228,130.00	41,691.00	0.8%

2019-20 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	31,243.00	31,243.00	0.00	24,032.00	7,211.00	23.1%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			31,243.00	31,243.00	0.00	24,032.00	7,211.00	23.1%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(31,243.00)	(31,243.00)	0.00	(24,032.00)	(7,211.00)	-23.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	3,901,424.00	3,837,711.00	4,575,228.46	6,273,420.00	2,435,709.00	63.5%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	55,983.00	55,957.00	35,738.28	62,893.00	6,936.00	12.4%
4) Other Local Revenue		8600-8799	58,436.00	69,021.00	36,912.94	73,696.00	4,675.00	6.8%
5) TOTAL, REVENUES			4,015,823.00	3,962,689.00	4,647,879.68	6,410,009.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	1,512,447.00	1,554,883.00	849,964.84	1,545,615.00	9,268.00	0.6%
2) Classified Salaries		2000-2999	638,562.00	631,562.00	315,193.51	624,130.00	7,432.00	1.2%
3) Employee Benefits		3000-3999	969,165.00	822,980.00	429,235.43	826,920.00	(3,940.00)	-0.5%
4) Books and Supplies		4000-4999	234,289.00	215,735.00	107,773.36	225,322.00	(9,587.00)	-4.4%
5) Services and Other Operating Expenditures		5000-5999	509,211.00	527,543.00	288,488.82	530,901.00	(3,358.00)	-0.6%
6) Capital Outlay		6000-6999	10,000.00	0.00	3,566.47	3,566.00	(3,566.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(29,683.00)	(29,683.00)	0.00	(24,546.00)	(5,137.00)	17.3%
9) TOTAL, EXPENDITURES			3,743,991.00	3,723,020.00	1,994,222.43	3,731,908.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A6 - B9)</b>								
			271,832.00	239,669.00	2,653,657.25	2,678,101.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	31,243.00	31,243.00	0.00	24,032.00	7,211.00	23.1%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(489,781.00)	(506,392.00)	0.00	(452,585.00)	53,807.00	-10.6%
4) TOTAL, OTHER FINANCING SOURCES/USES			(521,024.00)	(537,635.00)	0.00	(476,617.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(249,192.00)	(297,968.00)	2,653,657.25	2,201,484.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	986,989.66	986,989.66		986,989.66	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			986,989.66	986,989.66		986,989.66		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			986,989.66	986,989.66		986,989.66		
2) Ending Balance, June 30 (E + F1e)			737,797.66	689,023.66		3,188,473.66		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,500.00	1,500.00		1,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	100,000.00	100,000.00		2,530,956.00		
MONTEREY TAX	0000	9780				2,430,956.00		
SPECIAL ED	0000	9780				100,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	249,958.00	265,053.00		262,608.00		
Unassigned/Unappropriated Amount		9790	386,339.66	322,470.66		393,408.66		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	1,683,797.00	1,431,170.00	1,199,519.00	556,727.00	(874,443.00)	-61.1%
Education Protection Account State Aid - Current Year		8012	57,782.00	58,744.00	30,251.00	58,744.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	11,748.00	12,354.00	7,324.00	27,353.00	14,999.00	121.4%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	1,870,835.00	1,996,823.00	3,114,440.87	5,387,327.00	3,370,504.00	168.8%
Unsecured Roll Taxes		8042	49,463.00	84,053.00	196,346.65	261,724.00	177,671.00	211.4%
Prior Years' Taxes		8043	4,670.00	3,545.00	2,825.74	3,545.00	0.00	0.0%
Supplemental Taxes		8044	61,792.00	82,921.00	24,521.20	0.00	(82,921.00)	-100.0%
Education Revenue Augmentation Fund (ERAF)		8045	161,357.00	170,101.00	0.00	0.00	(170,101.00)	-100.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>3,901,424.00</b>	<b>3,837,711.00</b>	<b>4,575,228.46</b>	<b>6,273,420.00</b>	<b>2,435,709.00</b>	<b>63.5%</b>
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>3,901,424.00</b>	<b>3,837,711.00</b>	<b>4,575,228.46</b>	<b>6,273,420.00</b>	<b>2,435,709.00</b>	<b>63.5%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
	3020, 3040, 3041, 3045, 3080, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510,							
Other NCLB / Every Student Succeeds Act	5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	11,614.00	11,488.00	11,488.00	11,488.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	44,349.00	44,349.00	19,625.28	51,285.00	6,936.00	15.6%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
All Other State Revenue	All Other	8590	0.00	120.00	4,625.00	120.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			55,963.00	55,957.00	35,738.28	62,893.00	6,936.00	12.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	22,500.00	22,500.00	14,300.00	22,500.00	0.00	0.0%
Interest		8660	15,000.00	25,000.00	13,111.30	25,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	20,936.00	21,521.00	9,501.64	26,196.00	4,675.00	21.7%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			58,436.00	69,021.00	36,912.94	73,696.00	4,675.00	6.8%
<b>TOTAL, REVENUES</b>			4,015,823.00	3,962,889.00	4,647,879.68	6,410,009.00	2,447,320.00	61.8%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	1,200,747.00	1,226,197.00	662,504.53	1,220,880.00	5,317.00	0.4%
Certificated Pupil Support Salaries		1200	85,034.00	94,076.00	49,380.62	91,158.00	2,918.00	3.1%
Certificated Supervisors' and Administrators' Salaries		1300	226,666.00	234,610.00	138,079.69	233,577.00	1,033.00	0.4%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			1,512,447.00	1,554,883.00	849,964.84	1,545,615.00	9,268.00	0.6%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	100,268.00	98,268.00	40,294.45	94,689.00	3,579.00	3.6%
Classified Support Salaries		2200	312,447.00	312,447.00	168,783.46	308,594.00	3,853.00	1.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	205,174.00	200,174.00	100,780.85	200,174.00	0.00	0.0%
Other Classified Salaries		2900	20,673.00	20,673.00	5,334.75	20,673.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			638,562.00	631,562.00	315,193.51	624,130.00	7,432.00	1.2%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	249,748.00	244,046.00	137,734.09	246,715.00	(2,669.00)	-1.1%
PERS		3201-3202	135,358.00	122,133.00	62,576.60	121,560.00	573.00	0.5%
OASDI/Medicare/Alternative		3301-3302	74,631.00	68,691.00	35,764.80	69,538.00	(847.00)	-1.2%
Health and Welfare Benefits		3401-3402	357,860.00	337,285.00	167,403.99	337,945.00	(660.00)	-0.2%
Unemployment Insurance		3501-3502	1,098.00	2,701.00	662.53	2,706.00	(5.00)	-0.2%
Workers' Compensation		3601-3602	50,470.00	48,124.00	25,093.42	48,456.00	(332.00)	-0.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			869,165.00	822,980.00	429,235.43	826,920.00	(3,940.00)	-0.5%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	55,195.00	38,230.00	19,018.49	38,230.00	0.00	0.0%
Books and Other Reference Materials		4200	225.00	971.00	746.57	971.00	0.00	0.0%
Materials and Supplies		4300	167,089.00	161,482.00	82,476.38	167,631.00	(6,149.00)	-3.8%
Noncapitalized Equipment		4400	10,000.00	13,252.00	5,531.92	16,690.00	(3,438.00)	-25.9%
Food		4700	1,800.00	1,800.00	0.00	1,800.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			234,289.00	215,735.00	107,773.36	225,322.00	(9,597.00)	-4.4%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	29,284.00	28,284.00	9,269.30	30,640.00	(2,356.00)	-8.3%
Dues and Memberships		5300	10,180.00	10,823.00	9,758.00	11,028.00	(205.00)	-1.9%
Insurance		5400-5450	33,394.00	38,566.00	38,628.30	38,628.00	(62.00)	-0.2%
Operations and Housekeeping Services		5500	98,840.00	105,900.00	69,296.29	105,900.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	26,100.00	26,100.00	9,560.10	26,406.00	(306.00)	-1.2%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	298,203.00	304,660.00	144,133.83	305,089.00	(429.00)	-0.1%
Communications		5900	13,210.00	13,210.00	7,742.97	13,210.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			509,211.00	527,543.00	288,488.82	530,901.00	(3,358.00)	-0.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	3,566.47	3,566.00	(3,566.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	10,000.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			10,000.00	0.00	3,566.47	3,566.00	(3,566.00)	New
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(29,683.00)	(29,683.00)	0.00	(24,546.00)	(5,137.00)	17.3%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			(29,683.00)	(29,683.00)	0.00	(24,546.00)	(5,137.00)	17.3%
<b>TOTAL, EXPENDITURES</b>			3,743,991.00	3,723,020.00	1,994,222.43	3,731,908.00	(8,888.00)	-0.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	31,243.00	31,243.00	0.00	24,032.00	7,211.00	23.1%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(h) TOTAL, INTERFUND TRANSFERS OUT			31,243.00	31,243.00	0.00	24,032.00	7,211.00	23.1%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(489,781.00)	(506,392.00)	0.00	(452,585.00)	53,807.00	-10.6%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(489,781.00)	(506,392.00)	0.00	(452,585.00)	53,807.00	-10.6%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(521,024.00)	(537,635.00)	0.00	(476,617.00)	61,018.00	-11.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	101,467.00	101,467.00	0.00	108,758.00	7,291.00	7.2%
2) Federal Revenue		8100-8299	264,454.00	316,814.00	87,419.00	317,260.00	446.00	0.1%
3) Other State Revenue		8300-8599	161,722.00	385,797.00	140,091.09	392,080.00	6,283.00	1.6%
4) Other Local Revenue		8600-8799	206,492.00	216,842.00	102,653.09	210,532.00	(6,310.00)	-2.9%
5) TOTAL REVENUES			734,135.00	1,020,920.00	330,163.18	1,028,630.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	303,224.00	249,838.00	130,282.99	248,642.00	1,196.00	0.5%
2) Classified Salaries		2000-2999	125,438.00	138,850.00	73,841.88	139,681.00	(831.00)	-0.6%
3) Employee Benefits		3000-3999	297,118.00	382,525.00	73,898.70	378,149.00	4,376.00	1.1%
4) Books and Supplies		4000-4999	35,578.00	141,209.00	122,272.03	152,800.00	(11,591.00)	-8.2%
5) Services and Other Operating Expenditures		5000-5999	253,529.00	413,626.00	122,670.09	361,334.00	52,292.00	12.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	179,348.00	191,070.00	38,879.12	191,070.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	29,683.00	29,683.00	0.00	24,546.00	5,137.00	17.3%
9) TOTAL EXPENDITURES			1,223,916.00	1,545,801.00	561,444.81	1,496,222.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(489,781.00)	(525,881.00)	(231,281.63)	(467,592.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	489,781.00	506,392.00	0.00	452,585.00	(53,807.00)	-10.6%
4) TOTAL, OTHER FINANCING SOURCES/USES			489,781.00	506,392.00	0.00	452,585.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(19,489.00)	(231,281.83)	(15,007.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	35,501.86	35,501.86		35,501.86	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			35,501.86	35,501.86		35,501.86		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			35,501.86	35,501.86		35,501.86		
2) Ending Balance, June 30 (E + F1e)			35,501.86	16,012.86		20,494.86		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	35,502.15	16,013.15		20,495.15		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(0.29)	(0.29)		(0.29)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091						
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools In Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	101,467.00	101,467.00	0.00	108,758.00	7,291.00	7.2%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			101,467.00	101,467.00	0.00	108,758.00	7,291.00	7.2%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	50,556.00	50,556.00	0.00	50,556.00	0.00	0.0%
Special Education Discretionary Grants		8182	611.00	625.00	0.00	625.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	57,143.00	56,406.00	28,640.00	56,857.00	451.00	0.8%
Title I, Part D, Local Delinquent								
Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	9,539.00	10,881.00	2,720.00	10,876.00	(5.00)	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	14,858.00	13,156.00	10,448.00	13,156.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510,							
Other NCLB / Every Student Succeeds Act	5630	8290	129,331.00	182,442.00	45,611.00	182,442.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	2,416.00	2,748.00	0.00	2,748.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>264,454.00</b>	<b>316,814.00</b>	<b>87,419.00</b>	<b>317,260.00</b>	<b>446.00</b>	<b>0.1%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	15,566.00	15,566.00	6,283.09	21,849.00	6,283.00	40.4%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	125,000.00	123,750.00	125,000.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	146,156.00	245,231.00	10,058.00	245,231.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>161,722.00</b>	<b>385,797.00</b>	<b>140,091.09</b>	<b>392,080.00</b>	<b>6,283.00</b>	<b>1.6%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	16,963.00	16,963.00	9,390.00	19,163.00	2,200.00	13.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	15,000.00	22,425.00	8,225.00	23,225.00	800.00	3.6%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	174,529.00	177,454.00	85,038.09	168,144.00	(9,310.00)	-5.2%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			206,492.00	216,842.00	102,853.09	210,532.00	(6,310.00)	-2.9%
<b>TOTAL, REVENUES</b>			734,135.00	1,020,920.00	330,163.18	1,028,630.00	7,710.00	0.8%



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<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	226,739.00	170,083.00	86,136.41	168,815.00	1,268.00	0.7%
Certificated Pupil Support Salaries		1200	76,485.00	79,755.00	44,146.58	79,827.00	(72.00)	-0.1%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			303,224.00	249,838.00	130,282.99	248,642.00	1,196.00	0.5%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	125,436.00	138,272.00	73,063.56	139,103.00	(831.00)	-0.6%
Classified Support Salaries		2200	0.00	578.00	578.32	578.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			125,436.00	138,850.00	73,641.88	139,681.00	(831.00)	-0.6%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	183,256.00	273,056.00	22,009.37	272,749.00	307.00	0.1%
PERS		3201-3202	25,946.00	27,525.00	14,442.95	27,544.00	(19.00)	-0.1%
OASDI/Medicare/Alternative		3301-3302	13,984.00	13,625.00	7,070.37	13,293.00	332.00	2.4%
Health and Welfare Benefits		3401-3402	63,657.00	58,424.00	25,926.08	54,881.00	3,543.00	6.1%
Unemployment Insurance		3501-3502	214.00	672.00	95.72	669.00	3.00	0.4%
Workers' Compensation		3601-3602	9,861.00	9,223.00	4,354.21	9,013.00	210.00	2.3%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			297,118.00	382,525.00	73,898.70	378,149.00	4,376.00	1.1%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	19,714.00	36,388.00	17,218.97	37,982.00	(1,594.00)	-4.4%
Books and Other Reference Materials		4200	0.00	291.00	555.20	555.00	(264.00)	-90.7%
Materials and Supplies		4300	15,864.00	60,099.00	67,965.57	72,335.00	(12,236.00)	-20.4%
Noncapitalized Equipment		4400	0.00	44,431.00	36,532.29	41,928.00	2,503.00	5.6%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			35,578.00	141,209.00	122,272.03	152,800.00	(11,591.00)	-8.2%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	90,978.00	90,978.00	10,052.58	57,000.00	33,978.00	37.3%
Travel and Conferences		5200	33,058.00	37,300.00	13,837.07	37,300.00	0.00	0.0%
Dues and Memberships		5300	0.00	100.00	594.00	594.00	(494.00)	-494.0%
Insurance		5400-5450	2,231.00	2,231.00	2,125.00	2,231.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	14,000.00	(14,000.00)	New
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	127,262.00	283,017.00	96,061.44	250,209.00	32,808.00	11.6%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			253,529.00	413,626.00	122,670.09	361,334.00	52,292.00	12.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	74,408.00	86,220.00	(9,992.01)	86,220.00	0.00	0.0%
Payments to County Offices		7142	104,850.00	104,850.00	48,671.13	104,850.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			179,348.00	191,070.00	38,679.12	191,070.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	29,683.00	29,683.00	0.00	24,546.00	5,137.00	17.3%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			29,683.00	29,683.00	0.00	24,546.00	5,137.00	17.3%
<b>TOTAL, EXPENDITURES</b>			1,223,916.00	1,546,801.00	561,444.81	1,496,222.00	50,579.00	3.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	489,781.00	506,392.00	0.00	452,585.00	(53,807.00)	-10.6%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			489,781.00	506,392.00	0.00	452,585.00	(53,807.00)	-10.6%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			489,781.00	506,392.00	0.00	452,585.00	53,807.00	-10.6%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Projected Year Totals</u>
6300	Lottery: Instructional Materials	4,482.50
7311	Classified School Employee Professional De	0.53
7810	Other Restricted State	805.42
9010	Other Restricted Local	15,206.70
Total, Restricted Balance		<u>20,495.15</u>

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b>						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	288.81	288.81	267.43	283.72	(5.09)	-2%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b>						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b>						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	288.81	288.81	267.43	283.72	(5.09)	-2%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	288.81	288.81	267.43	283.72	(5.09)	-2%
<b>7. Adults In Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

**SHANDON JOINT UNIFIED SCHOOL DISTRICT**  
UNAUDITED ACTUALS MONTHLY CASH FLOW  
GENERAL FUND as of January 31, 2020  
**2019-2020 FISCAL YEAR**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
<b>A. BEGINNING CASH</b>	1,347,315	1,305,191	1,187,727	1,146,124	1,402,240	1,206,971	1,611,118	3,640,581	3,252,932	2,825,268	3,515,566	3,316,822	1,347,315
<b>B. RECEIPTS</b>													
Revenue Limit	0	4,138	58,012	150,270	144,972	605,551	2,329,951	120,044	112,927	1,157,368	443,136	534,180	5,659,949
Property Tax	272,618	272,618	287,744	272,618	0	0	124,172	(118,610)	(143,985)	(118,610)	720	20,426	613,471
State Aid	0	0	0	0	0	0	0	37,360	16,121	3,711	6,342	142,600	108,758
Other	0	0	0	0	279	0	21,697	37,430	3,711	39,104	10,692	241,373	454,973
Federal Revenues	2,690	43,486	2,416	17,505	11,488	4,505	22,571	224	8,255	18,660	49,703	61,972	284,228
Other State Revenues	120	14,720	15,753	106,672	2,075	17,067	41,603	11,971	18,501	0	0	0	0
Other Local Revenues	2,210	29,600	23,487	12,942	0	0	0	0	0	0	0	0	0
Inhernd Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0
All Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Receipts/Non-Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL RECEIPTS</b>	277,638	364,562	387,412	560,007	158,814	627,123	2,539,994	88,419	14,330	1,110,339	426,109	883,239	7,438,639
<b>C. DISBURSEMENTS</b>													
Certificated Salary	34,382	154,334	162,082	156,775	158,757	6,179	302,237	152,554	155,426	164,073	170,070	177,388	1,794,257
Classified Salary	28,249	34,221	74,587	58,685	64,889	60,118	60,430	72,706	67,112	67,203	66,654	108,957	763,811
Employee Benefits	15,348	41,856	87,791	87,409	87,409	31,787	145,324	97,769	97,510	99,524	100,622	308,689	1,205,069
Supplies	37,731	17,150	65,033	34,159	18,891	15,585	19,967	21,031	37,672	25,983	28,797	61,122	378,122
Services	42,429	63,360	49,886	41,974	35,519	69,011	31,073	55,208	49,639	65,131	175,502	213,503	892,235
Capital Outlays	0	0	0	0	0	3,566	0	0	0	0	0	0	3,566
Other Outgo	(1,078)	(9,992)	0	0	0	0	0	61,227	(685)	(469)	0	142,067	191,070
Inhernd Transfers Out	0	0	0	0	0	0	0	0	0	0	0	24,032	24,032
All Other Financing Uses	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Disbursements/Non-Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL DISBURSEMENTS</b>	157,061	300,929	443,028	379,394	365,465	186,246	559,031	450,496	406,674	421,445	536,645	1,035,758	5,252,162
<b>APR</b>	16,172	0	1,297	48,646	0	0	0	2,541	49,695	0	3,777	(122,127)	0
<b>AP &amp; Deferred Revenue</b>	178,873	181,097	(12,716)	(26,847)	(11,382)	36,730	(48,500)	18,113	86,613	(1,403)	91,384	(448,451)	43,111
<b>D. NET CASH FLOW</b>	(42,124)	(117,464)	(41,603)	256,116	(195,269)	404,147	2,029,463	(387,649)	(427,664)	690,297	(198,744)	173,859	2,143,366
<b>E. ENDING CASH</b>	1,305,191	1,187,727	1,146,124	1,402,240	1,206,971	1,611,118	3,640,581	3,252,932	2,825,268	3,515,566	3,316,822	3,490,681	3,490,681

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	6,273,420.00	2.66%	6,440,244.00	2.72%	6,615,327.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	
3. Other State Revenues	8300-8599	62,893.00	-10.45%	56,323.00	0.00%	56,323.00
4. Other Local Revenues	8600-8799	73,696.00	-20.48%	58,605.00	0.31%	58,784.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(452,585.00)	31.08%	(493,251.00)	1.77%	(603,756.00)
6. Total (Sum lines A1 thru A5c)		5,957,424.00	0.08%	5,961,921.00	2.76%	6,126,678.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				1,545,615.00		1,578,244.00
b. Step & Column Adjustment				27,410.00		40,437.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				5,219.00		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,545,615.00	2.11%	1,578,244.00	2.56%	1,618,681.00
2. Classified Salaries						
a. Base Salaries				624,130.00		625,306.00
b. Step & Column Adjustment				1,176.00		4,922.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	624,130.00	0.19%	625,306.00	0.79%	630,228.00
3. Employee Benefits	3000-3999	826,920.00	7.36%	887,781.00	2.08%	906,244.00
4. Books and Supplies	4000-4999	225,322.00	-0.98%	223,122.66	-16.94%	185,322.00
5. Services and Other Operating Expenditures	5000-5999	530,901.00	-14.49%	453,985.00	1.43%	460,385.00
6. Capital Outlay	6000-6999	3,566.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(24,546.00)	-38.89%	(15,000.00)	0.00%	(15,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	24,032.00	5.00%	25,234.00	5.00%	26,495.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		3,755,940.00	0.61%	3,778,672.66	0.89%	3,812,455.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		2,201,484.00		2,183,248.34		2,314,223.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		986,989.66		3,188,473.66		5,371,722.00
2. Ending Fund Balance (Sum lines C and D1)		3,188,473.66		5,371,722.00		7,685,945.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	1,500.00		1,500.00		1,500.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	2,530,956.00		5,114,094.00		7,907,522.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	262,608.00		256,128.00		258,747.00
2. Unassigned/Unappropriated	9790	393,409.66		0.00	Negative; revise assignments	(481,824.00)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		3,188,473.66		5,371,722.00		7,685,945.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	262,608.00		256,128.00		258,747.00
c. Unassigned/Unappropriated	9790	393,409.66		0.00		(481,824.00)
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		656,017.66		256,128.00		(223,077.00)

**F. ASSUMPTIONS**

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

SPECIAL ED TEACHER FILLED BY SUB IN 19/20 WILL BE FILLED IN THE OUT YEARS. NEGATIVE ASSIGNMENT IN YEAR 21/22 DUE TO AN APPEAL TO THE AMOUNT OF MONTEREY COUNTY PROPERTY TAX. WHEN THE PROPERTY TAXES ARE COUNTED ASSIGNMENT WILL BE REVISED.



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	108,758.00	-1.16%	107,500.00	2.80%	110,510.00
2. Federal Revenues	8100-8299	317,260.00	-46.27%	170,449.00	0.97%	172,097.00
3. Other State Revenues	8300-8599	392,080.00	-31.93%	266,904.00	0.00%	266,904.00
4. Other Local Revenues	8600-8799	210,532.00	-2.34%	205,614.00	0.00%	205,614.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	452,585.00	31.08%	593,251.00	1.77%	603,756.00
6. Total (Sum lines A1 thru A5c)		1,481,215.00	-9.28%	1,343,718.00	1.13%	1,358,881.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				248,642.00		274,705.00
b. Step & Column Adjustment				8,864.00		9,366.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				17,199.00		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	248,642.00	10.48%	274,705.00	3.41%	284,071.00
2. Classified Salaries						
a. Base Salaries				139,681.00		172,981.00
b. Step & Column Adjustment				33,300.00		5,903.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	139,681.00	23.84%	172,981.00	3.41%	178,884.00
3. Employee Benefits	3000-3999	378,149.00	15.32%	436,092.00	2.05%	445,027.00
4. Books and Supplies	4000-4999	152,800.00	-40.18%	91,404.86	-19.73%	73,369.00
5. Services and Other Operating Expenditures	5000-5999	361,334.00	-57.15%	154,823.00	3.00%	159,468.00
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	191,070.00	4.00%	198,713.00	4.00%	206,661.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	24,546.00	-38.89%	15,000.00	0.00%	15,000.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		1,496,222.00	-10.19%	1,343,718.86	1.40%	1,362,480.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(15,007.00)		(0.86)		(3,599.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1c)		35,501.86		20,494.86		20,494.00
2. Ending Fund Balance (Sum lines C and D1)		20,494.86		20,494.00		16,895.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	20,495.15		20,494.00		20,495.00
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.29)		0.00		(3,600.00)
f. Total Components of Ending Fund Balance		20,494.86		20,494.00		16,895.00
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

**F. ASSUMPTIONS**

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

SPECIAL ED WAS COVERED BY SUB IN 19/20, GOING FORWARD IT WILL BE FILLED WITH PERMANENT EMPLOYEE.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	6,382,178.00	2.59%	6,547,744.00	2.72%	6,725,837.00
2. Federal Revenues	8100-8299	317,260.00	-46.27%	170,449.00	0.97%	172,097.00
3. Other State Revenues	8300-8599	454,973.00	-28.96%	323,227.00	0.00%	323,227.00
4. Other Local Revenues	8600-8799	284,228.00	-7.04%	264,219.00	0.07%	264,398.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
<b>6. Total (Sum lines A1 thru A5c)</b>		<b>7,438,639.00</b>	<b>-1.79%</b>	<b>7,305,639.00</b>	<b>2.46%</b>	<b>7,485,559.00</b>
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				1,794,257.00		1,852,949.00
b. Step & Column Adjustment				36,274.00		49,803.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				22,418.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,794,257.00	3.27%	1,852,949.00	2.69%	1,902,752.00
2. Classified Salaries						
a. Base Salaries				763,811.00		798,287.00
b. Step & Column Adjustment				34,476.00		10,825.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	763,811.00	4.51%	798,287.00	1.36%	809,112.00
3. Employee Benefits	3000-3999	1,205,069.00	9.86%	1,323,873.00	2.07%	1,351,271.00
4. Books and Supplies	4000-4999	378,122.00	-16.82%	314,527.52	-17.75%	258,691.00
5. Services and Other Operating Expenditures	5000-5999	892,235.00	-31.77%	608,808.00	1.83%	619,953.00
6. Capital Outlay	6000-6999	3,566.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	191,070.00	4.00%	198,713.00	4.00%	206,661.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	24,032.00	5.00%	25,234.00	3.00%	26,495.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
<b>11. Total (Sum lines B1 thru B10)</b>		<b>5,252,162.00</b>	<b>-2.47%</b>	<b>5,122,391.52</b>	<b>1.03%</b>	<b>5,174,935.00</b>
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		2,186,477.00		2,183,247.48		2,310,624.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,022,491.52		3,208,968.52		5,392,216.00
2. Ending Fund Balance (Sum lines C and D1)		3,208,968.52		5,392,216.00		7,702,840.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	1,500.00		1,500.00		1,500.00
b. Restricted	9740	20,495.15		20,494.00		20,495.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	2,530,956.00		5,114,094.00		7,907,522.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	262,608.00		256,128.00		258,747.00
2. Unassigned/Unappropriated	9790	393,409.37		0.00		(485,424.00)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		3,208,968.52		5,392,216.00		7,702,840.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	262,608.00		256,128.00		258,746.00
c. Unassigned/Unappropriated	9790	393,409.66		0.00		(481,824.00)
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(0.29)		0.00		(3,600.00)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		656,017.37		256,128.00		(226,677.00)
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		12.49%		5.00%		-4.38%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AJ, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		267.43		267.90		268.85
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		5,252,162.00		5,122,391.52		5,174,935.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		5,252,162.00		5,122,391.52		5,174,935.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		5%		5%		5%
e. Reserve Standard - By Percent (Line F3c times F3d)		262,608.10		256,119.58		258,746.75
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		69,000.00		69,000.00		69,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		262,608.10		256,119.58		258,746.75
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		NO

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

#### 1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

#### Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form A1, Lines A4 and C4)	Percent Change	Status
Current Year (2019-20)				
District Regular	283.72	283.72		
Charter School	0.00	0.00		
<b>Total ADA</b>	<b>283.72</b>	<b>283.72</b>	<b>0.0%</b>	<b>Met</b>
1st Subsequent Year (2020-21)				
District Regular	273.60	267.90		
Charter School				
<b>Total ADA</b>	<b>273.60</b>	<b>267.90</b>	<b>-2.1%</b>	<b>Not Met</b>
2nd Subsequent Year (2021-22)				
District Regular	273.60	268.85		
Charter School				
<b>Total ADA</b>	<b>273.60</b>	<b>268.85</b>	<b>-1.7%</b>	<b>Met</b>

#### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - The projected change since first interim projections for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:  
(required if NOT met)

The district is in declining enrollment at the Elementary site.

## 2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

### 2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2019-20)				
District Regular	286	269		
Charter School				
<b>Total Enrollment</b>	<b>286</b>	<b>269</b>	<b>-5.9%</b>	<b>Not Met</b>
1st Subsequent Year (2020-21)				
District Regular	286	268		
Charter School				
<b>Total Enrollment</b>	<b>286</b>	<b>268</b>	<b>-6.3%</b>	<b>Not Met</b>
2nd Subsequent Year (2021-22)				
District Regular	286	269		
Charter School				
<b>Total Enrollment</b>	<b>286</b>	<b>269</b>	<b>-5.9%</b>	<b>Not Met</b>

### 2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment projections have changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:  
(required if NOT met)

The district is in declining enrollment.

### 3. CRITERION: ADA to Enrollment

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

#### 3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2016-17)			
District Regular	302	315	
Charter School			
<b>Total ADA/Enrollment</b>	<b>302</b>	<b>315</b>	<b>95.9%</b>
Second Prior Year (2017-18)			
District Regular	303	313	
Charter School			
<b>Total ADA/Enrollment</b>	<b>303</b>	<b>313</b>	<b>96.8%</b>
First Prior Year (2018-19)			
District Regular	284	295	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>284</b>	<b>295</b>	<b>96.3%</b>
Historical Average Ratio:			96.3%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			96.8%

#### 3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form A1, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2019-20)				
District Regular	267	269		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>267</b>	<b>269</b>	<b>99.3%</b>	<b>Not Met</b>
1st Subsequent Year (2020-21)				
District Regular	268	268		
Charter School				
<b>Total ADA/Enrollment</b>	<b>268</b>	<b>268</b>	<b>100.0%</b>	<b>Not Met</b>
2nd Subsequent Year (2021-22)				
District Regular	269	269		
Charter School				
<b>Total ADA/Enrollment</b>	<b>269</b>	<b>269</b>	<b>100.0%</b>	<b>Not Met</b>

#### 3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:  
(required if NOT met)

Declining enrollment.

#### 4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

##### 4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
Current Year (2019-20)	3,837,711.00	6,273,420.00	63.5%	Not Met
1st Subsequent Year (2020-21)	3,810,075.00	6,440,244.00	69.0%	Not Met
2nd Subsequent Year (2021-22)	3,870,834.00	6,615,326.00	70.9%	Not Met

##### 4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected LCFF revenue has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:  
(required if NOT met)

Recent sale of solar plant increased districts proposed property taxes. District may become Basic Aide.



## 5. CRITERION: Salaries and Benefits

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

### 5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

**DATA ENTRY:** Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2016-17)	2,514,075.18	3,055,798.44	82.3%
Second Prior Year (2017-18)	2,674,200.24	3,197,227.01	83.6%
First Prior Year (2018-19)	2,888,742.41	3,493,616.56	82.7%
	Historical Average Ratio:		82.9%

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	5.0%	5.0%	5.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	77.9% to 87.9%	77.9% to 87.9%	77.9% to 87.9%

### 5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

**DATA ENTRY:** If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2019-20)	2,996,665.00	3,731,908.00	80.3%	Met
1st Subsequent Year (2020-21)	3,091,331.00	3,753,438.66	82.4%	Met
2nd Subsequent Year (2021-22)	3,155,153.00	3,785,960.00	83.3%	Met

### 5C. Comparison of District Salaries and Benefits Ratio to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

## 6. CRITERION: Other Revenues and Expenditures

**STANDARD:** Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

### 6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2019-20)	310,814.00	317,200.00	0.1%	No
1st Subsequent Year (2020-21)	170,454.00	170,449.00	0.0%	No
2nd Subsequent Year (2021-22)	172,102.00	172,097.00	0.0%	No

Explanation:  
(required if Yes)

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2019-20)	441,754.00	454,973.00	3.0%	No
1st Subsequent Year (2020-21)	316,944.00	323,227.00	2.0%	No
2nd Subsequent Year (2021-22)	316,944.00	323,227.00	2.0%	No

Explanation:  
(required if Yes)

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2019-20)	285,863.00	284,228.00	-0.6%	No
1st Subsequent Year (2020-21)	273,795.00	264,219.00	-3.5%	No
2nd Subsequent Year (2021-22)	273,974.00	264,398.00	-3.5%	No

Explanation:  
(required if Yes)

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2019-20)	358,944.00	378,122.00	5.9%	Yes
1st Subsequent Year (2020-21)	293,526.00	314,527.52	7.2%	Yes
2nd Subsequent Year (2021-22)	237,513.00	258,691.00	8.9%	Yes

Explanation:  
(required if Yes)

19/20 CSI, CTEIG-REDUCED IN OUT YEARS

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2019-20)	941,169.00	892,235.00	-5.2%	Yes
1st Subsequent Year (2020-21)	669,169.00	608,808.00	-9.0%	Yes
2nd Subsequent Year (2021-22)	675,430.00	619,953.00	-8.2%	Yes

Explanation:  
(required if Yes)

19/20 CSI, CTEIG-REDUCED IN OUT YEARS, AND SPECIAL ED CONTRACTS

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2019-20)	1,044,431.00	1,056,461.00	1.2%	Met
1st Subsequent Year (2020-21)	761,193.00	757,895.00	-0.4%	Met
2nd Subsequent Year (2021-22)	763,020.00	759,722.00	-0.4%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2019-20)	1,298,113.00	1,270,357.00	-2.1%	Met
1st Subsequent Year (2020-21)	962,695.00	923,335.52	-4.1%	Met
2nd Subsequent Year (2021-22)	912,943.00	878,644.00	-3.8%	Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
Federal Revenue  
(linked from 6A  
if NOT met)

Explanation:  
Other State Revenue  
(linked from 6A  
if NOT met)

Explanation:  
Other Local Revenue  
(linked from 6A  
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
Books and Supplies  
(linked from 6A  
if NOT met)

Explanation:  
Services and Other Exps  
(linked from 6A  
if NOT met)

## 7. CRITERION: Facilities Maintenance

**STANDARD:** Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

### Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

**NOTE:** EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

**DATA ENTRY:** Enter the Required Minimum Contribution if First Interim data does not exist. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	0.00	0.00	Met
2. First Interim Contribution (Information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		0.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input checked="" type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

## 8. CRITERION: Deficit Spending

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

### 8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Available Reserve Percentages (Criterion 10C, Line 9)	12.5%	5.0%	-4.4%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	4.2%	1.7%	-1.5%

### 8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change In Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2019-20)	2,201,484.00	3,755,940.00	N/A	Met
1st Subsequent Year (2020-21)	2,183,248.34	3,778,672.66	N/A	Met
2nd Subsequent Year (2021-22)	2,314,223.00	3,812,455.00	N/A	Met

### 8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

Standard is met based on high property tax dollars. This projection is not 100% verified based on pending appeal in Monterey County. District will still be deficit spending if these property tax revenues decrease.

## 9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

### 9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals		Status
	(Form 011, Line F2)	(Form MYPI, Line D2)	
Current Year (2019-20)		3,208,968.52	Met
1st Subsequent Year (2020-21)		5,392,216.00	Met
2nd Subsequent Year (2021-22)		7,702,840.00	Met

### 9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

In year 21/22 if property tax revenue is decreased to what it has been there will be a negative fund balance if budget cuts are not done.

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

### 9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund		Status
	(Form CASH, Line F, June Column)		
Current Year (2019-20)		3,490,681.00	Met

### 9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)

# 10. CRITERION: Reserves

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$69,000 (greater of)	0	to 300
4% or \$69,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	267	268	269
District's Reserve Standard Percentage Level:	5%	5%	5%

## 10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, If Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for Item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
  - Enter the name(s) of the SELPA(s):

Yes

- Special Education Pass-through Funds  
(Fund 10, resources 3300-3499 and 6500-6540,  
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0.00		

## 10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	5,252,162.00	5,122,391.52	5,174,935.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	5,252,162.00	5,122,391.52	5,174,935.00
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	262,608.10	256,119.58	258,746.75
6. Reserve Standard - by Amount (\$69,000 for districts with less than 1,001 ADA, else 0)	69,000.00	69,000.00	69,000.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	262,608.10	256,119.58	258,746.75

### 10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	262,608.00	256,128.00	258,747.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	393,409.66	0.00	(481,824.00)
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(0.29)	0.00	(3,600.00)
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	656,017.37	256,128.00	(226,677.00)
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	12.49%	5.00%	-4.38%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>262,608.10</b>	<b>256,119.58</b>	<b>258,748.75</b>
Status:	Met	Met	Not Met

### 10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Available reserves are below the standard in one or more of the current year or two subsequent fiscal years. Provide reasons for reserves falling below the standard and what plans and actions are anticipated to increase reserves to, or above, the standard.

Explanation:  
(required if NOT met)

If Monterey County property tax appeal is granted and the estimated property tax allocation is reduced, in year 21/22 cuts will need to be made due to declining enrollment and a decrease to the unduplicated pupil count.



## SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

### S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

### S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

### S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

### S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

## S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

### S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund</b> (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2019-20)	(506,392.00)	(452,595.00)	-10.6%	(53,807.00)	Not Met
1st Subsequent Year (2020-21)	(542,856.00)	(545,044.00)	0.4%	2,188.00	Met
2nd Subsequent Year (2021-22)	(572,592.00)	(563,114.00)	-1.7%	(9,478.00)	Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2019-20)	31,243.00	24,032.00	-23.1%	(7,211.00)	Met
1st Subsequent Year (2020-21)	32,805.00	25,234.00	-23.1%	(7,571.00)	Met
2nd Subsequent Year (2021-22)	34,445.00	26,495.00	-23.1%	(7,950.00)	Met

#### 1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

### S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:  
(required if NOT met)

Due to declining enrollment and unduplicated count the district will need to make cuts to out years by second interim.

- 1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years

Explanation:  
(required if NOT met)

- 1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

--

- 1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:  
(required if YES)




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**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

Principal amount increased by \$10,000 in 21/22 per Series 2016 A General Obligation Bonds.

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**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; If Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

## S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

### S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in Items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

No

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

n/a

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

n/a

#### 2. OPEB Liabilities

- a. Total OPEB liability  
b. OPEB plan(s) fiduciary net position (if applicable)  
c. Total/Net OPEB liability (Line 2a minus Line 2b)

First Interim (Form 01CSI, Item S7A)	Second Interim
0.00	0.00

- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?  
e. If based on an actuarial valuation, indicate the date of the OPEB valuation.

--	--

#### 3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)

First Interim (Form 01CSI, Item S7A)	Second Interim

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)

0.00	0.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)


- d. Number of retirees receiving OPEB benefits  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)


#### 4. Comments:

**S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

First Interim (Form 01CSI, Item S7B)	Second Interim
0.00	0.00
0.00	0.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)

First Interim (Form 01CSI, Item S7B)	Second Interim
0.00	0.00
0.00	0.00
0.00	0.00

- b. Amount contributed (funded) for self-insurance programs  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)

0.00	0.00
0.00	0.00
0.00	0.00

4. Comments:

## S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

### S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

#### Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

#### Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of certificated (non-management) full-time-equivalent (FTE) positions	23.0	22.0	22.0	22.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

#### Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

No

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2019-20)

1st Subsequent Year  
(2020-21)

2nd Subsequent Year  
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

#### One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
or

#### Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:



Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

17,083

7. Amount Included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0	0	0

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the Interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
10,110	10,110	10,110
100% to CAP	100% to CAP	100% to CAP
0.0%	0.0%	0.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections**

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the Interim and MYPs  
If Yes, explain the nature of the new costs:

--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the Interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
38,447	25,473	28,276
2.0%	2.0%	2.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
No	No	No
No	No	No

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C  
If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of classified (non-management) FTE positions	21.0	21.9	21.9	21.9

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.  
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.  
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2019-20)

1st Subsequent Year  
(2020-21)

2nd Subsequent Year  
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

9,426

7. Amount included for any tentative salary schedule increases

Current Year  
(2019-20)

1st Subsequent Year  
(2020-21)

2nd Subsequent Year  
(2021-22)

0

0

0

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
10,608	10,608	10,608
100% to CAP	100% to CAP	100% to CAP
0.0%	0.0%	0.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since First Interim**

Are any new costs negotiated since first interim for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

Yes		
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**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
23,470	24,531	11,834
3.0%	3.0%	3.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
No	No	No
No	No	No

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of management, supervisor, and confidential FTE positions	5.0	5.0	5.0	5.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4

No

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

**Negotiations Settled Since First Interim Projections**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Rampant")

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
No	No	No

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

5,252

4. Amount included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0	0	0

**Management/Supervisor/Confidential Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
70,292	70,292	70,292

**Management/Supervisor/Confidential Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
15,682	10,644	10,756
4.0%	4.0%	4.0%

**Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
No	No	No

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

**S9A. Identification of Other Funds with Negative Ending Fund Balances**

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.


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## ADDITIONAL FISCAL INDICATORS

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The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

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## End of School District Second Interim Criteria and Standards Review

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2019-20 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 131

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		6010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		6100-8299	208,000.00	208,000.00	83,630.06	208,000.00	0.00	0.0%
3) Other State Revenue		6300-8599	15,735.00	15,735.00	6,807.13	15,735.00	0.00	0.0%
4) Other Local Revenue		8800-8799	10,149.00	10,149.00	3,318.53	10,942.00	793.00	7.8%
<b>5) TOTAL REVENUES</b>			<b>231,884.00</b>	<b>231,884.00</b>	<b>93,755.72</b>	<b>232,677.00</b>		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	116,861.00	116,861.00	62,393.02	116,948.00	(85.00)	-0.1%
3) Employee Benefits		3000-3999	72,632.00	72,632.00	32,684.89	72,640.00	(8.00)	0.0%
4) Books and Supplies		4000-4999	71,305.00	71,305.00	42,816.61	72,023.00	(718.00)	-1.0%
5) Services and Other Operating Expenditures		5000-5999	2,329.00	2,329.00	4,202.57	5,353.00	(3,024.00)	-129.8%
6) Capital Outlay		6000-8999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
<b>9) TOTAL EXPENDITURES</b>			<b>263,127.00</b>	<b>263,127.00</b>	<b>142,097.09</b>	<b>266,962.00</b>		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(31,243.00)	(31,243.00)	(48,341.37)	(34,285.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	31,243.00	31,243.00	0.00	24,032.00	(7,211.00)	-23.1%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
<b>4) TOTAL OTHER FINANCING SOURCES/USES</b>			<b>31,243.00</b>	<b>31,243.00</b>	<b>0.00</b>	<b>24,032.00</b>		

2019-20 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 131

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(48,341.37)	(10,253.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	10,253.81	10,253.81		10,253.81	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,253.81	10,253.81		10,253.81		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,253.81	10,253.81		10,253.81		
2) Ending Balance, June 30 (E + F1e)			10,253.81	10,253.81		0.81		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	10,253.81	10,253.81		0.81		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



2019-20 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 131

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	206,000.00	206,000.00	83,630.08	206,000.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL FEDERAL REVENUE</b>			206,000.00	206,000.00	83,630.08	206,000.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	15,735.00	15,735.00	6,807.13	15,735.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER STATE REVENUE</b>			15,735.00	15,735.00	6,807.13	15,735.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	8,000.00	8,000.00	3,058.80	8,793.00	793.00	9.9%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	149.00	149.00	(259.97)	149.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	2,000.00	2,000.00	519.70	2,000.00	0.00	0.0%
<b>TOTAL OTHER LOCAL REVENUE</b>			10,149.00	10,149.00	3,318.53	10,942.00	793.00	7.8%
<b>TOTAL REVENUES</b>			231,884.00	231,884.00	93,755.72	232,677.00		

2019-20 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	66,431.00	66,431.00	33,788.88	66,516.00	(85.00)	-0.1%
Classified Supervisors' and Administrators' Salaries		2300	50,430.00	50,430.00	28,594.14	50,430.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL CLASSIFIED SALARIES</b>			116,861.00	116,861.00	82,383.02	116,946.00	(85.00)	-0.1%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	24,191.00	24,191.00	11,350.17	24,191.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	8,940.00	8,940.00	4,250.78	8,946.00	(6.00)	-0.1%
Health and Welfare Benefits		3401-3402	36,778.00	36,778.00	15,789.25	36,778.00	0.00	0.0%
Unemployment Insurance		3501-3502	58.00	58.00	27.91	58.00	0.00	0.0%
Workers' Compensation		3601-3602	2,685.00	2,685.00	1,265.90	2,687.00	(2.00)	-0.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EMPLOYEE BENEFITS</b>			72,632.00	72,632.00	32,684.89	72,646.00	(14.00)	-0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	6,305.00	6,305.00	4,349.48	7,023.00	(718.00)	-11.4%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	65,000.00	65,000.00	38,467.13	65,000.00	0.00	0.0%
<b>TOTAL BOOKS AND SUPPLIES</b>			71,305.00	71,305.00	42,816.61	72,023.00	(718.00)	-1.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	54.00	54.00	0.00	54.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,275.00	2,275.00	4,202.57	5,299.00	(3,024.00)	-132.9%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			2,329.00	2,329.00	4,202.57	5,353.00	(3,024.00)	129.8%
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			263,127.00	263,127.00	142,097.09	266,982.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8810	31,243.00	31,243.00	0.00	24,032.00	(7,211.00)	-23.1%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			31,243.00	31,243.00	0.00	24,032.00	(7,211.00)	-23.1%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			31,243.00	31,243.00	0.00	24,032.00		

Resource	Description	2019/20
		Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	0.81
Total, Restricted Balance		0.81

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	500.00	500.00	567.88	568.00	68.00	13.6%
<b>5) TOTAL REVENUES</b>			500.00	500.00	567.88	568.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	20,000.00	(20,000.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
<b>9) TOTAL EXPENDITURES</b>			0.00	0.00	0.00	20,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			500.00	500.00	567.88	(19,432.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		6900-6929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		6930-6979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
<b>4) TOTAL OTHER FINANCING SOURCES/USES</b>			0.00	0.00	0.00	0.00		

2019-20 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND</b>								
BALANCE (C + D4)			500.00	500.00	567.86	(19,432.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	54,818.98	54,818.98		54,818.98	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			54,818.98	54,818.98		54,818.98		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			54,818.98	54,818.98		54,818.98		
2) Ending Balance, June 30 (E + F1e)			55,318.98	55,318.98		35,387.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		35,387.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	55,318.98	55,318.98		(0.04)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8578	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	500.00	500.00	567.86	568.00	68.00	13.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			500.00	500.00	567.86	568.00	68.00	13.6%
<b>TOTAL REVENUES</b>			500.00	500.00	567.86	568.00		



2019-20 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
NASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

2019-20 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

40 68833 0000000  
Form 251

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	20,000.00	(20,000.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL CAPITAL OUTLAY</b>			0.00	0.00	0.00	20,000.00	(20,000.00)	New
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7289	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			0.00	0.00	0.00	20,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

Resource	Description	2019/20
		Projected Year Totals
9010	Other Restricted Local	35,387.00
Total, Restricted Balance		35,387.00

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

10.3

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**AGENDA ITEM TITLE:**

Discussion and Approval of Thrive Counselors MOU with the SJUSD and SLOCOE for the remainder of 2019-20 school year and 2020-21 school year

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**PREPARED BY:**

K. Benson

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☒ Discussion/Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

The attached MOU is an agreement between SJUSD and SLOCOE to handle the payment for contracted services of Jeannie Neely and Terry Lassiter, also known as the Thrive! Counselors. This MOU includes services for the remainder of the 2019-20 school year and the 2020-2021 school year.

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**RECOMMENDED ACTION:** Approval



20120

**Agreement Between  
San Luis Obispo County Office of Education  
and  
Shandon Joint Unified School District**

This Agreement is made and entered into by the San Luis Obispo County Office of Education (SLOCOE) and Shandon Joint Unified School District, hereafter known as "District."

District has requested professional development and technical assistance services from SLOCOE as follows:

Training and Support for Shandon High School in the areas of SEL and Behavioral support.

SLOCOE agrees to:

- A. Provide two trained counselors to deliver up to 817 hours @ \$65 per hour, per counselor, from January 2020 – June 2021, of on-site training, direct support to teachers, families and students as appropriate.
- B. The total cost of services is not to exceed \$112,710.00 and the district will be invoiced monthly starting in January 2020 with final payment due June 31, 2020

Agreement may be amended by the mutual written consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

San Luis Obispo County Office of  
Education

Shandon Joint Unified School District

Signature

Signature

Dan Peverini, Executive Director  
Educational Support Services

Kristina Benson, Superintendent

1/21/2020  
Date

2-5-20  
Date

SLOCOE Budget Code: \_\_\_\_\_

PK

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

10.4

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**AGENDA ITEM TITLE:**

**BP 5131.8 Mobile Communications Devices**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports   ☐ Consent   ☒ Discussion/Action   ☐ First Reading   ☐ Information   ☐ Resolution

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**SUMMARY:**

New policy reflects New Law which authorizes boards to limit or prohibit student use of smartphone while at school or while under the supervision and control of a district employee, except under specified circumstances.

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## Board Policy

### Mobile Communication Devices

BP 5131.8

#### Students

*\*\*\*Note: The following optional policy may be revised to reflect district practice. Education Code 48901.7, as added by AB 272 (Ch. 42, Statutes of 2019), authorizes the Governing Board to limit or prohibit student use of smartphones while at school or while under the supervision and control of a district employee, except for specified purposes. In addition, Education Code 48901.5 authorizes the district to regulate the use of electronic signaling devices that operate through the transmission or receipt of radio waves unless essential for a student's health.\*\*\**

*\*\*\*Note: Districts that choose to regulate mobile communication devices differently based on grade level may revise this policy accordingly.\*\*\**

The Governing Board recognizes that the use of smartphones and other mobile communication devices on campus may be beneficial to student learning and well-being, but could be disruptive of the instructional program in some circumstances. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy.

(cf. 0450 - Comprehensive Safety Plan)  
(cf. 5131.2 - Bullying)  
(cf. 5131.4 - Student Disturbances)  
(cf. 5131.9 - Academic Honesty)  
(cf. 5137 - Positive School Climate)  
(cf. 5141.52 - Suicide Prevention)  
(cf. 6163.4 - Student Use of Technology)

- 1. Shandon Elementary School students may not use their phone during the school day unless they have permission from a staff member or in the case of an emergency, or in response to a perceived threat of danger.*
- 2. Shandon High School Students may use cell phones, smart watches, pagers, or other mobile communication devices on campus during noninstructional time as long as the device is utilized in accordance with law and any rules that individual school sites may impose.*

Mobile communication devices shall be turned off during instructional time. However, all Shandon Joint Unified School District students shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. In the case of an emergency, or in response to a perceived threat of danger



2. When a teacher or administrator grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher or administrator
3. When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being
4. When the possession or use is required by the student's individualized education program (cf. 6159 - Individualized Education Program)

Smartphones and other mobile communication devices shall not be used in any manner which infringes on the privacy rights of any other person.

*\*\*\*Note: A search of a student's personally owned mobile communication device may be subject to the Fourth Amendment of the U.S. Constitution which prohibits unreasonable search and seizure. When school officials want to search a student's mobile communication device as part of an investigation of suspected student misconduct, the legality of the search will depend on whether the search is "reasonable" (New Jersey v. T.L.O.). The "reasonableness" of a search depends on (1) whether there is individualized suspicion that the search will turn up evidence of a student's violation of the law or school rules and (2) whether the search is reasonably related to the objectives of the search and not excessively intrusive in light of the student's age, gender, and/or the nature of the infraction. It is recommended that the district consult with legal counsel as appropriate. See BP/AR 5145.12 - Search and Seizure. \*\*\**

When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

(cf. 5145.12 - Search and Seizure)  
(cf. 5145.2 - Freedom of Speech/Expression)

When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a district employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

*\*\*\*Note: The following optional paragraph addresses students' off-campus conduct during nonschool hours. In general, the courts have upheld districts' discipline of students for off-campus conduct that posed a threat to the safety of other students, staff, or school property or presented a risk of substantial disruption of school activities, provided that the district was able to document the impact or disruption that the conduct had, or could be expected to have, on school activities. \*\*\**

*\*\*\*Note: Pursuant to Education Code 48900, districts have the authority to suspend or expel*

*students who engage in cyberbullying off campus, provided that the act meets the criteria specified in the definition of "bullying" in Education Code 48900 (i.e., a severe or pervasive physical or verbal act or conduct that has or can be reasonably predicted to have the effect of placing a reasonable student in fear of harm to the student's person or property, causing a substantially detrimental effect on the student's physical or mental health, causing substantial interference with the student's academic performance, or causing substantial interference with the student's ability to participate in or benefit from school services, activities, or privileges); see BP 5131.2 - Bullying. \*\*\**

*\*\*\*Note: In adopting policy related to off-campus conduct, districts should consult with legal counsel to ensure that the policy does not violate students' First Amendment rights to freedom of speech or expression. Also see BP 5145.2 - Freedom of Speech/Expression. \*\*\**

A student may also be subject to discipline, in accordance with law, Board policy, or administrative regulation, for off-campus use of a mobile communication device which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities.

The Superintendent or designee shall inform students that the district will not be responsible for a student's mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged.

#### Legal Reference:

##### EDUCATION CODE

200-262.4 Prohibition of discrimination

32280-32289 Comprehensive safety plan

35181 Governing board authority to set policy on responsibilities of students

35291-35291.5 Rules

44807 Duty concerning conduct of students

48900-48925 Suspension and expulsion, especially:

48901.5 Regulation of possession or use of electronic signaling devices

48901.7 Limitation or prohibition of student use of cell phones

51512 Prohibition against electronic listening or recording device in classroom without permission

##### CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

##### PENAL CODE

288.2 Harmful matter with intent to seduce

313 Harmful matter

647 Use of camera or other instrument to invade person's privacy; misdemeanor

653.2 Electronic communication devices, threats to safety

##### VEHICLE CODE

23123-23124 Prohibitions against use of electronic devices while driving

##### CODE OF REGULATIONS, TITLE 5

300-307 Duties of students

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness

COURT DECISIONS

J.C. v. Beverly Hills Unified School District (2010) 711 F.Supp.2d 1094

New Jersey v. T.L.O. (1985) 469 U.S. 325

Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>

Center for Safe and Responsible Internet Use: <http://www.ewa.org/organization/center-safe-and-responsible-internet-use>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

*This is New Board Policy*

10/19



# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

11.1

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**AGENDA ITEM TITLE:**

**BP 2121 Superintendent's Contract**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to add professional development as an optional component that may be addressed in the Superintendent's contract, consistent with CSBA Superintendent's.

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## Board Policy

### Superintendent's Contract

BP 2121

#### Administration

*\*\*\*Note: The following optional policy should be modified to reflect district practice.\*\*\**

The Governing Board believes that the Superintendent's employment contract should outline the framework through which the Board and Superintendent will work together as a governance team to achieve district goals and objectives. When approving the Superintendent's employment contract, the Board shall consider the value of stability in district administration, the best use of district resources, and the Board's duty to ensure accountability to the public for the performance of the district's schools.

(cf. 0200 - Goals for the School District)  
 (cf. 0460 - Local Control and Accountability Plan)  
 (cf. 2120 - Superintendent Recruitment and Selection)  
 (cf. 4312.1 - Contracts)  
 (cf. 9000 - Role of the Board)

*\*\*\*Note: The following list of contract components is consistent with a template for superintendent contracts developed by CSBA. The annotated template contract with additional context and suggestions is available through CSBA's web site.\*\*\**

The contract shall be reviewed by the district's legal counsel and may include the following:

1. Term of the contract, which shall be for no more than four years pursuant to Education Code 35031
2. Length of the work year and hours of work
3. Salary, health and welfare benefits, and other compensation for the position, including a statement that any subsequent increase in the Superintendent's salary shall be at the sole discretion of the Board

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. Reimbursement of work-related expenses, including mileage reimbursement, consistent with Board policies, regulations, and guidelines applicable to other professional administrative staff

(cf. 3350 - Travel Expenses)

The contract may also address payment for professional dues and activities, the district's provision of cell phones or other technological devices, and the use of a personal vehicle.

(cf. 4040 - Employee Use of Technology)

5. Vacation, illness and injury leave, and personal leaves

(cf. 4161/4261/4361 - Leaves)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

(cf. 4161.5/4261.5/4361.5 - Military Leave)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

6. Professional development

7. General duties and responsibilities of the position

(cf. 2110 - Superintendent Responsibilities and Duties)

8. Criteria, process, and procedure for annual evaluation of the Superintendent

(cf. 2140 - Evaluation of the Superintendent)

9. A statement that there shall be no automatic renewal or extension of the contract, although the Board can enter into a new contract with the Superintendent prior to the expiration of the existing contract

*\*\*\*Note: Pursuant to Education Code 35031, if the Governing Board decides not to reemploy the Superintendent, it must provide notification at least 45 days before the contract expires. If the Board fails to provide the required prior written notice, the Superintendent shall be deemed reemployed for a term of the same length as the one completed, under the same terms and conditions, and with the same compensation.\*\*\**

10. Timeline for providing written notice to the Superintendent if the Board does not wish to enter into a new contract, which shall be at least 45 calendar days in advance of the expiration of the term of the contract pursuant to Education Code 35031, and the responsibility of the Superintendent to remind the Board in writing and in a timely manner of the requirement to give notice

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

*\*\*\*Note: See section on "Termination of Contract" below for limitations to maximum cash settlements.\*\*\**

11. Conditions and process for termination of the contract, including the maximum cash

settlement that the Superintendent may receive if the contract is terminated prior to its expiration date

12. Matters related to liability and indemnification against demands, claims, suits, actions, and legal proceedings brought against the Superintendent in the Superintendent's official capacity in the performance of employment-related duties

*\*\*\*Note: Pursuant to Government Code 54957, personnel matters related to the appointment or employment of an employee may be discussed in closed session under the "personnel exception." However, Government Code 54957 prohibits the use of closed session for discussion or action on any proposed change in compensation other than a reduction of compensation that results from the imposition of discipline. In San Diego Union v. City Council, a California Court of Appeal held that the "personnel exception" provided in Government Code 54957 does not extend to discussions of salary and compensation. \*\*\**

*\*\*\*Note: Notwithstanding Government Code 54957, the Board is authorized pursuant to Government Code 54957.6, the "labor exception," to hold closed sessions with the district's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits to its represented and unrepresented employees, including the Superintendent. The Attorney General has opined in 57 Ops. Cal. Atty. Gen. 209 (1974) that a board may only meet in closed session for such purposes with a designated representative who is involved with the "bona fide" negotiations with represented and/or unrepresented employees. The Attorney General's publication The Brown Act: Open Meetings for Local Legislative Bodies also states that the "labor exception" applies to meeting in closed session to instruct its representatives concerning negotiations with prospective employees. Boards wishing to discuss the Superintendent's salary in closed session under the "labor exception" are encouraged to consult legal counsel before doing so. \*\*\**

*\*\*\*Note: In addition, pursuant to Government Code 54956, the Board is prohibited from deliberating on the salary or other compensation of the Superintendent at a special meeting. See BB 9320 - Meetings and Notices and BB 9321 - Closed Session. \*\*\**

*\*\*\*Note: The following paragraph should be revised to reflect district practice. \*\*\**

The Board may deliberate about terms of the contract in closed session at a regular meeting. However, discussions regarding the salary, salary schedule, or other compensation may occur in the closed session of a regular meeting only between the Board and its designated representative(s), as permitted under Government Code 54957.6 (the "labor exception"), for the purpose of reviewing the Board's position and/or instructing the designated representative(s) prior to or during bona fide negotiations with the current or prospective Superintendent. Such deliberations shall not be held during a special meeting. (Government Code 54956, 54957, 54957.6)

The Board may consult with district legal counsel prior to holding a closed session with the designated representative(s) to discuss compensation to be paid to the current or prospective Superintendent.



(cf. 9320 - Meetings and Notices)  
(cf. 9321 - Closed Session)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 - Disclosure of Confidential/Privileged Information)

*\*\*\*Note: Pursuant to Government Code 54953, the Board must, in open session, orally report a summary of the recommendation for final action on the Superintendent's salary or benefits and must make related records available to the public in accordance with the California Public Records Act. Thus, Government Code 54953 limits the Board's ability to approve changes to salary or benefits as part of a consent calendar and instead requires such approval to be a separate agenda item. For identical requirements regarding final action on the salary or benefits of other district executives, see BP 4312.1 - Contracts. \*\*\**

The Board shall take final action on the Superintendent's contract during an open session of a regularly scheduled Board meeting, and that action shall be reflected in the Board's minutes. At that meeting, prior to taking action, the Board shall orally report a summary of the recommendation for the final action on the Superintendent's salary or compensation in the form of fringe benefits. (Government Code 3511.1, 53262, 54953)

Copies of the contract and other public records created or received in the process of developing the recommendation related to the Superintendent's salary, benefits, and other compensation shall be available to the public upon request. (Government Code 53262, 54953)

(cf. 1340 - Access to District Records)  
(cf. 3580 - District Records)

#### Termination of Contract

*\*\*\*Note: Pursuant to Government Code 53260, every employee contract must include a provision limiting the maximum cash settlement the employee may receive upon termination of the contract to an amount equal to the monthly salary multiplied by the number of months left on the contract. For a Superintendent contract, Government Code 53260 provides that the maximum cash settlement is the monthly salary multiplied by 12. Cash settlements may be less than these maximums. The district must make contracts of employment, which include the termination agreements, available to the public upon request. See AR 4117.5/4217.5/4317.5 - Termination Agreements. \*\*\**

Prior to the expiration of the contract, the Board may terminate the Superintendent's employment contract in accordance with law and applicable contract provisions.

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

In such an event, the maximum cash settlement that the Superintendent may receive upon

termination of the contract shall not exceed the Superintendent's monthly salary multiplied by the number of months left on the contract or the Superintendent's monthly salary multiplied by 12, whichever is less. (Government Code 53260)

The cash settlement shall not include any noncash items other than health benefits, which may be continued for the same duration of time as covered in the settlement or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261)

However, when the termination of the Superintendent's contract is based upon the Board's belief and subsequent confirmation through an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, no cash or noncash settlement of any amount shall be provided. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of office or position, the Superintendent shall reimburse the district for payments received as paid leave salary pending investigation or as cash settlement upon termination, and for any funds expended by the district in defending the Superintendent against a crime involving the Superintendent's office or position. (Government Code 53243-53243.4, 53260)

#### Legal Reference:

##### EDUCATION CODE

35031 Term of employment

41325-41328 Conditions of emergency apportionment

##### GOVERNMENT CODE

3511.1-3511.2 Local agency executives

6250-6270 California Public Records Act

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54953 Oral summary of recommended salary and benefits of superintendent

54954 Time and place of regular meetings

54956 Special meetings

54957 Closed session personnel matters

54957.1 Closed session, public report of action taken

54957.6 Closed sessions regarding employee matters

##### UNITED STATES CODE, TITLE 26

105 Self-insured medical reimbursement plan; definition of highly compensated individual

##### UNITED STATES CODE, TITLE 42

300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals

##### CODE OF FEDERAL REGULATIONS, TITLE 26

1.105-11 Self-insured medical reimbursement plan

##### COURT DECISIONS

San Diego Union v. City Council (1983) 146 Cal.App.3d 947

##### ATTORNEY GENERAL OPINIONS

57 Ops. Cal. Atty. Gen. 209 (1974)

Management Resources:

CSBA PUBLICATIONS

Superintendent Contract Template

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Office of the Attorney General: <http://oag.ca.gov>

*No current policy*

(6/16 5/17) 12/19

# SHANDON JOINT UNIFIED SCHOOL DISTRICT 11.2

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

BP 3600 Consultants

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to reflect New Law (AB 5) which codifies a three-part test.

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**RECOMMENDED ACTION:**

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

## Board Policy

### BP 3600

### Business and Noninstructional Operations

#### Consultants

The Governing Board authorizes the use of consultants **and other independent contractors** to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as **independent contractors** consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

#### *(cf. 3551 - Food Service Operations/Cafeteria Fund)*

*\*\*\*Note: Labor Code 2750.3, as added by AB 5 (Ch. 296, Statutes of 2019), codifies the three-part "ABC" test established in Dynamex Operations West, Inc. v. Superior Court of Los Angeles to determine whether a person providing services for remuneration should be classified as an employee or an independent contractor. Although Labor Code 2750.3 does not explicitly state whether it applies to public agencies, CSBA recommends that districts adhere to its provisions. \*\*\**

*\*\*\*Note: AB 5 also amended Unemployment Insurance Code 606.5 and 621 to incorporate the three-part ABC test from the Dynamex decision. Since public school employers are subject to certain provisions in the Unemployment Insurance Code, districts should apply the three-part ABC test to determine a worker's eligibility for unemployment benefits. \*\*\**

*\*\*\*Note: Pursuant to Labor Code 2750.3, a person is considered to be an independent contractor rather than an employee if the person (1) is free from the control and direction of the district in connection with the performance of the work, (2) performs work that is outside the usual course of providing educational services, (i.e. services provided by the person's own independent business and not services that ordinarily would be performed by district employees), and (3) is customarily engaged in an independently established trade, occupation, or business. \*\*\**

*\*\*\*Note: Labor Code 2750.3 establishes exceptions to the use of the three-part ABC test, including (1) when a person's status as an employee or independent contractor is defined by the Labor Code, Unemployment Insurance Code, or an applicable wage order of the Industrial Welfare Commission; (2) when a court rules that the three-part test cannot be applied to a particular context; or (3) when specifically exempted within Labor Code 2750.3. Under the second and third scenarios, the determination of whether a person is an employee or independent contractor is then made pursuant to the court's decision in S.G. Borello & Sons, Inc. v. Department of Industrial Relations, which made employment status a fact-dependent ruling based on the extent to which the employer had a right to control the work that was being done. Tutors are potentially excepted from the three-part test in Labor Code 2750.3 if they develop and teach their own curriculum, but not if they teach a curriculum created by a public school or contract with a public school through a referral company. \*\*\**

*\*\*\*Note: As this area of law is complex and may alter the legal and financial obligations of the district to particular workers (e.g., eligibility for workers compensation, unemployment and disability insurance benefits, and district health and welfare benefits), legal counsel should be consulted when questions arise regarding the status of those who provide services to the district for remuneration. \*\*\**

As part of the contract process, the Superintendent or designee shall determine **that the individual, firm, or organization is properly classified as an independent contractor. A person, firm, or organization shall be considered an employee rather than an independent contractor unless the district is able to demonstrate that all of the following conditions have been met:** ~~in accordance with Internal Revenue Service guidelines, that the consultant is properly classified as an independent contractor. District employees who perform extra-duty consultant services shall not be retained as independent contractors. They shall be considered employees for all purposes, even if the additional~~

~~services are not related to their regular duties.~~  
*(Labor Code 2750.3)*

- 1. The person or entity is free from the control and direction of the district in connection with the performance of the work.*
- 2. The person or entity is performing work that is outside the usual course of the district providing educational services.*
- 3. The person or entity is customarily engaged in an independently established trade, occupation, or business of the same nature as the work to be performed.*

*Specific statutory exceptions to this analysis for the determination of whether a person, firm, or organization is an independent contractor may apply. (Labor Code 2750.3)*

All consultant contracts shall be brought to the Board for approval.

*(cf. 3311 - Bids)*  
*(cf. 3312 - Contracts)*  
*(cf. 4132/4232/4332 - Publication or Creation of Materials)*

~~The district shall not contract for consulting services that can be performed without charge by a public agency or official unless these services are unavailable from the public source for reasons beyond the district's control.~~

All qualified *independent contractors* ~~firms or resource persons~~ shall be accorded equal opportunity for consultant contracts regardless of *actual or perceived* race, ~~creed~~, color, gender, national or ethnic origin, *ancestry*, age, *religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, sex, sexual orientation, gender, gender identity, gender expression, immigration status, or association with a person or group with one or more of these actual or perceived characteristics.* (Education Code 220; Government Code 12940) ~~or disability.~~

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 0415 - Equity)*  
*(cf. 4030 - Nondiscrimination in Employment)*

Independent contractors ~~applying for a consultant contract~~ shall submit a written conflict of interest statement disclosing financial interests as determined necessary by the Superintendent or designee, depending on the range of duties to be performed by the consultant. The Superintendent or designee shall consider this statement when deciding whether to recommend *approval of the contract.* ~~the consultant's employment.~~

*Any consultant hired by the district who is subject to the filing requirements in the district's conflict of interest code shall file a Statement of Economic Interests within the time period required by law. (Government Code 87302)*

*(cf. 9270 - Conflict of Interest)*

When employees of a public university, county office of education, or other public agency serve as consultants *or independent contractors in other capacities for the district* ~~resource persons for the district~~, they shall certify as part of the ~~consultant agreement~~ that they will not receive salary or remuneration other than vacation pay from any other public agency for the specific days when they work for this district.

*\*\*\*Note: Pursuant to Government Code 12940, certain protections afforded to employees are extended to independent contractors; see BP/AR 4030 - Nondiscrimination in Employment. Government Code 12940 also provides that the district may be held liable for sexual harassment committed against employees by*



*nonemployees, including independent contractors, if the district knew, or should have known, of the harassment and failed to take immediate and appropriate corrective action to stop the harassment.\*\*\**

*The Board prohibits the harassment of an independent contractor by any district employee or by any other person with whom the independent contractor comes in contact during the course of employment with the district. Additionally, the Board prohibits the harassment of a district employee by an independent contractor. Any complaint of harassment shall be investigated and resolved in accordance with applicable district complaint procedures. (Government Code 12940)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

***Legal Reference:***

***EDUCATION CODE***

***220 Prohibition of discrimination***

***10400-10407 Cooperative improvement programs***

***17596 Limit on continuing contracts***

***35010 Control of districts; prescription and enforcement of rules***

***35172 Promotional activities***

***35204 Contract with attorney***

***44925 Part-time readers employed as independent contractors***

***45103 Classified service in districts not incorporating the merit system***

***45103.5 Contracts for food service consulting services***

***45134-45135 Employment of retired classified employee***

***45256 Merit system districts; classified service; positions established for professional experts on a temporary basis***

***GOVERNMENT CODE***

***12940 Unlawful employment practices***

***53060 Contract for special services and advice***

***82019 Designated employee***

***87302 Conflict of interest code***

***LABOR CODE***

***2750.3 ABC three-part test: employees and independent contractors***

***UNEMPLOYMENT INSURANCE CODE***

***606.5 Determination of employment status***

***621 Employer and employee defined***

***CODE OF REGULATIONS, TITLE 2***

***18700.3 Consultant***

***COURT DECISIONS***

***Dynamex Operations West, Inc. v. Superior Court of Los Angeles (2018) 4 Cal. 5th 903***

***S.G. Borello & Sons, Inc. v. Department of Industrial Relations (1989) 48 Cal. 3d 341***

***(9/88 10/96) 12/19***

**Policy adopted by Shandon Board of Education: January 11, 2000 Revised:**

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.3

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

BP 4033 Lactation Accommodation

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to reflect New Law (SB 142) which mandates districts to adopt policy that addresses an employee's right to request lactation accommodations.

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**RECOMMENDED ACTION:**



# Shandon Joint Unified School District

## Board Policy

### Lactation Accommodation

BP 4033

#### Personnel

*\*\*\*Note: Pursuant to Labor Code 1034, as added by SB 142 (Ch. 720, Statutes of 2019), districts are mandated to develop policy regarding lactation accommodation with specified components, as provided below.\*\*\**

*\*\*\*Note: Both federal and state law require that employees be provided reasonable break time and an appropriate location to accommodate their desire to express milk for their infant children. 29 USC 207 requires employers to provide reasonable break time for nursing employees, but applies only to employees who are not exempt from the overtime pay requirements of the Fair Labor Standards Act (FLSA). State law (Labor Code 1030-1034) applies to all district employees. Where provisions of the two laws conflict, the statute providing greater protections for employees supersedes. The district should consult legal counsel if questions arise about the application of these laws to a particular employee.\*\*\**

*\*\*\*Note: Government Code 12926 includes breastfeeding or medical conditions related to breastfeeding within the definition of "sex" for purposes of sex discrimination under the California Fair Employment and Housing Act. Additionally, Labor Code 1033, as amended by SB 142, prohibits an employer from discharging or in any manner discriminating or retaliating against an employee for exercising or attempting to exercise any right related to lactation accommodation. Pursuant to Labor Code 1033, violation of Labor Code 1030-1034 may result in a citation from the Labor Commissioner and/or a civil penalty.\*\*\**

*\*\*\*Note: The district should ensure consistency of this policy with provisions in the district's collective bargaining agreement, if any, related to break times or other employment issues.\*\*\**

The Governing Board recognizes the immediate and long-term health benefits of breastfeeding and desires to provide a supportive environment for any district employee to express milk for an infant child upon returning to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee for seeking an accommodation to express breast milk for an infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)

*\*\*\*Note: Labor Code 1034, as added by SB 142, mandates that the district's policy regarding lactation accommodation include the process by which the employee is to make a lactation accommodation request and the district's obligation to respond to the request. The following paragraph should be modified to reflect the district's process.\*\*\**

An employee shall notify the employee's supervisor or other appropriate personnel in advance of the intent to request an accommodation. The supervisor shall respond to the request and shall work with the employee to make arrangements. If needed, the supervisor shall address scheduling in order to ensure that the employee's essential job duties are covered during the break time.

*\*\*\*Note: Pursuant to Labor Code 1032, all districts are required to grant lactation accommodation except when granting the accommodation would "seriously disrupt" district operations. "Serious disruption" is not defined in the law.\*\*\**

*\*\*\*Note: Additionally, Labor Code 1031, as amended by SB 142, provides an exception for districts with fewer than 50 employees when lactation accommodation would result in "undue hardship" based on significant difficulty or expense in relation to the size, financial resources, nature, or structure of the district. When such a district is able to demonstrate undue hardship, Labor Code 1031 only requires that reasonable efforts be made to provide the employee with the use of a room or other location in close proximity to the employee's work area for the employee to express milk in private. Pursuant to Labor Code 1031, the provided room or location may not be a toilet stall.\*\*\**

*\*\*\*Note: Regardless of the size of the district, the determination of serious disruption or undue hardship should be made on a case-by-case basis and only in limited, stringent circumstances. The burden of demonstrating why accommodation could not be made, even if on a temporary basis or for less time than requested, would likely fall to the district.\*\*\**

Lactation accommodations shall be granted unless limited circumstances exist as specified in law. (Labor Code 1031, 1032; 29 USC 207)

*\*\*\*Note: Labor Code 1034, as added by SB 142, mandates that the district's policy include a statement that the district provide a written response to an employee if the district is unable to comply with the break time or location requirements.\*\*\**

Before a determination is made to deny lactation accommodations to an employee, the employee's supervisor shall consult with the Superintendent or designee. When lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

The Superintendent or designee shall provide a written response to any employee who was denied the accommodation(s). (Labor Code 1034)

*\*\*\*Note: Labor Code 1034, as added by SB 142, mandates that the district's policy regarding lactation accommodation be distributed to employees as provided in the following paragraph.\*\*\**

The district shall include this policy in its employee handbook or in any set of policies that the district makes available to employees. In addition, the Superintendent or designee shall distribute

the policy to new employees upon hire and when an employee makes an inquiry about or requests parental leave. (Labor Code 1034)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

#### Break Time and Location Requirements

*\*\*\*Note: Although 29 USC 207 limits the length of time that a classified employee is entitled to lactation accommodation to one year after the birth of the child, Labor Code 1030 does not set a specific limit on the infant child's age and therefore provides greater benefits to employees.\*\*\**

The district shall provide a reasonable amount of break time to accommodate an employee each time the employee has a need to express breast milk for an infant child. (Labor Code 1030)

*\*\*\*Note: Labor Code 1030 and 29 USC 207 do not require the district to compensate non-exempt employees for breaks taken for the purpose of expressing milk. However, an employee who uses break time already provided by the district as paid time must be compensated for that break time in the same manner as any other employee. Any additional time beyond the authorized paid break time could be uncompensated, provided the employee is completely relieved from duty during that time. If the district instead chooses to provide compensation for such additional break time, it should modify the following paragraph accordingly. The district also may provide flexible scheduling for those employees who choose to work extra time to make up for any uncompensated break time beyond the authorized break time.\*\*\**

To the extent possible, any break time granted for lactation accommodation shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code 1030; 29 USC 207)

*\*\*\*Note: Labor Code 1031, as amended by SB 142, requires the district to provide an employee with the use of a room or location, other than a bathroom, to express milk in private. This may include the place where the employee normally works if the location otherwise meets legal requirements, as specified below. Labor Code 1031 authorizes the district to designate a temporary location to express milk if the district is unable to provide a permanent location due to operational, financial, or space limitation, as long as the space is in close proximity to the employee's work area, shielded from view, free from intrusion while breast milk is being expressed, and is otherwise compliant with law.\*\*\**

The employee shall be provided the use of a private room or location, other than a bathroom, which may be the employee's work area or another location that is in close proximity to the employee's work area. The room or location provided shall meet the following requirements: (Labor Code 1031; 29 USC 207)

1. Is shielded from view and free from intrusion while the employee is expressing milk
2. Is safe, clean, and free of hazardous materials, as defined in Labor Code 6382

3. Contains a place to sit and a surface to place a breast pump and personal items
4. Has access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump
5. Has access to a sink with running water and a refrigerator or, if a refrigerator cannot be provided, another cooling device suitable for storing milk in close proximity to the employee's workspace

If a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over other uses for the time it is in use for lactation purposes. (Labor Code 1031)

#### Dispute Resolution

*\*\*\*Note: The following paragraph is mandated pursuant to Labor Code 1034, as added by SB 142.\*\*\**

An employee may file a complaint with the Labor Commissioner at the California Department of Industrial Relations for any alleged violation of Labor Code 1030-1034. (Labor Code 1034)

(cf. 4144/4244/4344 - Complaints)

#### Legal Reference:

##### EDUCATION CODE

200-262.4 Educational equity; prohibition of discrimination on the basis of sex

##### CIVIL CODE

43.3 Right of mothers to breastfeed in any public or private location

##### GOVERNMENT CODE

12926 Definition of sex; breastfeeding

12940 Unlawful discriminatory employment practices

12945 Unlawful discrimination based on pregnancy, childbirth, or related medical conditions

##### LABOR CODE

1030-1034 Lactation accommodation

6382 Procedure for listing hazardous substances

##### CODE OF REGULATIONS, TITLE 2

11035-11051 Unlawful sex discrimination; pregnancy and related medical conditions

##### UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

#### Management Resources:

##### CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods/Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Lactation Accommodation for Employers

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS

Frequently Asked Questions- Break Time for Nursing Mothers

Fact Sheet #73: Break Time for Nursing Mothers under the FLSA, rev. April 2018

WEB SITES

California Department of Industrial Relations, Division of Labor and Standards Enforcement:

<http://www.dir.ca.gov/dlse> California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children Program: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers:

<http://www.dol.gov/whd/nursingmothers>

(7/11) 12/19

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.4

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

BP 4151/4251/4351 Employee Compensation

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to clarify that, in determining whether an executive, administrative, or professional employee is exempt from overtime rules, the salary threshold established by state law supersedes the threshold established by federal law.

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## Board Policy

### Employee Compensation

BP 4151 4251, 4351

#### Personnel

*\*\*\*Note: Districts that include provisions related to employee compensation in their collective bargaining agreements should modify or delete the following optional policy accordingly.\*\*\**

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

(cf. 3100 - Budget)

(cf. 3400 - Management of Districts Assets/Accounts)

(cf. 4000 - Concepts and Roles)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

*\*\*\*Note: Education Code 45023 and 45162 require the Governing Board to adopt salary schedules for certificated and classified employees, respectively. For districts operating under a merit system, Education Code 45268 specifies that the personnel commission will recommend a salary schedule for classified employees to the Board for approval and that the Board may not amend the schedule without first giving the commission an opportunity to respond to the amendments.\*\*\**

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

(cf. 4030 - Nondiscrimination in Employment)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

(cf. 4140/4240/4340 - Bargaining Units)  
(cf. 4312.1 - Contracts)

*\*\*\*Note: Pursuant to Education Code 45038, certificated employees may be paid once every two weeks, twice a month, or once every four weeks. The Board may also choose to pay certificated employees, or one or more individual employees, in 10, 11, or 12 equal payments over the year. Education Code 45039 provides that, if the Board arranges to pay certificated employees in 12 equal payments for the year, it may pay each monthly installment at the end of each calendar month, whether or not the employees are engaged in teaching during the month. Education Code 45165 addresses salary payments for classified employees who are employed 9-11 months per year.\*\*\**

*\*\*\*Note: Education Code 45048 and 45165 provide specific timelines for issuing salary payments depending on the frequency of payments. If payments are not made in a timely manner, the district is required to pay the employee interest on the unpaid amount.\*\*\**

*\*\*\*Note: The following paragraph may be revised to reflect the payroll schedule determined by the Board.\*\*\**

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. (Education Code 45038, 45039, 45048, 45165)

*\*\*\*Note: Pursuant to 29 CFR 516.4, districts are required to post a notice of the minimum wage provisions of the Fair Labor Standards Act (FLSA) (29 USC 201-219) in a conspicuous place at all work sites. The poster that must be used by state and local governments is available on the web site of the U.S. Department of Labor's Wage and Hour Division.\*\*\**

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

#### Overtime Compensation

*\*\*\*Note: Pursuant to the FLSA (29 CFR 553.20) and Labor Code 510, employees who are not specifically exempted by law must receive overtime pay at a rate not less than one and one-half times their regular rate of pay for hours worked in excess of 40 hours per work week. Furthermore, Labor Code 510 entitles employees to an overtime pay rate after working eight hours in one day, unless an alternative work week schedule allowed by law is approved. Pursuant to Labor Code 510, if an employee works more than 12 hours per work day or more than eight hours on the seventh consecutive day of work, the employee must be paid twice the regular salary.\*\*\**



*\*\*\*Note: On September 24, 2019, the U.S. Department of Labor issued a final rule (29 CFR 541.600) raising the federal salary threshold for this exemption. However, the threshold is higher in California and thus state law prevails. Pursuant to Labor Code 515, executive, administrative, or professional employees are exempt from the overtime rules if their monthly salary is at least twice the state minimum wage for full-time employment. Furthermore, the salary threshold is not affected by any local minimum wage that is higher than the state minimum wage.\*\*\**

*\*\*\*Note: Overtime pay requirements are also not applicable to school administrators or teachers in elementary or secondary schools under specific exemptions in 29 USC 213 and 29 CFR 541.303. Pursuant to 29 CFR 541.303 and 541.600, teachers do not need to meet the salary level requirement to be exempt from overtime rules. 29 CFR 541.204 provides that, to be exempt from overtime rules, administrators must either meet the salary level requirement or be compensated on a salary basis that is at least equal to the entrance salary for teachers in the administrator's school.\*\*\**

District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, employees shall be exempt from overtime rules if they are employed as teachers or school administrators or if they qualify as being employed in an executive, administrative, or professional capacity and are paid a monthly salary that is at least twice the state minimum wage for full-time employment. (Labor Code 510, 515; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

*\*\*\*Note: The following optional paragraph is for use by districts that allow employees to take compensatory time off in lieu of overtime compensation as authorized by 29 USC 207 and 29 CFR 553.20-553.25. Time off in lieu of overtime compensation is allowed only if provided for in a collective bargaining agreement or other agreement and must be provided at the rate of at least one and one-half hours for each hour of overtime work.\*\*\**

*\*\*\*Note: Pursuant to 29 CFR 553.21, an employee must be allowed to use earned compensatory time within a "reasonable period" after making the request. 29 CFR 553.25 provides that a "reasonable period" is determined on a case-by-case basis by considering customary work practices such as the normal work schedule, anticipated peak workloads based on past experience, emergency requirements for staff and services, and the availability of qualified substitute staff.\*\*\**

When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within a reasonable period after making the request if the use of the compensatory time does not unduly disrupt district operations. (29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Legal Reference:

EDUCATION CODE

45022-45061.5 Salaries, especially:

45023 Availability of salary schedule

45028 Salary schedule for certificated employees

45160-45169 Salaries for classified employees

45268 Salary schedule for classified service in merit system districts

GOVERNMENT CODE

3540-3549 Meeting and negotiating, especially:

3543.2 Scope of representation

3543.7 Duty to meet and negotiate in good faith

LABOR CODE

226 Employee access to payroll records

232 Disclosure of wages

510 Overtime compensation; length of work day and week; alternative schedules

515 Overtime exemption for administrative, executive, and professional employees

CODE OF REGULATIONS, TITLE 8

11040 Wages and hours; definitions of administrative, executive, and professional employees

UNITED STATES CODE, TITLE 26

409A Deferred compensation plans

UNITED STATES CODE, TITLE 29

201-219 Fair Labor Standards Act, especially:

203 Definitions

207 Overtime

213 Exemptions from minimum wage and overtime requirements

CODE OF FEDERAL REGULATIONS, TITLE 26

1.409A-1 Definitions and covered plans

CODE OF FEDERAL REGULATIONS, TITLE 29

516.4 Notice of minimum wage and overtime provisions

516.5-516.6 Records

541.0-541.710 Exemptions for executive, administrative, and professional employees

553.1-553.51 Fair Labor Standards Act; applicability to public agencies

COURT DECISIONS

Flores v. City of San Gabriel, 9th Cir., June 2, 2016, No. 14-56421

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Internal Revenue Service: <http://www.irs.gov>

School Services of California, Inc.: <http://www.sscal.com>

U.S. Department of Labor, Wage and Hour Division: <http://www.dol.gov/whd>

*No current policy*

(7/08 10/16) 12/19

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

11.5

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**AGENDA ITEM TITLE:**

**BP 5116.1 Intradistrict Open Enrollment**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to delete material related to transfers under the state Open Enrollment Act and Federal Program Improvement, as those programs are no longer operational.

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**RECOMMENDED ACTION:**

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

## Board Policy

### BP 5116.1

#### Students

#### Intradistrict Open Enrollment

*\*\*\*Note: Education Code 35160.5 mandates that the Governing Board establish an open enrollment policy within the district for residents of the district. This requirement does not apply to districts with only one school or with schools that do not serve any of the same grade levels.\*\*\**

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students *and parents/guardians, while also maximizing the efficient use of district facilities and resources*. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy and administrative regulation.

*(cf. 5116.2 - Involuntary Student Transfers)*

*(cf 5117 - Interdistrict Attendance)*

*(cf 5117.1 - Interdistrict Attendance Agreements)*

*(cf 5117.2 - Alternative Interdistrict Attendance Program)*

*\*\*\*Note: Education Code 35160.5 mandates that the district's intradistrict open enrollment policy contain the following provision.\*\*\**

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of *their* residence within the district. (Education Code 35160.5)

*(cf 5111.1 - District Residency)*

*(cf 5111.11 - Residency of Students with Caregiver)*

*(cf 5111.12 - Residency Based on Parent/Guardian Employment)*

*(cf. 5111.13 - Residency for Homeless Children)*

The Board shall annually review this policy. (Education Code 35160.5, 48980)

#### Enrollment Priorities

*No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)*

*(cf. 5116 - School Attendance Boundaries)*

*\*\*\*Note: The following list of intradistrict enrollment priorities should be modified to reflect district practice. Districts must establish priority for circumstances under which the district is required by state or federal law to offer intradistrict enrollment opportunities (items #1-4 below). Anticipated need for these transfers should be considered in determining capacity of district schools for other intradistrict transfers allowed by the district pursuant to items #5-7 below.\*\*\**

*The Superintendent or designee shall grant priority for the enrollment of a student in a district school outside of the student's attendance area, if the student:*

Priority for attendance outside a student's attendance area shall be given as follows:

1. ~~If a district school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school. (P.L. 107-110, Section 1116)~~

~~(cf. 0420.4—Charter Schools)~~

~~(cf. 0520.2—Title I Program Improvement Schools) (cf. 6171—Title I Programs)~~

2. ~~Beginning in the 2003-04 school year, if while on school grounds a student becomes a victim of a violent criminal offense, as defined by the State Board of Education, or attends a school designated by the California Department of Education as persistently dangerous, he/she shall be provided an option to transfer to another district~~

~~school or charter school. (P.L. 107-110, Section 9532)~~

~~(cf. 0450—Comprehensive Safety Plan)~~

3. ~~The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.~~

~~To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)~~

- a. ~~A written statement from a representative of an appropriate state or local agency, including but not limited to a law enforcement official or social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist~~
- b. ~~A court order, including a temporary restraining order and injunction~~
4. ~~Priority may be given to siblings of students already in attendance in that school.~~
5. ~~Priority shall be given to students whose parent/guardian is assigned to that school as his/her primary place of employment.~~

~~For all other applications for enrollment outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)~~

~~Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)~~

~~(cf. 6172—Gifted and Talented Student Program)~~

~~No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)~~

~~(cf. 5116—School Attendance Boundaries)~~

1. *Is enrolled in a district school designated by the California Department of Education (CDE) as "persistently dangerous" (20 USC 7912; 5 CCR 11992)*

*(cf. 0450 - Comprehensive Safety Plan)*

**2. Is a victim of a violent crime while on school grounds (20 USC 7912)**

**\*\*\*Note:** Education Code 46600, as amended by AB 1127 (Ch. 781, Statutes of 2019), requires a district to approve an intradistrict transfer request for a student who is a victim of bullying, as defined in Education Code 48900.\*\*\*

**\*\*\*Note:** If the school requested is at maximum capacity and no other district school offers the student's grade level, the student may request an interdistrict transfer and the transfer may not be prohibited by the district; see BP 5117 - Interdistrict Attendance and AR 5131.2 - Bullying.\*\*\*

**3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)**

*If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)*

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 5131.2 - Bullying)*

**\*\*\*Note:** Item #4 is for use by any district whose board has elected, pursuant to 20 USC 6311, to provide the option for intradistrict transfer to all students in a school identified by the California Department of Education (CDE) for comprehensive support and improvement; see BP 0520.1 - Comprehensive and Targeted Support and Improvement. If the Board allows student transfers on this basis, priority must be given to the lowest achieving students from low-income families, as determined by the district for the purpose of allocating funds to schools pursuant to 20 USC 6313(a)(3). The district may revise item #4 to reflect the criteria used by the district to identify the lowest achieving students.\*\*\*

**4. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)**

*(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)*

**\*\*\*Note:** Education Code 35160.5 permits, but does not require, the district's policy to include any or all of the following priorities. Items #5-7 below are optional and should be deleted or modified to reflect enrollment priorities in the district.\*\*\*

**\*\*\*Note:** Education Code 35160.5 makes no provision related to the duration of any transfer granted pursuant to items #5-7. See the accompanying administrative regulation.\*\*\*

**5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)**

**a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or professional clinical counselor**

**b. A court order, including a temporary restraining order and injunction**

**6. Is a sibling of another student already attending that school**



**7. Has a parent/guardian whose primary place of employment is that school**

***Application and Selection Process***

**\*\*\*Note:** The district should specify the intradistrict open enrollment application window, if any, in the blank provided in the following paragraph. \*\*\*

***In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted between \_\_\_\_\_ (insert application window dates) \_\_\_\_\_ of the school year preceding the school year for which the transfer is requested.***

**\*\*\*Note:** Education Code 35160.5 mandates that the district's intradistrict open enrollment policy contain all the elements listed in the remainder of this section. \*\*\*

**\*\*\*Note:** Education Code 35160.5 requires districts to calculate capacity in a nonarbitrary manner using student enrollment and available space. The law does not provide a specific formula for the calculation, but the district may want to include unique factors specific to the school to calculate available space, such as class size reduction requirements and space needs for specialized programs. The district may modify the following paragraph to include the specific formula for calculating school capacity for schools within the district. \*\*\*

***The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)***

**\*\*\*Note:** Pursuant to Education Code 35160.5, the district must use a random, unbiased process (e.g., a lottery) to select students for intradistrict open enrollment when requests for admission exceed the capacity of the school. The California Attorney General (85 Ops.Cal.Atty.Gen. 95 (2002)) has opined that a "first come, first served" selection policy does not constitute a random, unbiased process. \*\*\*

**\*\*\*Note:** An exception in Education Code 35160.5 gives districts the authority to maintain appropriate racial and ethnic balances across district schools. However, in *Crawford v. Huntington Beach Union High School District*, a California appellate court held that a district's intradistrict enrollment policy which contained a racial and ethnic balance component as authorized by Education Code 35160.5 was unconstitutional. According to the court, the constitutional provisions added by Proposition 209 prohibit a district from adopting a policy containing different admission criteria on the basis of race. Because of the legal uncertainty surrounding this issue, the following paragraph does not reflect the provisions of Education Code 35160.5 relative to racial and ethnic balance. The district should consult legal counsel regarding any policy or regulation dealing with maintenance of racial or ethnic balance. \*\*\*

***Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)***

***Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)***

***(cf. 6172 - Gifted and Talented Student Program)***

**Transportation**

**\*\*\*Note:** The following section may be revised to reflect district practice. \*\*\*

**\*\*\*Note:** The district is not obligated to provide transportation for students who are victims of violent criminal offenses or those who wish to transfer out of "persistently dangerous" schools pursuant to 20 USC 7912. If a district chooses to



*make transportation available to such students, it may use certain federal funds (e.g., Title IV, Part A, and Title V, Part A) to cover the costs. When a district chooses to provide transportation, U.S. Department of Education Guidance (Unsafe School Choice Option) clarifies that the district is not obligated to continue providing or paying for transportation after the school is no longer designated as "persistently dangerous."\*\*\**

*\*\*\*Note: In addition, pursuant to 20 USC 6311, the district may use up to five percent of its Title I allocation to pay for the transportation of students who transferred out of a school identified by CDE for comprehensive support and improvement.\*\*\**

***In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.***

*\*\*\*Note: Pursuant to Education Code 46600, as amended by AB 1127, the district must provide transportation assistance to a student who is eligible for free or reduced-price meals and receives an intradistrict transfer as a result of being a victim of bullying. The district may, but is not required to, provide transportation assistance to any other student who is a victim of bullying.\*\*\**

***However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)***

***(cf. 3250 - Transportation Fees)  
(cf. 3540 - Transportation)***

~~Except as required by P.L. 107-110, Section 1116, for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area. However, upon request, the Superintendent or designee may authorize transportation contingent upon available space and funds. Priority for any such transportation shall be based on demonstrated financial need.~~

#### Legal Reference:

#### EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48980 Notice at beginning of term

#### CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

#### UNITED STATES CODE, TITLE 20

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

7912 Transfers from persistently dangerous schools

#### COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

#### ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

#### Management Resources:

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act - Update #8, July 14, 2017

#### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Unsafe School Choice Option, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy adopted by Shandon Board of Trustees: September 9, 2003

Revised:

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.6

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

**BP 5117 Interdistrict Attendance**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to reflect New Law (AB 1127) which requires districts to provide transportation assistance to transfer students who are victims of bullying or are children of active duty military parents/guardians, if they are also eligible for free or reduced-priced meals.

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## Board Policy

BP 5117  
Students

### Interdistrict Attendance

*\*\*\*Note: The Education Code provides a number of options under which a district may enroll a student whose parent/guardian does not reside within district boundaries. Under an "interdistrict attendance permit" or "reciprocal agreement" pursuant to Education Code 46600-46610, a student may attend school in a different district when both the district of residence and the district of proposed attendance agree (Option 1 below). Alternatively, pursuant to Education Code 48300-48317, the Governing Board may declare the district to be a "school district of choice" willing to accept a specific number of interdistrict transfers into the district through a random selection process (Option 2 below). In order to maintain the integrity of the random selection process, it is recommended that a school district of choice not also accept transfers under the interdistrict attendance permit option except when extraordinary circumstances exist, as provided in Option 2 below. Districts that wish to use both sources of authority should consult legal counsel.\*\*\**

*\*\*\*Note: In addition, pursuant to Education Code 48204, a district may authorize a student whose parent/guardian is employed within district boundaries to attend a school in the district (Allen bill transfer); see AR 5111.1 - District Residency.\*\*\**

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons; desire to enroll their children in a school in another district.

(cf. 5111.1 - District Residency)  
(cf. 5116.1 - Intradistrict Open Enrollment)

### **OPTION 1:** Interdistrict Attendance Agreements and Permits

*\*\*\*Note: The following section is for use by districts that have entered into an agreement with one or more other districts to accept student transfers through interdistrict attendance permits pursuant to Education Code 46600-46610. Districts selecting this option should also select Option 1 in the accompanying administrative regulation.\*\*\**

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts.(Education Code 46600)

*\*\*\*Note: Education Code 46600 requires that the interdistrict attendance agreement specify the terms and conditions under which individual permits may be granted or denied. In addition, pursuant to Education Code 46600, students who have been granted an interdistrict attendance permit must be allowed to continue to attend the school without having to reapply unless the agreement between the two districts contains specific agreed-upon standards for reapplication; see the accompanying administrative regulation. Districts also may include in the agreement the agreed-upon standards for revocation of students' interdistrict attendance. Examples of*

*conditions that may result in revocation include falsification of information stated on the permit application, unsatisfactory attendance, continual disruption, or poor academic achievement. \*\*\**

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

*\*\*\*Note: Pursuant to Education Code 46600, it is the responsibility of the superintendent or designee of the district of residence, subject to board policies of the district of residence and terms of the agreement, to issue an individual permit verifying the district's approval of an interdistrict transfer out of the district. The permit shall become valid when endorsed by the board's designee in the district of proposed enrollment. \*\*\**

*\*\*\*Note: See the accompanying administrative regulation for procedures to follow when the permit is denied. \*\*\**

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

## ***OPTION 2: School District of Choice Program***

*\*\*\*Note: The following section is for use by districts that elect to participate in the school district of choice program pursuant to Education Code 48300-48317. Pursuant to Education Code 48301, such a district must register as a school district of choice with the Superintendent of Public Instruction and County Board of Education before enrolling students under this option. Districts selecting this option should also select Option 2 in the accompanying administrative regulation. \*\*\**

*The Board has designated the district as a "school district of choice" and shall accept students who reside within other California school districts who wish to attend a district school.*

*The Board shall, by resolution, annually establish the number of students who will be accepted into the district through this program based on recommendations by the Superintendent or designee as to the number of transfer students the district will be able to accept and the schools, grades, and programs that will be able to accept the students. Once established, the district shall accept all students who apply to transfer into the district until the district is at maximum capacity, as required pursuant to Education Code 48301.*

*\*\*\*Note: Education Code 48301 requires a random, unbiased process for selecting students who will be admitted through the school district of choice program and prohibits consideration of certain characteristics and factors in making the selections. Pursuant to Education Code 48301, family income may only be considered to the extent necessary to determine enrollment priority pursuant to Education Code 48306; see the accompanying administrative regulation. \*\*\**

*Students shall be admitted to district schools through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a student should be enrolled based upon the student's academic or athletic performance, physical condition, proficiency in English, any of the individual characteristics set forth in Education Code 200, or family income. (Education Code 48301)*



*If the number of transfer applications exceeds the number of transfers the Board has elected to accept, approval for transfer shall be determined by a random drawing held in public at a regularly scheduled Board meeting. (Education Code 48301)*

*\*\*\*Note: Because the school district of choice program requires a random selection process, it is recommended that participating districts not admit students through the interdistrict attendance permit process described in Option 1 above except under extraordinary circumstances. Such circumstances might include approving interdistrict attendance permits for students who are victims of an act of bullying. Such students are given priority for interdistrict attendance permits pursuant to Education Code 46600; see the accompanying administrative regulation.\*\*\**

*Because the district admits students in accordance with the school district of choice program, the Superintendent or designee shall not admit students based on individual interdistrict attendance permits pursuant to Education Code 46600-46610 except under extraordinary circumstances.*

The Superintendent or designee shall keep an accounting of all requests for admittance *through the school district of choice program and a record of their disposition, including, but not limited to, all of the following:* ~~and a record of their disposition, including, but not limited to, all of the following:~~ (Education Code 48313)

1. The number of requests granted, denied, or withdrawn and, for denied requests, the reason for the denial
2. The number of students transferred into and out of the district pursuant to this program
3. The race, ethnicity, gender, self-reported socio-economic status, eligibility for free or reduced-price meals and the district of residence for each student transferred into or out of the district pursuant to this program
4. The number of students transferred into or out of the district pursuant to this program who are classified as English learners or students with disabilities

*\*\*\*Note: Education Code 48311 authorizes, but does not require, a school district of choice to provide transportation to participating students to the extent that the district provides transportation assistance to other students. See section on "Transportation" below. Item #5 may be deleted by districts that do not provide transportation. \*\**

5. As applicable, the number of students described in items #3 and 4 above who are provided transportation assistance to a district school or program, and the total number of students provided transportation assistance, pursuant to the school district of choice program

The Superintendent or designee shall report to the Board, at a regularly scheduled meeting, the information specified in items #1-5 above. No later than October 15 of each year, the Superintendent or designee shall provide the same information for the current school year, as well as information regarding the district's status as a school district of choice in the upcoming school year, to each geographically adjacent school district, the county office of education, and the Superintendent of Public Instruction. (Education Code 48313)

The district's compliance with specified program requirements shall be reviewed as part of the annual district audit conducted pursuant to Education Code 41020. (Education Code 48301)

(cf. 3460 - Financial Reports and Accountability)

### Transportation

*\*\*\*Note: The following optional section is for use by all districts and should be revised to reflect district practice. Districts are not required to provide transportation or transportation assistance to students admitted under an interdistrict attendance permit pursuant to Education Code 46600-46610, except that Education Code 46600, as amended by AB 1127 (Ch. 781, Statutes of 2019), requires the district of enrollment to provide transportation assistance to a student who is eligible for free or reduced price meals and is either a child of an active military duty parent/guardian or a victim of an act of bullying, as defined in Education Code 48900.\*\*\**

*\*\*\*Note: Pursuant to Education Code 48311, a school district of choice is authorized, but not required, to provide transportation assistance to the extent that the district otherwise provides transportation assistance to students.\*\*\**

*Upon parent/guardian request, the district shall ~~not~~ provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600. (Education Code 46600)*

### *(cf. 3553 - Free and Reduced Price Meals)*

~~beyond any school attendance area.~~ *In addition*, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for *any* interdistrict transfer students to and from designated bus stops within the attendance *area* of the school that the student attends if space is available.

### Legal Reference:

#### EDUCATION CODE

41020 Annual district audits

46600-46610 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48317 Student attendance alternatives, school district of choice program

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals; enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

48985 Notices to parents in language other than English

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

#### CALIFORNIA CONSTITUTION

Article 1, Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

#### ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

#### COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

(10/17 3/19) 12/19

Revised: 6/4/19



# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.7

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

BP 5125 Student Records

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to reflect the California Attorney General's model policy, developed pursuant to New Law (AB 699).

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## Board Policy

### Student Records

BP 5125

#### Students

*\*\*\*Note: Student records are governed by both federal and state law (Family Educational Rights and Privacy Act (FERPA) pursuant to Education Code 49069, 5 CCR 430-433, 20 USC 1232g, and 34 CFR 99.1-99.8).\*\*\**

*\*\*\*Note: Pursuant to 5 CCR 431, districts are mandated to establish policies and procedures to implement state law and regulations regarding student records, including policies and procedures which enumerate and describe the student records collected and maintained by the district, ensure security of the records, and guarantee access to authorized persons within five days of a request. Education Code 49069 mandates procedures related to parental review of student records. See the accompanying administrative regulation for additional language implementing these mandates.\*\*\**

*\*\*\*Note: The privacy of online information of students in prekindergarten through grade 12 is addressed in Business and Professions Code 22580-22587, which prohibit an operator of a web site, online service or application, or mobile application from knowingly using, disclosing, or compiling the personal information of a minor for the purpose of marketing or advertising specified types of products or services; allowing a third party to use, disclose, or compile such information; or selling or disclosing specified student information or knowingly using such student information to engage in targeted advertising to students or parents/guardians or to amass a profile about a preK-12 student. Covered student information includes any personally identifiable information or materials created or provided by a student, parent/guardian, or district employee (e.g., name, contact information, educational record, discipline records, test results, health records, socioeconomic information). Pursuant to Business and Professions Code 22584 and 22586, an operator must delete data under the control of the school or district upon the request of the school or district.\*\*\**

The Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. *The Superintendent or designee shall establish administrative regulations governing the identification, collection, retention, and security of student records. These regulations shall ensure the rights of authorized persons to have timely access to student records while* Procedures for maintaining the confidentiality of student records shall be consistent with state and federal law.

(cf. 3580 - District Records)

(cf. 4040 - Employee Use of Technology)

(cf. 5125.1 - Release of Directory Information)

(cf. 5125.3 - Challenging Student Records)

~~The Superintendent or designee shall establish regulations governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect and copy student records and shall protect the student and the student's family from invasion of privacy.~~

The Superintendent or designee shall designate a certificated employee to serve as custodian of records with responsibility for student records at the district level. At each school, the principal or a certificated ~~designee~~ **employee** shall ~~act~~ **be designated** as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

*\*\*\*Note: Pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), districts are mandated to adopt policy consistent with a model policy developed by the California Attorney General, which includes the following statement. See the Office of the Attorney General publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues.\*\*\**

All appropriate personnel shall receive training regarding district policies and procedures for gathering and handling sensitive student information.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

*\*\*\*Note: Pursuant to Education Code 49076.7, a district is prohibited from soliciting or collecting social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. One such exception is the collection of the last four digits of the social security number for the purpose of establishing eligibility for a federal benefit program.\*\*\**

***The district shall not collect or solicit social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. (Education Code 49076.7)***

*\*\*\*Note: Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), prohibits the collection of information or documents regarding the citizenship or immigration status of students or their family members, as provided below. If the district becomes aware of the citizenship or immigration status of any student, it is prohibited from disclosing that information to U.S. Immigration and Customs Enforcement, as such disclosure is not among the limited exceptions specified in law for which student records may be released without parental consent or a lawful judicial order.\*\*\**

*\*\*\*Note: Pursuant to Education Code 234.7, districts are mandated to adopt the following paragraphs consistent with the model policy developed by the California Attorney General.\*\*\**

*No information or documents regarding the citizenship or immigration status of students or their family members shall be collected, except as required by state or federal law or as required to administer a state or federally supported educational program. The Superintendent or designee shall not disclose student records to a person, agency, or organization for immigration enforcement purposes without parental consent, a court order, or a judicial subpoena. If a district employee receives such a request, he/she shall immediately report the request to the Superintendent. The Superintendent shall report the request to the Board in a timely manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)*

*(cf. 5145.13 - Response to Immigration Enforcement)*

*\*\*\*Note: The following paragraph reflects a requirement of Government Code 8310.3, as added by SB 31 (Ch. 826, Statutes of 2017).\*\*\**

*The Superintendent or designee shall not compile a list, registry, or database based on students' national origin, ethnicity, or religious belief, practice, or affiliation, nor shall he/she disclose student information to federal government authorities for the purpose of compiling such a list, registry, or database for purposes of immigration enforcement. Such information may only be compiled or exchanged with other local, state, or federal agencies if the information is aggregated and is not personally identifiable. (Government Code 8310.3)*

#### *Student Records from Social Media*

*\*\*\*Note: The following section is optional. Pursuant to Education Code 49073.6, any district considering a program to gather information from students' social media activity, as defined, must first notify students and parents/guardians and provide an opportunity for public comment. The notification may be provided as part of the annual parental notification required pursuant to Education Code 48980. If such a program is then adopted, the district must comply with program requirements reflected in the section "Student Records from Social Media" in the accompanying administrative regulation.\*\*\**

*\*\*\*Note: The district should consult legal counsel before gathering any other online information that does not meet the definition of social media in Education Code 49073.6.\*\*\**

*The Superintendent or designee may gather and maintain information from the social media of any district student, provided that the district first notifies students and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled Board meeting, and gathers only information that directly pertains to school safety or student safety. (Education Code 49073.6)*

*(cf. 0450 - Comprehensive Safety Plan)  
(cf. 5131.2 - Bullying)  
(cf. 5145.6 - Parental Notifications)  
(cf. 9322 - Agenda/Meeting Materials)  
(cf. 9323 - Meeting Conduct)*

### ***Contract for Digital Storage, Management, and Retrieval of Student Records***

***\*\*\*Note: Education Code 49073.1 authorizes districts to enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or for software designed for this purpose. A district that chooses to enter into such a contract is mandated to adopt policy allowing such contracts and must ensure that the contract includes all the provisions specified in Education Code 49073.1. Also see BP 3312 - Contracts.\*\*\****

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code 49073.1 and other applicable state and federal laws.

(cf. 3312 - Contracts)

#### **Legal Reference:**

##### **EDUCATION CODE**

234.7 Student protections relating to immigration and citizenship status

17604 Contracts

48201 Student records for transfer students who have been suspended/expelled

48853.5 Foster youth; placement, immunizations

48902 Notification of law enforcement of specified violations

48904-48904.3 Withholding grades, diplomas, or transcripts

48918 Rules governing expulsion procedures

48980 Parental notifications

48985 Notices in parent/guardian's primary language

49060-49079 Student records

49091.14 Parental review of curriculum

51747 Independent study

56041.5 Rights of students with disabilities

56050 Surrogate parents

56055 Foster parents

69432.9 Cal Grant program; notification of grade point average

##### **BUSINESS AND PROFESSIONS CODE**

22580-22582 Digital privacy

22584-22585 Student Online Personal Information Protection Act

22586-22587 Early Learning Personal Information Protection Act

##### **CODE OF CIVIL PROCEDURE**

1985.3 Subpoena duces tecum

##### **FAMILY CODE**

3025 Access to records by noncustodial parents

6552 Caregiver's authorization affidavit

##### **GOVERNMENT CODE**

6252-6260 Inspection of public records

##### **HEALTH AND SAFETY CODE**

120440 Immunizations; disclosure of information

PENAL CODE

245 Assault with deadly weapon

WELFARE AND INSTITUTIONS CODE

681 Truancy petitions

701 Juvenile court law

16010 Health and education records of a minor

CODE OF REGULATIONS, TITLE 5

430-438 Individual student records

16020-16027 Destruction of records of school districts

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1232h Protection of Pupil Rights Amendment

UNITED STATES CODE, TITLE 26

152 Definition of dependent child

UNITED STATES CODE, TITLE 42

11434a McKinney-Vento Homeless Assistance Act; definitions

CODE OF FEDERAL REGULATIONS, TITLE 16

Part 312 Children's Online Privacy Protection Rule

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

300.501 Opportunity to examine records for parents of student with disability

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

FEDERAL REGISTER

Final Rule and Analysis of Comments and Changes, Family Educational Rights and Privacy, December 9, 2008, Vol. 73, No. 237, pages 74806-74855

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Data in the Cloud: A Legal and Policy Guide for School Boards on Student Data Privacy in the Cloud Computing Era, April 2014

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

IDEA and FERPA Confidentiality Provisions, 2014

Joint Guidance on the Application of the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to Student Health Records, 2008

Balancing Student Privacy and School Safety: A Guide to the Family Educational Rights and Privacy Act for Elementary and Secondary Schools, October 2007

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>



National School Boards Association: <http://www.nsba.org>  
U.S. Department of Education, Family Policy Compliance,  
<http://www.ed.gov/policy/gen/guid/fpcr>

Policy adopted by SJUSD Board of Education: May 9, 2000  
Revised:

(3/09 12/14) 5/18

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.8

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

**BP 5145.7 Sexual Harassment**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Mandated policy revised to clarify that the district must investigate every allegation of sexual harassment of which it has notice, whether or not a formal written complaint is filed.

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**RECOMMENDED ACTION:**



# SHANDON JOINT UNIFIED SCHOOL DISTRICT

## Board Policy

### BP 5145.7

#### Students

#### Sexual Harassment

*\*\*\*Note: Education Code 231.5 mandates the district to have written policies on sexual harassment. The following policy addresses harassment by and of students in the school setting.\*\*\**

*\*\*\*Note: Title IX of the Education Amendments of 1972 (20 USC 1681-1688) prohibits discrimination based on sex by recipients of federal financial assistance. School districts are responsible under Title IX and the regulations for the issuance of a policy against sex discrimination (34 CFR 106.8). Sexual harassment is a form of sex discrimination under Title IX and can deny or limit a student's ability to participate in or receive education benefits, services, or opportunities on the basis of that student's sex.\*\*\**

*\*\*\*Note: A district can be held liable for civil damages for the sexual harassment of students pursuant to Title IX and/or Education Code 220, if the district is found to have been "deliberately indifferent" in its response to known sexual harassment. In Davis v. Monroe County Board of Education, the U.S. Supreme Court held that a district would be deliberately indifferent if (1) the harasser and the context in which the sexual harassment occurred were within the district's control; (2) the harassment was so severe, pervasive, and objectively offensive that it deprived a student of access to educational opportunities or benefits provided by the district; (3) the district had actual knowledge of the harassment; and (4) the district's conduct was unreasonable considering the surrounding circumstances. This standard was applied by an appellate court in Donovan v. Poway Unified School District based on Education Code 220.\*\*\**

*\*\*\*Note: In addition to filing a private civil lawsuit, an alleged victim of sexual harassment may file a complaint with the California Department of Education (CDE) and/or the U.S. Department of Education's Office for Civil Rights (OCR), the federal agency responsible for administrative enforcement of federal laws and regulations that prohibit discrimination in programs and activities that receive federal financial assistance from the U.S. Department of Education. OCR applies a different standard than the "deliberate indifference" standard when addressing complaints against a district. Under OCR's enforcement standards, a district may be held to be in violation when a student is subjected to harassing conduct by another student, an employee, or a third party, and (1) the district knows or should know about the harassment, (2) the harassment is sufficiently serious as to create a hostile educational environment for the student, and (3) the district failed to take appropriate responsive actions. In other words, while a district is not responsible for the conduct of the other student or the third party, it may be liable for failing to respond adequately once it has notice. However, if a student is sexually harassed by an employee who was acting in the context of his/her job responsibilities, the district may be in violation of Title IX whether or not it has notice. \*\*\**

*\*\*\*Note: CSBA staff met with representatives from CDE and OCR to discuss this policy and the accompanying regulation as they relate to the uniform complaint procedure (UCP) requirements. As a result, the sample policy and regulation have been drafted to go beyond the minimal requirements under California's UCP laws and regulations in an attempt to address issues and concerns raised by CDE and OCR. While CDE and OCR have not approved or signed off on them, CSBA believes that the additional details provided herein may help school districts and county offices of education during any compliance check by CDE or in the event that a CDE or OCR investigation occurs.\*\*\**

The Governing Board is committed to maintaining **a safe school an educational environment** that is free from harassment and discrimination. The Board prohibits, **at school or at school-sponsored or school-related activities**, sexual harassment **targeted at any student by anyone**. ~~of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities.~~ The Board also prohibits retaliatory behavior or action against **any persons who reports complain, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.** ~~testify, assist, or otherwise participate in district complaint processes.~~

*\*\*\*Note: OCR's January 2001 Revised Sexual Harassment Guidance notes that, regardless of whether a harassed student, his/her parent/guardian, or a third party files a complaint under the district procedures or otherwise requests action on the student's behalf, a school that knows, or reasonably should know, about possible harassment must promptly take action to determine what occurred and then take appropriate steps to resolve the situation. Even where a parent/guardian or student does not wish to disclose the student's identity, there are steps a school can take to limit the effects of alleged harassment and prevent its recurrence without initiating formal action. Such steps may include limited investigative activities and actions to protect the complainant and the school community and prevent recurrence while keeping the identity of the complainant confidential. These actions may include providing services to the complainant, such as counseling services; providing increased monitoring, supervision, or security at locations or activities where the misconduct occurred; providing training and education materials for students and employees; or changing and publicizing the school's policies on sexual violence. OCR has indicated that the principles in its Revised Sexual Harassment Guidance also apply to harassment based on race, color, national origin, disability, or age.\*\*\**

*\*\*\*Note: It is also important to note that a referral to law enforcement does not relieve a school district of its responsibility to investigate the complaint as a matter of sex discrimination.\*\*\**

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

*\*\*\*Note: Government Code 12950.1 requires any district with 50 or more employees to provide two hours of sexual harassment training and education to supervisory employees once every two years. See AR 4119.11/4219.11/4319.11 - Sexual Harassment.\*\*\**

**The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.**

### **Instruction/Information**

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex *and could involve sexual violence*
2. A clear message that students do not have to endure sexual harassment *under any circumstance*
3. Encouragement to report observed *incidents* instances of sexual harassment, even where the *alleged* victim of the harassment has not complained

*\*\*\*Note: Where sexual harassment or violence occurs in the context of other possible rule violations, students may be reluctant to report sexual harassment or violence. For example, a student who is sexually harassed while he/she is away from school without permission may be reluctant to file a complaint if he/she believes that he/she may be disciplined for the violation. As such, item #4 below clarifies that any other rule violation will be addressed separately from the sexual harassment complaint in order to encourage students to report the harassment.\*\*\**

4. *A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved*
5. *A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students*
6. *Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made*
7. *Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues*
8. *A clear message that, when needed, the district will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment*

~~4. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made~~

~~(cf. 5131.5—Vandalism and Graffiti)~~

~~(cf. 5137—Positive School Climate)~~

~~(cf. 5145.3—Nondiscrimination/Harassment)~~

~~(cf. 6142.1—Sexual Health and HIV/AIDS Prevention Instruction)~~

### **Complaint Process and Disciplinary Actions**

*\*\*\*Note: Pursuant to Education Code 231.5, the district's policy must contain information on where to obtain a specific procedure for reporting incidents of sexual harassment and pursuing available remedies. In addition,*



34 CFR 106.8 requires a district to adopt and publish a complaint procedure providing for a prompt and equitable resolution of student complaints alleging sexual harassment. To avoid confusion that may arise from having a multiplicity of complaint processes for resolving a variety of student complaints, it is recommended that districts use the UCP to investigate and resolve sexual harassment complaints involving students. See AR 1312.3 - Uniform Complaint Procedures for details of these procedures. \*\*\*

*Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.*

*(cf. 1312.3 - Uniform Complaint Procedures)*

\*\*\*Note: Pursuant to Education Code 48900.2, a student in grades 4-12 may be suspended and/or expelled from school for sexual harassment. Education Code 48900.2 also requires the sexual harassment, when considered from the perspective of a reasonable person of the same gender as the alleged victim, to be sufficiently severe or pervasive as to have a negative impact upon the alleged victim's academic performance or to create an intimidating, hostile, or offensive educational environment for the alleged victim. Under OCR's 2001 Revised Sexual Harassment Guidance interpreting Title IX, a hostile environment is created when the conduct is sufficiently serious that it denies or limits a student's ability to participate in or benefit from the school's program based on sex. OCR considers the conduct from both the subjective perspective of the individual who was harassed and from the perspective of a reasonable person with the same characteristics as the alleged victim. Districts should also note that Education Code 48915(c) requires the Superintendent or designee to recommend expulsion for any student, irrespective of grade, who commits sexual assault or battery as defined in the Penal Code. See AR 5144.1 - Suspension and Expulsion/Due Process. \*\*\*

*Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.*

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

*Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall have his/her employment terminated in accordance with law and the applicable collective bargaining agreement.*

*(cf. 4117.7/4317.7 - Employment Status Report)*

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

~~Any student who feels that he/she is being or has been sexually harassed by a school employee, another student, or a non-employee on school grounds or at a school-related activity (e.g., a visiting athlete or coach) shall immediately contact his/her teacher or any other employee. An employee who receives such a complaint shall report it in accordance with administrative regulation.~~

~~(cf. 1312.1—Complaints Concerning District Employees)~~  
~~(cf. 5141.4—Child Abuse Prevention and Reporting)~~

~~The Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the Superintendent or designee has determined that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.—~~

### **Disciplinary Actions**

~~Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.~~

~~(cf. 5131—Conduct)~~  
~~(cf. 5144.1—Suspension and Expulsion/Due Process)~~  
~~(cf. 5144.2—Suspension and Expulsion/Due Process (Students with Disabilities))~~

### **Confidentiality and Record-Keeping**

~~All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)~~

~~(cf. 4119.23/4219.23/4319.23—Unauthorized Release of Confidential/Privileged Information)~~  
~~(cf. 5125—Student Records)~~

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in the *district* schools.

*(cf. 3580 - District Records)*

#### Legal Reference:

##### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

##### CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

##### GOVERNMENT CODE

12950.1 Sexual harassment training

##### CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

##### UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act  
 1681-1688 Title IX, discrimination  
 UNITED STATES CODE, TITLE 42  
 1983 Civil action for deprivation of rights  
 2000d-2000d-7 Title VI, Civil Rights Act of 1964  
 2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended  
 CODE OF FEDERAL REGULATIONS, TITLE 34  
 99.1-99.67 Family Educational Rights and Privacy  
 106.1-106.71 Nondiscrimination on the basis of sex in education programs  
 COURT DECISIONS  
 Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567  
 Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130  
 Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736  
 Davis v. Monroe County Board of Education, (1999) 526 U.S. 629  
 Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274  
 Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473  
 Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

#### Management Resources:

#### CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

#### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Q&A on Campus Sexual Misconduct, September 2017

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

(3/12 10/14) 9/16

Adopted by Shandon Board of Trustees: June 22, 2000

Revised: 9/14/10

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.9

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

**BP 5131.2 Bullying**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to reflect New Law (AB 1127) which requires a district to approve an interdistrict transfer request for a victim of bullying.

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**RECOMMENDED ACTION:**

# Shandon Joint Unified School District

## Board Policy

### Bullying

BP 5131.2

### Students

*\*\*\*Note: Education Code 234.4 mandates districts to adopt procedures for preventing acts of bullying, including cyberbullying. The following policy and accompanying administrative regulation contain sample procedures that fulfill this mandate and may be revised to reflect district practice. \*\*\**

*\*\*\*Note: In addition, Education Code 234.1 and federal law mandate that the Governing Board adopt policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics and ensuring the protection of complainants from retaliation. Also see BP 5145.3 - Nondiscrimination/Harassment for language fulfilling this mandate. \*\*\**

*\*\*\*Note: In its October 2010 Dear Colleague Letter: Harassment and Bullying, the U.S. Department of Education Office for Civil Rights (OCR) clarified that misconduct that falls under a district's general anti-bullying policy may also trigger responsibilities under one or more federal or state antidiscrimination laws if the bullying is on the basis of race, color, national origin, sex, sexual orientation, gender identity or expression, age, disability, and/or another legally protected category. Federal law requires the district to take immediate and appropriate action to investigate or otherwise determine what occurred and, if it finds that unlawful discrimination did occur, take prompt and effective steps reasonably calculated to end the harassment, eliminate any hostile environment and its effects, and prevent the harassment from recurring. \*\*\**

*\*\*\*Note: OCR's October 2014 Dear Colleague Letter: Responding to Bullying of Students with Disabilities points out that any bullying of a student with a disability that results in the student not receiving meaningful educational benefit constitutes a denial of a free appropriate public education and must be remedied under the federal Individuals with Disabilities Education Act. As necessary, the school may need to convene the student's individualized education program (IEP) team to determine whether the student's needs have changed as a result of the bullying and, if so, revise the IEP to ensure that the student continues to receive appropriate special education and related services. \*\*\**

*\*\*\*Note: Thus, while this policy is intended to prevent and address all types of bullying incidents among students, when "discriminatory bullying" is committed and the bullying is sufficiently serious to create a hostile educational environment for the alleged victim or to otherwise deny or limit the student's educational benefits and services, including denial of a free appropriate public education, the alleged victim must be afforded the protections specified under relevant state and/or federal law. \*\*\**

The Governing Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.



(cf. 5131 - Conduct)  
 (cf. 5136 - Gangs)  
 (cf. 5145.3 - Nondiscrimination/Harassment)  
 (cf. 5145.7 - Sexual Harassment)  
 (cf. 5145.9 - Hate-Motivated Behavior)

*\*\*\*Note: Because bullying and its effects extend beyond the school environment, collaboration among a variety of community agencies and organizations that serve youth may be helpful in preventing and responding to bullying. For further information about building a collaborative, see CSBA's publications Safe Schools: Strategies for Governing Boards to Ensure Student Success and Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement.\*\*\**

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

(cf. 1220 - Citizen Advisory Committees)  
 (cf. 1400 - Relations Between Other Governmental Agencies and the Schools)  
 (cf. 6020 - Parent Involvement)

Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.

(cf. 0420 - School Plans/Site Councils)  
 (cf. 0450 - Comprehensive Safety Plan)  
 (cf. 0460 - Local Control and Accountability Plan)

*\*\*\*Note: Education Code 32282 encourages districts to include bullying prevention policies and procedures in their comprehensive safety plan; see BP 0450 - Comprehensive Safety Plan. In addition, Education Code 52060-52077 require the Board to adopt and annually update a local control and accountability plan which includes, among other specified state priorities, goals for addressing school climate; see BP/AR 0460 - Local Control and Accountability Plan. Pursuant to Education Code 52060, school climate should be measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable.\*\*\**

*Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.*

*(cf. 0420 - School Plans/Site Councils)  
 (cf. 0450 - Comprehensive Safety Plan)  
 (cf. 0460 - Local Control and Accountability Plan)*

*\*\*\*Note: Pursuant to Education Code 234.1, districts are required to adopt a process for receiving and*

*investigating complaints involving unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) based on specified characteristics. Pursuant to 5 CCR 4600-4633, the uniform complaint procedures (UCP) must be used for this purpose. In addition, federal regulations require districts to adopt procedures providing for prompt and equitable resolution of complaints of unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) on the basis of sex (34 CFR 106.8), disability (34 CFR 104.7 and 28 CFR 35.107), and age (34 CFR 110.25).\*\*\**

*\*\*\*Note: Although some bullying incidents may not fall within the provisions of Education Code 234.1 or federal civil rights regulations, CSBA strongly recommends that districts use the UCP to investigate all bullying incidents (whether discriminatory or nondiscriminatory) to ensure consistent implementation by district staff. It is not always easy or possible for staff to know prior to an investigation whether a student was bullied because of an actual or perceived membership in a legally protected class. Those bullying incidents found to involve discrimination based on the results of the investigation would then be resolved using the UCP. When a bullying incident is determined to be nondiscriminatory, it should be resolved through the appropriate disciplinary process. Districts that are concerned about the capacity of a single district compliance officer to handle a possible increase in the number of UCP complaints, or that prefer to handle certain incidents at the school site level whenever possible, may designate multiple compliance officers in accordance with AR 1312.3 - Uniform Complaint Procedures.\*\*\**

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

(cf. 1312.3 - Uniform Complaint Procedures)

*\*\*\*Note: Education Code 46600, as amended by AB 1127 (Ch. 781, Statutes of 2019), requires a district to approve an intradistrict transfer request for a victim of bullying. If there is no available school for an intradistrict transfer, the district cannot prohibit the student's interdistrict transfer. See BP/AR 5116.1 - Intradistrict Open Enrollment and AR 5117 - Interdistrict Attendance.\*\*\**

*If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.*

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

## Legal Reference:

## EDUCATION CODE

200-262.4 Prohibition of discrimination  
 32282 Comprehensive safety plan  
 32283.5 Bullying; online training  
 35181 Governing board policy on responsibilities of students  
 35291-35291.5 Rules  
 48900-48925 Suspension or expulsion  
 48985 Translation of notices  
 52060-52077 Local control and accountability plan

## PENAL CODE

422.55 Definition of hate crime  
 647 Use of camera or other instrument to invade person's privacy; misdemeanor  
 647.7 Use of camera or other instrument to invade person's privacy; punishment  
 653.2 Electronic communication devices, threats to safety

## CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

## UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

## CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

## CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Notification of nondiscrimination on the basis of age

## COURT DECISIONS

Wynar v. Douglas County School District, (2013) 728 F.3d 1062

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094

Lavine v. Blaine School District, (2002) 279 F.3d 719

## Management Resources:

## CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010

Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009

## CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying Module

California's Social and Emotional Learning: Guiding Principles, 2018

Social and Emotional Learning in California: A Guide to Resources, 2018

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Bullying at School, 2003

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014

Guidance to America's Schools: Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <http://gtlcenter.org>

Collaborative for Academic Social and Emotional Learning: <http://casel.org>

Common Sense Media: <http://www.commonsensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth: <http://www.partnerforchildren.org>

U.S. Department of Education: <http://www.ed.gov>

(5/18 5/19) 12/19

Board policy adopted by the SJUSD Board of Trustees: 10/8/19

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

11.10

Regular Meeting of the Board of Trustees

MEETING DATE: March 3, 2020

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**AGENDA ITEM TITLE:**

**BP 5141.21 Administering Medication and Monitoring Health Conditions**

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**PREPARED BY:**

G. Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Discussion/Action ☒ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Policy updated to reflect New Law (SB 223) which authorizes the Board to adopt policy allowing a parent/guardian, but no school personnel, to administer medicinal cannabis in a nonsmokeable, nonvapeable form at a school site to a student who is qualified patient.

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**RECOMMENDED ACTION:**

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

## Board Policy

### BP 5141.21

#### Students

### Administering Medication And Monitoring Health Conditions

*\*\*\*Note: The following optional policy and accompanying administrative regulation apply to the administration of medication to students pursuant to Education Code 49414, 49414.1, 49414.3, 49414.5, 49423, and 49423.1 and the permissive guidelines in 5 CCR 600-611.\*\*\**

*\*\*\*Note: Pursuant to the general authority in Education Code 49423 and 5 CCR 600-611, as interpreted by the California Supreme Court in American Nurses Association v. Torlakson, health providers may train unlicensed school personnel to administer medication, including emergency anti-seizure medication.\*\*\**

*\*\*\*Note: This policy and regulation do not address situations in which a district might be engaged in a collaborative arrangement with another entity for the provision of school health services to students; see BP/AR 5141.6 - School Health Services.\*\*\**

The Governing Board *believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should be able to participate in the educational program.* ~~recognizes that some students may need to take medication prescribed by a physician during the school day in order to be able to attend school. The Superintendent or designee shall develop processes for the administration of medication to such students by school personnel.~~

*(cf. 5113 - Absences and Excuses)*

*(cf. 5113.1 - Chronic Absence and Truancy)*

*Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.*

*(cf. 5141.24 - Specialized Health Care Services)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6164.6 - Identification and Education Under Section 504)*

~~Prescribed medication may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both a student's physician and parent/guardian. (Education Code 49423; 5 CCR 600)~~

~~School staff who administer medication, including epinephrine auto-injections, to students shall receive training from qualified medical personnel on how such medication should be administered as well as training in the proper documentation and storage of the medication.~~

~~Staff authorized to administer the medication shall do so in accordance with administrative regulations and shall be afforded appropriate liability protection.~~



~~If the parent/guardian so chooses, he/she may administer the medication to his/her child. In addition, the parent/guardian may designate another individual who is not a school employee to administer the medication to the student.~~

~~\*\*\*Note: 5 CCR 604 authorizes a parent/guardian to administer medication to a child or designate an individual to administer the medication, as specified below. In addition, California law allows students to carry and self-administer medication needed for the treatment or management of certain medical conditions, when the district has received a written request from the student's parent/guardian and written authorization from the student's authorized health care provider, as specified in the accompanying administrative regulation. Students have legal authorization to self-administer diabetes medication pursuant to Education Code 49414.5, auto-injectable epinephrine for anaphylactic reactions pursuant to Education Code 49423, and inhaled asthma medication pursuant to Education Code 49423.1. Pursuant to 5 CCR 605, districts may choose to allow students to carry and self-administer other types of medication beyond those specifically authorized by the Education Code.\*\*\*~~

~~For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing parents/guardians to administer medication to their child at school, designate other individuals to do so on their behalf, and, with the student's authorized health care provider's approval, request the district's permission for the student to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.~~

~~(cf. 1250 - Visitors/Outsiders)  
(cf. 5141 - Health Care and Emergencies)  
(cf. 5141.22 - Infectious Diseases)  
(cf. 5141.23 - Asthma Management)  
(cf. 5141.27 - Food Allergies/Special Dietary Needs)  
(cf. 6116 - Classroom Interruptions)~~

~~The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)~~

~~\*\*\*Note: The following optional paragraph is for use by any district that, at its discretion, chooses to make emergency naloxone hydrochloride or other opioid antagonist available at its schools for the purpose of providing emergency medical aid, pursuant to Education Code 49414.3. In choosing to make such medications available, the district should be aware of the possibility of increased liability and should consult legal counsel accordingly.\*\*\*~~

~~The Superintendent or designee shall make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose. (Education Code 49414.3)~~

~~\*\*\*Note: Although federal law (21 USC 812, 844) prohibits the possession of cannabis, even by medical users, state law allows persons under the age of 18 to use and possess cannabis for medical use. Pursuant to Education Code 49414.1, as added by SB 223 (Ch. 699, Statutes of 2019), the Governing Board is authorized to adopt a policy that allows parents/guardians to administer medicinal cannabis to their child at school. Education Code 49414.1 does not permit or require school personnel to administer medicinal cannabis.\*\*\*~~

*\*\*\*Note: Option 1 is for use by districts that choose to adopt a policy allowing parent/guardian administration of medicinal cannabis at school. Because of the conflict between state and federal law, districts considering adoption of such policy should consult legal counsel regarding possible ramifications. Education Code 49414.1 authorizes the Board to subsequently amend or rescind the policy for any reason, including, but not limited to, if the district is at risk of, or has lost, federal funding as a result of the policy.\*\*\**

*\*\*\*Note: Option 2 is for use by districts that choose to prohibit the administration of medicinal cannabis at school.\*\*\**

***OPTION 1: The parent/guardian of a student who is a qualified patient pursuant to Health and Safety Code 11362.7-11362.85 may administer medicinal cannabis, excluding medicinal cannabis or cannabis products in a smokeable or vapeable form, to the student at a school site. School personnel are not authorized to administer medicinal cannabis to a student. (Education Code 49414.1)***

***\*\*\*Note: If the Board chooses Option 1, Education Code 49414.1, as added by SB 223, mandates that the policy include the following requirements.\*\*\****

*Before administering medicinal cannabis at a school site, the parent/guardian shall provide to the principal or designee a valid written medical recommendation for the student to be given medicinal cannabis, which shall be kept on file at the school. The parent/guardian shall sign in at the school site before administering the medication, and shall not administer the medication in a manner that disrupts the educational environment or exposes other students. After the parent/guardian administers the medication, the parent/guardian shall remove any remaining medicinal cannabis from the school site. (Education Code 49414.1)*

***OPTION 2: Because of the conflict between state and federal law regarding the legality of medicinal cannabis, the Board prohibits the administration of medicinal cannabis to students on school grounds by parents/guardians or school personnel.***

*\*\*\*Note: The following optional paragraph may be revised to reflect district practice. The U.S. Department of Health and Human Services and the Centers for Disease Control and Prevention recommend that a district's emergency and disaster preparedness plan include procedures for dealing with medical emergencies, such as a pandemic flu outbreak or public disaster.\*\*\**

***The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.***

***(cf. 3516 - Emergencies and Disaster Preparedness Plan)***

~~Self-Administration and Monitoring~~ ***Administration of Medication by School Personnel***

~~***\*\*\*Note: Education Code 49423, as amended by SB 1912 (Ch. 846, Statutes of 2004), and Education Code 49423.1, as added by AB 2132 (Ch. 832, Statutes of 2004), authorize students to carry and self-administer two types of prescription medication: auto-injectable epinephrine, for use by students suffering an anaphylactic reaction, and asthma medication. In order for students to self-administer such medication, the district must receive appropriate written statements, as specified in the accompanying administrative regulation.\*\*\****~~

~~***\*\*\*Note: Districts may choose to allow students to carry and self-administer other types of medication beyond those authorized by the Education Code and may also allow students to self-test for conditions such as diabetes.\*\*\****~~



*\*\*\*Note: Various provisions of state law allow districts to train nonmedical district employees (i.e., those who do not possess a medical license) to provide medical assistance to students at school when a credentialed school nurse or other licensed individual is unavailable. For example, Education Code 49414, 49414.3, 49414.5, 49423, and 49423.1 specifically authorize the use of trained, unlicensed school employees to administer medications to students suffering from allergic reactions, opioid overdose, severe hypoglycemia, or asthma. Moreover, in American Nurses Association v. Torlakson, the California Supreme Court held that, as with other prescription medications, state law permits trained, unlicensed school personnel to administer insulin to students where a physician has determined that unlicensed school personnel may safely and appropriately administer the medication. The medication must be administered in accordance with a written health care provider statement and parental consent.\*\*\**

~~Upon written request by the parent/guardian and with the approval of the student's physician, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.~~

*When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.*

*(cf. 3530 - Risk Management/Insurance)*

*(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)*

*(cf. 4119.43/4219.43/4319.43 - Universal Precautions)*

*The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, a school nurse, physician, or other appropriate individual.*

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

*The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of other designated school personnel.*

#### Legal Reference:

#### EDUCATION CODE

48980 Notification at beginning of term

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49414.3 Emergency medical assistance; administration of medication for opioid overdose

49414.5 Providing school personnel with voluntary emergency training

49422-49427 Employment of medical personnel, especially:

49423 Administration of prescribed medication for student

49423.1 Inhaled asthma medication

49480 Continuing medication regimen; notice

**BUSINESS AND PROFESSIONS CODE**

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

3501 Definitions

4119.2 Acquisition of epinephrine auto-injectors

4119.8 Acquisition of naloxone hydrochloride or another opioid antagonist

**HEALTH AND SAFETY CODE**

11362.7-11362.85 Medicinal cannabis

**CODE OF REGULATIONS, TITLE 5**

600-611 Administering medication to students

**UNITED STATES CODE, TITLE 20**

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

**UNITED STATES CODE, TITLE 21**

812 Schedules of controlled substances

844 Penalties for possession of controlled substance

**UNITED STATES CODE, TITLE 29**

794 Rehabilitation Act of 1973, Section 504

**COURT DECISIONS**

American Nurses Association v. Torlakson, (2013) 57 Cal.4th 570

**Management Resources:**

**AMERICAN DIABETES ASSOCIATION PUBLICATIONS**

Training Standards for the Administration of Epinephrine Auto-Injectors, rev. 2015

Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

Program Advisory on Medication Administration, 2005

**NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS**

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

**WEB SITES**

CSBA: <http://www.csba.org>

American Diabetes Association: <http://www.diabetes.org>

California Department of Education: <http://www.cde.ca.gov/ls/he/hn>

National Diabetes Education Program: <http://www.ndep.nih.gov>

U.S. Department of Health and Human Services, National Institutes of Health, Blood Institute, asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

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