

**SHANDON JOINT UNIFIED SCHOOL DISTRICT**  
**Board Meeting Agenda**  
**Tuesday, November 13, 2018**

Time: 6:30 PM. – Closed Session 7:00 PM Open Session;

Location: Shandon High School- Library

*Approval of All persons desiring to address the Board at anytime tonight should complete a "Request to Address the Board of Trustees" card located at the entrance to the board room and provide it to the Board Recording Secretary prior to the start of the meeting.*

Per Government Code 54953.5, this Open Session Meeting of the Board may be recorded with an audio or video recorder, which recording shall be subject to inspection pursuant to the California Public Records Act, at the SJUSD District Office. This recording may be erased or destroyed after 30 days of the recording.

**1.0 OPEN SESSION**

**1.1 Call to Order and Roll Call**

Marlene Thomason, President  
Kate Twisselman, Clerk  
Holly Furness-Osorio  
Jennifer Moe  
Robert Van Parlet

**1.2 Public Comment Limited to Closed Session Items**

The opportunity is provided to allow the public to comment for a period of up to three (3) minutes prior to the Board's consideration of any closed session agenda item. An additional opportunity is provided later in the agenda for comment on open session agenda items or items not on the agenda. [G.C. § 54954.3]

**2.0 CLOSED SESSION**

- 2.1 Review and Possible Action on Appointment, Employment, Discipline, Resignation and Dismissal of District Employee(s) Pursuant to Government Code § 54957, Public Employment**
- 2.2 Superintendent's Evaluation**
- 2.3 Student Discipline**
- 2.4 Negotiations**

**3.0 RECONVENE SESSION / PLEDGE OF ALLEGIANCE TO THE FLAG**

**4.0 REPORT ON ACTION FROM CLOSED SESSION**

**5.0 ADOPTION OF AGENDA**

**6.0 PUBLIC COMMENT /PUBLIC HEARING**

**6.1 PUBLIC COMMENT**

*Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to not more than three (3) minutes per person or a total of 20 minutes per topic at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon. [G.C. § 54954.2, .EC. § 35145.5, BB 9323]*

**6.2 PUBLIC HEARING**

## **7.0 REPORTS FROM SCHOOL RELATED GROUPS (oral)**

- 7.1 Student Body Reports
- 7.2 Staff Reports
- 7.3 Bargaining Representative Reports
- 7.4 County Superintendent's Report
- 7.5 Board Reports
  - CSBA Member Board Nomination

## **8.0 APPROVAL OF CONSENT AGENDA**

*(Unless the Board pulls an item for separate action, the items listed below are approved without discussion.)*

- 8.1 Approval of the Minutes of October 9, 2018
- 8.2 Approval of Warrants and Payroll for October 2018
- 8.3 Approval of Budget Report
- 8.4 Approval of Student Body Funds Report
- 8.5 Approval of Personnel Action Report
- 8.6 Approval of Quarterly Interest Accrued Funds

## **9.0 ACTION ITEMS**

- 9.1 Approval of Resolution 2018-19-05 Development Fee Report and Five-Year Development Fee Summary
- 9.2 Approval of the First Reading BP 5121 Grades/Evaluation of Student Achievement
- 9.3 Approval of the First Reading AR 5121 Grades/Evaluation of Student Achievement
- 9.4 Approval of the First Reading BP 1321 Solicitation Of Funds From And By Students
- 9.5 Approval of the First Reading AR 1321 Solicitation Of Funds From And By Students

## **10.0 INFORMATION/DISCUSSION ITEMS**

- 10.1 Measure K Bond Update
  - Architect Firm 196-PMSM
- 10.2 21<sup>st</sup> Century Grant
- 10.3 Rental Property Review
- 10.4 District Calendar of Events
- 10.5 Special Education Report
- 10.6 Special Day Class for grades 6-12
- 10.7 SJUSD Enrollment Report
- 10.8 California School Dashboard
- 10.9 Review Quarterly Assessment Data
- 10.10 Cafeteria Report
- 10.11 Shandon Elementary School Report
- 10.12 Superintendent's Report
  - Superintendent's Academy
  - ACSA Leadership Summit
  - Superintendent First 60 Days

**11.0 FUTURE AGENDA ITEM REQUESTS**

**12.0 ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees is scheduled for December 11, 2018 at  
**Shandon High School Library, Closed Session at 6:30 PM, Open/Regular Session at 7:00 PM.**

**13.0 ADJOURNMENT**

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Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Shandon School District may be inspected at the following address during normal business hours, 7:30 – 4:00:

Shandon Joint Unified School District, 101 South 1<sup>st</sup> Street Box 79), Shandon, CA 93461

These materials are also available on the district's website: [www.shandonschools.org](http://www.shandonschools.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to access or participate in a meeting of the Board of Trustees, including auxiliary aids or services, please contact the District Office at 805-238-0286. Notification of at least 48 hours prior to the meeting will assist the staff in assuring that reasonable accommodations may be made.

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OFFICIAL AGENDA POSTED AT THE DISTRICT OFFICE/SHANDON HIGH SCHOOL

## November 2018 ASB report

### October ASB Events

- ✚ ASB Meeting November 6, 2018-Feast Donation list.
- ✚ Class Meetings November 7, 2018
- ✚ FNL meetings-November 2, 9, and 16th. (Surveys, video, Red Ribbon Week Reflection, and community outreach project ideas)
- ✚ Game Club meetings-November 2, 9 and 16th in the Library.
- ✚ Cal Poly Presentation and Cuesta College Workshop
- ✚ Thanksgiving Feast November 20, 2018

### November Fundraisers-Community Discount cards & Turkey Tip off

#### ASB officers

ASB President Lynea Valencia  
 ASB Vice President Christian Uzeta  
 ASB Secretary Vicki Solis  
 ASB Treasurer Alberto Ramirez

#### Junior class officers

President Maria Uzeta  
 Vice President Christian Licea  
 Secretary Kelsey Kennedy  
 Treasurer Kevin Martinez

#### Freshmen class officers

President Luke Ramirez  
 Vice President Raul Granado  
 Secretary Milagros Martinez  
 Treasurer Valerio Garcia

#### Senior class officers

President Aleah Russell & Trinity Lindsey  
 Vice President Fabian Ramirez  
 Secretary Vanessa Hernandez  
 Treasurer Ethan McGrath

#### Sophomore class officers

President Vicki Solis  
 Vice President Estenny Flores  
 Secretary Angela Ramirez  
 Treasurer Eden Casillas

#### Commissioners

Estefany Arroyo  
 Esmeralda Mendoza  
 Aubree Lopez  
 Yaneht Uzeta  
 Raul Piceno  
 Itzel & Maira Casillas

**Athletic Commissioner** Alex Zavala

**Publicity Commissioner** Isaac Pummill

**Activity Commissioners** are Gabriel Yanez and Angel Contreras

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

8.1

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**AGENDA ITEM TITLE:**

Approval of the Minutes of October 9, 2018

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**PREPARED BY:**

Gabriela Gavilanes

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**AGENDA SECTION:**

☐ Reports    ☒ Consent    ☐ Action    ☐ First Reading    ☐ Information    ☐ Resolution

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**SUMMARY:**

Provided for your approval are the minutes from the October 9, 2018 Board Meeting.

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**RECOMMENDED ACTION:**

Approval

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

## Board Meeting Minutes

Tuesday, October 9, 2018

### 1.0 OPEN SESSION

*Board President called the meeting to order at 6:40PM*

*Members present: Marlene Thomason, President; Holly Furness-Osorio; Jennifer Moe; Robert Van Parlet; Kate Twisselman*

*Staff Present: Kristina Benson, Superintendent  
Diana Larsen*

#### 1.1 Public Comment Limited to Closed Session Items

*There were no requests to address the governing Board on closed session items.*

*The Board adjourned to closed session at 6:41PM.*

### 2.0 CLOSED SESSION

#### 2.1 Review and Possible Action on Appointment, Employment, Discipline, Resignation and Dismissal of District Employee(s) Pursuant to Government Code § 54957, Public Employment

#### 2.2 Conference with Labor Negotiators

*Agency designated*

*Representatives: Kristina Benson Employee Organizations: STA/CSEA*

*\*Conferences between a public school employer and its negotiator are exempt from the Brown Act.  
(Government Code section 3549.1)*

*The Board adjourned closed session at 7:07PM.*

### 3.0 RECONVENE SESSION / PLEDGE OF ALLEGIANCE TO THE FLAG

*Board President Thomason reconvened the meeting to open session at 7:11PM and Board Member Furness-Osorio led the pledge of allegiance.*

### 4.0 REPORT ON ACTION FROM CLOSED SESSION

*Board President Thomason reported that no action was taken in closed session.*

### 5.0 ADOPTION OF AGENDA

*A motion was passed to approve the agenda (Moe/Twisselman)(5/0) Furness-Osorio, Moe, Parlet, Thomason, and Twisselman voted aye.*

### 6.0 PUBLIC COMMENT /PUBLIC HEARING

#### 6.1 PUBLIC COMMENT

*There were no requests for public comment.*

### 7.0 REPORTS FROM SCHOOL RELATED GROUPS (oral)

*7.1 Student Body Reports- ASB report was provided in the Board Packet*

*7.2 There were no Staff Reports*

*7.3 There were no Bargaining Representative Reports*

*7.4 There were no Board Reports*

### 8.0 APPROVAL OF CONSENT AGENDA

*A motion passed to approve the consent agenda with the removal of item 8.2 Approval of Warrants and Payroll for September 2018 and 8.5 Approval of Personnel Action Report (Twisselman/Moe)(5/0) Furness-Osorio, Moe, Parlet, Thomason, and Twisselman voted aye.*

*A motion passed to approve item 8.2 Approval of Warrants and Payroll for September 2018 (Twisselman/Moe) (5/0) Furness-Osorio, Moe, Parlet, Thomason, and Twisselman voted aye.*

*A motion passed to approve item 8.5 Personnel Action Report (Twisselman/Moe) (4/0/1) Furness-Osorio, Moe, Parlet, Twisselman voted aye. Board President Thomason abstained due to conflict of interest. Board President Thomason's family member was listed on the Personnel Action Report.*

## **9.0 ACTION ITEMS**

- 9.1 *A motion passed to approve the Sale of Surplus Items (Furness-Osorio/ Moe)(5/0) Furness-Osorio, Moe, Parlet, Thomason, and Twisselman voted aye.*
- 9.2 *A motion passed to approve the Measure K Bond Oversight Committee Members (Twisselman/Moe) (5/0)Furness-Osorio, Moe, Parlet, Thomason, and Twisselman voted aye.*
- 9.3 *A motion passed to approve the Interdistrict Transfer Student 2018-19-23 (Twisselman/Moe) (5/0) Furness-Osorio, Moe, Parlet, Thomason, and Twisselman voted aye.*

## **10.0 INFORMATION/DISCUSSION ITEMS**

- 10.1 *The Measure K Bond Update was provided in the Board Packet. Superintendent Benson explained the details of the report.*
- 10.2 *District Calendar of Events was provided in the Board Packet.*
- 10.3 *Special Education Report was provided in the Board packet.*
- 10.4 *Rental Property Rent Review was provided in the Board Packet. Superintendent Benson explained the details and Board Member Twisselman requested to*
- 10.5 *Cafeteria Report was provided in the Board Packet. Superintendent Benson presented the report.*
- 10.6 *Shandon Elementary School Report was provided in the Board Packet. Principal Kepins presented the report.*
- 10.7 *Superintendent's Report*
  - *Superintendent's Coffee*
  - *Trauma Informed Conference*
  - *Superintendent First 30 Day*

## **11.0 FUTURE AGENDA ITEM REQUESTS**

*Board Member Twisselman requested to have the Rental Property Rent Review as a Discussion Item for the next Board Meeting.*

## **12.0 ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees is scheduled for November 13, 2018 at **Shandon High School Library, Closed Session at 6:30 PM, Open/Regular Session at 7:00 PM.**

## **12.0 ADJOURNMENT**

*Board President Thomason adjourned the meeting at 8:22PM*

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Marlene Thomason, President of the Board

Or

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Kristina Benson, Superintendent and Secretary to the Board of Trustees

**SHANDON JOINT UNIFIED SCHOOL DISTRICT****Regular Meeting of the Board of Trustees****MEETING DATE: November 13, 2018****AGENDA ITEM TITLE:**

Approval of Warrants and Payroll for October 2018.

**PREPARED BY:**

Sadie Howard

**AGENDA SECTION:**

☐ Reports
 ☒ Consent
 ☐ Action
 ☐ First Reading
 ☐ Information
 ☐ Resolution

**SUMMARY:**Warrant Approvals:

Below is the warrant approval listing for the Board's approval. The single grand total provided in the report is broken into individual fund subtotals below:

Batch #08-13

General Fund (01)	\$ 211,882.37
Food Service/Cafeteria Fund (13)	\$18,828.85
Bond Fund (21)	\$242,000.74

***TOTAL WARRANT APPROVALS******\$472,711.96***Payroll Warrant Approval:

Payroll warrants are issued to district employees on the tenth and last day of each month. The total shown below includes the actual end-of-month and/or mid-month payroll for the current month.

Oct. 10 <sup>th</sup>	\$9,307.38
Oct. 31 <sup>st</sup>	\$225,741.86

***TOTAL******\$235,049.24*****RECOMMENDED ACTION:**

Approve Accounts Payable and Payroll warrants



VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
AIRGAS USA LLC	INV#9080022687,W		723.94	09/17/2018
AIRGAS USA LLC	INV#9080079402,S		324.37	09/17/2018
AIRGAS USA LLC	INV#9080424037,S		491.76	09/24/2018
AIRGAS USA LLC	INV.#9080424037,		51.85	09/24/2018
AIRGAS USA LLC	INV#9080223540,S		1,737.02	09/25/2018
AIRGAS USA LLC	INV#9079974396,J	SHOP SUPPLIES	1,102.91	09/11/2018
AIRGAS USA LLC	INV#9079973489,J	SHOP SUPPLIES	159.80	09/11/2018
AIRGAS USA LLC	INV#9079974397,S		2,637.20	09/11/2018
AIRGAS USA LLC	INV39079974398,S		352.18	09/11/2018
ALERE TOXICOLOGY	CLOSE PO	H.S. STUDENT DRUG TEST	0.00	10/17/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502240112,T	2018/2019 TOWELS	120.81	10/03/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502229506,T	2018/2019 TOWELS	120.81	10/03/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502220084,T	2018/2019 TOWELS	120.81	09/17/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502249736,T	2018/2019 TOWELS	120.81	10/26/2018
AT&T	ACC#9391001883,P		109.25	10/24/2018
BENSON, KRISTINA	REIMB.MEALS,9/30		46.00	10/03/2018
BENSON, KRISTINA	REIMB.MILEAGE,9/		297.57	10/03/2018
BENSON, KRISTINA	REIMB.MILEAGE,AS		115.00	09/17/2018
BENSON, KRISTINA	MILEAGE,10/19/18		282.31	10/25/2018
BREZDEN PEST CONTROL	INV#303856,HIGH	2018/2019 PEST CONTROL	430.00	09/24/2018
BREZDEN PEST CONTROL	INV#306485,ELEM	2018/2019 PEST CONTROL	430.00	10/25/2018
BRIAN'S BREAD	INV#187648,FFA B		376.20	09/24/2018
BUS WEST	CREDIT,XA4000135		372.77	10/16/2018
BUS WEST	INV#XA4000135470		516.26	10/16/2018
CDT INC.	INV#45662,DOT DR	EMPLOYEE DRUG TEST	66.00	09/17/2018
COAST PIPE	INV#53332,MARK P		271.50	09/17/2018
CRYSTAL SPRINGS WATER	INV#635802,DRINK	2018/2019 DRINKING WATER	107.16	10/16/2018
CRYSTAL SPRINGS WATER	INV#588072,DRINK	2018/2019 DRINKING WATER	77.91	09/10/2018
CSA 16	ACC#14096-000,HI	2018/2019 WATER BILLS	336.89	09/24/2018
CSA 16	ACC#14118-000,EL	2018/2019 WATER BILLS	245.05	09/24/2018
CSA 16	ACC#17453-000,M.	2018/2019 WATER BILLS	71.67	09/24/2018
CSA 16	ACC#14095-000,MO	2018/2019 WATER BILLS	187.83	09/24/2018
DAIGLE, MADELYN	REIMB.CLASSROOM		149.98	09/17/2018
DAVIS, MICHAEL LEE	INV#417,BUS#2,45	2018/2019 BUS REPAIRS	100.00	10/03/2018
DAVIS, MICHAEL LEE	INV#416,BUS#1,45	2018/2019 BUS REPAIRS	150.00	10/03/2018
DAVIS, MICHAEL LEE	INV#420,BUS#1,SE	2018/2019 BUS REPAIRS	125.00	10/03/2018
DAVIS, MICHAEL LEE	INV#418,BUS#5,45	2018/2019 BUS REPAIRS	175.00	10/03/2018
DAVIS, MICHAEL LEE	INV#419,BUS#7,45	2018/2019 BUS REPAIRS	100.00	10/03/2018
DAVIS, MICHAEL LEE	INV#420,BUS#1,AI		8.67	10/03/2018
DAVIS, MICHAEL LEE	INV#414,BUS#2,TR	2018/2019 BUS REPAIRS	1,050.00	09/10/2018
DAVIS, MICHAEL LEE	INV#414,REIMB.BU		97.20	09/10/2018
DAVIS, MICHAEL LEE	INV#415,BUS#7,SE	2018/2019 BUS REPAIRS	175.00	09/17/2018
DAVIS, MICHAEL LEE	INV#415,BUS#7,PA		35.40	09/17/2018
DAVIS, MICHAEL LEE	INV#430,BUS#5,45	2018/2019 BUS REPAIRS	100.00	10/26/2018
DAVIS, MICHAEL LEE	INV#429,BUS#2,45	2018/2019 BUS REPAIRS	300.00	10/26/2018
DAVIS, MICHAEL LEE	INV#428,BUS#1,SE	2018/2019 BUS REPAIRS	50.00	10/26/2018
NPS MILEAGE	SEPT.2018 MILEAG	2018/2019 MILEAGE	1,471.50	10/16/2018
NPS MILEAGE	AUG.2018 MILEAGE	2018/2019 MILEAGE	1,569.60	09/17/2018

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
DELTA LIQUID ENERG # 82112	INV#129935,PRKDF	2018/2019 PRKFLD PROPANE	246.50	10/16/2018
DEMCO INC.	INV#6443030,LAMI	LIBRARY SUPPLIES	220.45	09/17/2018
DOBBERPUHL, AMANDA	REIMB.MILEAGE,UC		66.49	10/04/2018
DOBBERPUHL, AMANDA	MEALS/MILES,ARIE		356.65	10/16/2018
EDUCATIONAL DATA SYSTEMS	INV#101825617, 1		15.42	10/17/2018
ESGI	INV#20266,ESGI L	ESGI 12 MONTH LICENSE	525.00	10/03/2018
FARM SUPPLY COMPANY	INV#157476,PVC F		26.05	10/16/2018
FOLLETT SCHOOL SOLUTIONS INC.	INV#309799,LIBRA	2018/2019 LIBRARY DONATIONS	462.08	09/24/2018
FOLLETT SCHOOL SOLUTIONS INC.	INV#328088,LIBRA	2018/2019 LIBRARY DONATIONS	100.72	10/24/2018
FRONTIER COMMUNICATIONS	ACC#805463233105	2018/2019 PARKFILED PHONE	96.97	09/25/2018
FRONTIER COMMUNICATIONS	ACC#805463233105	2018/2019 PARKFILED PHONE	98.10	10/24/2018
FULLER, JONATHAN	MEALS,COLC,10/13		69.00	10/04/2018
FULLER, JONATHAN	MEALS,FFA NATIAL		414.00	10/04/2018
HEWITT, ALEKSANDR	MILE/MEALS,AERIE		346.42	10/16/2018
HEWITT, ALEKSANDR	MILEAGE,CETPA ME		57.23	10/16/2018
HOUGHTON MIFFLIN COMPANY	INV#953980243,PS	PSYCH.TESTING SUPPLIES	917.96	09/17/2018
HOWARD, SADIE	MILEAGE,10/25/18		33.79	10/26/2018
J.B.DEWAR INC.	ACC#83213	2018/2019 FUEL AND GAS	330.92	10/16/2018
J.B.DEWAR INC.	INV#30920,GASOLI	2018/2019 FUEL AND GAS	328.38	10/03/2018
JOHNSTON, LOGAN	MEALS,FFA NATNAL		414.00	10/04/2018
JOHNSTON, LOGAN	MEALS,COLC 10/13		69.00	10/04/2018
KEPINS, SHANNON	MILEAGE,SLOCOE,A		109.00	10/24/2018
KEPINS, SHANNON	TB TEST		50.00	10/24/2018
KERN COUNTY SUPER. OF SCHOOLS	THINKING MAPS,JI		800.00	09/10/2018
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,MOT,DEN		255.94	10/04/2018
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,STUDENT		338.54	10/04/2018
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,SHOP SU		337.54	10/04/2018
LOWE'S BUSINESS ACCT/GEMB	ACC#6675,SHOP SU		202.25	10/04/2018
MCGRAW-HILL EDUCATION	INV#105430047001	WONDERS/READING TEACHER SEATS	3,353.07	10/03/2018
MCGRAW-HILL EDUCATION	INV#247249,STUDY	STUDEYSYNC,READING/WRITING MS	112.24	10/16/2018
MCGRAW-HILL EDUCATION	INV#105497066001	STUDEYSYNC,READING/WRITING MS	445.10	10/16/2018
MCGRAW-HILL EDUCATION	INV#105384443001	ALEKS ONLINE SEATS	3,144.75	10/03/2018
MCGRAW-HILL EDUCATION	INV#104784118001	PRECALCULUS ONLINE	38.79	09/17/2018
MCGRAW-HILL EDUCATION	INV#104892662001	SPAINSH ONLINE,TEACHER EDITION	275.16	09/17/2018
MCGRAW-HILL EDUCATION	CREDIT MEMO 1057	DIGITAL SPANISH BOOKS	242.07	10/26/2018
MCGRAW-HILL EDUCATION	INV#104577878001	DIGITAL SPANISH BOOKS	261.25	10/26/2018
MEDPOST URGENT CARE	INV#101874781,TB		20.00	10/16/2018
MILLER, SUZANNE	REIMB.CLASSROOM		137.29	10/03/2018
MORTON, DEANNA	MEALS,COLC,10/13		69.00	10/04/2018
MORTON, DEANNA	MEALS,FFA NATNAL		414.00	10/04/2018
NAPA AUTO PARTS	INV#873406, 2.5		139.97	09/17/2018
OFFICE DEPOT	INV#208124417001	2018/2019 PAPER	160.82	10/03/2018
OFFICE DEPOT	INV#270737270300	2018/2019 ELEM SUPPLIES	7.90	10/03/2018
OFFICE DEPOT	INV#207353298001	2018/2019 ELEM SUPPLIES	106.43	10/03/2018
OFFICE DEPOT	INV#207372704001	2018/2019 ELEM SUPPLIES	16.08	10/03/2018
OFFICE DEPOT	INV#209458248001	2018/2019 PAPER	321.64	10/16/2018
OFFICE DEPOT	INV#205657347001	2018/2019 ELEM SUPPLIES	13.93	09/24/2018
OFFICE DEPOT	INV#205655305001	2018/2019 ELEM SUPPLIES	77.79	09/24/2018

## BOARD BILL APPROVAL LISTING

J51707 APYBRPLO L.00.00 11/02/18

FROM BATCH: 8 THRU BATCH: 1

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
OFFICE DEPOT	INV#195807908001	2018/2019 ELEM SUPPLIES	54.95	09/10/2018
OFFICE DEPOT	INV#205657348001	2018/2019 ELEM SUPPLIES	8.87	09/24/2018
OFFICE DEPOT	INV#183419304001	2018/2019 ELEM SUPPLIES	14.75	10/26/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#62309617983,	2018/2019 PGE	330.29	10/16/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#17795275407,	2018/2019 PGE	230.86	10/03/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#3644187859-6	2018/2019 PGE	133.25	10/03/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#6978927856-6	2018/2019 PGE	76.13	10/03/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#57621613900,	2018/2019 PGE	7,716.50	10/16/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#57621613900,	2018/2019 PGE	203.24	10/16/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#5762161390-0	2018/2019 PGE	7,524.80	09/11/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#5762161390-0	2018/2019 PGE	250.84	09/11/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#28511953-3,P	2018/2019 PGE	11.31	09/25/2018
PACIFIC GAS & ELECTRIC COMPANY	ACC#0028511953-3	2018/2019 PGE	11.35	10/24/2018
PASO ROBLES HEATING & AIR	INV#354857,PART	HEATING AND AIR MAINT/REPAIRS	36.98	09/25/2018
PASO ROBLES SAFE & LOCK	INV#142662,PADLO		101.99	09/17/2018
PASO ROBLES UNIFIED SCHOOL	INV#190122,17/18		41,066.67	10/24/2018
PORTVIEW PREPARATORY INC	INV#3819,SEPT.20	2018/2019 PORTVIEW SCHOOL YEAR	7,553.75	10/16/2018
PORTVIEW PREPARATORY INC	INV#3698,AUG.201	2018/2019 PORTVIEW SCHOOL YEAR	7,736.25	09/10/2018
POSTMASTER	10 ROLLS OF STAM	2018/2019 POSTAGE	500.00	10/24/2018
PROCARE JANITORIAL SUPPLY INC.	INV#121292-1,CUS		34.58	10/16/2018
PROCARE JANITORIAL SUPPLY INC.	INV#121404,CUSTO		804.38	10/16/2018
PROCARE JANITORIAL SUPPLY INC.	INV#121533,CUSTO		300.74	10/16/2018
PROCARE JANITORIAL SUPPLY INC.	INV#121292,CUSTO		1,209.03	10/03/2018
PROCARE JANITORIAL SUPPLY INC.	INV#120580-1,CUS		93.21	09/11/2018
PRP COMPANIES	INV#283859,HS EN	ENVELOPES	227.60	09/25/2018
RANCH WIFI	INV#18915,PRKFLD	2018/2019 PRKFLD INTERNET	140.00	09/25/2018
RANCH WIFI	INV#21350,PRKFLD	2018/2019 PRKFLD INTERNET	140.00	10/24/2018
READ NATURALLY	INV#227974,CD'S	REPLACEMENT CD'S	59.40	10/16/2018
RECOGNITION WORKS	INV#332471,NAME		6.47	10/26/2018
RELIABLE OFFICE MACHINE REPAIR	INV#6042,MONTHLY	2018/2019 MONTHLY MAINT.	50.00	10/03/2018
RENDON, OTILIA	IBARRA CLASSROOM		15.35	09/10/2018
SAN LUIS OBISPO COUNTY OFFICE	17/18 EMPLOYEE D		380.00	09/10/2018
SAN LUIS OBISPO COUNTY OFFICE	CLOSE PO	2018/2019 BOARD MEMBERS FEES	0.00	10/25/2018
SAN LUIS OBISPO COUNTY OFFICE	INV#190286,2018/		770.00	10/26/2018
SAN LUIS OBISPO COUNTY SCHOOL	2018/19 SHANDON		250.00	10/25/2018
SAN LUIS OBISPO COUNTY YMCA	INV#359,AUG-DEC.	2018/19 YMCA PROGRAM	22,500.00	10/16/2018
SAN LUIS OBISPO SELPA	LEGAL WRKSHP,SEI		50.00	09/25/2018
SAN LUIS OBISPO SELPA	LEGAL WRKSHP,SES		50.00	09/25/2018
SAN LUIS OBISPO SELPA	CIT TRAINING,A.N		35.00	09/25/2018
SAN LUIS OBISPO SELPA	9/5/18,S.EASTERB		35.00	10/26/2018
SAN LUIS OBISPO SELPA	9/5/18,J.VALDEZ,		35.00	10/26/2018
SAN LUIS OBISPO SELPA	9/14/18,S.WRIGHT		35.00	10/26/2018
SAN LUIS OBISPO SELPA	9/5/18,M.SOTO.CI		35.00	10/26/2018
SAN LUIS OBISPO SELPA	10/8/18,M.CARR C		35.00	10/26/2018
SAN MIGUEL GARBAGE # 200133	ACC#318244,OCT.2	2018/2019 TRASH	904.11	10/16/2018
SELF INSURED SCHOOLS OF CA.	ID#68833.OCT.201		54,901.85	10/03/2018
SHI	INV#B08788864,CL	DISTRICT ADOBE LICENSE	1,150.00	09/11/2018
SOLIS, MAYRA	REIMB.MILEAGE,9/		73.03	09/24/2018

## BOARD BILL APPROVAL LISTING

J51707 APYBRPLO L.00.00 11/02/18

FROM BATCH: 8 THRU BATCH: 1

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
SPURR	INV#94023	2018/2019 NATURAL GAS	212.50	10/16/2018
SPURR	INV#93187	2018/2019 NATURAL GAS	115.96	09/25/2018
STANLEY, SHELBI	REIMB.CLASSROOM		148.19	09/10/2018
STATE BOARD OF EQUALIZATION	ACC#57415407,3RD		91.69	10/16/2018
STATE OF CALIFORNIA	ACC#94248135,3RD		198.32	10/26/2018
STS EDUCATION	INV#37316,WALL M	IT SUPPLIES,WALL MOUNT	60.00	10/16/2018
STS EDUCATION	INV#37407,COMPUT	IT SUPPLIES	180.88	10/24/2018
Stanley Convergent Sec.Solut.	INV#15881978,DAM	2018/2019 ALARM MONITORING	450.75	10/03/2018
TECH TIME COMMUNICATIONS	INV#10303,QRTLY		201.00	10/17/2018
THORNTON, JEANNIE	MILEAGE,10/18/18		49.32	10/26/2018
TURTON, KARA	REIMB.CLASSROOM		144.64	09/10/2018
TURTON, KARA	SPAINSH CURRICUL		28.25	09/10/2018
U.S. BANK CORPORATE PMT SYSTEM	BENSON,ACSA,CIT		1,531.50	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	FULLER,FFA BBQ F		2,492.98	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	BENSON,POSTAGE		20.35	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ESSER CLA		40.03	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	BENSON,TONERS		102.46	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	RENDON,MOT SUPPL		1,071.95	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	SCIOCCHETTI,HS S		244.78	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ELEM MEDI		40.00	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA MEETI		512.19	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ELEM ASB		634.74	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	BENSON,SPANISH W		503.14	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	FULLER,HOLE SAW		329.41	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA NATIL		480.00	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	WESCH,SAFETY,CAF		708.00	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	FULLER,ASB,SEN.B		197.49	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,ELEM LAMI		188.27	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	SCIOCCHETTI,ASB		897.76	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA BBQ,F		166.83	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	KEPINS,MYSTERY S		499.00	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	MORTON,FFA SWEAT		1,309.16	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	REDNON,CUSTOD.SU		40.85	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	FULLER,USPS,FEED		132.72	10/17/2018
U.S. BANK EQUIPMENT FINANCE	INV#367508330,CO	2018/2019 COPIERS	1,441.32	10/03/2018
United Exchange	INV#0126370,BUS#		3,700.13	09/10/2018
VALLEY CHRISTIAN ACADEMY	V.BALL DAVID LOW		300.00	09/10/2018
VERIZON - 508105832-00001	ACC#508105832000	2018/2019 HOT SPOTS	114.03	10/16/2018
VERIZON - 508105832-00001	ACC#508105832000	2018/2019 HOT SPOTS	114.03	09/11/2018
VOORHEIS, ROBERT	REIMB.ART SUPPLI		17.22	10/16/2018
VOORHEIS, ROBERT	REIMB.CLASSROOM		7.92	09/24/2018
VOORHEIS, ROBERT	REIMB.CAMERA BAG		109.50	09/25/2018
VOORHEIS, ROBERT	REIMB.CLASSROOM		67.07	09/10/2018
VOORHEIS, ROBERT	REIMB.MUSIC SUPP		482.52	09/10/2018
WASTE MANAGEMENT	INV#921691405275	2018/2019 PRKFLD TRASH	87.32	10/03/2018
WRIGHT, SUNSHINE	MILEAGE SLOCOE,C		56.68	10/25/2018

TAL FUND 01

211,882.37

BOARD BILL APPROVAL LISTING

J51707 APYBRPLO L.00.00 11/02/18

FROM BATCH: 8 THRU BATCH: 1

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
AMERIPRIDE UNIFORM SERVICES	INV#1502249736,C	2018/2019 TOWELS	20.00	10/26/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502240112,C	2018/2019 TOWELS	20.00	10/03/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502220084,C	2018/2019 TOWELS	20.00	09/17/2018
AMERIPRIDE UNIFORM SERVICES	INV#1502229506,C	2018/2019 TOWELS	20.00	10/03/2018
CALIFORNIA DEPT.OF EDUCATION	INV#19SF-29796,C		253.65	10/25/2018
CHOP RESTAURANT SUPPLY	CASTERS,CAFE SUP		106.67	09/10/2018
CRYSTAL CREAMERY	INV#521282807,CA		350.45	10/16/2018
CRYSTAL CREAMERY	INV#621296807,CA		362.77	10/26/2018
CRYSTAL CREAMERY	INV#621289807,CA		316.85	10/26/2018
CRYSTAL CREAMERY	INV#621268806,CA		359.31	10/03/2018
CRYSTAL CREAMERY	INV#621275807,CA		357.80	10/04/2018
CRYSTAL CREAMERY	INV#621254807,CA		377.15	09/17/2018
CRYSTAL CREAMERY	INV#621261806,CA		359.31	09/24/2018
CRYSTAL CREAMERY	INV#621247805,CA		351.55	09/10/2018
EDNA'S BAKERY	INV#919533,CAFE		132.99	10/26/2018
EDNA'S BAKERY	INV#917215,CAFE		200.60	10/16/2018
EDNA'S BAKERY	INV#921418,CAFE		35.15	10/26/2018
EDNA'S BAKERY	INV#914210,CAFE		245.85	10/04/2018
EDNA'S BAKERY	INV#910502,CAFE		191.02	09/24/2018
EDNA'S BAKERY	INV#908705,CAFE		169.45	09/17/2018
EDNA'S BAKERY	INV#912712,CAFE		161.25	09/24/2018
GOLD STAR FOODS INC.	INV#2529340,CAFE		1,442.02	10/26/2018
GOLD STAR FOODS INC.	CRDIT MEMO,12697		77.65	10/16/2018
GOLD STAR FOODS INC.	INV#2524320,FRUI		50.45	10/16/2018
GOLD STAR FOODS INC.	INV#2537406,CAFE		726.00	10/26/2018
GOLD STAR FOODS INC.	INV#2516340,CAFE		76.96	10/16/2018
GOLD STAR FOODS INC.	INV#2516338,CAFE		1,402.87	10/16/2018
GOLD STAR FOODS INC.	INV#2550761,CAFE		57.64	10/26/2018
GOLD STAR FOODS INC.	CREDIT MEMO,1267		55.37	10/16/2018
GOLD STAR FOODS INC.	INV#2486164,CAFE		82.71	09/10/2018
GOLD STAR FOODS INC.	INV#2468040,CAFE		833.14	09/10/2018
GOLD STAR FOODS INC.	INV#2484725,CAFE		17.35	09/10/2018
GOLD STAR FOODS INC.	INV#2483485,CAFE		31.47	09/10/2018
GOLD STAR FOODS INC.	INV#2494025,CAFE		364.74	10/03/2018
GOLD STAR FOODS INC.	INV#2493155,CAFE		1,031.21	10/03/2018
GOLD STAR FOODS INC.	INV#2509387,CAFE		1,633.32	10/04/2018
GOLD STAR FOODS INC.	INV#2509317,CAFE		332.43	10/03/2018
GOLD STAR FOODS INC.	INV# 2509384, CA		76.96	10/04/2018
GOLD STAR FOODS INC.	INV#2509384,CAFE		55.37	10/04/2018
GOLD STAR FOODS INC.	INV#2484884,CAFE		153.92	09/24/2018
GOLD STAR FOODS INC.	INV#2486163,CAFE		945.48	09/24/2018
GOLD STAR FOODS INC.	INV#2493991,CAFE		150.00	09/17/2018
GOLD STAR FOODS INC.	INV#2477980,CAFE		54.78	09/17/2018
GOLD STAR FOODS INC.	INV#2477974,CAFE		621.30	09/17/2018
GOLD STAR FOODS INC.	INV#2486165,CAFE		180.16	09/24/2018
MID COAST FIRE PROTECTIONS	INV#98363,REFILL		733.46	09/17/2018
THE BERRY MAN INC.	INV#10471444,FRU		229.15	10/16/2018
THE BERRY MAN INC.	INV#10474097,FRU		101.65	10/26/2018

8 SHANDON UNIFIED  
GE 6

BOARD BILL APPROVAL LISTING

J51707 APYBRPLO L.00.00 11/02/18

FROM BATCH: 8 THRU BATCH: 1

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
THE BERRY MAN INC.	INV#10476710, FRU		155.20	10/26/2018
THE BERRY MAN INC.	INV#10464216, CAF		50.30	09/24/2018
THE BERRY MAN INC.	INV#10463295, CAF		410.75	09/24/2018
THE BERRY MAN INC.	INV#10457869, CAF		233.90	09/10/2018
THE BERRY MAN INC.	INV#10460594, CAF		363.40	09/17/2018
THE BERRY MAN INC.	INV#10465925, CAF		220.10	09/24/2018
THE BERRY MAN INC.	INV#10468646, CAF		298.60	10/04/2018
U.S. BANK CORPORATE PMT SYSTEM	WESCH, CAFE SUPPL		1,227.48	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	WESCH, CAFE FOOD		190.78	10/17/2018
U.S. BANK CORPORATE PMT SYSTEM	WESCH, FOOD SAFET		15.00	10/17/2018
TAL FUND 13			18,828.85	

8 SHANDON UNIFIED  
GE 7

BOARD BILL APPROVAL LISTING

J51707 APYBRPLO L.00.00 11/02/18

FROM BATCH: 8 THRU BATCH: 1

VENDOR NAME	FUND : 21 DESCRIPTION	BUILDING FUND - BOND PROCEEDS EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CHOP RESTAURANT SUPPLY	CAFE KITCHEN EQU	CAFE SUPPLIES	14,619.35	09/17/2018
ENVIROPLEX	INV#5224,DRAWING	PORTABLES	6,390.23	09/24/2018
FLOOR CONNECTION	INV#2018628,ELEM	ELEM.DENTAL OFFICE FLOOR	1,980.00	10/03/2018
NORTH COAST ENGINEERING	INV#37598,HS PAR	GYM PARKING LOT	1,439.00	09/24/2018
PASO ROBLES SAFE & LOCK	INV#41215,REPAIR		839.58	09/11/2018
PMSM ARCHITECTS	INV#15,BOND MODE		7,355.75	09/24/2018
PMSM ARCHITECTS	INV#1,TWO RELOCA		30,304.00	09/24/2018
QUINCON INC	ELEM KITCHEN UPG		93,644.16	10/16/2018
RSH CONSTRUCTION INC.	INV#662,WASHER/D		5,300.00	10/03/2018
SIERRA SCHOOL EQUIPMENT COMP	INV#62544,RM#12		11,244.52	09/24/2018
SIERRA SCHOOL EQUIPMENT COMP	INV#180905GD,CLS	SES & SHS CLASSROOM CABINETS	61,046.65	09/17/2018
WALTERS VENTURES INC	INV#1022335,DSA		1,282.50	10/16/2018
WALTERS VENTURES INC	INV#1022330,KITC		6,555.00	09/10/2018

TAL FUND 21

242,000.74

TAL DISTRICT

472,711.96

**SHANDON JOINT UNIFIED SCHOOL DISTRICT****Regular Meeting of the Board of Trustees****MEETING DATE: November 13, 2018**

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**AGENDA ITEM TITLE:**

Approval of the Budget Report

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**PREPARED BY:**

Sadie Howard

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**AGENDA SECTION:**

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☐ Reports    ☒ Consent    ☐ Action    ☐ First Reading    ☐ Information    ☐ Resolution

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**SUMMARY:**

Attached is the Budget Report through June 30, 2019 for approval.

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**RECOMMENDED ACTION:**

Approve the Budget Report.



## UNRESTRICTED/RESTRICTED COMBINED

## FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE LIMIT SOURCES :							
REVENUE DETAIL							
8011	REV LIMIT STATE AID-CURR YEAR	1,750,144.00		1,750,144.00	1,020,984.00	729,160.00	58.33
8012	Rev Limit State Aid EPA	118,584.00		118,584.00	72,987.00	45,597.00	61.54
8021	HOME OWNERS EXEMPTION	10,283.00		10,283.00	.00	10,283.00	0.00
8041	SECURED TAX ROLLS	1,723,611.00		1,723,611.00	150,796.80	1,572,814.20	8.74
8042	UNSECURED ROLL TAXES	41,587.00		41,587.00	30,523.47	11,063.53	73.39
8043	PRIOR YEARS TAXES	8,910.00		8,910.00	240.99-	9,150.99	0.00
8044	SUPPLEMENTAL TAXES	39,922.00		39,922.00	10,043.47	29,878.53	25.15
8045	EDUC REV AUGMENTATION FUND	160,812.00		160,812.00	.00	160,812.00	0.00
8097	PROPERTY TAXES TRANSFERS	97,267.00		97,267.00	.00	97,267.00	0.00
TOTAL REVENUE LIMIT SOURCES :		3,951,120.00	.00	3,951,120.00	1,285,093.75	2,666,026.25	32.52
FEDERAL REVENUES :							
8181	SP ED ENTITLEMENT PER UDC	51,561.00		51,561.00	.00	51,561.00	0.00
8182	SPEC ED-DISCRETIONARY GRANTS	2,868.00		2,868.00	.00	2,868.00	0.00
8290	ALL OTHER FEDERAL REVENUES	113,508.00	4,518.00	118,026.00	6,052.00	111,974.00	5.12
TOTAL FEDERAL REVENUES :		167,937.00	4,518.00	172,455.00	6,052.00	166,403.00	3.50
OTHER STATE REVENUES :							
8550	MANDATED COST REIMBURSEMENT	112,534.00	45,180.00-	67,354.00	.00	67,354.00	0.00
8560	STATE LOTTERY REVENUE	58,401.00	8,024.00	66,425.00	8,024.48	58,400.52	12.08
8590	ALL OTHER STATE REVENUES	146,127.00	25,527.00	171,654.00	35,938.91	135,715.09	20.93
TOTAL OTHER STATE REVENUES :		317,062.00	11,629.00-	305,433.00	43,963.39	261,469.61	14.39
OTHER LOCAL REVENUES :							
8650	LEASES & RENTALS	22,500.00		22,500.00	7,150.00	15,350.00	31.77
8660	INTEREST	5,000.00		5,000.00	4,365.83	634.17	87.31
8677	INTERAGENCY SERV BETWN LEA'S	3,220.00	13,300.00	16,520.00	2,998.20	13,521.80	18.14
8698	STALE-DATED WTS/PRIOR YR WTS	.00		.00	18.53	18.53-	NO BDGT
8699	ALL OTHER LOCAL REVENUES	26,226.00	7,413.00	33,639.00	1,514.62-	35,153.62	0.00
8792	TF OF APPORT FROM COE	179,097.00		179,097.00	29,177.00	149,920.00	16.29
TOTAL OTHER LOCAL REVENUES :		236,043.00	20,713.00	256,756.00	42,194.94	214,561.06	16.43
* TOTAL YEAR TO DATE REVENUES		* 4,672,162.00 *	13,602.00 *	4,685,764.00 *	1,377,304.08 *	3,308,459.92 *	29.39

## UNRESTRICTED/RESTRICTED COMBINED

## FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
CERTIFICATED SALARIES :							
1100	CERTIFICATED TEACHER	1,282,109.00	6,442.00-	1,275,667.00	276,449.29	999,217.71	21.67
1130	CERTIFICATED TEACHER HOURLY	.00	150.00	150.00	150.00	.00	100.00
1150	CERTIFICATED TCHER EXTRA DUTY	14,725.00	2,500.00	17,225.00	225.00	17,000.00	1.30
1160	CERTIFICATED TEACHER SUBSTITUT	36,000.00	7,000.00	43,000.00	3,405.00	39,595.00	7.91
1190	CERTIFICATED TEACHER OTH ASSIG	37,563.00	2,738.00	40,301.00	8,214.80	32,086.20	20.38
1200	CERT PUPIL SUPPORT SALARY	143,771.00	14,356.00	158,127.00	37,886.39	120,240.61	23.95
1300	CERTIFICATED SUPERV & ADM SAL	37,950.00	1,050.00-	36,900.00	12,300.00	24,600.00	33.33
1340	SCHOOL ADMINISTRATORS	179,742.00	2,450.00	182,192.00	60,780.68	121,411.32	33.36
TOTAL CERTIFICATED SALARIES :		1,731,860.00	21,702.00	1,753,562.00	399,411.16	1,354,150.84	22.77
CLASSIFIED SALARIES :							
2100	INSTRUCTIONAL AIDE SALARIES	191,947.00	13,258.00-	178,689.00	44,835.68	133,853.32	25.09
2130	INSTRUCTIONAL AIDE HOURLY	890.00		890.00	.00	890.00	0.00
2150	INSTRUCTIONAL AIDE EXTRA DUTY	957.00	587.00-	370.00	369.47	.53	99.85
2160	INSTRUCTIONAL AIDE SUBSTITUTE	13,000.00		13,000.00	1,221.05	11,778.95	9.39
2190	INSTRUCTIONAL AIDE STUDENTS	28,276.00		28,276.00	3,829.11	24,446.89	13.54
2200	CLASSIFIED SUPPORT SALARIES	330,690.00	5,110.00-	325,580.00	92,993.51	232,586.49	28.56
2250	CLASSIFIED SUPPORT EXTRA DUTY	5,000.00		5,000.00	365.93	4,634.07	7.31
2260	CLASSIFIED SUPPORT SUBSTITUTE	3,000.00		3,000.00	825.20	2,174.80	27.50
2270	CLASSIFIED SUPPORT OVERTIME	10,500.00		10,500.00	1,330.62	9,169.38	12.67
2400	CLERICAL/TECHNICAL/OFFICE SAL	184,033.00	3,979.00	188,012.00	56,590.11	131,421.89	30.09
2450	CLERICAL AND OFFICE EXTRA DUTY	4,000.00		4,000.00	58.35	3,941.65	1.45
2460	CLERICAL & OFFICE SUBSTITUTE	3,000.00		3,000.00	.00	3,000.00	0.00
2470	CLERICAL & OFFICE OVERTIME	5,000.00		5,000.00	745.11	4,254.89	14.90
2900	OTHER CLASSIFIED SALARIES	8,390.00	12,000.00	20,390.00	4,532.38	15,857.62	22.22
TOTAL CLASSIFIED SALARIES :		788,683.00	2,976.00-	785,707.00	207,696.52	578,010.48	26.43
EMPLOYEE BENEFITS :							
3101	STRS CERTIFICATED	415,236.00	11,604.00-	403,632.00	61,545.35	342,086.65	15.24
3201	PERS CERTIFICATED	8,328.00		8,328.00	3,347.44	4,980.56	40.19
3202	PERS CLASSIFIED	137,330.00	975.00-	136,355.00	35,517.13	100,837.87	26.04
3301	SOCIAL SECURITY CERTIFICATED	2,889.00		2,889.00	1,079.95	1,809.05	37.38
3302	SOCIAL SECURITY CLASSIFIED	48,898.00	821.00-	48,077.00	12,183.53	35,893.47	25.34
3311	MEDICARE - CERTIFICATED	25,112.00	429.00-	24,683.00	5,461.69	19,221.31	22.12
3312	MEDICARE - CLASSIFIED	11,436.00	193.00-	11,243.00	2,849.30	8,393.70	25.34
3401	HEALTH & WELFARE CERTIFICATED	262,611.00	4,182.00-	258,429.00	52,036.00	206,393.00	20.13
3402	HEALTH & WELFARE CLASSIFIED	164,172.00	2,608.00	166,780.00	29,011.92	137,768.08	17.39
3501	UNEMPLOYMENT - CERTIFICATED	867.00	20.00-	847.00	362.37	484.63	42.78
3502	UNEMPLOYMENT - CLASSIFIED	394.00	6.00-	388.00	98.18	289.82	25.30
3601	WORKERS COMP - CERTIFICATED	40,006.00	440.00-	39,566.00	8,700.81	30,865.19	21.99
3602	WORKERS COMP - CLASSIFIED	18,218.00	451.00-	17,767.00	4,539.35	13,227.65	25.54
TOTAL EMPLOYEE BENEFITS :		1,135,497.00	16,513.00-	1,118,984.00	216,733.02	902,250.98	19.36

## UNRESTRICTED/RESTRICTED COMBINED

## FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
BOOKS AND SUPPLIES :							
4100	APPRVD TEXTBKS/CORE CURRICULA	53,936.00	5,643.00	59,579.00	28,786.62	30,792.38	48.31
4300	MATERIALS AND SUPPLIES	110,464.00	31,763.00	142,227.00	41,900.60	100,326.40	29.46
4310	FUEL GAS	27,000.00	8,000.00	35,000.00	4,188.60	30,811.40	11.96
4318	COPIER USAGE	25,340.00		25,340.00	5,765.28	19,574.72	22.75
4319	TIRES AND TUBES	4,000.00		4,000.00	.00	4,000.00	0.00
4320	GREASE & OIL	1,475.00		1,475.00	51.97	1,423.03	3.52
4321	CUSTODIAL SUPPLIES	8,000.00		8,000.00	6,282.47	1,717.53	78.53
4325	TOOLS	500.00		500.00	.00	500.00	0.00
4328	TESTING MATERIALS	5,700.00	1,715.00-	3,985.00	.00	3,985.00	0.00
4339	REPAIR PARTS	5,300.00	991.00	6,291.00	5,943.37	347.63	94.47
4355	SOFTWARE	.00	3,712.00	3,712.00	3,712.32	.32-	100.00
4380	PAPER	3,300.00		3,300.00	964.92	2,335.08	29.24
4398	FUEL TAX	265.00		265.00	223.93	41.07	84.50
4400	NON-CAPITALIZED EQUIPMENT	10,000.00	26,397.00	36,397.00	4,679.00	31,718.00	12.85
TOTAL BOOKS AND SUPPLIES :		255,280.00	74,791.00	330,071.00	102,499.08	227,571.92	31.05
SERVICES, OTHER OPER. EXPENSE:							
5110	Subagrmt SPED outside agency	85,455.00		85,455.00	.00	85,455.00	0.00
5200	TRAVEL & CONFERENCE	58,120.00	7,287.00	65,407.00	24,960.21	40,446.79	38.16
5230	MILEAGE	1,800.00	2,000.00	3,800.00	828.67	2,971.33	21.80
5300	DUES & MEMBERSHIPS	10,201.00		10,201.00	8,103.96	2,097.04	79.44
5400	INSURANCE	38,047.00	4,028.00-	34,019.00	34,019.19	.19-	100.00
5510	WATER	6,273.00		6,273.00	1,502.10	4,770.90	23.94
5520	GAS	7,553.00		7,553.00	901.25	6,651.75	11.93
5530	ELECTRICITY	70,298.00	4,702.00	75,000.00	31,885.30	43,114.70	42.51
5550	DISPOSAL/GARBAGE REMOVAL	13,401.00		13,401.00	3,965.72	9,435.28	29.59
5600	RENTALS, LEASES, REPAIRS, IMPROVM	10,000.00		10,000.00	.00	10,000.00	0.00
5640	REPAIRS/MAINT OF EQUIPMENT	11,800.00	566.00-	11,234.00	3,420.00	7,814.00	30.44
5650	REPAIRS/MAIN - VEHICLES	500.00	425.00-	75.00	.00	75.00	0.00
5800	PROFES'L/CONSULTG SVCS/OP EXP	74,144.00	42,748.00	116,892.00	59,307.76	57,584.24	50.73
5810	SERVICES PROVIDED BY SLOCOE	110,002.00	2,000.00	112,002.00	3,747.55	108,254.45	3.34
5822	MAINTENANCE AGREEMENTS	6,100.00	900.00	7,000.00	36.98	6,963.02	0.52
5830	HAZARDOUS WASTE DISPOSAL	1,000.00		1,000.00	.00	1,000.00	0.00
5840	PHYSICAL EXAMS-FINGERPRINTING	700.00		700.00	273.00	427.00	39.00
5845	RANDOM DRUG/ALCOHOL TESTING	500.00		500.00	66.00	434.00	13.20
5855	OUTSIDE PRINTING	1,200.00		1,200.00	227.60	972.40	18.96
5865	IN LIEU OF TRANSPORTATION	21,384.00	198.00	21,582.00	3,139.20	18,442.80	14.54
5872	LEGAL FEES	27,443.00		27,443.00	.00	27,443.00	0.00
5874	AUDIT FEES	6,165.00		6,165.00	.00	6,165.00	0.00
5890	OTHER SERVICES	3,500.00		3,500.00	.00	3,500.00	0.00
5894	LICENSES AND PERMITS	300.00	1,171.00	1,471.00	1,471.00	.00	100.00
5922	COMMUNICATION - TELEPHONE SVCS	14,396.00	6,086.00-	8,310.00	2,165.07	6,144.93	26.05
5930	COMMUNICATION - POSTAGE/METER	3,000.00	400.00	3,400.00	1,136.90	2,263.10	33.43
TOTAL SERVICES, OTHER OPER. EXPENSE:		583,282.00	50,301.00	633,583.00	181,157.46	452,425.54	28.59

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
CAPITAL OUTLAY :							
6400	EQUIPMENT	10,000.00		10,000.00	.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY :		10,000.00	.00	10,000.00	.00	10,000.00	0.00
OTHER OUTGOING :							
7141	OTH TUIT,EXC CST PMT TO DIST	81,010.00	15,490.00-	65,520.00	12,588.87-	78,108.87	0.00
7142	OTH TUIT,EXC CST PMT TO COE	113,691.00	13,578.00	127,269.00	770.00	126,499.00	0.60
TOTAL OTHER OUTGOING :		194,701.00	1,912.00-	192,789.00	11,818.87-	204,607.87	0.00
DIRECT SUPPORT/INDIRECT COSTS:							
TOTAL DIRECT SUPPORT/INDIRECT COSTS:		.00	.00	.00	.00	.00	NO BDGT
* TOTAL YEAR TO DATE EXPENDITURES * *		4,699,303.00 *	125,393.00 *	4,824,696.00 *	1,095,678.37 *	3,729,017.63 *	22.70
OTHER FINANCING SOURCES ( USES )							
INTERFUND TRANSFERS - OUT :							
7616	INT-FD TF FR GENERAL TO CAFE	12,183.00-		12,183.00-	.00	12,183.00-	0.00
TOTAL INTERFUND TRANSFERS - OUT :		12,183.00-	.00	12,183.00-	.00	12,183.00-	0.00
CONTRIB.- RESTRICTED PROGRAMS:							
8980	CONTRIBUTIONS FR UNRESTR REV	.00	18,915.00	18,915.00	.00	18,915.00	0.00
TOTAL CONTRIB.- RESTRICTED PROGRAMS:		.00	18,915.00	18,915.00	.00	18,915.00	0.00
* TOTAL YEAR TO DATE OTHER FINANCING *		12,183.00-*	18,915.00 *	6,732.00 *	.00 *	6,732.00 *	0.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	1,136,718.39	11,727.79-	1,124,990.60
9130	REVOLVING CASH ACCOUNT	1,500.00	.00	1,500.00
9210	ACCOUNTS RECEIVABLE PRIOR YEAR	149,604.86	93,548.62-	56,056.24
9310	DUE FROM OTHER FUNDS	23,184.26	.00	23,184.26
9508	SALES TAX PAYABLE	854.11-	.00	854.11-
9509	CURRENT LIABILITIES-NEW YEAR		30,635.00	30,635.00
9510	ACCOUNTS PAYABLE (CURRENT LIAB)	306,457.83-	267,252.83	39,205.00-
9515	UNEMPLOYMENT	41.63	253.53	295.16
9516	W/COMP PASS THROUGH		14,166.63-	14,166.63-
9521	MEDICAL	143,394.13-	67,743.48	75,650.65-
9550	PAYROLL HAND WARRANTS	34.00-	.00	34.00-
9650	DEFERRED REVENUE	35,183.91-	35,183.91	.00
* NET YEAR TO DATE FUND BALANCE * *		825,125.16 *	281,625.71 *	1,106,750.87 *
9791	FUND BAL-BEGINNING BALANCE	825,125.16-	.00	825,125.16-
* EXCESS REVENUES ( EXPENDITURES ) * *		.00 *	281,625.71 *	281,625.71 *

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	4,672,162.00	13,602.00	4,685,764.00	1,377,304.08	3,308,459.92	29.39
B.	EXPENDITURES	4,699,303.00	125,393.00	4,824,696.00	1,095,678.37	3,729,017.63	22.70
C.	EXCESS REVENUES ( EXPENDITURES )	27,141.00-	111,791.00-	138,932.00-	281,625.71	420,557.71-	0.00
D.	OTHER FINANCING SOURCES ( USES )	12,183.00-	18,915.00	6,732.00	.00	6,732.00	0.00
E.	NET CHANGE IN FUND BALANCE	39,324.00-	92,876.00-	132,200.00-	281,625.71	413,825.71-	0.00
F. FUND BALANCE :							
	BEGINNING BALANCE (9791)	825,125.16	.00	825,125.16	825,125.16	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	825,125.16	.00	825,125.16	825,125.16	.00	100.00
G.	ENDING BALANCE	785,801.16	92,876.00-	692,925.16	1,106,750.87	413,825.71-	159.72

UNRESTRICTED/RESTRICTED COMBINED

FUND: 13 CAFETERIA FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
FEDERAL REVENUES :							
8220	CHILD NUTRITION PROGRAMS	210,796.00		210,796.00	12,405.07	198,390.93	5.88
TOTAL FEDERAL REVENUES :		210,796.00	.00	210,796.00	12,405.07	198,390.93	5.88
OTHER STATE REVENUES :							
8520	CHILD NUTRITION	18,257.00		18,257.00	1,037.18	17,219.82	5.68
TOTAL OTHER STATE REVENUES :		18,257.00	.00	18,257.00	1,037.18	17,219.82	5.68
OTHER LOCAL REVENUES :							
8634	FOOD SERVICE SALES	12,500.00		12,500.00	1,397.25	11,102.75	11.17
8660	INTEREST	149.00		149.00	96.58	52.42	64.81
8699	ALL OTHER LOCAL REVENUES	2,000.00		2,000.00	.00	2,000.00	0.00
TOTAL OTHER LOCAL REVENUES :		14,649.00	.00	14,649.00	1,493.83	13,155.17	10.19
* TOTAL YEAR TO DATE REVENUES		243,702.00 *	.00 *	243,702.00 *	14,936.08 *	228,765.92 *	6.12
EXPENDITURE DETAIL							
CLASSIFIED SALARIES :							
2200	CLASSIFIED SUPPORT SALARIES	60,252.00		60,252.00	13,971.06	46,280.94	23.18
2250	CLASSIFIED SUPPORT EXTRA DUTY	.00		.00	23.45	23.45-	NO BDGT
2260	CLASSIFIED SUPPORT SUBSTITUTE	2,304.00		2,304.00	532.80	1,771.20	23.12
2300	CLASSIFIED SUPERV & ADMIN SAL	47,087.00		47,087.00	14,769.00	32,318.00	31.36
TOTAL CLASSIFIED SALARIES :		109,643.00	.00	109,643.00	29,296.31	80,346.69	26.71
EMPLOYEE BENEFITS :							
3202	PERS CLASSIFIED	19,801.00		19,801.00	4,957.26	14,843.74	25.03
3302	SOCIAL SECURITY CLASSIFIED	6,797.00		6,797.00	1,682.27	5,114.73	24.75
3312	MEDICARE - CLASSIFIED	1,590.00		1,590.00	393.42	1,196.58	24.74
3402	HEALTH & WELFARE CLASSIFIED	32,877.00		32,877.00	6,056.40	26,820.60	18.42
3502	UNEMPLOYMENT - CLASSIFIED	55.00		55.00	13.55	41.45	24.63
3602	WORKERS COMP - CLASSIFIED	2,533.00		2,533.00	626.78	1,906.22	24.74
TOTAL EMPLOYEE BENEFITS :		63,653.00	.00	63,653.00	13,729.68	49,923.32	21.56

## UNRESTRICTED/RESTRICTED COMBINED

## FUND: 13 CAFETERIA FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
EXPENDITURE DETAIL							
BOOKS AND SUPPLIES :							
4300	MATERIALS AND SUPPLIES	6,000.00		6,000.00	3,346.20	2,653.80	55.77
4355	SOFTWARE	305.00		305.00	.00	305.00	0.00
4700	FOOD	75,000.00		75,000.00	21,635.02	53,364.98	28.84
TOTAL BOOKS AND SUPPLIES :		81,305.00	.00	81,305.00	24,981.22	56,323.78	30.72
SERVICES, OTHER OPER. EXPENSE:							
5200	TRAVEL & CONFERENCE	54.00		54.00	15.00	39.00	27.77
5800	PROFES'L/CONSULTG SVCS/OP EXP	930.00		930.00	160.00	770.00	17.20
5890	OTHER SERVICES	.00		.00	733.46	733.46-	NO BDGT
5894	LICENSES AND PERMITS	300.00	312.00	612.00	612.00	.00	100.00
TOTAL SERVICES, OTHER OPER. EXPENSE:		1,284.00	312.00	1,596.00	1,520.46	75.54	95.26
* TOTAL YEAR TO DATE EXPENDITURES * *		255,885.00 *	312.00 *	256,197.00 *	69,527.67 *	186,669.33 *	27.13
OTHER FINANCING SOURCES ( USES )							
INTERFUND TRANSFERS - IN :							
8916	INTFD TF TO CAFETERIA FR GEN	12,183.00		12,183.00	.00	12,183.00	0.00
TOTAL INTERFUND TRANSFERS - IN :		12,183.00	.00	12,183.00	.00	12,183.00	0.00
* TOTAL YEAR TO DATE OTHER FINANCING *		12,183.00 *	.00 *	12,183.00 *	.00 *	12,183.00 *	0.00

UNRESTRICTED/RESTRICTED COMBINED

FUND: 13 CAFETERIA FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY		13,983.08-	13,983.08-
9210	ACCOUNTS RECEIVABLE PRIOR YEAR			.00
9508	SALES TAX PAYABLE	40,608.51	40,608.51-	37.42-
9610	DUE TO OTHER FUNDS	37.42-	.00	23,184.26-
		23,184.26-	.00	
* NET YEAR TO DATE FUND BALANCE	* *	17,386.83 *	54,591.59-*	37,204.76-*
9791	FUND BAL-BEGINNING BALANCE	17,386.83-	.00	17,386.83-
* EXCESS REVENUES ( EXPENDITURES )	* *	.00 *	54,591.59-*	54,591.59-*

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	243,702.00	.00	243,702.00	14,936.08	228,765.92	6.12
B.	EXPENDITURES	255,885.00	312.00	256,197.00	69,527.67	186,669.33	27.13
C.	EXCESS REVENUES ( EXPENDITURES )	12,183.00-	312.00-	12,495.00-	54,591.59-	42,096.59	436.90
D.	OTHER FINANCING SOURCES ( USES )	12,183.00	.00	12,183.00	.00	12,183.00	0.00
E.	NET CHANGE IN FUND BALANCE	.00	312.00-	312.00-	54,591.59-	54,279.59	7497.30
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	17,386.83	.00	17,386.83	17,386.83	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	17,386.83	.00	17,386.83	17,386.83	.00	100.00
G.	ENDING BALANCE	17,386.83	312.00-	17,074.83	37,204.76-	54,279.59	0.00



UNRESTRICTED/RESTRICTED COMBINED

FUND: 21 BUILDING FUND - BOND PROCEEDS

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
OTHER LOCAL REVENUES :							
8660	INTEREST	.00		.00	3,661.56	3,661.56-	NO BDGT
TOTAL OTHER LOCAL REVENUES :		.00	.00	.00	3,661.56	3,661.56-	NO BDGT
* TOTAL YEAR TO DATE REVENUES		.00 *	.00 *	.00 *	3,661.56 *	3,661.56-	* NO BDGT
EXPENDITURE DETAIL							
CLASSIFIED SALARIES :							
2250	CLASSIFIED SUPPORT EXTRA DUTY	30,000.00		30,000.00	11,235.60	18,764.40	37.45
2270	CLASSIFIED SUPPORT OVERTIME	.00	172.00	172.00	172.13	.13-	100.07
TOTAL CLASSIFIED SALARIES :		30,000.00	172.00	30,172.00	11,407.73	18,764.27	37.80
EMPLOYEE BENEFITS :							
3202	PERS CLASSIFIED	1,170.00		1,170.00	1,132.75	37.25	96.81
3302	SOCIAL SECURITY CLASSIFIED	1,915.00		1,915.00	707.26	1,207.74	36.93
3312	MEDICARE - CLASSIFIED	448.00		448.00	165.39	282.61	36.91
3502	UNEMPLOYMENT - CLASSIFIED	15.00		15.00	5.71	9.29	38.06
3602	WORKERS COMP - CLASSIFIED	763.00		763.00	263.54	499.46	34.53
TOTAL EMPLOYEE BENEFITS :		4,311.00	.00	4,311.00	2,274.65	2,036.35	52.76
SERVICES, OTHER OPER. EXPENSE:							
5630	REPAIRS/MAINT - BUILDING	2,500.00	4,055.00	6,555.00	11,855.00	5,300.00-	180.85
5800	PROFES'L/CONSULTG SVCS/OP EXP	10,000.00	9,160.00-	840.00	839.58	.42	99.95
5874	AUDIT FEES	2,000.00		2,000.00	.00	2,000.00	0.00
TOTAL SERVICES, OTHER OPER. EXPENSE:		14,500.00	5,105.00-	9,395.00	12,694.58	3,299.58-	135.12
CAPITAL OUTLAY :							
6170	LAND IMPROVEMENT	.00	85,758.00	85,758.00	34,336.23	51,421.77	40.03
6200	BUILDINGS & IMPROVEMNT OF BLDG	391,418.00	265,668.00-	125,750.00	125,750.20	.20-	100.00
6210	NEW BUILDINGS	.00	224,219.00	224,219.00	6,390.23	217,828.77	2.84
6211	BUILDING ADDITIONS/REMODEL	.00	377,431.00	377,431.00	471,075.55	93,644.55-	124.81
6220	ARCHITECT FEES	.00	25,067.00	25,067.00	64,009.50	38,942.50-	255.35
6423	Technology Equipment	.00	4,517.00	4,517.00	4,516.96	.04	99.99
6500	EQUIPMENT REPLACEMENT	.00	142,307.00	142,307.00	103,086.98	39,220.02	72.43
TOTAL CAPITAL OUTLAY :		391,418.00	593,631.00	985,049.00	809,165.65	175,883.35	82.14
* TOTAL YEAR TO DATE EXPENDITURES		440,229.00 *	588,698.00 *	1,028,927.00 *	835,542.61 *	193,384.39 *	81.20

UNRESTRICTED/RESTRICTED COMBINED

FUND: 21 BUILDING FUND - BOND PROCEEDS

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	1,292,414.63	1,019,831.95-	272,582.68
9510	ACCOUNTS PAYABLE (CURRENT LIAB)	263,487.64-	187,950.90	75,536.74-
* NET YEAR TO DATE FUND BALANCE	* *	1,028,926.99 *	831,881.05-*	197,045.94 *
9791	FUND BAL-BEGINNING BALANCE	1,028,926.99-	.00	1,028,926.99-
* EXCESS REVENUES ( EXPENDITURES )	* *	.00 *	831,881.05-*	831,881.05-*

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A. REVENUES		.00	.00	.00	3,661.56	3,661.56-	NO BDGT
B. EXPENDITURES		440,229.00	588,698.00	1,028,927.00	835,542.61	193,384.39	81.20
C. EXCESS REVENUES ( EXPENDITURES )		440,229.00-	588,698.00-	1,028,927.00-	831,881.05-	197,045.95-	80.84
D. OTHER FINANCING SOURCES ( USES )		.00	.00	.00	.00	.00	NO BDGT
E. NET CHANGE IN FUND BALANCE		440,229.00-	588,698.00-	1,028,927.00-	831,881.05-	197,045.95-	80.84
F. FUND BALANCE :							
BEGINNING BALANCE (9791)		1,028,926.99	.00	1,028,926.99	1,028,926.99	.00	100.00
AUDIT ADJUSTMENTS (9793)		.00	.00	.00	.00	.00	NO BDGT
OTHER RESTATEMENTS (9795)		.00	.00	.00	.00	.00	NO BDGT
ADJUSTED BEGINNING BALANCE		1,028,926.99	.00	1,028,926.99	1,028,926.99	.00	100.00
G. ENDING BALANCE		588,697.99	588,698.00-	.01-	197,045.94	197,045.95-	0.00

## UNRESTRICTED/RESTRICTED COMBINED

## FUND: 25 CAPITAL FACILITIES FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
OTHER LOCAL REVENUES :							
8660	INTEREST	158.00		158.00	117.33	40.67	74.25
TOTAL OTHER LOCAL REVENUES :		158.00	.00	158.00	117.33	40.67	74.25
* TOTAL YEAR TO DATE REVENUES		158.00 *	.00 *	158.00 *	117.33 *	40.67 *	74.25

UNRESTRICTED/RESTRICTED COMBINED

FUND: 25 CAPITAL FACILITIES FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	28,328.84	117.33	28,446.17
* NET YEAR TO DATE FUND BALANCE * *		28,328.84 *	117.33 *	28,446.17 *
9791	FUND BAL-BEGINNING BALANCE	28,328.84-	.00	28,328.84-
* EXCESS REVENUES ( EXPENDITURES ) * *		.00 *	117.33 *	117.33 *

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	158.00	.00	158.00	117.33	40.67	74.25
B.	EXPENDITURES	.00	.00	.00	.00	.00	NO BDGT
C.	EXCESS REVENUES ( EXPENDITURES )	158.00	.00	158.00	117.33	40.67	74.25
D.	OTHER FINANCING SOURCES ( USES )	.00	.00	.00	.00	.00	NO BDGT
E.	NET CHANGE IN FUND BALANCE	158.00	.00	158.00	117.33	40.67	74.25
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	28,328.84	.00	28,328.84	28,328.84	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	28,328.84	.00	28,328.84	28,328.84	.00	100.00
G.	ENDING BALANCE	28,486.84	.00	28,486.84	28,446.17	40.67	99.85

**SHANDON JOINT UNIFIED SCHOOL DISTRICT****Regular Meeting of the Board of Trustees****MEETING DATE: November 13, 2018**

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**AGENDA ITEM TITLE:**

Approval of the Student Body Funds

---

**PREPARED BY:**

Sadie Howard

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**AGENDA SECTION:**

---

☐ Reports    ☒ Consent    ☐ Action    ☐ First Reading    ☐ Information    ☐ Resolution

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**SUMMARY:**

Attached for your review and approval are the Student Body Funds for Shandon Elementary School and Shandon High School for the month of September 2018.

---

**RECOMMENDED ACTION:**

Approve the Student Body Funds.

Shandon Elementary ASB Heritage Oaks Bank  
September 1, 2018

CLASSES/CLUBS	BALANCE FORWARD 8/31/2018	CLUB XFERS	CASH RECEIVED	WITHDRAWALS	ENDING BALANCE 9/30/2018
SES ABS General	\$ 2,127.28		\$ 98.22	\$ 262.80	\$ 1,962.70
SES ASB Middle School	\$ 650.78				\$ 650.78
8th Grade	\$ 1,161.01			\$ 82.21	\$ 1,078.80
Library	\$ 154.85				\$ 154.85
Parkfield	\$ 329.41				\$ 329.41
Gate	\$ -				\$ -
Cross County	\$ (320.59)				\$ (320.59)
Kindergarten	\$ 379.06				\$ 379.06
Stabley PGE Funds	\$ -		\$ 262.80	\$ 381.49	\$ (118.69)
<b>TOTAL</b>	<b>\$ 4,481.80</b>	<b>\$ -</b>	<b>\$ 98.22</b>	<b>\$ 345.01</b>	<b>\$ 4,116.32</b>

*Shandon*

**SHANDON UNIFIED SCHOOL DISTRICT**  
**SHANDON HIGH SCHOOL STATEMENT OF STUDENT BODY FUNDS**

September-2018

CLASSES CLUBS	Authorized Advisor	ENDING BAL. 8/31/2018	BALANCE FORWARD	WITHDRAWALS	DEPOSITS	ENDING BAL. 9/30/2018
High General	D. Sciocchetti	\$ 671.39	\$ 671.39			1,002.66
Seniors	Fuller/Morton	\$ 2,230.30	\$ 2,230.30	13.98	345.25	2,367.56
Junior	Stuart/Voorhies	\$ 1,651.66	\$ 1,651.66	277.74	415.00	1,651.66
Sophomore	Cherry/Barthauer	\$ 480.52	\$ 480.52		79.00	559.52
Freshman	D. Sciocchetti/Doberpuhl	\$ 157.64	\$ 157.64		254.00	411.64
Comm. Outreach Project	D. Sciocchetti	\$ 380.58	\$ 380.58			380.58
FNL	D. Sciocchetti	\$ 36.17	\$ 36.17		37.50	73.67
Gate/Officials	Taylor/BUS. OFFICE	\$ (276.00)	\$ (276.00)	639.00	894.00	(21.00)
Ag Mechanics Class	Fuller	\$ 1,193.71	\$ 1,193.71	501.30	128.00	820.41
Art Class	Voorheis	\$ 24.22	\$ 24.22			24.22
Drama Class	Barthauer	\$ 710.09	\$ 710.09			710.09
CTE Class	D. Sciocchetti	\$ 87.48	\$ 87.48			87.48
F.F.A. General	Morton/Fuller	\$ 5,929.92	\$ 5,929.92		4,850.00	10,779.92
F.F.A. Revolving	Morton/Fuller	\$ 2,082.15	\$ 2,082.15			2,082.15
Yearbook Class	D. Sciocchetti	\$ 59.56	\$ 59.56			59.56
S-BLOCK	D. Sciocchetti	\$ 573.59	\$ 573.59			573.59
*Football	D. Sciocchetti	\$ -	\$ -			0.00
*H.S. Volleyball	D. Sciocchetti	\$ -	\$ -			0.00
*Basketball	D. Sciocchetti	\$ -	\$ -			0.00
*Softball	D. Sciocchetti	\$ -	\$ -			0.00
*Baseball	D. Sciocchetti	\$ -	\$ -			0.00
<b>TOTAL in Fund Balances/Ties to Bank Balance</b>		<b>\$ 15,992.98</b>	<b>\$ 15,992.98</b>	<b>\$ 1,432.02</b>	<b>\$ 7,002.75</b>	<b>\$ 21,563.71</b>

*Sharon*

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

8.5

## AGENDA ITEM TITLE:

Ratification of the Personnel Action Report

## PREPARED BY:

Sadie Howard

## AGENDA SECTION:

☐ Reports ☒ Consent ☐ Action ☐ First Reading ☐ Information ☐ Resolution

## PERSONNEL ACTION REPORT

### NEW HIRES

Josh Warn

### CLASSIFICATION

Certificated Sub Teacher

### EFFECTIVE DATE

Oct. 26, 2018

### SPORT COACHES

### RESIGNATIONS

## RECOMMENDED ACTION:

Approval of the Personnel Action Report



**SHANDON JOINT UNIFIED SCHOOL DISTRICT****Regular Meeting of the Board of Trustees****MEETING DATE: November 13, 2018**

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**AGENDA ITEM TITLE:**

Approval of the Quarterly Interest Accrued Funds

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**PREPARED BY:**

Sonia Stuart

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**AGENDA SECTION:**

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☐ Reports    ☒ Consent    ☐ Action    ☐ First Reading    ☐ Information    ☐ Resolution

---

**SUMMARY:**

Quarterly Interest Accrued for Funds 13 and 25 through September 30, 2018.

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**RECOMMENDED ACTION:**

Approval of the Quarterly Interest Accrued Funds

018 SHANDON UNIFIED  
18/19 1ST QTR INT 1.6667%

Interest Allocation Based on ADR of Cash Accounts J48072 GLIA10 L.00.00 10/19/18 PAGE  
Date Range: 07/01/2018 to 09/30/2018 Interest Amount: 8,287.85

---

Begin Date: 07/01/2018  
End Date: 09/30/2018  
Total Days in Period: 92

Total Interest to be Allocated: 8,287.85

Transaction Description: 18/19 1ST QTR INT 1.6667%  
Transaction Post Date: 10/19/2018

Break by Fund: N

Lines per Transaction: 500

Target Acctclass Mask: ??-????-?-????-????-????-????-????

Update Mode: Y

FN RESC Y OBJT GOAL FUNC SCH DISC DIS2	Ending Cash	Average Daily Balance	Percent Allocated	Interest Allocated
01-0000-0-9110-0000-0000-000-0000-0000	1,190,290.66	972,276.59	48.5892	4,027.00
01-0001-0-9110-0000-0000-000-0000-0000	4,327.92	4,349.53	0.2174	18.02
01-0001-5-9110-0000-0000-000-0000-0000	-99.00	-99.00	-0.0049	-0.41
01-0001-6-9110-0000-0000-000-0000-0000	-1,150.15	-1,150.15	-0.0575	-4.77
01-0001-7-9110-0000-0000-000-0000-0000	-732.04	-732.04	-0.0366	-3.03
01-0709-0-9110-0000-0000-000-0000-0000	-118,713.11	-33,461.97	-1.6723	-138.60
01-0723-0-9110-0000-0000-000-0000-0000	-46,363.77	-27,505.88	-1.3746	-113.92
01-1100-0-9110-0000-0000-000-0000-0000	2,815.36	4,153.10	0.2075	17.20
01-1400-0-9110-0000-0000-000-0000-0000	54,598.89	33,257.82	1.6620	137.74
01-3010-0-9110-0000-0000-000-0000-0000	-6,773.31	-780.65	-0.0390	-3.23
01-3310-0-9110-0000-0000-000-0000-0000	-39,627.37	-34,653.31	-1.7318	-143.53
01-3315-0-9110-0000-0000-000-0000-0000	-1,425.00	-1,425.00	-0.0712	-5.90
01-3320-0-9110-0000-0000-000-0000-0000	-4,131.00	-4,131.00	-0.2064	-17.11
01-3550-0-9110-0000-0000-000-0000-0000	-724.40	-724.40	-0.0362	-3.00
01-4035-0-9110-0000-0000-000-0000-0000	-858.51	-27.99	-0.0014	-0.12
01-4203-0-9110-0000-0000-000-0000-0000	-4,290.37	-3,182.10	-0.1590	-13.18
01-5810-0-9110-0000-0000-000-0000-0000	-2,709.00	-88.34	-0.0044	-0.36
01-6300-0-9110-0000-0000-000-0000-0000	1,929.11	-5,661.86	-0.2829	-23.45
01-6387-0-9110-0000-0000-000-0000-0000	22,384.96	31,024.28	1.5504	128.49
01-6500-0-9110-0000-0000-000-0000-0000	-28,554.08	103,093.55	5.1521	427.00
01-7010-0-9110-0000-0000-000-0000-0000	-9,749.09	-3,725.65	-0.1862	-15.43
01-7338-0-9110-0000-0000-000-0000-0000	2,615.46	2,920.04	0.1459	12.09
01-7823-0-9110-0000-0000-000-0000-0000	2,505.42	6,991.14	0.3494	28.96
01-9010-0-9110-0000-0000-000-0000-0000	0.00	49.03	0.0025	0.21
01-9055-0-9110-0000-0000-000-0000-0000	1,021.63	1,280.78	0.0640	5.30
01-9069-0-9110-0000-0000-000-0000-0000	20,456.52	17,735.69	0.8863	73.46
01-9580-0-9110-0000-0000-000-0000-0000	6,219.83	6,219.83	0.3108	25.76
01-9638-0-9110-0000-0000-000-0000-0000	0.00	-183.53	-0.0092	-0.76
01-9639-0-9110-0000-0000-000-0000-0000	0.00	-495.02	-0.0247	-2.05
13-5310-0-9110-0000-0000-000-0000-0000	-2,367.03	23,317.85	1.1653	96.58
21-0000-0-9110-0000-0000-000-0000-0000	371,127.78	884,043.71	44.1798	3,661.56
25-0000-0-9110-0000-0000-000-0000-0000	28,328.84	28,328.84	1.4157	117.33
	1,440,355.15	2,001,013.89	100.0000	8,287.85

Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 200223 To 200223  
 Date entered from: 00/00/0000 To 99/99/9999

## APPROVED TRANSACTIONS ONLY

Number	Date	Entered	Description	FN	RESC	Y	OBJT	GOAL	FUNC	SCH	DISC	DIS2	Debit	Credit
LN.	Di	Detail	descr											
200223	10/19/2018	10/19/2018	18/19 1ST QTR INT 1.6667%											
1.	018			01-0000-0-8660-0000-0000-000-0000-0000									4,412.38	
2.	018			13-5310-0-8660-0000-0000-000-0000-0000									96.58	
3.	018			21-0000-0-8660-0000-0000-000-0000-0000									3,661.56	
4.	018			25-0000-0-8660-0000-0000-000-0000-0000									117.33	
				TOTAL AMOUNT									0.00*	8,287.85*
				DISTRICT TOTAL									0.00**	8,287.85*
				GRAND TOTAL									0.00***	8,287.85*

**SHANDON JOINT UNIFIED SCHOOL DISTRICT****Regular Meeting of the Board of Trustees****MEETING DATE: November 13, 2018**

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**AGENDA ITEM TITLE:**

Approval of Resolution 2018-19-05 Development Fee Report and the Five-Year Development Fee Summary

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**PREPARED BY:**

Kristina Benson

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**AGENDA SECTION:**

☐ Reports   ☐ Consent   ☐ Action   ☐ First Reading   ☐ Information   ☒ Resolution

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**SUMMARY:**

Government Code sections 66001 and 66006 impose certain requirements on public agencies that levy development fees. Districts collecting development fees must make an annual accounting of those fees available to the public. The Board must pass a resolution regarding the annual accounting of these Development Fees. The resolution and attachments have been on display in the District Office since 10/5/18.

In addition, Government Code section 66001(d) requires that for the fifth fiscal year following the first deposit into each account or fund, and every five years thereafter, the District must make an accounting summary of funds received and funds expended. For the current year, please see Attachment #2 which describes funds received for the 2017-18 fiscal year. Attachment #3 is the five-year summary of funds from 2013-2018 required by Government Code section 66001(d).

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**RECOMMENDED ACTION:**

Approval of Resolution 2018-19-05, 2017-18 Development Fee Report and the Five-Year Development Fee Summary

**RESOLUTION 2018-19-05 OF THE GOVERNING BOARD OF THE  
SHANDON JOINT UNIFIED SCHOOL DISTRICT REGARDING  
ANNUAL ACCOUNTING OF DEVELOPMENT FEES  
FOR 2017-18 FISCAL YEAR  
IN THE FOLLOWING FUND OR ACCOUNT:  
Capital Facilities Fund 25**

(Government Code sections 66001(d) & 66006(b))

**1. Authority and Reasons for Adopting this Resolution.**

- A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated 1/24/18 and is referred to herein as the "School Facilities Fee Resolution" and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620. These fees have been deposited in the following fund or account:

**Capital Facilities fund 25 (the "Fund");**

B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;

C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 28, 2017, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it;

D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on October 5, 2018. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it;

E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

**2. What This Resolution Does.**

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

**3. Findings Regarding the Fund.**

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2017-18 Fiscal Year:

A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;

B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);

C. In reference to Government Code section 66001(d)(1), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit B;

D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fee and the purpose for which it is charged;

E. In reference to Government Code section 66001(d)(3), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put are identified in Exhibit B;

F. In reference to Government Code section 66001(d)(4), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the approximate dates on which the funding referred to in paragraph E above is expected to be deposited into the appropriate account or fund is designated in Exhibit B; and

G. In reference to the last sentence of Government Code section 66001(d), because all of the findings required by that subdivision have been made in connection with the fees that were levied in paragraphs C-F above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. **Superintendent Authorized to Take Necessary and Appropriate Action.**

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. **Certificate of Resolution.**

I, Marlene Thomason, President of the Governing Board of the Shandon Joint Unified School District of San Luis Obispo County, State of California, certify that this Resolution proposed by \_\_\_\_\_, seconded by \_\_\_\_\_, was duly passed and adopted by the Board, at an official and public meeting this 13th day of November, 2018, by the following vote:

AYES:

NOES:

ABSENT:

***SHANDON JOINT UNIFIED SCHOOL DISTRICT***

\_\_\_\_\_  
Marlene Thomason, President of the Board

\_\_\_\_\_  
Kate Twisselman, Clerk of the Board



**EXHIBIT A**

**TO RESOLUTION REGARDING  
ANNUAL ACCOUNTING OF DEVELOPMENT FEES  
FOR FISCAL YEAR 2016-17  
FOR THE FOLLOWING FUND OR ACCOUNT:**

**Capital Facilities Fund 25 (the "Fund")**

Per Government Code section 66006(b) (1) (A-H) as indicated:

- A. A brief description of the type of fee in the Fund:

**Statutory school facilities fees.**

- B. The amount of the fee.

**\$3.20 per square foot of assessable space of residential construction; and  
\$0.51 per square foot of covered and enclosed space of commercial/industrial  
construction; but subject to the district's determination that a particular project is exempt  
from all or part of these fees.**

- C. The beginning and ending balance of the Fund.

**See Attachment 1.**

- D. The amount of the fees collected and the interest earned.

**See Attachment 1.**

- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

**Not applicable.**

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:

**Not applicable.**

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

**The District has not made any such interfund transfers or loans.**

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

**No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.**

**EXHIBIT B**

**TO RESOLUTION REGARDING  
ANNUAL ACCOUNTING OF DEVELOPMENT FEES  
FOR FISCAL YEAR 2016-17  
FOR THE FOLLOWING FUND OR ACCOUNT:**

**Capital Facilities Fund 25 (the "Fund")**

Per Government Code section 66001 (d)(1)-(4) as indicated:

- A. With respect to only that portion of the Fund remaining unexpended at the end of the 2016-17 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:
  - 1. Completion of Sports Field
  - 2. Completion of ongoing reconstruction projects as funds are available
- B. See section 3.D of the Resolution.
- C. With respect to only that portion of the Fund remaining unexpended at the end of the 2016-17 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:
  - 1. Sports Field – no funds available at this time
  - 2. Reconstruction and upgrades cost not known at this time
- D. With respect to only that portion of the Fund remaining unexpended at the end of the 2016-17 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund: July 1, 2017.
  - 1. Unknown at this time

Account classifications selected							Field ranges selected			
FN	RESC	Y	OBJT	GOAL	FUNC	SCH	DISC	DIS2	FI	RANGE
1.	25	----	?	-----	-----	-----	-----	-----		
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

Primary sort/rollup levels: FN RS

Income summary level: 4

Expense summary level: 4

Data source: GLSTEX Standard Extract

Report template: /var/opt/qss/data/CTFAR300: 03/14/2016 08:14:07

Budget type: A Approved

Include budget transfers: A

GL Transactions: A Approved Only

Exclude Pre-encumbrances: N

Use Reference Values: N

Restricted Fld Nbr: 02 RESC

Separation Option: No Separation of Restricted and UnRestricted

Extraction Type: Restricted and UnRestricted

Report prepared: 10/01/2018 14:45:34

FUND :25

CAPITAL FACILITIES FUND

RESC

:0000

UNRESTRICTED/NO REPORTING REQ

OBJT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	us
Beginning balance						
9110 CASH IN COUNTY TREASURY	27,556.31	772.53	772.53	0.00	28,328.84	
TOTAL Beginning balance	27,556.31	772.53	772.53	0.00	28,328.84	
Current year revenue						
8660 INTEREST	381.00	381.49	381.49	0.00	0.49-	10C
8681 MITIGATION/DEVELOPER FEES	2,604.00	2,604.00	2,604.00	0.00	0.00	10C
TOTAL Current year revenue	2,985.00	2,985.49	2,985.49	0.00	0.49-	
*TOTAL Beginning balance + Revenue	30,541.31	30,541.80	30,541.80			
Expense						
5850 ADVERTISING	2,213.00	2,212.96	2,212.96	0.00	0.04	10C
TOTAL Expense	2,213.00	2,212.96	2,212.96	0.00	0.04	
Ending balance						
9790 FUND BAL-UNDESIG/UNAPPROP	0.00	1,994.00-	1,994.00-	0.00	1,994.00-	
9791 FUND BAL-BEGINNING BALANCE	27,556.31-	0.00	0.00	0.00	27,556.31-	
TOTAL Ending balance	27,556.31-	1,994.00-	1,994.00-	0.00	29,550.31-	
**Fund balance	28,328.31	28,328.84	28,328.84			

## ANNUAL REPORT OF DEVELOPER FEES

**School District Name:** Shandon Joint Unified School District

**Reporting Period:** July 1, 2017 - June 30, 2018

**Date Report Made Available to the Public:** October 5, 2018

**Date Report Presented to the Board:** November 13, 2018

### DESCRIPTION OF THE TYPE AND AMOUNT OF THE FEE

This district has levied school facilities fees pursuant to various resolutions, the most recent of which is dated 1/24/18. These resolutions were adopted under the authority of Government Code Section 53080 for the purpose of funding the construction or reconstruction of school facilities.

The amount collected by this district is \$3.79 per square foot of assessable space of residential construction; and \$.61 per square foot of covered and enclosed space of commercial/industrial construction; but subject to the district's determination that a particular project is exempt from all or part of these fees.

**ANNUAL DEVELOPER FEE REPORT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2018**

DESCRIPTION	ACCOUNT CODE	TOTALS
<i>BEGINNING BALANCE</i>		27,556.31
<b>REVENUE</b>		
Mitigation/Developer Fees (Schedule A)	8681	2,604.00
Interest Income	8660	381.49
Other Income	8699	-
<b>TOTAL REVENUE</b>		2,985.49
<b>EXPENDITURES</b>		
Salaries & Benefits	1000-3999	-
Adminstration		-
Equipment	4000-4999	-
Services, Other Operating Expenses*	5000-5999	2,212.96
Travel & Conference		-
Rentals, Leases and Repairs		-
Other Services & Operating Expenses		-
Capital Outlay	6000-6599	-
Sites & Improvements of Sites*		-
Buildings & Improvements		-
<b>TOTAL EXPENDITURES</b>		2,212.96
<b>OTHER FINANCING SOURCES/USES</b>		
Transfers Out	7610-7629	-
Uses*	7438-7439	-
<b>TOTAL OTHER SOURCES/USES</b>		-
<i>ENDING BALANCE</i>		<u>\$ 28,328.84</u>

\*Expenditures

SHANDON JOINT UNIFIED SCHOOL DISTRICT  
 DEVELOPER FEE  
 SUMMARY OF LAST FIVE YEARS (2013-2018)  
 REVENUES/EXPENSES

	<u>REVENUES</u>	<u>EXPENSES</u>
2013-14 Beginning Balance	\$18,769.05	
2013-14	\$41.62	\$8,556.49
2014-15	\$35.49	
2015-16	\$4,502.52	\$0.00
2016-17	\$12,764.12	\$0.00
2017-18	\$2,985.49	\$2,212.96
Totals	\$39,098.29	\$10,769.45
<b>Balance as of 6/30/18</b>		<b><u><u>\$28,328.84</u></u></b>
<b>(Beg Bal + Revenue - Expenses)</b>		

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

9.2

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**AGENDA ITEM TITLE:**

Approval of the First Reading BP 5121 Grades/Evaluation Of Student Achievement

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**PREPARED BY:**

Gabriela Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☒ Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Provided for your approval is Board Policy 5121 Grades/Evaluation Of Student Achievement.  
This Board Policy was adopted in 5/9/2000.

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**RECOMMENDED ACTION:**



SHANDON **JOINT** UNIFIED SCHOOL DISTRICT  
**Board Policy**  
**Grades/Evaluation Of Student Achievement**

BP 5121  
**Students**

**\*\*\*Note: The following optional policy may be revised to reflect district practice.\*\*\***

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians ~~identify~~ **understand performance expectations and identifying** the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's academic ~~achievement~~ **performance**.

*(cf. 5020 - Parent Rights and Responsibilities)*

*(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)*

***The Superintendent or designee shall establish a uniform grading system that shall be applied to all students in that course and grade level. Teachers shall inform students and parents/guardians how academic performance will be evaluated in the classroom.***

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

**\*\*\*Note: The following optional paragraph may be revised to reflect district practice. CSBA's governance brief Research-Supported Strategies to Improve the Accuracy and Fairness of Grades reviews research on the fairness, accuracy, and consistency of common grading practices. Based on research, the brief recommends that nonacademic factors (e.g., attendance, effort, behavior, work habits) not be incorporated into the academic grade, which is intended to be an indicator of a student's mastery of academic content.\*\*\***

~~Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level, not in relation to the work of other students in one particular class. The Superintendent or designee shall establish and regularly evaluate a uniform grading system, and principals shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.~~

***A teacher shall base a student's grades solely on the quality of the student's academic work and his/her mastery of course content based on district standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods, including, but not limited to, tests, projects, portfolios, and/or class discussion as appropriate. Other elements that are not a direct measure of knowledge and understanding of course content, such as attendance, effort, student conduct, and work habits, shall not be factored into the academic grade but may be reported separately.***

~~Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives. Students shall have the opportunity to demonstrate this mastery through a variety of channels such as classroom participation, homework, tests and portfolios. The Board~~

~~recognizes that portfolios may be especially useful in assessing how skills, knowledge and thought processes have been combined from a number of different subject areas.~~

*(cf. 6011 - Academic Standards)  
(cf. 6162.5 - Student Assessment)*

*Whenever a student misses an assignment or assessment due to either an excused or unexcused absence, he/she shall be given full credit for subsequent satisfactory completion of the assignment or assessment.*

*(cf. 6154 - Homework/Makeup Work)*

*\*\*\*Note: Pursuant to Education Code 49067, the Governing Board may authorize teachers to assign failing grades to students with excessive unexcused absences, the number to be set by the Board. Districts using the following optional paragraph should fill in the blank to specify the number of unexcused absences that the Board determines to be "excessive." Alternatively, districts may revise the following paragraph to limit the degree to which a teacher may reduce a grade for attendance reasons.\*\*\**

*\*\*\*Note: However, CSBA's governance brief Research-Supported Strategies to Improve the Accuracy and Fairness of Grades recommends that student absence be dealt with separately from grading and that absence should not be considered in determining a student's level of understanding of course content. See BP/AR 5113.1 - Chronic Absence and Truancy for further information about strategies to address excessive excused and/or unexcused absences.\*\*\**

*A teacher may assign a failing grade to a student who has \_\_\_\_ (fill in number) \_\_\_\_ or more unexcused absences during the grading period.*

*(cf. 5113 - Absences and Excuses)  
(cf. 5113.1 - Chronic Absence and Truancy)*

*\*\*\*Note: The following optional paragraph is for use by districts that maintain elementary schools and should be revised to reflect district practice.\*\*\**

~~The Board recognizes that the developmental levels of young children vary a great deal. In order to give parents/guardians more information and also promote students' self-esteem and experiences of success, students in kindergarten through third grade shall receive narrative evaluations rather than letter grades.~~

*Students in grades K-3 shall receive progress reports at the end of each grading period rather than letter grades.*

*\*\*\*Note: The following optional paragraph is for use by districts that choose to provide reports of academic performance on specific academic standards, and should be deleted by other districts.\*\*\**

*At all grade levels, report cards may include reports of student progress on specific academic standards applicable to the course and grade level.*



~~When reporting student grades to parents/guardians, teachers may add narrative descriptions, observational notes and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.~~

*When reporting student performance to parents/guardians, teachers may add narrative descriptions, observational notes, and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.*

*\*\*\*Note: The following optional paragraph reflects correspondence issued by the U.S. Department of Education's Office for Civil Rights, Report Cards and Transcripts for Students with Disabilities, which clarifies that, because report cards are intended for parents/guardians and not for persons outside the district, they may contain information about a student's disability without violating the Family Educational Rights and Privacy Act (20 USC 1232g; 34 CFR 99.1-99.67). However, transcripts may not provide information about a student's disability because there is an expectation that these documents could be shared with persons other than the student and his/her parents/guardians. See BP/AR 5125 - Student Records for further information regarding the confidentiality of student records. \*\*\**

*A report card for a student with a disability may contain information about his/her disability, including whether that student received special education or related services, provided that the report card informs parents/guardians about their child's progress or level of achievement in specific classes, course content, or curriculum. However, transcripts that may be used to inform postsecondary institutions or prospective employers of the student's academic achievements shall not contain information disclosing the student's disability.*

*(cf. 5125 - Student Records)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6164.6 - Identification and Education Under Section 504)*

*\*\*\*Note: Education Code 49066 provides that the grade assigned by a teacher is final, absent any clerical or mechanical mistake, fraud, bad faith, or incompetency. Pursuant to Education Code 49066, the Board and Superintendent cannot order a student's grade changed unless the teacher, to the extent practicable, is given an opportunity to state the reasons that the grade was given and to be included in all discussions regarding the changing of the grade; see AR 5125.3 - Challenging Student Records. \*\*\**

*A grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy, or administrative regulation. (Education Code 49066)*

*(cf. 5125.3 - Challenging Student Records)*

*\*\*\*Note: The following optional paragraph is for use by districts that maintain secondary schools and may be revised to reflect district practice. Also see the accompanying administrative regulation. \*\*\**

*The Superintendent or designee shall determine the methodology to be used in calculating students' grade point average (GPA), including the courses to be included within the GPA and whether extra grade weighting shall be applied to Advanced Placement, International Baccalaureate, honors, and/or concurrent postsecondary courses.*

*(cf. 6141.4 - International Baccalaureate Program)*  
*(cf. 6141.5 - Advanced Placement)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

**Legal Reference:**

**EDUCATION CODE**

*48070 Promotion and retention*

*48205 Excused absences*

*48800-48802 Enrollment of gifted students in community college*

*48904-48904.3 Withholding grades, diplomas, or transcripts*

*49066 Grades; finalization; physical education class*

*49067 Mandated regulations regarding student's achievement*

*49069.5 Students in foster care, grades and credits*

*51242 Exemption from physical education based on participation in interscholastic athletics*

*69432.9 Cal Grant program; notification of grade point average*

*76000-76002 Enrollment in community college*

**CODE OF REGULATIONS, TITLE 5**

*10060 Criteria for reporting physical education achievement, high schools*

*30008 Definition of high school grade point average for student aid eligibility*

**UNITED STATES CODE, TITLE 20**

*1232g Family Education Rights and Privacy Act (FERPA)*

**CODE OF FEDERAL REGULATIONS, TITLE 34**

*99.1-99.67 Family Educational Rights and Privacy Act*

**COURT DECISIONS**

*Owasso Independent School District v. Falvo, (2002) 534 U.S. 426*

*Las Virgenes Educators Association v. Las Virgenes Unified School District, (2001) 86 Cal.App.4th 1*

*Swany v. San Ramon Valley Unified School District, (1989) 720 F.Supp. 764*

*Johnson v. Santa Monica-Malibu Unified School District Board of Education, (1986) 179 Cal.App.3d 593*

**Management Resources:**

**CSBA PUBLICATIONS**

*Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, Governance Brief, July 2016*

**U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE**

*Report Cards and Transcripts for Students with Disabilities, October 17, 2008*

**WEB SITES**

*CSBA: <http://www.csba.org>*

*California Department of Education: <http://www.cde.ca.gov>*

*California Student Aid Commission: <http://www.csac.ca.gov>*

*U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>*

*(11/03 7/09) 7/16*

Policy adopted by Shandon Board of Education: May 9, 2000 Revised:

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

9.3

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**AGENDA ITEM TITLE:**

Approval of the First Reading AR 5121 Grades/Evaluation Of Student Achievement

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**PREPARED BY:**

Gabriela Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☒ Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Provided for your approval is Administrative Regulation 5121 Grades/Evaluation Of Student Achievement. This Board Policy was adopted in 5/9/2000.

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**RECOMMENDED ACTION:**

SHANDON **JOINT** UNIFIED SCHOOL DISTRICT  
**Administrative Regulation**  
**Grades/Evaluation Of Student Achievement**

AR 5121  
**Students**

*\*\*\*Note: Education Code 49067 mandates the Governing Board to approve regulations requiring the evaluation of each student's academic performance for each grading period. The following administrative regulation should be revised to reflect district practice and the grade levels offered by the district.\*\*\**

~~Education Code 49067 mandates regulations requiring the evaluation of each student's achievement for each marking period and either a conference with the parent/guardian or a written report sent to the parent/guardian when a student is in danger of failing a course. The following regulation should be revised throughout to reflect your district's practice and philosophy.~~

*The Superintendent or designee shall inform teachers of the district's policy regarding grading, including expectations that grades shall be based on factors that directly measure students' knowledge and skills in the content area and shall not include nonacademic factors.*

*Report cards displaying students' grades in each subject or course shall be distributed to parents/guardians at the end of each grading period. Parents/guardians shall be offered an opportunity to meet with their child's teacher(s) to discuss the grades and strategies to improve their child's performance.*

*(cf. 6020 - Parent Involvement)*

*\*\*\*Note: Education Code 49067 mandates that the Board approve regulations requiring either a conference with the parent/guardian or a written report sent to the parent/guardian whenever a student is in danger of failing a course. Pursuant to Education Code 49067, the refusal of a parent/guardian to attend the conference or to respond to the written report shall not preclude failing the student at the end of the grading period.\*\*\**

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

*(cf. 5123 - Promotion/Acceleration/Retention)*

*\*\*\*Note: The following optional paragraph is for use by districts that maintain high schools.\*\*\**

*For each student in grades 9-12, the Superintendent or designee shall maintain a transcript recording the courses taken, the term that each course was taken, credits earned, final grades, and date of graduation.*

*(cf. 5125 - Student Records)*



*(cf. 6146.1 - High School Graduation Requirements)***Grades for Achievement*****Grades for Academic Performance***

***\*\*\*Note: The following optional section may be revised to reflect district practice. \*\*\****

***For grades K-3, students' level of progress for each grading period shall be reported as follows:***

***O Outstanding***  
***S Satisfactory***  
***N Needs Improvement***

***\*\*\*Note: The following list may be revised to include plus and minus signs if used by the district. \*\*\****

***Grades for achievement shall be reported each marking period as follows:***

***For grades 4-12, grades for academic performance shall be reported for each grading period as follows:***

<b><i>A</i></b>	<b><i>(90-100%)</i></b>	<b><i>Outstanding Achievement</i></b>	<b><i>4.0 grade points</i></b>
<b><i>B</i></b>	<b><i>(80-89%)</i></b>	<b><i>Above Average Achievement</i></b>	<b><i>3.0 grade points</i></b>
<b><i>C</i></b>	<b><i>(70-79%)</i></b>	<b><i>Average Achievement</i></b>	<b><i>2.0 grade points</i></b>
<b><i>D</i></b>	<b><i>(60-69%)</i></b>	<b><i>Below Average Achievement</i></b>	<b><i>1.0 grade points</i></b>
<b><i>F</i></b>	<b><i>(0-59%)</i></b>	<b><i>Little or No Achievement</i></b>	<b><i>0 grade points</i></b>
<b><i>I</i></b>	<b><i>Incomplete</i></b>		<b><i>0 grade points</i></b>

An Incomplete shall be given only when a student's work is not finished ***by the end of the grading period*** because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

***\*\*\*Note: The following optional paragraph is for use by districts that maintain high schools and choose to assign extra grade weighting to Advanced Placement, International Baccalaureate, honors, or concurrent postsecondary courses. \*\*\****

***\*\*\*Note: Districts should be aware that, in determining college admissions eligibility, the extra grade weighting will be factored into university admissions only if the courses have been certified as honors courses by the University of California and are in the following "a-g" subjects: history-social science, English, advanced mathematics, laboratory science, language other than English, and visual and performing arts. \*\*\****

***Because of the more rigorous nature of Advanced Placement, International Baccalaureate, honors, and concurrent postsecondary courses, students receiving a grade of A, B, or C in those courses shall receive extra grade weighting as follows:***

<b><i>A</i></b>	<b><i>(90-100%)</i></b>	<b><i>Outstanding Achievement</i></b>	<b><i>5.0 grade points</i></b>
<b><i>B</i></b>	<b><i>(80-89%)</i></b>	<b><i>Above Average Achievement</i></b>	<b><i>4.0 grade points</i></b>
<b><i>C</i></b>	<b><i>(70-79%)</i></b>	<b><i>Average Achievement</i></b>	<b><i>3.0 grade points</i></b>

*(cf. 6141.4 - International Baccalaureate Program)*  
*(cf. 6141.5 - Advanced Placement)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

### *Grades for Physical Education*

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

Students in grades 7 through 12 must earn at least a 2.0 or C grade point average in order to participate in extra/curricular activities.

In kindergarten through third grade, teachers shall use narrative descriptions to indicate the student's level of achievement and may also furnish examples of student work.

Criteria for determining grades for achievement may include but are not limited to:

1. — Preparation of assignments, including accuracy, legibility and promptness
2. — Contribution to classroom discussions
3. — Demonstrated understanding of concepts in tests
4. — Application of skills and principles to new situations
5. — Organization and presentation of written and oral reports
6. — Originality and reasoning ability when working through problems

### *(cf. 6142.7 - Physical Education and Activity)*

*\*\*\*Note: The following optional paragraph is for use by districts that maintain high schools and may be revised to reflect additional grade levels at the district's discretion. 5 CCR 10060 lists criteria by which districts must appraise the quality of high school physical education programs, including criteria for reporting student achievement in physical education. \*\*\**

*Student performance in high school physical education courses shall be based upon evaluation of the student's individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests. (5 CCR 10060)*

*\*\*\*Note: The following optional paragraph may be used by districts that allow high school students to fulfill physical education credits through interscholastic athletics carried on wholly or partially after regular school hours pursuant to Education Code 51242; see BP 6142.7 - Physical Education and Activity. \*\*\**



*High school students using interscholastic athletic participation to fulfill physical education requirements, as authorized by Education Code 51242, may be graded on this participation provided a teacher credentialed to teach physical education supervises this participation and assigns the grade.*

*(cf. 6145.2 - Athletic Competition)*

### *Grades for College Courses*

*\*\*\*Note: The following optional section is for use by districts maintaining grades 9-12 that choose to grant district credit for completion of postsecondary courses pursuant to Education Code 48800-48802 and 76000-76002; see BP/AR 6172.1 - Concurrent Enrollment in College Classes.\*\*\**

*When the district has approved a student to receive district credit for coursework completed at a community college or four-year college, he/she shall receive the same letter grade as is granted by the college.*

### Grades for Citizenship and ~~Effort~~ Work Habits

*\*\*\*Note: In Las Virgenes Educators Association v. Las Virgenes Unified School District, the court determined that a citizenship mark is a "grade" within the meaning of Education Code 49066 and upheld a teacher's right to make the final decision regarding a citizenship mark.\*\*\**

~~Grades for citizenship and effort shall be reported each marking period as follows:~~

*Any grades assigned for citizenship or work habits, such as effort or study skills, shall be reported as follows:*

***O**     Outstanding  
**S**     Satisfactory  
**N**     Needs Improvement*

~~Criteria for determining grades for citizenship may include but are not limited to:~~

- ~~1. — Student obeys rules~~
- ~~2. — Student respects public and personal property~~
- ~~3. — Student maintains courteous, cooperative relations with teachers and fellow students~~
- ~~4. — Student works without disturbing others~~

~~Criteria for determining grades for effort may include but are not limited to:~~

- ~~1. \_\_\_\_\_ Student takes responsibility for having necessary tools and materials~~
- ~~2. \_\_\_\_\_ Student shows interest and initiative~~
- ~~3. \_\_\_\_\_ Student goes to work immediately, and completes assignments~~
- ~~4. \_\_\_\_\_ Student uses free time resourcefully~~

### **Pass/Fail Grading**

*\*\*\*Note: The district may choose to expand the following optional section to identify specific courses or programs for which students may elect a Pass/Fail grade rather than an A-F grade (e.g., alternative education program, non-college-preparatory summer school courses, etc.). \*\*\**

*The Superintendent or designee may identify courses or programs, for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of a letter grade.*

*Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive a Fail grade shall not receive credit for taking the course.*

### **Honor Roll**

~~Each school shall post an Honor Roll. All courses except Pass/Fail shall be counted in computing~~

~~eligibility for the Honor Roll. To qualify for the Honor Roll, a student must receive no current grade below a C and have a grade point average of 3.0 or better.~~

### ~~Advanced Placement/Honors Courses (High School Level)~~

~~The district wishes to encourage students to take advanced placement and honors courses in academic subjects. Because of the extra work involved, the evaluation system shall be weighted to reflect the more rigorous nature of these courses. Grades received in these courses will be counted on the following scale:~~

~~A = 5 points B = 4  
points C = 3  
points D = 1 point  
F = 0~~

### Peer Grading

*\*\*\*Note: In Owasso Independent School District v. Falvo, the U.S. Supreme Court held that students' grades on assignments and tests are not "education records" until the teacher records them, and therefore the practice of peer grading does not violate the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 USC 1232g); see BP/AR 5125 - Student Records. Furthermore, for the same reason, the Supreme Court did not prohibit the practice of having students report the grades aloud so that the teacher may record them. The following section is optional. \*\*\**

*At their discretion, teachers may use peer grading of student tests, papers, and assignments as appropriate to reinforce lessons.*

### Repeating Classes

*\*\*\*Note: The following optional section is for use by districts that maintain high schools. Districts may adopt a different approach than the one described below, such as the use of averaging. \*\*\**

~~With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. The student shall receive credit only for taking the course once. Both grades received will be entered on the student's transcript.~~

*With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course. The highest grade received shall be used in determining the student's overall grade point average (GPA).*

### Withdrawal from Classes

*\*\*\*Note: The following optional section is for use by districts maintaining high schools and should be revised to reflect district practice. \*\*\**

*A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.*

### Effect of Absences on Grades

*\*\*\*Note: The following section is for use by districts that choose to authorize teachers to assign failing grades to students who have excessive unexcused absences pursuant to Education Code 49067; see the accompanying Board policy. Education Code 49067 mandates such districts to establish regulations which include, but are not limited to, providing (1) a reasonable opportunity for students or parents/guardians to explain the absences and (2) a method for identifying in a student's record the failing grades assigned on the basis of unexcused absences. \*\*\**

*Teachers who choose to withhold class credit because of excessive unexcused absences shall so inform students and parents/guardians of such a possibility at the beginning of the school year or semester. When a student reaches the number of unexcused absences defined as excessive in Board policy, the student and parent/guardian shall again be notified of the district's policy regarding excessive unexcused absences.*

*(cf. 5113 - Absences and Excuses)*

*(cf. 5113.1 - Chronic Absence and Truancy)*

*The student and parent/guardian shall have a reasonable opportunity to explain the absences. (Education Code 49067)*

*If a student receives a failing grade because of excessive unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences. (Education Code 49067)*

*\*\*\*Note: Pursuant to Education Code 49069.5, grades for a student in foster care shall not be lowered if the student is absent from school due to (1) a decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school, or (2) a verified court appearance or related court-ordered activity. See BP 6173.1 - Education for Foster Youth.\*\*\**

*Grades for a student in foster care shall not be lowered if the student is absent for any reason specified in Education Code 49069.5.*

*(cf. 6173.1 - Education for Foster Youth)*

### *Grade Point Average*

*\*\*\*Note: The following optional section should be revised to reflect the district's methodology for calculating GPA. Districts may calculate multiple GPAs for a single student (e.g., academic GPA, total GPA) for different purposes (e.g., eligibility for extracurricular activities, athletic programs, honors at graduation, or other district programs that use GPA as a criterion). Districts should be aware that, in determining college admissions eligibility, the California State University and the University of California consider students' GPA in the "a-g" subjects required for college entry and is based on grades recorded in their high school transcripts.\*\*\**

*The Superintendent or designee shall calculate each student's GPA using the grade point assigned to each letter grade in accordance with the scale described in the section "Grades for Academic Performance" above. The grade points for all applicable coursework shall be totaled and divided by the number of courses completed. Pass/Fail grades shall not be included in the determination of a student's GPA.*

*(cf. 5126 - Awards for Achievement)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

***OPTION 1: When plus and minus designations are added to letter grades, they shall not be considered in determining GPA.***

***OPTION 2: When plus and minus designations are added to letter grades, a plus shall be computed by adding 0.3 to the value assigned the letter grade and a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade.***

***\*\*\*Note: Education Code 69432.9 provides that all students in grade 12 will be considered Cal Grant applicants unless they opt out of the program. The GPA of all students in grade 12 who have not opted out of the program shall be submitted to the Student Aid Commission. See AR 5125 - Student Records for related requirements. \*\*\****

***Each academic year, the Superintendent or designee shall provide to the Student Aid Commission the GPA of all district students in grade 12, except for students who have opted out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9)***

(7/09 7/15) 7/16

Policy adopted by Shandon Board of Education: May 9, 2000 Revised:



# SHANDON JOINT UNIFIED SCHOOL DISTRICT

9.4

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

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**AGENDA ITEM TITLE:**

Approval of the First Reading BP 1321 Solicitation Of Funds From And By Students

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**PREPARED BY:**

Gabriela Gavilanes

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**AGENDA SECTION:**

☐ Reports   ☐ Consent   ☒ Action   ☐ First Reading   ☐ Information   ☐ Resolution

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**SUMMARY:**

Provided for your approval is Board Policy 1321 Solicitation Of Funds From And By Students. This Board Policy is new to Shandon Joint Unified School District.

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**RECOMMENDED ACTION:**

## **SHANDON JOINT UNIFIED SCHOOL DISTRICT**

### **Board Policy**

### **Solicitation Of Funds From And By Students**

#### **BP 1321**

#### **Community Relations**

*\*\*\*Note: The following optional policy applies to solicitations of students on behalf of the school or charitable organizations. For policy regarding solicitation of funds from and by staff members in personal profit-making ventures, see BP 4135/4235/4335 - Soliciting and Selling. For policy regarding distribution of promotional materials to students and parents/guardians, see BP 1325 - Advertising and Promotion. \*\*\**

*The Governing Board recognizes that student participation in fund-raising activities for the schools and nonprofit, nonpartisan charitable organizations can help develop a sense of social responsibility in students, enhance the relationship between the school and community, and contribute to the improvement of the school program.*

*(cf. 1325 - Advertising and Promotion)  
(cf. 4135/4235/4335 - Soliciting and Selling)  
(cf. 5022 - Student and Family Privacy Rights)  
(cf. 6142.4 - Service Learning/Community Service Classes)*

*Whether solicitations are made on behalf of the school or on behalf of a charitable organization, students shall not be barred from an event or activity because they did not participate in fund-raising. Potential donors, including parents/guardians and members of the community, should not be unduly pressured to contribute to the school system or charitable organizations. Staff is expected to emphasize the fact that donations are always voluntary.*

*The Superintendent or designee shall ensure that parents/guardians are informed of the purpose of fund-raisers.*

#### **Solicitations on Behalf of the School**

*\*\*\*Note: Pursuant to Education Code 51521, prior written approval is required for sales or solicitations whenever any portion of the funds raised is to be applied to the costs of the fund-raiser or to the costs of merchandise sold, such as the sale of candy or wrapping paper. Such approval is not required if the total proceeds of a solicitation are to be delivered to the school without deductions for expenses.\*\*\**

*With the prior written approval of the Superintendent or designee, official school-related organizations may organize fund-raising events involving students.*

*(cf. 0420 - School Plans/Site Councils)  
(cf. 1230 - School-Connected Organizations)  
(cf. 1260 - Educational Foundation)  
(cf. 3290 - Gifts, Grants and Bequests)  
(cf. 3554 - Other Food Sales)*

**\*\*\*Note:** *The following paragraph is optional. \*\*\**

***After the fund-raiser has been held, parents/guardians shall be informed how much money was raised and how it was spent.***

### **Solicitations on Behalf of Charities**

**\*\*\*Note:** *Nonprofit organizations and charities conducting fund-raising activities are subject to various state laws regarding those activities. For example, Business and Professions Code 17510.2 and 17510.3 specify that solicitations made by nonprofit community or educational organizations must comply with the state disclosure laws. Business and Professions Code 17510.3 requires volunteers over 18 years old to present potential donors or buyers with information, including the purpose of the solicitation and the address from which further information about revenues and administrative expenses may be obtained. In addition, Penal Code 320.5 provides that, prior to conducting a raffle, a nonprofit organization, unless specifically exempted, must first register with the Attorney General's Registry of Charitable Organizations and file financial disclosure reports on each raffle event. \*\*\**

***When approved in advance by the Superintendent or designee, nonprofit, nonpartisan organizations that are properly chartered or licensed by state or federal law may solicit students on school grounds during school hours and within one hour before school has opened and one hour after school has closed. (Education Code 51520)***

### ***Legal Reference:***

#### ***EDUCATION CODE***

***51520 Prohibited solicitations on school premises***

***51521 Unlawful solicitations of contribution or purchase of personal property for benefit of public school or student body; exception***

#### ***BUSINESS AND PROFESSIONS CODE***

***17510-17510.95 Charitable solicitations***

#### ***PENAL CODE***

***319-329 Raffles***

#### ***REVENUE AND TAX CODE***

***6361 Sales tax exemption for certain sales***

#### ***CODE OF REGULATIONS, TITLE 8***

***11706 Dangerous activities and occupations***

### ***Management Resources:***

#### ***CSBA PUBLICATIONS***

***Healthy Food Policy Resource Guide, 2003***

#### ***WEB SITES***

***Office of the Attorney General: <https://oag.ca.gov>***

***(9/87 9/90) 7/03***

***No Current Policy***



# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

9.5

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**AGENDA ITEM TITLE:**

Approval of the First Reading AR 1321 Solicitation Of Funds From And By Students

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**PREPARED BY:**

Gabriela Gavilanes

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☒ Action ☐ First Reading ☐ Information ☐ Resolution

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**SUMMARY:**

Provided for your approval is AR 1321 Solicitation Of Funds From And By Students. This Administrative Regulation is new to Shandon Joint Unified School District.

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**RECOMMENDED ACTION:**

## *SHANDON JOINT UNIFIED SCHOOL DISTRICT*

### *Administrative Regulation*

### *Solicitation Of Funds From And By Students*

*AR 1321*

### *Community Relations*

*\*\*\*Note: The following regulation is optional and should be revised to reflect district practice.\*\*\**

*The Superintendent or designee shall approve all fund-raising activities at least 15 days before the activity. If the event involves a contract with a commercial vendor, the Superintendent or designee shall review the contract.*

*In order to minimize interruptions to the educational program, staff shall limit fund-raising activities to appropriate time periods designated by the principal.*

*(cf. 6116 - Classroom Interruptions)*

*No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.*

*(cf. 1230 - School-Connected Organizations)*

*Students engaged in fund-raising activities on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses.*

### *Door-to-Door Sales*

*\*\*\*Note: The following section is optional and should be deleted by districts that do not allow students to engage in door-to-door sales. Items #1-4 below detail the requirements for students participating in such sales as specified in 8 CCR 11706.\*\*\**

*Students under 16 years old may engage in door-to-door sales of newspaper or magazine subscriptions, candy, cookies, flowers or other merchandise only under the following conditions:*

- 1. The students shall work in pairs, as a team, on the same or opposite side of the street. (8 CCR 11706)*
- 2. The students shall be supervised by an adult, with one adult for every crew of 10 or fewer students. (8 CCR 11706)*
- 3. The students must be within the sight or sound of their adult supervisor at least once*

*every 15 minutes. (8 CCR 11706)*

*4. The students shall be returned to their respective homes or meeting places after each day's work. (8 CCR 11706)*

*\*\*\*Note: Optional items #5-7 below should be revised to reflect district practice. \*\*\**

*5. The students shall not engage in door-to-door sales after dark.*

*6. The students shall not work outside of their immediate neighborhood.*

*7. Students in grades \_\_\_\_\_ shall not be involved in any door-to-door sales or solicitations.*

*(9/87 9/90) 7/03*

*No Current Policy*

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**AGENDA ITEM TITLE:**Measure K Bond Update

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**PREPARED BY:**Kristina Benson

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**AGENDA SECTION:**

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☐ Reports   ☐ Consent   ☐ Action   ☐ First Reading   ☒ Information   ☐ Resolution

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**SUMMARY:**

Members of the architectural firm Nineteen-Six formerly PMSM, will be available to answer any questions that the Board has regarding the SES Kitchen project. A powerpoint-type presentation will be presented to show examples of unforeseen issues that occurred during the construction of the SES kitchen.

Also submitted for your review are the last three change orders submitted by the contractors for approval. These change orders have been vetted by the architectural team and are ready to be paid.

Respectfully submitted,

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**RECOMMENDED ACTION:** Information Only



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## C H A N G E   O R D E R   N O   2

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Project:  
Shandon Joint Unified School District  
Shandon Elementary School Kitchen Upgrades  
19six Project No. 17086.01  
DSA #03-118453, File #40-49

Contractor:  
Quincon Inc.  
PO Box 1029  
Grover Beach, CA 93483

Date:   October 09, 2018

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The scope of work will be modified only as herein specifically set forth and in all other respects remains unaltered.

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**Item #1:   Pits/Ducts Under Slab** Demo and backfill double-slab and old radiant floor ducts.

Reason:   Requested by District to address unforeseen conditions.

Back-up:   Project team: PCO 1812-05

DSA:       None.

Change in Contract Sum for this item:	Increased	\$	11,179.00
Change in Contract Time for this item:	Increased		5 Days

**Item #2:   Re-route Gas and Water Lines** Reroute gas and water lines at storage/utility room.

Reason:   Requested by District due to unforeseen locations.

Back-up:   Project team: PCO 1812-06

DSA:       None.

Change in Contract Sum for this item:	Increased	\$	3,893.00
Change in Contract Time for this item:	Increased		2 Days

**Item #3:   Floor Sink Change Top 3"** Change floor sink drain to 3" outlet.

Reason:   Requested by District.

Back-up:   Project team: PCO 1812-08

DSA:       None.

Change in Contract Sum for this item:	Increased	\$	234.00
Change in Contract Time for this item:	Increased		1 Days

**Item #4:   Hand-sink Credit** Provide Credit for hand-sink that was purchased by District.

Reason: District purchased.

Back-up: Project team: PCO 1812-09

DSA: None.

Change in Contract Sum for this item:	Decreased	\$	<699.00>
Change in Contract Time for this item:	No Change		0 Days

**Item #5: Replace Sewer CI pipe section** Replace 6 feet of degraded cast iron sewer pipe.

Reason: Cast Iron Sewer Pipe degraded discovered at excavation.

Back-up: Project team: PCO 1812-10

DSA: None.

Change in Contract Sum for this item:	Increased	\$	2,892.00
Change in Contract Time for this item:	Increased		3 Days

**Item #6: Additional Abatement** Remove additional abatement in staff restroom wall.

Reason: Requested by District.

Back-up: Project team: PCO 1812-11

DSA: None.

Change in Contract Sum for this item:	Increased	\$	3,729.00
Change in Contract Time for this item:	Increased		5 Days

**Item #7: Additional Floor Sink** Install additional Floor sink under the prep sink.

Reason: Requested by District and required by Environmental Health.

Back-up: Contractor: PCO 1812-13

DSA: None.

Change in Contract Sum for this item:	Increased	\$	834.00
Change in Contract Time for this item:	No Change		0 Days

**Item #8: Backsplash and SS Enclosure** Furnish and install Stainless Steel backsplash and trim at hood.

Reason: Requested by District and required by Environmental Health.

Back-up: Project team: PCO 1812-15

DSA: None.

Change in Contract Sum for this item:	Increased	\$	14,163.00
Change in Contract Time for this item:	Increased		5 Days

**Item #9: Gas Line** Perform gas leak investigation and proceed with necessary repairs.

Reason: Gas leak required to be fixed due to life safety issues.

Back-up: Project team: PCO 1812-17

DSA: None.

Change in Contract Sum for this item:	Increased	\$	1,400.00
Change in Contract Time for this item:	Increased		2 Days

**Item #10: Electrical Upgrades** Furnish and Install phone on kitchen wall, replace GFI floor boxes in kitchen, and install two new outlets, GFI in wall in food storage area, new outlets in cafeteria.

Reason: Requested by District, beyond original scope.

Back-up: Project team: PCO 1812-18

DSA: None.

Change in Contract Sum for this item:	Increased	\$	2,460.00
Change in Contract Time for this item:	Increased		5 Days

**Summary of Change Order Items**

Item #1	PCO 1812-05	\$ 11,179.00	5	Days
Item #2	PCO 1812-06	\$ 3,893.00	5	Days
Item #3	PCO 1812-08	\$ 234.00	1	Days
Item #4	PCO 1812-09	\$ <699.00>	0	Days
Item #5	PCO 1812-10	\$ 2,892.00	3	Days
Item #6	PCO 1812-11	\$ 3,729.00	5	Days
Item #7	PCO 1812-13	\$ 834.00	0	Days
Item #8	PCO 1812-15	\$ 14,163.00	5	Days
Item #9	PCO 1812-17	\$ 1,400.00	2	Days
Item #10	PCO 1812-18	\$ 2,460.00	2	Days

Net Change of All CO Items:	\$ 40,085.00	25	Days
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Original Contract Sum:	\$ 495,869.00
Contract Sum prior to this Change Order:	\$ 524,129.00
Contract Sum is Increased by this Change Order by:	\$ 40,085.00
Contract Sum will be Increased to:	\$ 564,129.00
Contract Days will be Increased by:	25 Days
Original Substantial Completion date:	August 18, 2018
Completion date prior to this Change Order:	August 28, 2018
New Completion date after this Change Order:	September 22, 2018

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:  
QUINCON, INC.

Authorized by:  
SHANDON JOINT UNIFIED SCHOOL DISTRICT

Recommend Approval by:  
19six ARCHITECTS



# CHANGE ORDER NO 3

Project:  
Shandon Joint Unified School District  
Shandon Elementary School Kitchen Upgrades  
19six Project No. 17086.01  
DSA #03-118453, File #40-49

Contractor:  
Quincon Inc.  
PO Box 1029  
Grover Beach, CA 93483

Date: October 10, 2018

The scope of work will be modified only as herein specifically set forth and in all other respects remains unaltered.

**Item #1: Additional Painting** Provide additional painting in kitchen and cafeteria areas, of CMU walls and door frames.

Reason: Requested by District.

Back-up: Contractor: PCO 1812-03

DSA: None.

District requests: \$5671.00

Change in Contract Sum for this item:	Increased	\$	<del>13,888.00</del> 8217.00
Change in Contract Time for this item:	Increased		5 Days

**Item #2: Point of Contact for Site Sewer** Provide point of contact for site sewer.

Reason: Sheet P-201 states to locate and connect to site sewer.  
No charge should be to District for this portion.

Back-up: Project team: PCO 1812-07

DSA: None.

District requests: \$3200.00

Change in Contract Sum for this item:	Increased	\$	<del>13,914.00</del> 10,714.00
Change in Contract Time for this item:	Increased		5 Days

**Item #3: Existing Grease Interceptor** Remove existing grease interceptor to the extent required to allow placement of the new unit.

Reason: Requested by District. Unforeseen condition of existing grease interceptor

Back-up: Project team: PCO 1812-12

DSA: None.

District Approves

Change in Contract Sum for this item:	Increased	\$	6,264.00
Change in Contract Time for this item:	Increased		5 Days

**Item #4: Extended Work Hours - Premium Time** Provide Premium Time increase for contractor to begin working 6 days a week, 10 hours per day, effective 7-12-18.

Reason: Proposed work schedule to continue for 1.5 to 2 weeks, or as necessary to reach functional completion of the kitchen and cafeteria before school starts. **Proposal to only include the difference in price from regular time to premium time.**

Back-up: Project team: PCO 1812-14

DSA: None.

**District requests: \$8700.00**

Change in Contract Sum for this item:	Increased	\$	<del>24,287.00</del> <b>15,587.00</b>
Change in Contract Time for this item:	Increased		30 Days

**Item #5: Additional Tackboards, Anchor Bolts, Bracing** Provide new tackboard panels in cafeteria on East and West walls.

**District Approves**

Reason: Requested by District.

Back-up: Project team: PCO 1812-16

DSA: None.

**District requests: \$2300.00**

Change in Contract Sum for this item:	Increased	\$	<del>12,566.00</del> <b>10,266.00</b>
Change in Contract Time for this item:	Increased		5 Days

**Item #6: Path-Of-Travel** Demo existing concrete and replace to meet ADA requirements.

Reason: Path of Travel updates required by DSA.

Back-up: Project team: PCO 1812-19 Revised (PCO 19: \$15,172.00)

DSA: DSA Required, Sheet A-001, per DSA approval 9/12/2018.

Change in Contract Sum for this item:	Increased	\$	<del>20,675.00</del> <b>?</b>
Change in Contract Time for this item:	Increased		49 Days

**Item #7: Mop Sink** Provide gypsum board ceiling, level 2 finish above freezer area. Provide new louvered access panels to area above freezer from exterior. Install mop sink, faucet and hangers per plumbing drawing revisions. Provide permanent copper condensate drain from freezer area down to exterior drywell. **Sheets A-301, P-xxx, M-201, U 30x18**

Reason: Requested by District. **Condensate drain and Mop sink required by Environmental Health**

Back-up: Project team: PCO 1812-20

DSA: None.

Change in Contract Sum for this item:	Increased	\$	<del>26,151.00</del> <b>?</b>
Change in Contract Time for this item:	Increased		15 Days

**Item #8: Repair Footing** Install metal transition strip from epoxy to floor to vinyl walls, relocate Thermostat, Aluminum Corner Guards, Electrical changes, Wall Furring at electrical panel, Furring at kitchen ceiling, Install new registers. **Rebar/coupling repair and associated damages.**

Reason: Requested by District.

Back-up: Project team: PCO 1812-21

DSA: None.

District Requests \$600

Change in Contract Sum for this item:	Increased	\$	<del>14,612.00</del> 14,012.00
Change in Contract Time for this item:	Increased		17 Days

**Item #9: Path of Travel Revisions** Relocate Manual Pull Station per Engineer's Field Report dated 9/13/18. Also, rotate water heater to place controls out of path of travel per approved DSA drawings 36" clearance at door.

Reason: District Request and per Engineer's Field Report. **DSA requires compliance with fire code even though in an awkward location**

Back-up: Project team: PCO 1812-22

DSA: None.

District Requests 700.00

Change in Contract Sum for this item:	Increased	\$	<del>2,754.00</del> 2054.00
Change in Contract Time for this item:	Increased		8 Days

#### Summary of Change Order Items

Item #1	PCO 1812-03	\$ 13,888.00	5	Days
Item #2	PCO 1812-07	\$ 13,914.00	5	Days
Item #3	PCO 1812-12	\$ 6,264.00	5	Days
Item #4	PCO 1812-14	\$ 24,287.00	30	Days
Item #5	PCO 1812-16	\$ 12,566.00	5	Days
Item #6	PCO 1812-19R	\$ 20,675.00	49	Days
Item #7	PCO 1812-20	\$ 26,151.00	15	Days
Item #8	PCO 1812-21	\$ 14,612.00	17	Days
Item #9	PCO 1812-22	\$ 2,754.00	8	Days

Net Change of All CO Items:	<del>\$ 135,111.00</del>	139	Days
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108,437.00

Original Contract Sum:	\$ 495,869.00
Contract Sum prior to this Change Order:	\$ 564,214.00
Contract Sum is Increased by this Change Order by:	\$ 135,111.00
Contract Sum will be Increased to:	\$ 699,325.00
Contract Days will be Increased by:	144 Days
Original Substantial Completion date:	August 18, 2018
Completion date prior to this Change Order:	August 28, 2018
New Completion date after this Change Order:	February 13, 2019

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:  
QUINCON, INC.

Authorized by:  
SHANDON JOINT UNIFIED SCHOOL DISTRICT

Recommend Approval by:  
19six ARCHITECTS

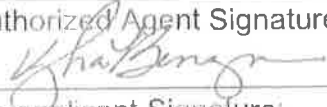

**21st Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Cover Page (1 of 2)**

Agency Name	Shandon Joint Unified
County-District Code/Federal Employer Identification Number	40688330000000
County Name	San Luis Obispo
Agency Type	LEA
Superintendent Name	Kristina Benson
Superintendent Professional Title	Superintendent
Superintendent Address	101 South First Street
Superintendent City, State, Zip Code	Shandon, CA, 93461-0079
Superintendent Telephone Number	(805) 238-0286
Superintendent Email Address	kbenson@shandonschools.org
Co-Applicant Agency Name	Boys and Girls Club North San Luis Obispo County
Co-Applicant Name	Meghan Harris
Co-Applicant Professional Title	Director
Co-Applicant Address	2631 Spring Street
Co-Applicant City, State, Zip Code	Paso Robles, CA, 93446
Co-Applicant Telephone Number	805-239-3659 Ext. 103
Co-Applicant Email Address	meghan@bgcslocounty.org
Total Core Amount Requested	\$81,000.00
Total Equitable Access Amount Requested	

I hereby certify that I have read, acknowledge, and agree to the terms as stated on the Certified Assurances, as well as on all forms contained herein not requiring individual signature. I also certify (if applicable) that I will share equal decision-making and grant compliance with the signing co-applicant(s), including all assurances and fiscal reporting requirements. **Original "wet" signatures must be made using blue ink.**

Authorized Agent Signature: 	Date: 11-2-18
Co-applicant Signature: 	Date: 11/2/18

**21st Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Cover Page (2 of 2)**

**21st Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Award Calculator**

County-District-School Code	School Name	School Type (E/M)	Program Type	Days of Operation	Students Served	Amount Requested
40688336043343	Shandon Elementary	M	After School Base	180	60	\$81,000.00
					<b>Total</b>	<b>\$81,000.00</b>

Reimbursement Rates:

\$7.50 for After School Base and After School Summer.

\$5.00 for Before School Base and Before School Summer.

\$25,000.00 maximum per site for Equitable Access (no student per day requirement).





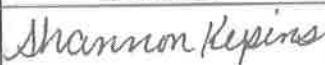
**21st Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Signatures and Approvals**

**School Principal or Executive Director Approval**

The school principal or executive director of a direct-funded charter school of each school to be served by the proposed program must approve this program application. **Original "wet" signatures must be made using blue ink.**


County-District-School Code	School Name	Name of School Principal or Executive Director	Signature of School Principal or Executive Director
40688336043343	Shandon Elementary	Mrs. Shannon Kepins, Principal	

**School District Approval**

The local educational agency (LEA) superintendent must be in agreement with the intent of this application. The LEA superintendent assures that all schools in this application meet eligibility requirements for funding pursuant to the terms and conditions described in the request for application. **Original "wet" signatures must be made using blue ink.**

If the LEA superintendent is already a signatory on this application, then signature below is not required.

Direct funded charter schools applying for grant funding are not required to obtain the superintendent's signature for approval.

County- District-School Code	School District Name	Name of Superintendent	Signature of Superintendent
40688330000000	Shandon Joint Unified	Ms. Kristina Louise Benson, Superintendent	



**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Private School Consultation Certification  
Page 1**

To the extent consistent with the number of eligible children in areas served by a local educational agency (LEA), educational service agency, consortium of those agencies, or another entity receiving financial assistance under this program, who are enrolled in private elementary schools and secondary schools in areas served by such agency, consortium, or entity, the agency, consortium, or entity shall, after timely and meaningful consultation with appropriate private school officials provide to those children and their teachers or other educational personnel, on an equitable basis, special educational services or other benefits that address their needs under the program (20 United States Code [U.S.C.] Section 7881[a][1]).

The consultation with private schools must occur **before** the agency, consortium, or entity makes any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs, and shall continue throughout the implementation and assessment of activities (20 U.S.C. Section 7881[c][3]).

The consultation shall include a discussion of service delivery mechanisms that the agency, consortium, or entity could use to provide equitable services to eligible private school children, teachers, administrators, and other staff (20 U.S.C. Section 7881[c][4]).

**Applicants must check one box as applicable and certify with an original "wet" signature using blue ink.**

☐

I certify that (per 20 U.S.C. Section 7881[c][1]), the local educational agency (LEA), educational service agency, consortium of those agencies, or entity, consulted with appropriate private school officials during the design and development of the programs, on the following issues:

- How the children's needs will be identified (20 U.S.C. Section 7881[c][1][A]);
- What services will be offered (20 U.S.C. Section 7881[c][1][B]);
- How, where, and by whom the services will be provided (20 U.S.C. Section 7881[c][1][C]);
- How the services will be assessed and how the results of the assessment will be used to improve those services (20 U.S.C. Section 7881[c][1][D]);

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

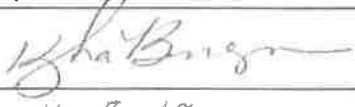
**Private School Consultation Certification  
Page 2**

- The size and scope of the equitable services to be provided to the eligible private school children, teachers, and other educational personnel and the amount of funds available for those services (20 U.S.C. Section 7881[c][1][E]); and
- How and when the agency, consortium, or entity will make decisions about the delivery of services, including a thorough consideration and analysis of the views of the private school officials on the provision of contract services through potential third-party providers (20 U.S.C. Section 7881[c][1][F]).

—or—



I certify that according to the California Department of Education private schools directory at <https://www.cde.ca.gov/re/sd/index.asp>, there are no private schools identified within the vicinity of the after school service area in which I am required to consult.

Superintendent Name	Kristina Benson
Superintendent Title	Superintendent
Superintendent Signature	
Signature Date	11-5-18

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Funding Priority Certification**

**Applicants must check each box as applicable for funding priority consideration.**

☒ 1. Does this application target services to students who primarily attend schools that are: (1) implementing comprehensive support and improvement activities or targeted support and improvement activities under 20 United States Code (U.S.C.) Section 6311(d), or (2) determined by the local educational agency (LEA) to be in need of intervention and support to improve student academic achievement and other outcomes and serve the families of such students (20 U.S.C. Section 7174[i][1][A][I])?

☒ 2. Does this application target services to schools that enroll students who may be at risk for academic failure, dropping out of school, involvement in criminal or delinquent activities, or who lack strong positive role models and serve families of such students (20 U.S.C. Section 7174[i][1][A][II])?

☒ 3. Is this application jointly submitted by at least one Title I LEA and another eligible entity (20 U.S.C. Section 7174[i][1][B]), or demonstrate that the LEA or entity is unable to partner with a community-based organization in reasonable geographic proximity and of sufficient quality (20 U.S.C. Section 7174[i][2])?

Note: This priority item will be applied to all schools in the application; however, a justification narrative for the inability to partner is required, and must be included with the application materials submitted to the California Department of Education, if applicable.

☒ 4. Does this application propose to supplement, not supplant existing services? Funds may not be used to supplant federal, state, local, or nonfederal funds. Programs may not use 21st Century Community Learning Centers (CCLC) funds to pay for existing levels of service funded from any other source (20 U.S.C. Section 7174[i][1][C]).

☐ 5. Does this application propose year-round expanded learning programming at the school, including programs that complement After School Education and Safety or 21st CCLC funded programs (California Education Code [EC] Section 8484.8[e] [3])? Applicants must apply for Summer/Supplemental funding as a Program Type on the Award Calculator.

☐ 6. Does this application replace the school's expiring Cohort 9 21st CCLC grants if the program has satisfactorily met grant requirements (EC Section 8484.8[e][7])?

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Disqualification Form  
Page 1**

The following items will disqualify applications and/or individual school sites from the funding process:

**Application Disqualifications**

1. The After School Support and Information System (ASSIST) generated application forms (see Section X. Application Checklist in the Request for Application) that are submitted to the California Department of Education (CDE) after 4 p.m. on Tuesday, November 13, 2018, **will be disqualified. Postmarks will not be accepted.** Applications that are sent by guaranteed, overnight, priority mail, or other means must include verifiable documentation from the delivery service assuring delivery date by the due date and time. Dates printed on Mobile Bar Codes, such as the Quick Response Codes available at the US Postal Service, are not considered postmark dates for the purpose of determining the timely filing of an application.
2. Application narratives not uploaded and **submitted as final** into Financial Assistance Application Submittal Tool (FAAST) prior to 4 p.m. on Tuesday, November 13, 2018, **will be disqualified.**
3. Applicants on the federal debarment list **will be disqualified.**
4. A Cover Page without an original Authorized Signature or without a Designee signature submitted with a copy of a recent governing board resolution or minutes clearly authorizing the Designee to accept and sign as a proxy for financial statements and legally binding documents **will be disqualified. All signatures must be original "wet" signatures using blue ink. Applications that are submitted with signature stamps, electronic stamps, or any form of reproduced stamp will be disqualified.**
5. If an application is jointly submitted by more than one co-applicant, then all co-applicants **must** sign the application Cover Page. **If a co-applicant fails to sign the Cover Page, the co-applicant will be dropped from the application, and the applicant will not receive priority for a joint submission. All signatures must be original "wet" signatures using blue ink. If a co-applicant uses a signature stamp, electronic stamp, or any form of reproduced stamp, they will be dropped from the application.**

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Disqualification Form  
Page 2**

6. Applications with more than one FFAST narrative submission per ASSIST application identification number will be contacted by the CDE and asked to select one of the submitted narratives (**any additional narratives will be disqualified**). Multiple narratives submitted under one ASSIST application are not allowable. All 21<sup>st</sup> CCLC elementary and middle school sites should be listed in one single application in ASSIST with one corresponding FFAST narrative. Likewise, all ASSETs sites should be listed in one single application in ASSIST with one corresponding FFAST narrative.

**Individual School Site Disqualifications**

1. Schools that are **not** Title I schoolwide Program Improvement programs (or Title I schools that have been determined by the local educational agency to be in need of intervention and support) and will serve the families of these students **will be disqualified**.
2. A Signature and Approvals form without an original signature by the school site principals, or executive director/principal of a direct-funded charter school **will be disqualified. All signatures must be original "wet" signatures using blue ink. If a school site principal, executive director/principal of a direct-funded charter school uses a signature stamp, electronic stamp, or any form of reproduced stamp that site will be disqualified.**
3. A renewing or current grantee school that is not in Good Standing for fiscal year 2018–19 at the time the application documents are submitted to the CDE and uploaded into FFAST on Tuesday, November 13, 2018, **will be disqualified**.

Once the hard copy application packet is received, applications will be screened by CDE staff based on the disqualification criteria listed above, submission of all required signatures on forms as identified on the Application Checklist in Section X, and other requirements identified throughout the Request for Application. Applicants that are disqualified based on the CDE screening will be notified in November or December 2018.

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Every Student Succeeds Act Certified Assurances  
Page 1**

The Every Student Succeeds Act (ESSA) Certified Assurances listed below are the federal legislatively required elements for the 21<sup>st</sup> Century grant. By signing the ESSA Certified Assurances, the Authorized Signature or Designee and all Co-applicants (if applicable) are certifying their acknowledgement, understanding, and agreement with **each** Certified Assurance listed below. Grantees should retain a copy of the Certified Assurances for their records.

Note: Grantees are no longer required to submit General Assurances to the California Department of Education (CDE) and instead, are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances from the CDE Funding Forms Web page at <https://www.cde.ca.gov/fq/fo/fm/ff.asp>.

The Authorized Signature or Designee and all co-applicants (if applicable) hereby agree to, and certify the following:

1. The program will align the activities provided by the program with the challenging State academic standards (20 United States Code [U.S.C.] Section 7172[c][3][E]).
2. The program will take place in a safe and easily accessible facility (20 U.S.C. Section 7174[b][2][A][i]).
3. The program will coordinate federal, state, and local programs and make the most effective use of public resources (20 U.S.C. Section 7174[b][2][C]).
4. The proposed program will be carried out in active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools) (20 U.S.C. Section 7174[b][2][D][i]).
5. The program will target students who primarily attend schools eligible for school wide programs under Section 6314 of this title and the families of such students (20 U.S.C. Section 7174[b][2][F]).
6. Sub-grant funds under this part will be used to increase the level of state, local, and other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local, or non-federal funds (20 U.S.C. Section 7174[b][2][G]).



**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Every Student Succeeds Act Certified Assurances  
Page 2**

7. The community will be given notice of an intent to submit an application and that the application and any waiver request will be available for public review after submission of the application (20 U.S.C. Section 7174[b][2][L]).
8. The program will provide such other information and assurances as the State educational agency may reasonably require (20 U.S.C. 7174[b][2][N]).
9. The program will maintain in the program's records, and provide to the CDE, a written affirmation signed by officials of each participating private school that the meaningful consultation required under 20 U.S.C. Section 7881(c)(5) has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children. If such officials do not provide such affirmation within a reasonable period of time, the program will forward the documentation that such consultation has, or attempts at such consultation have, taken place to the CDE (20 U.S.C. Section 7881[c][5]).

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**California *Education Code* Certified Assurances  
Page 1**

The California *Education Code* (EC) Certified Assurances listed below are the state legislatively required elements for the 21<sup>st</sup> Century grant. By signing the EC Certified Assurances, the Authorized Signature or Designee and all Co-applicants (if applicable) are certifying their acknowledgement, understanding, and agreement with **each** Certified Assurance listed below. Grantees should retain a copy of the Certified Assurances for their records.

Note: Grantees are no longer required to submit General Assurances to the California Department of Education (CDE) and instead, are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances from the CDE Funding Forms Web page at <https://www.cde.ca.gov/fq/fo/fm/ff.asp>.

The Authorized Signature or Designee and all co-applicants (if applicable) hereby agree to, and certify the following:

1. The program will include an educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science (EC Section 8482.3[c][1][A]).
2. The program will have an educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities (EC Section 8482.3[c][1][B]).
3. The program will provide snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (EC sections 8482.3[d][1] and 8482.3[d][2]).
4. Each partner in the application agrees to share responsibility for the quality of the program (EC Section 8482.3[f][3]).
5. Programs will follow all fiscal reporting and auditing standards required by the CDE (EC Section 8482.3[f][5]).

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**California Education Code Certified Assurances  
Page 2**

6. The program will include an educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science (*EC* Section 8482.3[c][1][A]).
7. The program will have an educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities (*EC* Section 8482.3[c][1][B]).
8. The program will provide snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (*EC* sections 8482.3[d][1] and 8482.3[d][2]).
9. Each partner in the application agrees to share responsibility for the quality of the program (*EC* Section 8482.3[f][3]).
10. Programs will follow all fiscal reporting and auditing standards required by the CDE (*EC* Section 8482.3[f][5]).
11. The program will integrate with the regular school day and other expanded learning opportunities (*EC* Section 8483.3[c][5]).
12. The program will engage in community collaboration, including, but not limited to, demonstrated support of the school site principal and staff (*EC* Section 8483.3[c][6]).
13. The program will provide opportunities for physical activity (*EC* Section 8483.3[c][7]).
14. The program will assume fiscal accountability (*EC* Section 8483.3[c][9]).
15. The program will meet all of the evaluation requirements (*EC* Section 8483.3[c][11]).

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**California Education Code Certified Assurances  
Page 3**

16. The program will engage in the collection and use of pupil social, behavioral, or skill development data collection to support quality program improvement processes (*EC* Section 8483.3[c][12]).
17. The program shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal. The program shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district (*EC* Section 8483.4).
18. The program shall submit annual outcome-based data for evaluation (*EC* Section 8484[a]).
19. The program will provide school day attendance on an annual basis (*EC* Section 8484[a][1][A]).
20. The program will provide program attendance on a semiannual basis (*EC* Section 8484[a][1][B]).
21. The program shall submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards (*EC* Section 8484[a][2]).
22. Off-site programs will be aligned with the educational and literacy component of the program with participating pupils' regular school programs. No program located off school grounds shall be approved unless safe transportation is provided to the pupils enrolled in the program (*EC* Section 8484.6[a]).
23. Off-site programs will comply with all statutory and regulatory requirements that are applicable to similar programs conducted on the school site (*EC* Section 8484.6[b]).

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**California Education Code Certified Assurances  
Page 4**

24. The designated public agency representative for the applicant(s) certifies that an annual fiscal audit will be conducted and that adequate, accurate records will be kept. In addition, each applicant certifies that funds received under this subdivision are expended only for those services and supports for which they are granted. The CDE shall require grant recipients to submit annual budget reports, and the department may withhold funds in subsequent years if after school grant funds are expended for purposes other than as awarded (*EC Section 8484.8[b][3]*).
25. Grant recipients shall submit quarterly expenditure reports, and the CDE may withhold funds in subsequent years if access or literacy grant funds are expended for purposes other than as granted (*EC Section 8484.8[b][4]*).
26. Grant awards shall be restricted to those applications that propose primarily to serve pupils that attend schoolwide programs, as described in Title I of the federal No Child Left Behind Act of 2001 (Public Law 107–110). Competitive priority shall be given to applications that propose to serve pupils in schools designated as being in need of improvement under subsection (b) of Section 6316 of Title 20 of the U.S.C., and that are jointly submitted by school districts and community-based organizations (*EC Section 8484.8[d]*).
27. A grantee shall identify the federal, state, and local programs that will be combined or coordinated with the proposed program for the most effective use of public resources, and shall prepare a plan for continuing the program beyond federal grant funding (*EC Section 8484.8[e][5]*).
28. A grantee shall submit semiannual attendance data and results to facilitate evaluation and compliance in accordance with provisions established by the department (*EC Section 8484.8[e][6]*).
29. If 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades one to twelve, inclusive, speak a single primary language other than English, as determined from the census data submitted to the department pursuant to Section 52164 in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language (*EC Section 48985 [a]*).

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Equitable Access Certified Assurances**

The Equitable Access Certified Assurances listed below are the state legislatively required elements for the 21<sup>st</sup> Century grant. By signing the Certified Assurances, the Authorized Signature or Designee and all Co-applicants (if applicable) are certifying their acknowledgement, understanding, and agreement with **each** Certified Assurance listed below. Grantees should retain a copy of the Certified Assurances for their records.

Note: Grantees are no longer required to submit General Assurances to the California Department of Education (CDE) and instead, are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances from the CDE Funding Forms Web page at <https://www.cde.ca.gov/fq/fo/fm/ff.asp>.

The Authorized Signature or Designee and all co-applicants (if applicable) hereby agree to, and certify the following:

1. Equitable Access funds shall provide supplemental assistance to programs and will not fund the full anticipated costs of the services provided by a community learning center program (California *Education Code (EC)* Section 8484.8[b][2][A]).
2. The program shall certify that existing resources are not available to meet the needs of the program, and include, but not be limited to, a description of how the needs, strengths, and resources of the community have been assessed, currently available resources, and the justification for additional resources for that purpose (*EC* Section 8484.8[b][2][B]).
3. The designated public agency representative for the applicant(s) certifies that an annual fiscal audit will be conducted and that adequate, accurate records will be kept. In addition, each applicant certifies that funds received under this subdivision are expended only for those services and supports for which they are granted. The CDE shall require grant recipients to submit annual budget reports, and the department may withhold funds in subsequent years if after school grant funds are expended for purposes other than as awarded (*EC* Section 8484.8[b][3]).
4. Equitable Access grant funds may be withheld or terminated in subsequent years if annual budget reports and quarterly expenditure reports are not submitted to the CDE, or if funds are expended for purposes other than as awarded (*EC* sections 8483.7[a][1][A][vi], 8484.8[b][3], and 8484.8[b][4]).

**21st Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Authorized Designee**

An **Authorized Signature** refers to a person who is eligible to authorize and sign on behalf of an agency or organization in recognition that a grant application has been submitted. In the absence of the Authorized Signature, a Designee is able to sign the 21<sup>st</sup> Century Community Learning Centers grant application. **An original "wet" signature from a Designee will only be accepted in blue ink along with a copy of a recent governing board resolution or minutes specifically authorizing the designee to accept and sign as a proxy for financial statements and legally binding documents.**

Signature authority is the permission to execute transactions up to limits established by relevant applicant agency's policies and permission to approve transactions for execution. This approval attests to the appropriateness of the transaction within the applicant's program objectives and budgetary authorizations.

Individuals who receive delegated authority shall have active involvement with the activity being conducted; and have sufficient knowledge of the applicant agency's policies, rules, laws, regulations, and procedures to ensure compliance.

Agency Name	NA
Designee Name	
Designee Title	
Designee Signature	
Signature Date	

**21<sup>st</sup> Century Community Learning Centers  
Grant Application**

Application ID: 19-08-40-121-21st-35

**Off-site Program Information**

Grant recipients proposing to operate an after school program at a site other than that of the regular school day activity must complete this form. Please identify each off-campus program site below and indicate from which schools the pupils will be drawn.

The program site is the physical location where the after school program activities and services will be provided. One program site may serve students from more than one school. The program site must be a safe and easily accessible facility.

Off-site Program Name: NA		
Off-site Program Site Address:		
City:	CA	Zip Code:
Telephone Number:	Email:	
Program Site Contact Person:		
County-District-School Code	School Name	Number of pupils attending this offsite program

Off-site Program Name:		
Off-site Program Site Address:		
City:	CA	Zip Code:
Telephone Number:	Email:	
Program Site Contact Person:		
County-District-School Code	School Name	Number of pupils attending this offsite program




[ASSIST Home](#) [User Maintenance](#) [Change Password](#) [Agency Reports](#) [Logoff](#)

## Application Budget

Logged in as: LEA User - Shandon Joint Unified

Agency Name: Shandon Joint Unified CD: 4068833

Application ID: 19-08-40-121-21st-35 Grant Type: 21st Cohort: 121

Fiscal Year: 2019-20 Amount Requested: \$81,000.00

Completed Application Package Due: Tuesday, November 13, 2018

[Calculate and Save](#)
[RFA Checklist](#)

### Budget for Core

Series/Object	Description	Requested Budget
1000: Certificated Personnel Salaries	1 Certificated teacher to assist and provide guidance to the after school staff on homework support and tutoring.	\$3,600.00
2000: Classified Personnel Salaries	1 Director at 35 hours per week for 36 weeks and 2 classified support staff at 17 hours per week for 36 weeks	\$50,954.00
3000: Employee Benefits	1 Certificated personnel -\$723; 1 Director- \$13,610 2 Classified personnel -\$4,256	\$18,589.00
4000: Books and Supplies	\$200 a month will be budgeted for supplies necessary to complete proposed enrichment and nutritional activities.	\$2,200.00
5000: Services & Other Operating Expenditures	Field Trips and Student Transportation -\$950 Professional development and mileage for	\$1,750.00
5100: Subcontracts and Agreements		\$0.00
6000: Capital Outlay		\$0.00
7000: Indirect Costs	Min( %100, %5.00) x \$77,093.00 = \$3,854.65	\$3,854.65
Total Budget Amount	Budget cannot exceed total Max Allowed: \$81,000.00	\$80,947.65

[Calculate Total](#)
[Calculate and Save](#)
[Save As Final](#)
[Reset](#)

Questions: Expanded Learning Division | [ASSIST@cde.ca.gov](#) | 916-319-0923

California Department of Education  
1430 N Street  
Sacramento, CA 95814

Web Page

## Federal Funding Accountability and Transparency Act Sub-award Reporting Compliance Form

In accordance with the Federal Funding Accountability and Transparency Act, sub-grantees are required to report the following information to the California Department of Education (CDE) to receive funding. Recipients are required to register and maintain their Data Universal Numbering System (DUNS) in the System for Award Management (SAM) at <http://www.sam.gov>. **This form must be returned with the application package.** Per 2 CFR Part 25.205, failure to comply may result in the CDE determining that the applicant is not qualified to receive an award or may result in delayed payments.

### Please read before completing this form.

If you are an educational agency that certifies thru the OPUS-CDE web application complete item 1 and sign the form. All other entities must complete all items below as it appears in your System for Award Management (SAM.gov) profile.

1. Name of entity receiving award Shandon Joint Unified School District

2. Physical address associated with this DUNS number (city, state, zip + 4 required)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Dun & Bradstreet (D&B) DUNS Number \_\_\_\_\_

4. Total compensation and names of top five executives *if*:

a. This business or organization receive 80% or more of its annual gross revenues from the U.S. Federal government **and** those revenues are \$25M or greater in annual gross revenues?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, proceed to question b.

b. Does the public have access to compensation information filed under section 13(a) or 15(d) of the Securities Exchange Commission (SEC) and IRS requirements?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If no, complete the table below.

Name	Compensation Total
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

I certify that the above information is true and accurate.

Kristina L. Benson  
Authorized official signature

KRISTINA L. BENSON  
Authorized official printed name

11-5-18  
Date

SUPERINTENDENT  
Title

Welcome Shannon Kepins of Shandon Elementary. If this is not your Account, please log out.

[Contact Us](#) | [Logout](#)

[Main Menu](#) > Application Preview

## Application Preview

This is a preview of your application. Please review and confirm the information is accurate before submitting the application. FAAST will perform a check to verify whether required fields are completed and/or required attachments are uploaded.

Once you have verified the information, please read the certification statement and enter your initials to submit the application to the State Water Board.

Note: To print the application, please use the "FILE -> PRINT" menu option on the browser.

**PIN 42809 - Shandon After School Program - IN PROGRESS**

### Application Preview

**RFP Title:** 21st CCLC or ASSETS After School Programs (Cohort 12 - Fiscal Year 2019/20)

**Submitting Organization:** Shandon Elementary

**Submitting Organization:**

**Submitting Organization:**

**Submitting Organization:**

**Division:**

**Project Title:** Shandon After School Program

**Project Description:** To provide a safe and engaging after school program for Shandon students in Kindergarten through 8th grade. The program will assist students with homework support, provide physical activity, and enrichment opportunities to broaden the students interests in arts and healthy lifestyles.

**Water System ID:**

**District Office:**

#### APPLICANT DETAILS

**Applicant Organization:** Shandon Elementary

**Applicant Organization:**

**Applicant Organization:**

**Applicant Organization:**

**Division:**

**Applicant Address:** 301 s. First St P.O. Box 49 , SHANDON , CA - 93461

**Applicant Address:**

#### PROJECT LOCATION

**Latitude :** 35.649130

**Longitude:** -120.388150

**Watershed:**

**County:** San Luis Obispo

**Responsible Regional Water**

Board:

Funding Program	Applied	Amount Recommended by State Water Board
21st Century Community Learning Centers Program	Yes	\$0.00
21st Century High School After School Safety and Enrichment for Teens Program	No	\$0.00

**Applicant Information**

**Name:** Shandon Elementary  
**Division:**  
**Address:** 301 s. First St P.O. Box 49 SHANDON, CA  
 , 93461  
**Federal** 46051781 **DUNS Number:**  
**Tax ID:**

**Person Submitting Information**

**Submitter** Shannon Kepins  
**Name:**  
**Submitter** 805-391-0320  
**Phone:**  
**Submitter**  
**Fax:**  
**Submitter** kepinsfamily@aol.com  
**Email:**

Pre Submission Attachment Title

Phase	Submission Period	Date & Time
PHASE1	PRE SUBMISSION	11/5/2018 11:16:13 AM
PHASE1	PRE SUBMISSION	11/5/2018 11:17:51 AM

Core Grant Budget from ASSISTWritten Agreements

Download all Pre Submission Attachments

**Questionnaire - Phase 1****21st CCLC Elementary and Middle School Application Questions**

**Applicants must download, complete, sign, and submit ASSIST-generated application forms to the CDE as well as upload their application narratives into FFAST prior to the application deadline. Please make sure you have added your ASSIST Grant Application Identification Number so that we may identify and match your application narrative.**

Applicant Agency Name

Answer: Shandon Joint Unified School District in partnership with Boy and Girls Club of America

ASSIST Grant Application ID Number

Answer: 19-08-40-121-21st-35

FEIN/CD Number (from the ASSIST Cover Page)

Answer: 4068833

**1 - Safe and Supportive Environment**

- a If the program will be located off campus, how will students travel safely to and from the program site?**

Answer: Program will be located on the Shandon Elementary School campus. Transportation is not needed.

- b What initiatives and measures will be taken by the program to create safety procedures are aligned with the instructional day, including regular staff training and practice drills with students and staff?**

Answer: Shandon Joint Unified and BGC recognize that planning and practicing for an emergency is the best preparation for an actual disastrous event. Prior to the first day of school, staff hired to serve in the after school program will be trained in child abuse prevention and reporting, blood born pathogens, and safety procedures. Shandon Joint Unified School District will make yearly training in First Aid and CPR available to after school staff.

The after school program will follow the same safety procedures that have been implemented by the school site and are defined by the District Safety Plan. Evacuation and safety protocols will be reviewed at the start of each school year. Students and staff will practice safety drills (earthquake, fire, campus intruder) on a monthly basis. The program director will supervise the drills and report to the site principal any evacuation needs such as first aid supplies. The site Principal will work with the after school program director to ensure proper safety protocols.

- c How will the program provide a safe and supportive environment for the developmental, social emotional, and physical needs of students?**

Answer: The after school program will be located on the Shandon Elementary school campus which meets the safety and physical accessibility standards required of public schools. Shandon Joint Unified School district will be responsible for security and facility maintenance.

The social and emotional well being of the students is as important as their physical safety. Social emotional skills enable students to calm themselves, self regulate when angry, resolve conflicts respectfully, make lasting friendships and safe choices. Shandon Elementary has adopted Second Step Social Emotional and Anti Bullying curriculum. Lessons can be administered sequentially as a whole class to build social emotional intelligence or specifically to target areas of concern with individual or small groups of students. Practicing Positive Behavior Interventions and Supports in conjunction with restorative justice principles is the foundation of building a safe and respectful school climate and these practices will be reinforced through the after school program.

## 2 - Active and Engaged Learning

- a In what ways are the planned program activities engaging and based on the school and community needs for an after-school, before-school, intersession, weekend, or summer program? (For After School Safety and Enrichment for Teens (ASSETs), provide examples for both secondary and workforce preparation.)**

An applicant that offers summer/supplemental programming to complement existing ASSETs or 21st Century Community Learning Centers funded after school programs is not required to be the same entity that operates the existing program, but must identify the grantee with whom it is coordinating for the purpose of providing year-round programming (California Education Code Section 8484.8[e][3]).

Answer: Planned program activities within the after school structure follow an eight week curriculum based on the time of year it is and what the students are studying in their particular classes. These curriculum's and enrichment activities are engaging the students by incorporating hands on development, public speaking, team work, as well as group work. Work Skills and Life Skills will be taught through communication, leadership roles, and positive environment for students to voice their opinions and concerns. Students will be involved in the decision making regarding enrichment time and curriculum activities, which leads to student buy in and keeping them completely engaged in the topic of study. Students will also participate in a civic duty to our community by deciding and facilitating in a service learning project conducted to directly benefit our local

community.

Our site currently does not offer summer or seasonal supplemental programming throughout the year. With the help of available funding we are hoping to incorporate additional programming in the future which would help keep our students in a safe, educational, fun environment throughout the summer and help keep students on the path of making good choices.

**b How are the program activities expected to contribute to the improvement of student academic achievement as well as overall student success?**

**Answer:** Shandon Joint Unified School District and the Boys and Girls Club are committed to closing the achievement gap through focused academic programming responsive to the personal needs of the student. Homework club and tutoring will be designed to build student competencies in core academic standards. One credentialed classroom teacher will serve as the homework club leader and curriculum consultant, 4 hours per week. Through small group instruction he/she will mentor and share instructional strategies to strengthen skills in the core subjects. As curriculum consultant, he/she will align academics and enrichment with classroom instruction. Classroom teachers will advise the homework leader if a child needs particular attention or extra support on a specific skill. Currently we have three classroom teachers who provide after school homework support on their own time.

The after school program will have access to the Accelerated Reader and ALEKS (Assessment and Learning in Knowledge Spaces) Math Programs. Both of these online programs are utilized by classroom teachers on a daily basis. Baseline student performance data is gathered through each system and individualized math and reading goals are established to advance the learning of each student. Each program is equipped with diagnostic assessments and progress checks that can be administered to monitor student competency in grade level academics. These programs can be seamlessly implemented into the after school program to assist students in reaching math and reading benchmarks.

Fountas and Pinnell reading intervention and guided reading programs are used daily by kindergarten through 5th grade students and can be accessed by the after school program to improve student reading fluency and comprehension. Student progress can be tracked through running records by after school and classroom staff to monitor program effectiveness.

**c How will student feedback, assessments, evaluations, and integration with the instructional day be used to guide the development of training, curricula, and projects that will meet students' needs and interests?**

**Answer:** Due to our small school population the after school program will have direct access to every teacher on campus. This accessibility and partnership allows for regular communication and flexibility between the school and after school staff. For instance, a teacher might come to the after school program and ask that a particular student stay with them for more instruction after school, that can be accommodated. Likewise, teachers will be able to keep the after school staff informed of areas of support that students may need. The streamline of curriculum fits naturally within the instructional day and guides the pace of training or enrichment for each individual student within the program. Group games such as Math Olympics, and Spelling Dominator are designed to keep students engaged and help them with a plethora of skills and coordination.

Feedback, assessments and evaluations are designed to evolve and adapt to district, student and state expectations. ALEKS, Accelerated Reader, and STAR programs have continual performance monitoring built into their online platforms which are used to provide feedback on student progress. Hands on projects and presentations can also be used as a way for students to demonstrate understanding of curriculum. School staff will be available to work with after school staff to design alternatives to assessment that still provide meaningful feedback to students and guide instruction.

### 3 - Skill Building

- a **What 21st Century knowledge and/or skill(s) will students master when participating in projects, activities, and events based on the specific student needs at a site or groups of sites?**

Please review the information about 21st Century skills found at the [California Department of Education's \(CDE's\) Partnership for 21st Century Skills](#) web page.

Answer: Students participating in after school enrichment activities will master the 4C's of the 21st century learning model. Critical thinking and communication will be practiced daily with projects, plays, and games. Collaboration and creativity is a must when working together during project completion, researching together on how a skill might work, or how the STEM hypothesis should be written. Working in heterogeneous groups establishes a sense of compromise and teamwork as students learn to develop tolerance and acceptance for others opinions, beliefs and ideas. The small group setting of the after school program provides a safe environment for students to practice public speaking skills and push them from their comfort zone to try something new.

#### 4 - Youth Voice and Leadership

- a **What opportunities and physical meeting location/space are provided to students where they can share their viewpoints, concerns, or interests (i.e., student advisory group) that will impact program practices, curricula, or policies, including opportunities for student leadership?**

Answer: The Boys and Girls Club has a long history of developing youth leadership through student involvement in all facets of program design and implementation. Leadership development empowers youth to support and influence their club and community, sustain meaningful relationships with others, develop a positive self-image, participate in the democratic process and respect their own and others' cultural identities. A student leadership team, selected by peers, will meet monthly with the after school program staff to discuss curriculum development and enrichment activities. They will also evaluate program effectiveness and plan events based on student feedback and community interests. Meetings will be held within the after school program room and will be student led with adult coaching. After school staff will work with the leadership team to incorporate ideas and improve upon their daily routines, practices and management of the program.

- b **How will students in lower grades be able to make choices when participating in program activities, and how will students in higher grades actively exercise their leadership skills in addressing real-world problems that they identify in their communities (e.g., service-learning)?**

Answer: Building leadership opportunities will be implemented throughout the day by scaffolding activities for students in grades K-8 so all students will increase their pride and ownership in their school, community, and after school program. The level of engagement may depend upon age, maturity and activity:

\* Youth initiated/lead \* Adult led; youth consulted/considered

\* Youth/adult partnership \* Adult led; youth involvement assigned

Younger students will be responsible for distributing daily snacks, creating and displaying monthly decorations, and supervising recycling procedures. These students will have choice in all lesson and project outcomes including presentation and design of products. These opportunities build self-esteem, while developing an understanding of how their actions and choices impact the environment.

For older students, grade 4-8, service learning projects will be incorporated into their educational support program. Service learning will consist of the following:

\*Planning- Youth select a project within set objective; choose peer leader; create goals, objectives, action steps, and timeline.

\*Teaching- Depending on project, youth will work in teams or peer to peer. Specific teaching/instruction will vary from project to project.

\*Organize- Youth implement action plan and celebrate project completion.

Service Learning Projects include: organizing a community clean-up day, organizing recycling and composting within the school, and volunteering in the Children's Farmers Market

## 5 - Healthy Choices and Behaviors

### a What types of healthy practices and program activities will be aligned with the school wellness plan?

Answer: The Governing Board of Shandon Joint Unified School District recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The district Wellness Policy is designed to build the skills and knowledge that all students need to maintain a healthy lifestyle. The after school program will support this policy through the implementation of H.E.P.A (Healthy Living Physical Activity). H.E.P.A incorporates the principals of positive competition, leadership development, collaboration among grade levels, conflict resolution, and self-esteem skill building. Through H.E.P.A, students will learn about healthy food choices and cooking. Under staff supervision, students will prepare and cook a snack based on a vegetable or fruit of study. Students will be taught food and kitchen safety and sanitation of their work area. Students will also be educated in nutrition by comparing healthy and unhealthy food and drink choices, learn about beneficial fats, and what substitutions can be made to build a healthier meal. A Family Cooking Night can be the catalyst for parent involvement and an opportunity for students to showcase their learning of healthy living.

The after school program will collaborate with Shandon Elementary Food Service to provide daily, healthy snacks for students. Students will be able to identify the nutritional value of the daily snack and categorize the snack by food groups. Discussions will also be held to discuss what substitutions could be made to improve the nutritional value of after school snacks.

### b How will the program incorporate healthy nutritional practices, and what types of daily developmentally appropriate and/or research-based physical activities will the program conduct? Include any collaborative partnerships with wellness organizations.

Answer: The Wellness Policy for Shandon Joint Unified School District also states that all students shall be provided opportunities to be physically active on a regular basis. The after school program will support this directive through implementation of CATCH (Coordinated Approach to Child Health). CATCH is a research based program proven to decrease childhood obesity by 11%. Lessons are designed to influence lifelong changes to a child's food choices and physical activity levels. As part of CATCH, students will learn new outside games every week where they will practice team building, problem solving and communication skills, as well as, getting in an hour a day of physical fitness. The CATCH curriculum provides grade and developmentally appropriate physical fitness activities for children of all ages. Activities range from large motor development to cardio aerobic exercise.

Shandon Elementary has already established partnerships with the Food Bank Coalition of San Luis Obispo and the Public Health Department to provide a Children's Farmers Market and Nutritional Health Lessons for the students of Shandon. This collaboration will be expanded through the after school program. Students participating in the after school program can attend/work at the Farmer's Market where they will be able to learn about healthy food choices and obtain recipes that incorporate offered fruits and vegetables which can be used in the H.E.P.A food lessons and preparation. Students may also work in the school garden through a hands-on seed to plant program where they will learn about growing organic foods, healthy living and caring for the environment in addition to learning about plant life cycles, caring for the soil, and water conservation.

### c How will the program staff model a healthy lifestyle and maintain a healthy culture and environment?

Answer: Adult modeling of desired behaviors is crucial in gaining student trust and making learning relevant to the students. Therefore, all after school staff will:

\* Make healthy food and drink choices while in the presence of students



- \* Try all H.E.P.A created foods (Excluding Allergies)
- \* Participate in all organized physical activities
- \* Practice good hygiene and food safety and sanitation

Modeling of above practices will help to maintain healthy changes and build a culture of health and wellness throughout the after school program.

## 6 - Diversity, Access, and Equity

- a **How will information about the program, including its address, be disseminated and made understandable and accessible to the community?**

Answer: A description of the after school program will be presented at a regularly scheduled Board Meeting, DELAC, School Site Council and the Shandon Community Advisory meeting. Information regarding location, hours of operation, the enrollment process, and contact information will be posted on the school marquee and community information board at the local post office. All information will be presented and posted in both English and Spanish.

- b **How will information about the program be communicated to all students at the school site to encourage diverse participation?**

Answer: All information about the after school program will be disseminated through Shandon Elementary School. A program description including location, operating days and hours, and enrollment forms will be provided to all families at the beginning of the school year and extra copies will be available in the school office. Program information will also be included in the student handbook. The parent all-call system will be utilized to announce the availability of enrollment forms and program sponsored student enrollment nights. All phone calls and written information will be available in the families home language. Shandon Elementary office staff will be knowledgeable about after school programming and will be available to answer parent questions from 8:00 am to 4:00 pm Monday through Friday.

- c **How will the program create an environment that promotes diversity and provide activities and opportunities to celebrate students' cultural and unique backgrounds?**

Answer: The after school program will be all inclusive and students will be enrolled based on student need for after school academic support and supervision.

\* All national holidays will be studied with activities designed to increase students knowledge and understanding of the holiday and its importance. \* Students are invited to share and present on their families holiday and family traditions.

\* Students will be taught about traditions and customs of people from around the world and discover how they are similar or different from their own celebrations.

\* Exposing students to musical instruments and different genres of music is also used to promote acceptance among various cultures and customs.

\* Tolerance and diversity is promoted through communication and art work.

- d **How will the program reach out and provide support to students with disabilities, English learners (ELs), and other students who have potential barriers so they can participate in the program?**

Answer: Shandon Elementary staff will collaborate with the after school program staff to ensure that student information vital to providing equitable access is communicated. Special Education teachers will work with parents and the after school program to share confidential student information that is relevant to the child's success in the after school program. Special education teachers will then work with after school program staff to provide accommodations to planned activities for students with special needs. The Shandon Elementary teaching staff will work with the after school staff to share integrated ELD instructional strategies such as SDAIE (Specially Designed Academic Instruction) so that all English Learners will have access to the core subjects. Staff from the after school program will be invited to participate in all school based staff development that incorporates best practices for special education and EL students.

## 7 - Quality Staff

- a What is the planned recruitment and hiring process for staff, and how will staff members' experience, knowledge, and interests be considered?**

**Answer:** Hiring of staff will be facilitated by the Boy and Girls Club. Shandon Elementary principal may provide recommendations for the hiring of staff. Shandon Elementary can support the Boys and Girls Club by posting open positions on Edjoin.

Staff recruitment will be pursued at both the community college (which has an early childhood education program) and university, Cal Poly. Staffing opportunities will be posted on the Boys and Girls Clubs of America website which has national reach. Other traditional sources such as Craigslist, CareerBuilder and newspapers will also be utilized. Potential staff members will be required to submit an application and participate in the interview process. They must possess a current First Aid/CPR card and pass a TB health screening. A minimum of 2 references will be checked for each candidate.

- b If the program will use volunteers, how will recruitment of volunteers be conducted to ensure they are qualified persons? (Indicate if program(s) will not use volunteers.)**

**Answer:** Shandon Joint Unified School District and the Boys and Girls Club recognize the value and expertise that volunteers can contribute to the education of students. Volunteers will be sought from the community and Shandon High School. Shandon Elementary will assist the after school program in connecting with Shandon High School to recruit high school volunteers to assist with homework and to run small group activities. High School students will receive community service hours to apply toward graduation requirements.

Community members with talents in things such as art and music are invaluable to the after school program. Recruitment of community members will be conducted through Back to School Night, Open House, and the Shandon Community Group. All volunteers will need to complete a volunteer packet including finger printing, Megan's Law review, and passage of a background screening before working with students.

- c What type of continuous professional development will be provided to staff, and what is the schedule?**

**Answer:** Shandon Joint Unified and Boys and Girls Club recognize that staff development is a key to maintaining job satisfaction and retention. Prior to the first day of school, staff hired to serve in the after school program will participate in site orientation, training in child abuse prevention and reporting, blood born pathogens, safety procedures, and communication systems including discipline. Within the first 45 days, staff will be trained in Social Emotional Learning through Second Step, Thinking Maps targeted to support second language learners, and guided reading strategies utilizing Fountas and Pinnell intervention curriculum. Ongoing support will be provided through collaboration with elementary teaching staff on curriculum best practices and student engagement. Observations conducted by site administrator who will provide evaluation and feedback.

The Boys and Girls Club provides a minimum of two, in-house training sessions. The sessions include programs/curriculum, review policies & procedures, outcome measurements, risk management, risk/crisis prevention, and mentoring skills. Unit directors will hold monthly staff meetings to discuss scheduling, field trips, special events, programmatic reporting and outcome measurements.

## 8 - Clear Vision, Mission, and Purpose

- a What are the needs of the students in the specific communities (by program site or groups of similar program sites), how were the needs identified (i.e., the methods and how effective they were), the resources available, and how will those needs be addressed, including the needs of working families? (Community needs could be assessed in terms of, including but not limited to percentage of ELs,**

dropout and absenteeism rates, academic performance, health-related factors, family-related stresses, and other community factors.)

Answer: Shandon Joint Unified School District encompasses roughly 600 square miles and has a total enrollment of 321 students in grades TK-12. The district consists of Shandon High School for grades 9-12 with a current enrollment of 83, Shandon Elementary School for grades TK-8 with a current enrollment of 208, and Parkfield Elementary, a one room schoolhouse, for grades K-6 with a current enrollment of 8.

The student population of the district is primarily Hispanic making up 75% of the student body. 20.25% of the students are Caucasian, .62% are African American, .62% are Pacific Islander, and 2.18% are multiple ethnicities or declined to state. In addition, 80% of our families are considered socioeconomically disadvantaged and qualify for the free and reduced lunch program; however, this number is underrepresented due to families failing to return the Free and Reduced-Price Meal Application or completing the form inaccurately. 46% of our students are learning English as their second language, and 15% receive special education services. Our homeless student population is 22% and 4% are unaccompanied minors.

Shandon Elementary is located in the town of Shandon, a small, rural, agricultural community. Shandon resides in an unincorporated area of San Luis Obispo County with a population of approximately 1,295 according to the 2010 Census. A portion of Shandon Elementary staff live in Shandon and have students who attend Shandon Elementary and are active in school and community organizations. The needs assessment grows for the knowledge of the area that comes from being a key member of the community along with demographic data collected through parent surveys and state mandated compliance information collected at enrollment and the beginning of each school year.

The Shandon After School Program will be the only after-school-hours activity for elementary school children in Shandon. The community is in northeast San Luis Obispo County, 20 miles for the nearest population center. Farmers, ranchers, vineyard keepers, and farm laborers characterize the labor force for the jobs available in the surrounding agricultural lands. The town's service establishments are limited to two family owned convenience stores; therefore, residents must travel 20 miles to the nearest town to shop for food, clothing and fuel. There are no movie theaters or recreational sports programs. Two small churches have Sunday services and 4-H sporadically has agriculture clubs. The small County Library is opened only 2 days a week for a total of 9 hours. There is no licensed child care center and only 2 home based providers. The school serves as a valuable resource for the community by providing access and information about state agencies, assistance programs, and counseling services.

The following information came from the American Community Survey (ACS) 2017 1 year estimates and provides some demographic features of the community.

#### Population Characteristics

\* 53.5 % Hispanic/Latino

\* 46.5% Non Hispanic

#### Median Family Income

\* \$58,750

% of Families <\$50,000

\* 67.1

% of Families <\$25,000

\* 32.5

#### Unemployment Rate

\* 5%

% Below Poverty

\* 10.2%

A large percentage of our students' parents struggle to support their students academically. 26% of Shandon parents did not graduate from high school and only 10% have a college degree. Therefore, many families are not equipped to assist their children in meeting the demands of California's academic standards and school expectations. The effects of limited exposure to literature and early childhood education experiences can be seen throughout the district. 67% of k-2 students are reading below grade level and 42% are below grade level in math. CAASPP scores indicate that 57% of students in grades 3-8 are performing below standard in ELA and 70% are below standard in Mathematics. Shandon Elementary is designated as school-wide title I and has a year 2 Program Improvement (PI) status.

**Question 8a continued:**

**Answer:** Shandon Elementary School Demographics are as follows:

- \* 75.11% Hispanic/Latino
- \* 19.11% White
- \* .44% American Indian/Alaskan Native
- \* .89% Black
- \* .44% Filipino
- \* .89% Pacific Islander
- \* 50.00% English Learners
- \* 81.00% Socio-Economically Disadvantaged
- \* 12.00% Special Education
- \* 78.00% Free and Reduced Lunch

The truancy rate was 14.28% for 2017-2018. There were no violent or drug related suspensions and no expulsions. No juvenile crime rates are available for the Shandon area.

**b How has the program engaged or how will it engage stakeholders (i.e., principal, instructional day teachers and other instructional day staff, families, students, program staff, community members, and other partners) in the creation of the program mission, vision, goals, and expected outcomes based on the needs of the specific community?**

**Answer:** Boys and Girls Club Mission:

To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

Boys and Girls Club Vision:

Provide a world-class Club Experience that assures success is within reach of every young person who enters our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

In order to achieve our mission statement and attain our vision everyone needs to be involved in the decision making process. The principal of the school plays a vital role within the program throughout the day. Communication lines are continuously left open for all questions, feedback, or situational events that may occur throughout the day. We will engage the instructional staff weekly and keep them abreast of what the after school club is doing, as well as, ask any pertinent questions on particular students who may be identified as struggling with day to day choices.

The community will be made aware of what the Vision and Mission is of the after school program so as to help be advocates within. Monthly newsletters informing teachers, staff, parents, and other family members will help everyone involved stay up to date on the plans of the club, assuring buy in from everyone, and helping us reach our needs throughout the community.

**c What strategies will be used to share the program's mission, vision, goals, and expected outcomes with stakeholders?**

**Answer:** Multiple strategies will be utilized to keep all stakeholders informed of program results and progress.

1. Formal Presentations: Presentations will be conducted at Shandon Elementary staff meetings, Shandon Joint Unified School Board meetings, School Site Council, and Shandon Community Club meetings.
2. Ceremonies and Celebrations: The after school club will recognize student accomplishments and citizenship during school award ceremonies.
3. School Newsletters: Both electronic and printed newsletters for parents and students will feature program results and accomplishments. Newsletters will be in both English and Spanish.
4. Press Release: Press releases will be sent to all North County media sources to publicize accomplishments of the students and outline future plans.
5. Website: The school website will be utilized to post program results and activities in a timely fashion.
6. Community Nights: The after school program will be open during the school's yearly Back to School Night and Open House. Parents can use this time to visit the program, ask questions or get more information about the program.

## 9 - Collaborative Partnerships

### a What system will be in place to ensure a collaborative and complementary partnership with the instructional day staff?

**Answer:** Collaborative communication between the after school program and Shandon Elementary School is essential for programming alignment. The site director will participate with district curriculum planning and will participate as a member of the school's SUMS Initiative to develop multi tiered systems of support for academics and social emotional learning and School Site Council. School personnel will be offered employment through the after school program to provide homework support, serve as enrichment leaders and curriculum consultants for the after school program curriculum planning.

### b Which federal, state, local programs, or community-based organization(s) will be key partners with the expanded learning program? For each key partnership, include:

- a. The name of the partner(s).
- b. How the partnership will benefit the program (resources and/or support received).
- c. How often the program will meet with the partner(s) at the grant and site level.
- d. Written agreements (these may be uploaded as separate attachments in FFAST).

**Answer:** Shandon's isolation from population centers makes it difficult to forge ongoing partnerships. It is 20 miles away from the nearest town and 45 miles away from the nearest city. 4-H is the lone program for youth although generally only has agriculture clubs. 4-H and Shandon Elementary have met with limited success. Club meetings are held at the Shandon Elementary campus which lends itself to partnering with the after school program for such things as oral presentations and enrichment activities like sewing or arts and crafts. 4-H leaders are long time community members and Shandon Elementary staff who have personal knowledge of the resources in the region as well as other professional colleagues who can bring expertise to the after school program.

The California Department of Forestry and Fire Protection (Cal Fire) has a station in Shandon. Every Halloween they open their offices and conduct a safety awareness session for both students and parents. They also host field trips to the station and work with staff on developing their safety plan.

The County Sheriff's Department conducts Gang Resistance Education and Training (GREAT) at the school, graduating the first class in San Luis Obispo. It was developed to counter the early recruitment of gang members. In addition, the Sheriff's Department organizes a safety day at Shandon Elementary where first responders gather on the school campus and teach the students about their roles in our community.

The proximity of Shandon Elementary and Shandon High School makes the high school a natural collaborator for the after school program. High school students can be utilized to teach drama class as an enrichment activity and work as homework tutors to earn community service hours.

Students attending the after school program can give back to community organizations by creating displays and advertising for planned events and celebrations.

The Boys and Girls Club of America is the most recent organization to join forces with Shandon Elementary. They have agreed to work with Shandon Elementary to support our efforts in implementing the 21st Century Grant through staffing and monitoring program effectiveness. We look forward to this partnership. The Memorandum of Understanding is attached.

**Question 9b continued:**

Answer:

**Question 9b continued:**

Answer:

- c What ongoing outreach efforts will take place with other potential public and private programs partners in the community (rural and frontier programs might need to seek resources outside of their immediate communities)?**

Answer: Ongoing outreach efforts will take place monthly with presentations and demonstrations put on by visitors from other organizations through the county. Every month a new presenter will be asked to visit our campus to deliver a presentation and give valuable information to our students that can be passed along to siblings and parents. San Luis Obispo County has a vast resource guide for after school partnerships and collaborations within its structure and we will be focusing on that resource guide and pulling presenters from that educational list. The list includes such organizations as the health department, which focuses on healthy eating and nutrition, as well as, bike safety and the importance of physical activity.

- d What culturally and/or linguistically appropriate strategies will be used to engage families as advocates for their children's education and healthy development?**

Answer: Appropriate strategies regarding culture and/or linguistics will be delivered in a positive and constructive manner. Strategies will need to be put into place so at least one staff member will need to be hired to speak the most predominate second language, which is, Spanish in this community. Another strategy will be to translate all material used throughout the program. All communications will need to be in both Spanish and English so parents feel they can offer the most support to family members by knowing what is going on with the club and what to expect if any changes are to be made. Parents will be invited to all after school events and evening functions. With the help of a translator, parents can be the best advocates for their children in seeing them reach their full potential without language or cultural barriers.

## **10 - Continuous Quality Improvement**

- a What measures of student success (e.g., school attendance, students and parent satisfaction, academic improvement, feedback from instruction day teachers) will be collected to help the program(s) assess and improve the quality of academic enrichment opportunities? How are these measures coherent with the instructional day and the goals of the program?**

Answer: Shandon Elementary School understands that multiple factors influence student performance and that setting measurable and attainable goals are critical to program growth and success. The after school program will serve as an extension of the school day and partner to support the district's LCAP goals.

The after school program will use attendance, standardized test results and surveys to measure program effectiveness.

District LCAP goal 1 (Increase attendance of all district students.) will be supported by the following after school program goal:

\* Students will engage in healthy behaviors by participating in nutrition education and daily physical activity as measured by a daily attendance, pre-post student survey, and 80% of students passing a physical fitness test.

District LCAP goal 2 (Increase academic achievement for all students so that they are career and college ready.) will be supported by the following after school program goal:

\* Students will increase their academic performance by participating in daily homework club and tutoring services as measured by a 10% increase in ELA and Math CAASPP score, and 1 years growth on the STAR Reading assessment.

District LCAP goal 3 (Create a positive school climate.) will be supported by the following after school program goal:

\* students will engage in positive, low-risk behaviors as measured by 5% decrease in perceived disruptive and bullying behavior as indicated by the Shandon school Climate Survey.

In addition to the above measures, the following data will be tracked by Shandon Elementary School:

- \* Daily school attendance
- \* STAR test results
- \* Homework completion rates
- \* CAASPP test scores
- \* Office referral rates
- \* Fountas and Pinnell running record scores

- b How (i.e., methods, tool, strategy, and frequency) will the program engage in a data-driven continuous quality improvement process (i.e., assess program quality, plan, improve program quality) based on the *Quality Standards for Expanded Learning in California*. Please visit the [Quality Standards for Expanded Learning in California Web page](#) [2MB].

What are the timelines, roles of staff and other stakeholders, and how will the results of the assessment(s) lead to site-specific program improvement plans to help refine, improve, and strengthen the quality of the program?

Please visit the [CDE Guidelines for a Quality Improvement Process Web page](#).

Answer: Continual progress monitoring is integral to program improvement. A data-driven program quality improvement process will be utilized to make programming and support modifications in an effort to obtain desired results. At the beginning of each school year school and after school staff will review performance data from the previous school year including grades, running records, benchmark and state assessments to jointly identify student strengths and areas for improvement. These students will be guided towards activities that incorporate concepts they need to develop. During the course of the year student progress will be monitored at least monthly to determine if actions are beneficial to student progress. If performance is not impacted, staff will collaboratively develop strategies to refocus academic and enrichment activities.

Attendance monitoring will be conducted on a daily basis to identify possible systemic problems in programming operations. As required, program attendance will be submitted to CDE on a semi-annual basis and school-day attendance will be submitted on an annual basis. School and program staff will work together to analyze attendance data of unduplicated student participation and identify possible underlying biases that may affect student involvement.

Question 10b continued:

Answer:

## 11 - Program Management

- a **How will the program funding relate to the program vision, mission, and goals for each site or groups of sites (budgets may be uploaded as separate attachments in FFAST)?**

Answer: All expenditures will be used to hire staff and purchase supplies that support the vision and mission of the program. Investing in materials and supplies needed to complete curriculum and physical fitness activities will support the clubs goal of promoting healthy lifestyles and productive citizens. In addition, funding will be used to hire and train staff so that they are fully equipped to design and implement a program that promotes productivity and responsibility allowing students to reach their full potential as students. Budget Attached

- b **What is the program organizational structure and role of staff (e.g., "Staff responsible for homework support for grade three and science activities for grades three through five."), lines of supervision for each site or groups of sites, frequency of meetings, and methods of communication?**

Answer: Staff will be responsible for engaging all students grades K-8 grade with any and all homework help for the duration of 1 hour daily. Staff then will be split into different groups to assist in the rotation process so all students get homework help, physical activity, and enrichment classes. Staff will report to the director, who will then report to the supervisor and principal of the school. Director will attend all trainings and staff meetings. The after school staff will participate in monthly staff meetings. The agenda and staff meeting minutes will be forwarded to the supervisor of Boys and Girls Club and shared with the site principal.

Methods of communication will include verbal face to face, daily, conversations, as well as, a daily written log so all staff members know what is planned for the day. The program director will provide staff check lists of activities and responsibilities that are to be completed throughout the course of their shift. All matters and incidents are to be reported to the director. The director of the site will be responsible for speaking to parents regarding a students and his/her behavior.

**Question 11b continued:**

Answer:

- c **What strategies will be used to create and maintain relationships and ensure communication with external stakeholders such as parents, subcontractors, and community partners?**

Answer: A plan of action to keep and maintain community relationships will consist of multiple modalities. Communication with stakeholders will take place throughout the year and will take the form of oral presentations, written, and electronic correspondence. A monthly email containing our future plans and current activities will be sent out to all shareholders and community action partners. Paper copies will also be mailed out on request and available for pickup in the after school program. The director will also provide a monthly newsletter in both paper and electronic forms. All written communication will be available in English and Spanish. In addition, the program director will be asked to make a presentation at School Site Council, DELAC and a school board meeting on curriculum being used at the after school program, of upcoming activities, and budget disclosure.

- d **How will managers at all levels develop their leadership skills and stay apprised of research and best practices in the field of expanded learning?**

Answer: Directors and administrators will be continuously striving to further their education on the ideals of the 21st Century Grant compliance as well as student safety standards by taking online courses through Redwoods and attending district trainings. Staff will be given time within their schedule to take courses required through the 21st century professional development resource center, to insure that every avenue is explored within the walls of the classroom and on the playground. Personal and professional development conferences may be attended as well, if the budget permits.

## 12 - Sustainability

- a **What sustainability plan is in place that will allow the program to continue when the grant ends?**

Answer: Shandon Joint Unified will assume the responsibility of seeking additional sources to assure the



sustainability of the after school program beyond the grant funding cycle. Those sources could include federal funding programs, private organizations and local businesses.

Facilities, printing and janitorial services are all cost expenditures that are provided as in kind contributions by Shandon Joint Unified School District and could continue in the future. Food Service for snack offerings are provided by the San Luis Food Bank and could easily continue after the grant cycle.

Professional development required of a successful program could be funded through Title I and Supplemental and Concentration Funds. Fundraising opportunities would need to be pursued to provide travel and admission for field trips.

Salaries and benefits for the site director and enrichment staff comprises the majority of the budget. Shandon parents have already indicated that they would be willing to pay a yearly fee up to \$100 per enrolled student off setting the cost of the program. In addition, Shandon Elementary and the Boys and Girls Club will work collaboratively to seek investors from local manufacturing and the industries.

**b What are possible partnerships and funding sources, what is the schedule for revisiting the sustainability plan, and who is responsible for resource development?**

**Answer:** Possible funding sources for the Shandon Elementary after school program could include such organizations as PG&E, First Solar, Granit Construction, Western Fencing and a variety of local wineries within the community. Partnerships such as Questa College, Action Community, and First Five are all possibilities to build and foster a partnership with.

A schedule for revisiting the sustainability plan would consist of quarterly budget meetings and expenditure review. A budget tracking template would be incorporated within the framework of the budget to ensure we are on track and staying within the confines of our master budget and master plan.

Resource development would fall on the CEO of the Boys and Girls Club, while special fundraising efforts would be carried out on site through the Site Director with the help of educated staff members.

### **21st CCLC Elementary and Middle School Equitable Access Application Questions**

The following questions are for applicants applying for Equitable Access (EA) funds to supplement their after school programs by providing access to 21st CCLC programs and participating in community learning center programs according to the needs determined by the local community. Only those eligible sites funded with a 21st CCLC after school grant through this RFA process will be considered for this funding.

The following questions are for applicants applying for Equitable Access (EA) funds to supplement their after school programs by providing access to 21st Century ASSETs programs and participating in community learning center programs according to the needs determined by the local community. Only those eligible sites funded with a 21st Century ASSETs after school grant through this RFA process will be considered for this funding.

- a How were the transportation needs and access to the program(s) assessed?

**Answer:**

- b What are the transportation and access issues for the program site(s) (e.g., programs located in rural areas, programs located off the school site, high crime neighborhoods)?

**Answer:**

- c How many students in the 21st Century program are likely to be affected by a lack of access to programs, such as students receiving special education services or English learners?

Answer:

## 2 - Meeting Program Access Needs

- a How does the plan provide for increased and Equitable Access to the 21st Century program participants (i.e., how the Equitable Access funds will improve or mitigate the access issues among students), including any current or potential collaborative partners?

Answer:

[Back to Application](#)

[Application Completion Check](#)

# **Memorandum of Understanding**

between  
Shandon Joint Unified School District  
and  
Boy and Girls Clubs of North SLO County

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Shandon Joint Unified School District and the Boys and Girls Clubs of North SLO County who are providing services and/or financial support to the 21<sup>st</sup> CCLC program and is contingent upon funding.

School District: Shandon Joint Unified School District  
Representative: Kristina Benson  
Position: Superintendent  
Address: 101 S. 1<sup>st</sup> St. P.O. Box 79, Shandon CA 93461  
Telephone: 805-238-0286  
Fax: 805-238-0777  
E-mail: Kbenson@shandonschools.org

Partner name: Boys & Girls Clubs of North SLO County  
Partner representative: Meghan Harris  
Position: Director of Operations  
Address: 2631 Spring Street, Paso Robles, CA 93446  
Telephone: 805-239-3659  
Fax: 805-239-3616  
E-mail: meghan@bgcslocounty.org

## **Purpose**

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21st Century Community Learning Center (CCLC) subgrant.

This agreement is to establish and coordinate joint processes and procedures for the provision of the 21<sup>st</sup> CCLC program (including summer, before school, weekends, evenings, in-service days, vacation breaks, etc.) for students, family engagement activities, staff development, supervision, and program evaluation.

## **21st Century Community Learning Centers Vision and Overview**

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the afterschool program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program. The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the 21<sup>st</sup> CCLC grant estimated at \$81,000 per school year if funded.

## Duties of Parties

In this section, the responsibilities and agreements of each party is described separately.

For the Boys & Girls Clubs of North SLO County, the responsibilities and agreements include:

- ☒ *Serve as the fiscal agent for the grant;*
- ☐ *Provide needed support including office space, telephone use, and computer use for afterschool staff;*
- ☐ *Provide classroom space and all other appropriate space to accommodate the afterschool program;*
- ☐ *Provide custodial support, office support, and other appropriate support to ensure the program runs smoothly and that children are safe afterschool;*
- ☒ *Be responsible for purchasing necessary materials/supplies for designated components in accordance with the 21st CCLC budget;*
- ☒ *Support staff in trainings and professional development opportunities in areas related to afterschool programming and issues;*
- ☒ *Participate in the evaluation of the afterschool program at the local, state, and federal levels;*
- ☒ *Complete paperwork related to any association with the program;*
- ☒ *Provide access to assessment and other available data for the purposes of program evaluation;*
- ☒ *Assist the program in developing, implementing, and making progress on its sustainability plan;*
- ☒ *Recruit and refer students to the afterschool program;*
- ☒ *Participate on the Advisory Team; and/or*
- ☐ *Other:*

For School Partner, Shandon Joint Unified School District, the following may apply:

- ☒ *Provide classroom space and all other appropriate space to accommodate the afterschool program;*
- ☒ *Provide custodial support, office support, and other appropriate support to ensure the program runs smoothly and that children are safe afterschool;*
- ☒ *Recruit and refer students to the afterschool program;*
- ☒ *Communicate and collaborate with all partners;*
- ☒ *Support the afterschool program by establishing clear linkages with the school day;*
- ☒ *Establish a collaborative relationship between school day staff and afterschool staff including having a significant number of school based staff committed to working in the program;*
- ☒ *Complete paperwork related to and associated with the program;*
- ☒ *Provide access to assessment and other available data for the purposes of program evaluation;*
- ☒ *Participate in the evaluation of the afterschool program at the local, state, and federal levels;*
- ☒ *Assist the program in developing, implementing, and making progress on its sustainability plan;*
- ☒ *Participate on the Advisory Team; and/or*
- ☐ *Other:*

### Meetings

All major administrative decisions concerning policy and personnel of the afterschool program shall be brought to the Advisory Team. The Advisory Team consists of Shandon Elementary Principal, the partner's Program Director, and any other community representatives mutually agreeable. Decisions will be reached by a group consensus whenever possible and appropriate. The Advisory Team will meet at least four times per year, or as needed, about key decisions and issues related to successful program implementation. The partner's Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If the Advisory Team cannot come to a mutual agreement, the LEA School District will have final decision-making authority.

### Funding

Clearly describe any grant funds, the amount and category (salaries, contracted services, materials and supplies, etc.) that will be provided to the School District(s): \$0

### Duration

The agreement is for a period consistent with approved 21<sup>st</sup> CCLC grant funding will be automatically renewed based on consistent grant funding of the program.

### Procedures for Modification and Termination

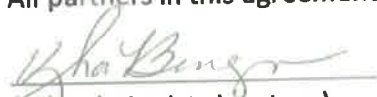
- The MOU may be modified, revised, extended, or renewed by mutual written consent of all parties, by the issuance of a written amendment, signed and dated by all parties. Submission of a revised MOU requires a program amendment to be submitted to the state coordinator.
- Any party of the MOU may terminate their participation in this MOU by giving written notice of intent to terminate to each of the partners. In such case, termination by one or more of the parties to this MOU does not alter the terms or obligations of the other parties to this MOU.
- An individual partners' participation in the afterschool program may be terminated for non-compliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

### Severance Clause

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.

### Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.



(School District signature)

Name: KRISTINA L. BENSON

Position: Superintendent

Shandon Joint Unified School District

Date: 10/26/18



(Partner signature)

Partner Printed Name: Meghan Harris

Position: Director of Operations

Organization: Boys & Girls Clubs of North SLO

Date: 10/26/18

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

10.3

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**AGENDA ITEM TITLE:**

Rental Property Review

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**PREPARED BY:**

Kristina Benson

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Action ☐ First Reading ☒ Information ☐ Resolution

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**SUMMARY:**

120 North 1st Street Rents for \$800 per month.  
Contract ended December 2015

130 North 1st Street Rents for \$725.00 per month  
Contract ended August 2015

Per both contracts:

RENEWAL TERM: At the end of initial term herein, as per page 1, owner may elect to renew for another term but a rental increase of 3% to 5% of current rental rate may occur.

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**RECOMMENDED ACTION:**

Wed  
Nov 14

- All day **SES See's Candies Fundraiser**
- All day **SES T-Shirt Sales**
- All day **White Day (1-4) Minimum Day**
- 11:40am – 12:10pm **SBLOCK Meeting**
- 1:20 – 3:20pm **CCGI Leadership #2**
- 1:30 – 2:30pm **SHS Staff Meeting**
- 3 – 4pm **School Site/ DELAC Meeting**
- 6 – 7:30pm **FFA Monthly Chapter Meeting** Shandon Agriculture Departme...

Thu  
Nov 15

- All day **SES See's Candies Fundraiser**
- All day **SES T-Shirt Sales**
- All day **Blue Day (5-8)**
- 4 – 7pm **\*SHS turkey Tip-Off**

Fri  
Nov 16

- All day **SES See's Candies Fundraiser**
- All day **SES T-Shirt Sales**
- All day **\*SES Cow Patty Bingo**
- All day **White Day (1-4)**
- 11:30am – 12pm **\*SHS FNL Lunch Mtgs.**
- 4 – 6pm **Outlaw Gaming Club**
- 5:30 – 8pm **\*SHS Movie Night (Date will be Moved)**

Sat  
Nov 17

- All day **SES T-Shirt Sales**

Sun  
Nov 18

- All day **SES T-Shirt Sales**

Mon  
Nov 19

- All day **SES T-Shirt Sales**
- All day **Blue Day (5-8)**
- 9 – 9:30am **SHS Office Staff Meeting**

Tue  
Nov 20

- All day **SES T-Shirt Sales**
- All day **Parkfield at SHS Thanksgiving Feast**
- All day **White Day (1-4) Minimum Day**

Wed Nov 21	● All day	<b>Legal Holiday- in lieu of Admission Day(Holiday)</b>
Thu Nov 22	● All day	<b>Thanksgiving Break</b>
Fri Nov 23	● All day	<b>Thanksgiving Break</b>
	● 11:30am – 12pm	<b>*SHS FNL Lunch Mtgs.</b>
Sat Nov 24	● 3 – 7pm	<b>"Gym" Facility Request</b>
Mon Nov 26	● All day	<b>Blue Day (5-8)</b>
	● 9 – 9:30am	<b>SHS Office Staff Meeting</b>
Tue Nov 27	● All day	<b>White Day (1-4)</b>
	● 2:30 – 8:30pm	<b>SLO Section Creed &amp; B.I.G Contest &amp; CATA Section Meeting ...</b>
Wed Nov 28	● All day	<b>Blue Day (5-8) Minimum Day</b>
Thu Nov 29	● All day	<b>White Day (1-4)</b>
Fri Nov 30	● All day	<b>Blue Day (5-8)</b>
	● 10 – 11am	<b>CSEA Followup</b>
	● 11:30am – 12pm	<b>*SHS FNL Lunch Mtgs.</b>
	● 4 – 6pm	<b>Outlaw Gaming Club</b>
Mon Dec 3	● All day	<b>White Day (1-4)</b>
	● 9 – 9:30am	<b>SHS Office Staff Meeting</b>
Tue Dec 4	● All day	<b>Blue Day (5-8)</b>
	● 11:30am – 12pm	<b>*SHS ASB Meetings</b>
Wed Dec 5	● All day	<b>White Day (1-4) Minimum Day</b>
	● 6 – 7pm	<b>*Shandon 4-H SES Cafeteria</b>
	● 7 – 8pm	<b>Shandon Community Advisory Meeting</b>
Thu Dec 6	● All day	<b>Blue Day (5-8)</b>
	● 4:30 – 6pm	<b>Neighborhood Food Distribution SHS Parking Lot</b>





Thu Dec 6	<ul style="list-style-type: none"> <li>All day</li> <li>4:30 – 6pm</li> <li>6 – 8pm</li> </ul>	<b>Blue Day (5-8)</b> <b>Neighborhood Food Distribution</b> SHS Parking Lot <b>SHS Financial AID night</b>
Fri Dec 7	<ul style="list-style-type: none"> <li>All day</li> <li>11:30am – 12pm</li> <li>4 – 6pm</li> </ul>	<b>White Day (1-4)</b> <b>*SHS FNL Lunch Mtgs.</b> <b>Outlaw Gaming Club</b>
Mon Dec 10	<ul style="list-style-type: none"> <li>All day</li> <li>9 – 9:30am</li> </ul>	<b>Blue Day (5-8)</b> <b>SHS Office Staff Meeting</b>
Tue Dec 11	<ul style="list-style-type: none"> <li>All day</li> <li>3 – 4pm</li> <li>7 – 9pm</li> </ul>	<b>White Day (1-4)</b> <b>MOT Safety Meeting</b> SHS Room #10 <b>Board Meeting</b>
Wed Dec 12	<ul style="list-style-type: none"> <li>All day</li> <li>1:30 – 2:30pm</li> <li>1:30 – 2:30pm</li> <li>3 – 4pm</li> <li>6 – 7:30pm</li> </ul>	<b>Blue Day (5-8) Minimum Day</b> <b>SHS Cocoa and Cram</b> <b>SHS Staff Meeting</b> <b>School Site/ DELAC Meeting</b> <b>FFA Monthly Chapter Meeting</b> Shandon Agriculture Departme...
Thu Dec 13	<ul style="list-style-type: none"> <li>All day</li> </ul>	<b>White Day (1-4)</b>
Fri Dec 14	<ul style="list-style-type: none"> <li>All day</li> <li>11:30am – 12pm</li> <li>4 – 6pm</li> <li>5:30 – 9pm</li> </ul>	<b>Blue Day (5-8)</b> <b>*SHS FNL Lunch Mtgs.</b> <b>Outlaw Gaming Club</b> <b>SLO Section CATA Holiday Social</b> Anna Bates Home or Jodi E...
Mon Dec 17	<ul style="list-style-type: none"> <li>All day</li> <li>All day</li> <li>9 – 9:30am</li> </ul>	<b>South Coast Region Road Show</b> California Polytechnic State ... <b>White Day (1-4)</b> <b>SHS Office Staff Meeting</b>
Tue Dec 18	<ul style="list-style-type: none"> <li>All day</li> </ul>	<b>Blue Day (5-8)</b>
Wed	<ul style="list-style-type: none"> <li>All day</li> </ul>	<b>White Day (1-4) Minimum Day</b>



Report to School Board of Shandon Joint Unified School District  
Special Education Department November 13, 2018

Current students receiving special education services: 49 +2 served in  
Regional/private programs

- PK - 8th grade: 35 IEPs + 2 504 Plans
- 9th - 12th grade: 14 IEPs + 9 504 Plans
- Students in the assessment process 2

Students receiving only speech therapy service: 10

Students of residence being served outside of Shandon School  
District: 2

Staff Credentialed special education teachers: 3

- 6-12th grade - Jeannie Thornton
- SDC Classroom - Monica Carr
- TK-5th grade - Danya Pratt

Classified Paraeducators supporting special education: 7

- 6-12th grades: Cassandra Uzeta, Enrique Ramirez, Maria Sendejas (a.m.),  
Carolina Gutierrez (p.m.) (put in for retirement beginning on December 22nd)
- TK -5th grades: Jenni Valdez, Martha Soto, Sunshine Wright, Maria  
Sendejas (p.m.)
- Substitutes: Sheryl Easterbrook, Michelle Fielder, Alyssa Moe, Cassidy  
Brimer

Service Specialists providing special education services: 5

- Adaptive PE: Jolene Martin (2 hours/month) - serves 1 student
- Occupational Therapist: Jeanette Daily (1 day/week) - serves 6 students
- Speech Pathologist: Tracy White (3 days/week) - serves 30 students
- School Psychologist: Andy Needles (4 days/week) - serves District through  
student assessment, individual counseling and facilitating most IEP meetings.
- Casemis Operator: Jean DeClue, Templeton USD

Prepared and Submitted by:

Danya Pratt, Special Education Coordinator

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

10.6

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

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**AGENDA ITEM TITLE:**

Special Day Class for grades 6-12

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**PREPARED BY:**

Kristina Benson

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Action ☐ First Reading ☒ Information ☐ Resolution

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**SUMMARY:**

Shandon Joint Unified School District currently has two fifth grade students enrolled in the Special Day Class at Shandon Elementary. We do not have a similar class for grades sixth through twelve.

As these student matriculate through our system, we need to plan how to best meet their needs.

Option 1: Hire a Special Day Class Instructor and Paraeducator for grades six through twelve.

Cost: Instructor: \$ 86,229 (salary and statutory benefits)

Paraeducator: \$ 40,000 (salary and statutory benefits)

Room: Space Available?

Option 2: Transport eligible student(s) to Paso Robles School District daily.

Cost: Transportation (Already transporting to Paso at a cost of \$65 per day)

Instructor per Paso Robles Joint Unified: \$7,500 - \$ 8,000 per student for a modified, non regional class. Related services (OT, Speech, etc) would increase the cost. Class size 12-15; switching classes.

Instructor per Paso Robles Joint Unified: \$ 28,185 for regional program (self contained, adaptive learning center for moderate disabilities)

Note: Visit is highly recommended and IEP review would be necessary to determine the most appropriate placement at Paso Robles Joint Unified.

Respectfully submitted.

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**RECOMMENDED ACTION:** Information at this time.

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

10.7

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

## AGENDA ITEM TITLE:

Shandon Joint Unified School District Enrollment

## SUMMARY PREPARED BY:

Lupe Martinez

## AGENDA SECTION:

Reports	Consent	Action	First Reading	X	Information	Resolution
School	Grade or Class	Female	Male	CURRENT ENROLLMENT	Last Month Enrollment	
Parkfield Elem.	Kdgn.	0	2	2	2	
	1 <sup>st</sup>	0	0	0	0	
	2 <sup>nd</sup>	0	0	0	0	
	3 <sup>rd</sup>	1	1	2	2	
	4 <sup>th</sup>	0	0	2	0	
	5 <sup>th</sup>	2	0	2	2	
	6 <sup>th</sup>	1	1	2	2	
Parkfield Total		4	4	8	8	
Shandon Elem.	Transitional K	6	3	9	9	
	Kindergarten	10	10	20	20	
	1 <sup>st</sup> Grade	7	14	21	21	
	2 <sup>nd</sup> Grade	13	14	27	27	
	3 <sup>rd</sup> Grade	9	9	18	18	
	4 <sup>th</sup> Grade	15	17	19	18	
	5 <sup>th</sup> Grade	12	16	20	20	
	6 <sup>th</sup> Grade	6	10	16	16	
	7 <sup>th</sup> Grade	9	7	16	16	
	8 <sup>th</sup> Grade	14	8	22	22	
SES Total		101	109	210	210	
Ind Study		0	0	0	0	
Shandon High						
	9 <sup>th</sup>	13	9	22	22	
	10 <sup>th</sup>	6	12	18	18	
	11 <sup>th</sup>	7	14	21	21	
	12 <sup>th</sup>	8	10	18	18	
SHS Total		34	45	79	79	
Ind Study (11-12)		3		3	3	
Home Hospital						
CDS	11-12					
NPS Students (not incl. in totals)	Elementary –1 student					
TOTAL ENROLLMENT		142	158	300	300	

### Priority 3: Parents

**If the local educational agency administers a local survey to parents/guardians in at least one grade within each grade span that the local educational agency serves (e.g., K–5, 6–8, 9–12), summarize:**

1. The key findings from the survey related to seeking input from parents/guardians in school and district decision making;
2. The key findings from the survey related to promoting parental participation in programs; and
3. Why the local educational agency chose the selected survey and whether the findings relate to the goals established for other Local Control Funding Formula priorities in the Local Control and Accountability Plan.

*Parent LCAP surveys, which measured parent's perceptions of school safety and connectedness, were given to all parents with students in grades 3-12 at all Shandon Joint Union Schools. The survey was based on the needs of the LCAP reporting sections and to aid in the potential growth of the District. 71% of parents surveyed reported their students felt safe at school and 92% of parents feel welcome at school. 80% of parents felt that the school encourages parent participation and 94% of parents felt that the school district meets or exceeds their expectations. 85% of parents felt the grounds were clean, safe and functional but only 68% of parents (mostly at the elementary level) felt that there was enough supervision during recess and breaks. Parents enjoy a number of activities at the schools including "Back to School Night", the Thanksgiving Feast, teacher conferences, athletics and the Colt Stampede. All surveys were available in both English and Spanish. Surveys were offered in both paper and electronic versions and all responses were anonymous. Results were discussed with certificated and classified staff, shared at School Site Council/DELAC, and presented at a regularly scheduled board meeting. Survey feedback was analyzed and considered in formulating LCAP goals and plans of action.*

## Priority 6: Students

The following are suggested guiding questions to help frame the narrative summary:

1. **DATA:** Reflect on the key learnings from the survey results and share what the LEA learned.
2. **MEANING:** What do the disaggregated results (if applicable) of the survey and other data collection methods reveal about schools in the LEA, such as areas of strength or growth, challenges, and barriers?
3. **USE:** What revisions, decisions, or actions has, or will, the LEA implement in response to the results for continuous improvement purposes? Why? If you have already implemented actions, did you see the results you were seeking?

*Student LCAP surveys, which measured students' perceptions of school safety and connectedness, were given to all students in grades 3-12. Overall, a positive school climate is reported and this represents an improvement of approximately five percent over last year's student survey, with some areas improving as much as 15%. 94% of students feel welcome at school at least "most of the time". Students reported feeling safe at school (63%) and on their way to school (81%). 78% of students felt that their teachers believed the students could succeed and 63% felt that school was preparing them for their future. In regards to having a caring adult at school with whom the student could speak to, 82% of students feel they have at least one adult to speak to about school and life issues. 69% of the students report respecting school staff with only 6% reporting "No"; the rest were "Neutral". 73% of students reported knowing their teachers' expectations and 63% felt informed about their academic progress. Finally, 79% of students either agreed or were neutral to the statement that the school grounds are clean, fun, safe and functional.*

## Priority 7

**1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served.**

All students have access to and can choose to be enrolled in a broad course of study based on course selection and the individual academic planning sessions that all students in grades 9-12 attend. Students in grades 6 through 8 also receive academic planning but in a group setting. Students may take an accelerated pathway as appropriate to meet their needs.

**2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study. LEAs may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study.**

Twice per year (Fall and Spring), students receive presentations that include course selection, dual enrollment opportunities with our local community college, Advanced Placement and college courses, and career technical Education (CTE) pathways. In addition, college presentations by admissions personnel and counselors are provided for our high school students and early college discussions are held at the middle school level.

**3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students.**

Shandon Joint Union School District has a limited budget for additional teaching staff and this results in less diversity of class options available to students. The current facilities have limited space for CTE and STEAM facilities but there are expansion plans for the Vocational-Agriculture facilities.

**4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students?**

This year the Shandon Joint Union School District has offered several electives to help meet the needs of a broad course of study. In addition to core subjects, classes in art, music, theater, graphic design, agricultural leadership, welding, agricultural construction, and agricultural mechanics, New classes include graphic design and theater. Students would still like to add additional classes in art, music, engineering and robotics. Creative development of the master schedule is an ongoing commitment.

# SHANDON JOINT UNIFIED SCHOOL DISTRICT

10.9

Regular Meeting of the Board of Trustees

MEETING DATE: November 13, 2018

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**AGENDA ITEM TITLE:**

Review Quarterly Assessment Data

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**PREPARED BY:**

Kristina Benson

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**AGENDA SECTION:**

☐ Reports ☐ Consent ☐ Action ☐ First Reading ☒ Information ☐ Resolution

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**SUMMARY:**

Each quarter at Shandon High School assessment data is collected for review by the Board of Trustees. By several accounts, the academic information shows improvement over last year at the first quarter mark. I believe this is due to a free and greatly encouraged, after school tutoring program, increased accountability by SHS teachers and counselor and a climate of "you can do it". There were no suspensions at SHS during the month of October and only four for the first quarter.

This report is respectfully submitted for your review. No action is necessary.

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**RECOMMENDED ACTION:**



## SHS Quarterly Assessment Data November 2018

### Academics:

Number of Honor Roll Students

3.0 - 3.5 26

3.5 - 4.0 31

Above 4.0 1

Number of "F's" 20

Number of unduplicated Students 15

### Attendance:

Total enrolled: 81

Percentage of Attendance: 96.01%

## Nutrition and Food Services Report

Fall is here! The crisp cool mornings and afternoons of November will welcome entrees such as homemade chili with cornbread and pozole back on the menu.

Great news, the deli fridge sold! We are in the process of purchasing the equipment requested using the funds from the sale of the fridge and are excited to finish furnishing the rest of the kitchen. The construction has almost completed. We are still waiting on swapping out the dishwashers and minor details around the building.

We have hired a sub to come in during my absence. Michelle Fielder will be starting November 13<sup>th</sup>. She is a very knowledgeable individual and I have full faith she will do a great job while working the café.

Speaking of which, I (Jessie) will be on medical/maternity leave starting November 5<sup>th</sup> tentatively through March 15<sup>th</sup>. If anyone has any questions, please don't hesitate to contact me.

Board Report for November 2018Field Trip

The kindergarten class visited Shandon CDF on October 18<sup>th</sup> in support of their Social Studies Unit on Community Workers.

"We used the field trip to gather information about what firefighters do, the gear they wear and tools they use, and what their station looks like. We will be using this information to do an informative writing on firefighters. The experience at the field trip was great. The students got to tour where the firefighters live and hang out, They were shown all the components of a fire engine and got to operate the hose. They were allowed to put on the fire gear and see how quickly the firefighters do this when they get a call and they were given some time for questions." – Ms. Rasmussen

Cow Patty Bingo

Cow Patty Bingo is scheduled for November 16<sup>th</sup>. Cow Patty squares are on sale now for \$5 each. Bingo games will range from \$1 to \$5 a game. The event will be held in the SES cafeteria from 5:00 to 8:00pm. Staff and parent volunteers are working to gather donations and gift baskets to be used as prizes. All proceeds from the event will be used for student field trips, student incentives and parent engagement opportunities.

Jamba Juice

A big thank you to the Shandon community for helping Shandon Elementary students generated \$1,380 during the Jamba Juice fundraiser.

Harvest Carnival

The Harvest Carnival generated \$1,780 to use for parent engagement, student incentives, Middle School ASB, and the end of the year BBQ.

Thanksgiving Feast

Shandon Elementary is collaborating with Colt's Café to offer a Thanksgiving Feast to all SES students and staff on Tuesday, November 20<sup>th</sup>. The planned menu will consist of turkey, potatoes, green beans, a roll, and apple crumble.

Parkfield

On November 12<sup>th</sup> Parkfield will be having a community event at 6pm to honor veterans. The event will be held at the Parkfield Community Hall.

Parkfield Elementary will be joining Shandon High School on November 20<sup>th</sup> for the Thanksgiving feast.

Upcoming Events

- 11/13 Good Attendance Party
- 11/15 Trimester Awards Assembly
- 11/20 TK-5<sup>th</sup> grade report cards are sent home

Prepared and Submitted by Shannon Kepins

## Superintendent First 90 Days Plan

10.12

The purpose of this 90-Day Plan is to get all stakeholders aligned to a common definition of success.

My First 30 Days' Focus: LEARN the district's perception of it's purpose and strategy

Objectives	Activity
<p>Gathering data, through written documents, informal networking, and interviews, to best understand the district's current purpose, values, strategy, and goals</p>	<p><u>Listening and Learning Tour</u> with Cabinet, SES Principal, CSEA rep, CTA rep, all SES, SMS and SHS teachers, Shandon Advisory Council, Bond Oversight Committee.</p> <p><u>One-to-One Meetings</u> with Cabinet, SES Principal, Board Members, Teacher Induction Lead Mentor, County Superintendent, County SLOCOE MOT Director, County Nursing Services, Shandon Library Personnel, FFA Officers' Retreat, Superintendent's Coffee</p> <p><u>School Site Visits</u>- Classroom Walkthroughs (all classrooms SES, SMS and SHS) Lunch with SHS teachers, morning meeting at SES</p> <p><u>Document Review</u>- Budget, LCAP, Measure K Bond</p>
<p>Understand the district's current structure, what stakeholders believe students, staff, parents/families need, what their actual needs are being met</p>	<p>Union collective Bargaining Agreements/Contracts Student Achievement Data, Evaluations, Measure K Construction Bids and Bond Finances</p> <p><u>Listening and Learning Tour</u> with Cabinet, SES Principal, CSEA rep, CTA rep, all SES, SMS and SHS teachers, Shandon Advisory Council, Bond Oversight Committee.</p> <p><u>One-to-One Meetings</u> with Cabinet, SES Principal, Board Members, Teacher Induction Lead Mentor, County Superintendent, County SLOCOE MOT Director, County Nursing Services, Shandon Library Personnel, FFA Officers' Retreat, Superintendent's Coffee Bond agencies (plus those above)</p> <p><u>Stakeholder Meetings</u> Superintendent's Coffee Regional FFA/ Advisor's Meeting</p> <p><u>Staff Trainings</u> August Faculty Meeting "Dots for Resiliency"</p>

Understand the details of the district's finances: determine current operation's strengths and opportunities.	<u>Document Review</u> - Budget, Measure K Bond, Union Contracts
Learn about district and site administrator's roles and responsibilities, passions and skills.	One-to-One meetings with cabinet members
Share my leadership philosophy with site and district administrators' team: their leadership purpose, their expectations of others, what others can expect of them.	During Opening Day District Breakfast August faculty meeting

My second 30 Day's Focus: Continue to **LEARN** the District's perception of it's purpose and strategy and begin to **CLARIFY** desired expectations for the Board of Education, and site and district administrators

Objective	Activity
Establish clear expectations. Expectations may be refinements and clarification of existing plans or they may be specific expectations of new objectives and valued behaviors. Describe not only WHAT targets are important but also HOW site and district administrators are expected to treat others as they work to deliver those targets. Assist all in determining the WHY behind each target.	Schedule and Plan for Board Self-Evaluation  Develop Superintendent Evaluation based on District Goals  Launch Administrator and Manager Evaluation Process
Re- connect site and district administrators to the district's vision, mission and core values.	
Review and discuss key district plans, decisions, and actions that serve the district's purpose, values, strategies, and goals. Embrace those that still serve the needs of students and staff and set aside those that do not.	
Gain agreement about site and district administrator individual goals and standards, and specify accountability systems to ensure goal delivery by every player as well as values-alignment in every interaction	