

The Waverly/South Shore Board of Education met for the annual meeting July 8, 2013 at 8:40 p.m. Board members present: M. Fischer, B. Comes, B. Howell, A. Heuer, and J. Buchholz.

The following guests were present: J. Bjorkman-Supt., D. Thyen, and M. Hemmingson-business manager.

**14-713**

The Business Manager called the meeting to order.

**14-714**

B. Howell and J. Buchholz circulated petitions. Being no opposition, they were duly elected to three year terms on the board.

**14-715**

Motion by Heuer, second by Buchholz to nominate M. Fischer as Chairperson and for nominations to cease and cast unanimous ballot for M. Fischer. Motion carried.

Motion by Buchholz, second by Howell to nominate A. Heuer as vice chairperson and for nominations to cease and cast unanimous ballot for A. Heuer. Motion carried.

Chairperson Fischer reconvenes the meeting at 8:45 PM.

**14-716**

Motion by Buchholz, second by Comes to approve agenda as presented. Motion carried.

**14-717**

Let it be resolved, that the Waverly/South Shore School Board, after duly considering the preliminary budget to be its Annual Budget for the fiscal year July 1, 2013 through June 30, 2014. The adopted Annual Budget totals are as follows: General Fund-\$1,677,484.00, Capital Outlay-\$522,793.00, Special Education-\$209,963.00, Pension fund-\$24,204.00, Internal Services Fund-\$10,700.00, Enterprise Fund-\$8,200, and Food Service Fund-\$100,400.00. Tax Levy amounts to the County Auditor will be as follows: General Fund-maximum amount, Opt Out-\$200,000.00, Special Education Fund-\$1.20 per thousand, Capital Outlay Fund-\$3.00 per thousand (max.), and Pension Fund-\$0.14 per thousand. Motion by Comes, second by Heuer. All present voted aye. Motion carried.

**14-718**

Motion by Heuer, second by Buchholz to approve the following designations as presented:

- Designate Roberts Rules of Order as Parliamentary Guidelines for Board of Education meetings
- Designate Great Western Bank as Official Depository for district funds
- South Shore Gazette as Official Newspaper of the district
- Designate Superintendent to institute the School Lunch Program
- Designate Superintendent as Food Service Supervisor
- Designate Superintendent as Homeless liaison
- Designate Superintendent as Federal Programs Director
- Designate Superintendent as Administrator for Title I Program; designate Business Manager as official signature for Title I finances
- Designate the Superintendent to close school in case of emergency and in case of inclement weather and to set a chain of command in superintendent's absence
- Superintendent as truancy officer for the district
- Membership in the Associated School Boards of South Dakota
- Adopt State rates as mileage and meals for the district
- Set the business manager bond of \$50,000
- Superintendent and Business Manager as official purchasing agents for the district
- Authorize Business Manager to invest surplus funds
- Authorize Business Manager to transfer interest on funds to general fund

- Authorization of the existing accounts: Business Manager, superintendent, Board Chairperson and Board Vice-Chairperson (in chairperson's absence)

Motion carried.

**14-719**

Motion by Comes, second by Heuer to name J. Buchholz as representative to NESC board of education and B. Howell as alternate. Motion carried.

**14-720**

Motion by Heuer, second by Buchholz to name M. Fischer as representative to NTHS board of education and A. Heuer as alternate. Motion carried.

**14-721**

Motion by Buchholz, second by Comes to establish Board of Education salaries at \$50.00. Motion carried.

**14-722**

Motion by Heuer, second by Buchholz to set substitute teacher pay at \$80 for 1<sup>st</sup> 15 days, \$90 for next 15 days and \$95 for anything above for certified and \$70 for 1<sup>st</sup> 15 days, \$80 for next 15 days and \$85 for anything above for non-certified. Motion carried.

**14-723**

Motion by Comes, second by Howell to set substitute bus driver pay at \$30.00 per route. Motion carried.

**14-724**

Motion by Buchholz, second by Heuer to authorize business manager to designate funds from the Class of 2013-they have plans for this money. Motion carried.

**14-725**

Committees assigned: PERSONNEL-Heuer and Comes; BUILDING AND GROUNDS-Comes and Howell; TRANSPORTATION-Comes on motion by Heuer, second by Buchholz. Motion carried.

**14-726**

Motion by Buchholz, second by Comes to name persons who will receive free meals on staff-cooks, subs, janitors, bus drivers, lunch count duty, and board members. Motion carried.

**14-727**

Motion by Comes, second by Howell to set meal prices: Breakfast- PK -12 \$1.50 and adult \$1.75; Lunch-PK-5 \$2.40, 6-12 \$2.70, and adults \$3.15 and \$0.25 for extra milk, and \$0.50 for seconds. Motion carried.

**14-728**

Motion by Heuer, second by Buchholz to set prices for admission to games and activities at \$5.00 adult and \$3.00 student, season-\$35.00 adult and \$20.00 student, and family (2 parents and K-12 students)-\$100.00. Senior passes to remain free. Motion carried.

**14-729**

Sealed bids were opened and tallied. Motion by Howell, second by Heuer to accept bids from Sioux Valley Coop for fuel and Avera Pace for dairy and bread. Motion carried.

**14-730**

First reading of the Crisis Management Plan.

**14-731**

First reading of the Safety Management Procedure.

**14-732**

First reading of the Policy and Procedure Handbook.

**14-733**

First reading of the Wellness Policy.

**14-734**

Motion by Comes, second by Heuer to surplus old lunch tables & benches, and old broken folding chairs. Motion carried.

**14-735**

Motion by Heuer, second by Buchholz to approve Schoenfish & Co to complete the 2012-2013 fiscal audit. Motion carried.

**14-736**

Administration reports.

**14-737**

No executive session was needed.

**14-738**

Motion by Comes, second by Howell to adjourn at 9:30 PM.

Next regular meeting will be held **Monday, August 12<sup>th</sup> at 7:00 PM** in the High school room in Waverly.

\_\_\_\_Michael Fischer\_\_\_\_\_  
Chairperson

\_\_\_\_Misty Hemmingson\_\_\_\_\_  
Business Manager