



**ALICE N. STROUD ELEMENTARY SCHOOL
PARENT-STUDENT HANDBOOK
2021-2022 SCHOOL YEAR**



Revised May 2021

EMPIRE UNION SCHOOL DISTRICT
116 N. McClure Road – Modesto, CA 95357
(209) 521-2800 FAX (209) 526-6421



BOARD OF TRUSTEES

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District Office: (209) 521-2800

<http://www.empire.k12.ca.us/>

The District provides uniform complaint procedures for complaints alleging unlawful discrimination or failure to comply with state or federal law in categorical aide programs, migrant education, childcare programs, child nutrition programs, Williams Act and special education programs. Copies of the Uniform Complaint Procedures, including appeal rights, may be obtained from the school office or the EUSD website www.empire.k12.ca.us.

Welcome to Stroud Elementary School where Stroud Stars shine brightly in the Empire Union School District. We look forward to working alongside you this coming year to provide the best possible education for your child. This handbook provides important information about our school program. Please take time to read it together so that you are familiar with its content. Your dedication to partnering with the school staff to support your child's education is an essential ingredient for success. This begins with regular attendance - every day counts! It is also important to monitor your child's schoolwork, participate in school events, and encourage positive behaviors. We maintain high expectations for each child to achieve their highest potential.

CONTACT INFORMATION

School Address: Alice N. Stroud Elementary School
815 Frazine Road
Modesto, CA 95357

School Phone: (209) 491-0754

Fax: (209) 529-3738

Website: anes.empire.k12.ca.us



Facebook: @stroudelementary



Twitter: @StroudStars

Office Hours: 7:30-4:00 p.m. Monday – Friday

Principal: David Cline -- dcline@empire.k12.ca.us

Student Support Assistant (SSA): Maria "Alex" Ramos -- mramos@empire.k12.ca.us

Principal's Secretary: Carol Melgosa -- cmelgosa@empire.k12.ca.us

School Secretary: Brenda Ramirez-Padilla -- bramirez-padilla@empire.k12.ca.us

School Counselor: Charan Uppal -- cuppal@empire.k12.ca.us

School Nurse: Lyzette Lizarraga -- [lizarraga@empire.k12.ca.us](mailto:llizarraga@empire.k12.ca.us)

DAILY STUDENT SCHEDULE

Transitional Kindergarten	8:15-1:15 M-F
Kindergarten	8:15-1:15 M-F
Grades 1-3	8:15-2:00 M-F
Grade 4-6	8:15-2:25 M-F

MINIMUM DAY SCHEDULE

8:15-12:45
8:15-12:45
8:15-12:45
8:15-1:15

SCHOOL ARRIVAL

Students are allowed to arrive on campus at 7:30 a.m.. First bell rings at 8:10 a.m. Classes begin at 8:15 a.m. Free breakfast is available for students from 7:30-8:00 a.m.

BEFORE AND AFTER SCHOOL CARE PROGRAMS

Latchkey: (209) 491-2470 -- Supervisor: Traca Bowen -- tbowen@empire.k12.ca.us

Parent paid program with before and after school care options for grades TK-6

SSMILE (ASES): (209) 247-4615 -- Site Coordinator: Nichole Gutierrez -- ngutierrez@empire.k12.ca.us

No cost program. First-come, first-serve. After school only for grades 3-6

Parent, Student and Staff Compact

As a parent I will:

- ★ Have my child in class on time every day at school by 8:00 a.m. 1st Bell Rings @ 8:10 a.m., Tardy Bell @ 8:15 a.m.
- ★ Schedule appointments and personal business after school when possible and arrange an Independent Study if my child will be out for 5 days or more, including family vacations during school scheduled time-off.
- ★ Encourage my child to follow behavior standards as outlined in the Stroud School Handbook and the Empire Union School District Disciplinary Handbook.
- ★ Encourage my child to read by reading to him/her and by reading myself.
- ★ Provide a caring home environment, including adequate food and rest, so that my child attends school regularly ready to learn.
- ★ Furnish a time and quiet place at home for schoolwork and reading.
- ★ Talk to my child daily about school assignments and activities.
- ★ Let my child know through my words and actions that education is important.
- ★ Show respect and cooperation with all members of the school community.
- ★ Provide information for teachers about what is happening at home that might affect my child's academic progress.
- ★ Attend school conferences, Back-To-School Night & Open House, look at schoolwork, talk with teachers, support the teacher's academic and behavioral program, and be an active partner with the school.

As a student I will:

- ★ Show respect and cooperate with all members of the school community.
- ★ Come to school daily, and on time, work to the best of my abilities, and complete all my assignments.
- ★ Meet the expectations of students as outlined in the Stroud School Student Handbook and the Empire Union School District Disciplinary Rules.
- ★ Set aside a daily time at home for homework and reading.
- ★ Communicate daily with my parents about school assignments and activities.
- ★ Respect the rights of others to learn without distractions and disruption.
- ★ Ask my teacher(s) questions when I do not understand something (school assignments and/or activities.)

The Stroud School staff will:

- ★ Provide a high quality curriculum and instruction aligned with academic content standards as determined by the State of California and the Empire Union School District Governing Board.
- ★ Provide a safe and positive atmosphere for learning.
- ★ Provide educational experiences that are motivating and encouraging to students and clearly evaluate their progress.
- ★ Explain assignments so that students have a clear understanding.
- ★ Provide on-going, meaningful communication with the home.
- ★ Explain goals, expectations, and grading system to students and parents.
- ★ Provide access to parents through scheduled teacher conferences, phone calls, school events, etc.
- ★ Offer a variety of opportunities for parents to work with the school.



Our school is using ParentSquare!

Dear Parents,

We are excited to let you know that this year we'll be using ParentSquare to communicate with you at the school, and in your classrooms and groups. ParentSquare provides a simple and safe way for everyone at school to connect. With ParentSquare you'll be able to

- Receive all school and classroom communication via email, text or app
- View and download photos
- View the school and classroom calendar and RSVP for events
- Easily sign up to volunteer and/or bring items

Activate your Account

You will soon receive an invitation email or text to join ParentSquare. Please click the link to activate your account. It takes less than a minute.

You can use ParentSquare on any device. You can **download the free mobile app for Android or iOS** and you can also use it from a computer at:
www.parentsquare.com

Our goal is for every family to join ParentSquare. Please feel free to ask me any questions.

Thank you so much!



ParentSquare Tips for Parents

1 Activate Account

Click the link in your invitation email/text or sign up on ParentSquare.com or via the ParentSquare app.

2 Download App

It's easy to stay in the loop with the ParentSquare app. Download it now from the App store or Google Play.

3 Set Preferences

Click your name in the top right to visit your account page and set your notification and language preferences.

4 Get Photos & Files

Click 'Photos & Files' in sidebar to easily access pictures, forms and documents that have been shared with you.

5 Appreciate Posts

Click 'Appreciate' in your email/ app or website to thank a teacher or staff for a post. Teachers love the appreciation.

6 Comment or Reply

Click 'Comment' in app or website to privately ask a question about the post that your teacher or school sent.

7 Participate

Click 'Sign Ups & RSVPs' in the sidebar to see available opportunities. Click bell on top to check your commitments.

8 Join a Group

Click 'Groups' in the sidebar to join a group or committee at your school to participate or to stay up-to-date.

9 Find People

Click 'Directory' in the sidebar to find contact information for teachers and parents (not available at all schools).

10 Get in Touch

Click 'Messages' in the sidebar to privately get in touch with staff, teachers and parent leaders.

Student Drop-off and Pick-up – PLEASE PULL FORWARD

Please help ensure the safety of every child by following the traffic pattern and restrictions of our main parking lot every time you are on campus. Vehicles may stop to unload or pick-up students only in a legally marked parking place or directly adjacent to the yellow painted curb area. PARKING IN THE RED AREA IS NOT PERMITTED. DOUBLE PARKING IS NOT PERMITTED. DROPPING OFF STUDENTS IN THE STAFF PARKING LOT (located on La Coste Rd.) IS NOT PERMITTED.

Leaving School

For the welfare and protection of your child, your cooperation in the following procedures will be appreciated:

- ★ It is important to let your child know how he/she is to get home before he/she comes to school.
- ★ Adults picking up a child(ren) from school during regular school hours must report to the school office first. The person picking up the child is to give his/her name, their relationship to the child, and the reason for removing the child from school. If the person requesting the child is not noted on the registration card, a signed note from the parent/legal guardian stating the office is permitted to release the child is required. Teachers are not allowed to release a child from the classroom without direction from the school office.
- ★ Leaving school early will result in a partial attendance day and will affect perfect attendance guidelines. Every Day Counts!

Attendance Procedures

State attendance laws require regular school attendance and punctuality with both the school and parents having a responsibility for enforcing these laws. All student absences must be verified each day. It is the responsibility of the parent to contact the school office when a child is going to be absent from school. Please call the school office at 209-491-0754 prior to 9:00 a.m. on the day of the absence explaining the reason for the child's absence. The school voicemail number is 209-491-0754 if attendance call is made prior to 7:30 a.m. or after 4:00 p.m. Please leave your name, student name, grade, teacher, and reason for absence.

Please request a note from your child's care provider (doctor, dentist, counselor, etc.) stating the date the student was excused and return the note upon the student's return to school.

Tardiness

Tardiness is very disruptive to instructional time for all students. It is important to have students arrive to class on time. Students who arrive at school after 8:15 a.m. must report to the school office and receive a tardy slip before entering class.

Truancy

Education Code 48260 identifies as truant any student absent from school without valid excuse more than three days or tardy in excess of thirty minutes on each of three days in one school year. The parents of any Stroud School student absent without valid excuse for an accumulated total of three days and/or continual tardiness may be requested to attend a conference with the principal or designee; and, if truancy continues, the case will be referred to the School Attendance Review Board (SARB). Regular attendance on time at school is very important if a student is to make continuous educational progress.

If your child is absent or tardy you will receive a daily Parent Square text message. If the absence is unverified you must call the office to verify.

At two (2) unverified absences you will receive a call from the office.

At five (5) absences and five (5) tardies you will receive an attendance letter and be referred to the Student Attendance Review Team (SART) for review.

Student Attendance and Review Board (SARB)

County review board composed of representatives from various youth-serving agencies (CPS, County, Health, Probation, etc...), help truant students and their families solve attendance and behavior problems through the use of available school and community resources.

Emergency and Medical Information

It is extremely important that our school has up-to-date emergency information regarding your child(ren). Please make certain the following information is kept current:

- ★ Cell, home, and work numbers
- ★ Home and/or work phone number of friends/relatives who can be contacted in case of an emergency
- ★ Home address (current residence)
- ★ Phone number of childcare facility or babysitter if one is used on a regular basis
- ★ Any medical problem

Telephone Use

Student use of telephones is limited to emergencies and illness. The school office phones are not for student use. Students will not be allowed to use the office phones to retrieve forgotten papers, homework, etc., or to make “social arrangements” for after school. Please review the daily needs of your child to assist him/her in being prepared for the school day.

Student Cell Phones, Pagers and Other Electronic Signaling Devices

Student cell phones, pagers and other electronic signaling devices must be turned off and in the student’s backpack during school hours. If a device disrupts the educational environment in any way, is visible or audible, it will be confiscated, parents will be notified, and will be required to pick up the cell phone at their convenience. Repeated unauthorized use of such devices may lead to disciplinary action.

Tobacco Use Policy

The use or promotion of tobacco products on school grounds and at off-campus school-sponsored events is detrimental to the health and safety of students, staff, and visitors. Under federal law, smoking is prohibited in any kindergarten, elementary or secondary school or library serving children under the age of 18 years if federal funds are used in the school. 20 U.S.C. § 6083(a). Furthermore, California prohibits smoking, chewing, or otherwise ingesting tobacco or tobacco products in public K-12 schools, including all school facilities, whether owned, rented or leased (E.C. 48900 (h))

Counselor and Psychologist

Stroud School has a counselor who becomes familiar with the school community, students, staff, and families. Counselors serve students with identified special education needs, students in crisis, and are available to counsel students who are having difficulty with school adjustment. Counselors may schedule time in classrooms or meet with individuals or small groups to implement curricula focused on substance abuse and violence prevention (anti-bullying), school adjustment and interpersonal relationships.

Stroud shares the services of our District school psychologists. They assess referred students and may participate in our Student Study Team (SST) meetings. The psychologist is an important resource to staff, students and parents in our Stroud community.

Nutrition Services

The Empire Union School District takes part in the National School Lunch and/or School Breakfast program. Stroud Elementary School serves meals based on federal nutritional guidelines every school day. Menus are sent home monthly and copies are available on the website www.empire.k12.ca.us under 'Food Services', under the 'District' tab. The menus have a key at the bottom that notes what the meat of the day is (or if it is a vegetarian offering) to help you plan accordingly.

Enrolled Student Breakfast	Free	Student Lunch	\$2.55
Non-enrolled Child Breakfast	\$1.50	Adult Lunch	\$3.50
Adult Breakfast	\$1.50		
Milk Only	\$0.40		

Breakfast Information

Breakfast is served to all students Monday through Friday from 7:30 - 8:00 a.m.

Lunch Information - SUBJECT TO CHANGE WITH COVID RESTRICTIONS

All students eat lunch in the cafeteria.

Grade Level Lunch Schedule:

TK & Kindergarten	11:20 a.m. - 11:40 a.m.
1 st Grade / 2 nd Grade	11:40 a.m. - 12:00 p.m.
3 rd Grade / 4 th Grade	12:00 p.m. - 12:20 p.m.
5 th Grade / 6 th Grade	12:20 p.m. - 12:40 p.m.

Purchasing Meals

Students are issued an account card to purchase meals. Meals must be paid for in advance. Students or parents may purchase meals for the day, week, or month by making payments to student meal accounts in the cafeteria BEFORE SCHOOL each morning. Empire Union School District also offers on-line payment options available at www.myschoolbucks.com.

Charges

If a student forgets his/her lunch, they may borrow (establish debt) with the cafeteria to purchase a lunch. A note will be sent home to parents with the amount owed.

Free/Reduced Lunch

A free and reduced lunch program is available for families with qualifying incomes. Students eligible for free and reduced lunch are also eligible for free or reduced breakfast. Application forms are available in the school office.

Eligibility does not extend between school sites. Eligibility approval notification will be sent to you from the EUSD Food Services Department. Overflowed students may be notified by the Food Services Department.

Snacks

Students may eat a nutritious snack such as fruit, yogurt, jerky, etc., No food sharing, during mid-morning recess. Milk may not be purchased from the cafeteria during the morning break. Please do not send candy or soda as a snack. Gum is not allowed at school.

Class Parties, Celebrations, and Birthday treats

Parents/Guardians *MUST* communicate with the teacher at least 24 hours prior to bringing birthday treats. Treats must be store bought and wrapped and will be distributed the last 5 minutes of the school day. See Healthy Families, "Suggested food items for classrooms". Options pencils and bookmarks. No balloons.



Suggested Food Items for Classrooms

The following food items are suggested as appropriate snacks or treats For classroom events:

1. Juice Bars (with 50% juice)
2. Fruit juice with no added sugar
3. Fresh fruit
4. Fresh vegetables with low fat dips
5. Sugar free or reduced sugar cupcakes or cookies (35% by weight)
6. Baked chips or reduced fat chips
7. Yogurt treats
8. Bottled Water
9. Fresh fruit kabobs
10. Raisins
11. Trail mix without nuts
12. Graham Crackers
13. Milk – low fat
14. Applesauce with low fat cottage cheese
15. Apples with cheese
16. Fruit smoothies
17. Pretzels
18. Popcorn
19. Items that have no more than 35% fat, 10% saturated fat, and 35% sugar by weight.

Partial List of Items NOT to bring to class events

1. Nuts of any kind
2. No Peanut Butter
3. Cupcakes
4. Cakes
5. Brownies
6. Ice Cream
7. Candy of any kind (except sugar free)
8. Carbonated beverages (no sodas/soft drinks of any kind)
9. Regular chips
10. Cookies
11. Popsicles (juice bars with 50% juice OK)
12. Items predominately made of sugar
13. Electrolyte Drinks
14. Items that have more than 35% fat, 10% saturated fat, and 35% sugar by weight.
(Use website to check food item for compliance.)

Homework

An individual's growth, improvement, and success in any field of endeavor come as a result of effort and determination applied consistently and systematically. Whether it is in art, music, athletics, or academics, the achievement of goals is contingent upon "personal discipline." Homework plays an important part in a student's growth in academic skills and in the development of good study habits. Homework is any work that is sent home by the teacher and required to be returned to school on a given day.

Guidelines for Library Media Center Use

Students are encouraged to use and enjoy the library's books, magazines, computers, and media on a regular basis. They are responsible to return all materials when due and in the same condition in which they checked them out. Books are checked out for 1 week. Materials may be returned any time before the due date. Students are welcome to renew items if not reserved by other students or staff. It is important that students return books on time, so that they are available to other students. Checkout privileges are suspended for students having overdue or lost library materials. Please help your student take good care of borrowed materials and review with him/her the reasons for: having clean hands when reading; carrying books safely; protecting materials from younger children and pets; and reporting any damaged books or materials to the library staff. Please let library staff make any necessary repairs. The Library Media Center is a resource shared by the entire school. Courteous behavior is expected, both toward staff and other students. In the Library Media Center, FOOD OR DRINKS ARE NOT ALLOWED.

Latchkey (Available by Application)

Stroud Elementary is fortunate to offer a Latchkey Program to all Kindergarten through 6th grade students. Latchkey handbooks are available in the Latchkey room (Classroom #31). Parents will need to sign a fee agreement form, which will specify the days and hours of care (i.e., the "contracted hours") and fees to be charged. Billing will be based on the signed agreement form and contracted hours. A FEE IS CHARGED EVEN IF THE CHILD IS ABSENT FOR CONTRACTED DAYS AND HOURS. If the child's attendance differs significantly over a period of time, or the need for care changes, the childcare agreement may be revised.

S.S.M.I.L.E. (A.S.E.S.)

Stroud students in grades 3 – 6 may participate in our S.S.M.I.L.E. (Stroud Students Motivated In Learning Everyday) Program. S.S.M.I.L.E. is part of the Empire Union School District and State A.S.E.S. (After School Education & Safety) Program. The program has required components: daily attendance, a healthy snack, academic/educational time block (45 minutes to an hour) and educational enrichment activities (such as arts, music, recreation, physical fitness, etc.). Behavior expectations in the S.S.M.I.L.E. program are consistent with those during the regular school day.

S.S.M.I.L.E. operates every day school is in session from class dismissal until 6:00 p.m. A student enrollment packet must be completed before a student can be placed in the program or on the waiting list. For more information, please call our S.S.M.I.L.E. Site Coordinator Nichole Gutierrez at 491-0754 or the District A.S.E.S. Coordinator at the Empire Union School District Office at 521-2800.

Parent Booster Club Organization

As an integral part of the Stroud Family, parents are vital to the success of the education and environment provided at Stroud Elementary. An independent parent booster organization exists to promote the following objectives:

- ★ Encourage parent involvement in school activities;
- ★ Support, supplement and enhance the educational programs of students at Stroud
- ★ Strengthen the home/school connection.

Stroud's Parent Booster Club meets each month to plan events to help finance and support various school activities. You are encouraged to join and participate in this worthwhile organization.

School Site Council

Education of our children is a shared responsibility of the state and the local community. California Assembly Bill 65 allows schools to develop School Improvement Programs using state funds. One of the basic requirements of the School Improvement Program is to involve parents, teachers, and administrators to act as an advisory committee regarding all educational programs, including those funded by state and federal money. This advisory committee is known as the School Site Council. Members are elected by their peers and serve a two-year term. School Site Council members are expected to attend monthly meetings throughout the school year. If you are interested in more information, please contact the school office.

English Learner Advisory Committee (ELAC)

The English Learner Advisory Committee (ELAC) at Stroud, is a group of parents who meet monthly to discuss topics related to parenting and assisting children at school. Our meetings are usually held on the third Friday of the month at 8:30 and refreshments and child care are provided. This committee which is primarily made of parents, who speak a language other than English, is an important advisory panel for the School Site Council and our District English Learner Advisory Committee. The parents have also shown school support by assisting with the clothes closet and tamale fundraiser for the Booster club.

Parent Booster Club, ELAC, and School Site Council meetings are open for all parents to attend.

School Volunteers and Visitors

Parents are encouraged and welcome to visit and observe Stroud's educational program. We require that all volunteers and visitors check in at the office and wear a special visitor's pass while on school grounds. If you plan to visit your child's class, please make prior arrangements with his/her classroom teacher.

Volunteers must see office staff about acquiring appropriate clearances to work with students (TB Test, Fingerprinting).

Volunteers are appreciated and help make our programs a success. During Back-To-School Night, classroom teachers will provide families with the information necessary to volunteer in his/her child's classroom. Preschool age children may not accompany parent volunteers to school during regular school hours.

Personal Property

Bringing any personal property of value to school is discouraged, as the school cannot assume responsibility for it if it should be lost or damaged. Toys and playground equipment are not to be brought to school unless a student has prior permission from a teacher. These items may include, but are not limited to: whistles, yo-yos, baseball bats, balls, walkie-talkies, i-Pods, MP3 players, tablets, personal computers, cell phones, CD players, electronic games/toys, trading cards, toy weapons and other items that may be deemed unsafe or inappropriate.

Loss of Privileges

Certain activities available to students at Stroud School are considered a privilege rather than a right. Consequently, if it is determined that the student cannot accept the responsibility of the privilege he/she may not be allowed to participate in the activity. This may include, but is not limited to, the following: field trips, noontime activities, intramural events, class rewards, assemblies, student government, class parties, and bus transportation.

Proper Attire (Dress Code)

School is a special place. Students are expected to dress appropriately and safely. This means students are required to wear shoes to school and dress in good taste. The judgment of appropriateness will be made by the school staff, but will generally mean that baggy and “saggy” clothes, halter tops, spaghetti straps, crop shirts (no midriff exposed), revealing or low cut blouses/shirts or shirts with inappropriate lettering or drawings are not acceptable. Also, heel straps or backs of shoes are required. Sandals and “mile high” shoes are not deemed appropriate. Also, appropriate undergarments need to be worn. Short pants are allowed, but must be hemmed and in good taste and at least “fingertip” length. Spandex shorts are not allowed. If deemed inappropriate, parents will be called and/or clothing provided. Hair coloring (with the exception of “Spirit Days”), if disruptive to the learning process, is not allowed. Students will be directed to wash it out or parents will be called to assist in washing coloring out of the student’s hair. Wheelie shoes are not allowed on school campuses.

Internet Use & Social Media

Internet Use

Students shall:

- ★ Use the provided school network account in an ethical, responsible, and legal manner for school-related tasks only.
- ★ Communicate with others using appropriate language in a courteous and respectful manner.
- ★ Maintain the privacy of their personal information, such as name, address, phone number, account passwords, social security numbers, and respect the same privacy of others.
- ★ Use only EUSD authorized accounts and passwords.
- ★ Comply with and respect copyright law, fair use guidelines, as well as intellectual property rights of others.

Students shall not:

- ★ Seek to override or bypass technology-related resources or network security provisions.
- ★ Use any network account for non-school related activities.
- ★ Conduct unauthorized copying of licensed software, download or copy files without permission, or install personal software on computers.
- ★ Plagiarize online content.
- ★ Create, access or distribute offensive, obscene, bullying, or inflammatory materials on EUSD technology-related resources (including hardware, software and approved mobile devices).
- ★ Remove or damage hardware components.
- ★ Knowingly access unauthorized technology-related hardware and software to tamper with or destroy data.
- ★ Connect personal computing devices such as laptops or mobile devices to the EUSD network whether wired or wireless.
- ★ Use electronic resources for commercial, personal purchasing, or illegal purposes.
- ★ Share user account information or passwords with others.

School-to-Home/Home-to-School Communication – Parent Square

Stroud Elementary believes it is critical to have effective communication with each students' home and be easily accessible as well. In an effort to make communication more seamless, Stroud Elementary uses various forms of contact all accessible by parents and guardians. Parent Square is the primary form of communication. Parents will receive text messages, emails, and/or phone calls through Parent Square. Parent Square uses contact information provided to the school at the beginning of the year. If at any point during the school year, your contact information changes, please contact the school office immediately to update your information and stay connected. In addition to Parent Square, Stroud Elementary would also like to invite you to follow and like us on Facebook, Twitter, or our website anes.empire.k12.ca.us.

Social Media

Alice Stroud Elementary supports students' use of social media in ways that have a positive impact on the learning environment. Student misuse of social media, whether on or off school grounds, when it creates a hostile, disruptive, or unsafe learning environment, is unacceptable. Therefore, it is the practice of Alice Stroud Elementary School to monitor social media activity and utilize the information for the safety and security of all students and staff.

Student Expectations for Cafeteria Behavior

- ★ Enter the cafeteria in an organized fashion. No pushing, cutting in line, or play fighting.
- ★ Stay in a single line. It will help the line move faster.
- ★ When you sit down, remember that others are around and use your best manners.
- ★ Leave the tables just as you found them: CLEAN! Pick up after yourself! Dispose of trash in the cans provided. Be proud of your school and keep trash where it belongs, in the trash can.
- ★ If there is a spill, please get assistance from an adult in the cafeteria and help clean it up.
- ★ If a student sits with you, make a friend. It is a privilege to sit with your friends at lunch. You may not push someone off a table who is not in your circle of friends. Be considerate of others.
- ★ Cafeteria lunches come with ONE milk. If you would like a second milk you need to purchase it. Don't help yourself to extra milks if they are not paid for. Milk may only be purchased at lunchtime.
- ★ Sharing food or anything edible from your lunch will not be permitted per State health regulations. The food from your lunch is only for you, not your friend.

Lunch is a wonderful time to enjoy and visit. Help us keep it that way.

Positive Behavior Intervention and Supports (PBIS)

Stroud Elementary along with every other school in the Empire Union School District initiated PBIS. Positive Behavior Interventions and Supports (PBIS) is a proactive approach to establishing the behavioral supports and social culture needed for all students in a school to achieve social, emotional and academic success. PBIS at Stroud means students are being S.T.A.R.S.

Self-Controlled (Auto controlado)
Team Player (Trabaja en equipo)
Accountable (Responsable de)
Respectful (Respetuoso)
Safe (Seguro)



SCHOOL PARENTAL INVOLVEMENT POLICY

PART I -- GENERAL EXPECTATIONS

1. Alice N. Stroud Elementary School agrees to implement the following statutory requirements:
2. The school will jointly develop with parents and distribute to parents a School Parental Involvement Policy that the school and parents of participating children agree on.
3. The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
4. The school will make the School Parental Involvement Policy available to the local community.
5. The school will annually update the School Parental Involvement Policy to meet the changing needs of parents and the school.
6. The school will adopt the school's parent-school compact as a component of its School Parental Involvement Policy.
7. The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:
Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring:
 - 7.1. *that parents play an integral role in assisting their child's learning*
 - 7.2. *that parents are encouraged to be actively involved in their child's education at school*
 - 7.3. *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child*
 - 7.4. *the carrying out of other activities, such as those described in section 1118 of the ESEA*

PART II -- DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Alice N. Stroud Elementary School will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its schoolwide plan in an organized, ongoing, and timely way under section 1118(b) of the ESEA:
 - 1.1. The school will gather and disseminate to parents for review the following materials:
 - 1.1.1. District-wide Parental Involvement Policy
 - 1.1.2. School Parental Involvement Policy
 - 1.1.3. Parent-School Compact
 - 1.2. The school annually will ask for both written and oral input from parents and review the information for discussion purposes and consensus building at regularly scheduled Boosters, Site Council, ELAC, LCAP meetings.
2. Alice N. Stroud Elementary School will take the following actions to distribute to parents and the local community, the School Parental Involvement Policy:
 - 2.1. Inclusion of the policy in the Student and Parent Handbook
 - 2.2. Availability of the policy at Back to School Night
 - 2.3. Availability of the policy in the school office
3. Alice N. Stroud Elementary School will update periodically its School Parental Involvement Policy to meet the changing needs of parents and the school:
 - 3.1. Annual review of and participation in public school choice and supplemental educational services;
 - 3.2. Annual review of the Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP)
 - 3.3. Annual review of the school's Safety Plan
 - 3.4. Annual review of parent survey results
4. Alice N. Stroud Elementary School will convene an annual meeting to inform parents of the following:
 - 4.1. About the requirements of LCAP

- 4.2. Of their rights to be involved
- 4.3. About their school's participation in LCAP
- 5. Alice N. Stroud Elementary School will hold a flexible number of meetings at varying times and provide child care paid for with LCAP funding as long as the services relate to parental involvement:
 - 5.1. In order to increase parent participation at parent meetings, parent input will be encouraged suggesting the best day/time to conduct parent meetings at the annual LCAP parent meeting, ELAC meetings;
 - 5.2. Site Council members, consisting of elected parent members, will review and determine ways to maximize parent participation at special school events and allocate funding for parental involvement activities;
 - 5.3. Parenting classes, i.e., Hughson Family Services and/or English Language Family Classes, will be offered periodically to promote positive ways for parents to help their children become successful learners
- 6. Alice N. Stroud Elementary School will provide timely information about LCAP programs to parents in a timely manner:
 - 6.1. The annual LCAP parent meeting will be announced in the school newsletter, through Parent Square phone messages and an additional note home to parents will be provided regarding the meeting;
 - 6.2. Monthly updates detailing LCAP programs and activities are provided at site council meetings with minutes posted in the school office;
 - 6.3. Teachers provide updates on student participation in LCAP programs at parent's conferences, Student Success Team meetings, and Individual Education Plan (IEP) meetings.
- 7. Alice N. Stroud Elementary School will provide to parents a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:
 - 7.1. Samples of currently adopted curriculum materials will be available to parents at Back to School Night, Parent Teacher Conferences, ELAC meetings, LCAP Parent meeting, at Open House and/or daily upon request.
 - 7.2. A district-provided pamphlet detailing grade level standards will be available to parents at Back to School Night, at Parent Conferences and throughout the year as requested or needed.
 - 7.3. Explanations of academic assessments will be explained to parents at Back to School Night, Parent Conferences, School Site Council, LCAP/ELAC meetings, Individual Education Plan (IEP) meetings, and at Student Success Team meetings (when appropriate). Information about assessments and how they are used also is explained in the school newsletter and in letters sent home to parents.
- 8. Alice N. Stroud Elementary School will provide parents, if so requested, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible:
 - 8.1. Notes, phone calls, e-mails, or requests in person to conduct a parent meeting will be addressed and scheduled as soon as possible after receiving the request.
- 9. Alice N. Stroud Elementary School will submit to the district any parent comments if the schoolwide plan under section (1114)(b)(2) is not satisfactory to parents:
 - 9.1. Comments noted on yearly parent surveys or written notes to the school pertaining to the schoolwide plan will be submitted to the district.

PART III -- SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Alice N. Stroud Elementary School will build the school and parent's capacity for strong parental involvement. In order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve students' academic achievement, the following activities will be offered:
 - 1.1. Back to School Night
 - 1.2. Parent Conferences
 - 1.3. Parent/Principal Meetings
 - 1.4. Parenting Classes
 - 1.5. ELAC Parent Meetings
 - 1.6. 4th Grade Orientation
 - 1.7. 6th Grade Transition orientation
 - 1.8. Student Success Team (SST)
 - 1.9. IEP's
2. The school will incorporate the parent-school compact as a component of its School Parental Involvement Policy.
 - 2.1. The parent-school compact will be reviewed and signed by parents at each annual Back to School Night.
 - 2.2. The compact will be reviewed and approved annually by School Site Council members. A subcommittee of site council members will be used in revising the compact and recommending any changes to school staff and to all site council members.
3. The school will, with the assistance of its district, provide assistance to parents of children served by the school in understanding topics such as the following, by undertaking the actions described in this paragraph
 - 3.1. the State's academic content standards,
 - 3.2. the State's student academic achievement standards,
 - 3.3. the State and local academic assessments including alternate assessments,
 - 3.4. how to monitor their child's progress, and
 - 3.5. how to work with educators:
 - 3.6. Staff will distribute state and district standards of academic expectations at Back to School Night and/or at Parent Conferences. The principal provides a letter to parents in the summer that explains how the STAR test score results are used by the school to determine student placement and, when necessary, academic interventions. The school newsletter also provides an article explaining how test results are used in determining student placement. Parent/Principal Meetings, trimester ELAC meetings and the annual Title I parent meeting also provide venues for staff to explain how parents are able to monitor their child's progress.
4. The school will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as Parenting Classes, and using technology, as appropriate, to foster parental involvement, by offering parenting classes and Community Based English Training (CBET) classes.
5. The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners.
6. The school will seek contributions of parents on how to implement and coordinate parent programs by building ties between parents and schools.
7. The school will provide professional development opportunities and funding for appropriate conferences.

8. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with ASES and Latchkey.
9. The school will conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
10. The school will coordinate meetings with ASES and Latchkey personnel and attend parent transition meetings with kindergarten staff and the principal.
11. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - 11.1. ELAC, Parent/Principal Meetings, Back to School Night, Parent Conferences, Parenting Classes, Boosters meetings and other parent meetings are relayed to parents through notes home, notices in the monthly newsletter, and/or displays on the school marquee. All notes home and the monthly newsletter are written in both English and Spanish.
 - 11.2. The school's School Accountability Report Card (SARC) report, written in both English and Spanish, is available in the office and is posted on the school's website.
 - 11.3. The California School Dashboard provides parents with meaningful information on school and district progress. Visit: www.caschooldashboard.org

PART IV -- ADOPTION

This School's Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in school based programs, as evidenced by Site Council minutes. This policy is reviewed annually. It is adopted/updated by Alice N. Stroud Elementary School during our School Site Council and ELAC meetings and will be in effect for the period of one year from adoption date, and annual review of the policy thereafter. The school will distribute this policy to all parents of participating children on or before October of each year. It will be made available to the local community on or before October of each year. Alice N. Stroud Elementary School's notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language the parents can understand.

Please sign and return this form to the school.

**ACKNOWLEDGEMENT OF PARENT OR GUARDIAN NOTIFICATIONS
FOR THE SCHOOL YEAR 2010-2022**

I hereby acknowledge that I have received information regarding the methods by which I can access the Parent-Student handbook from Alice N. Stroud Elementary School. I have read and understand the Parent, Student, Staff Compact and agree to abide by the responsibilities set forth in this handbook.

Name of student: _____ Grade: _____

Parent/Guardian Signature _____ Date: _____

PERMISSION TO RELEASE STUDENT INFORMATION

I hereby consent to my child's name and/or photo being used in media for publicity about our school or other school related publications, including but not limited to web sites, brochures, posters, newsletters, and other printed materials.

Name of student: _____ Grade: _____

Parent/Guardian Signature _____ Date: _____

----- OR -----

REQUEST TO WITHHOLD STUDENT INFORMATION

Do not release information about my child. I understand this request will prohibit the school or district from providing my child's name or photo to the media, use on internet pages, or any other individuals or organizations. I also understand that this request will not prohibit usage of photos, videos, and/or the name of the above-named student in student-produced materials such as yearbooks and newspapers. Your child will still be included in the school yearbook unless you contact the school directly and request otherwise.

Name of student: _____ Grade: _____

Parent/Guardian Signature _____ Date: _____

This form will be kept on file for the 2021-2022 school year.