

**BOARD OF EDUCATION**  
**OWEN D. YOUNG CENTRAL SCHOOL**  
**Monday, July 23, 2012**  
**Regular Meeting**

*The mission of the Owen D. Young Central School is to provide an excellent educational environment in which all students can achieve success and become contributing citizens.*

**MEMBERS PRESENT:** Cathy Mayton-Collins, Natalia Rogers and Linda Tharp.

**ABSENT:** Howard Lanphier and George Mower.

**OTHERS PRESENT:** Nicholas Fazio, Deputy Superintendent; Jodie Rodriguez, Business Manager; Marilyn Kennerknecht, District Clerk and one guest.

President Mayton-Collins called the meeting to order at 7:04 p.m. followed by the Pledge to the Flag.

In a motion by Trustee Rogers, seconded by Trustee Tharp, the meeting agenda was approved with the following change: Item "i" has been added to the Action Items.

MOTION CARRIED UNANIMOUSLY

In a motion by Trustee Tharp, seconded by Trustee Rogers, the Consent Agenda was approved

MOTION CARRIED UNANIMOUSLY

- a. Approval of the Meeting Minutes of June 27, 2012
- b. Approval of the Reorganization Minutes of July 11, 2012
- c. Approval of the Meeting Minutes of July 11, 2012
- d. Approve Budgetary Transfer for Final Attorney Billing \$6,019.30
- e. Approve Treasurer's Report for July 2012

**PUBLIC PARTICIPATION**

None

**PRESIDENT'S REPORT**

- a. School Boards Institute – President Mayton-Collins asked if Board members were up-to-date on their required training. All Board members are current at this time. SBI has asked interested Board members to join their Executive Committee for 2012-2013. President Mayton-Collins asked if anyone was interested in being on this committee. President Mayton-Collins volunteered to serve with Trustee Tharp serving as an alternate.
- b. Board Conference and Training – The State School Board Conference will be held in Rochester in October. President Mayton-Collins asked if any Board members were planning to attend. She is interested in going and was approved by the Board to attend.

**SUPERINTENDENT'S REPORT**

- a. The K-12 Principal committee met this morning. Approximately eighty applications were received and the committee has narrowed the field down to five or six to interview. Interviews will take place on July 31 and August 1.
- b. Two certified applicants for English/Social Studies will be interviewed on August 2<sup>nd</sup>.
- c. Interim Superintendent Fazio heard from BOCES regarding the Music/PE position. The music position could be filled by Mrs. Faye who was previously at ODY through BOCES. BOCES will be hiring two P.E. individuals and we will be sharing someone half time.
- d. Secretarial position – Mrs. Rodriguez has been compiling a list of duties. The position will be classified as a typist. This will be a civil service appointment.
- e. Concussion Management Policy – Coaches are being trained on line. A 1<sup>st</sup> read could be done tonight or waived.
- f. Otsego County Land Trust – Mr. Dave Delaney has been working on the Nature Trail. Mr. Fazio will have more information in the near future.
- g. Interim Superintendent Fazio handed out the State test scores for grades 3-8 for ELA and math for the past three years.
- h. Summer Program field trips – After consulting with the school's insurance carrier, it was determined that chaperones are permitted to ride the bus as long as the child is enrolled in the summer program and the chaperone is a resident of the district.

- i. The school will once again be involved in the Treaty Program Conflict Resolution. This is a grant through Catholic Charities of Herkimer County which pays \$1300 and the school pays \$260 toward the program. This is intended to target fifth grade and provides refresher courses to the higher grades.
- j. Dignity Act Updates – The OMH BOCES will have a class for teachers and staff on the day before school starts for training.
- k. Ms. Alicia Soper is scheduled to attend training for Dignity Coordinators.
- l. Progress is being made regarding APPR.

**BUSINESS ADMINISTRATOR’S REPORT**

- a. Board Meeting Calendar – Mrs. Rodriguez will only be required to attend one Board meeting a month. She is suggesting that she attend the second meeting of the month to discuss financial reports, the budget, etc. Mrs. Rodriguez will provide an updated schedule including budget workshop dates at the next meeting.

**ACTION ITEMS**

In a motion by Trustee Tharp, seconded by Trustee Rogers, the meeting agenda is amended to do the 1<sup>st</sup> and 2<sup>nd</sup> read of the Concussion Policy. MOTION CARRIED UNANIMOUSLY

In a motion by Trustee Rogers, seconded by Trustee Tharp, the 1<sup>st</sup> read is waived for items “a-f”. MOTION CARRIED UNANIMOUSLY

- a. Concussion Policy #7522
- b. Duties of the School Physician/Nurse Practitioner Revision Policy #1338
- c. Fire Drills, Bomb Threats and Bus Emergency Drills Revision Policy #5683
- d. Sports and Athletic Program Revision Policy #7420
- e. Student Physicals Revision Policy #7512
- f. Notification of Sex Offenders Policy #7560
- g. In a motion by Trustee Rogers, seconded by Trustee Tharp, the appointment of Mr. Gerald Manning as Varsity Boys’ Soccer Coach commencing August 20, 2012 with a stipend of \$2144.94 is approved. MOTION CARRIED UNANIMOUSLY
- h. In a motion by Trustee Tharp, seconded by Trustee Rogers, the appointment of Ms. Lisa Wilber as Modified Boys’ Soccer Coach (combined with girls) commencing September 5, 2012 with a stipend of \$936.71 is approved. MOTION CARRIED UNANIMOUSLY
- i. In a motion by Trustee Tharp, seconded by Trustee Rogers, the following resolution is approved. MOTION CARRIED UNANIMOUSLY

“RESOLVED, upon the recommendation of the Interim Superintendent, that, for reasons of economy and efficiency and due to the administrative reorganization within the District, the full-time position of School Business Administrator is hereby abolished effective August 12, 2012 and, BE IT FURTHER RESOLVED, that the Interim Superintendent shall notify Jodie Rodriguez, the School Business Administrator who is the person having the least seniority in this administrative tenure area, of this Board action in eliminating her position and further, place her name on the District’s Preferred Eligibility List for recall to such position (or similar administrative position) in the future in accordance with the requirements of the Education Law relating to same.”

**DISCUSSION TIME**

Trustee Tharp inquired about the tabled item regarding the substitute custodial position. Mrs. Rodriguez will be providing a prioritized maintenance list at the next meeting. President Mayton-Collins asked if the Board should consider doing a “walk thru” before the next meeting. The Board agreed to meet at 6:30 p.m. before the August 13<sup>th</sup> meeting. President Mayton-Collins asked whether back up or cross training should be considered for information entered on the website.

**PUBLIC PARTICIPATION**

None

**BOARD COMMENTS**

President Mayton-Collins thanked everyone for being at the meeting.

In a motion by Trustee Rogers, seconded by Trustee Tharp, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Marilyn Kennerknecht  
District Clerk