

# Technology - TMS/CHS Family How-Tos

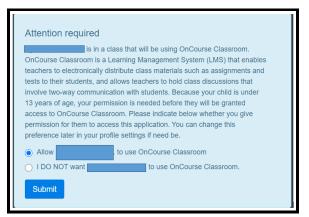
### Log In

If you are a new family to the district OR if you have forgotten your password to OnCourse Connect, please use the following link to obtain your account credentials for OnCourseConnect. Enter the email address that you provided to the district. Your username will be provided by an email with a reset password link.



https://www.oncourseconnect.com/account/forgotpassword

Click here for a quick video on how to log in to OnCourse Connect.



For new families and for families of students who are under the age of 13: Once you have logged into OnCourse Connect, please make sure to click on the pop-up that shows at the top of your screen, to allow your child to use OnCourse Classroom. This is how the student will be able to access their assignments from their teachers.

#### ClassLink

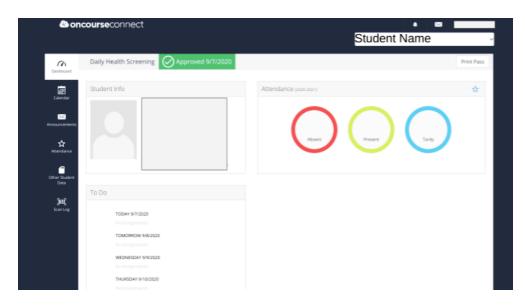
ClassLink is the homepage within your child's Chrome browser. ClassLink is the central location for all District approved applications and provides one click sign-on into the applications, virtually eliminating passwords. Teachers will often assign work to do in other applications, so this is where students will go to find them.

\*\*Very important: Please remind your child to link ClassLink to their Google account by watching this video and following the directions within.

#### **OnCourse Classroom**

This is how teachers will communicate with students about assignments and will post their Zoom links for meetings, should remote instruction be necessary. The OnCourse Classroom tab is for STUDENTS ONLY. Parents will be able to see their child's assignments on the "To Do" list in the Dashboard tab, when logged in to their OnCourse Connect.

Here is what you will see as the parent/guardian:



It is important to note the tabs on the left side that allow parents/guardians to view the student's schedule, attendance, and other important student data, along with the "To-do" list on the Dashboard tab.

#### Zoom links:

Should there be a need for remote instruction, teachers have been instructed to post their Zoom links on OnCourse Resources. They can also post them with their classroom assignments. Students will find the Zoom links on OnCourse Connect > Classroom > Classroom Resources.

Please note: You DO not need to set up a Zoom account for your child to access the teacher's class. All you need to do is click on the link they provide in OnCourse. The student will be prompted to install Zoom from the Chrome browser if the application does not exist on the device. However, all district Chromebooks will already have the application installed.

#### **Zoom Best Practices**

If attending remote classes on Zoom, students should:

- The audio should be turned off upon joining the class
- Sit in an area where you will not be backlit so the teacher can see you
- Select a location with minimal distractions. Turn off the TV!
- Select an appropriate background when you are on Zoom
- Create a username that is the student's actual name
- Do not wear hats or sunglasses
- Please be in a sitting position (no lounging, laying, etc)
- Wear appropriate clothing
- Be on time and be prepared for class
- Cell Phones should be off and away
- Do not give your Zoom links to other students
- Close all unnecessary tabs for better connectivity

## **Health Screening**

Each morning, you are asked to complete the **Daily Health** Screening form for all in-person students every day until further notice.

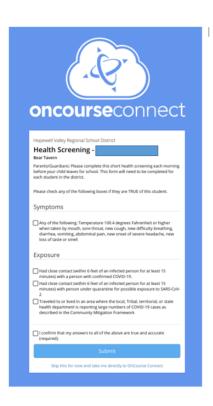
In OnCourse Connect from your home computer or laptop, you will see a large pop up screen:

If your child is not exhibiting any of the symptoms nor has had exposure, simply click on the last checkbox.

\*\*If you have multiple children, you will need to complete this for each of them.

# You can also access the Daily Health Screening form from the HVRSD app:

- HVRSD App <u>Download the HVRSD App</u> on your phone (available for Apple or Google)
  - a) <u>Click here</u> for directions on how to complete the form on the HVRSD app
- 2) Paper form printed from our <a href="hvrsd.org">hvrsd.org</a> website



# **Resource Center**

If you have any further questions, please check out the **District Technology Academy** resource page (<a href="https://sites.google.com/hvrsd.org/technology-academy/">https://sites.google.com/hvrsd.org/technology-academy/</a>). You can also email <a href="helpdesk@hvrsd.org">helpdesk@hvrsd.org</a> for assistance.