



HAZELTON-MOFFIT-BRADDOCK PUBLIC SCHOOL

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2021-2022 HMB COVID-19 PROCEDURES

The following steps and procedures have been approved and will be implemented in the event the school receives notification of a positive test for COVID-19.

Steps for if a student or staff member is positive for COVID-19

- Families are asked to contact school administration as soon as possible if their student or if anyone in their household is positive for COVID-19. Please contact administrators by email or call the school at (701) 782-6231.
 - Tracy Hanzal, Superintendent – tracy.hanzal@k12.nd.us
 - Tad Larson, Principal – tad.larson@k12.nd.us
- Administration will ensure the positive case is not in the school during the isolation period.
- Administration will send a notification to parents/guardians of students who were potentially exposed to the positive case as a precautionary measure. Staff will be asked to monitor symptoms and parents will be asked to monitor their students for symptoms.
- **Household close contacts** will be asked to follow the guidance provided by the NDDoH. Please see the [factsheet for people who are contacts to someone with COVID-19](#). Contact the ND Hotline at 1-866-207-2880 with any additional questions or concerns about COVID-19.
- Families will receive letters from the NDDoH in the event of a positive case or if they have been determined a household close contact or a close contact outside of school. Please reference next steps in the letter.
- Schools will be contacted by the NDDoH if students or staff are positive for COVID-19 or if they are considered a close contact in any case.

Steps for learning if a student is COVID-19 positive or a quarantined close contact

- Teachers will be notified of students who will be absent due to a positive COVID-19 test or if they have been determined a close contact and will need to quarantine.
- Teachers will reach out to parents/guardians and provide information on how instruction will be delivered. Parents/guardians are encouraged to be proactive and communicate with the teachers as well.
 - Teachers have the discretion to determine how instruction will be delivered and will communicate that to families in a timely manner.

211 Hazel Ave, Hazelton, ND 58544 

HS (701) 782-6231 - Elem (701) 782-4226 

www.hmb.k12.nd.us 