



****IMPORTANT****

****Review and Make Changes to your child's Default Plans for the coming school year****

How will your child be dismissed this year?

To ensure the safe dismissal of our students, it's essential that we know your child's regular end-of-day dismissal plan. These are known as "Default Plans".

Parents of returning students:

1. Your children's Default Plans have been updated in **PickUp Patrol** to include bus home and After School Child Care (ASCC). If you plan on placing your child on the **permanent pick up list** for one or more days, please be sure to change the default plan to "pick up" and indicate who will be picking up. **PLEASE REVIEW THE PLAN THAT WE HAVE ON FILE AND MAKE ANY CORRECTIONS.**
Note: Please DO NOT change bus numbers.
2. To review or make changes to your child's Default Plans go to <https://app.pickuppatrol.net> under settings and submit the changes there **BEFORE the first day of school.**
3. Note that default plans can be reviewed in the parent app, but you will need to use the link above to submit changes.
4. After the first day of school, all changes to your child's Default Plan must be submitted to the office in writing.

Parents of new students:

1. Our school uses **Pickup Patrol** for parents to communicate dismissal plan changes.
2. Changes can be entered from a smartphone or computer days, weeks, or even months in advance and at any time up until **1:30 pm** on the day of the change.
3. Prior to the beginning of school, you will receive a "Welcome to **Pickup Patrol**" email with login instructions. The login credentials are only good for **48 hours** so please follow the link right away. Once you are registered, please go to the **SETTINGS** icon and **review your child's Default Plans in the system BEFORE the first day of school.** If you miss the login time and are locked out, please email Sheila Macaluso at smacaluso@easthanoverschools.org. A new email will be sent to you. Please be sure to log in within 48 hours of receiving the email.