

**Northern Adirondack Central School District**  
**Ellenburg, NY**  
**Minutes of the Reorganizational and Regular Meeting of the Board of**  
**Education**  
**July 14, 2020 – 6:00 PM – Distance Learning Center MS/HS and via WebEx**

MEMBERS PRESENT:

Paul Gilmore  
 Mark DeCoste  
 Bryan Trombley  
 Trevor Finley  
 Phalon Miner  
 Willie Venne  
 Steven Bartlemus

The Clerk called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

The Clerk called the Roll. All Board of Education members were present for this evening’s meeting.

The Clerk opened the nominations for President of the Board of Education for the 2020-2021 school year. Paul Gilmore was nominated. By a unanimous vote Mr. Gilmore was elected President of the NACS Board of Education for the 2020-2021 school year.

The Clerk opened the nominations for Vice-President of the Board of Education for the 2020-2021 school year. Phalon Miner was nominated. By a unanimous vote Phalon Miner was elected Vice-President of the NACS Board for the 2020-2021 school year.

A motion was made by Mr. Trombley, seconded by Mr. Finley and passed unanimously to approve the 2020-2021 appointments of District Officers.

<b>Position</b>	<b>Employee</b>	<b>Pay Rate</b>
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4430.64 *
C. Pro Tem District Clerk	Sandy Dominic	\$25.00/hr.
D. Claims Auditor	Tricia Brassard	\$17.50/hr.
E. Purchasing Agent	James Knight	N/A
F. Tax Collector	Darla Bilow	\$5,663.63 *
G. Chief Information Officer	Helen Yelle	\$553.02 *
H. Chief Emergency Officer	Craig Dumas	\$500.00 *
I. Creating Healthy Schools Grant – School Champion	Tiana Marrero	\$2000.00

- FY 19/20 rates – Changes (s) pending negotiations

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Miner, to approve appointments of other positions.

Position	Employee
A. School Physician/Director of School Health Services	Plattsburgh Health Group
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Darla Bilow
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	Eastern Insuring, LLC DBA LaBarge Agency
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Rob Witkiewicz, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver
N. Lead Evaluator	Rob Witkiewicz
O. Lead Evaluator	Michael Loughman
P. Lead Evaluator	Lisa Silver
Q. Lead Evaluator	James Knight
R. Asbestos Local Education Agency (LEA) Designee	Jay Bouchard

All Board Members present voted yes – motion carried.

A motion was made by Mr. Bartlemus, seconded by Mr. DeCoste, and passed unanimously to approve 2020-2021 bonding of personnel.

- A. District Clerk – Helen Yelle
- B. Pro Temp District Clerk – Sandy Dominic
- C. Payroll Clerk – Kyle Patnode
- D. Tax Collector – Darla Bilow
- E. District Treasurer – Sarah Watts
- F. Treasurer of Student Activity Account – Jamie Lord
- G. Claims Auditor – Tricia Brassard

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste seconded by Mr. Trombley, and passed unanimously to approve the following 2020-2021 designations:

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

All Board Members present voted yes - motion carried.

A motion was made by Mr. Finley, seconded by Mr. Miner, and passed to approve the following 2020-2021 authorizations:

- A. Certify Payroll – Brian Tousignant, James C. Knight, Jr.
- B. School Purchasing Agent – James C. Knight, Jr.
- C. Conferences, Conventions and Workshops for District Employees – James C. Knight, Jr
- D. Establish Petty Cash Funds, \$100 Elementary School, and \$100 High School– Brian Tousignant
- E. District Check Signers – Sarah Watts and James C. Knight, Jr
- F. Student Activity Account Check Signers – Jamie Lord, Rob Witkiewicz, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – James C. Knight, Jr
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2020-2021 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Mr. Bartlemus, and passed unanimously to approve appointments to the Committee on Special Education for the 2020-2021 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Bartlemus, and passed unanimously to approve appointments to the Committee on Preschool Special Education for the 2020-2021 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner, seconded by Mr. Bartlemus to approve the following substitute rates as follows for the 2020-2021 school year:

Substitute Teachers	\$90.00/day
Temporary On-Call Bus Drivers	\$30.00/run
Temporary On-Call Nurses	\$21.00/hour
Temporary On-Call Custodial	\$12.50/hour
Temporary On-Call Food Service	\$12.50/hour
Temporary On-Call Teacher/Student Aides	\$12.50/hour
Temporary On-Call Bus Monitors	\$12.50/hour
Part-Time Teacher/Student Aides	\$12.50/hour
Teacher Aide/Student Aide (after 1 yr. srv.)	\$12.75/hour

All Board Members present voted yes - motion carried.

A motion was made by Mr. Bartlemus seconded by Mr. DeCoste and passed unanimously to go into Executive Session, at 6:18 PM to discuss a matter of collective negotiations pursuant to article 14 of the civil service law (THE TAYLOR LAW).

All Board Members present voted yes – motion carried.

A motion was made by Mr. Miner, seconded by Mr. Finley and passed unanimously to come out of Executive Session, at 6:55 PM

All Board Members present voted yes – motion carried.

A motion was made by Mr. Bartlemus, seconded by Mr. Trombley, to accept the meeting minutes from the previous meeting:

- June 22, 2020 Regular Monthly Meeting

Five Board Members present voted yes – Willie Venne and Trevor Finley abstained - motion carried.

Mr. Knight's Report included the planning for the reopening of school. We are hoping to have guidelines this week. We have received some preliminary guidance. There will be a portal on the State Ed Website with a reopening plan template on July 17<sup>th</sup>. Plans are due by July 31<sup>st</sup>. Governor Cuomo will base his decision on school openings based on the formula and as long as any area is in phase 4 and has an infection rate below 5% school would be able to open. It will be a challenge going forward. Social distancing will be required as well as masks. Transportation will be a challenge with social distancing. We are encouraging parents to bring and pick up their children if possible. Billy Jones is trying to get the state to furnish PPE and hand sanitizer for the school districts.

Graduation went well. It rained a little during our first session but was beautiful for the second session. We are thinking maybe in the future this may be the way to go. Students would be able to have more of their family and friends attend the ceremony.

We did have an incident that occurred on June 14<sup>th</sup> which I reported to the Clinton County Department of Health. They then advised me to the States NY Pause Complaints site which I did. Because the incident broke the rules of the Executive Orders I consulted with our school attorney and our Health Safety Risk Specialist who both agreed that it was best that I report it. No updated from the State but we could be subject to a \$10,000 fine.

Our High School sports for 2020-2021 all hinges on when we reopen. There are 6 different scenarios. There are 3 types of sports. High, Moderate and low risk sports. A copy of the suggested scenarios is available if you would like.

A motion was made by Mr. Miner and seconded by Mr. DeCoste to accept the Schedules of Expenditures (Warrants) as presented.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Finley seconded by Mr. Miner to table the Fiscal Budget Transfers for 2019-2020, The Budget Status Report and Treasurer's Report..

All Board Members present voted yes – motion carried.

A motion was made by Mr. Finley, seconded by Mr. Miner to approve the CSEA recommendations.

All Board Members present voted yes – motion carried.

There were no updates to the Food Service Report.

There were no updates to the Custodial-Maintenance Report

There were no updates to the Student Association Reports and Bank Reconciliation Reports.

There were no updates from the NATA.

There were no updates from the Administrators

The Board opened the meeting for public comment. There were no comments.

A motion was made by Mr. Trombley, seconded by Mr. Miner to approve the CV-TECH Adult Education and Safety Education Sponsorship Agreement between Champlain Valley Educational Services and Northern Adirondack Central School District.

All Board Members present voted yes – motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Miner approve the FY 2020-2021 Preliminary Smart Schools Investment Plan (SSIP), under the Smart Schools Bond Act (SSBA) Program.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Miner, seconded by Mr. Trombley to approve the Resolution (District to Participate in BOCES Summer School 2021). (See attached).

All Board Members present voted yes – motion carried.

A motion was made by Mr. Miner, seconded by Mr. Finley approve the Engagement Agreement for Legal Services with Harris Beach PLC for the 2020-2021 school year.

All Board Members present voted yes – motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Miner approve students for release to Chateaugay School District for the 2020-2021 school year.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Trombley, seconded by Mr. Venne to Approve the following 2020-2021 Board Meeting Dates:

August 11, 2020	January 12, 2021
September 15, 2020	February 9, 2021
October 20, 2020	March 9, 2021
November 10, 2020	April 20, 2021
December 8, 2020	May 11, 2021
	June 8, 2021

Five Board Members present voted yes – Mr. Gilmore and Mr. DeCoste opposed - motion carried.

A motion was made by Mr. Trombley, seconded by Mr. Venne to approve the following Personnel Appointments and Retirement (A thru N)

<b>Employee</b>	<b>Position</b>	<b>Department</b>	<b>Effective Date</b>	<b>Pay Rate</b>	<b>Comments</b>
A. Leslie LaBarge	Girls Varsity Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
B. Damien Nevader	Boys Varsity Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
C. Tyler Pombrio	Boys Junior Varsity Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
D. Samantha LaVigne	Girls Modified Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
E. Jamie Gilmore	Boys Modified Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	

<b>Employee</b>	<b>Position</b>	<b>Department</b>	<b>Effective Date</b>	<b>Pay Rate</b>	<b>Comments</b>
F. Elizabeth Brown	Varsity Volleyball Coach	Athletics	July 15, 2020	Per NATA Contract	
G. Dennis LaBarge	Girls Varsity Basketball Coach	Athletics	July 15, 2020	Per NATA Contract	
H. Nate Bilow	Boys Varsity Basketball Coach	Athletics	July 15, 2020	Per NATA Contract	
I. Kristie Gregory	Girls Junior Varsity Softball Coach	Athletics	July 15, 2020	Per NATA Contract	
J. Jessica Barnhart	Girls Varsity Tennis Coach	Athletics	July 15, 2020	Per NATA Contract	
K. Laura Nutt	Girls 3/4 Grade Basketball	Athletics	July 15, 2020	Per NATA Contract	
L. Helen Yelle	Secretary to the Superintendent/District Clerk	District	October 2, 2020		Retirement

M. Upon the recommendation of the Superintendent, Damie Durgan who holds a Permanent Certificate in Elementary Level Special Education, is hereby granted tenure in the area of Elementary Level Special Education effective on August 30, 2020.

N. Upon the recommendation of the Superintendent, Maria Blondo, who has a certification in Students with Disabilities area is hereby appointed to the position of Students with Disabilities tenure area for a 3 year probationary period, commencing on August 30, 2020.

The Board opened the meeting for public comment. There were no comments.

The Board President stated that a second Executive Session was not necessary.

A motion was made by Mr. DeCoste, seconded by Mr. Miner, and passed unanimously to adjourn the meeting at 7:35 PM.

All Board Members present voted yes – motion carried.

Helen Yelle, District Clerk  
 N.A.C.S. Board of Education