

ROBINSON HIGH SCHOOL



STUDENT INFORMATION AND PROCEDURES 2021-2022

HOME OF THE SENATORS

21501 Cantrell Road

Little Rock, AR 72223

Telephone: 501-868-2400

Fax: 501-868-2405

Office Hours: Monday – Friday 8:00 a.m. – 4:30 p.m.

Mascot: Senators

Colors: Black and Gold

Principal: Dr. Jay Pickering

jpickering9232@pcssd.org

Asst. Principal: Brady Bratcher

bbratcher1000@pcssd.org

Asst. Principal: Dr. Kristi McIntosh

kmcintosh9336@pcssd.org



The mission of
Joe T. Robinson High School
is to challenge each
student with a rigorous academic
curriculum that is relevant to the
21st Century.

The vision of ***Joe T. Robinson***
is to empower students to become socially
aware, knowledgeable,
high-achieving life-long learners within a
safe, attractive, modern educational facility.

2021-2022 Robinson High School Bell Schedule

8:25 First bell	
8:30-9:20	1st Period
9:24-9:54	Senator Study
9:58-10:48	2nd Period
10:50-11:20	Lunch A
11:24-12:14	3rd Period A
10:52-11:42	3rd Period B
11:44-12:14	Lunch B
12:18 - 1:08	4th Period
1:12-2:02	5th Period
2:06-2:56	6th Period
3:00-3:50	7th Period

***SENATOR STUDY:** Academic Focus:

During this time all students will be engaged in various academic enrichment activities which include: Reading and Writing prompts, LExia, SOS: Senators of Success, ACT Aspire remediation, Tutoring, ACT Prep, Club Meetings, and Extracurricular Activities. This time of intervention and enrichment is REQUIRED of all students.

CHECKING IN TO SCHOOL LATE:

All students checking into school late at the beginning of the school day must report to the office, have temperature taken and will be marked tardy. If students check in after the first 30 minutes of the school day, report to the office for check-in. After first period, students who arrive on campus will check in at the front office and be issued a check-in slip at that time. **(A student 30 minutes late to any class is considered absent. Also, if a student leaves class with more than 30 minutes left in the period, he/she will be considered absent.)**

CHECKING OUT OF SCHOOL:

All student requests to check out of school must be IN WRITING and include a phone number. Notes will be verified by their parents and the school administrative office prior to leaving campus.

RHS IS A CLOSED CAMPUS. This includes during lunch. **Students are not allowed to leave campus for lunch-Parents must be physically present in the office to check them out.**

LATE BUS- EXCUSED: students MUST come to the office to have their temperature taken, receive a late bus slip and sign in PRIOR to eating breakfast in the cafeteria. Students are allowed 10 minutes for breakfast.

LATE ARRIVAL: - students who arrive on campus after 8:30 a.m. will report to the office to have their temperature taken and receive a tardy. Students who drive to school and arrive late will not be allowed to miss instruction time to eat breakfast.

RHS TARDY POLICY:

Students who do not arrive to class by the time the tardy bell stops ringing will be marked tardy by the teacher. If the student is more than 30 minutes late, it will be considered an absence. Administration/Security will conduct periodic hall sweeps after the tardy bell. Running in the hallway to avoid being late is not acceptable and will result in a tardy.

RULE 601 (PCSSD Handbook Page 19) Repeated School and/or Class Tardiness Students shall not be tardy. A student is tardy if not in his/her classroom or other assigned location by the time the tardy bell stops ringing. (Arkansas Law 6-18-217, 6-18-222)

Consequences:

1st Offense – Warning by teacher/Reteach

2nd Offense –Teacher/Student Conference

3rd Offense -Teacher/Parent Contact

4th Offense –Teacher/Parent Contact

5th Offense -Student Reflection

6th Offense-Office Referral

Note Tardies start over each Semester.

Attendance:

6 parent notes are allowed per semester/unlimited doctor/dentist etc. notes

Parents will be notified after 5 absences by letter/phone/email

10 absences will result in an excessive absence referral/truancy report/DHS notification if all requirements are met

10 consecutive absences will result in student being dropped

DRESS CODE:

The following dress is *not* acceptable:

*Sagging

*Jeans with holes in which skin can be seen above mid-thigh

*Low cut tops

*See through clothing

*House shoes or pajamas

*Bare midriff/back tops

- *Picks/combs in hair
- *Headgear/hoodies
- *Spike jewelry and chains
- * No ear buds/headphones in hallway
- *Spaghetti straps
- *Skirts/shorts above mid-thigh
- *Bandannas of any kind

Exemptions: Parents may apply to the building’s principal for full or partial exemptions or waivers for students due to handicapping conditions or religious observation. Denied exemption requests may be appealed to the Assistant Superintendent for Equity and Pupil Services.

Consequences: Upon violation of the dress code, students will be given the opportunity to correct the dress code violation or contact a parent for a change of clothing or report to SAC. Repeated offense of the dress code violation will be considered an infraction of school rules. Rule-101 Level-1 consequences will apply.

Cell Phone Policy (RULE 208)

You **MAY** use your cell phone in:

- *The cafeteria, before school, during lunch and after school.
- *In the halls between classes

You **MAY NOT** use your cell phone in class unless the teacher asks you to use them for instruction.

They need to remain OUT OF SIGHT!

NO EARBUDS may be used in the hallway during the school day. This is for safety reasons.

2020-2021 SCHOOL FEE: REQUIRE:

\$20.00 per student includes:
<ul style="list-style-type: none"> *Student I.D. (required) *Student newspaper-quarterly *Student incentives *Student agenda book

PARKING POLICY:

Parking Permits: All students parking on school property must have a current parking hangtag properly displayed. Students should report to the office if they have misplaced or lost their permit. *Parking on school property is a privilege!*

Parking fee schedule:

Parking is limited first come first serve **\$20.00**

Violations: Students will be penalized for violating school parking policy. Violations may be reported by faculty, staff members, or concerned adults. The following are considered violations:

- a. Current hang tag not displayed properly
- b. Parking anywhere other than in designated area(s)
- c. Parking outside the lines
- d. Using another person’s hangtag
- e. Driving too fast or recklessly
- f. Not following normal traffic pattern
- g. Squealing tires (includes entering and exiting the lot)
- h. Not yielding to school bus
- i. Lack of courtesy (includes butting in, failure to alternately merge, etc.)

- j. Making too much noise (engines or stereo)
- k. Unsafe conduct (including driving with persons hanging out the window, on the outside of the vehicle, etc.)

Searches: The school and its officials retain the right to conduct random searches.

Penalties: The following are the penalties for violating the school parking policy:

- 1st Violation – Student receives a warning and review school parking policy. Parent contacted.
- 2nd Violation – Min. 1 day D-Hall/parking probation
- 3rd Violation – Loss of parking privileges for 30 days.
- 4th Violation - Loss of parking privileges for the remainder of the year.

Unauthorized vehicles will be towed at the owner's expense.

Transcripts: \$5.00 (cash only) - Currently waived due to COVID-19. Please E-Mail all requests to the Registrar Stephanie Harrison at sharrison9258@pcssd.org. Please include whether or not you want it electronically or a physical copy. When mailing, the complete address is required.

Request forms are available in the front office. Email Ms. Stephanie for more information or questions.

Covid Disclaimer

Due to the Coronavirus pandemic and the impact it has had on the education of PCSSD students, PCSSD reserves the right to amend, alter, modify or supplement the rules and regulations contained herein in its sole discretion and with or without prior notice in order to assure the safety of PCSSD students and staff, to facilitate the appropriate education of PCSSD students, and to comply with directives and guidance issued by state and federal government officials.

Morning Procedures:

- Car Riders- All students, including Driven, are to be dropped off in front of the main high school building. Please follow the arrows in the parking lot and monitor your speed.
- Bus Riders-Busses will drop off on the east side of the high school gym. Students are to walk into their designated entrance once on campus.
- Drivers-Students who drive to school are to obtain a parking pass in the front office. All students are to park in their designated parking spot. Once students park in their designated spot, they are to enter the building.
- Students are to enter directly into the building once they arrive on campus.
 - 9th Cafeteria
 - 10th Auditorium
 - 11th Home Side Gym
 - 12th Visitor Side Gym

Class Change:

- Students are to promptly walk to their next class.
- Personal needs are to be taken care of during this time.
- Students are to walk in a clockwise direction in the hallways.
- The middle hall will be utilized this year.
- Congregating in the hallways to socialize must not take place.
- Walk and talk.
- Cell phones may be used at this time.

Lunch Procedures:

- Student lunch schedules will be determined by their 3rd period class. See your teacher on the first day of school to get the updated schedule.
- Schedule changes will not be considered due to your lunch schedule.
- Students are to go directly to the cafeteria when it is their time to eat.
- Students who are receiving lunch from the school are to line up promptly when lunch starts
- The pavilion may be used by students during lunch.
- Clean up after yourself.

End of Day Procedures:

- Students will be dismissed by zone. Listen for the announcements.
- Students are to move directly outside of the building.
- Bus riders are to immediately get on the bus.
- Car riders are to be picked up in the front of the high school.
- Drivers are to go to their car and leave. No loitering.

Communication:

Robinson High School recognizes that communication between home and school should be ongoing, two-way, and meaningful. RHS has developed a website to guide families through the process of high school. We encourage families to call, email, login into Schoology and attend parent-teacher conferences to monitor student progress. RHS will periodically send out messages via Thrillshare to update families on important information.

- Classroom teachers are the first point of contact when an issue of a grade arises.
- If communication between student, parent, and teacher does not resolve the issue, please contact the students Assistant Principal.
- The building principal will be the last person to help resolve the issue.

****Exemptions:** Parents may apply to the building's principal for full or partial exemptions or waivers for students due to handicapping conditions or religious observation. Denied exemption requests may be appealed to the Assistant Superintendent for Equity and Pupil Services.

Consequences:

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HAC:

The Pulaski County Special School District utilizes a system for guardians/students called Home Access Center. Home Access Center, or HAC, will provide you with information about your student(s) attendance, discipline, schedules, grades, report cards, interim progress reports as well as other items. HAC is web based and is also available by downloading the eSchoolPlus

ADD:

Schoology

HAC

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Lunch Schedule

RHS Phone Directory

School Calendar

Attendance

Late Policy

Tardies

Restrooms

Student Expectations

Dress Code

Visitors

Interim Reports/Report Cards

Grading

Vision/Mission Statement