

August 26, 2021

Dear Families,

Welcome to a new school year! We are excited to welcome our returning and new students and families to school!

Each year, there is a set of required forms, including the [Authorized User Agreement \(Español\)](#) for student use of district-supplied technology devices (Chromebooks). Parents and guardians must complete this form along with the other annual forms (Military Affiliation, Attendance Agreement, Technology Survey) for each child enrolled in the school district, whether they are attending in-person or online.

This year, due to new regulations, student demographic information including ethnicity and race information will also require an update.

To complete each of the annual forms and update information, we ask each parent or guardian to **log in to their Skyward Family Access account** where each required task may be completed. Instructions for logging into Family Access are included below.

IMPORTANT: You received an email directly from the school district through Skyward. Please read the email carefully and follow the instructions to electronically sign the required forms and update each child's account. If you do not have access to Skyward, your child's school can assist you. Please contact them directly. A phone directory is provided [HERE](#) for your convenience.

Students/Guardians retrieving your Family/Student Access login ID or Password

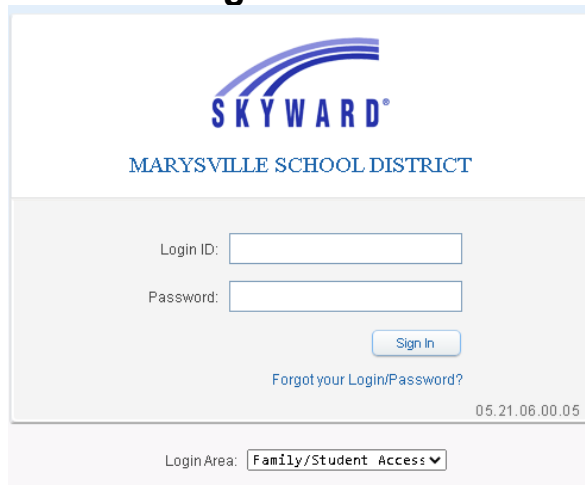


Figure 1-Family Access and Student Access login screen

Click [HERE](#) to go to this webpage/access screen.

If you have forgotten your Login ID or password, you can retrieve them if you have provided your email address to the school district.

To retrieve your Login ID or password:

1. Click "*Forgot your Login/Password?*" on the login screen
2. Type your email address or enter your Login ID and click "*Submit.*"

If you are successfully identified, a confirmation page appears. An email containing your Login ID and the link to reset your password is sent to your email address on file. **If** the software can't identify you, contact your student's school to retrieve your credentials.