**MINUTES OF THE BOARD OF EDUCATION**

**COOPER COUNTY R-IV SCHOOL DISTRICT**

**Regular Session, June 23, 2021**

**Members Present Members Absent**

Anna Kahle - President

Ashley Benny - Vice President

Elizabeth Dick - Secretary

Justin Hein - Treasurer

Brian Arnold - Member

Tim Brandes - Member

Robin Saylor - Member

Dr. Kathryn Anderson - Superintendent

Mr. Brian Emde - Activities Director

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1. The Cooper County R-IV Board of Education was called to order by Board President, Anna Kahle, at 6:30 PM.
2. Motion made by Tim Brandes to approve the agendas for the June 23, 2021, Regular and Executive Sessions.

Motion seconded by Brian Arnold.

Yeas: 6 (Anna Kahle, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

1. Motion made by Justin Hein to approve the minutes for the Regular and Executive Sessions from May 18, 2021.

Motion seconded by Robin Saylor.

Yeas: 6 (Anna Kahle, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

1. **Public Comment:** no comment
2. **Approval of Bills**

Motion made by Justin Hein to approve the current bills.

Motion seconded by Tim Brandes.

Yeas: 6 (Anna Kahle, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

1. **Reports**
2. Presentation by Appetgy (District Website and Communication Tool)

Annual fee is $4,900.00; offers Thrillshare a one click and share information to multiple platforms; prepared to start the first day of 2021 school year; has a free app which can be downloaded from app stores by the public; any staff can post pending administrative approval.

Discussion included the need to have all staff utilizing the program and update regularly.

Motion made by Justin Hein to employ Appetgy per discussed contract

Motion seconded by Robin Saylor.

Yeas: 6 (Anna Kahle, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

1. Maintenance - Bill Moser
2. Completion of Roofing Project - to address the remainder of the roof not already completed

Motion made by Brian Arnold to accept the bid by Watkins for $83,300.00 (tear off existing roof to install rubber/plastic membrane).

Motion seconded by Justin Hein.

Yeas: 6 (Anna Kahle, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

He will check with Watkins about a time-frame for completion.

1. Walk-In Cooler/Freezer

He will check with Ford Supply to detail the tear down/set up and amount of freon needed. Installation is anticipated during Christmas Break.

1. HVAC - pending revisions to bids for HEPA filters and Electrostatic Air Scrubbers to be compliant with grant specifications.
2. Administrative offices have been moved; floors in the elementary completed; High School floors will be started by the end of the month; the new gym floor will be coated the last week of June and requires 12-14 days to cure.
3. Discussion about purchasing a 2007 bus, 72 passenger, 6.0 power stroke which might have problems with oil. He will see if the seller (south of Joplin) will meet halfway to test drive and inspect.

C. Principal’s Report - Jessica Huth (in board packet)

1. Administration are collaborating to make adjustments to the Staff Handbook.
2. Elementary Student Handbook development is in process.
3. Textbooks ordered are Science 3-6 and Reading for 6th.
4. Her PD this month includes MDLS, Trauma Informed, and PLC.

Ashley Benny, Vice President, joined the meeting.

D. Activities Director - Brian Emde

1. Due to MSHSAA policy, two affiliate member schools cannot coop. To continue the Bunceton and Lone Elm sporting events relationship, Bunceton must return to full membership with MSHSAA, and 6th graders will be eligible to play Junior High sports beginning the 2022-2023 school year.

Motion made by Brian Arnold to return to full membership status as per MSHSAA guidelines.

Motion seconded by Tim Brandes.

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

2. Prairie Home proposed wording changes in the Coop Handbook including: excused absences from school from half a day to the specific times of 8:00-11:30 or 11:30-3:00. Bunceton counter offers 3.5 hours, not restricting any specific time period; now lump each section of tobacco, alcohol and drugs together with a 1st offense to include 10 hours of community service or school service, 2nd offense include suspension and termination from all events. Bunceton requires clarification of 2nd offense ? begins from the date of offense or the end of the school year; need to include vaping to the lump.

3. Boys assistant Basketball coach, Zach Smith, was unaware of the scheduled practice times in the evening which may pose a conflict. If such is the case, he can be released from the stipend position.

4. Teachers worked with Dr. Tammy Whitlow on curriculum and instruction.

**VII. FINANCIAL REPORT May 2021 -** Superintendent Anderson

Fund Total - $1,714,267.93

General Fund (1) $1,235,937.00 Beginning Balance $1,690,920.01

Teachers’ Fund (2) $ 199,542.79 Total Receipts $ 116,060.25

Debt Fund (3) $ 0.00 Total Expenditures $ 201,804.81

Capital Projects (4) $ 169,695.33 Total Cash on Hand $1,605,175.45

Motion made by Brian Arnold to transfer 7% of General Fund to Capital Fund.

Motion seconded by Robin Saylor.

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

**VIII. Old Business**

1. ESSER III

Motion made by Justin Hein to approve the Continuity of Services Updated Plan.

Motion seconded by Ashley Benny.

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

1. Final Budget for SY 20-21

Motion made by Justin Hein to approve the final budget for the 2020-2021 school year.

Motion seconded by Robin Saylor.

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

**IX. New business**

1. MSBA 2021B Policy and Procedures Updates

Motion made by Robin Saylor to approve the MSBA 2021B Policy and Procedures Updates as presented.

Motion seconded by Tim Brandes.

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

1. SY 21-22 Budget
2. Dr. Anderson requests making floor replacement a priority and would like the opportunity to update the library.
3. Need to earmark money to address learning loss which can be recovered through a grant. This would include: hiring an at-risk interventionist, hire an after school tutoring coordinator/teacher, purchase all new textbooks in all major disciplines.

Motion made by Justin Hein to accept the SY 21-22 Budget as presented.

Motion seconded by Robin Saylor.

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

**IX. Monthly Meeting**

The next monthly meeting will be held Thursday, July 22.

**X. Adjourn to Executive Session**

Board President, Anna Kahle, entertained a motion to adjourn the Regular Session Meeting.

Motion made by Robin Saylor to adjourn to executive session.

Motion seconded by Justin Hein.

Roll Call Vote:

Yeas: 7 (Anna Kahle, Ashley Benny, Elizabeth Dick, Justin Hein, Brian Arnold, Tim Brandes, Robin Saylor)

Nays: 0

Motion carried: Yes

Meeting adjourned at 8:58 PM.

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Board President Board Secretary