

INTERNAL DOCUMENT

Guidelines for Extra Duty and Casual Labor Compensation

Extra Duty and Summer Employment in a Support Staff Role		
	<18 yrs. of age	>18 yrs. of age
Wage Rate	11.75	16.50

Examples (not an exhaustive list):

\$11.75/hr: High School student who is teacher aide in after school program (SATEC)

\$16.50/hr: monitoring library after school, support role to teacher in after school or summer program, bus duty, extra-curricular or co-curricular duties (lead person),

Tutoring/Instruction requiring expertise in a content area but not necessarily a certification or degree (Extended Day, Extended School Year, After School Programs, Open Doors)	
Wage Rate	\$25.00

Examples (not an exhaustive list):

After School Program instruction, activity requiring high level of supervision or responsibility, tutoring out-of-school students, Musician, SLPA, Proctoring, PowerSchool Training

Instructor (Teacher Licensure Required with appropriate endorsement) Specialized Tutoring or Instruction with student(s)	
Wage Rate	\$35.00

Examples (not an exhaustive list):

Tutoring or Instruction in a subject matter by a licensed teacher with appropriate endorsement with student or class, summer schoolteachers, Humanities Camp (SACS), Drivers Ed Classroom or Driving Instructor, World of Difference Camp

Specialized Professionals with credentials or certifications
Individual rates determined by Administration and Human Resources Coordinator

Examples (not an exhaustive list):

Summer Speech and Language Pathologist \$50/hr

Special Education Evaluation Specialist \$40 -60/hr

PAC technical support \$30/hr

Outside Consultant, Early Childhood Specialist \$40 – \$50/hr

Teacher Mentor \$500

Curriculum Specialist, Instructional Coach \$40 - \$50/hr

Curriculum Work (e.g. E-Portfolio, CLA Writing) \$150 per day

Mentor Program Coordinator/PBIS Coordinator \$1,000

Building Team Leaders for Special Education \$4,000 SACS, SATEC; \$2,000 FCS

SATEC, FCS, ECP Leadership Team (meets 1xWk after school) \$750

SACS Leadership Team (meets 1x Month after School) \$200

SACS Teacher Leaders (meet 1x Wk. during school day, prep after school) \$600

BFA Teacher Leader for Writing Prompts (3-4 times per year, 12 hours) \$300

BFA School Improvement Team (Meet 3-4 hours/month – 40 hours) \$1,000

Wage Rates for Athletic Officials K-12

Elementary Schools

K8		Rate	Per Game or Per Official	Comments	Certified?
Soccer Official	K8	\$85.00	per game if 1 official	Board approved March 17, 2021	Yes
Soccer Officials	K8	\$42.50	per game if 2 officials	Board approved March 17, 2021	Yes
Basketball 5-6, 7-8 Officials	K8	\$42.50	per game	Board approved March 17, 2021	Yes
Assignor	K8	\$5.00	per ref/per game		Yes
Clock staff	K8	\$15.00	per game		Yes
Baseball Officials	K8	\$85.00	per game	Board approved March 17, 2021	Yes
Softball Officials	K8	\$85.00	per game	Board approved March 17, 2021	Yes

High School

Varsity Officials	BFA	\$85.00	per game	Board approved March 17, 2021	Yes
Freshmen & JV Officials	BFA	\$56.00	per game	FY 22 \$56 (rate increase)	Yes
Scrimmage Officials	BFA	\$50.00	per game		Yes

All Schools will use Third Party Assignor

Non-employees are paid stipends through Accounts Payable only if they are being contracted through a third party (e.g. Assignor); no employment paperwork is necessary. Otherwise, all employment paperwork must be completed, and these individuals will be paid through payroll. All MRUSD employees will complete an extra duty form and be paid through payroll.

Other Athletic Event Work

Work to be Compensated	School	Stipend	Timeframe	Comments	Hourly Rate
Gate staff/Ticket taker	BFA	\$45.00	per event		\$16.50
Timekeeper	BFA	\$35.00	one game	\$55 for two games	\$16.50
Scorer only	BFA	\$35.00	one game	\$55 for two games	\$16.50
Scorer & Announcer	BFA	\$70.00	per night	usually two games (\$35 for one game)	\$16.50
Announcer only	BFA	\$15.00	per game		\$16.50