

BLYTHEVILLE BOARD OF EDUCATION  
Regular School Board Meeting  
Administration Building  
Monday, July 26, 2021  
6:00 p.m.

The Blytheville Board of Education met at the Blytheville School District Administration Building at 405 West Park Street at 6:00 p.m. on July 26, 2021 with the following members present:

- |                               |                                |
|-------------------------------|--------------------------------|
| (1) Barbara Wells, President  | (2) Billy Fair, Vice President |
| (3) Tracey Ritchey, Secretary | (4) Erin Carrington            |
| (5) Desmond Hammett           | (6) Tobey Johnson              |
| (7) Carlony Lewis             | (8) Michelle Sims              |

Others present: Percy Wright, Mark Brasfield, Ebony Brown, Lauren Starks, Mike Jacques, Christie Jacques, Todd Welch, Brooke Aldridge, Runree Aldridge, Jana Wilson, Ashley Whitley, Chanda Walker, Curtis Walker, Jeff Parrish, Caroyln Barnes, David Gullic, Jennifer Johnson, Idell Jenkins, Jacques, Irene Nichols, Shayla Adelowo, and Jennifer Johnson.

1. CALL TO ORDER                      President Barbara Wells called the regular meeting for the month of July 2021 to order at 6 p.m.
2. ESTABLISHMENT OF A QUORUM                      A quorum was established with eight members present.
3. PLEDGE OF ALLEGIANCE
4. OLD BUSINESS
5. INFORMATION AND REPORTS

A. Superintendent's Report

1. COVID Update

Act 1020 does not allow for masks to be mandatory for any school district. We will have masks available and they will be highly recommended. We have plenty of supplies. Nurse Tiffany Townsend is the District Point of Contact for quarantines. There is a COVID Clinic scheduled from 10-2 on August 3 and a vaccination clinic will be held July 28, 2021 at the Health Department for all vaccinations.

2. Interim Superintendent Blankenship introduced Lauren Starks, Director of Curriculum and Ebony Wells Brown, School Improvement Specialist.

## B. Instructional Report

Lauren Starks, Director of Curriculum

We are waiting to hear back from Solution Tree regarding the coaches that will be supporting each school. Once coaches have been identified, they will reach out to principals to schedule coaching days and other support days. The regional vice of the president of Solution Tree said we should hear something by the end of this week. There are essentially 3 tiers of support that will be provided based on the purchase agreement. They are as follows:

### Needs Assessment Description of Service

The Needs Assessment will be conducted at the school site by a certified PLC at Work Associate. It is designed to provide the school with a building level review and is composed of onsite interviews and observations to obtain information and gather input to be used as baseline information. It is also used for the development of the customized PLC at Work implementation plan. The Needs Assessment will be used for the development of the customized PLC at Work implementation plan. The Needs Assessment will measure current school practices and policies against the standard of a PLC at Work. Interviews and observations will be conducted with school-based administrators and other select staff members as a part of the onsite analysis to gather information on initiatives and current practices in place.

- The needs assessment will take place over 2 days.
- From the findings, a 30, 60, 90 day plan will be developed to support school improvement in conjunction with the schools' existing strategic plans.

**Embedded Coaching Description of Service:** These coaching sessions are designed to develop the internal capacity for implementing and sustaining a PLC at Work, as well as begin a focus on best practices in instruction and assessment. The on-site visits will be used to make progress toward pre determined goals and to provide coaching where needed. The coaching days may also include sessions with the principal, monitoring of team activities, coaching for teacher teams on necessary areas of growth, and/or other meetings with individuals at the school. The sessions will be customized to support the identified challenge areas within the school and further develop teacher strength areas. Topics may include, but are not limited to:

- PLC at Work
- Creating a Collaborative Culture
- SMART goals

- Creating Essential Learning Targets
- Common Formative Assessments
- Data Analysis
- Pyramid of Interventions/Response to Intervention
- School Culture

### Project Administration Services

Solution Tree will match the school with a certified Priority Schools in a PLC at Work Coach who will coordinate the services for the school. Solution Tree will assign a Project Lead to oversee the team of Coaches, and a Project Administrator to coordinate the internal Solution Tree team, the Project Lead, and Coaches. The Project Administration Team will:

- Ensure deliverables are met
- Collect regular feedback from the schools
- Monitor progress and results
- Assess and address challenges along the way
- Report on the school progress
- Provide feedback to the district and ensures you meet state/federal guidelines in your school improvement plan for year-end reporting

Although the specific days in which support will be provided are still in progress, there will be about 2 days for needs assessment, 18 days for school onsite embedded coaching, 7 content days, 2-3 days for project manager reports.

The elementary, middle, and high school will also be participating in the state funded PLC at Work Project Regional Network in which their selected teams will have personal coaching sessions, event registrations, resources, and extended support from Solution Tree and ADE.

### C. Operations Report

#### 1. Brandon Harper, Director of Operations/Security

##### Food Services:

- Wrapped up with summer school meals. During summer school, cafeterias were averaging approximately 200 students daily

##### Transportation:

- No accidents or damage to report
- Ms. Barnes and her team have been preparing (preventive maintenance and cleaning) buses for students returning in August

Maintenance:

- Processed 129 work orders throughout July. 89 work orders were preventive maintenance items.
- Preparing inventory for Covid 19 prevention.

Facilities:

- BES Parking Lot - action item
- Roof renovation at ALE & BHS 500 Hall - action item.

Safety/Security:

- CSSO's completed training at the Annual Arkansas Safe Schools Conference in Little Rock

Michael Boggs, Tralen Engineering addressed the layout and aspects of the BES parking lot.

Todd Welch, Brackett Krennerich discussed roofing concerns at BHS & ALE buildings.

## 6. ACTION ITEMS

- A. June 28, 2021, Meeting
- B. July 7, 2021, Special Meeting
- C. Financial Report
- D. Tralen Engineering - Blytheville Elementary -Parking Expansion \$131,205.25
- E. Brackett Krennerich \$137,400 (Roofs -BHS 500 Hall \$78,000 & ALE \$59,400)
- F. District Family and Community Engagement Plan
- G. Air Evac \$16,500 Estimate for 275 employees
- H. Policy Revisions

Upon the recommendation of Interim Superintendent Blankenship, a motion was made by Desmond Hammett and seconded by Tobey Johnson Ritchey to accept items A., B., C., F., G., & H as listed.

Motion passed by unanimous vote at 7:55 p.m.

A motion was made by Desmond Hammett and seconded by Tobey Johnson to table Action Item D. Tralen Engineering - Blytheville Elementary -Parking Expansion \$131,205.25 and Action Item E. Brackett Krennerich \$137,400 (Roofs -BHS 500 Hall \$78,000 & ALE \$59,400) until more information was received.

Motion passed by 7:1 vote with Billy Fair casting the nay vote at 7:56 p.m.

A motion was made by Erin Carrington and seconded by Barbara Wells to have a meeting for the superintendent hiring process.

Motion passed by unanimous vote at 8:08 p.m.

7. EXECUTIVE SESSION At this time the Board went into executive session to discuss personnel.

8. OPEN SESSION

PERSONNEL RECOMMENDATIONS

A. Appointment of Certified Employees

Brooke Aldridge	Assistant Principal	BES
Elroy Brown	Teacher	BPS
Latricia Dority	Teacher	BHS
Michelle Hepler	Teacher	BPS
Arnida King	Teacher	BPS
Patricia Metcalf	Teacher	BPS
Jacqueline Morris	Teacher	BES
Erica Rogers	Teacher	BES
Carolyn Smith	Teacher	BMS
Yolanda Taylor	Teacher	BMS

B. Resignation of Certified Employees

Shayla Adelowo	Assistant Principal	BES
Zin Ali	Teacher	BMS
Kristy Brasfield	Teacher	BHS
Rosetta Kelly	Teacher	BMS
Melissa Lampe	Teacher	BPS
Orissa Williams	Teacher	BHS

C. Appointment of Classified Employees

Bobby Cook	Paraprofessional	BPS
Haylee Harris	Food Service	BHS
Tammy Harris	Paraprofessional	BPS
Bridget Myrick	Paraprofessional	BHS
Brittnay Morehead	Food Service	BES
Jevion McGehee	Maintenance	SVC
Clint Walker	Food Service	BES

D. Resignation of Classified Employee

Renetha Jordan	Food Service	BPS
Latricia Dority	Paraprofessional	BHS

Upon the recommendation of Interim Superintendent Blankenship, a motion was made by Billy Fair to accept items A. - D. as listed.

There was no second.

A motion was made by Desmond Hammett and seconded by Carlon Lewis to modify Interim Superintendent Blankenship's recommendations, accepting Personnel Recommendations A. Appointment of Certified Employees with the exception of the Assistant Director/Instructional Support at Chickasaw Academy, accepting B., accepting C. and accepting D.

Motion passed by 7:1 vote with Billy Fair casting the nay vote at 8:56 p.m.

8. ADJOURNMENT The meeting adjourned at 8:56 p.m.

  
Jennifer Blankenship  
Interim Superintendent