

**MEDFIELD SCHOOL COMMITTEE  
Policy Subcommittee - Zoom Remote Meeting  
July 14, 2021**

**MEMBERS PRESENT:**

Timothy Knight - Recording Secretary & Policy Subcommittee  
Meghan Glenn - Financial Secretary & Policy Subcommittee

**ALSO PRESENT:**

Glenn Koocher - Executive Director, Massachusetts Association of School Committees (MASC)  
Mary Bruhl - Director of Student Services  
Christine Power - Director of Instruction and Innovation

The meeting was called to order at 9:40 am.

The Policy Subcommittee met to discuss the following topics related to the Medfield Public School (MPS) Policy Manual Project:

- Review progress on the project to digitize and modernize MPS Policy Manual
- Section J of the Policy Manual
- MPS Policy Manual Process and Implementation

The Policy Subcommittee discussed the current School Committee process for voting on changes to policies and the following potential recommendations to help streamline the current process:

- Policies that have only have formatting changes would not require a vote
- The Policy Subcommittee will provide an explanation and recommend replacing existing MPS Policies with the MASC updates to the School Committee.
- Policies that require input from the School Committee will be reviewed and discussed as part of a School Committee meeting.

The Policy Subcommittee reviewed a portion of the existing Section J of the MPS Policy Manual and compared it to recommendations for Section J as a result of the MASC Policy Review. The merged document that consolidated the MASC recommendations for the MPS Section J of the MPS Policy Manual is included as part of the exhibits and documents of this meeting. The document is marked to reflect the recommendations that were discussed at this meeting.

Mr. Timothy Knight will coordinate the scheduling of the next meeting. The proposed date is August 18th from 9:30 to 11:30.

The meeting was adjourned at: 11:30 am.

**EXHIBITS AND DOCUMENTS**

- Section J - Current Policies and MASC Recommendations Comparisons & Recommendations