

BANGOR TOWNSHIP SCHOOLS 2021/2022 PAYROLL SCHEDULE

	TIME SHEETS DUE IN PAYROLL		CHECK	
	DEPT. BY 8:00 AM ON DUE DATE	START / END DATES	DATE	NOTES
1	09/06/21	8/22-9/4	09/10/21	Cash Option and Shift Premiums Start
2	09/20/21	9/5-9/18	09/24/21	Insurance Payment Starts
3	10/04/21	9/19-10/2	10/08/21	
4	10/18/21	10/3-10/16	10/22/21	
5	11/01/21	10/17-10/30	11/05/21	
6	11/15/21	10/31-11/13	11/19/21	
7	11/29/21	11/14-11/27	12/03/21	Support Longevity
8	12/13/21	11/28-12/11	12/17/21	
9	12/27/21	12/12-12/25	12/31/21	Teacher Longevity
10	01/10/22	12/26-1/8	01/14/22	
11	01/24/22	1/9-1/22	01/28/22	
12	02/07/22	1/23-2/5	02/11/22	
13	02/21/22	2/6-2/19	02/25/22	
14	03/07/22	2/20-3/5	03/11/22	
15	03/21/22	3/6-3/19	03/25/22	
16	04/04/22	3/20-4/2	04/08/22	
17	04/18/22	4/3-4/16	04/22/22	
18	05/02/22	4/17-4/30	05/06/22	
19	05/16/22	5/1-5/14	05/20/22	
20	05/30/22	5/15-5/28	06/03/22	Aflac & Cash Option Ends and Teacher Longevity
21	06/13/22	5/29-6/11	06/17/22	Insurance Payment Ends
22	06/27/22	6/12-6/25	07/01/22	
23	07/11/22	6/26-7/9	07/15/22	
24	07/25/22	7/10-7/23	07/29/22	
25	08/08/22	7/24-8/6	08/12/22	
26	08/22/22	8/7-8/20	08/26/22	

**** All timesheets and absence forms are required to be submitted to the Payroll Department with approved signatures by 8:00am in order to process payroll in a timely manner for the Holiday.