

Mason County School Emergency Drills Documentation Form

Reporting School:	West Shore ESD
School Year:	2019-20
Drill # for The School Year: <small>(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)</small>	1/5

Type of Drill:

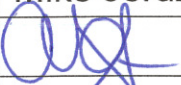
<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 in March)
<input type="checkbox"/>	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)
<input type="checkbox"/>	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)

Time of Drill:

** At least one drill is required to not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

Date & Time of Drill:	10/09/2019 at approximately 11:00 a.m.	
Time required to evacuate/shelter/secure all personnel: <small>(i.e. Last person to check or leave building)</small>	4 minutes	
Total Number of Participants:	40+	
Enhancements Made To Drill: <small>Fire exit blocked, Scenario given, Missing Student, etc.</small>		
Drill Remarks or Observations: Drill went well. All made it out safely and efficiently with no reported issues. The fire doors functioned properly. There was an issue with the fire alarm resetting and the company will be responding today to fix the problem.		

Name of School Principal (or designee):	Mike Jeruzal
Signature of School Principal:	
Name & Title of Person Conducting Drill: <small>If drill conducted by someone other than principal</small>	Michael Harrie, Behavior Management / Safety Coordinator

Public Safety Agency Present For Drill

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department:	

Submit Completed Forms to the Mason County Emergency Management Office
emergency.management@masoncounty.net