

Mason County

School Emergency Drills Documentation Form

Reporting School:	West Shore ESD
School Year:	March 16 2020-2021
Drill # for The School Year: <small>(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)</small>	4/5 Fire Drill

Type of Drill:

<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 in March)
<input type="checkbox"/>	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)
<input type="checkbox"/>	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)

Time of Drill:

** At least one drill is required to not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

Date & Time of Drill:	3-16-2021 1pm		
Time required to evacuate/shelter/secure all personnel: <small>(i.e. Last person to check or leave building)</small>	9 Minutes		
Total Number of Participants:	+50		
Enhancements Made To Drill: <small>Fire exit blocked, Scenario given, Missing Student, etc.</small>	Followed MDE In-Person Instruction and COVID-19 guidelines		
Drill Remarks or Observations:			
Teachers, staff and children maintained social distancing while exiting the building			
Clear instruction was provided to the children and staff to walk to the parking lot.			

Name of School Principal (or designee):	Mike Jeruzal
Signature of School Principal:	
Name & Title of Person Conducting Drill: <small>If drill conducted by someone other than principal</small>	Todd Hamilton Behavior Management/Safety Coordinator

Public Safety Agency Present For Drill

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department:	

Submit Completed Forms to the Mason County Emergency Management Office
emergency.management@masoncounty.net