



EAST OTERO SCHOOL DISTRICT R-1

**301 RATON AVE.
LA JUNTA, CO 81050
(719)384-6900
FAX (719)384-6910**

**APPLICATION FOR PROFESSIONAL STAFF EMPLOYMENT
TEACHING or ADMINISTRATION**

PLEASE TYPE OR PRINT

Date _____

*SSN: _____

*This will be used for Personnel purposes only

Notice to Applicant:

The Board of Education of East Otero School District R-1, La Junta, Colorado, does not unlawfully discriminate on the basis of race, color, sex, religion, national origin, ancestry, creed, age, marital status, sexual orientation, genetic information, disability or need for special education services in admissions, access to, treatment, or employment in educational programs or activities which it operates. (Policy AC).

Name _____
(Last Name) (First Name) (Middle Name)

Address _____
(Street) (City) (State) (Zip Code)

Email Address _____
(Optional)

Home Phone Number _____ Message Phone Number _____

TEACHING/ADMINISTRATIVE POSITION(S) DESIRED:

Elementary _____

Secondary _____

Other _____

Have you read and signed the job description for this/these position(s)? _____
Are you able to perform the essential functions of this/these position(s) with reasonable accommodation?

Yes _____ No _____

ADDITIONAL AND PROFESSIONAL TRAINING

Name of School	Location	Graduate	Dates	Degree or Education
High School _____		Yes ___ No ___		
Undergraduate _____		Yes ___ No ___		
Graduate Work _____		Yes ___ No ___		
Special Work _____				

TEACHING/ADMINISTRATIVE EXPERIENCE

Please list the last three teaching/administrative positions you have held. List most recent job in the first space.

1. School: _____	Supervisor: _____	Grades Taught: _____
Address: _____	Phone: _____	
Date Started: _____ / _____	Date Left: _____	Duties Assigned: _____

2. School: _____	Supervisor: _____	Grades Taught: _____
Address: _____	Phone: _____	
Date Started: _____ / _____	Date Left: _____	Duties Assigned: _____

3. School: _____	Supervisor: _____	Grades Taught: _____
Address: _____	Phone: _____	
Date Started: _____ / _____	Date Left: _____	Duties Assigned: _____

WORK REFERENCES

List below persons who know your ability as a teacher/administrator and about your general qualifications. Qualification of applicants under consideration may be investigated by correspondence and or telephone. Three recent references are requested.

NAME	RELATIONSHIP TO APPLICANT & PLACE OF EMPLOYMENT	PHONE NUMBER
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**Please do not list family members or friends.*

GENERAL INFORMATION

Do you hold a Colorado Teaching/Administrative Certificate/License? Yes _____ No _____

If yes, Certificate/License Number _____ Expiration Date: _____

Certificate/License Endorsements: _____

Are you now under contract? _____ Contract expiration: _____

Have you ever been dismissed or asked to resign from employment? Yes _____ No _____

If yes, please explain: _____

Have you ever been convicted of a felony? _____ If yes, please explain by confidential letter.

Why do you wish to leave your present position? _____

Why do you wish to teach/administrate in this district? _____

Do you plan to continue graduate work? _____ If so, in what field? _____
Where? _____

In the event of a vacancy, East Otero School District R-1 will need a completed application on file, a copy of your resume, a copy of your teaching/administrative certificate, and a copy of your credentials sent to the district office.

Have you requested your credentials to be sent to the district office? Yes_____ No_____

Name of College or University: _____

AGREEMENT

I hereby certify that the above information is true, accurate, and complete, to the best of my knowledge. Any misrepresentation or omission of facts shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, I understand that this application and records become the property of the District and the District reserves the right to accept or reject the application.

If I am employed by the District, I agree to observe all rules, regulations, and policies of the District now in force and effect or as they may change during my employment.

In addition, I hereby authorize East Otero School District R-1 to conduct work history, personal reference, driver, police and/or other inquiries to determine my acceptability for employment.

Signature of Applicant