

LINDEN COMMUNITY SCHOOLS FLYER APPROVAL REQUEST

If your organization would like a flyer/notice distributed by the District by means of placing on the LCS District webpage and on the mobile app, this form must be completed with an attached sample of the flyer for review by the Superintendent. The District does not send paper copies home with students for non-school related organizations.

The Linden Board of Education does not support or endorse any of the organizations and/or activities/events identified in the flyers/notices.
([Board Policy 9700](#))

PLEASE COMPLETE THIS SECTION & ATTACH THE FLYER/NOTICE then email your request to Michelle Callard mcallard@lindenschools.org:

Name of Organization: _____

Contact Person: _____

Contact Email: _____

Date of Request: _____ Phone#: _____

Target Audience (i.e. "Students grades K-3"): _____

Start & End Date for Posting on LCS Website: _____

THANK YOU FOR YOUR COOPERATION!

FOR SUPERINTENDENT'S OFFICE USE

Approved _____

Denied _____

Superintendent's Signature: _____ Date: _____