

Franklin Township Board of Education Minutes
Regular Meeting – March 17, 2021

TIME AND PLACE: The regular meeting of the Board of Education was held on March 17, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Jean Hansen, called the meeting to order at 7:01 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames (virtual)
Jeannene Butler
Scott Hansen
Renee Hart(virtual)
Kevin Klus (virtual)
Katherine Matlock (virtual)

ABSENT: Donna Sbriscia

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Debbie Mannon, Janie Brown, Donna Herzer, Julie Shellaway
(Public were all present virtually.)

EXECUTIVE SESSION:

Action 21-135 Motion

Motion by J. Butler, and seconded by S. Hansen, to enter Executive Session to discuss items related to personnel, negotiations and litigation matters, with information to be

Franklin Township Board of Education Minutes
Regular Meeting – March 17, 2021

released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

The Board entered executive session at 7:03 pm.

Action 21-156 Motion

Motion by J. Butler, and seconded by S. Hansen, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

The Board reconvened public session at 7:31pm.

VIRTUAL MEETING GUIDELINES: Mrs Hansen read the virtual meeting guidelines.

APPROVAL OF MARCH 2, 2021 MINUTES Action 21-157 Motion

Motion by J. Butler, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of March 2, 2021.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 2 (J. Hansen, S. Hansen).

APPROVAL OF MARCH 2, 2021 EXECUTIVE SESSION MINUTES

Action 21-158 Motion

Motion by J. Butler, and seconded by S. Hansen, to approve and make public the executive session minutes of the Regular Meeting of March 2, 2021.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 2 (J. Hansen, S. Hansen).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

CSA REPORT

Mr. Eagleburger updated the Board on the following topics:

- Covid update for the district
- Special Events
- Health and Wellness Initiatives
- Professional Development and Parent Training
- Apptegy Communications System
- QSAC

BUDGET UPDATE

Mr. Duryea provided the Board with details on the 2021-2022 budget that will be presented for approval to submit to the County Office of the Department of Education and solicited input on the spring newsletter.

Franklin Township Board of Education Minutes
Regular Meeting – March 17, 2021

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Policy Alert 121 requires response to additional questions. Policy Alert 122 pending.
2. **Legislation**
 - Franklin Township Committee (Rep – Mrs. Butler) – no report
 - Franklin Township PTA (Rep – Mrs. Hansen) –
 - Teacher’s Appreciation Week
 - Event Night
 - Legislative/NJSBA Delegate (Rep-R. DiGilio) –
 - S3488 –Regionalization Incentives
 - S3470 - Grade Retention Bill
 - Mental Health Task Force
 - SSO Extension
 - 4% Surplus Bill
 - NJASA (Rep-M. Eagleburger) –
 - State testing will occur, this year, per federal requirements
 - Warren County SBA (Rep. R. DiGilio and D. Sbriscia) –
 - April 27, 2021 virtual meetings

FINANCIAL REPORTS

TRANSFERS AND RECLASSIFICATIONS – Action 21-159 *Motion*

Motion by J. Butler, and seconded by S. Hansen, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
03/02/2111-190-100-610-099-000	SUPPLIES - CROSS CONT	11-000-221-590-000-000	SOFTWARE LICENSING	200.00
03/03/2111-000-262-610-000-000	SUPPLIES	12-000-261-730-000-000	Undist Exp - Req Maint-Sch Fac	4,904.00
03/15/2111-000-100-561-000-000	Tuit to Other LEAs In State-Re	11-000-100-562-000-000	TUITION TO OTHER LEA IN STAT	9,000.00
			Tuition Reg to Tuition Spec Educ	

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 21-160 *Motion*

Motion by J. Butler, and seconded by S. Hansen, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the district’s 3/17/21 revisions to the school calendar.
- Accept the New Jersey Single Accountability Continuum (NJQSAC) District Performance Report 2020-2021 and confirm that the district’s placement on the

Franklin Township Board of Education Minutes
Regular Meeting – March 17, 2021

continuum has reported to the public at the first public meeting following the generation of the report by the County Office of the Department of Education.

- Approve the Travel and Related Expense Report for March 17, 2021.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 21-161 *Motion*

Motion by J. Butler, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the following budget resolution:

WHEREAS, the 2021/2022 budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A-11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

THEREFORE BE IT RESOLVED, the Board of Education approves the 2021/2022 budget in the amount of \$4,947,852 as follows:

Operating Budget	\$4,872,852
Grants and Entitlements	\$75,000
Repayment of Debt	\$0.00
Total Base Budget	\$4,947,852

BE IT FURTHER RESOLVED, that the following amounts shall be raised from taxes:

Operating Budget	\$4,039,535
Repayment of Debt	\$0.00
Total	\$4,039,535

BE IT FURTHER RESOLVED, to acknowledge that the 2021/2022 budget has described above results in an operating budget tax levy in the amount of \$4,039,535.

BE IT FURTHER RESOLVED, that the district will seek the utilization of \$95,750 in prior year banked tax levy cap adjustment for the 2021-2022 school year to increase the Operating Budget tax levy over the 2% tax levy cap, by said amount. Utilization of the banked cap is necessary, due to the loss of State School Aid in excess of that amount, for the 2021-2022 school year.

- Approve the following maximum travel expenditure resolution:

WHEREAS, school district policy #0147 and NJAC 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021/2022 school year,

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education hereby establishes the school district travel maximum for the 2021/2022 school year at the sum of \$40,000, and

Franklin Township Board of Education Minutes
Regular Meeting – March 17, 2021

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure the maximum amount is not exceeded.

- Approve the following maximum public relations expenditure resolution:

WHEREAS, school district policy #9120 and NJAC 6A:23A-9.3(c)14 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such Public Relation purposes for the 2021/2022 school year,

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education hereby establishes the school district Public Relations maximum for the 2021/2022 school year at the sum of \$4,000, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure the maximum amount is not exceeded.

- Approve a tuition contract related to the placement of a Franklin Township/Warren County student in a Multiple Disabilities class operated by the Franklin Township Board of Education/Hunterdon County at an annual tuition of \$34,600.00, pro-rated for the balance of the 2020-2021 school year, commencing on March 15, 2021.
- Approve contracting with the Hunterdon County Educational Services Commission, for the provision of a personal aide for a Franklin Township student attending the Multiple Disabilities class at the Franklin Township School in Quakertown, NJ, commencing on March 15, 2021 and continuing through June 30, 2020, at a rate of \$25.75 per hour (inclusive of all employer tax and pension costs) plus the actual cost for health insurance premiums and/or a health insurance waiver incentive for said individual.
- Authorize the CSA and Business Administrator to enter into a contract for webhosting and social media services with Aptegey, at a cost of \$6,250 to cover start-up costs and first year service, in response to the intent of the district to provide equitable, broadened communications connections with the community. Funds for this project will be provided through the district's annual REAP grant.
- Approve a parental transportation contract (Route #P12021) for a Franklin Township student (Confidentiality Code #20210217001), commencing on 3/15/21 and continuing through 6/30/21, at an annual contract amount of \$19,600, pro-rated for the period specified above.
- Approve tentative tuition rates for the district's preschool program for the 2021-2022 school year, as follows:
 - Free Lunch Qualified
 - 2 days per week No Cost
 - 3 days per week \$30/month
 - All Other Resident Students
 - 2 days per week \$85/month
 - 3 days per week \$110/month

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – March 17, 2021

SETTLEMENT AND RELEASE – Action 21-162 **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve the following resolution:

Be It Resolved by the Franklin Township Board of Education that the Stipulation of Settlement and Release for the case of OAL Docket No. EDS 8803-20 be approved, upon receipt of documentation, referenced in page 3, section 2., from the petitioner, and that the Board President and Board Secretary are authorized to sign the Agreement on behalf of the Board, upon receipt of said documentation.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BILL LIST – Action 21-163 **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve the March 17, 2021 bill list in the amount of \$51,455.75 and the following non-checks.

Date	Check #	To	For	Amount	Account
2/12/2021	N0901	Chase NY	Bond Princ.	\$185,000.00	40-701-510-910
2/12/2021	N0902	Chase NY	Bond Interest	\$4,625.00	40-701-510-834
2/23/2021	N0903	FTS Café	Cafeteria Aid	\$14,314.75	10-402

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

ADJOURNMENT - Action 21-164 **Motion**

Motion by J. Butler, and seconded by S. Hansen, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jean Hansen