

Franklin Township Board of Education Minutes
Reorganization Meeting – March 2, 2021

TIME AND PLACE: The Regular meeting of the Board of Education was held on March 2, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School all-purpose-room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board Vice President, Rudolph DiGilio, called the meeting to order at 7:01 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice was published in the Express Times and the Star Ledger on January 14, 2021, inclusive of information on virtual attendance. These were legal public notices. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and on the Franklin Township School website.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio, Brd V.Pres Elizabeth Ames (virtual)
Jeannene Butler (virtual) Renee Hart (virtual)
Kevin Klus (virtual) Katherine Matlock (virtual)
Donna Sbriscia (virtual)

ABSENT: Jean Hansen, Board President
Scott Hansen

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Karen Wester, Julie Shellaway, Janie Brown, Vinni Lopes (all virtual)

EXECUTIVE SESSION:

Action 21-135 Motion

Motion by J. Butler, and seconded by K. Matlock, to enter Executive Session to discuss items related to negotiations and litigation matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

Franklin Township Board of Education Minutes
Reorganization Meeting – March 2, 2021

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.

The Board entered executive session at 7:03 pm.

Action 21-145 Motion

Motion by J. Butler, and seconded by K. Klus, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.

The Board reconvened public session at 7:29pm. (Meeting continued at 7:30pm)

VIRTUAL MEETING GUIDELINES: The virtual meeting guidelines were read by Mr. DiGilio.

APPROVAL OF FEBRUARY 17, 2021 MINUTES Action 21-146 Motion

Motion by J. Butler, and seconded by K. Matlock, to approve the minutes of the Regular Meeting of February 17, 2021.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 1 (Hart).

EXECUTIVE SESSION MINUTES Action 21-147 Motion

Motion by J. Butler, and seconded by K. Klus, to approve and make public the executive session minutes of the Regular Meeting of February 17, 2021.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 1 (Hart).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WORK SESSION:

Informational updates were provided by the Administration on the following topics:

Program, Curriculum, and Instruction –

- Textbook Committee for Language Arts

Facilities –

- Coronavirus Environmental Report
- Panic Bars on Fire Doors

Finance/Budget –

- Governor’s Proposed Budget –
- State Aid for 2021-2022 for Warren County Districts
- Amendment to 2020-2021 Title IV Grant
- CRSSA II Grant Allocation
- AFUA approval for REAP Grant
- Budget Update
- Public Hearing Date for 2021-2022 Budget

Personnel/Negotiations –

- Winter/Spring Clubs – Preliminary List

**Franklin Township Board of Education Minutes
Reorganization Meeting – March 2, 2021**

Technology –

- Chromebook purchase/Grant
- Website upgrade

Board –

- Code of Ethics and Oath of Office
- Financial Disclosure

FINANCIAL REPORTS

TRANSFERS AND RECLASSIFICATIONS – Action 21-148 *Motion*

Motion by J. Butler, and seconded by K. Klus, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
02/22/21	11-000-251-105-000-000 SALARY - BUSINESS OFF	11-000-252-340-000-000 PURCH TECH SVCS	Bus Off Salary to Purch Tech Svc	130.00
02/26/21	11-000-230-530-000-000 TELEPHONE	11-000-230-334-000-000 ARCHITECT	Telephone Exp to Architect Fees	600.00
02/26/21	11-000-230-801-000-000 BOE - WKSHPS	11-000-230-334-000-000 ARCHITECT	BOE wrksp to Architect Fees	300.00

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.

PAYROLL AND PAYROLL AGENCY APPROVAL – Action 21-149 *Motion*

Motion by J. Butler, and seconded by K. Klus, to approve Payroll and Payroll Agency/FICA as follows:

February, 2021 <i>Net Payroll</i>	\$169,201.84
February, 2021 <i>Agency and Board Share FICA</i>	\$120,120.72
<i>TOTAL PAYROLL February, 2021</i>	\$289,322.56

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 21-150 *Motion*

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve contracting with P.G. Chambers School for the provision of a professional development program on 3/9/21, entitled “A Family’s Guide to Getting Started with Augmentative and Alternative communication, at a cost of \$500.

Franklin Township Board of Education Minutes
Reorganization Meeting – March 2, 2021

- Approve the following preliminary list of winter and spring clubs, with instructor assignments and sessions to be coordinated by the Chief School Administrator, with formal approval to follow at a subsequent Board meeting.

Club	Staff	Sessions	Unit Cost	Total Cost
Gardening	2	12	\$50.00	\$1,200.00
Track/Running/Fitness	2	12	\$50.00	\$1,200.00
Science/Enviro	1	6	\$50.00	\$300.00
Choir	1	12	\$50.00	\$600.00
Ukelele Studio	1	12	\$50.00	\$600.00
Photography Club	2	8	\$50.00	\$800.00
Outdoor Art	2	8	\$50.00	\$800.00
Student Council???	2	8	\$50.00	\$800.00
1 Person Video Drama	2	8	\$50.00	\$800.00
Yearbook????	2	12	\$50.00	\$1,200.00
Coding	2	6	\$50.00	\$600.00
Robotics	2	6	\$50.00	\$600.00
			Total	\$9,500.00

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 21-151 *Motion*

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the district utilizing the Alternative Fund Use Authority in the 2021-2022 school year for the Rural Education Achievement Program (REAP).
- Approve accepting and applying for the CRSSA II Grant in the following amounts:
 - ESSER II - \$69,110.00
 - Learning Acceleration - \$25,000
 - Mental Health Supports and Services - \$45,000
- Approve holding and advertising for the district’s public hearing for the 2021-2022 budget at its Regular Board meeting on May 4, 2021 at 7:00pm.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 21-152 *Motion*

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

- Approve the district’s 2021 Long Range Facility Plan with an aggregate cost for all “System Actions” in the amount of \$1,346,000.00.
- Approve authorizing Parette Somjen Architects LLC to update the districts long range facility plan.

Franklin Township Board of Education Minutes
Reorganization Meeting – March 2, 2021

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 21-153 *Motion*

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Authorize the Chief School Administrator to post for summer 2021 positions as needed, potentially including, but not limited to
 - ESY Teacher
 - ESY Aides
 - ESY Certified Aide
 - Summer custodial/maintenance
 - Summer remedial program teachers

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BILL LIST - Action 21-154 *Motion*

Motion by J. Butler, and seconded by K. Klus, approve the March 2, 2021 bill list in the amount of \$60,335.61.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

ADJOURNMENT - Action 21-155 *Motion*

Motion by J. Butler, and seconded by K. Klus, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 8:21 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board Vice President: _____
Rudolph DiGilio